



CITY OF OREGON CITY LIBRARY BOARD AGENDA

Conference Room (2nd Floor), Oregon City Public Library, 606 John Adams St, Oregon City
Wednesday, June 24, 2026 at 5:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Attend the livestream of the meeting on the City's YouTube Channel:

<https://www.youtube.com/user/CityofOregonCity>

- Register to provide electronic testimony (email dbutcher@orc.org by 3:00 PM on the day of the meeting to register)
 - Email dbutcher@orc.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
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1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

- a. Minutes of the May 27, 2026 Library Board Regular Meeting
- b. Minutes of the June 1, 2026 Overdue Fine Committee Meeting

3. LIBRARY DIRECTOR'S REPORT

- a. The Library Director will share his June, 2026 report and Library statistics.

4. PUBLIC COMMENTS

Please see the public comment guidelines below.

5. DISCUSSION ITEMS

- a. Updates on Overdue Fine Recommendations to City Commission
- b. Update on new Library Director

6. COMMUNICATIONS

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

When a public comment period is included on a meeting agenda, members of the public are allowed up to three minutes to address the Library Board on any topic. Members of the Library Board do not generally engage in dialogue with those making comments but may refer any questions or issues raised to the Library Director. Any written comments or materials must be provided at least 48 hours prior to the meeting to Denise Butcher, Library Operations Manager (dbutcher@orc.org, 503-496-1601).

ADA NOTICE

The location is ADA accessible. Individuals requiring hearing devices or other assistance must make their request known 48 hours preceding the meeting by contacting Denise Butcher, Library Operations Manager (dbutcher@orc.org, 503-496-1601).

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](https://www.cityoforegon.com) and available on

demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.



**CITY OF OREGON CITY
LIBRARY BOARD
REGULAR MEETING MINUTES**

**Conference Room (2nd Floor), Oregon City Public Library, 606 John Adams St,
Oregon City**

Meeting

Wednesday, May 27, 2026 at 5:00 PM

Remote attendance for this meeting is available via Zoom; please contact Denise Butcher (dbutcher@orcite.org) for the meeting link.

CALL TO ORDER

Cynthia Andrews called the meeting to order at 5:00 pm.

ROLL CALL

Members Present: Cynthia Andrews, Heidi Blackwell, Christine Boatman, Bill Carton, and Rachael Pandzik were present in person. Lisa Oreskovich had an excused absence.

Staff Present: Greg Williams, Library Director, and Denise Butcher, Operations Manager, were present in person.

APPROVAL OF MINUTES

1. Minutes of the February 25, 2026 Regular Meeting

Bill Carton moved to approve the Minutes of the February 25, 2026 Regular Meeting as submitted; Rachael Pandzik and Christine Boatman seconded. Cynthia Andrews, Heidi Blackwell, Christine Boatman, Bill Carton, and Rachael Pandzik voted aye. The motion carried.

LIBRARY DIRECTOR'S REPORT

2. May 2026 Library Director's Report and Statistics

Greg Williams shared that the second of three Library District distributions had been received, and that total District distributions for FY 25/26 were already roughly \$60k above budgeted revenue.

PUBLIC COMMENTS

None.

DISCUSSION ITEMS

3. Selection of Chair and Vice Chair

Christine Boatman made a motion that Cynthia Andrews be Chair and Bill Carton be Vice Chair; Heidi Blackwell seconded the motion. Cynthia Andrews, Heidi Blackwell, Christine Boatman, Bill Carton, and Rachael Pandzik voted aye. The motion carried.

Discussion about liaison roles ensued. Heidi Blackwell made a motion to nominate Bill Carton to the position of Library District Advisory Committee (LDAC) liaison. Christine Boatman seconded. Cynthia Andrews, Heidi Blackwell, Christine Boatman, Bill Carton, and Rachael Pandzik voted aye. The motion carried.

4. Draft Overdue Fines Proposal and Presentation

The slide show and messaging to be presented at the June 9 City Commission meeting were discussed. Chair Cynthia Andrews appointed herself and Bill Carton to a subcommittee for the review and revision of the presentation.

5. Library Director Recruitment Update

Denise Butcher provided updates concerning interviews and public engagement.

COMMUNICATIONS

Friends Of the Library-Friends of the Library store was going to be renamed Book Haven, revenue was solid and memberships were increasing, funding requests were granted, and customer experience and volunteer recruitment were discussed.

Foundation-Fall Fundraiser planning was underway and the retreat had been postponed until the new director was hired and oriented. Donor management tools were under review.

Library District Advisory Committee (LDAC)-No report.

Because Accessibility Matters (BAM)-Christine Boatman met with Jen Giovanetti regarding setting up a BAM committee.

Teen Advisory Committee (TAC)-No report.

Heidi Blackwell shared that Juneteenth was being held at End of the Oregon Trail Museum on June 20, 2-5pm, First City Celebration July 25, 11-6pm, and National Night Out would occur in August.

ADJOURNMENT

Cynthia Andrews adjourned the meeting at 6:22 pm.



**CITY OF OREGON CITY
LIBRARY BOARD**

OVERDUE FINE COMMITTEE MEETING MINUTES

**Conference Room (2nd Floor), Oregon City Public Library, 606 John Adams St,
Oregon City**

Meeting

Monday, June 1, 2026 at 2:30 PM

CALL TO ORDER

Cynthia Andrews called the meeting to order at 2:30 pm.

ROLL CALL

Committee Members Present: Cynthia Andrews, Bill Carton.

Staff Present: Greg Williams, Library Director, and Denise Butcher, Operations Manager, were present in person.

DISCUSSION ITEMS

1. Review and Refinement of Presentation to City Commission

The Library Board's Overdue Fine Committee reviewed and refined the presentation and proposal scheduled to be given to the to the City Commission at their June 9, 2026 work session.

ADJOURNMENT

Cynthia Andrews adjourned the meeting at 3:30 pm.

Oregon City Public library
Monthly Statistical Report
Reporting period: May, 2026

	Current Month	FY 25/26 YTD	Last Month	Same Month Last FY	FY 24/25 YTD
<u>PATRON STATISTICS</u>					
New Patron Registrations	271	4,417	270	256	5,599
Total Registered Patrons	26,658	26,658	26,407	23,348	23,348
Library Visitors (Ins)	14,781	150,611	13,804	13,804	139,288
Library Visitors (Outs)	14,471	146,684	13,409	13,485	136,681
<u>CIRCULATION (includes 1st-time circ and renewals)</u>					
Adult materials	15,456	172,426	15,542	15,389	169,333
YA materials	1,810	21,537	1,920	1,761	21,054
Children's materials	17,203	196,406	17,346	17,271	197,134
Electronic materials	11,207	119,880	10,927	10,395	104,732
Total Circulation	45,676	510,249	45,735	44,816	492,253
1st Time Circulation (Physical)	20,012	234,718	20,365	20,654	237,062
1st Time Circulation (Self-Check)	17,577	207,446	18,054	18,485	209,312
	87.8%	88.4%	88.7%	89.5%	88.3%
Holds received from other libraries	12,763	142,722	13,103	13,392	146,956
Holds sent to other libraries	11,643	133,053	12,287	11,763	130,832
	52.3%	51.8%	51.6%	53.2%	52.9%
	47.7%	48.2%	48.4%	46.8%	47.1%
<u>CIRCULATION DEMOGRAPHICS</u>					
Borrowers - City Residents	1,811	n/a	1,826	1,732	n/a
Borrowers - Unincorporated Residents	1,073	n/a	1,098	1,074	n/a
Borrowers - Other	279	n/a	280	268	n/a
	57.3%		57.0%	56.3%	
	33.9%		34.3%	34.9%	
	8.8%		8.7%	8.7%	
Service Area Pop - City	38,029	n/a	38,029	38,049	n/a
Service Area Pop - Unincorporated	23,099	n/a	23,099	22,693	n/a
	62.2%		62.2%	62.6%	
	37.8%		37.8%	37.4%	
<u>TECHNOLOGY</u>					
Internet Sessions	792	8,092	786	576	7,091
WiFi Sessions	1,191	11,471	1,183	778	8,286
<u>SOCIAL MEDIA / EMAIL</u>					
Facebook followers	5,515	n/a	5,477	4,777	n/a
Instagram followers	2,905	n/a	2,912	2,704	n/a
Twitter followers	902	n/a	906	910	n/a
YouTube subscribers	417	n/a	413	406	n/a
YouTube unique viewers	297	n/a	300	345	n/a
YouTube views	601	5,234	481	498	4,614
Email newsletter subscribers	6,495	n/a	6,508	5,836	n/a
<i>See monthly Hootsuite report for additional social media statistics</i>					
<u>FINANCIAL</u>					
<i>See monthly Budget to Actual report</i>					
<u>ELECTRONIC RESOURCES</u>					
Kanopy plays	607	6,319	547	429	4,400
Kanopy cost	\$ 554	\$ 5,680	470	\$ 371	4,459
Kanopy average cost/play	\$ 0.91	\$ 0.90	\$ 0.86	\$ 0.86	\$ 1.01
<u>SERVICE DESK INQUIRIES</u>					
Ready Reference	707	7,671	709	473	5,882
Reference	76	930	76	89	928
Technology Assistance	185	2,332	195	162	1,842
<u>FACILITIES</u>					
Conference Room - Bookings	59	705	67	47	566
Conference Room - Hours Available	228	2,474	232	226	2,228
Conference Room - Hours Booked	92	1,062	94	99	916
Conference Room - Occupancy Pctg	40.4%	42.9%	40.5%	43.8%	41.1%
Community Room - Bookings	58	573	55	55	491
Community Room - Hours Available	228	2,434	192	226	2,228
Community Room - Hours Booked	116	1,040	118	105	876
Community Room - Occupancy Pctg	50.9%	42.7%	61.5%	46.5%	39.3%

LIBRARY PROGRAM STATS -May, 2026

DATE	PROGRAM	PRIMARY AGE GROUP	FORMAT	TOTAL ATTENDANCE/ENGAGEMENT
5/1/2026	Jedi Training with Kidokinetics Session A	Ages 6-11	Live/Hybrid-Onsite	25
5/1/2026	Jedi Training with Kidokinetics Session B	Ages 6-11	Live/Hybrid-Onsite	32
5/1/2026	Teen Book Subscription Box - Summer 2026	Ages 12-18	Live/Hybrid-Onsite	14
5/3/2026	Seed Library: Guide to Summer Planting & Tomato	Ages 18+	Live/Hybrid-Onsite	26
5/4/2026	Baby Dance Party	Ages 0-5	Live/Hybrid-Onsite	22
5/4/2026	May The Fourth	General Interest	Live/Hybrid-Onsite	800
5/5/2026	Genealogy Interest Group Special Presentation	Ages 18+	Live/Hybrid-Onsite	14
5/5/2026	Victory ELC Fieldtrip Storytime	Ages 0-5	Live/Hybrid-Onsite	17
5/5/2026	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	30
5/6/2026	Art Lab Session A Peter Reynolds Dot Art	Ages 6-11	Live/Hybrid-Onsite	18
5/6/2026	Art Lab Session B Peter Reynolds Dot Art	Ages 6-11	Live/Hybrid-Onsite	27
5/6/2026	Bilingual Storytime Cuentos Bilinguales	Ages 0-5	Live/Hybrid-Onsite	28
5/6/2026	Switch Lounge	Ages 12-18	Live/Hybrid-Onsite	10
5/7/2026	Elevated Readers Discussion	Ages 18+	Live/Hybrid-Onsite	14
5/7/2026	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	24
5/7/2026	YT Art Gallery Tumwata MS Outreach	Ages 10-14	Live/Hybrid-Offsite	21
5/8/2026	Oregon City Writers Group	Ages 18+	Live/Hybrid-Onsite	12
5/9/2026	Good Death / Good Life Cafe	Ages 18+	Live/Hybrid-Onsite	4
5/9/2026	LEGO Lab	Ages 0-5	Live/Hybrid-Onsite	11
5/11/2026	B.A.M. LEGO Lab	Ages 18+	Live/Hybrid-Onsite	22
5/11/2026	B.A.M. Movie Matinee	Ages 18+	Live/Hybrid-Onsite	26
5/12/2026	Piece Keepers Puzzle Club	Ages 18+	Live/Hybrid-Onsite	13
5/12/2026	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	30
5/13/2026	Bilingual Storytime Cuentos Bilinguales	Ages 0-5	Live/Hybrid-Onsite	26
5/13/2026	Switch Lounge	Ages 12-18	Live/Hybrid-Onsite	10
5/13/2026	Young Teen Pop Art Gnomes	Ages 10-14	Live/Hybrid-Onsite	8
5/14/2026	Library at Pioneer	Ages 18+	Live/Hybrid-Offsite	20
5/14/2026	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	19
5/15/2026	Red Cross Blood Drive	Ages 18+	Live/Hybrid-Onsite	27
5/16/2026	Art Gym	Ages 18+	Live/Hybrid-Onsite	8
5/17/2026	May Creative Kits	General Interest	Self-Directed	257
5/17/2026	Yarn Enthusiasts Society	Ages 18+	Live/Hybrid-Onsite	1
5/18/2026	Baby Gym	Ages 0-5	Live/Hybrid-Onsite	22
5/19/2026	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	33
5/20/2026	Art Lab Session A Arcimboldo Collages	Ages 6-11	Live/Hybrid-Onsite	17
5/20/2026	Art Lab Session B Arcimboldo Collages	Ages 6-11	Live/Hybrid-Onsite	13
5/20/2026	B.A.M. Online Trivia At the Circus	Ages 18+	Live-Virtual ONLY	8
5/20/2026	Bilingual Storytime Cuentos Bilinguales	Ages 0-5	Live/Hybrid-Onsite	29
5/20/2026	One Book One Coast Discussion	Ages 18+	Live/Hybrid-Offsite	14
5/20/2026	Teen Movie: Men in Black	Ages 12-18	Live/Hybrid-Onsite	15
5/21/2026	Fireside Chat	Ages 18+	Live/Hybrid-Offsite	3
5/21/2026	One-on-One with a Financial Advisor	Ages 18+	Live/Hybrid-Onsite	2
5/21/2026	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	20
5/22/2026	Oregon City Writers Group	Ages 18+	Live/Hybrid-Onsite	8
5/23/2026	Monuments & Memorials: Who, What, Where, When,	Ages 18+	Live/Hybrid-Onsite	1
5/26/2026	School Break Movie Day	Ages 0-5	Live/Hybrid-Onsite	7
5/26/2026	Young Teen Book Bites	Ages 10-14	Live/Hybrid-Onsite	2
5/27/2026	Holcomb 1st Field Trip #1 of 4	Ages 6-11	Live/Hybrid-Onsite	29
5/27/2026	Holcomb 1st Field Trip #2 of 4	Ages 6-11	Live/Hybrid-Onsite	23
5/27/2026	Switch Lounge	Ages 12-18	Live/Hybrid-Onsite	15
5/28/2026	Book Chat at Gilman Grove	Ages 18+	Live/Hybrid-Offsite	0
5/28/2026	Holcomb 1st Field Trip #3 of 4	Ages 6-11	Live/Hybrid-Onsite	27
5/28/2026	Holcomb 1st Field Trip #4 of 4	Ages 6-11	Live/Hybrid-Onsite	24
5/31/2026	Chess Drop-In	General Interest	Live/Hybrid-Onsite	14
5/31/2026	Community Puzzle- May	Ages 18+	Self-Directed	187
5/31/2026	Critter Quest-May	General Interest	Self-Directed	396
5/31/2026	Lobby Art Gallery-May	General Interest	Self-Directed	162
5/31/2026	May Scavenger Hunt	Ages 6-11	Self-Directed	231
5/31/2026	Seed Library Stats	General Interest	Self-Directed	192
	Total Programs	59	Total Attendance	3110



Biennium Budget Report Y1 by Category

Through 05/31/2026




	2025-2026 Budget	May 2025-2026 Month Activity	2025-2026 Year Activity	2025-2026 Encumbrance	Year 1 Difference	2026-2027 Budget	2026-2027 Year Activity	Biennium Difference
4 - Revenue								
43 - Intergovernmental Revenues	2,966,900.00	0.00	2,978,129.25	0.00	-11,229.25	3,020,600.00	0.00	3,009,370.75
44 - Charges for Services	5,400.00	715.50	7,218.80	0.00	-1,818.80	5,400.00	0.00	3,581.20
47 - Miscellaneous Income	333,600.00	21,624.02	344,596.58	0.00	-10,996.58	311,500.00	0.00	300,503.42
49 - Other Financing Sources	317,600.00	26,466.67	291,133.37	0.00	26,466.63	325,200.00	0.00	351,666.63
4 - Revenue Totals:	3,623,500.00	48,806.19	3,621,078.00	0.00	2,422.00	3,662,700.00	0.00	3,665,122.00
5 - Expense								
51 - Salaries and Wages	1,513,400.00	113,095.07	1,279,472.62	0.00	233,927.38	1,598,400.00	0.00	1,832,327.38
52 - Benefits	1,035,500.00	83,768.98	869,159.06	0.00	166,340.94	1,084,900.00	0.00	1,251,240.94
60 - Professional & Technical Services	8,100.00	0.00	619.00	0.00	7,481.00	19,800.00	0.00	27,281.00
61 - Repair & Maintenance Services	203,600.00	9,698.07	133,727.80	5,261.48	64,610.72	212,800.00	0.00	277,410.72
62 - Other Services	3,300.00	57.54	16,026.42	2,417.72	-15,144.14	3,300.00	0.00	-11,844.14
63 - Employee Costs	7,200.00	474.00	3,771.00	302.00	3,127.00	7,200.00	0.00	10,327.00
64 - Operating Materials & Supplies	297,500.00	16,810.89	244,012.07	10,313.02	43,174.91	298,200.00	0.00	341,374.91
65 - Office & Administrative Supplies	36,400.00	3,480.56	23,410.48	1,737.15	11,252.37	39,800.00	0.00	51,052.37
66 - Special Programs	68,000.00	6,951.21	51,126.69	2,979.94	13,893.37	68,000.00	0.00	81,893.37
68 - Community Programs and Grants	800.00	31.98	659.27	0.00	140.73	800.00	0.00	940.73
69 - Internal Service Charges	396,700.00	33,058.33	363,641.63	0.00	33,058.37	404,300.00	0.00	437,358.37
70 - Capital Outlay	535,000.00	75,825.55	269,099.71	71,466.77	194,433.52	0.00	0.00	194,433.52
80 - Debt Service	415,500.00	365,750.19	415,370.38	0.00	129.62	415,500.00	0.00	415,629.62
98 - Transfers	15,000.00	1,250.00	13,750.00	0.00	1,250.00	15,000.00	0.00	16,250.00
5 - Expense Totals:	4,536,000.00	710,252.37	3,683,846.13	94,478.08	757,675.79	4,168,000.00	0.00	4,925,675.79






Library Board Report


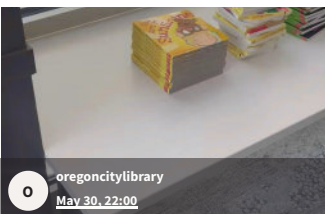
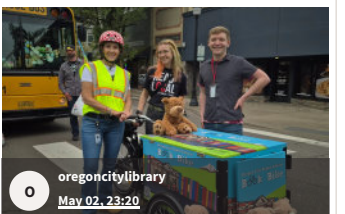
May 01 - May 31, 2026

<p>f Page followers</p> <p>5,512 followers</p>	<p>f Page new followers</p> <p>56 new followers</p>	<p>f Posts</p> <p>50 posts</p>	<p>f Post engagement</p> <p>3,811 engagements</p>
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<p>f Post Reach</p> <p>39,361 people</p>	<p>f Top posts > Reach</p> <div data-bbox="432 544 772 869">  <p>OL Oregon City Public Library May 02, 23:19</p> <p>Great time at the OC Teddy Bear Parade! #ocplbookbike #OCTeddyBearParade</p> </div> <div data-bbox="810 544 1141 869">  <p>OL Oregon City Public Library May 20, 16:01</p> <p>Somebody was eager for the library to open this morning! #BookWorm #LibraryTime #OregonCity</p> </div> <div data-bbox="1179 544 1530 869">  <p>OL Oregon City Public Library May 28, 02:00</p> <p>Look who completed the LINCC Library Trail! Congratulations Mayor McGriff! Oregon City - City Hall Libraries in Clackamas County</p> </div>		
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<p>f Post Likes</p> <p>502 likes</p>	<p>f Top posts > Reactions</p> <div data-bbox="432 958 772 1283">  <p>OL Oregon City Public Library May 02, 23:19</p> <p>Great time at the OC Teddy Bear Parade! #ocplbookbike #OCTeddyBearParade</p> </div> <div data-bbox="810 958 1141 1283">  <p>OL Oregon City Public Library May 28, 02:00</p> <p>Look who completed the LINCC Library Trail! Congratulations Mayor McGriff! Oregon City - City Hall Libraries in Clackamas County</p> </div> <div data-bbox="1179 958 1530 1283">  <p>OL Oregon City Public Library May 20, 16:01</p> <p>Somebody was eager for the library to open this morning! #BookWorm #LibraryTime #OregonCity</p> </div>		
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<p>@ Followers</p> <p>2,902 followers</p>	<p>@ New followers</p> <p>22 followers</p>	<p>@ Profile views</p> <p>14,778 views</p>	<p>@ Story taps forward</p> <p>86 taps forward</p>
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<p>@ Posts</p> <p>48 posts</p>	<p>@ Top Posts > Reach</p> <div data-bbox="432 1794 772 2119">  <p>o oregoncitylibrary May 02, 02:00</p> <p>The Good Death/Good Life Cafe is a free community gathering for adults of all ages who want a kinder, more prepared way to face aging, serious illness, and end of life for themselves or their families. Attendees will be invited to share their thoughts, ask questions, listen to</p> </div> <div data-bbox="810 1794 1141 2119">  <p>o oregoncitylibrary May 30, 22:00</p> <p>Summer Reading Challenges start in two days!! #SummerReading #ReadingChallenge #BookLovers #OregonCity</p> </div> <div data-bbox="1179 1794 1530 2119">  <p>o oregoncitylibrary May 02, 23:20</p> <p>Great time at the OC Teddy Bear Parade! Couldn't get enough of the horses (luckily they were behind us 😊). #ocplbookbike #OCTeddyBearParade</p> </div>		
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Post engagement

443
engagements


Top posts > Likes



oregoncitylibrary
May 20, 16:02

Somebody was eager for the library to open this morning! #BookWorm #LibraryTime #OregonCity


37 likes



oregoncitylibrary
May 28, 02:00

Look who completed the LINCC Library Trail! Congratulations Mayor McGriff! #OregonCity @cityforeregoncity

34 likes



oregoncitylibrary
May 02, 23:20

Great time at the OC Teddy Bear Parade! Couldn't get enough of the horses (luckily they were behind us 😊). #ocplbookbike #OCTeddyBearParade

26 likes

Followers

903
followers

Tweets

27
posts

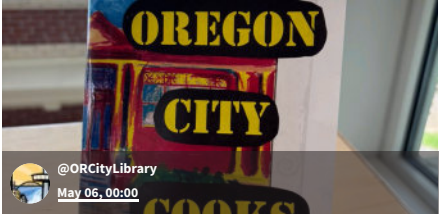
Mentions

0
mentions

Engagement > Type

Likes	2
Retweets	1
Quote tweets	0
Replies	0

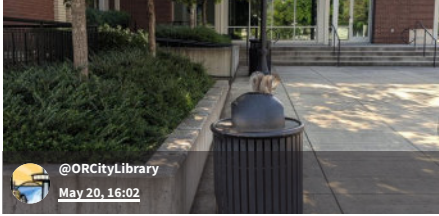
Top tweets > Engagements



@ORCityLibrary
May 06, 00:00

Oregon City residents and library staff contributed recipes for the very first edition of the "Oregon City Cooks" zine! 32 recipes including Spicy Soba Noodle Bowl, Cat Food Casserole, Avocado Mousse, Basil Gelato! #OregonCity #LocalRecipes #FoodZine #OregonFoodies <https://twitter.com/ORCityLibrary/status/2051814299580903799/photo/1>


3 engagements



@ORCityLibrary
May 20, 16:02

Somebody was eager for the library to open this morning! #BookWorm #LibraryTime #OregonCity <https://twitter.com/ORCityLibrary/status/2057129777111109905/photo/1>

2 engagements



@ORCityLibrary
May 16, 02:00

Lil' Master Builders came together to create a community garden. Each project attached to the others to create a massive collection of micro-gardens. What a great way to get everyone excited for our Plant a Seed, Read! summer reading theme. #SummerReading #OregonCity <https://twitter.com/ORCityLibrary/status/2055468363669741870/photo/1>

2 engagements

Report sources

Analytics



@ORCityLibrary

Instagram Business



oregoncitylibrary

Facebook Pages



Oregon City Public Library



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Library Board **Agenda Date:** June 24, 2026
From: Greg Williams, Library Director

SUBJECT:

Updates on Overdue Fine Recommendations to City Commission

STAFF RECOMMENDATION:

n/a - Discussion Only

EXECUTIVE SUMMARY:

The Library Director will provide the Library Board with updates about the Library Board's recommendations regarding overdue fine elimination to the City Commission.

BACKGROUND:

At the June 9th, 2026 City Commission work session, Library Board Chair Cynthia Andrews, supported by Library Director Greg Williams and Library Operations Manager Denise Butcher, presented the Library Board's recommendations regarding 1) elimination of library overdue fines and 2) waiving of accrued overdue fine balances on Oregon City library patron accounts to the City Commission. Consensus feedback from the City Commission was positive and in support of the recommendations. The Commission did express a preference for the recommendations to be brought to the next City Commission regular meeting, so that a formal vote on the Library Board's recommendations would be on the record (as a reminder, no votes are taken at work sessions, as their purpose is to have discussions, answer questions, and provide general feedback to staff on topics which may subsequently be brought back for formal action or approval at a regular meeting).

The Library Board's recommendations are on the agenda for the June 17, 2026 City Commission regular meeting. The Library Director will provide the Library Board with an update on any action taken at the City Commission meeting, and (presuming the Library Board's recommendation is formally approved) will provide the Library Board with anticipated implementation information.

NEXT STEPS:

n/a - Informational only

OPTIONS:

n/a - Informational only



CITY OF OREGON CITY

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Staff Report

To: Library Board **Agenda Date:** June 24, 2026
From: Greg Williams, Library Director

SUBJECT:

Update on new Library Director

STAFF RECOMMENDATION:

n/a - Informational only

EXECUTIVE SUMMARY:

The current Library Director will share an update on OCPL's next Library Director and the transition plan.

BACKGROUND:

On June 16, 2026, the City announced that Morgan Sohl had been selected as the next Director of the Oregon City Public Library. Morgan is currently serving as a Library Division Manager with the Tigard Public Library, where she manages staff and operations for the Technical Services Department, leads the Library's Person in Charge Team, and serves as interdepartmental liaison with the Tigard Police Department. Prior to working at Tigard, she worked at Fort Vancouver Regional Libraries (FVRL) as an Engagement Manager, where she managed staff and operations for programming and outreach, reference, reader's advisory, customer service, and collection development. Before her time at FVRL, Morgan served in several management positions in the Timberland Regional Library, where she oversaw management of 14 library branches, helped develop and implement a district-wide strategic plan, designed and implemented facility improvements, and helped create, review, and implement library policies.

Morgan's official start date is Monday, July 6th. Current Library Director Greg Williams' last day will be Friday, June 26th. Denise Butcher, Library Operations Manager, will serve as interim Library Director between Greg's departure and Morgan's arrival.

The Library Director will answer any questions the Library Board may have about the transition.

NEXT STEPS:

n/a - Informational only

OPTIONS:

n/a - Informational only