



CITY OF OREGON CITY ARTS COMMISSION AGENDA

City Hall Mt. Hood Room, 625 Center St., Oregon City, OR 97045
Thursday, August 20, 2026 at 6:30 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Attend the livestream of the meeting on the City's YouTube Channel:

<https://www.youtube.com/user/CityofOregonCity>

- Register to provide electronic testimony (email agriffin@orccity.org or call 503-974-5517 (1588) by 3:00 PM on the day of the meeting to register)
- Email agriffin@orccity.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
- Mail to City of Oregon City, Attn: City Recorder, P.O. Box 3040, Oregon City, OR 97045

1. CALL TO ORDER AND ROLL CALL

2. ADOPTION OF THE AGENDA

3. APPROVAL OF MINUTES (6:33-6:35)

- a. Approve the Minutes from July 16, 2026

4. PUBLIC COMMENT (6:35-6:40)

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The Arts Commission does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the Arts Commission.

5. DISCUSSION ITEMS

- a. Strengthen the OCAC Structural Foundation - Art Management Procedures [6:40-7:10]
 1. QR Code Policy Discussion (Railroad Ave Mural)
 2. Budget request for QR generation and website updates
- b. Forge Community Partnerships Through Art
 - i. November 11 Creative Action Lab [7:10-7:20]
 1. Budget request for venue deposit
- c. Focus on Project That Support City Placemaking Efforts
 - i. OCAC Mural RFQ/RFP Status Update [7:20-7:30]
 - ii. Update on Lamprey Statue Project [7:30-7:50]
- d. Enhance Regional Awareness and Brand

- i. Proposed Updates to Vision Statement [7:50-8:10]

6. COMMUNICATIONS (8:10-8:30)

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

1. Call to Order – Roll Call

The meeting of the Oregon City Arts Commission was called to order on May 21, 2026. Roll call was conducted with the following members were present:

- Amanda Dexter (remote 1.5 hr)
- Alexis Ingram
- Kristin Iseri
- Joyce La Master
- Josh Planton
- Amy Wilson
- Kelly Hart, Director Community Development
- Ann Griffin, liaison

2. Approval of Minutes

Josh proposed amending section 5C to include August 2nd in parenthesis after the deadline of 45 days. Joyce **MOTIONED** to approve the minutes as amended from June 18, 2026. Alexis seconded. The motion was **APPROVED** unanimously.

3. Public Comment

Ann reported two Neighborhood Associations expressed support for the High Street mural.

4. Public Hearing

- a. Presentation mural application - 615 High Street – by the artist Cathy Rowe.
Cathy walked us through the design. There was discussion about the inclusion of indigenous input and the limited input the OCAC can give on content due to 1st Amendment concerns. Questions arose about the installation of metal wings that will project from the wall. Ann consulted with Public Works to clarify that a permit is not required for this, but Kelly Hart requested the Building Department also be consulted. Cathy will include painted wings in the event that the metal wings are not used. Betty Mumm testified in support on behalf of Gaffney Lane Neighborhood Association.
- b. Application review and approval
Amy **MOTIONED** to approve the mural under the condition that the artist contacts the Building Department to get approval to install the metal wings. Kristin seconded. The motion was **APPROVED** unanimously.

5. Discussion Items

- a. Strengthen OCAC Structural Foundation
 - i) Approval of OCAC Bylaw updates
Alexis **MOTIONED** to approve the updated bylaws. Kristin seconded. The motion was **APPROVED** unanimously.
 - ii) Financial Support Initiatives
Josh suggested creating a team to look into grants to apply for such as the Metro Placemaking Grant. Ann said she would have a discussion with Matt Zook about the art donation process. Alexis offered to take this on and prefers to do this solo for now.

iii) Art Management Procedures

OCAC doesn't have the authority under Municipal Code to manage art once it is acquired. Amy offered to take the lead on creating an art management procedures document that offers guidelines for acquiring art, a complete listing of all public art, recommendations for maintenance, and a deaccessioning process. Kristin offered to help. It would be helpful to have ready to present at our annual update to the City Commission next summer.

Kelley reminded us that when art is acquired, to keep in mind that Public Works will need to be involved in maintenance.

b. Forge Community Partnerships Through Art

i) Creative Action Lab date selection

The consensus was to hold the next Creative Action Lab on November 4th, pending Josh confirming with Myra and Rebecca. Location TBD.

c. Focus on Projects that Support City Placemaking Efforts

i) OCAC mural RFQ/FRP update

Alexis walked us through her updates. Discussion centered around the intention of using the term "diverse", and the section was edited to be clearer about what we're looking for.

Alexis questioned what the review process for the RFQ/RFP will look like. If the entire Commission will be involved, we would need to review at our September 17 meeting after the deadline of September 12. We will also need to make a budget amendment to account for the additional \$300 per person we interview for the design mock-up we require in the RFP. The RFQ will go out August 4. It was confirmed that the award amount will be \$20,000.

Amy **MOTIONED** to approve the RFQ/RFP with the amendments discussed. Joyce seconded. The motion was **APPROVED** unanimously.

d. Enhance Regional Awareness and Brand

i) Proposed update to Vision Statement

We reviewed the existing Vision Statement. Amy will come back with a proposal.

6. Communications

- a. The City will begin general recruitment for all Commissions in August or September. We discussed posting the enhanced skills we are looking for on our website.
- b. We decided to forego a chalk activity in favor of a booth shared with CCAA at the Festival of the Arts Aug 8th/9th.
- c. Josh shared the Grand Ronde's manhole cover design.

Oregon City Arts Commission
Meeting Minutes
July 16, 2026



The meeting adjourned at 8:46 pm.

Oregon City Arts Commission

Bienium Budget (July 2025-June 2027)

Resources

2025-27 Arts Commission Unspent Funds	\$ 50,000.00
2023-25 Rollover Amount (TBC)	\$ 20,088.11
Total Resources	\$ 70,088.11

Expenditures/Financial Commitments

Actuals

2025 Art Show Carryover	\$ 88.11
DC Latourette Park Mural Unveiling	\$ 65.77
Clover Expense (6x6 Art Show)	\$102.73
Public Art Assessment Update - 2025	\$ 1,650.00
Resource Fair - Oregon City	\$ 554.30
Total Actual Expenditures	\$ 2,460.91

Projected

Ongoing website Maintenance	\$ 390.00
Printing Budget (Promtion and CAL)	\$ 500.00
Add Search Functionality on Website	\$ 535.00
Art Commissioner Plaques (x3)	\$ 60.00
Railroad Ave Mural "Oregon's Bounty"	\$ 20,000.00
<i>Lamprey Statue</i>	<i>\$ 15,000.00</i>
Total Projected Expenditures	\$ 36,485.00

Net Difference (with Rollover)	\$ 31,142.20
	44%

Notes:

Approved by Budget Committee - 2025

Confirmed by Finance Department at January 2026 OCAC Meeting

Approved Quote at September 18, 2025 OCAC Meeting

\$1,000 Budget Approved February 18, 2026

Per contract with web developer - due March 11, 2027

Approved at March 19, 2026 OCAC Meeting

Approved at March 19, 2026 OCAC Meeting

Approved at April 16, 2026 OCAC Meeting

Approved at July meeting

Approved at May meeting - Grant Not Received

Includes projected costs.

Percentage of 2025-2027 not allocated (actuals and projected)