



CITY OF OREGON CITY ENHANCEMENT GRANT PROGRAM COMMITTEE AGENDA

City Hall Mt. Hood Room, 625 Center St., Oregon City, OR 97045
Monday, June 15, 2026 at 6:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Attend the livestream of the meeting on the City's YouTube Channel:

<https://www.youtube.com/user/CityofOregonCity>

- Register to provide electronic testimony (email agriffin@orc.city.org or call 503-974-5517 by 3:00 PM on the day of the meeting to register)
 - Email agriffin@orc.city.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
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1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

- Approve Minutes from October 20, 2025
- Approve Minutes from February 23, 2026

3. PUBLIC COMMENTS

Please see the public comment guidelines below.

4. DISCUSSION ITEMS

- Introduction and Conflict of Interest Disclosure Forms
- Requests for 25-26 Extensions
 - Clackamas County Arts Alliance
 - Soulflags Art Community Center
- Review of Projects from Nonprofit Organizations/Schools
 - Clackamas County Historical Society – Museum of the Oregon Territory
 - Clackamas Heritage Partners
 - Clackamas Workforce Partners
 - Downtown Oregon City Association
 - The Father's Heart
 - Greater Oregon City Watershed Council
 - Hannah Grace Family
 - Love One
 - Oregon City Parks Foundation
 - Oregon City Together/Oregon City School District 62
 - SMART Reading
 - The STREAM~N Network
 - Willamette Falls Symphony Orchestra

d. Review of Local Government Projects

14) Oregon City Arts Commission

15) Oregon City Parks and Recreation

16) Oregon City Police Department and Code Enforcement Division

5. BREAK

6. DETERMINATION OF 26-27 GRANT AWARDS

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

Enhancement Grant Program Committee Special Meeting

October 20, 2025

I. Call to Order and Roll Call

Mayor Denyse McGriff called the special meeting of the Oregon City Enhancement Grant Program Committee to order on Monday, October 20, 2025, at 6:30 PM. Roll call was taken with the following members present: Adam Marl, Denyse McGriff, Mike Mitchell, Rocky Smith, Scott Wilson, Christine Lewis, Marie Andrews, Eric Bruckbauer, and Judy Schaffer.

Mayor McGriff welcomed everyone and thanked them for attending. She provided historical context about the Enhancement Grant Program, explaining it began in the late 1980s when the city approved the conditional use permit for the Metro South transfer station. The program was created through an agreement with the Metropolitan Service District to minimize impacts on the Park Place neighborhood from traffic, odors, and other issues. Initially, projects focused on physical improvements like neighborhood cleanups, tire collections, and infrastructure enhancements such as the stairway at Redland Road and Holcomb Boulevard. The program area was later expanded to include all of Oregon City. Mayor McGriff noted that agreements with Metro were typically in five-year increments, and they were approaching another renewal period.

II. Approval of Minutes

The Mayor asked if there was a motion to approve the minutes from the August 26, 2025 meeting.

Motion: Commissioner Mitchell moved to approve the minutes from the August 26, 2025 meeting. Councilor Lewis seconded the motion. Vote: All members voted in favor. The motion passed.

III. Discussion Items

CEG Program Review and Revision

James Graham thanked the committee for attending and presented a PowerPoint outlining key issues with the Enhancement Grant Program. He identified four broad issues:

- The program has gone beyond its initial intent
- The program is not asset-based
- The program provides too much funding for employees of applicant organizations
- The program guidelines need clarification

Graham reviewed Metro's eligibility criteria for the program, explaining that projects must be within the boundary area, must benefit programs or individuals inside the area, applicants must be 501(c)(3) organizations or educational institutions, and projects cannot promote or prohibit religion or discriminate. Projects on private property must establish clear public benefit and have property owner permission.

He explained Metro's program goals, which included:

- Improving appearance or environmental quality of neighborhoods
- Reducing toxicity or increasing recycling opportunities
- Upgrading property owned by nonprofits
- Preserving wildlife
- Improving recreational areas
- Enhancing safety
- Benefiting youth, seniors, low-income, or underserved populations

Graham noted that Oregon City had added three additional goals:

- Increasing attractiveness or market value of properties
- Increasing employment and economic opportunities
- Enhancing art and culture within the city

Graham presented findings from a comparison of the eight other Enhancement Grant programs in the region, noting that five of the other program committees don't hear applicant testimony, only three include all local elected officials, and none require matching funds or letters of support.

The committee discussed whether to focus more on hard assets and environmental-based projects. Commissioner Mitchell expressed support for projects with lasting elements but acknowledged that some goals don't necessarily have physical components. He suggested adding a question about how projects would impact Oregon City beyond the grant year.

Mayor McGriff voiced concerns about applicants not providing verifiable data on how many Oregon City residents they serve. She stated her preference for more physical-based projects because "you can touch it, you can see it" and residents understand the connection better.

Commissioner Marl suggested removing two of Oregon City's added goals (increasing attractiveness/market value of properties and increasing employment opportunities) while keeping the arts and culture goal. The committee generally agreed.

Eric Bruckbauer expressed concerns about limiting funding to only physical items, noting that many nonprofit organizations don't have physical items they could request funding for.

Commissioner Marl clarified that while he preferred tangible assets, the program shouldn't be closed off to other types of organizations. He emphasized that the program exists to enhance the community, not necessarily to boost nonprofits.

The committee discussed concerns about organizations using the grants for ongoing operational costs versus one-time project funding. Mayor McGriff noted that several applicants have repeatedly applied for employment-based funding for staff positions, which isn't sustainable.

The committee reached consensus on several revisions:

- Removing two of Oregon City's added goals while keeping the arts and culture goal
- Giving preference to projects with tangible outcomes in the scoring criteria
- The group agreed to give preference to projects that did not fund administrative personnel positions of organizations; direct project-related time and/or contractor work is okay.
- Maintaining the 20% cap on grant awards to city departments (20% of the total amount of grant funding available)
- Making letters of support optional rather than required
- Requiring a 50% match (cash or in-kind) of the grant request
- Maintaining the 10% cap on administrative costs
- Eliminating applicant presentations at meetings
- Adding a youth advisory commission liaison to the committee

Match Requirement: Previously, the required match amount was based on the total project cost. The revised requirement would be based on the total grant amount requested instead. Applicants will need to demonstrate a match of resources that is equivalent to a minimum of half of their grant request.

Grant Amount: Councilor Lewis shared that while other communities' enhancement grant programs had annual revenues that topped out at about \$150,000, Oregon City's was in the \$300,000-\$400,000 range due to higher tonnage volume. She suggested lowering the maximum grant award to better focus the program on "neighborhood scale" investments. A suggestion was made to lower the maximum grant, which is currently \$50,000. The group agreed on a \$40,000 maximum grant award.

Letters of Support vs. Letter of Permission: Commissioner Smith noted that there is a distinction between a general letter of support for a project and a letter from a City Department granting permission for a project to move forward on a city-owned property or facility. The group agreed that a letter of permission from a pertinent City Department would still be required.

Grant Evaluation Forms: The committee decided to revise the scoring system, with the first two questions worth 20 points each, and the remaining questions worth 10 points each, for a total of 80 possible points. They also agreed to add a question about the project's impact beyond the grant year. They discussed re-wording question 5, "Based on the proposed budget, does the applicant have sufficient resources to successfully implement the project within the required timeframe?" as the proposals generally don't include enough information to judge "sufficient resources." Alternate language such as an "adequate budget" or something similar was suggested.

Youth Committee Position: A motion was made by Commissioner Marl and seconded by Commissioner Wilson to include a youth advisory commission liaison for the committee membership. The motion passed with Mayor McGriff abstaining.

James Graham indicated that staff would incorporate all the committee's feedback into a new application and Program Guidelines, to be reviewed at their administrative meeting in February.

Adjournment

The meeting was adjourned at approximately 8:25 PM.

Enhancement Grant Program Committee Annual Administration Meeting February 23, 2026

Call to Order and Roll Call

The Enhancement Grant Program Committee was called to order on Monday, February 23, 2026 at 6:00 PM. Committee members present included Scott Wilson, Adam Marl, Mike Mitchell, Denyse McGriff, Rocky Smith, Judy Schafer, Eric Bruckbauer, and Christine Lewis. Metro Councilor Lewis participated remotely. Staff members James Graham, Ann Griffin and Matt Zook were also present.

Marie Andrews had an excused absence.

Public Comments

No members of the public were present for public comments.

Presentation

Program Financial Update

Finance Director Matt Zook presented a comprehensive financial update on the Community Enhancement Grant Program, with detailed information and sharing his screen for the presentation. He covered the fiscal year that ended June 30, 2025, noting this was the first financial update since March 2025.

The program began fiscal year 2024-25 with a fund balance and received revenue from dumping fees and interest allocations. By the end of the fiscal year, \$62,984 was spent from prior year awards and \$290,000 was spent on awards granted for the 2024-25 fiscal year, totaling \$353,000 in award expenditures. Only \$19,000 remained unspent from grants awarded in 2024 and was carried over. This dollar amount reflects the grant provided to the Park Place Neighborhood Association. After accounting for program management fees of \$45,000, the ending fund balance as of June 30, 2025 was \$470,000.

For the current fiscal year 2025-26, Mr. Zook reported that revenue is trending downward from the dumping fees. The program conservatively anticipates receiving \$277,000 in dumping fees and approximately \$15,000 in interest by the end of the fiscal year. The Park Place Neighborhood Association is anticipated to spend the \$19,088 carried over from the prior year. Of the \$389,000 awarded in the current year, approximately \$97,000 has been spent to date, leaving about \$290,000 yet to be expended.

Matt provided projections showing that if current spending patterns continue, the program could face a zero balance by June 2028. He presented scenarios showing that awarding \$400,000 annually while receiving approximately \$286,000 in revenue would result in a cash balance of \$149,000 by June 2027 and potentially zero by June 2028. He emphasized that the committee has control over award amounts and could adjust spending to match revenue to ensure program sustainability.

Committee members asked clarifying questions about the projections and timing of decisions. There was discussion about the need to be fiscally responsible given the declining revenue trends. Committee member Judy raised concerns about the sustainability of awarding \$400,000 when revenues were declining. Committee members Christine and others noted that declining tonnage is expected to persist for several years.

After extensive discussion about fiscal prudence versus program impact, the committee decided to be more conservative in their award announcements. Several members expressed concern about advertising \$400,000 in available funding when the program's long-term sustainability was uncertain.

Motion: Commissioner Smith moved to announce grant funding of up to \$350,000 for the 2026-27 fiscal year. Commissioner Mitchell seconded the motion. The motion passed unanimously.

Discussion Items

Revised Program Guidelines and Program-Related Dates

James Graham presented the revised program guidelines, explaining that they were developed based on the new program policies approved by the city commission on December 3rd. The revised program guidelines reflect the decisions made by the EGPC at its work session on October 20, 2025. The revisions to the program guidelines provide clarity on important topics and address issues that have arisen in previous grant cycles, such as letters of support.

James reviewed some of the primary changes:

- a) cap in maximum grant award to \$40,000 instead of \$50,000
- b) the change in required matching funds that each grant applicant needs to provide. Under the new guidelines, the required match would equal 50% of the grant amount requested.
- c) maintenance of a 20% cap in total grant awards to a City department **(See Note Below)**

The committee conducted a detailed review of the revised guidelines, going through each section systematically.

Project Goals Section: The committee made several clarifications to improve readability and accuracy. They changed "with the city" to "within the city" for consistency and added "and/or" language to several goals to clarify that projects could meet multiple objectives simultaneously. The committee emphasized the need for applicants to explain how their projects meet the goals rather than simply checking boxes.

Real or Personal Property: Christine Lewis clarified that business or nonprofit "personal property" referred to material goods that nonprofits might need to purchase (such as equipment or protective gear) rather than personal property in the legal sense. Christine stated that real property may include a significant investment that will depreciate over time. The committee agreed to change the language to "real property and/or material goods."

Project Eligibility: Committee members suggested underlining "legal boundaries" to clarify project eligibility. "the clarifying "underlying legal boundaries" to state city legal boundaries by specifying "city limits of the City of Oregon City" to avoid confusion.

Private Property Projects: Mayor McGriff expressed ongoing concerns about funding projects on private property, questioning long-term public access and what happens if property ownership changes. She stated that she thought grant funding should not go toward projects on private property.

Other committee members provided examples where private property projects could have clear public benefits, such as environmental remediation or historical plaques on private buildings. The discussion acknowledged the complexity but maintained that projects must demonstrate clear public benefit.

Personnel Funding: The committee refined language to clarify that the program "may provide funding" to contractors rather than "will provide funding," giving the committee discretion.

Matching Requirements: The guidelines simplified the match requirement to a flat 50% regardless of project size, eliminating the previous sliding scale chart.

City Department Funding: The 20% cap on total program funding for city departments was maintained.

Pre-application Information Sessions: The committee addressed technical details about mandatory information sessions, including provisions for applicants to watch recorded sessions if they cannot attend in person, with verification requirements.

Application Requirements: Several technical corrections were made to improve clarity, including specifying that permits must be obtained prior to project execution and that ongoing maintenance responsibilities must be included in letters of permission from city departments.

Promotional Requirements: The committee strengthened language requiring grant recipients to prominently acknowledge the Metro Enhancement Grant program in all promotional materials, moving from "please mention" to a requirement.

Final Reports: The committee changed "exit reports" to "final reports" for clarity and made before-and-after photos conditional based on project type ("as applicable").

The committee made numerous other technical and grammatical corrections throughout the document to improve clarity and consistency.

Motion: Eric Bruckbauer moved to approve the proposed changes to the program guidelines as discussed during the meeting. Commissioner Smith seconded the motion. The motion passed unanimously.

Program Scoring Tool

The committee reviewed the scoring tool and made important modifications. The primary concern raised by Mike Mitchell was that the current system of scoring 1-5 and multiplying by 4 limited the scoring range to only 4, 8, 12, 16, or 20 points, which reduced the ability to differentiate between applications.

The committee agreed to modify the scoring system to allow direct scoring from 0-20 points for the first three weighted questions and 0-10 points for the remaining questions, giving

evaluators more flexibility to grade applications on a curve when there are multiple applicants.

Technical corrections were also made to ensure the scoring criteria matched the revised language in the program guidelines, including adding "and/or" language to be consistent with the goals section.

Committee members discussed the evaluation process, confirming that they would receive application packets in advance, conduct preliminary scoring, and then discuss applications at the public meeting before finalizing scores. Questions directed to applicants would be handled during the public meeting, with the possibility of score adjustments based on responses.

Adjournment

The meeting was adjourned after completing review of all agenda items.

NOTE RE: Local Government spending cap. The 20% cap in the amount of the annual expenditure from the Community Enhancement Grant budget should be 15% and not 20%, according to Metro's Solid Waste Administrative Procedures 6.1.2.4.



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Enhancement Grant Program Committee **Agenda Date:** June 15, 2026
From: Ann Griffin, Economic Development Coordinator

SUBJECT:

2025-2026 Community Enhancement Grant Extension Requests and 2026-2027
Community Enhancement Grant Proposals

STAFF RECOMMENDATION:

Review and make a determination on extension requests from two 2025-2026 Community Enhancement Grant recipients. Review and make a determination regarding 16 Community Enhancement Grant proposals.

EXECUTIVE SUMMARY:

At their February 23, 2026 annual administration meeting, the Oregon City Enhancement Grant Program Committee acknowledged available funding for 2026-2027 Community Enhancement Grants in the amount of \$350,000.

The 2026-2027 Enhancement Grant application period closed on May 22, 2026. The City received 16 eligible grant proposals. The City also received two extension requests from 2025-2026 Enhancement Grant recipients.

The Enhancement Grant Program Committee (EGPC) devoted their October 20, 2025 Work session to discussing important changes to the Enhancement Grant Program Guidelines. The 2026-2027 grant cycle will be the first to apply these recommendations.

BACKGROUND:

On December 3, 2025, the City Commission approved recommended changes to the Enhancement Grant Program Guidelines. These changes included a strong preference for “projects that result in the development or enhancement of a tangible asset.” The Enhancement Grant Program Committee (EGPC) did not want to eliminate funding for projects that were not asset-based and recognized that projects could still meet one or more of the Enhancement Grant Program goals

without a focus on permanent physical improvements. The December staff report also stated that “applications that focus on remediating or enhancing environmental conditions within the community will be considered favorably.” Other changes included the reduction in the maximum amount of grant funding to \$40,000, rather than \$50,000. This is the first grant selection process to utilize the revised Program Guidelines.

Oregon City received two extension requests from 2025-2026 grant recipients and 16 eligible proposals for Community Enhancement Grant projects for 2026-2027.

2025-2026 Extension Requests

The two extension requests are listed below:

Organization	Project	Spent to Date	Anticipated Completion
Clackamas County Arts Alliance	Creating Opportunities that Enrich the Cultural and Economic Fabric of OC	\$8,675	September 30, 2026
Soulflags Art Community Center	Mural on Railroad Avenue	\$23,000	August 31, 2026

Both organizations submitted their extension requests on time. Copies of the written requests are included in the Agenda Packet.

2026-2027 Grant Proposals

Of the 16 grant proposals received, thirteen were from nonprofit organizations or a school district. Three of the proposals were submitted by local government (either an Oregon City Board/Committee or Oregon City Department). The following table lists the eligible grant proposals.

	Applicant	Project	Amount Requested
1	Clackamas County Historical Society - Museum of the Oregon Territory	Land & People of the Willamette Valley: Water Shaped the Land Exhibit	40,000
2	Clackamas Heritage Partners	Picnic at the End of the Trail 2027 - Volunteer Event	15,000
3	Clackamas Workforce Partnership	Clean Slate Clackamas	40,000
4	Downtown Oregon City Association	Discover Downtown: Oregon City Wayfinding	40,000

5	Greater Oregon City Watershed Council	Oregon City Creek Stewardship Project	21,230
6	Hannah Grace Family	HGF Ascend Music	37,755
7	LoveOne	LoveOne Emergency Outreach and Safety Assistance Program	40,000
8	Oregon City Arts Commission	Lamprey Statue - Clackamette Park	30,000
9	Oregon City Parks and Recreation	Hillendale Park Sport Court Improvements	27,784
10	Oregon City Parks Foundation	Pioneering Our Open Spaces, Museums and Gardens for People and Wildlife	30,900
11	Oregon City Police Department and Code Enforcement Division	Keep OC Clean Program	35,000
12	Oregon City Together / Oregon City School District 62	Oregon City Youth Prevention & Wellness Initiative	30,923
13	SMART Reading	SMART Reading Books to Meet Benchmark	10,000
14	The Father's Heart	Food Services Workforce Support Program TFH	22,768
15	The STREAM~N Network	STREAM~N Team Youth Service-Learning Program with Career Pathways	40,000
16	Willamette Falls Symphony	2026-2027 Season	33,800

TOTAL ELIGIBLE REQUESTS

\$495,160

The three local government requests include:

Oregon City Arts Commission	Lamprey Statue at Clackamette Park	\$30,000
Oregon City Parks and Recreation	Hillendale Park Sport Court Improvements	\$24,284
Oregon City Police Dept. and Code Enforcement Division	Keep OC Clean Program	\$35,000

\$89,284

At the Enhancement Grant Committee Administrative meeting on February 23, 2026, the Committee reviewed a list of Project Funding Requirements stating that the amount of funding that could be attributed to local government projects should be capped at 20%. This suggested requirement is not correct. According to Metro Solid Waste Administrative Procedures 6.1.2.4, the recommended guideline for local government spending is 15% of the annual solid waste community enhancement program budget.

In the 2025-2026 grant year, 14.6% of the awarded funds were allocated to local government projects. As a point of reference, 15% of the available grant funding for the 2026-2027 grant cycle is \$52,500. The balance of available funding (85%) is \$297,500.

As stated above, the 2026-2027 Program Guidelines state that enhancement grant proposals that are focused on asset-based improvements will be given priority. The guidelines also maintained the program goal of enhancing Arts and Culture within the legal boundaries of Oregon City. The following eight projects are among the proposals received that strive to make a lasting physical change in the community. This list is offered for information purposes only and to support the deliberations of the EGPC. A full review of the grant evaluation forms prepared by the EGPC and further discussion by the Committee will determine the final grant awards.

1	Clackamas County Historical Society - Museum of the Oregon Territory	Land & People of the Willamette Valley: Water Shaped the Land Exhibit	40,000
2	Clackamas Heritage Partners	Picnic at the End of the Trail 2027 - Volunteer Event	15,000
3	Downtown Oregon City Association	Discover Downtown: Oregon City Wayfinding	40,000
4	Greater Oregon City Watershed Council	Oregon City Creek Stewardship Project	21,230
5	Oregon City Arts Commission	Lamprey Statue - Clackamette Park	30,000
6	Oregon City Parks and Recreation	Hillendale Park Sport Court Improvements	27,784
7	Oregon City Parks Foundation	Pioneering Our Open Spaces, Museums and Gardens for People and Wildlife	30,900
8	The STREAM~N Network	STREAM~N Team Youth Service-Learning Program with Career Pathways	40,000

The sum of the proposal requests for these 8 projects is \$244,914.

OPTIONS:

- 1. Approve one or both of the extension requests. Select grant proposals to fund up to a maximum of \$350,000.
- 2. Do not approve the extension requests. Select grant proposals to fund up to a maximum of \$350,000.

BUDGET IMPACT:

For New Grant Proposals

Amount	Up to \$350,000
FY	2027
Funding Source	Metro Disposal Fees

For Grant Extensions

Amount	\$39,325
FY	2026
Funding Source	Metro Disposal Fees

City of Oregon City

Conflict of Interest Disclosure Form



Board / Commission: Enhancement Grant Program Committee

Meeting Date: June 15, 2026

Agenda Item / Decision-Making Topic(s): 2025-2026 Grant Extension Requests and 2026-2027 Grant Proposals

Conflict of Interest Declaration

Please check one:

- I DO NOT have a conflict of interest** related to any of the agenda items and may participate in discussion and voting.
- I DO have a conflict of interest** related to one or more of the agenda items and will disclose the nature of the conflict/conflicts below. I will not participate in a vote or discussion related to this item(s).

Explanation / Disclosure

Board Member Signature

Printed Name: _____

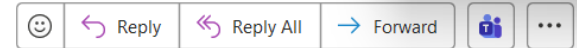
Signature: _____

Date: _____


Community Enhancement Grant extension



Dianne Alves <dianne@clackamasartsalliance.org>
To Ann Griffin
Cc Lisa Brown



Fri 4/17/2026 1:15 PM

 If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ann,

I am requesting an extension on our Community Enhancement Grant reporting period. I shared with you a few weeks ago that one of our staff members had an accident, which has resulted in her being out on medical leave since January 27, 2026. The work this staff member performs in Oregon City is key to us being able to complete the work supported by our grant application.

I will be out of the office until May 11th, so if you need any information for this extension, please ask Lisa Brown, copied on this email. Lisa is our grant writer and will have access to any information you may need in my absence.

Please let me know if we are able to receive this extension and when the final reporting is due with the extension.

Thank you,
Dianne

2025-2026 Enhancement Grant Extension Request



May 7, 2026

Ann Griffin
City of Oregon City
625 Center Street
Oregon City, OR 97045

Dear Ann,

Soulflags was the recipient in 2025 of the Oregon City Metro Enhancement Grant. Soulflags has been diligently hard at work completing the Railroad Avenue mural project.

Soulflags has completed the following:

- Presented to Two Rivers Neighborhood Association.
- Met with Arts Commission/Mayor/Local Artists to revise mural.
- Submitted Oregon City Public Arts Mural Application to Oregon City Arts Commission.
- Met with members of Grande Ronde tribe for mural approval and future participation.
- Presented to Arts Commission for mural application approval.
- Presented timeline to Oregon City Arts Commission
- Provided Oregon City Public Works Right of Way Application.
- Presented to Two Rivers Neighborhood Association with updated mural.

Soulflags is requesting an extension for continued work on logistics and installation.

Soulflags in conjunction with Ana the Artist will commence the following in May - August 2026:

- Organizing Volunteers/Logistics starting May 2026
- Collecting supplies in June 2026
- Working with City of Oregon City Public Works in pressure washing wall
- Painting Primer July 6, 2026
- Community Paint By Number event July 11, 2026
- Continued painting through July, completion anticipated first week of August.

Thank you,
Tima Carlson
Soulflags Art Community Center
Railroad Ave Mural Committee Lead

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: Clackamas County Historical Society

Name of Project:	Land & People of the Willamette Valley: Water Shaped the Land Exhibit
Address:	211 Tumwater Drive Oregon City, OR 97045
Total amount requested:	\$40,000
Match cash:	0
Match in-kind:	\$20,000
Total Project:	\$60,000

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
x	<ul style="list-style-type: none"> • a 501 c 3 nonprofit organization - OR • a school/institute of higher learning - OR • a recognized neighborhood association in Oregon City - OR • a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
Yes	<p>3) Does the project result in a tangible and/or measurable outcome?</p> <p>Tangible: Installation of new permanent exhibit provides hands-on learning of ecosystems, habitats, and environmental changes, and natural and regional history.</p> <p>Measurable: Number of visitors will be measured.</p>
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
	a) Improvement to the appearance or environmental quality of the City.
	b) Reduction in toxicity or increased reuse and recycling opportunities.
	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
	e) Improvement to or increase in recreational areas and programs.
	f) Improved safety within the legal boundaries of the City.
x	g) Benefit youth, seniors, low-income persons or other underserved group.

x	h) Enhance art and culture within the legal boundaries of the City.
Yes	<p>5) The services provided must benefit Oregon City residents.</p> <p>Applicant states: Out of more than 3,500 visitors, approximately 50% anticipated to be OC residents</p>
Yes	<p>6) The proposed project must meet the required project match.</p> <p>\$20,000 anticipated in-kind match described. No cash match indicated.</p> <p>Does the project budget include the required 50% match?</p> <p>Cash match must be in-hand at the time of grant submission.</p>
Yes	<p>7) The proposed project must be completed by June 30, 2027.</p>
Yes	<p>8) Is the amount of administration support less than 10% of overall budget?</p>
N/A	<p>9) Is/Are the required letter(s) of permission included?</p> <p>Letter of Permission not required.</p> <p>Letters of support received were addressed to other grant organizations.</p> <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments • If project is taking place on private property – Is there written acknowledgement from the private property owner to ensure ongoing public access? Is there documented public benefit?

Print

2026-2027 Community Enhancement Grant Application - Submission #3508

Date Submitted: 5/21/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcify.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

Land & People of the Willamette Valley: Water Shaped the Land Exhibit

Applicant Organization*

Clackamas County Historical Society - Museum of the Oregon Territory

Is the applicant organization a 501 (c)(3) nonprofit?*

- Yes
 No

Non-Profit Federal tax-exempt ID number

93-6024919

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

Yes

No

Address of Project Location*

211 Tumwater Drie

City, State Zip*

Oregon City, Oregon 97045

Project Manager responsible*

Stephen Greenwood

Phone Number*

503-655-5574

Email*

director@clackamashistory.org

Chair of Governing Board (if applicable)

Cindi Jeskey, President

Phone Number

503-936-63823

Email

president@clackamashistory.org

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

This project will support the development and installation of a new permanent exhibit at the Museum of the Oregon Territory (MOOT) exploring the natural history of the Willamette Valley. Building on the museum's 2025 Land & People of the Willamette Valley: A History Shaped by the River Exhibit, the project will expand interpretation to include the geological and environmental forces that shaped the region, including the formation of the Willamette River Basin, the Missoula Floods, Lake Allison, and the presence of glacial erratics found across the region. Indigenous content will include the creation story of Coyote shaping Willamette Falls and the Magic Fish Trap and interpretation of the cultural significance and journey of Tomanowos, also known as the Willamette Meteorite. Natural history interpretation will provide context for understanding human settlement and development in the valley. A dedicated children's discovery area will provide hands-on learning opportunities for families, youth, and school groups, introducing visitors to the valley's ecosystems, habitats, and environmental change over time. Through interactive experiences focused on wetlands, woodlands, riparian corridors, floods, and legacy trees, visitors will gain a deeper understanding of the relationship between people and the natural environment. As a permanent exhibit, the project will serve as a long-term educational resource supporting school curricula, public programming, and heritage tourism throughout the region. By integrating natural history and regional history into a unified visitor experience, the project will strengthen MOOT's role as a regional center for education, cultural enrichment, and community engagement.

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

Originally named Timeline Hall Exhibit but became Land & People of the Willamette Valley Exhibit in 2023.

10. If you are applying for a third year in a row, describe the organization’s efforts to identify other sources of project support in addition to the Enhancement Grant Program.

N/A

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- | | |
|--|---|
| <input type="checkbox"/> a. Improvement to the appearance or environmental quality of the project neighborhood. | <input type="checkbox"/> e. Improvement to increase of recreation programs. |
| <input type="checkbox"/> b. Reduction in toxicity and/or increased reuse and recycling opportunities. | <input type="checkbox"/> f. Improve safety in Oregon City. |
| <input type="checkbox"/> c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation. | <input checked="" type="checkbox"/> g. Benefit youth, seniors, low-income persons or other underserved group. |
| <input type="checkbox"/> d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas. | <input checked="" type="checkbox"/> h. Enhance art and culture within Oregon City. |

12. Clearly describe how the project directly meets the selected goal(s).*

This project directly supports the City’s goals of serving youth, seniors, low-income residents, and other underserved groups while enhancing arts and culture within Oregon City through the creation of a new permanent exhibit at MOOT. We aim to serve all the residents of Oregon City and beyond. From school groups to seniors to families, our goal is to make history relevant to all ages. 4th and 5th grade students are a key audience because CCHS’s mission aligns so effectively with the Oregon Department of Education Content Standards.

MOOT is committed to ensuring that cost is not a barrier to participation for Oregon City residents. As part of the Institute of Museum and Library Services Museums for All initiative, visitors receiving SNAP benefits can access the museum for reduced admission of \$5 per visitor for up to four people. This program helps expand access to educational experiences for low-income families.

The exhibit will expand interpretation of the Land & People of the Willamette Valley Exhibit by exploring the natural history of the region and its connection to human settlement and environmental change over time. A dedicated children’s discovery area with hands-on learning opportunities will make the exhibit engaging for young learners and families.

Having a new exhibit at MOOT will enhance the culture within Oregon City and draw our other key audience of tourists visiting from the Portland metropolitan area, Salem, and elsewhere seeking to learn about Clackamas County. As the Oregon Heritage Commission’s impact report on the Economic Impacts and Value of Oregon’s Heritage Organizations and Events states: “Our analysis finds that heritage organizations directly supported 1,600 employees and labor income of \$47 million in 2019. Those organizations, in turn, support other businesses in the community through purchases of local goods and services and spending from employees, amounting to 2,147 total jobs in Oregon and \$77.7 million in supported labor income. Altogether, heritage organizations supported \$196.3 million in total economic activity during 2019.”

The project will be implemented by an experienced interdisciplinary team with expertise in museum leadership, historical research, collections stewardship, oral history, archival imaging, multimedia production, and exhibit design.

Stephen Greenwood, Executive Director and Project Manager, will oversee research, content development, marketing, budget management, advisory groups, and community partnerships. He previously led development of the 2025 Jennings Lodge Camp and Land & People of the Willamette Valley Exhibits, demonstrating leadership in historic interpretation.

Johna Heintz, Cultural Research Historian and Collections Manager, will provide historical research, artifact selection, and collections oversight. With twelve years managing MOOT’s collections and authorship of Oregon City: Past and Present, she ensures accurate, community-centered storytelling.

Marilyn Deutsch, Oral History Project Coordinator, will develop interview protocols, conduct and edit oral histories, and integrate diverse voices. Her career as a television reporter equips her with advanced narrative and interviewing skills.

Jo Lynn Dow, Archival Imaging Specialist, will prepare and digitize photographs and documents to professional standards, supporting high-quality visual storytelling and archival preservation.

Waldo McGinnis, Web & Print Media Specialist, will produce multimedia content, design graphics, and lead marketing efforts, strengthening accessibility, audience engagement, and cohesive branding.

An external exhibit design and fabrication company will transform research and content into a cohesive, accessible physical environment, ensuring ADA compliance, immersive visitor experiences, and professional-quality fabrication and installation.

Together, this team combines deep institutional knowledge, technical expertise, and community connections, ensuring the exhibit will be engaging, inclusive, and positioned to achieve MOOT’s objectives of cultural representation, education, and regional tourism impact.

13. Project Period- Beginning and End Date*

7/6/2026 — 6/30/2027

14. Describe why this project was selected, and the community needs to which it will respond.*

This project was selected to advance the Clackamas County Historical Society's mission of preserving and sharing the history of Clackamas County through engaging, educational museum experiences. The proposed exhibit will complement the museum's Land & People of the Willamette Valley Exhibit that opened in October 2025 and was funded by the City of Oregon City. The content will support the story of the land and people of the Willamette Valley by introducing the natural history of the region, which is a key area of interpretation that is missing from MOOT. The exhibit will explore how water, floods, volcanoes, earthquakes, and other natural forces shaped the Willamette Valley and the environments that supported human communities since time immemorial.

The project responds to community needs, including the growing demand for high-quality educational experiences for students, families, and lifelong learners. This exhibit will encourage a deeper appreciation of natural history and inspire return visits to help build long-term relationships with our museums and may even lead to future memberships. This exhibit expands our commitment to Oregon's schools. This effort will help address the decline in visitation to local history museums and enable the creation of a high-quality educational experience.

Students, city residents, and visitors from other parts of Oregon and around the world will come to understand how the Willamette Valley was formed. It was a process that took millions of years beginning with how the Willamette Basin was formed by earthquakes, volcanoes, and giant floods to help create the land we see today. Visitors will come to understand that water has shaped the land and continues to do so today. Visitors will dive into exhibit interactives featuring different habitats, including wetlands, grasslands, oak woodlands, and riparian zones.

The project also responds to the need for dynamic cultural attractions that encourage repeat visitation and strengthen community engagement. Attendance at MOOT has grown through the development of multi-site programs with more than 1,100 students visiting during the 2025–2026 fiscal year. This exhibit will build on that momentum by creating a new destination experience that encourages return visits from residents, families, school groups, and tourists. Increased visitation will help diversify museum revenue, strengthen long-term organizational sustainability, and ensure that MOOT remains a vibrant and relevant cultural attraction for Oregon City.

Another benefit is that the work of preparing the exhibit brings different community groups together who are shared stakeholders. For example, in the Land & People of the Willamette Valley Exhibit our oral histories featured stories from members of the Confederated Tribes of the Grand Ronde and the Yakima Nation, paper mill workers, and even a tugboat captain. We also have had our exhibits reviewed by a Museum Advisory Group of museum professionals and a Teacher Advisory Group of professional educators. We will sustain this exhibit long-term through our marketing, fundraising, and giving our visitors a stellar experience.

The exhibit's focus on natural history also engages environmental and outdoor groups by linking people's stories to the valley's landscapes, rivers, and wildlife. This connection promotes stewardship, encourages visitors to get out and see the region's natural treasures, and emphasizes the shared responsibility of all communities in preserving our environment.

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

We estimate that more than 3,500 people will be positively affected by this project, including approximately 2,500 general admission visitors and 1,000 students participating in school tours and educational programs within one year of the exhibit opening. We anticipate that approximately 50% of those served will be Oregon City residents, with the remaining visitors coming from other cities in Clackamas County, the Portland metropolitan area, and other regions of Oregon. Thousands of visitors will visit the permanent exhibit in the years after the installation.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

We will evaluate the effectiveness of the project through quantitative and qualitative assessment tools designed to measure visitor engagement, educational impact, community involvement, and long-term organizational benefits. Evaluation methods will include attendance and admission records, membership and demographic data, teacher and student feedback forms, visitor comment cards, website and social media analytics, and qualitative staff observations of visitor interaction with exhibit content. Together, these tools will provide a comprehensive understanding of the exhibit's reach, effectiveness, and community impact.

Visitor Engagement The project goal is to increase visitor attendance and strengthen public engagement with local history and natural history. MOOT aims to attract at least 2,500 museum visitors within the first 12 months after opening. Attendance records, membership growth, visitor surveys, and comment cards will be used to measure success and identify trends in audience participation. These metrics will help assess how effectively the exhibit addresses the challenge of declining visitation to local history museums by creating a more immersive and relevant visitor experience.

Educational Outreach A major goal of the project is to expand educational programming for schools, families, and lifelong learners. MOOT will measure success by conducting at least 50 school tours or curriculum-aligned educational programs within the first year, reaching a minimum of 1,000 students, with half coming from Oregon City schools. Teacher and student feedback forms will evaluate educational value, accessibility, and student engagement. These efforts will strengthen access to place-based learning opportunities aligned with Oregon educational standards while deepening student understanding of regional history, geography, and environmental change.

Expanded Interpretive Content The exhibit will address an interpretive gap by expanding the museum's narrative to include the natural history of the Willamette Valley. Content will examine the formation of the Willamette River Basin, the Missoula Floods, Lake Allison, and glacial erratics found throughout the region. Success will be measured through completion of interpretive goals, visitor feedback, and educational program participation. By integrating natural history and social history, the exhibit will provide visitors with a more nuanced understanding of the relationship between people and place.

Digital Engagement To expand public access and awareness, MOOT aims to generate at least 10,000 online interactions related to the exhibit within six months of launch through website visits, email engagement, and social media activity. Website analytics, email open rates, social media shares, and engagement metrics will help measure the effectiveness of outreach efforts and identify opportunities to broaden audience participation.

Community Partnerships and Collaboration The project goal is to partner with at least three cultural, educational, or community organizations in the development of exhibit content and programming. Collaboration with local cultural organizations and Indigenous representatives ensures that artifact selection, oral histories, and interpretive content reflect community knowledge and cultural perspectives. These partners provide consultation, guiding exhibit content and review. Previous exhibits have successfully incorporated oral history collaborations with the Confederated Tribes of Grand Ronde and the Yakama Nation, demonstrating MOOT's ability to build authentic, respectful partnerships. Collaborations with local cultural organizations will ensure interpretive accuracy, expand outreach, and support cross-promotional opportunities that attract regional and statewide visitors. The Willamette Falls Trust, whose mission is to champion and sustain an exceptional Willamette Falls experience, serves as a key partner in supporting the exhibit. The project will be implemented by an experienced interdisciplinary team with expertise in museum leadership, historical research, collections stewardship, oral history, archival imaging, multimedia production, and exhibit design. In past exhibits, MOOT coordinated with a network of educational, cultural, and community partners to ensure the exhibit will meet shared objectives of content accuracy and educational relevance. The Museum Advisory Group provides guidance on accuracy, cultural sensitivity, and interpretive strategy. Members review exhibit narratives, graphics, and artifacts to ensure authentic representation. We have had professional representation in past exhibits from the Columbia River Maritime Museum, Japanese American Museum of Oregon, Oregon Black Pioneers, Oregon Historical Society, and Portland General Electric. The Teacher Advisory Group provides additional guidance on educational alignment, interpretive clarity, and the development of interactive and supplemental learning materials. Their input ensures accessibility, engagement, and relevance for their students. By reviewing exhibit content and supplemental materials, teachers help MOOT optimize learning outcomes for students from a range of backgrounds and abilities. Through these coordinated efforts, MOOT ensures the exhibit is accurate, culturally responsive, and educationally meaningful. Each partner contributes unique expertise that ranges from curriculum alignment, historical research, and community engagement. Together, these relationships strengthen the exhibit's educational value, accessibility, and relevance to both local and visiting audiences. By leveraging these collaborations, the exhibit positions the museum as a hub for history education, community participation, and enhanced regional tourism.

Heritage Tourism The exhibit is expected to generate economic and educational benefits beyond the museum by increasing heritage tourism. After seeing the museum, visitors may want to linger longer and support area businesses and restaurants. The exhibit will strengthen MOOT's role as a regional center for lifelong learning and cultural engagement. By fostering community participation and connecting visitors to the landscapes, histories, and cultures of the Willamette Valley, the project will reinforce the vital role museums play in creating a shared sense of place and community. Museums provide a sense of community and place by celebrating a shared history. As a 2021 IMLS Report concluded, museums "are indispensable connective tissue that keep healthy communities together."

17a. Is other City funding being utilized to carry out the proposed project?*

- Yes
- No

17b. If yes, what are those sources?

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
36,000	\$	20,000	56,000

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
0	0	0	0

Equipment

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

Other

\$30,000 exhibit design, fabrication, and installation \$3,000 Museum Advisory Group honorarium for exhibit review \$3,000 Teacher Advisory Group honorarium for exhibit review \$2,000 insurance (cost of general liability insurance policy \$4,186.00) \$1,000 utilities \$1,000 printing and mailings to promote new exhibit

Totals

(A) Grant Dollars Requested

40,000

(B) Matching Funds (Cash)

0

(C) In-Kind Matching Support

20,000

(D) Enter Total Project Cost

60,000

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

40,000

+ Total In-Kind Contributions

(Column B)

20,000

+ Total Cash Donations

(Column C)

0

= Total Cost of Project

(Column D)

60,000

19. Description of in-kind match

List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

MOOT volunteers	20,000
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Research & Content Development
Conduct archival and historical research using museum collections, local records, photographs, newspapers, and reference materials. Assist with cataloging and organizing research findings for exhibit use. Support oral history collection efforts by helping schedule interviews, preparing interview materials, transcribing recordings, and organizing documentation. Assist staff with identifying copyright holders and gathering rights and permissions for photographs, documents, and media. Help fact-check exhibit text, dates, and historical references. Compile community stories, artifacts, and supplemental historical information for exhibit interpretation.

Exhibit Planning & Coordination
Participate in exhibit content meetings with staff and project partners. Assist with note-taking, meeting summaries, and follow-up task tracking. Support coordination between designers, fabricators, contractors, historians, and museum staff. Help maintain project schedules and timeline tracking documents. Assist with vendor communication and material delivery coordination. Support preparation of grant documentation and reporting materials.

Collections & Artifact Preparation
Assist staff with inventorying and organizing exhibit artifacts and materials. Prepare non-sensitive exhibit materials for display under staff supervision. Help create labels, mount preparation materials, and exhibit supply kits. Assist with packing, unpacking, and staging exhibit components. Support basic collections housekeeping and organization in exhibit work areas.

Space Preparation & Installation
Support Prepare exhibit spaces by cleaning, organizing, and clearing installation areas. Assist with painting preparation, patching walls, and light facility preparation tasks as appropriate. Help move furniture, cases, exhibit panels, and non-collection materials. Support exhibit installation activities under staff and contractor direction. Assist with assembling exhibit furniture, cases, and display elements when appropriate. Help monitor installation checklists and ensure materials are available when needed.

Visitor & Community Engagement
Welcome community participants contributing oral histories or artifacts. Assist with public outreach related to the exhibit project. Support exhibit opening preparations and special events. Help prepare educational materials, handouts, or interactive activities. Assist with visitor surveys and feedback collection after exhibit

opening. Administrative & General		
Item	Source of Support	Estimated Value
Provide general logistical support for		
Item	Source of Support	Estimated Value
Item	Source of Support	(Estimated Value)
Item	Source of Support	(Estimated Value)
Total		
20,000		

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

We submitted a grant to the Jackson Foundation requesting \$15,000 and are waiting on a response. We submitted grant applications to Mount Hood Territory and Travel Portland and were not funded. Attached are letters of support for the whole project, which included an exhibit area that would have extended the content of Land & People of the Willamette Valley Exhibit from the 1930s – present.

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

- \$2,000 insurance (cost of general liability insurance policy \$4,186.00)
- \$1,000 utilities
- \$1,000 printing and mailings to promote new exhibit
- 10% total

Letter(s) of Support
Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

Willamette Falls Trust letter of support.pdf

Letter of Support

PGE Letter of Support.pdf

Letter of Support

Letter of Support.pdf

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Date

Stephen M. Greenwood

5/21/2026

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: Clackamas Heritage Partners

Name of Project:	Picnic at the End of the Trail 2027 – Volunteer Event Note: Project is primarily for new sign and mural
Address:	1726 Washington St Oregon City, OR 97045
Total amount requested:	\$15,000
Match cash:	0
Match in-kind:	\$15,047
Total Project:	\$30,047

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
x	• a 501 c 3 nonprofit organization - OR
	• a school/institute of higher learning - OR
	• a recognized neighborhood association in Oregon City - OR
	• a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
Yes	3) Does the project result in a tangible and/or measurable outcome? Tangible: New signage and mural Measurable: Information about the sign, mural and support for the volunteer recognition picnic event can all be quantified.
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
x	1) Improvement to the appearance or environmental quality of the City.
	2) Reduction in toxicity or increased reuse and recycling opportunities.
x	3) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
	4) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
x	5) Improvement to or increase in recreational areas and programs.
x	6) Improved safety within the legal boundaries of the City.
x	7) Benefit youth, seniors, low-income persons or other underserved group.

x	8) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents. Applicant did not specify the percentage of visitors who are Oregon City residents. Permanent physical improvement to the sign would be visible to all visitors and visible from Washington Street.
Yes	6) The proposed project must meet the required project match. Does the project budget include the required 50% match? In kind match indicated. \$10,047 in volunteer time. \$5,000 in-kind match from CHP
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	8) Is the amount of administration support less than 10% of overall budget? States that no administrative costs are included.
Yes	9) Is/Are the required letter(s) of permission included? Letter of permission from Parks and Recreation included in proposal. <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments • If project is taking place on private property – Is there written acknowledgement from the private property owner to ensure ongoing public access? Is there documented public benefit?

Print

2026-2027 Community Enhancement Grant Application - Submission #3512

Date Submitted: 5/22/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcity.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: </DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines>.

Section 1: Applicant Information

Title of Project*

Picnic at the End of the Trail 2027 - Volunteer Event

Applicant Organization*

Clackamas Heritage Partners

Is the applicant organization a 501 (c)(3) nonprofit?*

Yes

No

Non-Profit Federal tax-exempt ID number

20-1421190

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

- Yes
- No

Address of Project Location*

1726 Washington St

City, State Zip*

Oregon City OR 97045

Project Manager responsible*

Corinne Lowenthal

Phone Number*

503-657-9336

Email*

corinne@historicoregoncity.org

Chair of Governing Board (if applicable)

Wade Byers

Phone Number

503-657-9336

Email

happyrockhusky@gmail.com

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

To replace the main entry End of The Oregon Trail sign facing Washington, install a donut shaped street mural in the Washington St circle tied to interactive and interpretive learning trips at CHP, and help solidify a growing week long annual event. Using a small sign for the mural with direction to CHP's website to minimize additions of signage and paint on a road surface which is temporary to activate the communities interest and involvement with planning the future of the site without impacting the planning work. A volunteer event to paint the mural will be held on June 17th 2027. Signage on the building will be replaced in August 2026 to start a marketing push for the volunteer event. The first 32 folks to arrive for the picnic will receive their choice of a shelf stable picnic basket or a picnic blanket to help them launch their own annual tradition. We intend to seek broad input and work with all stakeholders to develop this idea for implementation in June 2027.

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

Roughly 2017, we think for the film? We're still sorting through certain records.

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- a. Improvement to the appearance or environmental quality of the project neighborhood.
- b. Reduction in toxicity and/or increased reuse and recycling opportunities.
- c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation.
- d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas.
- e. Improvement to increase of recreation programs.
- f. Improve safety in Oregon City.
- g. Benefit youth, seniors, low-income persons or other underserved group.
- h. Enhance art and culture within Oregon City.

12. Clearly describe how the project directly meets the selected goal(s).*

- Replacing the tattered sign and applying a bright interactive mural will be a significant improvement to the appearance of the space
- Upgrades the nonprofits property and increases the assets available for interpretive education while furthering grant writing efforts.
- An interactive mural increases engagement with the physical site and provides a new recreational activity.
- Creates a new piece of public art that is interactive and interpretive while also elevating the cultural offerings onsite.
- improves the perception of safety onsite. These upgrades represent active presence on site which assists in mitigating littering and trespassing.
- Underserved communities will have access to a new free educational opportunity.

13. Project Period- Beginning and End Date*

7/2/2026 — 6/18/2027

14. Describe why this project was selected, and the community needs to which it will respond.*

It will directly address so many residents' questions about the age of the current signage and assist in wayfinding. It will provide new interactive recreational opportunities onsite, connect various site offerings, and help elevate new programming while visibly improving the look of the property. It provides a placemaking opportunity for residents to participate with. It visibly activates the site which encourages visitors who then make a large economic impact as they are encouraged to visit other places by their experiences and what they learn. This work with the City, Community, and potential stakeholders like the Arts Commission will create pathways for residents around the city to move forward with seeking permission for their own desired murals.

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

CHP welcomed 24,392 visitors locally and from around the world in 2025 with a historical average around 30,000 annual. Events in the park are estimated to draw similar crowds. Additional park site use is estimated above 10,000. Overall total conservative estimates range from 60,000 to 80,000 people annually and growing. ¾ of whom are likely located in the metro region extrapolated from CHP data.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

The signs age means it no longer acts as a marketing device and now functions as a deterrent. This will help attract and retain visitors. This provides a new interactive and interpretive feature that can be used independently and as part of educational trips with minimal impacts to the property. This attracts attention and creates change on site which additionally motivates the public to participate in the public engagement process for planning and concept design. This will bring the community together on a central volunteer project while increasing the presence of the week long celebration. This will spark ideas and normalize placemaking efforts like street murals in Oregon City. Our goal is to make our space more welcoming by addressing deterrents like dilapidated signage and benefit the community with new experiences. Measurements used will be input received from community, city departments, and appropriate review committees. Effectiveness will be assessed through the creation of the mural and creation of a pathway for residents to create their own murals.

17a. Is other City funding being utilized to carry out the proposed project?*

- Yes
- No

17b. If yes, what are those sources?

Parks and Rec, Scott and Thomas, and I will likely have a bunch of emails/meetings, especially during design, to ensure all city needs are met as the property owner. Generally acknowledged as a cost of business between partners with no actual funds requested or changing hands. But these costs should be acknowledged.

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$	\$	5000	5000

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

12000

\$

\$

12000

Equipment

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

2000

\$

\$

2000

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

10047

10047

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

1000

\$

\$

1000

Other

Describe any additional costs, matching funds, or in-kind matching support.

Totals

(A) Grant Dollars Requested

15000

(B) Matching Funds (Cash)

\$

(C) In-Kind Matching Support

15047

(D) Enter Total Project Cost

30047

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

15000

+ Total In-Kind Contributions

(Column B)

15047

+ Total Cash Donations

(Column C)

0

= Total Cost of Project

(Column D)

30047

19. Description of in-kind match

List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Staff

CHP

5000

Volunteers	Community and Board	10047
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Item	Source of Support	Estimated Value
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Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Total

15047

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

No other Grants involved.

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

0

Letter(s) of Support

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

OCPRD CHP Letter of Permission
5.22.2026.pdf

Letter of Support

No file chosen

Letter of Support

No file chosen

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Date

Corinne Lowenthal

5/22/2026



May 22, 2026

Oregon City Community Enhancement Grant Committee
Community Enhancement Grant Program
625 Center Street
Oregon City, OR 97045

RE: Letter of Permission – Clackamas Heritage Partners Project

To the City of Oregon City Community Enhancement Grant Committee:

The Oregon City Parks and Recreation Department is pleased to provide this letter of permission authorizing Clackamas Heritage Partners (CHP) to perform some improvements at the End of the Oregon Trail Center, in support of an annual celebration of the Center’s anniversary.

This permission is granted with the understanding that CHP will coordinate all improvements in advance with the Parks and Recreation and Facilities departments; comply with all applicable permits, rules, and regulations; and leave the property in the same or better condition as found following the event. Improvements must be approved in writing by the Parks and Recreation department prior to commencement of work.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,

Thomas Kissinger

Thomas Kissinger
Parks and Recreation Deputy Director
tkissinger@orc.org / 971-204-4712

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: Clackamas Workforce Partnership

Name of Project:	Clean Slate Clackamas
Address:	150 Beaver Creek Rd., Room 118
Total amount requested:	40,000
Match cash:	45,000
Match in-kind:	0
Total project budget:	90,000

NOTE ON PROJECT BUDGET: Proposal indicated a cash match of \$64,232. Documented cash match, however, is \$45,000. This level is sufficient to meet the match requirement. The project budget shown adjusts the total project budget downward by \$19,232.

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

X	1) The applicant organization must be:
	• a 501 c 3 nonprofit organization - OR
	• a school/institute of higher learning - OR
	• a recognized neighborhood association in Oregon City - OR
	• a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
Yes	3) Does the project result in a tangible and/or measurable outcome? Tangible: No, program participants receive expungement services Measurable: Yes, the number of program participants is easily counted. They track the number of people who live in Oregon City and who have Oregon City connections.
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
X	a) Improvement to the appearance or environmental quality of the City.
	b) Reduction in toxicity or increased reuse and recycling opportunities.
	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
	e) Improvement to or increase in recreational areas and programs.

X	f) Improved safety within the legal boundaries of the City.
	g) Benefit youth, seniors, low-income persons or other underserved group.
X	h) 8) Enhance art and culture within the legal boundaries of the City.
X	5) The services provided must benefit Oregon City residents. DOCA estimates that approx. 50 to 60% of downtown’s visitors are Oregon City residents
Yes	6) The proposed project must meet the required project match. Does the project budget include the required 50% match? \$45,000 from Oregon Law Foundation; \$5,000 from Autzen Foundation; Confirm if any portion of the Oregon Community Foundation can be spent in Oregon City (this is not “rural” Clackamas County)
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	8) Is the amount of administration support less than 10% of overall budget? They report that 2.5% of budget is for administration.
Yes	9) Is/Are the required letter(s) of permission included? <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? Oregon Law Foundation letter provided

Measurable (and important) work but not a physical change in the community.

Print

2026-2027 Community Enhancement Grant Application - Submission #3467

Date Submitted: 5/8/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcity.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

Clean Slate Clackamas

Applicant Organization*

Clackamas Workforce Partnership

Is the applicant organization a 501 (c)(3) nonprofit?*

- Yes
 No

Non-Profit Federal tax-exempt ID number

93-1246270

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

- Yes
- No

Address of Project Location*

365 Warner Milne Rd., Suite 202

City, State Zip*

Oregon City, OR 97045

Project Manager responsible*

Amanda Wall

Phone Number*

503-657-6644 x105

Email*

amanda.wall@clackamasworkforce.org

Chair of Governing Board (if applicable)

If applicable. Otherwise leave blank

Phone Number

Email

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

Clackamas Workforce Partnership (CWP) is the certified workforce development board and has served Clackamas County in this capacity since 2001. CWP requests continued support to expand Clean Slate Clackamas (CSC), a no-cost legal access and workforce connection initiative that helps Oregonians remove barriers to employment, housing, and economic stability. Through clinic-based services, CSC provides criminal record expungement, SB 819 referrals, eviction expungement, immigration support, and name and gender marker changes. Funding will allow CWP to sustain current clinic operations while strengthening wraparound follow-up services, which connect participants to employment, education, housing, and other economic-stabilization resources. Since its launch, Clean Slate has served nearly 4,000 people across Oregon, with more than half coming from Clackamas County, demonstrating both strong local needs and a clear opportunity for impact within the City of Oregon City. Clean Slate Clackamas, in partnership with the CLEAR Clinic; Clackamas County's Children, Family, Community Connections (CFCC); WorkSource Oregon – Clackamas; the Oregon City Chamber of Commerce; CWP Business Services, and the Clackamas County Coordinated Business Services network, will expand its role as a bridge between applicants and Oregon City employers by connecting interested participants directly with mentorship opportunities, job placement, and networking through the Oregon City Chamber members as well as our CCBS employer network. Forty percent of participants have already identified needs beyond legal help, including housing, financial literacy, food assistance, employment, job-seeker support, and education and training. By responding to those needs with direct referrals and coordinated follow-up, the program will help reduce recidivism, improve community safety, and increase long-term economic participation. In a recent clinic, out of 65 individuals we served, 20 indicated a strong interest in being connected to Oregon City businesses and business leaders to mentor, teach, network and support their next phase in life. This in turn will increase businesses' access to individuals who are highly motivated, loyal candidates, looking for long-term employment opportunities. In Oregon City specifically, this means more residents entering stable jobs; more local employers gaining access to a broader and more prepared workforce; expanded access to business-related resources for local employers; increased consumer spending at Oregon City businesses; and a stronger, more inclusive citywide economy. This pilot will not only support justice-impacted residents, but it will also strengthen Oregon City's workforce, neighborhoods, and long-term community resilience. Northwest Family Services (NWFS) is contracted with CWP to operate the Workforce Benefits Navigator program that focuses specifically on individuals with extreme barriers to successfully accessing and using workforce system services, and provide more intensive, hands-on case management and career coaching services. The Benefits Navigator assist individuals in identifying and removing critical barriers to education, employment, housing, and more; assists individuals in accessing and using existing workforce system services; and provides support services (in coordination with other service providers) to ensure successful utilization of such services, resulting in one or more of the following: credential attainment; measurable gains in essential employability skills; employment; and increase in income; career advancement; and more. All Oregon City based applicants will have direct referrals to Northwest Family Services Benefit Navigator Program for greater access to workforce related services including employment, social service resources and referrals, and education opportunities within the City limits.

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

Clean Slate Clackamas

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

CWP has been actively applying for and/or receiving additional funding to support Clean Slate Clackamas including:

The Oregon Law Foundation (\$45,000) – will reapply in August 2026; awards December 2026

Autzen Family Foundation (\$5,000) – will reapply in August 2026; awards November 2026

The Oregon Community Foundation (\$25,000 – for rural clinics in Clackamas & Lane County) – will reapply in the Fall community grants cycle

The Bob Barker Foundation (\$5000 current) (application for \$25,000 submitted February 2026; pending respond)

The Hillman Family Foundation (max allotted budget is \$100,000; applications are due July 1 for November 2026 awards)

Submitted a letter of interest to the Key Bank Foundation (April 2026)

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- a. Improvement to the appearance or environmental quality of the project neighborhood.
- b. Reduction in toxicity and/or increased reuse and recycling opportunities.
- c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation.
- d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas.
- e. Improvement to increase of recreation programs.
- f. Improve safety in Oregon City.
- g. Benefit youth, seniors, low-income persons or other underserved group.
- h. Enhance art and culture within Oregon City.

12. Clearly describe how the project directly meets the selected goal(s).*

Clean Slate Clackamas directly improves safety in Oregon City by reducing the conditions that often lead to repeated justice involvement: unstable housing, unemployment, isolation, and unaddressed legal barriers. The program helps resident's clear criminal and eviction records, access workforce support, and connect to housing, food, financial, and education services through coordinated partnerships, which makes it more likely they will stay housed, stay employed, and remain connected to the community (rather than cycle back through crisis systems). That matters for public safety because stable work and stable housing are among the strongest protections against recidivism and repeated system involvement.

The project also benefits low-income individuals and other underserved groups in Oregon City (and beyond) by making services free, local, and easier to access for people who often cannot afford legal help or navigate complex systems alone. The strongest local data point is that 35% of CSC participants last year had a connection to Oregon City through work, school, or residency, showing that the city is already a major service area and a place where the need is real and concentrated. Of the 800+ participants served annually, many need more than legal relief; CSC's integrated model allows staff to connect people to job opportunities, training, housing, and basic needs support in one place, which is especially important for residents facing poverty, discrimination, immigration barriers, homelessness, or justice history.

CSC is also effective because it works as a trusted, community-based bridge rather than a one-time legal event. The clinic's partnerships with workforce and community organizations help co-case manage people with multiple barriers, so residents are more likely to follow through on referrals and receive the full mix of support needed to move forward. For Oregon City, that translates into fewer barriers, stronger family stability, better access to quality jobs, and a more inclusive community where people have a real chance to rebuild their lives.

By creating a pipeline of workers who are engaged and ready for individualized support - including mentorship, career exploration, job placement and more, that is directly engaged with Oregon City businesses and leaders, will not only increase the safety of Oregon City, as well as benefit a vastly underserved community of individuals who are justice involved, but will lend to a direct economic investment to the overall community of Oregon City, the residents in the community, the small to medium sized businesses and beyond.

13. Project Period- Beginning and End Date*

7/1/2026 — 6/30/2027

14. Describe why this project was selected, and the community needs to which it will respond.*

Clean Slate Clackamas has been an important part of Oregon City since it launched in 2021. In the past three years, since the Enhancement Grant was awarded to the project, we have served over 3800 individuals through clinics located in Oregon City. This social service supports residents and businesses within the city limits more directly than the overall Clackamas County region, because it helps neighbors remove barriers that can block work, housing, education, and civic participation. The program is free, locally accessible, and designed to support people who have been impacted by the criminal legal system so they can move toward stability and a fresh start.

Continued support from our local partner is important because the benefits are not just individual - they are citywide. When residents can clear records and reconnect to training and employment, Oregon City gains a stronger workforce, more stable families, and safer neighborhoods; the program also brings wraparound support through partners like workforce services, education, public health, and family support organizations. Clean Slate Clackamas matters especially within Oregon City because it is already rooted here, serving local people at local clinic sites and helping more residents fully participate in the community, economy, and civic life.

Through this investment, we will provide access to businesses information on the economic benefit of recruiting and hiring second chance employees, tax incentives, work to educate public perception and answer questions about the risks. Through partnerships with CWP Board Member the Oregon City Chamber of Commerce, our CCBS partners, and our collaborate efforts with other workforce boards, CWP can provide hands on training to businesses and community leaders through lunch and learns, access to attorneys who specialize in second chance employment, and support individualized training options.

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

Clean Slate Clackamas (CSC) continues to serve as a critical access point for residents of Oregon City and the surrounding community who face significant barriers to stability, employment, and housing.

Of the 800+ participants CSC serves annually, 35% this past year had a connection to Oregon City through work, school, or residency, reflecting both growing local need and strong community trust. That increase is the result of ongoing support from chamber and economic development partners, outreach through community forums and online channels, and referrals from local providers who connect city residents directly to the program. CSC's reach demonstrates that this is not only a countywide service, but a local asset that is already helping Oregon City residents move toward greater stability and self-sufficiency.

What makes CSC especially effective is its integrated, wraparound model. Clinic providers are also connected to the workforce system, allowing CSC to assist participants with housing, food security, financial literacy, job placement, and other critical supports. Because CSC is directly linked with organizations that serve the community, the clinic also functions as a coordination hub where service providers can share resources and co-case manage individuals with multiple barriers. For Oregon City residents, this means record expungement can increase employability, WorkSource services can strengthen skills and job access, eviction expungement can help families break cycles of poverty and improve access to rental housing, and name and gender marker changes can support gender affirmation, equity, and inclusion. In this way, CSC addresses multiple barriers at once and helps residents make real, lasting progress toward stability.

The addition of quarterly immigration support has further expanded CSC's impact. Immigration law is highly complex, and many residents navigating DACA renewals, applications, or deportation proceedings face life-changing consequences without legal assistance. By helping participants understand their rights, complete paperwork accurately, and avoid costly mistakes, CSC reduces the risk of denial or removal and expands access to lawful, stable pathways forward. This matters not only for the individuals served, but for their families and for Oregon City as a whole. When people are able to resolve legal barriers and access basic supports, they are more likely to remain housed, employed, and connected to community life.

Ultimately, CSC helps remove the socio-economic barriers that too often perpetuate poverty and involvement with the justice system across generations. By creating low-barrier opportunities for people to move beyond past circumstances, the program benefits not only participants but the broader Oregon City community. Reduced recidivism, stronger workforce participation, greater housing stability, and improved access to legal and supportive services all help protect public resources and promote more effective use of tax dollars. In that sense, CSC is both a direct service and a community investment: it helps residents succeed while strengthening the economic and social health of Oregon City.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

CSC is an essential part of the second-chance cycle, helping residents move from incarceration and reentry into long-term stability, employment, housing, and community participation. For Oregon City, that matters because public safety is not only about enforcement; it is also about reducing the barriers that keep people from successfully rebuilding their lives. CSC helps close the gap between release and true reintegration by providing support for expungement, eviction expungement, and related services that remove obstacles to work, housing, and education. In 2025 and 2026, as Oregon City continues to balance workforce needs, housing challenges, and public safety priorities, CSC offers a practical, proven way to support residents while strengthening the community. The program also creates generational change. When one person gains access to a better job, stable housing, and financial security, their children and family members benefit as well through greater household stability, less stress, and stronger economic opportunities. That ripple effect helps create safer neighborhoods and a more resilient local economy. Clean Slate's approach is especially important because it serves people who are often excluded by stigma, distrust, and lack of access to affordable legal help. By telling people "yes" instead of "no," CSC helps convert barriers into opportunities and supports a more inclusive Oregon City where more residents can contribute, work, and thrive. CSC is also effective because it is grounded in lived experience and trust. People who have been justice-involved often respond better to programs that feel credible, respectful, and nonjudgmental, and that trust increases follow-through on referrals to employment, education, and other support services. In Oregon City, that means more people can connect to living-wage jobs, better align with local employer needs, and reduce the risk of returning to the justice system. The result is not only individual success, but also a stronger labor force, lower recidivism, improved community safety, and a healthier local economy for the city overall.

17a. Is other City funding being utilized to carry out the proposed project?*

- Yes
- No

17b. If yes, what are those sources?

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
37000.00	60000.00	\$	97000.00

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
200.00	200.00	\$	400.00

Equipment

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
1200.00	\$	\$	1200.00

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$	\$	\$	\$

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$	100.00	\$	\$

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
1000.00	3332.00	\$	4332.00

Other

Outreach: 600.00 | Matching 600.00

Totals

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

40000.00

64232.00

\$

104132.00

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

40000.00

+ Total In-Kind Contributions

(Column B)

\$

+ Total Cash Donations

(Column C)

64232.00

= Total Cost of Project

(Column D)

104232.00

19. Description of in-kind match

List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Item

Source of Support

Estimated Value

Item

Source of Support

Estimated Value

Item

Source of Support

Estimated Value

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Total

\$

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

Current Funding:

The Oregon Law Foundation (\$45,000) – will reapply in August 2026; awards December 2026

Autzen Family Foundation (\$5,000) – will reapply in August 2026; awards November 2026

The Oregon Community Foundation (\$25,000 – for rural clinics in Clackamas & Lane County) – will reapply in the Fall community grants cycle

The Bob Barker Foundation (\$5,000) - new application was submitted February 2026 for \$25,000; pending response

Oregon City Enhancement Grant (\$50,000) - applying for new funding \$40,000 May 2026

New Opportunities CWP/CSC is pursuing:

The Hillman Family Foundation (max allotted budget is \$100,000; applications are due July 1 for November 2026 awards)

Submitted a letter of interest to the Key Bank Foundation (April 2026)

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

2.5%

Letter(s) of Support

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

Letters of Support 2026-2027 OCE
Grant Application.pdf

Letter of Support

OLF Grant Agreement - Clackamas
Workforce Partnership - exe.pdf

Letter of Support

No file chosen

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Date

Amanda Wall

5/8/2026



December 12, 2025

Letter delivered via electronic mail to:

brent.balog@clackamasworkforce.org; Amanda.Wall@clackamasworkforce.org

Dear Brent and Amanda,

I am pleased to inform you that the Oregon Law Foundation (OLF) has approved a grant to your organization.

Grantee: Clackamas Workforce Partnership

Grant Amount: \$45,000

Grant Category: B

Grant Year: 2026

The OLF made this grant in response to your annual grant application submitted for your Clean Slate Program in the fall of 2025.

Payments

The OLF will pay the grant in equal quarterly installments. It is expected that the payments will be made in March, June, September, and December of 2026. If this payment plan presents a hardship for your operation, please notify Brooke Thacher, bthacher@oregonlawfoundation.org, and we will try to arrange an alternative payment plan based on the availability of funds.

The OLF will pay the first installment of grant funds in March after we receive a signed copy of this letter. Funds will be distributed via ACH. If you are a first-time grantee, please email Laura Greer, lgreer@oregonlawfoundation.org, to share your organization's bank routing and account numbers to ensure that ACH capabilities can be set up. If you are a returning grantee, it is only necessary to contact the OLF if there has been a change to your organization's bank routing and/or account numbers.

Grant Adjustments

The OLF made its grant allocations based on its best current projection of the interest income it will have available in 2026 through the Interest on Lawyers Trust Accounts (IOLTA) program. We will monitor that interest income carefully in the coming months. If the interest income is less than the amount budgeted, it may be necessary for the OLF to

make across-the-board reductions in payments to all grantees in the latter quarters of 2026. The OLF will attempt to give grantees at least three (3) months' advance written notice of any such necessary reduction.

Reporting

Narrative Report

All grantees must submit a **Narrative** Report describing how the OLF funds were spent and the results achieved in grant year 2026 by May 1, 2027.

Statistical Report

Category A and Category B grantees must submit an additional **Statistical** Report describing case closure numbers, client demographics, and revenue & expense data in grant year 2026 by May 1, 2027.

Note, the OLF shares grantee applications and reports in the following circumstances:

1. The OLF shares applications and grant reports with the Oregon State Bar's Legal Services Program if a grantee also receives funding from the Legal Services Program or Immigration Legal Services Program.
2. The OLF shares applications and grant reports with the Campaign for Equal Justice if a grantee also receives funding from the Campaign for Equal Justice.
3. The OLF shares grantee revenue information from post-grant-year statistical grant reports for all grantees with the ABA's ABArray database of national civil legal help funding data.

Site Visits

The OLF may request on-site visits during the grant year to observe your program, discuss the program with your personnel, and review financial and other records and materials connected with the activities financed by this grant.

Audit Requirement

Grantees must provide the OLF with financial documents that cover the grant year as soon as they are available. Any grantee that, independent of OLF requirements, undergoes a financial audit covering the grant year, must submit their audit report. For all other grantees, the kind of financial documentation required is based on the grantee's revenue:

Grantees with less than \$1 million in revenue during fiscal years overlapping the grant year: Must submit financial statements consisting of at least a balance sheet and an income & expense statement, showing the organization's financial position for each fiscal year that overlaps the grant year.

Grantees with \$1 million to \$3 million in revenue during fiscal years overlapping the grant year: Must submit a financial review report prepared by a certified public accountant that covers the grant year.

Grantees with more than \$3 million in revenue during fiscal years overlapping the grant year: Must submit an audit report prepared by a certified public accountant that covers the grant year.

Exception to this policy may be provided to grantees under the following condition: A grantee must submit a written request to the Grants Committee, detailing the cost versus benefit burden of engaging a certified public accountant to perform a financial review or an audit. The committee will review the request and decide whether to grant an exception or reject it. The decision will be based on the size of the organization, the size of the grant award, and other relevant information.

Use of Funds

The OLF makes this grant only for the purposes stated in this letter and the application referenced above. Grantee must use these grant funds for such purposes substantially in accordance with the budget submitted in the grant application unless the OLF agrees otherwise in writing.

Grantee Standards

Grantee must comply with the OLF's Grantee Standards, Guidelines, and Funding Categories, <https://oregonlawfoundation.org/policies-and-procedures/>, including:

- A. Grantee's legal status, operation, and use of OLF funds must not jeopardize the OLF's funding or 501 (c) (3) tax-exempt status.
- B. Grantee's use of OLF funds must be consistent with the OLF's mission.
- C. Grantee must keep accurate and reliable records of the services it provides.
- D. Grantee must maintain financial records according to generally accepted accounting standards, prepare annual operating budgets and financial statements available for OLF review, and otherwise demonstrate fiscal responsibility and integrity.
- E. Grantee must not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, age, or disability with regard to employees, applicants for employment, or recipients of services.

Unused Funds

Grantee must return grant funds not expended or committed for the purposes of the grant by December 31, 2026. If appropriate, the OLF will consider extending the time to spend funds.

Publicity & Acknowledgement

The OLF recognizes that grantee represents eligible clients in legislative and administrative, as well as judicial, forums and that this grant may in part fund these activities. However, under no circumstances will grantee use the OLF's name in connection with any such activity, nor will grantee represent that any position advocated on behalf of clients has the support of the OLF.

The OLF will include information on this grant in its periodic public reports and may refer to the grant in press releases and other public announcements.

The grantee is expected to acknowledge the OLF as a funder if the grantee engages in public relations activities related to their work.

Endorsement

If the terms of this grant, as set forth above, are acceptable, please indicate your organization's agreement by having this letter electronically signed by a duly authorized officer of your organization and email it to the OLF at olf@oregonlawfoundation.org. By signing this letter and with acceptance of this grant, your organization certifies that there has been no change in its qualification as an organization exempt from income taxation pursuant to Section 501(c)(3) of the Internal Revenue Code or its classification as a private foundation. Please notify us if any change in your organization's qualifications or classification occurs.

On behalf of the OLF, we are pleased that we have been able to assist you in serving your constituents, and I wish you every success with your program in 2026.

Sincerely,



William C. Penn, Executive Director

ACCEPTED AND AGREED:

Clackamas Workforce Partnership

By:  _____

Date: 1/9/2026

Title: Interim Executive Director

April 28, 2026

Oregon City Enhancement Grant Review Committee

Dear Grant Review Committee,

The Children, Family & Community Connections (CFCC) division of Clackamas County is pleased to support the Oregon City Enhancement Grant request for **Clean Slate Clackamas** and its continued service to the Oregon City community. CFCC has partnered with CWP to host these expungement clinics since its outset. Clean Slate Clackamas fills a critical role in helping community members remove legal barriers that interfere with long-term stability and opportunity.

For many individuals and families, unresolved criminal or eviction records can block access to employment, housing, and education even after they are ready to rebuild their lives. Clean Slate Clackamas directly addresses those barriers by offering free legal support for expungement and related relief, making it easier for Oregon City residents, and beyond, to pursue economic stability and full participation in community life.

This work is especially important because stable employment and housing are deeply connected to family well-being and community health. When residents can clear old legal obstacles, they are better positioned to secure jobs, maintain housing, support children, and engage positively with local institutions and services. Programs like Clean Slate Clackamas complement the broader network of social service and family support organizations working to strengthen outcomes across the region.

CFCC strongly believes Clean Slate Clackamas should continue serving Oregon City. Ongoing grant support will help preserve an accessible, community-based resource that advances dignity, equity, and stability for residents who are working hard to build a better future for themselves and their families.

Sincerely,



Dr. Adam S. Freer
Director

Healthy Families. Strong Communities.

Oregon City Chamber of Commerce
Oregon City, Oregon

May 4, 2026

Oregon City Enhancement Grant Review Committee

Dear Grant Review Committee,

The Oregon City Chamber of Commerce is pleased to support the Oregon City Enhancement Grant proposal benefiting Clean Slate Clackamas and its continued service in Oregon City. The Oregon City Chamber of Commerce is an advocate for business and economic vitality in our community, dedicated to fostering a thriving local economy, supporting workforce development, and building a connected, inclusive Oregon City. From that vantage point, Clean Slate Clackamas provides an important community benefit by helping residents overcome legal barriers that can limit workforce participation and economic mobility.

A strong local economy depends on residents being able to work, secure housing, pursue education, and contribute fully to community life. Clean Slate Clackamas supports these outcomes by providing free legal services related to criminal record expungement and related relief, helping qualified individuals move past old barriers that may otherwise keep them out of the workforce or disconnected from opportunity.

This matters for Oregon City businesses as well as for residents. When people can access second-chance opportunities, employers benefit from a broader talent pool, families gain greater stability, and the community benefits from stronger civic and economic participation. Clean Slate Clackamas is the kind of collaborative, practical initiative that helps a community grow in an inclusive and sustainable way.

For these reasons, the Oregon City Chamber of Commerce supports continued funding for Clean Slate Clackamas through the Oregon City Enhancement Grant. Continued investment in this program will help Oregon City remain a community where opportunity, workforce participation, and meaningful second chances are available to more residents.

Sincerely,

Jonathan Owens

Executive Director

Oregon City Chamber of Commerce



PO BOX 11288 | Portland, OR 97211 | 503-389-5919 | <https://clear-clinic.org>

April 27, 2026

Re: Letter of Support for Clean Slate Clackamas' Grant Application

Dear Oregon City Enhancement Grant Review Committee,

The CLEAR Clinic is proud to submit this letter of support for Clean Slate Clackamas' application for the Oregon City Enhancement Grant. As the provider of legal services and oversight for this initiative, CLEAR Clinic sees firsthand how removing legal barriers transforms lives and strengthens the economic fabric of Oregon City.

Clean Slate Clackamas is vital to economic stability in Oregon City. CLEAR Clinic and Clean Slate's shared mission, to eliminate the legal obstacles that prevent full community participation, directly supports Oregon City's goals of fostering a resilient workforce and secure housing opportunities. For many Oregon City residents, a past legal record blocks access to living wage employment, career advancement, stable housing, and education and licensing opportunities, long after their involvement with the legal system has ended. By providing free, community-based legal clinics, we help dismantle these barriers and pave pathways to self sufficiency.

The demand for these services in Oregon City is significant and growing. Legal record relief is a high-impact intervention: it is one of the most effective ways to address the disproportionate barriers faced by low-income residents and communities of color. Through our monthly clinics and community-based referrals, we bring access to justice directly to residents where they live and work, ensuring that they are not permanently blocked from opportunities.

Continued investment from the Oregon City Enhancement Grant will allow us to sustain and scale this collaborative work. By supporting Clean Slate Clackamas, you are investing in a more inclusive local economy, safer neighborhoods, and a community where every resident has a genuine opportunity to move forward. We urge the Committee to fully fund this essential program.

Sincerely,

Leni A. Tupper
Executive Director
CLEAR Clinic



April 29, 2026

Oregon City Enhancement Grant Review Committee

Dear Grant Review Committee,

Northwest Family Services (NWFS) is pleased to support the Oregon City Enhancement Grant request for **Clean Slate Clackamas** and its continued service to the Oregon City community. For over 40 years has provided services that support family stability, child wellbeing, and victims of crime by addressing the social determinants of health. NWFS served 20,000 people in the greater Portland metropolitan area in five areas: supportive housing, behavioral health, youth engagement, health and system navigation, and basic needs. From that perspective, Clean Slate Clackamas fills a critical role in helping community members remove legal barriers that interfere with long-term stability and opportunity.

For many individuals and families, unresolved criminal or eviction records can block access to employment, housing, and education even after they are ready to rebuild their lives. Clean Slate Clackamas directly addresses those barriers by offering free legal support for expungement and related relief, making it easier for Oregon City residents to pursue economic stability and full participation in community life.

This work is especially important because stable employment and housing are deeply connected to family well-being and community health. When residents can clear old legal obstacles, they are better positioned to secure jobs, maintain housing, support children, and engage positively with local institutions and services. Programs like Clean Slate Clackamas complement the broader network of social service and family support organizations working to strengthen outcomes across the region.

Northwest Family Services strongly believes Clean Slate Clackamas should continue serving Oregon City. Ongoing grant support will help preserve an accessible, community-based resource that advances dignity, equity, and stability for residents who are working hard to build a better future for themselves and their families.

Sincerely,

A handwritten signature in black ink that reads 'Rose Fuller'. The signature is written in a cursive, flowing style.

Rose Fuller
Executive Director

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: Downtown Oregon City Association

Name of Project:	Discover Downtown Oregon City Wayfinding
Address:	814 Main Street
Total amount requested:	\$40,000
Match cash:	\$20,000
Match in-kind:	0
Total project budget:	\$60,000

BUDGET NOTE: Applicant requested \$40,000 with a \$20,000 cash match. Letters from two project partners are included specifying specific project actions and contributions. Grant Agreement will require that these levels of support be quantified.

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
x	<ul style="list-style-type: none"> • a 501 c 3 nonprofit organization - OR • a school/institute of higher learning - OR • a recognized neighborhood association in Oregon City - OR • a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
Yes	<p>3) Does the project result in a tangible or measurable outcome?</p> <p>Tangible: Yes, the project will result in maps, signage and graphics in key downtown locations.</p> <p>Measurable: The signage, maps and graphics are easily counted. The amount of reprinted maps is also easily counted. Number of visitors to downtown can be evaluated.</p>
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
X	a) Improvement to the appearance or environmental quality of the City.
	b) Reduction in toxicity or increased reuse and recycling opportunities.
	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.

	e) Improvement to or increase in recreational areas and programs.
X	f) Improved safety within the legal boundaries of the City.
	g) Benefit youth, seniors, low-income persons or other underserved group.
X	h) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents. DOCA estimates that approx. 50 to 60% of downtown’s visitors are Oregon City residents.
Yes	6) The proposed project must meet the required project match. Does the project budget include the required 50% match? DOCA provides two sources of cash support, from project partners sparks + Sullivan and Travel Oregon City.
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	8) Is the amount of administration support less than 10% of overall budget?
Yes	9) Is/Are the required letter(s) of permission included? <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? <p>Letter of permission and support from Public Works</p>

Print

2026-2027 Community Enhancement Grant Application - Submission #3474

Date Submitted: 5/11/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcity.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

Discover Downtown: Oregon City Wayfinding

Applicant Organization*

Downtown Oregon City Association

Is the applicant organization a 501 (c)(3) nonprofit?*

- Yes
- No

Non-Profit Federal tax-exempt ID number

26-2907232

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

- Yes
- No

Address of Project Location*

814 Main Street

City, State Zip*

Oregon City, OR 97045

Project Manager responsible*

Juliana Allen

Phone Number*

503-802-1640

Email*

juliana@downtownoregoncity.org

Chair of Governing Board (if applicable)

Victoria Meinig

Phone Number

503-802-1640

Email

victoria@downtownoregoncity.org

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

The Downtown Oregon City Association proposes a pedestrian wayfinding pilot project that will install a small-scale system of maps, signage, and environmental graphics in key downtown locations to improve navigation, safety, and the overall visitor experience.

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

2025: Well-Lit Trees

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

n/a

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- a. Improvement to the appearance or environmental quality of the project neighborhood.
- b. Reduction in toxicity and/or increased reuse and recycling opportunities.
- c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation.
- d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas.
- e. Improvement to increase of recreation programs.
- f. Improve safety in Oregon City.
- g. Benefit youth, seniors, low-income persons or other underserved group.
- h. Enhance art and culture within Oregon City.

12. Clearly describe how the project directly meets the selected goal(s).*

This project directly improves the appearance and environmental quality of downtown Oregon City by introducing a cohesive system of pedestrian maps, signage, and environmental graphics in key locations. These elements will activate underutilized spaces and create a more visually engaging and navigable downtown environment. The project also improves safety by helping visitors better understand their surroundings, navigate between destinations, and feel more confident exploring on foot. Additionally, the project enhances art and culture by incorporating thoughtfully designed, place-based graphics that reflect the identity and character of downtown Oregon City, contributing to a more vibrant and welcoming public realm.

13. Project Period- Beginning and End Date*

—

14. Describe why this project was selected, and the community needs to which it will respond.*

This project was selected in response to a clear and consistent community need to improve navigation, safety, and overall experience in downtown Oregon City. Through stakeholder engagement, business feedback, and direct observation, the Downtown Oregon City Association has identified that many visitors arrive for a single destination and leave without exploring the broader district.

This gap limits pedestrian movement, reduces visibility for local businesses, and creates missed opportunities for deeper community engagement. In addition, areas with limited directional cues can feel less accessible and less safe, particularly for first-time visitors.

The proposed wayfinding pilot directly responds to these needs by introducing visible, user-friendly signage and environmental graphics that guide movement, improve confidence in navigating the district, and create a more connected and welcoming downtown experience.

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

Approximately 150,000-180,000 people annually will be positively affected by this project, including both Oregon City residents and visitors to the downtown district. This estimate is based on pedestrian activity data from the Oregon City Municipal Elevator (approximately 14,000 people visit per month).

It is estimated that approximately 50–60% of those served are Oregon City residents, with the remaining visitors coming from the greater Portland metro area and beyond.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

The primary goal of this project is to improve navigation, safety, and overall visitor experience in downtown Oregon City by encouraging more people to explore the district on foot. Currently, a key challenge is that many visitors come for a single destination and leave without engaging with the broader downtown, due in part to limited wayfinding and unclear connections between key locations. To assess effectiveness, the project will track both quantitative and qualitative measures during the pilot period. Quantitative metrics will include observed increases in pedestrian movement between key locations, changes in Oregon City Municipal Elevator usage patterns, and foot traffic in areas where wayfinding elements are installed. Qualitative data will be gathered through visitor intercept surveys, staff engagement, and feedback from local businesses to better understand ease of navigation, perceived safety, and overall experience. Success will be demonstrated by increased pedestrian exploration, improved visitor confidence in navigating downtown, and positive feedback from both visitors and businesses. These outcomes will provide measurable evidence of the project's impact and inform the development of a future permanent wayfinding system.

17a. Is other City funding being utilized to carry out the proposed project?*

- Yes
- No

17b. If yes, what are those sources?

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
30,000	15,000	\$	45000

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested

10,000

(B) Matching Funds (Cash)

5,000

(C) In-Kind Matching Support

\$

(D) Enter Total Project Cost

15000

Equipment

(Specific to the project)

(A) Grant Dollars Requested

\$

(B) Matching Funds (Cash)

\$

(C) In-Kind Matching Support

\$

(D) Enter Total Project Cost

\$

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested

\$

(B) Matching Funds (Cash)

\$

(C) In-Kind Matching Support

\$

(D) Enter Total Project Cost

\$

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested

\$

(B) Matching Funds (Cash)

\$

(C) In-Kind Matching Support

\$

(D) Enter Total Project Cost

\$

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested

\$

(B) Matching Funds (Cash)

\$

(C) In-Kind Matching Support

\$

(D) Enter Total Project Cost

\$

Other

Describe any additional costs, matching funds, or in-kind matching support.

Totals

(A) Grant Dollars Requested

40,000

(B) Matching Funds (Cash)

20,000

(C) In-Kind Matching Support

\$

(D) Enter Total Project Cost

60,000

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

40,000

+ Total In-Kind Contributions

(Column B)

\$

+ Total Cash Donations

(Column C)

20,000

= Total Cost of Project

(Column D)

60,000

19. Description of in-kind match

List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Item

Source of Support

Estimated Value

Item	Source of Support	Estimated Value
Item	Source of Support	Estimated Value
Item	Source of Support	(Estimated Value)
Item	Source of Support	(Estimated Value)

Total

\$

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

N/A

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

none

Letter(s) of Support

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

Oregon City Wayfinding - Grant Letter of Partnership (1).pdf

Letter of Support

20260508-Letter-of-Support.pdf

Letter of Support

Letter of Support to DOCA Wayfinding (3) (1).pdf

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Date

Juliana C. Allen

5/11/2026

May 11, 2025

Re: Community Enhancement Grant

Dear Selection Committee,

It's my absolute pleasure to express strong support for the Discover Downtown: Oregon City Pedestrian Wayfinding Project, led by the Downtown Oregon City Association (DOCA). I'm grateful for the opportunity to contribute my firm's wayfinding expertise and creativity to Downtown Oregon City—and impact the economic vitality of our home region.

We commit to participating in and supporting the 2026 Discover Downtown: Oregon City Pedestrian Wayfinding Project for the period of June 2026 to December 2026 in the following ways:

- **Lead design and development** of the project, including production drawings for a pilot.
- **Collaborate closely with DOCA** to work seamlessly as an integrated project team to fulfill the project on time and on budget while remaining flexible to project needs.

Our firm has a strong record of designing award-winning, visitor-centric wayfinding and brand projects across the country, including at Portland's Washington Park, Portland International Airport and Cape Cod. Most recently, we worked on a similar pedestrian wayfinding project for downtown Portland with Travel Portland and the Portland Bureau of Transportation. It has been a tremendous success and received recognition from Travel Oregon and SEG D (Society for Experiential Graphic Design).

We've worked with DOCA to learn more about the opportunities to bring pedestrian wayfinding to downtown Oregon City and craft the grant application. We're enthusiastic about this work and know that it can have a tremendous impact on visitor experiences, connectivity and placemaking.

Best regards,



Gwen Sparks Sullivan
Partner, sparks+sullivan



May 4, 2026

Letter of Support to Downtown Oregon City Association
Discover Downtown: Oregon City Pedestrian Wayfinding Project

Dear Selection Committee,

Destination Oregon City, Inc. dba Travel Oregon City is pleased to express strong support for the Discover Downtown: Oregon City Pedestrian Wayfinding Project, led by the Downtown Oregon City Association (DOCA) in partnership with sparks+sullivan. This project directly strengthens Oregon City's position as the cultural and historic gateway of Clackamas County by improving the visitor experience, expanding connectivity between attractions, and reinforcing destination storytelling.

As the designated destination management organization for Oregon City, we will actively participate in and support the following project responsibilities:

Identify Project Need

We affirm that the lack of cohesive pedestrian wayfinding has long posed a barrier to creating a connected, visitor-friendly district experience. This project addresses a critical gap in visitor navigation, orientation, and overall destination legibility.

Project Design & Coordination

We will collaborate with DOCA and sparks+sullivan to ensure the wayfinding network supports a unified visitor experience that links the historic core to a broader collection of attractions, including the Municipal Elevator, McLoughlin Promenade and Historic District, Willamette Falls viewpoint, Museum of the Oregon Territory, and the End of the Oregon Trail Interpretive Center.

Content & Messaging Alignment

We will help shape wayfinding content to ensure visitor-facing information is accurate, inviting, and consistent with regional tourism branding and Clackamas County Tourism priorities.

Branding & Design Language

Our team will participate in design reviews to help align the wayfinding system's visual language with the destination's identity, enhancing clarity, accessibility, and place-based storytelling.

Integration with Itineraries

We will support the integration of wayfinding content with regional itineraries and marketing narratives, ensuring that visitors can easily connect the on-the-ground experience with online and print planning resources.

Review & Refinement

We will participate in iterative reviews of design concepts, prototype signage, and map layouts during Phase 2 and contribute to the final evaluation and debrief, including identifying opportunities for countywide replication.

Financial Support

If this project is selected as a grant recipient, the Travel Oregon City board of directors will be asked to review the phased budget and approve some funding towards the project out of its FY2026-2027 budget.

Travel Oregon City is committed to helping create a cohesive, accessible visitor environment that reflects Oregon City's authentic heritage and growing appeal. We view this project as a timely and transformative investment that will strengthen visitor engagement, support small businesses, and reinforce regional tourism goals.

We encourage full consideration of this application and look forward to serving as an active partner throughout the life of the project.

Sincerely,



Sylecia Johnston

Administrator

Travel Oregon City

May 8, 2026

Metro Enhancement Grant – Letter of Partnership

The City of Oregon City Public Works Department is responsible for maintaining and managing the City’s multi-modal transportation network, public rights-of-way, pedestrian corridors, and related infrastructure. We strive to provide safe, accessible, and well-maintained public spaces that serve residents, businesses, and visitors. This directly aligns with the goals of the *Discover Downtown: Oregon City Pedestrian Wayfinding Project* proposed by the Downtown Oregon City Association (DOCA).

We commit to participating in and supporting the 2026 Discover Downtown: Oregon City Pedestrian Wayfinding Project for the period of January 2026-August 2026 in the following ways:

- **Provide technical review and guidance** on sign placement, safety considerations, ADA accessibility, and integration with existing and planned public infrastructure.
- **Coordinate required approvals and permitting** for wayfinding elements installed on City owned rights-of-way, including review of fabrication drawings and installation details.
- **Maintain open communication and collaboration** with DOCA, sparks+sullivan, and tourism partners to ensure the wayfinding system aligns with City standards and complements other existing and planned downtown improvements.

The Public Works Department has a strong, established partnership with DOCA and has collaborated successfully on multiple downtown improvement initiatives. We are pleased to support this project and believe it will meaningfully improve navigation, accessibility, and the visitor experience within Oregon City’s historic core.

Please let me know if you have any questions or need anything additional. I can be reached at (971) 204-4633 or dwebb@orc.org.

Sincerely,



Dayna Webb, PE
Public Works Director

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: Father's Heart

Name of Project:	Food Services Workforce Support Program TFH
Address:	603 12th Street
Total amount requested:	\$22,768
Match cash:	0
Match in-kind:	\$11,384
Total project cost:	\$34,152

NOTE ON BUDGET: The applicant indicates a sufficient level of match but does not include documentation for the cash match. The initial award request was \$40,000 with \$10,000 in cash support. The \$10,000 cash award was not documented. If EGPC decides to support this project, it is recommended that the amount be adjusted downward to a level supported by the In-Kind match.

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
	<ul style="list-style-type: none"> • a 501 c 3 nonprofit organization - OR • a school/institute of higher learning - OR • a recognized neighborhood association in Oregon City - OR • a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
Yes	<p>3) Does the project result in a tangible and/or measurable outcome?</p> <p>Tangible: Physical improvements in the community are not described.</p> <p>Measurable: YES. Approx. 50 food boxes per week are delivered, workforce training support for participants in transition.</p> <p>While there is a clear need in our community for this kind of program, it will be graded at a lower level than a more "tangible" project.</p>
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
	a) Improvement to the appearance or environmental quality of the City.
	b) Reduction in toxicity or increased reuse and recycling opportunities.

	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
	e) Improvement to or increase in recreational areas and programs.
	f) Improved safety within the legal boundaries of the City.
X	g) Benefit youth, seniors, low-income persons or other underserved group.
	h) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents. Applicant estimates that 75-80% of the program participants are Oregon City residents.
Yes	6) The proposed project must meet the required project match. Does the project budget include the required 50% match? Need to document the Cash Match. Need to see documentation of the \$10,000 award from the Lake Oswego United Methodist Church. Cash match must be in-hand at the time of grant submission.
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	8) Is the amount of administration support less than 10% of overall budget? \$6,000 is less than 10% of total budget.
N/A	9) Is/Are the required letter(s) of permission included? <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner?

Print

2026-2027 Community Enhancement Grant Application - Submission #3503

Date Submitted: 5/21/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcitey.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

Food Services Workforce Support Program TFH

Applicant Organization*

The Father's Heart

Is the applicant organization a 501 (c)(3) nonprofit?*

Yes

No

Non-Profit Federal tax-exempt ID number

65-1224857

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

- Yes
- No

Address of Project Location*

603 12th st

City, State Zip*

Oregon City, Or 97045

Project Manager responsible*

Stephanie Hollingshead

Phone Number*

503-522-2358

Email*

shollingshead@tfhsm.org

Chair of Governing Board (if applicable)

Brandi Johnson

Phone Number

Email

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

Food Services Workforce Support Program. This funding will allow us to hire part-time support staff from populations experiencing barriers to employment, including low-income individuals, unstably housed individuals, and those seeking to re-enter the workforce after periods of instability. Participants will work within our food support programs serving Oregon City residents while receiving mentorship, training, resume-building assistance, and employment readiness support.

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

2025-2026

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- a. Improvement to the appearance or environmental quality of the project neighborhood.
- b. Reduction in toxicity and/or increased reuse and recycling opportunities.
- c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation.
- d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas.
- e. Improvement to increase of recreation programs.
- f. Improve safety in Oregon City.
- g. Benefit youth, seniors, low-income persons or other underserved group.
- h. Enhance art and culture within Oregon City.

12. Clearly describe how the project directly meets the selected goal(s).*

Participants will work within our food support programs serving Oregon City residents while receiving mentorship, training, resume-building assistance, and employment readiness support.

This program directly aligns with the Community Enhancement Grant funding goals by benefiting low-income individuals and underserved populations while also supporting seniors and youth who rely on our food services programs.

Many individuals in Oregon City face significant barriers to stable employment due to housing instability, poverty, limited work history, transportation challenges, or other life circumstances. At the same time, the demand for food support services in our community continues to grow.

13. Project Period- Beginning and End Date*

7/1/2026 — 6/30/2027

14. Describe why this project was selected, and the community needs to which it will respond.*

Many individuals in Oregon City face significant barriers to stable employment due to housing instability, poverty, limited work history, transportation challenges, or other life circumstances. At the same time, the demand for food support services in our community continues to grow.

Our day center regularly serves low-income and unstably housed residents who rely on consistent food assistance and supportive community programs. By combining workforce development with food services, this program creates a dual impact:

- Expanding food support capacity for vulnerable residents
- Providing paid work opportunities and employment pathways for underserved individuals

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

Our food support program currently distributes an average of 50 food boxes per week to individuals and families experiencing food insecurity. Based on this level of service, we estimate that approximately 1,000 adults and children will be positively impacted throughout the year.

The majority of those served are Oregon City residents, and we estimate that approximately 75-80% of participants receiving food support reside within Oregon City community. Our program is specifically focused on meeting the growing needs of local families, seniors, and vulnerable individuals facing food insecurity and economic hardship.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

Success will be demonstrated through measurable increases in workforce participation, improved job readiness skills, and successful transitions into long-term employment. Based on the success of last year's program, where three participants secured stable full-time employment, we anticipate similar positive outcomes with expanded funding.

17a. Is other City funding being utilized to carry out the proposed project?*

- Yes
- No

17b. If yes, what are those sources?

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
40,000	10,000	11,384	61,384

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$	\$	\$	\$

Equipment

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Other

Describe any additional costs, matching funds, or in-kind matching support.

Totals

(A) Grant Dollars Requested

40,000

(B) Matching Funds (Cash)

10,000

(C) In-Kind Matching Support

11,384

(D) Enter Total Project Cost

61,384

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

\$40,000

+ Total In-Kind Contributions

(Column B)

\$11,384

+ Total Cash Donations

(Column C)

\$10,000

= Total Cost of Project

(Column D)

\$61,384

19. Description of in-kind match

List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

In-Kind	Volunteer hours	\$11,384
Cash Donation	Lake Oswego United Methodist Church	\$10,000
Item	Source of Support	Estimated Value

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Item	Source of Support	(Estimated Value)
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Total

\$21,384

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

N/A

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

\$6,000

Letter(s) of Support

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

No file chosen

Letter of Support

No file chosen

Letter of Support

No file chosen

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

- I agree.

Electronic Signature

Date

Stephanie Hollingshead

5/21/2026

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: Greater Oregon City Watershed Council

Name of Project:	Oregon City Creek Stewardship Project
Address:	Group headquartered at 500 Abernethy Rd. Suite 201. Projects at Abernethy Creek Park, Tyrone Woods Park and Atkinson Park.
Total amount requested:	\$21,230
Match cash:	7,118
Match in-kind:	3,500
Total Project Budget:	31,848

NOTE ON PROJECT BUDGET: The applicant originally requested \$22,651.47. The proposal received did not correctly state the required 50% match. The match indicated was short by \$1,422. This dollar amount equals the original grant request of 22,651.47 – \$1,422. The amount eligible to award was adjusted accordingly.

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
x	<ul style="list-style-type: none"> • a 501 c 3 nonprofit organization - OR • a school/institute of higher learning - OR • a recognized neighborhood association in Oregon City - OR • a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
Yes	3) Does the project result in a tangible or measurable outcome? Tangible: habitat restoration, pollinator expansion, signage Measurable: items planted, evasive plants removed, number of volunteer participants, number of events.
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
x	a) Improvement to the appearance or environmental quality of the City.
	b) Reduction in toxicity or increased reuse and recycling opportunities.

	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
x	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
	e) Improvement to or increase in recreational areas and programs.
	f) Improved safety within the legal boundaries of the City.
x	g) Benefit youth, seniors, low-income persons or other underserved group.
	h) 8) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents. Restoration activities in Oregon City will have positive impact on the community as a whole. The group estimates that 100-150 people will participate in community restoration and education events that will take place in Oregon City, "Through volunteer efforts, education events, and awareness activities, many OC residents will be reached.
Yes	6) The proposed project must meet the required project match. Does the project budget include the required 50% match? The grant proposal received described a match that was less than the required 50%. They were off by \$711. They are eligible to receive a grant award of \$711 less. Cash match must be in-hand at the time of grant submission.
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	8) Is the amount of administration support equal to or less than 10% of overall budget? Application states "10%, including insurance expense."
Yes	9) Is/Are the required letter(s) of permission included? <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? <p>Letter of Permission from Parks included. Additional Letters of Support from the Youth Advisory Council and their partner nonprofit Stream-N Network.</p>

Print

2026-2027 Community Enhancement Grant Application - Submission #3511

Date Submitted: 5/22/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcity.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

Oregon City Creek Stewardship Project

Applicant Organization*

Greater Oregon City Watershed Council

Is the applicant organization a 501 (c)(3) nonprofit?*

- Yes
- No

Non-Profit Federal tax-exempt ID number

27-2507688

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

Yes

No

Address of Project Location*

500 Abernethy Rd. Suite 201

City, State Zip*

Oregon City, OR 97045

Project Manager responsible*

Kira Smith

Phone Number*

971-917-5258

Email*

kira@gocwc.org

Chair of Governing Board (if applicable)

Cedomir Jestic

Phone Number

503-853-6896

Email

cjesic@kittelson.com

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

The Greater Oregon City Watershed Council proposes the Oregon City Creek Stewardship Project to restore habitat and provide community education and engagement programming across Abernethy Creek Park, Tyrone S. Woods Park, and Atkinson Park. This project will enhance native habitat, reduce invasive species, and increase public awareness and stewardship of local natural areas, with a particular focus on Abernethy Creek, the largest urban creek within the Council's project boundaries. Abernethy Creek Park and surrounding natural areas are underutilized and relatively unknown to the community despite providing important habitat for native species and opportunities for environmental learning. Invasive plant species, including blackberry, reed canary grass, ivy, and knotweed, threaten ecological function across all three project sites. At the same time, there is strong interest from local partners, youth groups, and residents to engage in hands-on stewardship and environmental education. This project addresses both ecological and community needs by improving habitat conditions in an urban watershed, while creating accessible, meaningful opportunities for community involvement. Through a series of 5-8 volunteer work parties, 2-3 youth engagement opportunities, and 3-5 community education events, the project will expand pollinator and riparian habitat, improve park accessibility, and provide hands-on learning experiences for residents of all ages. Interpretive and plant identification labels will further support self-guided education and long-term community connection to the site. In addition, contracted restoration specialists will address high-priority invasive species, including blackberry and knotweed, ensuring safe and effective treatment in areas beyond the scope of volunteer efforts. A limited portion of grant funds will also support volunteers and staff led targeted weed management at the Council's previous Community Enhancement Grant site near the Washington Street Bridge, helping to maintain past investments, reduce the need for herbicide use, and ensure long-term project success. By combining ecological restoration with community engagement, this project will improve environmental health, foster stewardship, and create a more accessible and educational park system for Oregon City residents.

A. Abernethy Creek Park: Habitat Enhancement & Community Engagement Vision: Develop Abernethy Creek Park as both a natural area and an educational demonstration site that increases awareness of the creek and its ecological importance. Activities include:

- Host 2–3 volunteer work parties focused on weeding, mulching, and maintaining existing restoration areas
- Expand and enhance pollinator, riparian, and edge habitat through targeted native plantings along turf edges
- Improve walking paths with bark mulch to increase accessibility and visitor experience
- Host 2–3 educational events (e.g., plant walks, watershed tours, propagation workshops) for youth and adults
- Participate in 3-4 community events (e.g., Pride Festival, Lamprey Celebration, Pollinator Celebration) to increase outreach and support general watershed awareness in Oregon City
- Develop and install interpretive signage and plant identification labels with support from volunteers

Contracted Resotration Services: The Council will partner with Mosaic Ecology LLC to:

- Remove invasive species such as blackberry
- Treat a localized knotweed infestation

These tasks require technical expertise and safe access beyond the scope of volunteer efforts.

B. Tyrone S. Woods Park: Wetland Restoration & Youth Engagement Activities include:

- Host 2–3 volunteer planting and restoration events
- Remove invasive reed canary grass through hand-pulling in wetland areas
- Engage youth groups, including high school students, in hands-on restoration
- Provide education on the importance of Caulfield Creek and headwater systems

C. Atkinson Park: Invasive Species Removal & Stewardship Activities include:

- Host 1–2 volunteer work parties to remove English ivy from trees and forest floor areas
- Protect native understory species, including trillium, from invasive competition

Objectives:

1. Strengthen partnerships with neighborhood and community groups
2. Build on previous ivy removal efforts to ensure long-term success
3. Reduce reinfestation and spread of ivy into downstream Abernethy Creek properties

Outcomes:

- Increase community awareness and use of local parks and natural areas
- Provide hands-on environmental education for youth and adults
- Improve habitat for pollinators and native wildlife
- Foster long-term stewardship and volunteerism
- Enhance neighborhood pride and connection to place

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

2025 - Urban Stream Health in Abernethy Creek

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

In 25-26 Greater Oregon City has received the following grants and funding to support our work:

- Spirit Mountain Community Fund Small Grant
- OWEB Technical Support Grant
- City of Oregon City Public Works Restoration Funding
- Clackamas Water and Environment Services Supplemental Environmental Program Funding
- Two Oregon Watershed Enhancement Board Small Grants

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- | | |
|---|---|
| <input checked="" type="checkbox"/> a. Improvement to the appearance or environmental quality of the project neighborhood. | <input type="checkbox"/> e. Improvement to increase of recreation programs. |
| <input type="checkbox"/> b. Reduction in toxicity and/or increased reuse and recycling opportunities. | <input type="checkbox"/> f. Improve safety in Oregon City. |
| <input type="checkbox"/> c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation. | <input checked="" type="checkbox"/> g. Benefit youth, seniors, low-income persons or other underserved group. |
| <input checked="" type="checkbox"/> d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas. | <input type="checkbox"/> h. Enhance art and culture within Oregon City. |

12. Clearly describe how the project directly meets the selected goal(s).*

A. Improvement to the Appearance or Environmental Quality of the Project Neighborhood

- Removes invasive species (e.g., blackberry, ivy, reed canary grass, knotweed) that degrade park aesthetics and ecological function
- Enhances park appearance through mulching, native plantings, and improved walking paths
- Transforms unused areas, particularly in Abernethy Creek Park, into more welcoming, accessible, and visibly cared-for community spaces
- Install plant signs and labels to create a more engaging and informative park experience
- Maintains and protects prior restoration investments, including targeted weed management at the Washington Street Bridge site

B. Preservation or Enhancement of Wildlife Areas, Riparian Zones, Wetlands, and Forest Lands

- Expands native pollinator, riparian, and edge habitat with regionally appropriate plant species
- Reduces invasive plant cover to improve habitat quality, biodiversity, and ecosystem resilience
- Improves wetland function at Tyrone S. Woods Park through removal of reed canary grass
- Protects forest understory and sensitive species (e.g., trillium) at Atkinson Park through ivy removal
- Improves riparian health along Abernethy Creek by addressing high-priority invasive species with professional treatment
- Supports long-term watershed health by stabilizing vegetation and reducing the spread of invasive species downstream

C. Benefits to City of Oregon City Youth

- Provides hands-on environmental education through volunteer events, workshops, and restoration activities
- Engages youth groups and students (e.g., high school students, community college participants) in meaningful outdoor learning experiences
- Builds stewardship skills and environmental awareness through direct involvement in habitat restoration
- Creates opportunities for youth leadership and civic engagement through partnerships with groups such as the Youth Advisory Commission and STREAM~N Team, Jane Goodall Roots and Shoots
- Offers accessible opportunities for youth to connect with local parks and learn about watershed health and conservation careers

The project prioritizes accessible, free community events and actively engages diverse participants, including youth, students, and neighborhood residents. Partnerships with local schools, community colleges, and neighborhood associations help broaden participation and reduce barriers to involvement.

All key project partners include:

- Oregon City Youth Advisory Commission
- STREAM~N Team
- Oregon City Parks Foundation
- Caufield Neighborhood Association
- Clackamas Community College / Environmental Learning Center
- Oregon City High School
- Oregon City No Ivy League
- McLoughlin Neighborhood Association
- Buena Vista Social Club

13. Project Period- Beginning and End Date*

7/1/2026 — 6/30/2027

14. Describe why this project was selected, and the community needs to which it will respond.*

This project was developed through a series of meetings and discussions with community partners throughout Oregon City to better understand community needs and identify ways the watershed council can serve as a more collaborative and supportive partner. The project is designed to complement and strengthen the existing work of our community partners through collaborative restoration, education, and engagement efforts, while also advancing the Council's watershed health goals by restoring riparian vegetation along a critical and imperiled stretch of Abernethy Creek.

Over the past year, the Council has received requests from partners including STREAM~N Team and the Youth Advisory Commission to collaborate on projects focused on youth engagement, green jobs exposure, and environmental skill development. Responding to the needs of our community, especially local youth, is a priority for the Council. However, as a small, grant-funded organization, developing meaningful and accessible programming requires dedicated planning, coordination, and funding support. As part of this proposal, the Council will continue working closely with youth-led organizations to help shape projects that reflect their interests, goals, and community priorities.

In addition to strengthening partnerships with youth organizations, the Council met with Parks staff during project development and adapted elements of the proposal to align with their goals and long-term vision for these public spaces. In particular, the proposal to expand educational infrastructure and enhance native habitat within Abernethy Creek Park was directly informed by feedback and input from Parks staff.

The Council is also grateful to be part of a strong network of passionate environmental and community organizations, including STREAM~N Team, the Environmental Learning Center, and the Oregon City Parks Foundation, all working to conserve, restore, and celebrate Oregon City's rivers and streams. Through this project, our goal is to deepen collaboration among partners by co-hosting events, sharing resources, and supporting one another's work in ways that expand collective capacity and community impact.

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

We will engage 100-150 adults and youth in community volunteer restoration and community watershed education events.

We will connect with an additional 300+ Oregon City residents in watershed education and awareness activities through our participation at events such as the Oregon City Pride Festival, Spring Forward Event, First City Celebration, Oregon City Farmers Market, and others.

All Oregon City residents benefit from healthy waterways and improve access to natural habitat, fresh air, and the through encountering and engaging with the wildlife that moves through Abernethy Creek and its tributaries.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

The primary goals of the Oregon City Creek Stewardship Project are to improve riparian habitat conditions along Abernethy Creek and associated waterways, expand community access to environmental education and stewardship opportunities, and strengthen collaboration among local organizations working to protect and enhance Oregon City's natural resources. Project effectiveness will be assessed through a combination of ecological, educational, and community engagement measurements. Ecological outcomes will include the number of native trees and shrubs planted, the area of invasive vegetation removed or maintained, and the number of restoration sites enhanced through stewardship activities. The Council will also document site conditions using photo point monitoring and observational assessments to evaluate improvements in vegetation cover, habitat quality, erosion reduction, and overall site health over time. The project is designed to address several existing challenges within Oregon City. Many riparian areas along Abernethy Creek have been impacted by invasive species, degraded habitat conditions, and limited long-term stewardship capacity. At the same time, local organizations and youth groups have expressed a growing interest in participating in environmental restoration, green jobs exposure, and stewardship programming, but often lack the resources, coordination, or funding needed to support these opportunities. This project directly responds to those challenges by combining habitat restoration with community-based engagement and education efforts. Another challenge the Council and partner organizations frequently face is the amount of time, staffing, and coordination required to host large community events, which can sometimes result in lower-than-anticipated turnout. Additionally, volunteers and community members may experience burnout when multiple organizations host similar events on the same day or compete for the same audience. To address these challenges, this project emphasizes hosting more frequent, smaller-scale stewardship and educational events that are easier for volunteers and families to fit into their schedules. By working collaboratively with project partners, the Council also hopes to reduce duplication of efforts, improve coordination between organizations, and leverage shared outreach networks to increase event visibility, participation, and overall community impact. Educational and community impacts will be measured through the number of volunteers and youth participants engaged, stewardship events and workshops hosted, and partnerships developed or strengthened through the project. The Council will also gather participant and partner feedback to better understand how the project supports environmental learning, community connection, and youth leadership development. The anticipated benefits of the project include healthier riparian habitat, improved waterway conditions, increased community stewardship of local natural areas, and expanded opportunities for youth engagement in environmental work. By working collaboratively with partners such as STREAM~N Team, the Environmental Learning Center, Oregon City Parks staff, and other community organizations, the project will help build long-term community capacity to care for and protect Oregon City's rivers and streams.

17a. Is other City funding being utilized to carry out the proposed project?*

- Yes
- No

17b. If yes, what are those sources?

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$16,500

\$7,117.67

\$3,200

\$26,817.67

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$2,750

\$0

\$300

\$3,050

Equipment

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$200

\$0

\$0

\$200

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$0

\$0

\$0

\$0

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$100	\$0	\$0	\$100

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$3,101.47	\$0	\$0	\$3,101.47

Other

Describe any additional costs, matching funds, or in-kind matching support.

Totals

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$22,651.47	\$7,114.67	\$3,500	\$33,269.14

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

\$22,651.47

+ Total In-Kind Contributions

(Column B)

\$3,500

+ Total Cash Donations

(Column C)

\$7,117.67

= Total Cost of Project

(Column D)

\$33,269.14

19. Description of in-kind match

List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Project outreach, administration, planning	GOCWC board involvement	\$1,600
--	-------------------------	---------

Habitat restoration, weeding, planting	Events volunteers	\$1,600
--	-------------------	---------

Xerces Society Pollinator Kit (plants)	Xerces Society	\$300
--	----------------	-------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Total

\$3,500

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

-Confirmed: Oregon Watershed Enhancement Board Small Grant for contracted services at Abernethy Creek Park and Washington St.

- Pending: Xerces Society Pollinator and Riparian Habitat Kits for planting in Abernethy Creek Park

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

10%, including insurance expense

Letter(s) of Support

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

STREAM~N Team Letter of Support.pdf

Letter of Support

Letter_of_Support_YAC.pdf

Letter of Support

City of Oregon City LOS combined.pdf

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Date

Thomas J. Gaskill

5/22/2026

May 13, 2026

Oregon City Community Enhancement Grant Committee
Community Enhancement Grant Program
625 Center Street
Oregon City, OR 97045

RE: Letter of Support – Greater Oregon City Watershed Council’s 2026-2027 Oregon City Creek Stewardship Project

To the City of Oregon City Community Enhancement Grant Committee:

On behalf of Oregon City Parks and Recreation, we are pleased to provide this letter of support for the Greater Oregon City Watershed Council’s 2026–2027 Oregon City Creek Stewardship Project.

The proposed project represents a meaningful investment in the ecological health, accessibility, and community value of several important Oregon City park properties, including Abernethy Creek Park, Tyrone S. Woods Park, and Atkinson Park. Through habitat restoration, invasive species management, environmental education, and volunteer stewardship activities, this project will provide long-term benefits for both local natural resources and the Oregon City community.

Oregon City Parks and Recreation supports the Greater Oregon City Watershed Council’s plan to work with the Youth Advisory Commission, STREAM~N Team, and other community organizations, to conduct the proposed restoration, stewardship, education, and volunteer activities on City-owned and managed park properties associated with this project, including Abernethy Creek Park, Tyrone S. Woods Park, and Atkinson Park.

City staff will continue coordinating with the Watershed Council on site-specific plans and implementation details to help ensure project activities align with long-term park management goals and community needs.

We have reviewed the project proposal and support the following proposed activities:

- Abernethy Creek Park – Expansion of native pollinator and riparian habitat, invasive species management, improved walking paths, interpretive signage, and community education and volunteer events to increase awareness and stewardship of Abernethy Creek.

May 13, 2026

Page 2

- Tyrone S. Woods Park – Wetland restoration and invasive reed canary grass removal within the Caufield Creek headwaters area, along with youth and volunteer restoration activities.
- Atkinson Park – English ivy removal and habitat stewardship efforts to protect native understory species and improve long-term forest health.

We also appreciate the project’s emphasis on community stewardship, youth engagement, and environmental education. Volunteer work parties, educational workshops, and partnerships with local schools, youth groups, and community organizations will create accessible opportunities for residents of all ages to connect with local parks and participate in meaningful restoration work.

The proposed use of professional restoration contractors for targeted blackberry and knotweed treatment will help ensure that high-priority invasive species are addressed safely and effectively in areas that are not appropriate for volunteer work.

We appreciate your consideration of this proposal and strongly support Greater Oregon City Watershed Council’s request for funding.

Sincerely,

Thomas Kissinger

Thomas Kissinger
Parks and Recreation Deputy Director
tkissinger@orc.org / 971-204-4712

To the City of Oregon City Community Enhancement Grant Committee:

I am writing on behalf of the Oregon City Public Works Department to express our support for the Greater Oregon City Watershed Council's 2026–2027 Oregon City Creek Stewardship Project, particularly the proposal to continue restoration maintenance and stewardship efforts at the Washington Street Bridge project area.

The Washington Street Bridge site represents an important community enhancement investment and serves as a visible gateway along the Abernethy Creek corridor. Continued maintenance and targeted invasive species management at this location are essential to protecting prior restoration efforts and ensuring the long-term success of native plantings established through previous Community Enhancement Grant funding.

We strongly support the Council's proposal to conduct volunteer and staff-led weed management activities at the site to address invasive species and maintain habitat improvements over time. Continued stewardship is critical in urban restoration areas, where invasive vegetation can quickly reestablish and undermine earlier restoration investments if not actively managed. This continued care will help preserve the environmental quality and appearance of the site while reducing the long-term need for more intensive management efforts.

In addition to ecological benefits, the Washington Street Bridge location provides valuable opportunities for public engagement, environmental education, and community stewardship within a highly visible and accessible area of Oregon City. The Council's ability to combine habitat restoration with volunteer involvement and community education creates lasting public value and strengthens community connections to local waterways and natural areas.

The Oregon City Public Works Department appreciates the Greater Oregon City Watershed Council's ongoing partnership and commitment to maintaining and improving Oregon City's natural resources and public spaces. We are supportive of this proposal and the continued stewardship of the Washington Street Bridge restoration site.

Sincerely,



Marcos Kubow

Oregon City Youth Advisory Commission
City of Oregon City

To the City of Oregon City Community Enhancement Grant Committee:

The Oregon City Youth Advisory Commission is pleased to offer our strong support for the 2026–2027 Oregon City Creek Stewardship program . This proposal represents a meaningful investment in our community’s natural spaces, environmental education, and community engagement.

Abernethy Creek Park

This lesser-known natural area has the potential to serve as both a community gathering space and an environmental education resource for schools and community groups. Members of the Oregon City Youth Advisory Commission previously helped install a pollinator garden at Abernethy Creek Park, and we see this project as a continuation of those efforts and our involvement at the park. We support the following components of this project proposal to advance this vision for the park:

- Hosting 2–3 volunteer work parties focused on weeding, mulching, and expanding pollinator, riparian, and edge-habitat plantings. These activities will improve ecological health while fostering community stewardship.
- Developing and implementing 1–2 workshops on native plant propagation, native plant identification, climate change, and watershed health. These workshops will strengthen Oregon City residents’ connection to their waterways and encourage long-term environmental stewardship.

Tyrone S. Woods Park

Although this project is more limited in scope due to planned park developments, it presents an important opportunity to engage Oregon City High School students in hands-on environmental stewardship. Volunteer planting events focused on reed canary grass removal in the wetland area will provide students with direct restoration experience close to their school while highlighting the ecological importance of Caufield Creek and its headwaters.

Atkinson Park

The Atkinson Park project builds on the momentum of successful ivy removal events held in 2024. Continued management is important for protecting native plants, including a large trillium patch growing on the parks west slope. We support the Council’s proposal to:

- Organize 1–2 volunteer work parties focused on ivy removal from accessible trees and the forest floor.
- Develop or build upon existing community partnerships with the McLoughlin Neighborhood Association, Oregon City No Ivy League, Buena Vista Social Club, and the Oregon City Parks Foundation to strengthen long-term community stewardship and volunteer engagement at Atkinson Park

The Oregon City Youth Advisory Commission endorses the Greater Oregon City Watershed Council’s proposal. Together, these efforts advance goals we care deeply about: connecting residents with nature, environmental education, and protecting the health of our local waterways.

In the coming year, members of the Youth Advisory Commission and its Environmental Working Group look forward to working closely with the Greater Oregon City Watershed Council to identify project components where youth can provide meaningful support, volunteer service, and community outreach. We are excited to be active partners in helping make these projects a success.

Sincerely,



Sydney McFarland (May 21, 2026 15:13:46 PDT)

Sydney McFarland

Oregon City Youth Advisory Commission
City of Oregon City

May 13, 2026

Oregon City Community Enhancement Grant Committee
Community Enhancement Grant Program
625 Center Street
Oregon City, OR 97045

RE: Letter of Support – Greater Oregon City Watershed Council’s 2026-2027 Oregon City Creek Stewardship Project

To the City of Oregon City Community Enhancement Grant Committee:

On behalf of Oregon City Parks and Recreation, we are pleased to provide this letter of support for the Greater Oregon City Watershed Council’s 2026–2027 Oregon City Creek Stewardship Project.

The proposed project represents a meaningful investment in the ecological health, accessibility, and community value of several important Oregon City park properties, including Abernethy Creek Park, Tyrone S. Woods Park, and Atkinson Park. Through habitat restoration, invasive species management, environmental education, and volunteer stewardship activities, this project will provide long-term benefits for both local natural resources and the Oregon City community.

Oregon City Parks and Recreation supports the Greater Oregon City Watershed Council’s plan to work with the Youth Advisory Commission, STREAM~N Team, and other community organizations, to conduct the proposed restoration, stewardship, education, and volunteer activities on City-owned and managed park properties associated with this project, including Abernethy Creek Park, Tyrone S. Woods Park, and Atkinson Park.

City staff will continue coordinating with the Watershed Council on site-specific plans and implementation details to help ensure project activities align with long-term park management goals and community needs.

We have reviewed the project proposal and support the following proposed activities:

- Abernethy Creek Park – Expansion of native pollinator and riparian habitat, invasive species management, improved walking paths, interpretive signage, and community education and volunteer events to increase awareness and stewardship of Abernethy Creek.

May 13, 2026

Page 2

- Tyrone S. Woods Park – Wetland restoration and invasive reed canary grass removal within the Caufield Creek headwaters area, along with youth and volunteer restoration activities.
- Atkinson Park – English ivy removal and habitat stewardship efforts to protect native understory species and improve long-term forest health.

We also appreciate the project’s emphasis on community stewardship, youth engagement, and environmental education. Volunteer work parties, educational workshops, and partnerships with local schools, youth groups, and community organizations will create accessible opportunities for residents of all ages to connect with local parks and participate in meaningful restoration work.

The proposed use of professional restoration contractors for targeted blackberry and knotweed treatment will help ensure that high-priority invasive species are addressed safely and effectively in areas that are not appropriate for volunteer work.

We appreciate your consideration of this proposal and strongly support Greater Oregon City Watershed Council’s request for funding.

Sincerely,

Thomas Kissinger

Thomas Kissinger
Parks and Recreation Deputy Director
tkissinger@orc.org / 971-204-4712

To the City of Oregon City Community Enhancement Grant Committee:

I am writing on behalf of the Oregon City Public Works Department to express our support for the Greater Oregon City Watershed Council's 2026–2027 Oregon City Creek Stewardship Project, particularly the proposal to continue restoration maintenance and stewardship efforts at the Washington Street Bridge project area.

The Washington Street Bridge site represents an important community enhancement investment and serves as a visible gateway along the Abernethy Creek corridor. Continued maintenance and targeted invasive species management at this location are essential to protecting prior restoration efforts and ensuring the long-term success of native plantings established through previous Community Enhancement Grant funding.

We strongly support the Council's proposal to conduct volunteer and staff-led weed management activities at the site to address invasive species and maintain habitat improvements over time. Continued stewardship is critical in urban restoration areas, where invasive vegetation can quickly reestablish and undermine earlier restoration investments if not actively managed. This continued care will help preserve the environmental quality and appearance of the site while reducing the long-term need for more intensive management efforts.

In addition to ecological benefits, the Washington Street Bridge location provides valuable opportunities for public engagement, environmental education, and community stewardship within a highly visible and accessible area of Oregon City. The Council's ability to combine habitat restoration with volunteer involvement and community education creates lasting public value and strengthens community connections to local waterways and natural areas.

The Oregon City Public Works Department appreciates the Greater Oregon City Watershed Council's ongoing partnership and commitment to maintaining and improving Oregon City's natural resources and public spaces. We are supportive of this proposal and the continued stewardship of the Washington Street Bridge restoration site.

Sincerely,



Marcos Kubow

STREAM~N Network

May 20, 2026

Dear City of Oregon City Community Enhancement Grant Committee:

The STREAM~N Network and STREAM~N Team enthusiastically support the 2026–2027 Oregon City Creek Stewardship Project. Our partner the Greater Oregon City Watershed Council’s proposal represents a meaningful investment in our community’s natural spaces, environmental education, and community engagement.

We share the Council’s mission to restore and enhance local parks and natural areas, improve watershed health, and provide opportunities for hands-on environmental education and community involvement. These types of projects help connect our youth and other community members with nature and strengthen long-term stewardship of Oregon City’s public spaces and waterways.

We have worked with the Council at Abernethy Creek Park on restoration work with live native plant stakes, and we look forward to continuing our progress there. The park has great potential to serve as both a community gathering space and an environmental education site for schools and community groups. We support efforts that build on existing restoration work and expand community involvement.

We also plan to work with the Council at other Oregon City sites. The Tyrone S. Woods Park adjacent to Oregon City High School, provides an important opportunity to engage the school’s students in hands-on environmental stewardship. We support volunteer planting and restoration activities focused on reed canary grass removal in the wetland area, which will provide direct field experience while highlighting the ecological importance of Caufield Creek and its headwaters. Planned work with the Council at Atkinson Park will build on previous successful restoration efforts and ongoing community engagement. Continued invasive species management is important for protecting native plant communities, including established native plant areas.

These efforts perfectly align with our shared goals of improving environmental health, expanding educational opportunities, and increasing community engagement in stewardship activities across Oregon City, including for the underserved Oregon City teens we serve.

We look forward to continued collaboration with the Council and other partners to care for Oregon City’s natural resources, while building healthy, engaged communities committed to their long-term stewardship.

Sincerely,



Rick Reynolds, M.S.Ed. and Krista Reynolds, M.Ed., MLIS
Co-Founders, STREAM~N Team and The STREAM~N Network
stream-n.org/network

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: Hannah Grace Family

Name of Project:	HGF Ascend Music
Address:	1678 S Beavercreek Road, Suite F Oregon City
Total amount requested:	\$37,755
Match cash:	0
Match in-kind:	\$61,621
Total project cost:	\$99,376

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
	<ul style="list-style-type: none"> • a 501 c 3 nonprofit organization – OR <input checked="" type="checkbox"/> • a school/institute of higher learning - OR <input type="checkbox"/> • a recognized neighborhood association in Oregon City - OR <input type="checkbox"/> • a Department of the City of Oregon City <input type="checkbox"/>
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
Yes	<p>3) Does the project result in a tangible or measurable outcome?</p> <p>Tangible: Youth participating in music education receive a musical instrument.</p> <p>Measurable: Selected measurements include the number of students currently participating, number of young people on the wait list, number of volunteer hours, improved self confidence and mental health as reported by instructors and family members.</p> <p>Preference for projects with tangible outcomes stated in Guidelines.</p>
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
	a) Improvement to the appearance or environmental quality of the City. <input type="checkbox"/>
	b) Reduction in toxicity or increased reuse and recycling opportunities. <input type="checkbox"/>
	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status. <input type="checkbox"/>
	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas. <input type="checkbox"/>

x	e) Improvement to or increase in recreational areas and programs.
x	f) Improved safety within the legal boundaries of the City.
x	g) Benefit youth, seniors, low-income persons or other underserved group.
x	h) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents. See description of students and volunteer participants.
Yes	6) The proposed project must meet the required project match. Does the project budget include the required 50% match? Cash match must be in-hand at the time of grant submission.
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	8) Is the amount of administration support less than 10% of overall budget?
Yes	9) Is/Are the required letter(s) of permission included? <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? Letters of support received from the CIC, Oregon City Porch Fest, OC School District Dean of Students

Print

2026-2027 Community Enhancement Grant Application - Submission #3502

Date Submitted: 5/21/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcity.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

HGF Ascend Music

Applicant Organization*

Hannah Grace Family

Is the applicant organization a 501 (c)(3) nonprofit?*

Yes

No

Non-Profit Federal tax-exempt ID number

82-2945261

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

- Yes
- No

Address of Project Location*

1678 S Beaver creek Rd Suite F.

City, State Zip*

Oregon City, OR 97045

Project Manager responsible*

Jason Hood

Phone Number*

503-891-0158

Email*

hannahgracefamily@yahoo.com

Chair of Governing Board (if applicable)

Mike Mercer

Phone Number

971-221-4948

Email

mcm@compassionfirst.org

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

The Hannah Grace Family Ascend Music Program provides free music education, mentorship, and structured after-school programming for youth ages 4–18 experiencing instability, financial hardship, disabilities, foster care involvement, grief and loss, single-parent household challenges, and other socioeconomic or demographic barriers. The program delivers 40 weeks of year-round instruction in guitar, keyboard, and introductory music education alongside mentorship, academic support, and community connection provided by qualified instructors, volunteers, and student instructional assistants. Students are supplied with instruments during participation, which are then gifted to them upon program completion to encourage continued learning, creativity, and personal growth beyond the classroom. The program is designed to highlight the strengths and potential of every child regardless of circumstance. In addition to music instruction, students receive snacks, holiday support, t-shirts, music accessories, tutoring, and individualized family assistance that help remove barriers to participation and stability. The program also creates meaningful intergenerational community engagement through senior volunteers residing in Oregon City, who collectively contribute more than 640 hours annually in mentorship, supervision, tutoring, and instructional support. Students showcase their growth and achievements through two public recitals each year attended by more than 160 community members per event. The annual graduation celebration recognizes every participant's accomplishments and reinforces confidence, belonging, and community pride. Participation in music education creates long-term positive outcomes for youth by strengthening confidence, discipline, emotional regulation, and communication skills that carry into adulthood. Consistent involvement in structured arts programs is linked to improved academic engagement, stronger social connections, reduced behavioral risks, and increased resilience among youth facing adversity. Music programs also provide a positive sense of identity and belonging, helping young people develop self-worth and healthy coping skills through mentorship and creative expression. Over time, these experiences contribute to safer communities, stronger relationships, and greater opportunities for personal, educational, and career success. Grant funding will allow the program to expand from serving 52 students to 60 students during the upcoming school year while increasing the organization's inventory of instruments, instructional materials, and program equipment. Funding will also support student engagement supplies, recital and event materials, and resources necessary to continue providing accessible, high-quality arts and recreation programming for underserved youth.

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

HGF Ascend Music 2025/26

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

Additional project support is provided through community donors and extensive in-kind volunteer contributions. Hannah Grace Family has demonstrated more than five years of proven sustainability and successful operation of the Ascend Music Program. The program continues to operate through a combination of donor support, volunteer engagement, and organizational commitment to serving underserved youth in Oregon City.

In-kind support includes more than 1800 annual volunteer hours contributed by senior volunteers and community members. 640 hours who assist with mentorship, supervision, tutoring, and instructional support. The program also receives approximately 1200 hours of in-kind administrative support dedicated to program coordination, scheduling, family communication, volunteer management, event planning, and operational oversight.

These contributions significantly strengthen program capacity, reduce operational costs, and help ensure free and equitable access to music education, recreation, mentorship, and arts enrichment opportunities for youth and families facing barriers in Oregon City.

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- a. Improvement to the appearance or environmental quality of the project neighborhood.
- b. Reduction in toxicity and/or increased reuse and recycling opportunities.
- c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation.
- d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas.
- e. Improvement to increase of recreation programs.
- f. Improve safety in Oregon City.
- g. Benefit youth, seniors, low-income persons or other underserved group.
- h. Enhance art and culture within Oregon City.

12. Clearly describe how the project directly meets the selected goal(s).*

c. Upgrade real or personal property owned or operated by a nonprofit with federal 501(c)(3) designation
Grant funding will expand and improve the organization’s inventory of instruments, instructional equipment, music materials, and student resources owned and operated by Hannah Grace Family, a registered 501(c)(3) nonprofit. These tangible assets directly support youth education, mentorship, and long-term program sustainability.

e. Improvement to increase recreation programs
The Ascend Music Program provides 40 weeks of free after-school and enrichment programming annually for youth ages 4–18. The program creates a safe, structured recreational outlet during peak after-school hours when youth are at the highest risk for isolation, juvenile crime involvement, substance exposure, and victimization. Funding will allow the program to expand from 52 to 60 students, increasing access to meaningful recreational and enrichment opportunities in Oregon City.

f. Improve safety in Oregon City
The program improves community safety by providing supervised, positive, and trauma-informed after-school engagement for youth facing instability and barriers. Students participate in structured music instruction, mentorship, tutoring, and community building activities that reduce unsupervised time and strengthen protective factors linked to long-term social and emotional stability.

g. Benefit youth, seniors, low-income persons, or other underserved groups
The program primarily serves underserved youth experiencing financial hardship, foster care involvement, disabilities, grief and loss, single-parent household challenges, and other socioeconomic barriers. Additional community impact is created through the involvement of Oregon City senior volunteers, who contribute more than 640 hours of mentorship, supervision, tutoring, and instructional support annually, strengthening intergenerational community connection and service.

h. Enhance art and culture within Oregon City
The Ascend Music Program increases equitable access to arts education and cultural enrichment by providing free instruction in guitar, keyboard, and introductory music. Students develop creative expression, confidence, and lifelong artistic skills while participating in public recitals attended by more than 125 community members each event. The program strengthens Oregon City’s arts and culture community by ensuring that youth from all backgrounds have the opportunity to participate in music education regardless of financial circumstances.

13. Project Period- Beginning and End Date*

—

14. Describe why this project was selected, and the community needs to which it will respond.*

The Ascend Music Program was selected because it addresses a significant gap in accessible after-school enrichment opportunities for underserved youth in Oregon City. Currently, there are no free or low-cost after-school music programs available in the community, creating a barrier for many families who cannot afford private lessons, instruments, or extracurricular arts programs. Many participating youth face additional challenges including family crisis and instability, foster care involvement, disabilities, grief and loss, housing instability, trauma, and other socioeconomic barriers that further limit access to recreation and arts education.

HGF Ascend Music currently has a waitlist of over 120 Oregon School District Students. Even when families want to enroll their children in after school programs, opportunities are limited. In Oregon, parents of more than 331,000 children report wanting access to after school programming, yet approximately five out of six of these children are unable to participate due to limited program availability. Children from

low-income/socioeconomic households are significantly less likely to have access to arts education and enrichment programs. Limiting opportunities for creativity, confidence building, and emotional expression. (Source: Afterschool Alliance – Oregon Data, <https://afterschoolalliance.org/AA3PM/data/oregon/benefits>, Research: Addressing Inequity in Arts Education - WolfBrown.

The program responds to this unmet need by providing free year-round music education, mentorship, recreation, academic support, and community connection in a safe and structured environment. Services are intentionally offered during peak after-school hours when youth are at increased risk for isolation, substance exposure, victimization, and juvenile crime involvement. By removing financial barriers and supplying instruments, instruction, mentorship, and support services at no cost, the program creates equitable access to arts and enrichment opportunities for children who otherwise would not have access.

The project was also selected because of its proven sustainability and measurable impact over more than five years of successful operation. Through public recitals, volunteer engagement, family support, and intergenerational mentorship, the program strengthens youth development, community safety, arts and culture access, and long-term stability for Oregon City families.

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

The Ascend Music Program is expected to directly serve approximately 60 youth ages 4–18 and their families during the upcoming program year, through weekly music classes, mentorship, recitals, graduation events, and community engagement activities. Public recitals are attended by more than 160 community members per event, and the program also participates in community events such as the Oregon City Teddy Bear Parade, where instructors and students perform for Oregon City residents and additional attendees. Including students, family members, volunteers, recital attendees, and community event participants, countless individuals will be positively affected by this project annually. Based on demographic data reviewed from 50 participating students during the 2025–2026 program year, approximately 82% of enrolled students are Oregon City residents, with an additional 10% attending Oregon City School District schools. We anticipate the percentage of Oregon City residents served will continue to increase as new students are enrolled from a current waitlist of more than 120 Oregon City School District students.

The program intentionally prioritizes underserved youth and families experiencing barriers related to financial hardship, trauma, foster care involvement, disabilities, abuse, neglect, domestic violence, and other adverse childhood experiences (A.C.E.s). Demographic review showed that:

70% of participating students were identified as experiencing instability or trauma-related barriers,

64% were identified as low-income,

56% identified as having a disability,

44% identified as members of the BIPOC community.

Many participating students experience multiple overlapping barriers that limit access to arts education, recreation, mentorship, and supportive community programs. Some information was not collected or provided. We believe these numbers to be higher than calculated.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

The effectiveness of the Ascend Music Program will be measured through enrollment data, attendance and retention rates, student participation, recital involvement, volunteer engagement, family feedback, and documented student growth throughout the program year. Program staff will track the number of students served, waitlist demand, demographic information, participation consistency, recital participation, and successful program completion to evaluate both program reach and long-term engagement. The primary goals of the project are to increase equitable access to free arts and recreation programming, provide safe and structured after-school engagement, strengthen mentorship and community connection, and improve social and emotional outcomes for underserved youth in Oregon City. The program also aims to reduce barriers to participation in music and enrichment opportunities for families experiencing financial hardship, disabilities, foster care involvement, trauma, grief and loss, and other socioeconomic challenges. Progress toward these goals will be measured through: Increased student enrollment and reduced waitlist barriers. Consistent weekly attendance and year-to-year retention. Student participation in public recitals, graduation events, and community performances. Growth in student confidence, communication, social engagement, and musical skill development observed by instructors and families. Increased access to instruments and instructional materials for underserved youth. Continued volunteer participation and community involvement. Family and student feedback regarding emotional well-being, mentorship support, and sense of belonging. The project directly addresses the current lack of free or low-cost after-school music programs available in Oregon City. By providing year-round no-cost programming, instruments, mentorship, and community support, the program reduces financial and social barriers that prevent many youth from accessing arts education and structured recreation opportunities. The anticipated benefits include increased youth engagement in positive after-school activities, improved confidence and emotional resilience, stronger community connection, expanded access to arts and culture, and greater long-term stability for participating youth and families. The project also benefits the broader Oregon City community by strengthening intergenerational volunteerism, increasing public arts participation through recitals and community events, and creating safe, supportive environments that promote healthy youth development and community well-being.

17a. Is other City funding being utilized to carry out the proposed project?*

- Yes
- No

17b. If yes, what are those sources?

NA

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

Equipment

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$2000	0	\$40188	\$42,188

Other

Describe any additional costs, matching funds, or in-kind matching support.

Totals

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$37,755	0	\$61621	\$99,376

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

\$37,755.00

+ Total In-Kind Contributions

(Column B)

\$61,621.00

+ Total Cash Donations

(Column C)

\$0

= Total Cost of Project

(Column D)

\$99,376

19. Description of in-kind match

List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Volunteer Staff	Senior Members of the Community	\$61,621.00
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Item	Source of Support	Estimated Value
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Item	Source of Support	Estimated Value
------	-------------------	-----------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Item	Source of Support	(Estimated Value)
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Total

\$61,621.00

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

NA

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

2% or \$2000 For Insurance

Letter(s) of Support
Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

CIC Hannah Grace Letter of Support.pdf

Letter of Support

Amanda Dexter HGF Ascend Music Letter of Support.pdf

Letter of Support

Caitlin Gonzales HGF Ascend Music Letter of Support.pdf

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Date

Devinnie Castaneda Marquez

5/21/2026

To Whom It May Concern,

As a lifelong music lover, Oregon City resident, educator within Oregon City School District, and founder of Oregon City Porchfest, I believe deeply in the power of music to bring people together, create belonging, and change the trajectory of a young person's life. That is why I am proud to support the Hannah Grace Family Ascend Music Program.

I have spent years working to create opportunities for music and community connection in Oregon City, and one thing has become very clear: too many children are still left out of arts experiences because of financial barriers, family hardship, disability, or instability at home. Music lessons, instruments, and extracurricular programs are simply out of reach for many families. Without programs like Ascend, many of these kids would never have the chance to discover their creativity, confidence, or voice through music.

What stands out to me about Ascend is that it is not just teaching chords or scales, it is creating consistency, encouragement, mentorship, and joy for young people who may not always have access to those things elsewhere. The students are given space to grow, take pride in themselves, and experience being part of something positive and meaningful. You can see that transformation when they perform at recitals and community events. They light up. Families light up too.

Music has always been one of the strongest tools for building community. It crosses social and economic barriers, creates connection across generations, and gives young people a healthy and expressive outlet. Programs like this strengthen the cultural fabric of Oregon City while investing directly in the well-being of local youth.

I strongly support continued funding for the Ascend Music Program and the work Hannah Grace Family is doing to ensure that every child regardless of circumstance, has access to music, mentorship, and a community that believes in them.

Sincerely,



Amanda Dexter

Founder, Oregon City Porchfest
OCSD Educator
Oregon City Resident

May 7, 2026

Esteemed Review Committee,

I am honored to provide this letter of support for Hannah Grace Family and the meaningful work they do to support children, youth, and families in our community.

This organization's mission is especially meaningful to me not only as an educator and school leader, but also as a parent. During this academic school year, my daughter has had the opportunity to participate in Hannah Grace Family's music programming, and I have personally witnessed the positive impact these experiences can have on a young person's confidence, connection, emotional well-being, and sense of belonging.

Access to music and creative enrichment opportunities can be transformative for children and adolescents. For many youth, music becomes far more than an extracurricular activity. It becomes a safe outlet for expression, identity development, emotional regulation, healing, and connection with others. Programs like Hannah Grace Family create environments where students feel seen, valued, supported, and capable.

Hannah Grace Family serves youth facing a wide range of barriers, including economic hardship, trauma, foster care involvement, disabilities, behavioral health needs, mental health challenges, and family instability. Their work fills a critical gap in opportunities that are both enriching and protective for young people.

As an educational leader with over two decades of experience working with children, families, and school systems, I understand how important protective relationships, positive identity development, and meaningful engagement opportunities are for student success. Students who may struggle in traditional academic settings often thrive when given opportunities for creativity, connection, and self-expression through music and the arts.

In addition to my professional role, I am also a doctoral candidate studying trauma-informed practices and implementation in educational systems. My research has focused extensively on the long-term impact of supportive, relationship-centered environments on student resilience, regulation, engagement, and well-being. Organizations like Hannah Grace Family embody many of the protective and community-centered practices that research consistently identifies as critical for youth development and healing. I strongly support Hannah Grace Family and encourage favorable consideration of any opportunity, partnership, or funding request that allows them to continue expanding access to music education and supportive programming for youth in our community.

Sincerely,

Caitlin Gonzales Aleksick
Dean of Students, Oregon City School District
Doctoral Candidate, University of Oregon

Citizen Involvement Committee
Oregon City Metro Area

Dear Enhancement Grant Review Committee,

On behalf of the Citizen Involvement Committee, we are pleased to support Hannah Grace Family's Enhancement Grant application for the Ascend Music Program.

Ascend provides free vital access to music education and creative expression for youth experiencing economic hardship, impacted by physical, mental, behavioral health or developmental disabilities, foster care involvement or family instability, and other barriers to enrichment opportunities. The program fosters confidence, connection, and personal growth in a supportive environment.

We support the proposed expansion to serve 55 children and families through increased access to instruments, instruction, and materials. Hannah Grace Family's commitment to sustainability, along with strong volunteer engagement, demonstrates both impact and long-term viability.

We respectfully encourage your favorable consideration of this application and the continued investment in opportunities that expand equitable access to the arts in our community.

Sincerely,
Citizen Involvement Committee



5/4/2026

Citizen Involvement Committee
Oregon City Metro Area

Dear Enhancement Grant Review Committee,

On behalf of the Citizen Involvement Committee, we are pleased to support Hannah Grace Family's Enhancement Grant application for the Ascend Music Program.

Ascend provides free vital access to music education and creative expression for youth experiencing economic hardship, impacted by physical, mental, behavioral health or developmental disabilities, foster care involvement or family instability, and other barriers to enrichment opportunities. The program fosters confidence, connection, and personal growth in a supportive environment.

We support the proposed expansion to serve 55 children and families through increased access to instruments, instruction, and materials. Hannah Grace Family's commitment to sustainability, along with strong volunteer engagement, demonstrates both impact and long-term viability.

We respectfully encourage your favorable consideration of this application and the continued investment in opportunities that expand equitable access to the arts in our community.

Sincerely,
Citizen Involvement Committee



5/4/2026

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: LoveOne

Name of Project:	LoveOne Emergency Outreach and Safety Assistance Program
Address:	1300 John Adams St. Oregon City, OR 97045
Total amount requested:	40,000
Match cash:	5,000
Match in-kind:	15,000
Total project budget:	\$60,000

NOTE ON PROJECT BUDGET: See note below re. cash match.

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
x	<ul style="list-style-type: none"> • a 501 c 3 nonprofit organization - OR • a school/institute of higher learning - OR • a recognized neighborhood association in Oregon City - OR • a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
Yes	<p>3) Does the project result in a tangible and/or measurable outcome?</p> <p>Tangible: The proposed project provides “safety and stabilization support for vulnerable Oregon City residents experiencing crisis situations.”</p> <p>Not a permanent physical improvement</p> <p>Measurable: expansion of assistance programs for those experiencing crisis. Will be able to easily track number of individuals and families served.</p> <p>Preference for projects with tangible outcomes stated in Guidelines.</p>
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
	a) Improvement to the appearance or environmental quality of the City.
	b) Reduction in toxicity or increased reuse and recycling opportunities.

	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
	e) Improvement to or increase in recreational areas and programs.
x	f) Improved safety within the legal boundaries of the City.
x	g) Benefit youth, seniors, low-income persons or other underserved group.
	h) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents. Approximately 85-90% of those served will be OC residents or those currently residing in the OC Community. Anticipate 15 to 20 referrals per month for crisis response.
Yes	6) The proposed project must meet the required project match. Does the project budget include the required 50% match? Cash match must be in-hand at the time of grant submission. \$5,000 in donated services from Brax Laundry is the cash match. This is better described as in-kind support for the provision of laundry services.
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	8) Is the amount of administration support equal to 10% or less of overall budget? Administration costs are equal to 10% of the budget.
N/A	9) Is/Are the required letter(s) of permission included? <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? No City facility to be utilized. No Letter of permission required.

Proposed project addresses the goals of improved safety within the community and supporting the underserved.

Project results may be measurable but are not tangible (as in permanent physical results).

Print

2026-2027 Community Enhancement Grant Application - Submission #3506

Date Submitted: 5/21/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcitey.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

LoveOne Emergency Outreach and Safety Assistance Program

Applicant Organization*

LoveOne

Is the applicant organization a 501 (c)(3) nonprofit?*

- Yes
- No

Non-Profit Federal tax-exempt ID number

81-0814063

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

- Yes
- No

Address of Project Location*

1300 John Adams St.

City, State Zip*

Oregon City, Or 97045

Project Manager responsible*

Stephanie Hollingshead

Phone Number*

503-522-2358

Email*

stephanie@loveonecommunity.org

Chair of Governing Board (if applicable)

Brandi Johnson

Phone Number

5033148649

Email

brandi@loveonecommunity.org

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

LoveOne is requesting \$40,000 through the Oregon City Community Enhancement Grant to expand emergency assistance services for families and individuals experiencing crisis situations, specifically those living in vehicles, fleeing domestic violence, or facing immediate safety concerns within Oregon City. Over the past year, our outreach team has experienced a significant increase in requests from community members, police referrals, and partner organizations for emergency support related to unsafe living conditions, domestic violence situations, and families sleeping in cars. Many of these situations involve children, seniors, and low-income households with no immediate access to safe shelter or transportation resources. Current funding sources do not adequately cover emergency hotel stays, transportation assistance, relocation assistance, or other crisis stabilization needs that allow families to safely transition out of dangerous or unstable situations. This grant would directly fill that gap.

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

2024-2025

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- a. Improvement to the appearance or environmental quality of the project neighborhood.
- b. Reduction in toxicity and/or increased reuse and recycling opportunities.
- c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation.
- d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas.
- e. Improvement to increase of recreation programs.
- f. Improve safety in Oregon City.
- g. Benefit youth, seniors, low-income persons or other underserved group.
- h. Enhance art and culture within Oregon City.

12. Clearly describe how the project directly meets the selected goal(s).*

The primary goal of this project is to increase immediate safety and stabilization support for vulnerable Oregon City residents experiencing crisis situations.

Specific objectives include:

- Providing emergency shelter assistance for families and individuals in unsafe conditions
- Reducing the number of families sleeping in vehicles
- Assisting survivors of domestic violence in accessing safe relocation options
- Increasing coordination between outreach services, law enforcement, and community referrals

Expected outcomes include:

- Increased safety for vulnerable individuals and families
- Faster intervention during crisis situations
- Reduced exposure to unsafe living environments

13. Project Period- Beginning and End Date*

7/1/2026 — 6/30/2027

14. Describe why this project was selected, and the community needs to which it will respond.*

LoveOne’s outreach teams are encountering a growing number of families who are:

- Living in vehicles within Oregon City
- Fleeing domestic violence or unsafe living situations
- Experiencing sudden displacement
- Unable to access immediate shelter due to lack of transportation, funding, or available resources

Many of the individuals served are low-income residents, families with children, seniors, and other underserved populations who are at heightened risk for victimization, exploitation, and ongoing instability.

Community partners and local law enforcement frequently encounter individuals who need immediate short-term assistance to prevent further harm. Without access to emergency lodging or transportation, many families remain in unsafe situations or continue sleeping in vehicles while waiting for longer-term services.

This project directly aligns with the Oregon City Community Enhancement Grant goals by:

- Improving safety within the legal boundaries of Oregon City
- Supporting low-income and underserved community members
- Benefiting vulnerable populations including youth and seniors
- Strengthening collaboration between community organizations and public safety efforts

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

Based on current outreach trends, LoveOne estimates that approximately 600 individuals and families will be positively affected annually through this project, based on an average of 15–20 referrals per month for crisis response and emergency assistance services. Many of these referrals involve multiple household members, including children and seniors, which increases the overall community impact.

We anticipate that the majority of those served, approximately 85-90%, will be Oregon City residents or individuals currently residing within the Oregon City community. Referrals are received directly through our Oregon City outreach efforts, community organizations, local residents, and law enforcement partnerships operating within the city boundaries.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

LoveOne will track and evaluate the effectiveness of this project through: -Number of individuals and families served -Number of hotel stays and emergency placements provided -Number of domestic violence-related crisis interventions supported - Number of transportation assistance requests fulfilled. Our outreach team and police liaison staff maintain records of crisis response interactions and service coordination efforts. These measurements will help determine how emergency assistance impacts safety, stabilization, and long-term service connection for community members. We anticipate that this funding will significantly improve our ability to respond quickly to urgent safety concerns while reducing barriers that prevent vulnerable residents from accessing safer environments and ongoing support services.

17a. Is other City funding being utilized to carry out the proposed project?*

- Yes
- No

17b. If yes, what are those sources?

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$40,000

\$5,000

\$15,000

\$60,000

Equipment

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$	\$	\$	\$

Other

Describe any additional costs, matching funds, or in-kind matching support.

Totals

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$40,000	\$5,000	\$15,000	\$60,000

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

\$40,000

+ Total In-Kind Contributions

(Column B)

\$15,000

+ Total Cash Donations

(Column C)

\$5,000

= Total Cost of Project

(Column D)

\$60,000

19. Description of in-kind match

List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Cash	Brax Laundry	\$5,000
------	--------------	---------

In-Kind	Volunteer Hours	\$15,000
---------	-----------------	----------

Item	Source of Support	Estimated Value
------	-------------------	-----------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Total

\$20,000

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

N/A

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

10% \$6,000

Letter(s) of Support
Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

No file chosen

Letter of Support

No file chosen

Letter of Support

No file chosen

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Stephanie Hollingshead

Date

mm/dd/yyyy

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: Oregon City Parks Foundation

Name of Project:	Pioneering our Open Spaces, Museums and Gardens for People and Wildlife
Address:	Various Locations Oregon City, OR 97045
Total amount requested:	30,900
Match cash:	8,000
Match in-kind:	23,000
Total project budget:	61,900

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
x	• a 501 c 3 nonprofit organization - OR
	• a school/institute of higher learning - OR
	• a recognized neighborhood association in Oregon City - OR
	• a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
Yes	3) Does the project result in a tangible and/or measurable outcome? Tangible: offer 4 education seminars on habitat clean-up, landscaping improvements, pollinator design and installation. But the result is not a permanent physical improvement. New native plantings at multiple locations. Measurable: Number of educational sessions, number of attendees
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
x	a) Improvement to the appearance or environmental quality of the City.
x	b) Reduction in toxicity or increased reuse and recycling opportunities.
x	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
x	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
	e) Improvement to or increase in recreational areas and programs.
x	f) Improved safety within the legal boundaries of the City.
x	g) Benefit youth, seniors, low-income persons or other underserved group.

	h) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents.
x	6) The proposed project must meet the required project match. Does the project budget include the required 50% match? Cash match must be in-hand at the time of grant submission.
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	8) Is the amount of administration support less than 10% of overall budget?
Yes	9) Is/Are the required letter(s) of permission included? <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? <p>Letters of Permission from VFW Post and Parks and Recreation Dept. included in the grant proposal.</p>

Print

2026-2027 Community Enhancement Grant Application - Submission #3505

Date Submitted: 5/21/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcity.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

Pioneering Our Open Spaces, Museums and Gardens for People and Wildlife

Applicant Organization*

Oregon City Parks Foundation

Is the applicant organization a 501 (c)(3) nonprofit?*

Yes

No

Non-Profit Federal tax-exempt ID number

81-1223050

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

- Yes
- No

Address of Project Location*

Various Locations

City, State Zip*

Oregon City, OR 97045

Project Manager responsible*

Dorothy Dahlsrud

Phone Number*

503-502-0610

Email*

dorothydahlsrud@gmail.com

Chair of Governing Board (if applicable)

Damon Mabee

Phone Number

503-656-4959

Email

OCPFNative@gmail.com

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

Oregon City Parks Foundation proposes up to 4 education seminars that support citizen involvement with open spaces, their gardens, museums and private lands. These workshops will feature specialists in pruning and landscape maintenance, pollinator garden formal design and installation, assessing open space tree canopies that benefit the city and its citizens, and fabrication and installation of nest boxes for songbirds, bats, and important raptors that are present in Oregon City. These workshops will be held at and in support of historic and cultural museums, veterans' organization and facilities, and open space public facilities in Oregon City. Up to 60 youth will be mobilized throughout the workshops to assist in landscape clean-ups, nest boxes and other installations ultimately allowing youth to learn firsthand with trained community volunteers how their efforts are a benefit to Oregon City while they learn. Seminars and presenters: Seminar 1: October 2026 at Oregon City VFW Post with Presenter Jerry Herrmann: "Low impact, Big Shortcuts to Maintain Your Home or Public Gardens – The Quick Way to Composting" (Herrmann led Environmental Landscape and Horticulture Classes at Clackamas Community College for over 20 years); Seminar 2: January 2027 at End of the Oregon Trail Interpretive Center with Presenter Dr. Robert Michael Pyle: "People, Pollinators and Wildlife: How Can It All Work Together (Dr. Pyle is the founder of America's Xerces Society, well-known author and poet); Seminar 3: March 2027 at Atkinson Memorial Park with Presenters Dr. Nancy Broshot and Dorothy Dahlsrud: "Keeping Our Tree Canopies Healthy and Providing Nest Boxes For Owls and Raptors"(Dr. Broshot taught Environmental Science at Linfield College for 20 years and was chairperson of Oregon City's Natural Resource Committee; Dorothy Dahlsrud is founding member of Oregon City Parks Foundation); Seminar 4: May 2027 at Clackamas riverside near Clackamette Park with Presenters John Borden and Jerry Herrmann: "Our Riparian Habitats and Riverside Gardens" (Borden was DEQ Director for Oregon and Water Resources Division Director of Oregon; Herrmann founded ELC and conducts annual river discovery tours in Oregon)

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
 No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

N/A

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

N/A

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- | | |
|---|---|
| <input checked="" type="checkbox"/> a. Improvement to the appearance or environmental quality of the project neighborhood. | <input type="checkbox"/> e. Improvement to increase of recreation programs. |
| <input checked="" type="checkbox"/> b. Reduction in toxicity and/or increased reuse and recycling opportunities. | <input checked="" type="checkbox"/> f. Improve safety in Oregon City. |
| <input checked="" type="checkbox"/> c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation. | <input checked="" type="checkbox"/> g. Benefit youth, seniors, low-income persons or other underserved group. |
| <input checked="" type="checkbox"/> d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas. | <input type="checkbox"/> h. Enhance art and culture within Oregon City. |

12. Clearly describe how the project directly meets the selected goal(s).*

- Improvement to the appearance of environmental quality of the project neighborhood: neighborhoods will benefit with youth improvement efforts occurring at the Museum of the Oregon Territory (new native plantings, mulching, weed and invasive control); Atkinson Memorial Park (education day with experts focused on personal and public tree canopy benefits and nest box installation of trees of the area – youth fabricate nest boxes and install them); VFW Grounds and adjoining parking areas will receive youth labor to remove invasives, properly mulch the sites and ultimately water and fertilize plants in need; and River-related workshops will focus on wildlife plantings and strategies for people, songbirds, and raptors while focusing attention on proper riverside behavior by visitors which have in the past caused problems (litter, plant material and habitat damage)
- Reduction in toxicity and/or increased reuse and recycling opportunities: 4 workshops are held and will focus on organic, non-intrusive methods to landscape maintenance; best practices and fast methods for home composting and use of organic materials including fertilizers will be covered; short course to home landscape composting will be covered for the benefit of all participating residents and public landowners
- Upgrade real or personal property owned or operated by a nonprofit with federal 501 c3 designation: Museum of the Oregon Territory and Oregon City VFW are 2 nonprofit-owned properties that will receive assistance. Atkinson Park educational seminar and nest boxes will provide improvement to that public area.
- Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas: Riverside seminar and initial seminar looking at low-impact landscape maintenance methods will teach and demonstrate approaches to natural landscapes and built environments for the benefit of residents and public landowners
- Improve safety in Oregon City: All sites chosen for seminars and youth improvement work are public areas. All sites must be maintained or enhanced for health, welfare and safety especially invasive intrusions (berry vines etc). Youth workers led by volunteering landscape specialists will reduce risk while benefitting the city.
- Benefit youth, seniors, low-income persons or other underserved group: All project sites will involve and employ at-risk youth and young adults, ages 16 through 24. Training of youth is conducted by partnering Oregon Youth Corp and organizations that lead Oregon Youth Corp in Clackamas County. Up to 60 youth are being sought to participate in total at 4 project sites during the 1-year program.

13. Project Period- Beginning and End Date*

10/1/2026 — 5/31/2027

14. Describe why this project was selected, and the community needs to which it will respond.*

The four project sites chosen for educational seminars and following youth improvement efforts are locations either owned by nonprofits or under other circumstances where maintenance intervention and new native plantings would be welcome. Youth involvement being planned for the 1-year program means up to 60 youth can receive work stipends for not only the day of the seminars but also the following Saturdays (not in school) where they can create value for the city while learning with experienced volunteering landscape specialists. Oregon City has probably never received an orchestrated year-round teaching and action in the field program which this series of seminars and work programs will produce. This series of seminars titled "Pioneering Our Open Spaces, Gardens and Museums for People and Wildlife" provides benefits to the city, its residents and special facilities and museums.

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

All seminars and work locations will involve and serve Oregon City residents first. Youth will be provided from Oregon City schools. Three neighborhood areas are targeted for seminar production and then work improvement efforts. Those neighborhoods represent at least 3,000 residents and business property owners.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

The project goals we have adopted include having up to 100 citizens and landowners attend each workshop. Project participation will be addressed by log-in at each workshop. Youth recruitment and involvement from each of the 4 project sites will be orchestrated by the Parks Foundation Board and project manager. Youth involvement by age, gender, and location will be accomplished through the efforts of volunteering landscape specialists and leaders of Oregon Youth Corp including Rivers of Life Center and Stream-N Team. Actual youth participation will be tallied as they work with assisting skilled landscape professionals. Square footage of areas addressed at each site and number of plants installed will be recorded and reported

17a. Is other City funding being utilized to carry out the proposed project?*

Yes

No

17b. If yes, what are those sources?

N/A

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
4000	\$	4500	8500

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
5400	3000	10000	18400

Equipment

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
4000	\$	4500	8500

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$	\$	\$	\$

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

2500

1500

\$

4000

Other

Youth Worker Stipends: \$15000: \$3500: \$4000: \$22500

Totals

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

30900

8000

23000

61900

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

30900

+ Total In-Kind Contributions

(Column B)

23000

+ Total Cash Donations

(Column C)

8000

= Total Cost of Project
(Column D)

61900

19. Description of in-kind match

List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Professional services	Presenters, OYC, Rivers of Life	5000
Donated Plants	Mt Scott Nursery	9500
Equipment use	TLC Landscaping	4500
Crew Leaders	Oregon Youth Corp	4000
Item	Source of Support	(Estimated Value)

Total

23000

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

Oregon Youth Corp - Approved

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

Approximately 5%

Letter(s) of Support
Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

OCPRD Parks Foundation Letter of Permission 5.21.2026.pdf

Letter of Support

OCPF letter to MEC signed.pdf

Letter of Support

VFW Grant support.pdf

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Date

Damon Mabee

5/21/2026



May 13, 2026

Metro Enhancement Committee
625 Center Street
Oregon City OR 97045

Dear Review Committee Members:

Oregon City Parks Foundation has had well over a decade of effort to bring together volunteers, community leaders, and youth in service to our open spaces and parks of Oregon City. We have successfully conducted several education programs that were well received over the last decade and with most recent efforts focusing on garden enhancements and encouraging the use of native plants in gardening strategies.

Our grant submittal titled "Pioneering Our Open Spaces, Museums and Gardens for People and Wildlife" proposes to conduct four seminars uniquely focusing on landscape enhancement and landscape practices. They will focus on different aspects of public spaces, private museums and other community facilities. We believe the seminars presented are low impact and efficient in terms of supporting good maintenance and beneficial practices for people, wildlife, songbirds, and other creatures of Oregon City.

Cash funding for this effort is wholly available within our budget and we will work with the Youth Center concerning their cash contribution. We look forward to your positive support.

Sincerely,

A handwritten signature in black ink that reads "Damon Mabee". The signature is written in a cursive, flowing style.

Damon Mabee, Chair

OREGON CITY PARKS FOUNDATION

Partnering with volunteers, donors, and community leaders to develop, enhance, promote, and sustain a thriving, accessible and connected system of parks in Oregon City.

May 21, 2026

Oregon City Community Enhancement Grant Committee
Community Enhancement Grant Program
625 Center Street
Oregon City, OR 97045

RE: Letter of Permission – Oregon City Parks Foundation Project

To the City of Oregon City Community Enhancement Grant Committee:

The Oregon City Parks and Recreation Department is pleased to provide this letter of permission authorizing Oregon City Parks Foundation (OCPF) to utilize the following City and community facilities for a series of public education seminars planned between October 2026 and May 2027:

1. End of the Oregon Trail Interpretive Center – January 2027
2. Atkinson Memorial Park – March 2027
3. Clackamette Park / River Access Trail – May 2027

These seminars are designed to engage Oregon City residents in education focused on open spaces, natural resources, and community stewardship. The Oregon City Parks and Recreation Department supports OCPF's use of the above-named properties for this public benefit purpose and grants permission for their use in connection with the seminar series described in OCPF's grant application.

This permission is granted with the understanding that OCPF will coordinate event logistics in advance with the Parks and Recreation department, comply with all applicable rules and regulations, and leave each property in the same or better condition as found.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,

Thomas Kissinger

Thomas Kissinger
Parks and Recreation Deputy Director
tkissinger@orc.org / 971-204-4712



Dear Metro Enhancement Grant Committee,

I am writing on behalf of the Oregon City Parks Foundation grant application. The VFW has partnered with them for over a decade and we have enjoyed the fruits of their labor. The Promenade next to our Post has become a true tourist destination due to their work and rehabilitation of the bare rocky bluff.

Their community education efforts have helped the community realize the value of pollinators and simple labor saving gardening techniques that lessen the impact on our natural environment.

This grant will expand community education efforts and we urge you to support their application.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Arnold", is written over a white background.

Greg Arnold
Post Commander

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: OC Together/OC School District 62

Name of Project:	Oregon City Youth Prevention & Wellness Initiative
Address:	1417 12 th Street
Total amount requested:	\$30,923
Match cash:	\$ 8,000
Match in-kind:	\$ 7,923
Total project cost:	\$46,696

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
	<ul style="list-style-type: none"> • a 501 c 3 nonprofit organization - OR • a school/institute of higher learning – OR X • a recognized neighborhood association in Oregon City - OR • a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
Yes	<p>3) Does the project result in a tangible and/or measurable outcome?</p> <p>Tangible: No permanent, physical improvement. Project addresses youth mental health, substance use prevention, and community safety</p> <p>Measurable: number of students served, contest posters produced</p> <p>Preference for tangible projects stated in the Guidelines.</p>
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
	a) Improvement to the appearance or environmental quality of the City.
	b) Reduction in toxicity or increased reuse and recycling opportunities.
	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
	e) Improvement to or increase in recreational areas and programs.
x	f) Improved safety within the legal boundaries of the City.

x	g) Benefit youth, seniors, low-income persons or other underserved group.
	h) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents. Students in the OC School District are primarily OC residents.
Yes	6) The proposed project must meet the required project match. Does the project budget include the required 50% match? Cash match must be in-hand at the time of grant submission. Award letter from Clackamas County Health, Housing and Human Services. Project received a \$179,636 award for the 25-27 biennium. Award letter submitted with grant proposal.
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	8) Is the amount of administration support less than 10% of overall budget? Applicant states 6.7%
N/A	9) Is/Are the required letter(s) of permission included? Letter of Permission not required in this case. Letter of support from OCPD and <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner?

Print

2026-2027 Community Enhancement Grant Application - Submission #3504

Date Submitted: 5/21/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcity.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

Oregon City Youth Prevention & Wellness Initiative

Applicant Organization*

Oregon City Together / Oregon City School District 62

Is the applicant organization a 501 (c)(3) nonprofit?*

Yes

No

Non-Profit Federal tax-exempt ID number

936000264

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

- Yes
- No

Address of Project Location*

1417 12th Street

City, State Zip*

Oregon City, Oregon 97045

Project Manager responsible*

Anne Haynes

Phone Number*

5037075177

Email*

anne.haynes@orecity.k12.or.us

Chair of Governing Board (if applicable)

If applicable. Otherwise leave blank

Phone Number

Email

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

The proposed project will expand Oregon City Together's youth prevention and wellness initiatives through two interconnected community-based campaigns serving elementary, middle, and high school students and their families. The first component will enhance the long-standing 5th Grade Halloween/Fall Poster Contest by incorporating evidence-informed brain health and substance use prevention education through Dr. Crystal Collier's Know Your Neuro platform. Students will create posters centered on prevention themes such as protecting brain health, making healthy choices, and understanding the impact substances can have on the developing adolescent brain. The students will receive educational materials, age-appropriate prevention activities, and classroom resources facilitated by our Prevention Specialist prior to completing their posters. We will partner once again with OCPD to serve as judges of the contest and to help us present awards to the winning students. The project will also include a family event with Dr. Collier featuring interactive take-home activities designed to strengthen communication, family values, and healthy decision-making. Selected student posters will be professionally enlarged and displayed throughout downtown Oregon City businesses, creating a visible, youth-led public awareness campaign promoting community safety and prevention. The second component will continue the high school youth mental health awareness campaign, utilizing student-created messaging, peer-to-peer engagement, social media outreach, and wellness-focused educational activities to promote emotional wellness, help-seeking behaviors, and connectedness among youth. Together, these initiatives aim to strengthen protective factors, increase community awareness, and support the health, safety, and well-being of Oregon City youth and families. The project will also include the creation of a student-informed wellness installation/resource space designed to provide visible, ongoing mental health support and coping resources for students at the middle schools and high school

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

2025 - Opioid awareness and youth mental health campaign: Together, creating a safer Oregon City

10. If you are applying for a third year in a row, describe the organization’s efforts to identify other sources of project support in addition to the Enhancement Grant Program.

Oregon City Together actively seeks local, regional and federal funding to sustain our projects and prevention efforts. The coalition received a competitive federal SAMHSA (Substance Abuse and Mental Health Services) grant in September 2024. However, most of SAMHSA and this category of grant has been targeted for elimination in the federal budget currently being debated in Congress. A Clackamas County Youth Substance Abuse Prevention Grant funded with county marijuana tax dollars was just awarded to Oregon City Together for the 2025-2027 budget year, and will be used to support the Community Enhancement Grant project.

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- | | |
|--|---|
| <input type="checkbox"/> a. Improvement to the appearance or environmental quality of the project neighborhood. | <input type="checkbox"/> e. Improvement to increase of recreation programs. |
| <input type="checkbox"/> b. Reduction in toxicity and/or increased reuse and recycling opportunities. | <input checked="" type="checkbox"/> f. Improve safety in Oregon City. |
| <input type="checkbox"/> c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation. | <input checked="" type="checkbox"/> g. Benefit youth, seniors, low-income persons or other underserved group. |
| <input type="checkbox"/> d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas. | <input type="checkbox"/> h. Enhance art and culture within Oregon City. |

12. Clearly describe how the project directly meets the selected goal(s).*

The proposed project directly supports the City of Oregon City Enhancement Grant goals of improving community safety and benefiting youth and families through evidence-informed prevention education and youth wellness initiatives. By providing early education on brain development, substance use prevention, emotional wellness, and healthy decision-making, the project helps reduce risk factors associated with youth substance use, mental health challenges, and unsafe behaviors while strengthening protective factors such as family communication, resilience, peer connection, and community engagement. The expanded 5th Grade Halloween/Fall Poster Contest and family engagement activities will provide youth and parents with practical tools and prevention messaging designed to increase awareness of the dangers of substances, including fentanyl and vaping, while encouraging healthy choices and positive coping strategies. The high school "Alone" mental health awareness campaign will further support youth by promoting help-seeking behaviors, reducing stigma surrounding mental health, and increasing student connectedness and peer support. In addition, the public display of student-created artwork and prevention messaging throughout downtown Oregon City businesses creates a visible, community-wide awareness effort that reinforces positive norms, highlights youth voice, and strengthens community investment in the safety and well-being of local young people.

13. Project Period- Beginning and End Date*

7/1/2026 — 6/30/2027

14. Describe why this project was selected, and the community needs to which it will respond.*

The project was selected in response to ongoing concerns related to youth mental health, substance use prevention, and community safety identified through local student, school, and community feedback. Oregon City Together has worked closely with students, families, school staff, prevention professionals, and community partners who continue to express the need for early, prevention-focused education that helps young people develop healthy coping skills, strengthen decision-making abilities, and better understand the risks associated with substances such as fentanyl, vaping products, alcohol, and marijuana. In addition, schools continue to report increasing concerns related to stress, anxiety, social pressures, and emotional wellness among youth, highlighting the importance of creating supportive, youth-centered prevention and mental health initiatives.

The project builds upon several successful community prevention efforts previously supported through the Oregon City Enhancement Grant, including the 5th Grade Halloween Poster Contest, middle school prevention poster/video contests, community prevention forums, and the student-led mental health awareness campaign. These initiatives have demonstrated strong student participation, positive community engagement, and increased visibility of prevention messaging throughout Oregon City. Expanding these efforts allows Oregon City Together to continue providing age-appropriate, evidence-informed prevention education while increasing opportunities for family involvement, youth leadership, and community connection. By combining student creativity, public awareness, family engagement, and mental health promotion, the project responds to identified community needs in a proactive, strengths-based manner focused on prevention, safety, and youth well-being.

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

OCT's proposed prevention campaign project will be provided to the entire Oregon City Community, thus it has the potential to reach thousands of residents. 4,000 middle school, high school and fifth-grade students (and their parents/caregivers) will receive age-appropriate prevention education with a special focus on substance, tech overuse, vaping, and mental health. As a result, we expect increased awareness of risky behavior among all ages, more parents talking to their kids and setting rules, and an increased number of teens engaged in useful ways to improve their own mental health. These anticipated outcomes are all evidence-based prevention strategies, thus have excellent potential for success.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

Goal: Increase awareness by 15% among 5th grade students of the risks and harms of substances on their developing brains, along with social norm attitudes. Measurement: Survey of students conducted before and after prevention education modules
Goal: Increase the number of parents by 5% who talk to their kids about risks of drug use and who have clear rules about it. Measurement: Annual parent survey. Goal: Reach 1,000 high school students with student-led peer to peer mental health campaign. Measurement: Number of students seeing and hearing campaign messages, and engaged in a campaign activity.
Goal: Reach 250 5th-graders with the poster contest. Measurement: Number of poster entries. The benefit of each of these outcomes is that they are based on evidence-based prevention strategies and represent excellent ROI prevention potential.

17a. Is other City funding being utilized to carry out the proposed project?*

Yes
 No

17b. If yes, what are those sources?

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
21020	7500	5023	33543

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
7100	500	250	7850

Equipment

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
0	0	0	0

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

0

0

0

0

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

0

0

0

0

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

2803

\$

2500

5303

Other

Describe any additional costs, matching funds, or in-kind matching support.

Totals

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

30923

8000

7773

46696

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

30923

+ Total In-Kind Contributions

(Column B)

7773

+ Total Cash Donations

(Column C)

8000

= Total Cost of Project

(Column D)

46696

19. Description of in-kind match

List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Volunteer Hours	Oregon City Together Coalition	\$5023
-----------------	--------------------------------	--------

Event Costs	OCSD62 Building space, tech,translation services etc.	\$2500
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Printing	Buel's Printing	\$250
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Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Total

\$7773

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

We received a county youth substance use prevention grant which is supporting a certified prevention specialist position within the district. This position will support the work of this proposed project.

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

6.7%

Letter(s) of Support

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

Clackamas County Letter of Support MEG 26-27 Grant OCT.pdf

Letter of Support

OCPD Letter of Support MEG 2026-2027.pdf

Letter of Support

No file chosen

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Date

Dayle Spitzer

5/21/2026

May 19, 2026

Dear Oregon City Community Enhancement Grant Committee,

Clackamas County Children, Family & Community Connections (CFCC) is a committed partner with Oregon City Together / Oregon City School District 62.

We strongly support its proposed project, *Oregon City Youth Prevention & Wellness Initiative*.

Focusing on primary prevention strategies like these can ensure safety in the community as well as create bright futures for our youth.

To support this project, CFCC will provide:

- County data resources
- Participation in OCT coalition meetings
- Access to Youth Advisory Action Board for services such as focus groups and other Information-gathering strategies
- Funding to support a Certified Prevention Specialist embedded in the school district
- Communications to parents via county-wide channels.

Thank you for considering OCT's critical project. Your continued partnership is greatly appreciated.

Sincerely,

Brian McCrady

Brian McCrady
Senior Program Planner
Children, Family and Community Connections



May 21st, 2026

TO: Oregon City Community Enhancement Grant Committee

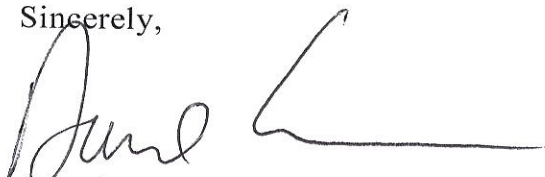
RE: Oregon City Together's Community Enhancement Grant Submission

The Oregon City Police Department recognizes that Oregon City Together's Youth Prevention & Wellness Initiative project meets the requirements set forth in the community enhancement grant program guidelines, specifically as it relates to improving safety within the city and benefiting youth and families. This shared education effort supports our collective goal to improve safety by educating youth and their families about substance use and brain health.

OCPD looks forward to supporting their 5th grade poster award ceremonies in conjunction with the prevention education campaign for parents.

Thank you for your consideration of OCT's project.

Sincerely,



Captain David Edwins

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: SMART Reading

Name of Project:	SMART Reading Books to Meet Benchmark
Address(es) where project will occur:	14625 Holcomb Blvd (Holcomb Elementary). Services will also be provided at CCC Head Start and at Oregon City View Manor Center Head Start
Total amount requested:	\$10,000
Match cash:	\$20,907
Match in-kind:	0
Total project budget:	\$30,907

NOTE: In-Kind match could have also been calculated given the level of Volunteer hours entailed in this project, but this amount was not listed in the application.

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
	• a 501 c 3 nonprofit organization - OR
	• a school/institute of higher learning - OR
	• a recognized neighborhood association in Oregon City - OR
	• a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
No	3) Does the project result in a tangible and/or measurable outcome? Tangible = physical improvement in the community. Tangible: Yes, will provide free books to 90 underserved students in Oregon City. However, NOT a physical improvement in the community. Measurable: Yes, number of books provided, number of students served, number of volunteer hours are measurable.
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
	a) Improvement to the appearance or environmental quality of the City.
	b) Reduction in toxicity or increased reuse and recycling opportunities.
	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.

	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
	e) Improvement to or increase in recreational areas and programs.
	f) Improved safety within the legal boundaries of the City.
X	g) Benefit youth, seniors, low-income persons or other underserved group.
	h) Enhance art and culture within the legal boundaries of the City.
Yes	<p>5) The services provided must benefit Oregon City residents.</p> <p>Applicants state that all of the students participating in the program will be Oregon City residents “as far as they know.” While not documented, participants will be students at Holcomb Elementary and at two Head Start centers located in Oregon City. The majority of students at these locations are OC residents.</p>
Yes	<p>6) The proposed project must meet the required project match.</p> <p>Does the project budget include the required 50% match?</p> <p>Cash match must be in-hand at the time of grant submission.</p> <p>Copies of award letters from the Clark Foundation and the James and Shirley Rippey Family Foundation included with the grant proposal.</p>
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	<p>8) Is the amount of administration support less than 10% of overall budget?</p> <p>Administrative costs are estimated at 6% of total budget.</p>
Yes	<p>9) Is/Are the required letter(s) of permission included?</p> <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? <p>CIC provided a Letter of Support. Letter of Permission (to use a City facility) not required.</p>

Print

2026-2027 Community Enhancement Grant Application - Submission #3491

Date Submitted: 5/18/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcitey.org.

IMPORTANT DATES:

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- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

SMART Reading Books to Meet Benchmark

Applicant Organization*

SMART Reading

Is the applicant organization a 501 (c)(3) nonprofit?*

- Yes
- No

Non-Profit Federal tax-exempt ID number

93-1051724

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

- Yes
- No

Address of Project Location*

14625 Holcomb Blvd

City, State Zip*

Oregon City, OR 97045-1300

Project Manager responsible*

Sharon Benson

Phone Number*

877-598-4633

Email*

sbenson@smartreading.org

Chair of Governing Board (if applicable)

Marito Domingo

Phone Number

877-598-4633

Email

marito.domingo@firsttechfed.com

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

Benefit youth, seniors, and low-income families by providing free books and reading support for 4-8 year olds participating in SMART Reading.

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

n/a

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- a. Improvement to the appearance or environmental quality of the project neighborhood.
- b. Reduction in toxicity and/or increased reuse and recycling opportunities.
- c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation.
- d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas.
- e. Improvement to increase of recreation programs.
- f. Improve safety in Oregon City.
- g. Benefit youth, seniors, low-income persons or other underserved group.
- h. Enhance art and culture within Oregon City.

12. Clearly describe how the project directly meets the selected goal(s).*

Books to Meet Benchmark is a literacy effort by SMART Reading to increase graduation rates by providing 90 underserved Oregon City students ages 4-8 with free books and reading support during the 2026-27 school year with the help of 17 local volunteers.

SMART Reading programs provide life-lasting benefits to youth, including pre-K through 3rd graders from low-income and marginalized communities in Oregon City, by providing shared reading time and free books to help kids become proficient readers. While only 39% of Oregon third graders are meeting 3rd grade reading benchmarks, 64% of students participating in SMART are. Kids who don't meet this benchmark are more likely to drop out of school and face adult hardships including underemployment, incarceration and homelessness.

In addition, SMART programs engage senior citizens in civic engagement and community leadership by providing local, organized and supervised volunteer opportunities - specifically reading with the same student weekly over the course of the school year. More than 60% of our volunteers are over the age of 60, thus providing excellent opportunities for seniors to get involved, read with local youth, and create meaningful intergenerational bonds.

13. Project Period- Beginning and End Date*

—

14. Describe why this project was selected, and the community needs to which it will respond.*

According to the Oregon Department of Education, only 39% of Oregon’s third graders are reading at grade level. 62% of the students who participate in SMART are on track to meet their 3rd grade reading benchmarks. We propose this project because it works: SMART motivates kids to become proficient readers and kids who can read are more likely to stay in school and experience academic and life success.

Literacy is a foundational skill that fosters joy and opportunity, yet far too many Oregon kids are not reading proficiently. The research is clear: when a child is not reading by 3rd grade, they are at least four times less likely to graduate from high school. When combined with additional hardships, the odds of high school graduation further decrease and students who can’t read proficiently are more likely to face a host of challenges as adults, such as poverty, homelessness, hunger and other injustices.

Oregon City will benefit by having 17 neighbors engaged as volunteers and 90 proficient reading students from marginalized communities who will be on track to meet their 3rd grade reading benchmark.

Specifically:

26 students in grades 1, 2 or 3 at Holcomb Elementary (a school in the Park Place neighborhood where 38% of students are experiencing poverty, 11 languages are spoken, and 24% of students are from marginalized communities) will take home up to 182 books and read weekly 1:1 with 12 volunteers and one lead volunteer coordinator.

32 preschool students at Clackamas Community College Head Start (located at the Family Resource Center on Molalla Ave. in the McLoughlin neighborhood) will take home up to 224 books and be read to in a classroom setting involving 4 volunteers and one lead coordinating volunteer.

32 preschool students at Oregon City View Manor Center Head Start in the Park Place neighborhood will take home up to 224 books and be read to in a classroom setting involving 1 volunteer and one lead coordinating volunteer who together will log in up to 100 volunteer hours.

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

As far as we know, 100% of the 90 students participating in SMART are Oregon City residents. Most of the 17 volunteers are from Oregon City, with some coming from close by towns such as West Linn.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

Our goal is to provide reading support and free books to 90 students in the Park Place and McLoughlin neighborhoods of Oregon City during the 2026-27 school year in order to help kids meet their 3rd grade reading benchmark. We will achieve this by implementing our shared reading and free book program starting in October and ending in May. SMART Reading’s mission is to spark joy and opportunity through the magic of a shared book and our outcomes are excited, confident young readers; students better prepared for learning; a better-educated Oregon; more time reading, developing literacy skills; and, higher literacy and graduation rates. At the end of each school year, educators measure the results of SMART’s efforts, and each year data reveals 91% of students showed improvement in enjoyment of reading; 88% of students showed improvement in reading comprehension; 87% of students showed improvement in overall reading performance; 64% of students are on track to meet third grade reading benchmarks; and 58% of students showed improvement in attendance on SMART Reading days.

17a. Is other City funding being utilized to carry out the proposed project?*

Yes

No

17b. If yes, what are those sources?

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
6537	\$	\$	\$22,270

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
3463	\$	\$	3463

Equipment

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
0	\$	\$	0

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

0

\$

\$

0

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

0

\$

\$

330

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

0

\$

\$

2046

Other

2798 - fundraising, occupancy. PLEASE NOTE: materials/supplies includes new, age appropriate, diverse children's books to be given free to kids

Totals

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

10000

20907

\$

30907

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

10000

+ Total In-Kind Contributions

(Column B)

\$

+ Total Cash Donations

(Column C)

20907

= Total Cost of Project

(Column D)

30907

19. Description of in-kind match

List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Item	Source of Support	Estimated Value
------	-------------------	-----------------

Item	Source of Support	Estimated Value
------	-------------------	-----------------

Item	Source of Support	Estimated Value
------	-------------------	-----------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Total

\$

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

Rippey Family Foundation \$10,907, confirmed
Clark Foundation 10,000, confirmed

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

6%

Letter(s) of Support

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
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Letter of Support

SMART Reading Letter of Support.pdf

Letter of Support

Permission Letter Holcomb Elementary Partnership Agreement.pdf

Letter of Support

Matching grants.pdf

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Date

Sharon Benson

5/18/2026

Clark Foundation

Caring for our community since 1968

April 22, 2026

Sharon Benson
SMART Reading
480 NE 9th Avenue
Portland, OR 97232

Dear Sharon,

The Clark Foundation is pleased to award a three-year, \$30,000 grant to SMART Reading to assist with the Book Bank Program 2026-2028.

Payments will be made as follows:



April 2026	\$10,000	check enclosed
June 2027	\$10,000	
June 2028	\$10,000	

Please send reminder notices in 2027, 2028 and acknowledge the Clark Foundation in any recognition materials.

Send receipt of any payments to the Foundation at the address below:

Clark Foundation
9755 SW Barnes Rd, Ste 440
Portland, OR 97225

*Use for
Community
Enhancement
Trust in
Oregon
City*

James and Shirley Rippey Family Foundation

13401 SW Mountain Ridge Court
Tigard, Oregon 97224
jfrfoundation84@gmail.com

Board of Directors:
Jeff Rippey, President
Tim Rippey, Vice President
Robin Holman, Secretary
Mason Rippey
Sarah Holcomb
Valerie Rowlett

October 25, 2025

Ms. Sharon Benson
SMART
101 SW Market Street
Portland, Oregon 97201

Dear Ms. Sharon Benson,


This letter is in response to your application to the James and Shirley Rippey Family Foundation. We have carefully reviewed the activities of your organization and want to support your hard work in the community. The Foundation board of directors has approved a 2-year grant in the amount of \$100,000 toward General Operating Support.

These grants were awarded for 2025 & 2026. In 2026 there will be an additional \$35,000 in celebration of your 35th Anniversary. You will need to reapply by September 1, 2027.

Enclosed are two copies of the Grant Agreement for your review and signature. Please sign and return one to our office and retain the other for your records. We will send you a grant check upon receipt of the signed Grant Agreement.

We extend our best wishes to you for continued success and look forward to receiving a report on your use of the grant by August 15, 2026.

Best Wishes,


Jeffrey L. Rippey
President

Enclosure

use part of this for comm. 44
Enhance grant in OC

May 4, 2026

To Whom it may concern:

The Oregon City Citizen Involvement Committee supports the \$10,000 grant application of [SMART Reading](#) for funding from the Community Enhancement Grant Program.

SMART provides free books and invaluable reading support by coordinating volunteers to read with young readers and pre-readers weekly. Students participating in SMART attend Head Start preschool at Clackams Community Colleges's Family Resource Center and Oregon City View Manor, as well as at Holcomb elementary school. Children participating in SMART Reading partake in free or reduced lunch, come from historically disadvantaged communities, and often are learning English as their second language. SMART volunteers read with students from October through May, and students pick out and keep up to 14 new books to build home libraries. Shared reading time and access to books are two proven strategies for literacy success.

SMART Reading engages Oregon City adult citizens in volunteerism, helps them better understand the kids growing up in their neighborhoods, and supports local students in their literacy journey. What's more, SMART Reading puts kids first by training volunteers in trauma informed care, science based reading, and the importance of representation in books so that adults can better meet the needs of today's kids.

Children are our future and with literacy rates in Oregon being among the lowest in the country, the Citizen Involvement Committee endorses programs such as SMART Reading so that children get the reading support and access to books they need to be on track to meet their third grade reading benchmark. The Committee shares SMART's vision of an Oregon where all kids can realize their full potential through reading.

Thank you for considering their application,

 5/4/2026
Citizen Involvement Committee

SMART Reading 2026-27 goal for Oregon City residents: During the 2026-27 school year, with the help of 17 community volunteers who will donate over 800 volunteer hours, SMART Reading will provide reading support and free books to up to 90 preK through 3rd grade students participating in SMART Reading in Oregon City at Holcomb Elementary, CCC Head Start and Oregon City Manor HS.

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: SMART Reading

Name of Project:	SMART Reading Books to Meet Benchmark
Address(es) where project will occur:	14625 Holcomb Blvd (Holcomb Elementary). Services will also be provided at CCC Head Start and at Oregon City View Manor Center Head Start
Total amount requested:	\$10,000
Match cash:	\$20,907
Match in-kind:	0
Total project budget:	\$30,907

NOTE: In-Kind match could have also been calculated given the level of Volunteer hours entailed in this project, but this amount was not listed in the application.

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
	• a 501 c 3 nonprofit organization - OR
	• a school/institute of higher learning - OR
	• a recognized neighborhood association in Oregon City - OR
	• a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
No	3) Does the project result in a tangible and/or measurable outcome? Tangible = physical improvement in the community. Tangible: Yes, will provide free books to 90 underserved students in Oregon City. However, NOT a physical improvement in the community. Measurable: Yes, number of books provided, number of students served, number of volunteer hours are measurable.
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
	a) Improvement to the appearance or environmental quality of the City.
	b) Reduction in toxicity or increased reuse and recycling opportunities.
	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.

	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
	e) Improvement to or increase in recreational areas and programs.
	f) Improved safety within the legal boundaries of the City.
X	g) Benefit youth, seniors, low-income persons or other underserved group.
	h) Enhance art and culture within the legal boundaries of the City.
Yes	<p>5) The services provided must benefit Oregon City residents.</p> <p>Applicants state that all of the students participating in the program will be Oregon City residents “as far as they know.” While not documented, participants will be students at Holcomb Elementary and at two Head Start centers located in Oregon City. The majority of students at these locations are OC residents.</p>
Yes	<p>6) The proposed project must meet the required project match.</p> <p>Does the project budget include the required 50% match?</p> <p>Cash match must be in-hand at the time of grant submission.</p> <p>Copies of award letters from the Clark Foundation and the James and Shirley Rippey Family Foundation included with the grant proposal.</p>
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	<p>8) Is the amount of administration support less than 10% of overall budget?</p> <p>Administrative costs are estimated at 6% of total budget.</p>
Yes	<p>9) Is/Are the required letter(s) of permission included?</p> <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? <p>CIC provided a Letter of Support. Letter of Permission (to use a City facility) not required.</p>

Print

2026-2027 Community Enhancement Grant Application - Submission #3491

Date Submitted: 5/18/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcity.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

SMART Reading Books to Meet Benchmark

Applicant Organization*

SMART Reading

Is the applicant organization a 501 (c)(3) nonprofit?*

- Yes
- No

Non-Profit Federal tax-exempt ID number

93-1051724

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

- Yes
- No

Address of Project Location*

14625 Holcomb Blvd

City, State Zip*

Oregon City, OR 97045-1300

Project Manager responsible*

Sharon Benson

Phone Number*

877-598-4633

Email*

sbenson@smartreading.org

Chair of Governing Board (if applicable)

Marito Domingo

Phone Number

877-598-4633

Email

marito.domingo@firsttechfed.com

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

Benefit youth, seniors, and low-income families by providing free books and reading support for 4-8 year olds participating in SMART Reading.

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

n/a

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- a. Improvement to the appearance or environmental quality of the project neighborhood.
- b. Reduction in toxicity and/or increased reuse and recycling opportunities.
- c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation.
- d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas.
- e. Improvement to increase of recreation programs.
- f. Improve safety in Oregon City.
- g. Benefit youth, seniors, low-income persons or other underserved group.
- h. Enhance art and culture within Oregon City.

12. Clearly describe how the project directly meets the selected goal(s).*

Books to Meet Benchmark is a literacy effort by SMART Reading to increase graduation rates by providing 90 underserved Oregon City students ages 4-8 with free books and reading support during the 2026-27 school year with the help of 17 local volunteers.

SMART Reading programs provide life-lasting benefits to youth, including pre-K through 3rd graders from low-income and marginalized communities in Oregon City, by providing shared reading time and free books to help kids become proficient readers. While only 39% of Oregon third graders are meeting 3rd grade reading benchmarks, 64% of students participating in SMART are. Kids who don't meet this benchmark are more likely to drop out of school and face adult hardships including underemployment, incarceration and homelessness.

In addition, SMART programs engage senior citizens in civic engagement and community leadership by providing local, organized and supervised volunteer opportunities - specifically reading with the same student weekly over the course of the school year. More than 60% of our volunteers are over the age of 60, thus providing excellent opportunities for seniors to get involved, read with local youth, and create meaningful intergenerational bonds.

13. Project Period- Beginning and End Date*

—

14. Describe why this project was selected, and the community needs to which it will respond.*

According to the Oregon Department of Education, only 39% of Oregon’s third graders are reading at grade level. 62% of the students who participate in SMART are on track to meet their 3rd grade reading benchmarks. We propose this project because it works: SMART motivates kids to become proficient readers and kids who can read are more likely to stay in school and experience academic and life success.

Literacy is a foundational skill that fosters joy and opportunity, yet far too many Oregon kids are not reading proficiently. The research is clear: when a child is not reading by 3rd grade, they are at least four times less likely to graduate from high school. When combined with additional hardships, the odds of high school graduation further decrease and students who can’t read proficiently are more likely to face a host of challenges as adults, such as poverty, homelessness, hunger and other injustices.

Oregon City will benefit by having 17 neighbors engaged as volunteers and 90 proficient reading students from marginalized communities who will be on track to meet their 3rd grade reading benchmark.

Specifically:

26 students in grades 1, 2 or 3 at Holcomb Elementary (a school in the Park Place neighborhood where 38% of students are experiencing poverty, 11 languages are spoken, and 24% of students are from marginalized communities) will take home up to 182 books and read weekly 1:1 with 12 volunteers and one lead volunteer coordinator.

32 preschool students at Clackamas Community College Head Start (located at the Family Resource Center on Molalla Ave. in the McLoughlin neighborhood) will take home up to 224 books and be read to in a classroom setting involving 4 volunteers and one lead coordinating volunteer.

32 preschool students at Oregon City View Manor Center Head Start in the Park Place neighborhood will take home up to 224 books and be read to in a classroom setting involving 1 volunteer and one lead coordinating volunteer who together will log in up to 100 volunteer hours.

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

As far as we know, 100% of the 90 students participating in SMART are Oregon City residents. Most of the 17 volunteers are from Oregon City, with some coming from close by towns such as West Linn.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

Our goal is to provide reading support and free books to 90 students in the Park Place and McLoughlin neighborhoods of Oregon City during the 2026-27 school year in order to help kids meet their 3rd grade reading benchmark. We will achieve this by implementing our shared reading and free book program starting in October and ending in May. SMART Reading’s mission is to spark joy and opportunity through the magic of a shared book and our outcomes are excited, confident young readers; students better prepared for learning; a better-educated Oregon; more time reading, developing literacy skills; and, higher literacy and graduation rates. At the end of each school year, educators measure the results of SMART’s efforts, and each year data reveals 91% of students showed improvement in enjoyment of reading; 88% of students showed improvement in reading comprehension; 87% of students showed improvement in overall reading performance; 64% of students are on track to meet third grade reading benchmarks; and 58% of students showed improvement in attendance on SMART Reading days.

17a. Is other City funding being utilized to carry out the proposed project?*

- Yes
- No

17b. If yes, what are those sources?

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
6537	\$	\$	\$22,270

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
3463	\$	\$	3463

Equipment

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
0	\$	\$	0

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
0	\$	\$	0

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
0	\$	\$	330

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
0	\$	\$	2046

Other

2798 - fundraising, occupancy. PLEASE NOTE: materials/supplies includes new, age appropriate, diverse children's books to be given free to kids

Totals

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
10000	20907	\$	30907

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

10000

+ Total In-Kind Contributions

(Column B)

\$

+ Total Cash Donations

(Column C)

20907

= Total Cost of Project

(Column D)

30907

19. Description of in-kind match

List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Item	Source of Support	Estimated Value
------	-------------------	-----------------

Item	Source of Support	Estimated Value
------	-------------------	-----------------

Item	Source of Support	Estimated Value
------	-------------------	-----------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Total

\$

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

Rippey Family Foundation \$10,907, confirmed
Clark Foundation 10,000, confirmed

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Letter(s) of Support

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
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Letter of Support

SMART Reading Letter of Support.pdf

Letter of Support

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I agree.

Electronic Signature

Date

Sharon Benson

5/18/2026

Clark Foundation

Caring for our community since 1968

April 22, 2026

Sharon Benson
SMART Reading
480 NE 9th Avenue
Portland, OR 97232

Dear Sharon,

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Payments will be made as follows:



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9755 SW Barnes Rd, Ste 440
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*Use for
Community
Enhancement
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City*

James and Shirley Rippey Family Foundation

13401 SW Mountain Ridge Court
Tigard, Oregon 97224
jfrfoundation84@gmail.com

Board of Directors:
Jeff Rippey, President
Tim Rippey, Vice President
Robin Holman, Secretary
Mason Rippey
Sarah Holcomb
Valerie Rowlett

October 25, 2025

Ms. Sharon Benson
SMART
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We extend our best wishes to you for continued success and look forward to receiving a report on your use of the grant by August 15, 2026.

Best Wishes,

Jeffrey L. Rippey
President

Enclosure

use part of this for community. Enhance grant in OC

May 4, 2026

To Whom it may concern:

The Oregon City Citizen Involvement Committee supports the \$10,000 grant application of [SMART Reading](#) for funding from the Community Enhancement Grant Program.

SMART provides free books and invaluable reading support by coordinating volunteers to read with young readers and pre-readers weekly. Students participating in SMART attend Head Start preschool at Clackams Community Colleges's Family Resource Center and Oregon City View Manor, as well as at Holcomb elementary school. Children participating in SMART Reading partake in free or reduced lunch, come from historically disadvantaged communities, and often are learning English as their second language. SMART volunteers read with students from October through May, and students pick out and keep up to 14 new books to build home libraries. Shared reading time and access to books are two proven strategies for literacy success.

SMART Reading engages Oregon City adult citizens in volunteerism, helps them better understand the kids growing up in their neighborhoods, and supports local students in their literacy journey. What's more, SMART Reading puts kids first by training volunteers in trauma informed care, science based reading, and the importance of representation in books so that adults can better meet the needs of today's kids.

Children are our future and with literacy rates in Oregon being among the lowest in the country, the Citizen Involvement Committee endorses programs such as SMART Reading so that children get the reading support and access to books they need to be on track to meet their third grade reading benchmark. The Committee shares SMART's vision of an Oregon where all kids can realize their full potential through reading.

Thank you for considering their application,

 5/4/2026
Citizen Involvement Committee

SMART Reading 2026-27 goal for Oregon City residents: During the 2026-27 school year, with the help of 17 community volunteers who will donate over 800 volunteer hours, SMART Reading will provide reading support and free books to up to 90 preK through 3rd grade students participating in SMART Reading in Oregon City at Holcomb Elementary, CCC Head Start and Oregon City Manor HS.

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: The STREAM~N Network

Name of Project:	STREAM~N Team Youth Service-Learning Program with Career Pathways
Address:	Primarily at the Environmental Learning Center at CCC and at 650 Alden St. "various City parks" also mentioned.
Total amount requested:	\$40,000
Match cash:	\$ 9,000
Match in-kind:	\$11,000
Total project budget:	\$60,000

NOTE ON PROJECT BUDGET: The \$9,000 in cash will come from a confirmed source - the Oregon Youth Corps/Higher Education Coordinating Commission.

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
	• a 501 c 3 nonprofit organization – Or x
	• a school/institute of higher learning - OR
	• a recognized neighborhood association in Oregon City - OR
	• a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City? – at the Environmental Learning Center at the College
Yes	3) Does the project result in a tangible or measurable outcome? Tangible: Physical improvements made to ELC site Measurable: Number of student participants and number of hours
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
X	a) Improvement to the appearance or environmental quality of the City.
X	b) Reduction in toxicity or increased reuse and recycling opportunities.
X	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
X	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
x	e) Improvement to or increase in recreational areas and programs.

X	f) Improved safety within the legal boundaries of the City.
X	g) Benefit youth, seniors, low-income persons or other underserved group.
x	h) 8) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents.
Yes	6) The proposed project must meet the required project match. Does the project budget include the required 50% match? In Kind and cash grant sources are described. Grant funding from Oregon Youth Corps / Higher Education Coordinating Commission (HECC) of half of \$52,500. Would need to have written confirmation of this award to move forward.
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	8) Is the amount of administration support equal to or less than 10% of overall budget? At 10%
Yes	9) Is/Are the required letter(s) of permission included? <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? Confirmed participation from the Environmental Learning Center (Letter of Permission) and support letters from GOCWC and Elyville NA.

Print

2026-2027 Community Enhancement Grant Application - Submission #3496

Date Submitted: 5/20/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application. Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcity.org.

IMPORTANT DATES:

- Monday, March 16 at noon - 2026-27 Grant Applications Available
Wednesday, April 8 at 6:00 p.m. and Thursday, April 9 at 6:00 p.m. - Grant information sessions.
Friday, May 22 at 5 p.m. - Application Deadline
Monday, June 15 at 6:00 p.m. - Enhancement Grant Program Committee meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: /DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines.

Section 1: Applicant Information

Title of Project*

STREAM~N Team Youth Service-Learning Program with Career Pathways

Applicant Organization*

The STREAM~N Network

Is the applicant organization a 501 (c)(3) nonprofit?*

- Yes
No

Non-Profit Federal tax-exempt ID number

33-2139019

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

Yes

No

Address of Project Location*

Clackamas Community College, Oregon City campus, plus 650 Alden St., Oregon City, various city parks, and other public OC locations

City, State Zip*

Oregon City, OR 97045

Project Manager responsible*

Rick + Krista Reynolds

Phone Number*

503-380-4140

Email*

streamnnetwork@gmail.com

Chair of Governing Board (if applicable)

Liana Quackenbush, Board President

Phone Number

971-331-8912

Email

streamnnetwork@gmail.com

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

The STREAM~N Team program for youth ages 15-19 combines workforce development and educational opportunities focused on environmental service. 500+ students have been engaged through area schools such as Oregon City High School and Oregon City Service-Learning Academy. 65+ youth have been engaged in 50+ programs outside of school time. Our home base is Oregon City, where most of our work takes place. Although we have participated in some events outside the city, this funding would support work within the city. Activities include at-risk teens working with partners such as Greater Oregon City Watershed Council and the John Inskeep Environmental Learning Center (ELC) at Clackamas Community College to improve the environment while learning career skills and building positive community. Key project sites include the ELC, the new Canyon's Edge STREAM~N Center in the Elyville neighborhood, and OC public parks such as Abernethy Creek City Park, Tyrone S. Woods Park, and Atkinson Park. Youth will report a sense of belonging and better mental/physical health, creating additional, evidence-based benefits for themselves and the community, including reduced risk of crime and homelessness and improved educational/career outcomes. The Oregon City STREAM~N Team addresses critical issues impacting our communities, while developing career readiness, critical thinking, creativity, and teamwork skills. Science, Technology, Research, Engineering, Arts, Math, and Nature (STREAM~N) provide ideas and inspiration. This funding will allow us to build on our first year's success and move us toward our vision of inspired youth, empowered for meaningful careers, life-long stewardship of our lands and waters, and the development of resilient and engaged communities. Learn more about the program at stream-n.org.

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

N/A

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- | | |
|---|---|
| <input checked="" type="checkbox"/> a. Improvement to the appearance or environmental quality of the project neighborhood. | <input checked="" type="checkbox"/> e. Improvement to increase of recreation programs. |
| <input checked="" type="checkbox"/> b. Reduction in toxicity and/or increased reuse and recycling opportunities. | <input checked="" type="checkbox"/> f. Improve safety in Oregon City. |
| <input checked="" type="checkbox"/> c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation. | <input checked="" type="checkbox"/> g. Benefit youth, seniors, low-income persons or other underserved group. |
| <input checked="" type="checkbox"/> d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas. | <input checked="" type="checkbox"/> h. Enhance art and culture within Oregon City. |

12. Clearly describe how the project directly meets the selected goal(s).*

The STREAM~N Team began in June 2025 in Oregon City. Youth participants help choose projects such as removing invasive plants, planting natives, picking up trash, removing downed wood, conducting scientific research, and taking other actions to improve the appearance and environmental quality of Oregon City neighborhoods and natural areas. These actions help meet all of the listed goals of the program. For instance, the Team supports ecological restoration work at the ELC at least once a month, improving wildlife habitat and water quality in Newell Creek and the surrounding area. The youth ages 15–19 also receive benefits for themselves and their communities, including access to supportive recreation/service programs in nature and financial stipends to honor their time and commitment. Stipends start at \$15.50/hour for the first 20 hours of service, and can increase to \$20/hour as the youth “level up” and take on more responsibility.

The new Canyon’s Edge STREAM~N Center (at 650 Alden St.) is one exciting component of the program. The goal is to create a demonstration site for sustainability, including a regenerative farm, food forest, and biodiverse natural area to improve Oregon City’s environment and community opportunities, while inspiring others to take action. Unfortunately, we discovered a toxic brownfield buried under an acre of the 6.5-acre property. Founders Rick and Krista Reynolds are donating the land to the new STREAM~N Network 501(c)3 non-profit and collaborating with partners on the cleanup/restoration process. At the same time, we are working with the STREAM~N Team youth program to restore the site and other nearby natural areas. We plan to welcome many more students and other community members to learn ways that nature (the “N” in the name) can help make our communities more resilient and inspire innovations with science, technology, research, engineering, arts, and mathematics (STREAM). This will be at the STREAM~N Center, partner sites such as the ELC, and through stories and resources we create together to help build more climate-adapted, healthy communities.

Situated at the edge of biodiversity hotspot Newell Creek Canyon, the Canyon’s Edge site is part of the headwaters of Newell Creek that is home to native salmon, trout, and lamprey. We are removing widespread invasive plants including ivy, Himalayan blackberry, and English holly and planting natives to improve habitat for fish and other native species. We hope to welcome them back to our creek someday, in addition to helping students learn about the important roles plants play in our ecosystems and in resilience to extreme weather. Other goals include students learning about and helping us plan renewable energy technology projects, organic food production, ways to be fire adapted, and more. We will ask students to help us plan for and implement an agrisolar installation, planting beds, and fire mitigation strategies. We use the arts, such as nature journaling and mask-making, to engage and inspire all ages. We hope to help empower others to improve our communities and build a more hopeful future.

We will continue to engage in a variety of other service projects in Oregon City over the one-year grant program. For instance, we are working with the local non-profit BeeLieve Foundation that benefits bees, veterans, and youth to create a new apiary and pollinator habitat tract on the under-utilized northeast corner of the Clackamas Community College campus. We will continue to improve trails, remove ecologically disruptive plants, and plant natives at the ELC, help to remove excess fuels at forest sites, and engage in other projects of interest to the youth that benefit the community. For instance, some of them wanted to help with the emerald ash borer (EAB) problem, so we participated in a training with Clackamas County Soil & Water Conservation District that has prepared us to set and monitor traps in our ecologically-important ash trees found around Oregon City, including in important riparian areas. We are committed to doing everything we can to preserve and enhance wildlife areas, riparian zones, wetlands, forest lands, and freshwater habitats. Slowing the spread of these destructive invasive insects will provide time for us to work with partners to plant trees to replace our important ash trees, which are sadly all expected to die in the next 20 years or so.

We always take time to have fun and help the youth develop new skills, such as learning how to use restoration tools, practicing oral and written communication, and discussing qualities of effective teams. We add opportunities for memorable experiences, such as when we climbed to the top of the wildfire lookout tower at Hopkins Demonstration Forest for breath-taking views of Oregon City and the surrounding area. In these ways the youth come to feel a sense of belonging, improved mental and physical health, and a sense of stewardship of our beautiful lands and waters. We hope these benefits will last for the rest of their lives as they engage in additional educational and work opportunities.

13. Project Period- Beginning and End Date*

7/1/2026 — 6/30/2027

14. Describe why this project was selected, and the community needs to which it will respond.*

Our decades of experience, community observations/input, and desire to address intersecting challenges facing the environment, our youth, and wider community led us to launch the overlapping STREAM~N Team, STREAM~N Network, and Canyon's Edge STREAM~N Center initiatives. We prioritize mutually-beneficial partnerships that benefit youth and empower them to help our communities and the environment. We believe it is an important equity and justice consideration that students earn good stipends for their extracurricular service-learning work. We also provide them with additional training and ideas for career pathways from a number of expert partners. For example, staff from the Les de Isis Makerspace at Clackamas Community College have worked with our youth to help them develop a variety of skills, such as woodworking and laser etching of "Plant Name Tag" signs for the Canyon's Edge site. They have been able to explore career pathways such as welding, CNC operator, renewable energy technician, forestry, and firefighter. We check different educational programs and local companies that are hiring. We share a wide-variety of inspirational stories and possible pathways, so that youth feel hopeful about the future and empowered to make a difference for our communities, the environment, their families, and themselves.

Most of the students we serve have experienced trauma, and the healing power of Nature (the N in STREAM~N), supportive community, and vigorous exercise outdoors together have immediate and measurable positive impacts on the youth. We have also been strong proponents of Outdoor School, and research through that statewide program has provided powerful evidence of the many psychological, physical, and educational benefits that experiences in nature can have on youth. STREAM~N Team is an opportunity for older students to go further, by giving back through meaningful service-learning with a cohort of supportive peers and mentors. The feeling of empowerment and satisfaction this process brings to youth can be life-changing. They also strengthen their communication skills and ability to work through problems together through engaging team-building activities, such as interviewing each other and presenting about what they have in common, games, and figuring out how to achieve challenging goals collaboratively in limited time. The experiences help the youth move beyond life challenges and develop the "soft skills" that lead to success in employment, school, and their personal lives, such as professionalism and work ethic, enhanced oral / written communication abilities, collaboration skills, and critical thinking / problem solving skills.

Significant research supports that youth engaged in volunteering during adolescence reduces their engagement in crime in adulthood (Ranapurwala et al., 2016). Doing environmental service work has also been shown to reduce gang involvement and antisocial behavior in young adults (Sayegh et al., 2019). "Studies have shown that volunteerism or community service also increases resilience, prosocial thinking and behavior, sense of community belonging, social responsibility, and overall level of happiness among youth" (Ranapurwala et al., 2016).

We provide youth with caring support and the opportunity to serve our communities productively with a team of peers. Many of the youth in the program have additional challenges, such as learning disabilities, limited family support, and poverty. Many other studies and our decades of experience support the essential roles of positive relationships, meaningful work, and time in nature for reducing stress and increasing a sense of belonging, especially for youth who have experienced trauma, poverty, and/or struggles in school. Service-learning work helps young people thrive mentally, physically, and emotionally, so they are not drawn to negative activities that cause harm. Participants in our programs have reported these benefits.

The Team meets at times and places that are most convenient and interesting for the group because youth help us choose programs. At each service event, we also allow students to choose from different activities. This flexibility and process of student empowerment go a long way toward increasing their intrinsic motivation and how much they benefit from each experience.

Founded by veteran educator Rick Reynolds, M.S.Ed. and his wife/colleague Krista Reynolds, M.Ed., MLIS, our Board of Directors includes educator/foster parent Liana Quackenbush (President) and Greg Smith, Ph.D. (Secretary and distinguished professor emeritus from Lewis & Clark College). Additional volunteer advisors/mentors include thoughtful leaders in education, science, social services, business, the arts, and law. We pool our collective experience and work with the youth to help us choose projects for maximum community/environmental impact with efficient use of funds.

References:

Ranapurwala, S. I., Casteel, C., & Peek-Asa, C. (2016). Volunteering in adolescence and young adulthood crime involvement: A longitudinal analysis from the add health study. *Injury Epidemiology*, 3(1), 26. Accessed at <https://pmc.ncbi.nlm.nih.gov/articles/PMC5116440> .

Sayegh, C. S., Huey Jr, S. J., Schneiderman, J. U., & Redmond, S. A. (2019). Pilot evaluation of a conservation corps program for young adults. International Journal of Offender Therapy and Comparative Criminology, 63(12), 2194-2212. Accessed at https://stanhuey.com/wp-content/uploads/2020/04/Sayegh-Huey-EtAl_2019_Pilot-Evaluation-of-a-Conservation-Corps-Program-for-Young-Adults.pdf

Many other studies that support the positive roles of nature, service-learning work, and teamwork activities are cited by the Children & Nature Network, such as these with search word "violence": https://www.childrenandnature.org/search/?fwp_fwp_resources_search=violence

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

Thousands of people will benefit from the program, the vast majority of whom live in Oregon City. These include the thousands of K–12 students and other visitors to the ELC and thousands of visitors to Oregon City parks each year who will benefit from the natural areas that we enhance in collaboration with partners such as the Greater Oregon City Watershed Council (GOCWC) and the ELC. (Local residents visit OC parks and natural areas most frequently.) Thousands more students and other community members will eventually visit the new Canyon’s Edge STREAM~N Center; we have already begun offering educational tours for neighbors, partners, and other folks who are interested. We would be glad to show the committee this beautiful, wildlife-rich community resource at the edge of Newell Creek Canyon, if desired. 😊

Over 60 youth, at least 60% from Oregon City, will be able to participate in extracurricular service-learning projects and receive stipends over the one-year grant period in honor of their service to the community. At least 350 other students will be able to participate in programs through local partner schools such as Oregon City High School and Oregon City Service Learning Academy. Thousands more people will benefit from an enhanced environment and healthier, safer communities around the city during the grant period. Tens of thousands will benefit in future years from the investment in improved ecosystem services and the development of passionate young stewards of our lands and waters, who also help to educate the rest of the public about critical issues facing our environment and communities.

16. Identify and describe the measurements that will be used to assess the project’s effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

The project’s effectiveness will be measured by: • Engaging at least 60 youth outside of school time over the grant period, with at least 60% coming from Oregon City. • Engaging at least 350 youth through area schools, with at least 60% coming from Oregon City schools. • Planning and implementing at least 50 service events/projects in Oregon City over the 1-year grant period. • Completing at least 2,000 volunteer service hours in Oregon City, many of them supported by youth stipends paid through the grant. • Engaging a wide-variety of partners and community members in events and educational outreach. Listening to their ideas and working with them to achieve community/environmental benefits, as we have been doing with Oregon City Parks Foundation, BeeLieve Foundation, the ELC, GOCWC, and other partners. • Satisfaction of partners with youth engagement, as reported through feedback surveys. • We would also like to be able to quantify and report the positive benefits of our environmental stewardship activities (e.g. volume of ivy and blackberry removed, number of trees and shrubs planted, etc.). However, this is difficult and time-intensive, and the time will be better spent on service work. Thus, we are proposing using the number of volunteer hours completed and our partners’ satisfaction with our work as a proxy for these other measures.

17a. Is other City funding being utilized to carry out the proposed project?*

- Yes
- No

17b. If yes, what are those sources?

Partners such as the GOCWC, the ELC, and Rivers of Life Center (RLC) have received OC Community Enhancement Grants in the past. We will be able to benefit from these past investments, such as through the ELC’s facilities and natural area that serve as the STREAM~N Team’s home base and the RLC’s and GOCWC’S restoration tools and staff expertise, to help us achieve maximum benefits for our local environments and communities. Other OC Community Enhancement Grants this year could potentially also help us achieve our ambitious goals (if received by our partners).

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$30,000	\$10,000	3,000	\$43,000

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$250	\$0	\$0	\$250

Equipment

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$250	\$0	\$0	\$250

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested

\$0

(B) Matching Funds (Cash)

\$0

(C) In-Kind Matching Support

\$0

(D) Enter Total Project Cost

\$0

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested

\$2,000

(B) Matching Funds (Cash)

\$0

(C) In-Kind Matching Support

\$0

(D) Enter Total Project Cost

\$2,000

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested

\$4,000

(B) Matching Funds (Cash)

\$0

(C) In-Kind Matching Support

\$1,000

(D) Enter Total Project Cost

\$5,000

Other

\$3,500 in grant funds for meals and snacks; \$6,000 in-kind match for free use of ELC facilities for events over the grant period

Totals

(A) Grant Dollars Requested

\$40,000

(B) Matching Funds (Cash)

\$10,000

(C) In-Kind Matching Support

\$10,000

(D) Enter Total Project Cost

\$60,000

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

\$40,000

+ Total In-Kind Contributions

(Column B)

\$9,000

+ Total Cash Donations

(Column C)

\$11,000

= Total Cost of Project

(Column D)

\$60,000

19. Description of in-kind match

List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Volunteer hours for events and administration (calculated at \$36.49 per hour)	Experienced, professional volunteer staff who donate their time to support events and manage the program	\$3,000+
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In-kind contribution of the ELC facilities for events. The wonderful facilities alone typically cost \$1,000 to rent each day, and we plan to use them at least 12 times during the year. Even a deeply discounted rate would total at least \$6,000 in facility usage fees, so it is a significant contribution	The ELC at Clackamas Community College through our MOU/partnership	\$6,000+
--	--	----------

Item	Source of Support	Estimated Value
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Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Total

\$10,000

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

Oregon Youth Corps / Higher Education Coordinating Commission (HECC): \$52,500 for two years (starting last year)

PGE: Applied for an electric 15-passenger van (approx. value \$55,000) to reduce need to rent vans and create a more equitable, safe program that is less dependent on families for managing transportation: We should hear by July if the grant is awarded.

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

10% for liability, abuse, and commercial auto insurance, marketing, grant administration, etc.

Letter(s) of Support

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

ELC letter of support for OC CE Grant.pdf

Letter of Support

GOCWC-StreamNTEam5.14.2026LOS-Plus-OC-Parks-Letter.pdf

Letter of Support

STREAM-N Team LOS from Elyville.pdf

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

- I agree.

Electronic Signature

Date

Liana Quackenbush, Board President

5/20/2026

May 5, 2026

To: Oregon City Community Enhancement Grant Committee

Dear grant review team,

The John Inskeep Environmental Learning Center (ELC) at Clackamas Community College (CCC) is a joint effort of CCC and the greater community. We have a close partnership with the STREAM~N Team program and STREAM~N Network, and enthusiastically support their “STREAM~N Team Youth Service-Learning Program with Career Pathways” grant request.

The STREAM~N Team has become an invaluable partner of the ELC since the program started last June. They participate in our Stewardship Saturday work parties, as well as other service and educational opportunities. Youth learn about ways to help the environment, including maintaining our rain garden and urban forest, as important means of cleaning water and preventing erosion on its way to Newell Creek. They help us remove invasive plants, plant natives, and enhance trails to support our thousands of annual visitors of all ages. The youth also learn about careers and workforce possibilities through our staff, other CCC programs, and partners.

The ELC benefits greatly by the STREAM~N Team’s involvement, and the grant funds will allow us to deepen our partnership. For example, we plan to make our trails more accessible, and the youth will be able to help us complete this meaningful work to improve access to our educational and recreational offerings, while also benefiting the environment along our ecologically important Newell Creek Corridor. The ELC hosts the beginnings of Newell Creek as it journeys five miles to the Willamette River via the Abernethy Creek Corridor. The STREAM~N Team has also begun conducting valuable emerald ash borer trapping/research on the site. This funding would allow us to explore more opportunities for impactful environmental science projects. Our site also has opportunities to encourage more wildlife to use the site, such as different bat species and nesting birds through additions, such as bat boxes and bird boxes, that would make a significant positive impact on the nearby urban environment.

We hope you can support the STREAM~N Team’s final grant application as we, at the ELC, see it as an asset to our educational setting, in particular, the improvements that could benefit our site.

Sincerely,

Heidi Blackwell

Heidi Blackwell, EdD
Program Director
Environmental Learning Center
Clackamas Community College



Greater Oregon City Watershed Council

500 Abernethy Rd., Suite 201 Oregon City, OR 97045 (503) 374-8279

May 18, 2026

Dear City of Oregon City Community Enhancement Grant Selection Committee,

The Greater Oregon City Watershed Council is thrilled to offer our strong support for the STREAM~N Team Youth Service-Learning Program with Career Pathways.

The STREAM~N Team program provides an important opportunity for Oregon City youth to engage in workforce development, environmental stewardship, and community-based learning. We strongly believe this project represents an important investment in Oregon City's youth, natural resources, and long-term community resilience.

The Watershed Council is excited to continue our partnership with STREAM~N Team this year by working with staff and youth to develop and co-host 2–3 native plant identification, propagation, and stewardship workshops and volunteer events as a part of their Community Enhancement Grant proposal.

These hands-on activities will help youth build environmental knowledge, career readiness skills, teamwork, and confidence while directly contributing to the health of local parks, streams, and habitats. In addition, the Watershed Council will support outreach and community engagement efforts by sharing STREAM~N Team opportunities, events, and activities through our social media platforms, newsletters, partner networks, and other public forums. Expanding awareness of these opportunities is an important step toward engaging more Oregon City youth in meaningful service-learning and environmental career pathways.

We are particularly excited to support stewardship and educational activities at Canyon's Edge STREAM~N Center, where Newell Creek flows through a unique and ecologically important headwater system. Newell Creek provides cool, clean water that supports salmon, lamprey, and many other aquatic species and serves as an important cold-water source for Abernethy Creek. Engaging youth in stewardship work in this watershed will provide lasting environmental benefits while helping foster long-term connections between young people and the natural resources that sustain Oregon City communities.

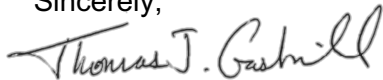
We also support STREAM~N Team's broader work at sites such as the John Inskeep Environmental Learning Center (ELC) and Hopkins Demonstration Center. These projects provide valuable opportunities for youth to strengthen community connections and experience the mental and physical health benefits associated with outdoor learning and environmental stewardship.

Greater Oregon City Watershed Council
500 Abernethy Rd., Suite 201
Oregon City, OR 97045
www.gocwc.org

The GOCWC is a 501(c)(3) non-profit charitable organization.

We are excited by the program's vision of empowering youth for meaningful careers, lifelong stewardship of lands and waters, and the development of resilient and engaged communities. The Greater Oregon City Watershed Council strongly supports this proposal and appreciates the opportunity to partner in this important work benefiting Oregon City youth, neighborhoods, parks, and waterways.

Sincerely,

A handwritten signature in cursive script that reads "Thomas J. Gaskill".

Tom Gaskill
Executive Director

Greater Oregon City Watershed Council
500 Abernethy Rd., Suite 201
Oregon City, OR 97045
www.gocwc.org

The GOCWC is a 501(c)(3) non-profit charitable organization.

May 13, 2026

Oregon City Community Enhancement Grant Committee
Community Enhancement Grant Program
625 Center Street
Oregon City, OR 97045

RE: Letter of Support – Greater Oregon City Watershed Council’s 2026-2027 Oregon City Creek Stewardship Project

To the City of Oregon City Community Enhancement Grant Committee:

On behalf of Oregon City Parks and Recreation, we are pleased to provide this letter of support for the Greater Oregon City Watershed Council’s 2026–2027 Oregon City Creek Stewardship Project.

The proposed project represents a meaningful investment in the ecological health, accessibility, and community value of several important Oregon City park properties, including Abernethy Creek Park, Tyrone S. Woods Park, and Atkinson Park. Through habitat restoration, invasive species management, environmental education, and volunteer stewardship activities, this project will provide long-term benefits for both local natural resources and the Oregon City community.

Oregon City Parks and Recreation supports the Greater Oregon City Watershed Council’s plan to work with the Youth Advisory Commission, STREAM~N Team, and other community organizations, to conduct the proposed restoration, stewardship, education, and volunteer activities on City-owned and managed park properties associated with this project, including Abernethy Creek Park, Tyrone S. Woods Park, and Atkinson Park.

City staff will continue coordinating with the Watershed Council on site-specific plans and implementation details to help ensure project activities align with long-term park management goals and community needs.

We have reviewed the project proposal and support the following proposed activities:

- Abernethy Creek Park – Expansion of native pollinator and riparian habitat, invasive species management, improved walking paths, interpretive signage, and community education and volunteer events to increase awareness and stewardship of Abernethy Creek.

May 13, 2026

Page 2

- Tyrone S. Woods Park – Wetland restoration and invasive reed canary grass removal within the Caufield Creek headwaters area, along with youth and volunteer restoration activities.
- Atkinson Park – English ivy removal and habitat stewardship efforts to protect native understory species and improve long-term forest health.

We also appreciate the project’s emphasis on community stewardship, youth engagement, and environmental education. Volunteer work parties, educational workshops, and partnerships with local schools, youth groups, and community organizations will create accessible opportunities for residents of all ages to connect with local parks and participate in meaningful restoration work.

The proposed use of professional restoration contractors for targeted blackberry and knotweed treatment will help ensure that high-priority invasive species are addressed safely and effectively in areas that are not appropriate for volunteer work.

We appreciate your consideration of this proposal and strongly support Greater Oregon City Watershed Council’s request for funding.

Sincerely,

Thomas Kissinger

Thomas Kissinger
Parks and Recreation Deputy Director
tkissinger@orc.org / 971-204-4712

Elyville Neighborhood Association

Historic Oregon City, Oregon

May 15, 2026

Dear Oregon City Community Enhancement Grant Review Committee,

Newell Creek Canyon borders the Elyville Neighborhood. The Metro Nature Park has opened up access to the canyon. The canyon encompasses much more than just the Nature Park. The ongoing preservation of the Nature Park is affected by surrounding natural areas (or lack thereof). The proposal by STREAM~N Team directly impacts an area just north of the Nature Park. Any efforts to improve the natural habitat of that area contributes to the whole natural area. Natural areas give every living being space to breathe, relax, and appreciate the natural beauty we are a part of.

Additionally, this project provides a valuable hands-on learning opportunity for our youth. They will be part of protecting a part of their natural environment, learning about the codependent relationships between ecosystems, and how to work as a team.

The Elyville Neighborhood Association is pleased to heartily endorse the STREAM~N Team grant proposal.

Sincerely,

Judy Schaffer, Chairperson

Elyville Neighborhood Association

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: Oregon City Arts Commission

Name of Project:	Lamprey Statue – Clackamette Park
Address:	1955 Clackamette Dr Oregon City, OR 97045
Total amount requested:	\$30,000
Match cash:	\$15,000
Match in-kind:	\$3,349
Total project budget:	\$48,349

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
	• a 501 c 3 nonprofit organization - OR
	• a school/institute of higher learning - OR
	• a recognized neighborhood association in Oregon City - OR
x	• a Department of the City of Oregon City One of 3 City projects proposed
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
Yes	3) Does the project result in a tangible and/or measurable outcome? Tangible: physical dedication statue at Clackamette Park Measurable: Parks will be able to estimate the number of visitors to the Park through various means including the use of a QR code near the statue.
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
	1) Improvement to the appearance or environmental quality of the City.
	2) Reduction in toxicity or increased reuse and recycling opportunities.
	3) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
x	4) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
	5) Improvement to or increase in recreational areas and programs.
	6) Improved safety within the legal boundaries of the City.
	7) Benefit youth, seniors, low-income persons or other underserved group.
x	8) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents.

	More than half of the visitors to Clackamette Park are OC residents.
Yes	<p>6) The proposed project must meet the required project match.</p> <p>Does the project budget include the required 50% match? Cash match must be in-hand at the time of grant submission.</p> <p>\$15,000 Cash match will come from existing Arts Commission budget.</p>
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	<p>8) Is the amount of administration support less than 10% of overall budget?</p> <p>Proposal estimates 6.9% in administrative costs.</p>
Yes	<p>9) Is/Are the required letter(s) of permission included?</p> <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? <p>Letter of Permission from Oregon Parks and Recreation Dept. Letter of Support from the Confederated Tribes and Bands of the Yakama Nation.</p>

Print

2026-2027 Community Enhancement Grant Application - Submission #3513

Date Submitted: 5/22/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcify.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

Lamprey Statue - Clackamette Park

Applicant Organization*

Oregon City Arts Commission

Is the applicant organization a 501 (c)(3) nonprofit?*

- Yes
- No

Non-Profit Federal tax-exempt ID number

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

- Yes
- No

Address of Project Location*

1955 Clackamette Dr.

City, State Zip*

Oregon City, OR 97045

Project Manager responsible*

Josh Planton

Phone Number*

503-475-3789

Email*

joshplanton@gmail.com

Chair of Governing Board (if applicable)

Josh Planton

Phone Number

5034573789

Email

joshplanton@gmail.com

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

The project would be the creation of a large statue of a Pacific Lamprey which would eventually rest in Clackamette Park across from the largest spawning ground of the Pacific Lamprey in Oregon. The project will be a dedication to the Lamprey, as well as a reminder of river conservation efforts happening in the area. QR codes will be placed near the statue for visitors to utilize in finding out more about Lamprey conservation efforts, the Lamprey Festival, the statue itself, and the Oregon City Parks. The statue will be completed in time for it to be unveiled at the 2027 Lamprey Festival, however, in coordination with the Parks Department, it will be placed in a secure location until its final resting spot is built as part of the Clackamette Park redevelopment efforts.

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

2024/25 – Art Restoration in Oregon City [\$8,000]

10. If you are applying for a third year in a row, describe the organization’s efforts to identify other sources of project support in addition to the Enhancement Grant Program.

N/A

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- | | |
|---|--|
| <input type="checkbox"/> a. Improvement to the appearance or environmental quality of the project neighborhood. | <input type="checkbox"/> e. Improvement to increase of recreation programs. |
| <input type="checkbox"/> b. Reduction in toxicity and/or increased reuse and recycling opportunities. | <input type="checkbox"/> f. Improve safety in Oregon City. |
| <input type="checkbox"/> c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation. | <input type="checkbox"/> g. Benefit youth, seniors, low-income persons or other underserved group. |
| <input checked="" type="checkbox"/> d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas. | <input checked="" type="checkbox"/> h. Enhance art and culture within Oregon City. |

12. Clearly describe how the project directly meets the selected goal(s).*

From an "Enhance art and culture within Oregon City" goal perspective, the project will be the first sculpture project of its kind in an Oregon City park since 2013. It will also be the first art project made in cooperation with the Confederate Tribes and Bands of the Yakama Nation, and one of several art projects that will be in the redeveloped Clackamette Park area. From a "preservation or enhancement of wildlife...marine areas", the project will be a marker of the Pacific Lamprey's breeding grounds near the convergence of the Clackamas and Willamette Rivers. The Pacific Lamprey have seen declines in their population due to human infrastructure, however, their importance to the entire natural ecosystem and their cultural significance to the indigenous peoples of this area means efforts to educate people and try to reverse their decline is imperative. The statue will provide additional informational resources for visitors who wish to learn more about conservation efforts.

13. Project Period- Beginning and End Date*

—

14. Describe why this project was selected, and the community needs to which it will respond.*

This project was selected based on input from participants representing art, tourism, business, and marketing organizations, during the Oregon City Arts Commission and Travel Oregon City joint Creative Action Lab on April 18th. During the meeting, several proposed projects were reviewed and identified, however final voting put the Lamprey Statue as the top pick for moving forward.

Participants identified it as the winner for three reasons. The first is that it is somewhat unique to Oregon City, given the Pacific Lamprey's breeding grounds proximity to the Willamette Falls and their significance in the local ecosystem. The second is their importance to the indigenous people of the region. The last reason it was selected was the contrast it garners as a subject matter for any artist. Often seen as a "parasite" today, using art to educate people on their real beauty is of interest and creates a further unique piece which could be captivating in and of itself.

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

According to the Oregon City Parks Department, Clackamette Park sees tens of thousands of visitors each year, a combination of which are Oregon City residence who use the park for relaxation and recreational purposes.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

Once the statue is placed, QR code(s) will be placed near it which will allow visitors to access information on various websites about the project, the park, Pacific Lamprey conservation efforts, and Pacific Lamprey themselves. We will utilize these QR code(s) to track the number of visitors to the site, and the level of engagement we see among them.

17a. Is other City funding being utilized to carry out the proposed project?*

- Yes
- No

17b. If yes, what are those sources?

The Arts Commission will be putting forth funds from its own budget to support this project.

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

10,000

\$

\$

\$

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

20,000

5,000

\$

\$

Equipment

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

5,000

\$

\$

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

5,000

\$

\$

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

3,349

\$

Other

Describe any additional costs, matching funds, or in-kind matching support.

Totals

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
30,000	15,000	3,349	\$

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

30,000

+ Total In-Kind Contributions

(Column B)

3,349

+ Total Cash Donations

(Column C)

15000

= Total Cost of Project

(Column D)

48,349

19. Description of in-kind match

List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Stakeholder Coordination	Art Commission Volunteers	1,849.95
Event Planning	Art Commission Volunteers	661.80
RFP/RFQ and Development	Art Commission Volunteers	837.25

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Item	Source of Support	(Estimated Value)
------	-------------------	-------------------

Total

3,349

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

Note: While the Arts Commission has not applied for any other grants, it should be stated that the Parks Department could use the funding of this project to go towards its own funding matches in other grants it is applying for as it prepares for redevelopment of Clackamette Park.

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

6.9%

Letter(s) of Support

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

OCPRD Arts Commission Letter of Support 5.18.2026.pdf

Letter of Support

YN_OregonCity_Support_Letter.pdf

Letter of Support

Additional Martials.pdf

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Date

Josh Planton

5/22/2026

This is a rendering of the what the lamprey statue could look like, however, the final design, materials and layout will be determined after the RFQ and RFP process has been completed, and with input by our various stakeholders.

This is a rendering of the proposed plans for the development of Clackamette Park. The #12 which sits between the two boat ramps at the north end of the park, is the proposed final location for this statue



May 18, 2026

Oregon City Community Enhancement Grant Committee
Community Enhancement Grant Program
625 Center Street
Oregon City, OR 97045

RE: Letter of Support – Arts Commission Pacific Lamprey Art Piece Project

To the City of Oregon City Community Enhancement Grant Committee:

The Oregon City Parks and Recreation Department is pleased to provide this letter of permission and support for the proposed installation of Pacific lamprey-themed artwork at Clackamette Park in Oregon City, Oregon. As the landowner and managing agency of Clackamette Park, we have reviewed the project proposal and enthusiastically endorse this community enhancement effort.

Clackamette Park, located at the confluence of the Clackamas and Willamette Rivers, is a treasured community gathering space and holds deep ecological and cultural significance. The Pacific lamprey (*Entosphenus tridentatus*) is a keystone species with profound importance to the rivers, the region's ecosystem, and the Indigenous peoples of the Columbia River Basin. We believe that celebrating this remarkable native species through public art is a fitting and meaningful addition to the park's character.

The Oregon City Parks and Recreation Department hereby grants permission to install the proposed Pacific lamprey-themed artwork within Clackamette Park, contingent upon final review and approval of artwork design, materials, and placement by our department. We are committed to working collaboratively with the project team throughout the design and installation process to ensure the artwork is safe, accessible, durable, and in harmony with the park environment.

We are proud to support this effort to enhance Clackamette Park and to foster greater public awareness of the Pacific lamprey and its vital role in our local waterways. This project aligns with our department's mission to create welcoming, enriching, and ecologically informed park spaces for all community members. It also aligns with our current design for Clackamette Park.

Should you have any questions or require additional information, please do not hesitate to contact our office.

May 19, 2026

Page 2

Sincerely,

Thomas Kissinger

Thomas Kissinger

Parks and Recreation Deputy Director

tkissinger@orcitey.org / 971-204-4712



05/21/26

Oregon City Community Enhancement Grant Committee
Community Enhancement Grant Program
625 Center Street
Oregon City, OR 97045

RE: Letter of Support – Oregon City Arts Commission Pacific Lamprey Art Piece Project

To the Enhancement Grant Committee:

The Yakama Nation is pleased to provide this letter of support for the proposed installation of Pacific lamprey-themed artwork at Clackamette Park in Oregon City, Oregon. We have reviewed the project proposal and enthusiastically endorse this community enhancement effort.

As the venue for the Yakama Nation's annual Lamprey Festival and being located at the confluence of the Clackamas and Willamette Rivers, Clackamette Park is a location of great ecological and cultural significance. The Pacific lamprey is a keystone species with profound importance to the rivers, the region's ecosystem, and the Indigenous Peoples of the Columbia River Basin. We believe that celebrating this remarkable native species through public art is a powerful statement and opportunity to educate Oregon City residence and tourist about the conservation efforts aimed at protecting it.

We are proud to support this effort to enhance Clackamette Park and to foster greater public awareness of the Pacific lamprey and its vital role in our local waterways. This project aligns with our organization's mission, and fosters a welcoming, enriching, and ecologically informed public space for all community members.

Should you have any questions or require additional information, please do not hesitate to contact us.

Sincerely,

Jeremy Takala

Yakama Nation Tribal Council
Fish and Wildlife Chairman
(509) 865-5121 ext. 4334
Email: Jeremy_takala@yakama.com
Support Staff: Renee_Tulee@yakama.com

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: Oregon City Police Dept. and Code Enforcement Division

Name of Project:	Keep OC Clean Program
Address:	1234 Linn Avenue. Project sites will occur throughout Oregon City, including Newell Creek Canyon, the Hilltop business district and Main Street/downtown area, among other Oregon City locations.
Total amount requested:	\$35,000
Match cash:	\$10,000
Match in-kind:	\$ 7,500
Total project budget:	\$52,500

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
	<ul style="list-style-type: none"> • a 501 c 3 nonprofit organization - OR • a school/institute of higher learning - OR • a recognized neighborhood association in Oregon City - OR • a Department of the City of Oregon City X
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City? Multiple locations throughout the City including Newell Creek Canyon, Hilltop business district, downtown and other areas.
Yes	3) Does the project result in a tangible or measurable outcome? Tangible: Discernable physical cleanup of former encampments, removal of shopping carts Measurable: Yes, number of encampments cleared, number of garbage bags hauled away, number of shopping carts removed.
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
X	a) Improvement to the appearance or environmental quality of the City.
	b) Reduction in toxicity or increased reuse and recycling opportunities.
	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
X	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
X	e) Improvement to or increase in recreational areas and programs.

X	f) Improved safety within the legal boundaries of the City.
	g) Benefit youth, seniors, low-income persons or other underserved group.
	h) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents.
Yes	6) The proposed project must meet the required project match. Does the project budget include the required 50% match? \$10,000 Cash match will be provided by OCPD. \$7500 In kind staff donation from OCPD and Code Enforcement.
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	8) Is the amount of administration support less than 10% of overall budget? No funds will be spent on administrative costs.
N/A	9) Is/Are the required letter(s) of permission included? <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? No letters of support included. None were required.

Enhancement Grant Program Application 2026-27

Title of Project Keep OC Clean Program

Organization Oregon City Police Department and Code Enforcement Division

Is this a 501©(3) organization ? Yes ____ No X

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

Yes No

Address of Project Location* 1234 Linn Ave.

City, State Zip* Oregon City, OR 97045

Project Manager responsible* Kelly Dilbeck

Phone Number*503-905-3513

Email*kdilbeck@orcity.org

Chair of Governing Board (if applicable) Otherwise leave blank

Phone Number

Email

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

The Keep OC Clean Program will consist of four (4) components.

1. Homeless Camp Cleanup - Provide assistance for the homeless community who reside within the city limits by connecting them with services, as well as coordinating the cleanup of debris from vacant encampments and therefore restoring natural areas for Oregon City residents.
2. RV Disposal - On occasion recreational vehicles either become abandoned or inoperable within the city limits and need to be disposed of properly.
3. Graffiti Removal – Enforce Oregon City Ordinance 9.12.050 regarding graffiti removal. The ordinance states “the owner or person in charge of any property shall remove, or cause to be removed, any graffiti from such property. In circumstances where the graffiti cannot be removed, and paint is used to cover the graffiti, the owner or person in charge shall use a similar color relatively consistent with the existing color. Graffiti must be removed within ten (10) days from the date a written notice is mailed.”
4. Shopping Cart Retrieval - In April of 2023, Oregon City Code Enforcement began a pilot program to address the growing amount of shopping carts and garbage being left on Oregon City streets.

Since the inception of this program through May 2026, Code Enforcement staff have collected 1,388 shopping carts and 309 bags of garbage.

9a. Have you received a Community Enhancement Grant in the Past?*

Yes No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

Last year, the Oregon City Police and Code Enforcement Department received funding from the Community Enhancement Grant was Fiscal Year 25-26. The grant was for the **Keep OC Clean Program (Homelessness Camp Cleanup/Graffiti Removal/Shopping Cart Pickup).**

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

N/A

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- a. Improvement to the appearance or environmental quality of the project neighborhood.**
- b. Reduction in toxicity and/or increased reuse and recycling opportunities.
- c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation.
- d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas.**
- e. Improvement to increase of recreation programs.**
- f. Improve safety in Oregon City.**
- g. Benefit youth, seniors, low-income persons or other underserved group.
- h. Enhance art and culture within Oregon City.

12. Clearly describe how the project directly meets the selected goal(s).*

Within the last 10-15 years, Oregon City has seen a considerable increase in the homeless population. With this increase, the city has been faced with the challenge of cleaning up unauthorized encampments. When dealing with unauthorized encampments the goal is to work with individuals and to assist with putting them in contact with resource providers.

However, there are those who refuse resources. Often, these individuals don't always utilize facilities provided for restrooms and trash. Their belongings go with them wherever they go, and unauthorized encampments, and the trash that accompany them, move into areas where other residents enjoy recreational activities. These unauthorized encampments bring trash, feces, and other unhealthy items (such as unsanitary hypodermic needles) which need to be safely removed. These encampments require costly and time-consuming site cleanups.

Occasionally, recreational vehicles (RVs) become abandoned or inoperable within the city limits and need to be disposed of properly. If they need to be disposed of, due to the hazardous materials in the construction of these vehicles, the police department requires the assistance of a specialized vendor knowledgeable in this field.

The Keep OC Clean Program, by cleaning up trash from homeless encampments, significantly improves the cleanliness of the city by increasing the appeal of public properties and will enhance and improve natural areas, allowing the public to enjoy and safely recreate in and around these areas. These cleanups will result in a significant improvement to the livability and cleanliness of the City. To clean up these encampments, the Oregon City Police Department contracts with a private vendor who is trained to clean up these biohazard/hazmat situations and can properly dispose of hazardous items, therefore improving the safety of our community.

The Code Enforcement Department is responsible for enforcing Ordinance 9.12.050 regarding graffiti removal, which states the owner of any property shall remove graffiti from a property and if it is unable to be removed, paint must be used to cover it. Code Enforcement has started a community engagement effort with one of the Neighborhood Associations to remove graffiti within the public right of way. City staff assist with the effort and supplies for removal, paint, etc. are provided by the City.

In 2023, Code Enforcement began a program tasked with collecting the growing number of abandoned shopping carts and garbage being left on Oregon City streets. While there is a private vendor that also contracts with local grocery stores, Code Enforcement is local, available, and can provide a timelier response. By removing debris and abandoned carts, it will naturally influence the appearance of the City's residential, commercial, and industrial areas. Thus, potentially attracting new businesses and industry in the area and raising home values.

With the removal of waste and debris from vacant encampments, it will restore natural areas, enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/ or improve public awareness and the opportunities to enjoy them. This will also preserve or increase recreational areas and programs within the City.

All four components of the Keep OC Clean Program will meet these goals by removing waste and debris from vacant encampments, removing or painting over graffiti in public spaces and private property, and by proactively returning shopping carts to local grocery stores within the city, this will keep the streets clean from being littered with unused carts and back to the rightful owners. (a, d, e, f)

13. Project Period- Beginning and End Date

07/01/2026

06/30/2027

14. Describe why this project was selected, and the community needs to which it will respond.*

This project was selected for continued funding due to ongoing community demand and the expectation from residents and business owners for proactive services related to encampment removals and cleanups, shopping cart retrieval, and graffiti abatement. These efforts play a critical role in maintaining public health, safety, and the overall appearance of the community.

RV disposal services are being added to the project in response to the increasing number of abandoned and uninhabitable recreational vehicles within the jurisdiction. The department has experienced rising costs associated with their removal and disposal. Although the number of RV disposals fluctuates annually, it is essential to maintain adequate resources and the ability to contract with specialized vendors who can safely and properly dispose of these vehicles in compliance with applicable regulations.

Future sustainability of this project will be supported through planned increases within the Police Department and Code Enforcement general fund budgets during the next biennium. Ongoing maintenance and consistent enforcement are essential to the success of this initiative, as addressing issues proactively is significantly more effective than allowing conditions to persist unaddressed for extended periods.

15. What is the total estimated number of people who will be positively affected by this project?

Approximately what percentage of those served will be Oregon City residents? *

Benefits from this project will be measured through increased livability, cleanliness, and safety of our community. Previously when this program was implemented, camps in the city limits of Oregon City were cleaned and riparian areas were returned to their natural state. Citizens were able to utilize public recreation areas and felt safer. It's important for this project to be maintained for Oregon City and its residents to keep unauthorized camps, vacant camps, trash, illegal items in public places, and graffiti clean.

This is a very costly program, and in the past five years, we have seen the cost of cleanups and dollars spent on this effort continue to rise with the increased number of individuals coming to the city. It's imperative and expected we continue this program to keep the city safe and clean for our residents.

This past year, the Oregon City Police Department has spent approximately \$50,000 on cleaning up debris from vacant encampments, collecting shopping carts, cleaning graffiti, collecting bags of trash unrelated to the camp cleanups, and over \$8,000 alone disposing of RVs. With the generous help of \$40,000 from Community Enhancement Grant funds in FY25, this project would not have been as successful.

While we cannot estimate the total number of people affected by this initiative, we know Oregon City residents and business owners will notice the differences of this program and the effects it has on the waterfront recreation areas, Main Street/downtown area, historic neighborhoods, Newell Creek Canyon, and Hilltop business district.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

We can assess the Keep OC Clean Program's effectiveness by reporting:

1. Homeless Camp Cleanup
 - a. Number of camps cleaned
 - b. Pounds waste/recycling dumped at the Metro South Station
 - c. Hours spent on cleanups
2. RV Disposal
 - a. Number of RVs disposed
 - b. Cost associated with the disposals
3. Graffiti Removal
 - a. Number of areas cleaned
 - b. Notices Written/Complied
 - c. Neighborhood Cleanups
4. Shopping Cart Retrieval
 - a. Number of Cart Enforcements
 - b. Number of Carts Returned
 - c. Number of Bags of Garage/Pounds of Trash Collected

17a. Is other City funding being utilized to carry out the proposed project?*

Yes No

17b. If yes, what are those sources?

Police Department and Code Enforcement Division FY26-27 budgets will supplement any additional costs.

Kelly Dilbeck watched the Mandatory Information Session, previously recorded on April 8, 2026, on May 5, 2026, at 2:30PM, and understands the contents of the video.

Section 3: Project Budget - Sources and Uses of Funds

1. New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

2. 18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

3. Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
\$35,000	\$10,000	\$7,500	\$52,500

4. Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
\$0.00	\$0.00	\$0.00	\$0.00

5. Equipment

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
\$0.00	\$0.00	\$0.00	\$0.00

6. Construction Costs

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>

\$0.00	\$0.00	\$0.00	\$0.00
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7. Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>

\$0.00	\$0.00	\$0.00	\$0.00
---------------	---------------	---------------	---------------

8. Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>

\$0.00	\$0.00	\$0.00	\$0.00
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9. Other

(Describe any additional costs, matching funds, or in-kind matching support.)

10. Totals

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>

\$35,000	\$10,000	\$7,500	\$52,500
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Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

11. Grant Request

Grant Request (Column A)	\$ <input type="text"/>	\$35,000
+ Total In-Kind Contributions (Column B)	\$ <input type="text"/>	\$7,500
+ Total Cash Donations (Column C)	\$ <input type="text"/>	\$10,000
= Total Cost of Project (Column D)	\$ <input type="text"/>	\$52,500

19. Description of in-kind match

List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Item	Source of Support	Estimated Value
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Total		
\$ <input type="text"/>		

OCPD Contribution	Staff Cleanup Hours	\$3,750
Code Enforcement Contribution	Staff Cleanup Hours	\$3,750
TOTAL \$7,500		

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

N/A

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs? \$0.00

Letter(s) of Support N/A

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are NO LONGER REQUIRED to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Community Enhancement Grant Summary FY26-27

Grant Request	Amount	Source
Grant Request	\$35,000	Community Enhancement Grant Request (towards vendor)
Total In-Kind Contributions	\$7,500	Staff Cleanup Hours: Police Department & Code Enforcement Staff
Total Cash Donation	\$10,000	Police Department General Fund Budget (towards vendor)
Total Cost of Project	\$52,500	

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: OC Parks and Recreation Dept.

Name of Project:	Hillendale Park Sport Court Improvements
Address:	19260 Clairmont Way
Total amount requested:	\$27,784
Match cash:	20,265
Match in-kind:	2,481
Total:	\$50,530

NOTE ON BUDGET: Original cash match listed on application was \$30,265. Cash contribution from Parks and Recreation documented but other sources of cash were not. (\$8K and \$2 K from Hillendale Pickleball.) The \$20,265 cash contribution from Parks is sufficient to cover the requested grant amount. The proposal has sufficient match – the amount reflected on this Eligibility sheet reflects documented cash resource.

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
	<ul style="list-style-type: none"> • a 501 c 3 nonprofit organization - OR • a school/institute of higher learning - OR • a recognized neighborhood association in Oregon City - OR • a Department of the City of Oregon City
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City?
Yes	3) Does the project result in a tangible or measurable outcome? Tangible: Improved sport courts at the Park Measurable: Use of court can be measured. Level of improvement in court condition can also be documented.
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
X	a) Improvement to the appearance or environmental quality of the City.
X	b) Reduction in toxicity or increased reuse and recycling opportunities.
	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.

	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
X	e) Improvement to or increase in recreational areas and programs.
X	f) Improved safety within the legal boundaries of the City.
X	g) Benefit youth, seniors, low-income persons or other underserved group.
	h) 8) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents.
Yes	<p>6) The proposed project must meet the required project match.</p> <p>Does the project budget include the required 50% match?</p> <p>Cash match must be in-hand at the time of grant submission.</p> <p>3 sources of cash match are listed. Parks lists a \$20,265 donation toward the project. This by itself would be sufficient match.</p> <p>Other cash contribution from Hillendale Pickleball Club (\$8K) and Hillendale Pickleball Club/OC Parks combined (\$2K) these sources are not documented.</p>
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	<p>8) Is the amount of administration support less than 10% of overall budget?</p> <p>Application states that no administrative costs will be spent.</p>
Yes	<p>9) Is/Are the required letter(s) of permission included?</p> <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? <p>Letters of Support from the CIC, the Hillendale Pickleball Club and Hillendale NA received.</p>

Print

2026-2027 Community Enhancement Grant Application - Submission #3478

Date Submitted: 5/12/2026

Community Enhancement Grant 2026-2027 Application

Thank you for your interest in the Community Enhancement Grant Program. **Please read the 2026-2027 Community Enhancement Grant Program Guidelines before completing this application.** Contact staff in the Economic Development Dept. with any questions: Ann Griffin at 503-974-5517 or agriffin@orcity.org.

IMPORTANT DATES:

- Monday, **March 16 at noon** - 2026-27 Grant Applications Available
- Wednesday, **April 8 at 6:00 p.m.** and Thursday, **April 9 at 6:00 p.m.** – Grant information sessions. The information presented on the 8th will be repeated on the 9th. Both information sessions will be held at City Hall, 622 Center St.
- Friday, **May 22 at 5 p.m.** – Application Deadline
- Monday, **June 15 at 6:00 p.m.** – Enhancement Grant Program Committee meeting. Grant award decisions will be made at this meeting.

Applicants are encouraged to ask questions after reading the Grant Program Guidelines and application. Staff are available to provide assistance. Applications received after the May 22 deadline will not be accepted.

Your organization may need to apply for city permits to complete the proposed project. General liability insurance coverage is typically required. Please confirm what these costs are so that you may include them in your project budget. Your organization may be able to use grant funds to help pay for these costs. Read the grant guidelines thoroughly.

The application and guidelines are available online: [/DocumentCenter/View/14912/26-27-Community-Enhancement-Grant-Guidelines](#).

Section 1: Applicant Information

Title of Project*

Hillendale Park Sport Court Improvements

Applicant Organization*

Oregon City Parks and Recreation

Is the applicant organization a 501 (c)(3) nonprofit?*

- Yes
- No

Non-Profit Federal tax-exempt ID number

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

Yes

No

Address of Project Location*

19260 Clairmont Way

City, State Zip*

Oregon City, OR 97045

Project Manager responsible*

Thomas Kissinger, Parks and Recreation Deputy Director

Phone Number*

971-204-4712

Email*

tkissinger@orccity.org

Chair of Governing Board (if applicable)

If applicable. Otherwise leave blank

Phone Number

Email

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

In 2016, with a Community Enhancement grant, the Hillendale Pickleball Club and Oregon City Parks and Recreation converted a seriously degraded multipurpose court into one of the first pickleball courts in the area. This was an exciting project that maintained the courts as multipurpose and helped bring and grow the sport of pickleball in Oregon City. The sport of pickleball attracts players of all ages and skill levels. Factors like its accessibility, social nature, and ease of learning contribute to its widespread appeal. Unfortunately, the Hillendale multipurpose sports courts were built using an older industry method where the surfaces can flex in response to weather and geological shifts. What is now understood is that a rigid border provides for a more stable, lower maintenance structure. Several Pickleball courts constructed shortly after the Hillendale courts have since had their borders altered from floating to fixed, along with being resurfaced, to address the concern. Currently three of the eight pickleball courts have significant cracks (others have smaller cracks), and the perimeter of the courts has a gap between the playing surface and the wood frame, which may pose a safety risk as documented on social media within the pickleball community. The movement of the courts has not only caused deterioration of the edging but has also contributed to cracks forming in and around the playing surface. The full surface (used for pickleball, basketball, and tennis) is deteriorating. Funding is requested to establish a fixed border by armoring the court's edges and to resurface the courts to extend their useful life, improve playability, and to ensure a safe environment for the growing community of players.

9a. Have you received a Community Enhancement Grant in the Past?*

- Yes
- No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

2025-2026, Open Doors, Open Opportunities: Providing accessibility with new Slider Doors

10. If you are applying for a third year in a row, describe the organization’s efforts to identify other sources of project support in addition to the Enhancement Grant Program.

Oregon City Parks and Recreation is supporting the Hillendale Pickleball Club in a joint application for grant funding to improve the pickleball courts at Hillendale Park. Parks and Recreation regularly researches and identifies sources of project support for park improvements. Unfortunately, other capital improvements within the parks system are prioritized for outside grant opportunities this year. The Enhancement Grant program is capable of providing appropriate levels of funding for this project to help maximize the department's biennial budget for park improvements.

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- | | |
|--|---|
| <input checked="" type="checkbox"/> a. Improvement to the appearance or environmental quality of the project neighborhood. | <input checked="" type="checkbox"/> e. Improvement to increase of recreation programs. |
| <input checked="" type="checkbox"/> b. Reduction in toxicity and/or increased reuse and recycling opportunities. | <input checked="" type="checkbox"/> f. Improve safety in Oregon City. |
| <input type="checkbox"/> c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation. | <input checked="" type="checkbox"/> g. Benefit youth, seniors, low-income persons or other underserved group. |
| <input type="checkbox"/> d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas. | <input type="checkbox"/> h. Enhance art and culture within Oregon City. |

12. Clearly describe how the project directly meets the selected goal(s).*

This project will support several of the program goals, as described below.

Improvement to the appearance or environmental quality of the City (Goal a): The current physical structure faces engineering challenges. The multipurpose court is currently edged with pressure treated lumber which is moving thus undermining the court foundation. This is causing cracks throughout the courts and a gap to form between the court surface and the edging around the perimeter. These are not only safety concerns, but they also create a negative visual impact, presenting an image of neglect. The court upgrade project will resolve the current foundation structural issues, restore the court surface, reduce and minimize future cracking, and will vastly improve the appearance of the courts in the Park.

Reduction in toxicity and/or increased reuse and recycling opportunities (Goal b): As noted previously the court is currently edged with pressure treated lumber which is moving and may be leaching copper based or other chemicals into the park and the natural areas in the run-off zone located immediately below the existing court. Replacing the current pressure treated border with a permanent concrete border will eliminate any chemical leaching into the natural area from the existing pressure treated lumber as well as stabilize the multipurpose court. The Hillendale Pickleball club actively supports reuse and recycling. The club collects older paddles to reuse as loaner paddles to new and visiting players and provides a bin for broken/cracked balls and the club takes these balls in to be recycled through local recycling facilities (e.g. Ridwell).

Improvement to or increase in recreation areas and programs (Goal e): Prior to the construction of pickleball courts at Hillendale Park, the park was an under-utilized public space for many hours of the day. Now, there are daily opportunities to join pickleball open play, bringing recreation to the community. Pickleball is easy to learn and is accessible to a wide range of people. It's social in nature and has mixed-age participation. It appeals to both older adults and younger generations, is enjoyed by individuals and families, and fosters community. Unfortunately, if the courts continue to deteriorate (if the edging issue and resurfacing do not occur), the use of the pickleball courts will decrease (and will eventually prevent these recreational programs from continuing) decreasing this recreational activity for Oregon City residents and reducing pickleball tourism in Oregon City. This court upgrade project will not only allow the current programs to continue, but it will also revitalize the space leading to more participation and program growth.

Improved safety within the legal boundaries of the City (Goal f): Park neighbors and users have stated that, since 2016 when the pickleball club began to formalize play at Hillendale Park, the park has been safer with more adults in the park during more hours of the day and evening. They share that the park is cleaner and used less for unintended purposes. Open play is hosted by the Hillendale Pickleball club daily, so players who care about the courts visit them daily, ensuring use is as intended. Upgraded courts will allow daily play to continue, support growth of programs offered at the courts, and will draw players back, who have chosen to play elsewhere, due to the court deterioration.

Benefit youth, seniors, low income persons or other underserved group (Goal g): The Hillendale multisport court provides structured and affordable recreational opportunities for seniors, lower income residents, and minority groups. Of the Hillendale Pickleball Club program participants over the last year: 56% were seniors, 17% had household incomes below the Oregon City average, and 9.4% had household incomes below the poverty line. The club has a number of high school aged and young adults who participate. The make-up of the court users is truly multi-generational, creating a great environment for family bonding and shared activities across age groups. The participants in the Hillendale Pickleball Club programs are comprised of multiple ethnic groups, including Caucasian, Asian, Hispanic or Latino/a/x, Black or African American, Asian, and Native Hawaiian/ Pacific Islander.

The Hillendale pickleball courts are central to fostering physical fitness, healthy habits, and social engagement, at an extremely low cost, across diverse ethnic backgrounds, economic classes, and ages.

The court upgrade project will ensure continuation and growth of this special community recreational space.

13. Project Period- Beginning and End Date*

7/1/2026 — 5/31/2027

14. Describe why this project was selected, and the community needs to which it will respond.*

Pickleball is the fastest-growing sport in the United States for the third year in a row, with over 24.3 million participants in 2025. Unlike many sports, it appeals across generations, from youth to seniors over 65. It is common to see retired seniors playing alongside young adults. It has a low learning curve, where beginners can quickly feel confident playing after learning the basics. It is accessible - low cost and manageable by varying fitness levels and mobility challenges. For all these reasons, there is high demand for learning the sport and for spaces to play the game.

The upgrade project will support the community need by ensuring the courts are safe to use and that play and programs can continue for years to come.

The stabilization of the Hillendale multipurpose court fits into the Oregon City Parks Master Plan, and it is required for the Hillendale Pickleball Club to continue to provide the daily recreational program currently ongoing at the site. The existing situation poses an ever-expanding safety issue for participants, especially senior players.

15. What is the total estimated number of people who will be positively affected by this project? Approximately what percentage of those served will be Oregon City residents? *

Last year the Hillendale Pickleball Club programs were used by over 600 participants (made up of annual members, drop-in day users, and tournament participants). Across our most active members, 83% of them say they play at the courts at least once per week during the summer. With the growing awareness of the sport of pickleball, if the courts are upgraded, we anticipate even more people will participate.

The courts are also used by residents outside of the pickleball club's pay hours for pickleball, basketball, and tennis. While we do not have a way to quantify how many people use the courts for these independent activities, the courts do serve more people than those that participate in the pickleball club programs and the court upgrades will support their activities as well.

Based on the pickleball club records and a survey, over 60% of users of the multisport courts are Oregon City residents, with the remaining users being primarily from neighboring communities.

The project will not only positively impact the residents of Oregon City who enjoy the recreational use of the courts, but the courts also have a positive economic impact to the City. An informal survey of Hillendale pickleball revealed that players who live outside of Oregon City shop in Oregon City on days they play at Hillendale and do not shop in Oregon City on days when they do not. Likewise, players who reside in Oregon City report visiting various food and beverage vendors on days when they play at Hillendale at a higher rate than on days when they do not. The survey also showed that of those who reside outside of Oregon City they, in aggregate, spend approximately \$11,750 dollars in Oregon City on days they play at Hillendale during the period May through September. This does not include the annual pickleball tournament held in August which brings in over 100 players to the area during the 3-day tournament . We anticipate larger interest in this annual tournament with court upgrades, since tournament players are sensitive to court conditions that can impact their competitive games.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

Stabilizing the border and thus the court foundation will enable the Hillendale Pickleball Club in partnership with the City to maintain and expand programs and offer more targeted recreational events for the diverse users of the facility. Our goal is to increase the number of people, especially seniors, using the facilities during the club's morning program and to continue to provide more play opportunities for youth and adults (many of which are working during the day) in the evenings and on the weekends. This year we are piloting Pickleball 101 for Oregon City residents with a six-week, once per week, class series. So far, we have 20 people preregistered and expect more to join as the weather improves. The club has also added additional skill-development opportunities this year, by implementing weekly drilling sessions, guided beginner play sessions offered once per month, and two intermediate clinics during the summer months. If the grant is funded, the Hillendale Pickleball Club is committed to continuing to support daily programs (and anticipate increased participation), and also to expand to include a program similar to the Pickleball 101 class series targeted at seniors one morning per week during the summer months (possibly in connection with the Oregon City Pioneer Community Center). In addition, the removal of the pressure treated wood border for a concrete one will result in environmental remediation as soon as the pressure treated timbers are removed.

17a. Is other City funding being utilized to carry out the proposed project?*

- Yes
- No

17b. If yes, what are those sources?

Parks and Recreation will be contributing some matching funds from our Parks Donation Account (a combination of money collected from Hillendale Pickleball Club and from Clackamette Park dump station users)

Section 3: Project Budget - Sources and Uses of Funds

New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$	\$	\$	\$

Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$	\$	\$	\$

Equipment

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Construction Costs

(Specific to the project)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

27,784.00

30,265.00

2,481.00

60,530.00

Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested

(B) Matching Funds (Cash)

(C) In-Kind Matching Support

(D) Enter Total Project Cost

\$

\$

\$

\$

Other

Describe any additional costs, matching funds, or in-kind matching support.

Totals

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
27,784.00	30,265.00	2,481.00	60,530.00

Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

Grant Request

(Column A)

27,784.00

+ Total In-Kind Contributions

(Column B)

2,481.00

+ Total Cash Donations

(Column C)

30,265.00

= Total Cost of Project

(Column D)

60,530.00

19. Description of in-kind match

List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Grant administration assistance (volunteer time)	Hillendale Pickleball Club	2,481.32
One-time project donation (cash)	Hillendale Pickleball Club	8,000.00
HPC Donation Account Balance (cash)	Hillendale Pickleball Club/OC Parks & Rec	2,000.00

Parks Donation Account (cash)	OC Parks & Recreation	20,265.00
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Item	Source of Support	(Estimated Value)
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Total

32,746

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

N/A

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs?

We are not proposing any administrative costs as part of this project. OC Parks and Recreation staff will lead this project as part of their regular duties. Hillendale Pickleball Club will support grant administration and reporting as their volunteer time match component.

Letter(s) of Support

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are **NO LONGER REQUIRED** to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.

Letter of Support

2026 HNA Hillendale Pickleball Club Support Letter.pdf

Letter of Support

CIC Letter of Support - OR City Parks.pdf

Letter of Support

Letter of Support - CEG Hillendale Project (4-30-26).pdf

Certifications*

- I certify that all answers submitted in this application are true and accurate to the best of my ability.
- I certify that the person signing this application is authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)
- I certify that I have watched a recording of the 2026-2027 Enhancement Grant Information Session on April 8, 2026, or that I attended the information session in person, and that I am familiar with the changes in the grant program for the 2026-2027 grant period.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

- I agree.

Electronic Signature

Date

Thomas S. Kissinger

5/12/2026

May 12, 2026

To the Community Enhancement Grant Review Committee,

On behalf of the Hillendale Neighborhood Association (HNA), I am writing to express our enthusiastic support for the Hillendale Pickleball Club for a Community Enhancement Grant to repair the Hillendale pickleball courts.

The HNA wholeheartedly endorses this project, which aims to improve a key recreational area within our community. The proposed repairs, which include armoring the courts, resurfacing them, shoring up the perimeter to prevent future shifting, and fixing existing cracks, are essential to maintain this valuable community resource.

The club has a proven history of community engagement, including conducting demonstrations for the HNA and consistently acting as a good neighbor. Furthermore, the pickleball courts provide recreation, health, and social benefits to players of all ages, including seniors, for whom the camaraderie can serve as an antidote to loneliness and social isolation—directly supporting a CEG goal. The club also volunteers its certified instructors to teach Pickleball 101 sessions, further expanding access to the sport.

We strongly urge you to approve the grant application and funding for the Hillendale Pickleball courts. Please feel free to contact me if you require any further information.

Sincerely,



Josh Kayser

Representative - Hillendale Neighborhood Association

(503) 539-1408 cell

NCECowboy1@gmail.com

Oregon City Citizen Involvement Committee

LETTER OF SUPPORT

Dear Oregon City Enhancement Grant Selection Committee,

The Oregon City Citizen Involvement Committee is pleased to support the application of The Oregon City Parks and Recreation Department and their partner the Hillendale Pickleball Club for their request for \$40,000 in funding from the METRO financed Community Enhancement Grant Program.

The Hillendale Park multi-purpose courts have become an important source for social and recreational activity for underserved portions of our community along with important gains for the wider Oregon City economy. In addition, the presence of adults using the multi-purpose court during all daylight hours of the day has had a visible positive influence on the safety and appearance of the entire park complex.

Through the partnership with the Hillendale Pickleball Club and the Oregon City Parks and Recreation Department, the pickleball courts have developed into the center of a fun, welcoming, and inclusive environment that promotes physical recreation and social connection for Oregon City area residents and tourists. The sport draws peoples of all ages (with seniors making up just over half the participants at Hillendale Pickleball) and differing income levels (with over 15% of participants with incomes below the Oregon City average). It is difficult to imagine another situation within Oregon City where families and seniors can obtain both age-appropriate exercise and ongoing social interaction.

The proposed project to upgrade the courts at Hillendale Park will enable the Oregon City Parks and Recreation Department and the Hillendale Club to improve this recreational experience and to expand their capacity to serve a growing and diverse community of Oregon City residents.

Thank you for your consideration of their application and this important project.

Sincerely,

A handwritten signature in blue ink, appearing to be 'J. J. ...', with the date '5/4/2026' written in blue ink to the right of the signature.

Citizen Involvement Committee



Hillendale Pickleball Club
hillendalepbclub@gmail.com
www.hillendalepbclub.com

April 30, 2026

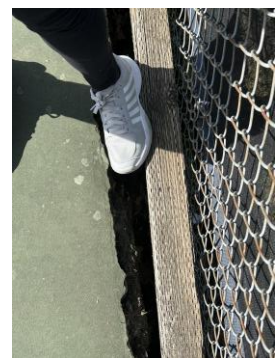
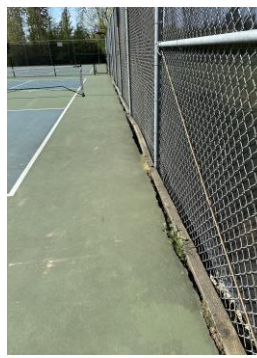
Oregon City Community Enhancement Grant Committee
Community Enhancement Grant Program
625 Center Street
Oregon City, OR 97045.

RE: Letter of Support – Hillendale Sport Court Armoring and Resurfacing Project

Dear Members of the Community Enhancement Grant Committee,

On behalf of the Hillendale Pickleball Club, I am pleased to write in strong support of the joint application submitted by Oregon City Parks and Recreation for funding to improve and resurface the sport courts at Hillendale Park.

Pickleball has seen tremendous growth in Oregon City, and the courts serve players of all ages and skill levels on a daily basis. Unfortunately, the current courts have deteriorated to a point where they present both safety concerns and a diminished experience for the many residents who rely on them.



Armoring the court's edges and resurfacing the courts will extend their useful life, improve playability, and ensure a safe environment for our growing community of players.

The Hillendale Pickleball Club has partnered closely with Oregon City Parks and Recreation on this effort, and we are confident that this investment will deliver lasting value to the broader community — not just dedicated pickleball enthusiasts, but anyone who uses and enjoys the city's recreational facilities.

We respectfully urge the Committee to look favorably upon this application and are happy to provide any additional information in support of the project.

Sincerely,

Marie Morel-Seytoux
President

Metro Enhancement Grant Eligibility Review: 26-27

Name of Organization: Oregon City Police Dept. and Code Enforcement Division

Name of Project:	Keep OC Clean Program
Address:	1234 Linn Avenue. Project sites will occur throughout Oregon City, including Newell Creek Canyon, the Hilltop business district and Main Street/downtown area, among other Oregon City locations.
Total amount requested:	\$35,000
Match cash:	\$10,000
Match in-kind:	\$ 7,500
Total project budget:	\$52,500

The applicant organization must meet the following criteria in order to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

Yes	1) The applicant organization must be:
	<ul style="list-style-type: none"> • a 501 c 3 nonprofit organization - OR • a school/institute of higher learning - OR • a recognized neighborhood association in Oregon City - OR • a Department of the City of Oregon City X
Yes	2) Does the project take place within the legal, municipal boundaries of Oregon City? Multiple locations throughout the City including Newell Creek Canyon, Hilltop business district, downtown and other areas.
Yes	3) Does the project result in a tangible or measurable outcome? Tangible: Discernable physical cleanup of former encampments, removal of shopping carts Measurable: Yes, number of encampments cleared, number of garbage bags hauled away, number of shopping carts removed.
Yes	4) Does the project meet at least one of the 8 Enhancement Grant Project Goals? (check or circle which ones)
X	a) Improvement to the appearance or environmental quality of the City.
	b) Reduction in toxicity or increased reuse and recycling opportunities.
	c) Upgrade to real property and/or material goods owned or operated by a nonprofit with federal 501 (c)(3) status.
X	d) Preservation or enhancement of wildlife or riparian zones, wetlands, forest lands or marine areas.
X	e) Improvement to or increase in recreational areas and programs.

X	f) Improved safety within the legal boundaries of the City.
	g) Benefit youth, seniors, low-income persons or other underserved group.
	h) Enhance art and culture within the legal boundaries of the City.
Yes	5) The services provided must benefit Oregon City residents.
Yes	6) The proposed project must meet the required project match. Does the project budget include the required 50% match? \$10,000 Cash match will be provided by OCPD. \$7500 In kind staff donation from OCPD and Code Enforcement.
Yes	7) The proposed project must be completed by June 30, 2027.
Yes	8) Is the amount of administration support less than 10% of overall budget? No funds will be spent on administrative costs.
N/A	9) Is/Are the required letter(s) of permission included? <ul style="list-style-type: none"> • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet – and/or • If project is taking place on private property – is there written acknowledgement from the private property owner? No letters of support included. None were required.

Enhancement Grant Program Application 2026-27

Title of Project Keep OC Clean Program

Organization Oregon City Police Department and Code Enforcement Division

Is this a 501©(3) organization ? Yes ____ No X

Is the applicant and/or project situated within the legal boundaries of Oregon City?*

The applicant organization does not need to be located in the City of Oregon City. However, the project must take place within the legal boundaries of the City.

Yes No

Address of Project Location* 1234 Linn Ave.

City, State Zip* Oregon City, OR 97045

Project Manager responsible* Kelly Dilbeck

Phone Number*503-905-3513

Email*kdilbeck@orcity.org

Chair of Governing Board (if applicable) Otherwise leave blank

Phone Number

Email

Section 2: Proposal Information

8. Briefly describe the proposed project for which you are requesting funds. *

The Keep OC Clean Program will consist of four (4) components.

1. Homeless Camp Cleanup - Provide assistance for the homeless community who reside within the city limits by connecting them with services, as well as coordinating the cleanup of debris from vacant encampments and therefore restoring natural areas for Oregon City residents.
2. RV Disposal - On occasion recreational vehicles either become abandoned or inoperable within the city limits and need to be disposed of properly.
3. Graffiti Removal – Enforce Oregon City Ordinance 9.12.050 regarding graffiti removal. The ordinance states “the owner or person in charge of any property shall remove, or cause to be removed, any graffiti from such property. In circumstances where the graffiti cannot be removed, and paint is used to cover the graffiti, the owner or person in charge shall use a similar color relatively consistent with the existing color. Graffiti must be removed within ten (10) days from the date a written notice is mailed.”
4. Shopping Cart Retrieval - In April of 2023, Oregon City Code Enforcement began a pilot program to address the growing amount of shopping carts and garbage being left on Oregon City streets.

Since the inception of this program through May 2026, Code Enforcement staff have collected 1,388 shopping carts and 309 bags of garbage.

9a. Have you received a Community Enhancement Grant in the Past?*

Yes No

9b. If you answered yes before, please indicate the last year you received funding, and the name of that project.

Last year, the Oregon City Police and Code Enforcement Department received funding from the Community Enhancement Grant was Fiscal Year 25-26. The grant was for the **Keep OC Clean Program (Homelessness Camp Cleanup/Graffiti Removal/Shopping Cart Pickup).**

10. If you are applying for a third year in a row, describe the organization's efforts to identify other sources of project support in addition to the Enhancement Grant Program.

N/A

11. The proposed project must meet one or more of the following 8 goals. Please indicate which of the following outcomes your project will achieve. Check all that apply.*

- a. Improvement to the appearance or environmental quality of the project neighborhood.**
- b. Reduction in toxicity and/or increased reuse and recycling opportunities.
- c. Upgrade real or personal property owned or operated by a nonprofit with federal 501 (c)3 designation.
- d. Preservation or enhancement of wildlife areas, riparian zones, wetlands, forest lands or marine areas.**
- e. Improvement to increase of recreation programs.**
- f. Improve safety in Oregon City.**
- g. Benefit youth, seniors, low-income persons or other underserved group.
- h. Enhance art and culture within Oregon City.

12. Clearly describe how the project directly meets the selected goal(s).*

Within the last 10-15 years, Oregon City has seen a considerable increase in the homeless population. With this increase, the city has been faced with the challenge of cleaning up unauthorized encampments. When dealing with unauthorized encampments the goal is to work with individuals and to assist with putting them in contact with resource providers.

However, there are those who refuse resources. Often, these individuals don't always utilize facilities provided for restrooms and trash. Their belongings go with them wherever they go, and unauthorized encampments, and the trash that accompany them, move into areas where other residents enjoy recreational activities. These unauthorized encampments bring trash, feces, and other unhealthy items (such as unsanitary hypodermic needles) which need to be safely removed. These encampments require costly and time-consuming site cleanups.

Occasionally, recreational vehicles (RVs) become abandoned or inoperable within the city limits and need to be disposed of properly. If they need to be disposed of, due to the hazardous materials in the construction of these vehicles, the police department requires the assistance of a specialized vendor knowledgeable in this field.

The Keep OC Clean Program, by cleaning up trash from homeless encampments, significantly improves the cleanliness of the city by increasing the appeal of public properties and will enhance and improve natural areas, allowing the public to enjoy and safely recreate in and around these areas. These cleanups will result in a significant improvement to the livability and cleanliness of the City. To clean up these encampments, the Oregon City Police Department contracts with a private vendor who is trained to clean up these biohazard/hazmat situations and can properly dispose of hazardous items, therefore improving the safety of our community.

The Code Enforcement Department is responsible for enforcing Ordinance 9.12.050 regarding graffiti removal, which states the owner of any property shall remove graffiti from a property and if it is unable to be removed, paint must be used to cover it. Code Enforcement has started a community engagement effort with one of the Neighborhood Associations to remove graffiti within the public right of way. City staff assist with the effort and supplies for removal, paint, etc. are provided by the City.

In 2023, Code Enforcement began a program tasked with collecting the growing number of abandoned shopping carts and garbage being left on Oregon City streets. While there is a private vendor that also contracts with local grocery stores, Code Enforcement is local, available, and can provide a timelier response. By removing debris and abandoned carts, it will naturally influence the appearance of the City's residential, commercial, and industrial areas. Thus, potentially attracting new businesses and industry in the area and raising home values.

With the removal of waste and debris from vacant encampments, it will restore natural areas, enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/ or improve public awareness and the opportunities to enjoy them. This will also preserve or increase recreational areas and programs within the City.

All four components of the Keep OC Clean Program will meet these goals by removing waste and debris from vacant encampments, removing or painting over graffiti in public spaces and private property, and by proactively returning shopping carts to local grocery stores within the city, this will keep the streets clean from being littered with unused carts and back to the rightful owners. (a, d, e, f)

13. Project Period- Beginning and End Date

07/01/2026

06/30/2027

14. Describe why this project was selected, and the community needs to which it will respond.*

This project was selected for continued funding due to ongoing community demand and the expectation from residents and business owners for proactive services related to encampment removals and cleanups, shopping cart retrieval, and graffiti abatement. These efforts play a critical role in maintaining public health, safety, and the overall appearance of the community.

RV disposal services are being added to the project in response to the increasing number of abandoned and uninhabitable recreational vehicles within the jurisdiction. The department has experienced rising costs associated with their removal and disposal. Although the number of RV disposals fluctuates annually, it is essential to maintain adequate resources and the ability to contract with specialized vendors who can safely and properly dispose of these vehicles in compliance with applicable regulations.

Future sustainability of this project will be supported through planned increases within the Police Department and Code Enforcement general fund budgets during the next biennium. Ongoing maintenance and consistent enforcement are essential to the success of this initiative, as addressing issues proactively is significantly more effective than allowing conditions to persist unaddressed for extended periods.

15. What is the total estimated number of people who will be positively affected by this project?

Approximately what percentage of those served will be Oregon City residents? *

Benefits from this project will be measured through increased livability, cleanliness, and safety of our community. Previously when this program was implemented, camps in the city limits of Oregon City were cleaned and riparian areas were returned to their natural state. Citizens were able to utilize public recreation areas and felt safer. It's important for this project to be maintained for Oregon City and its residents to keep unauthorized camps, vacant camps, trash, illegal items in public places, and graffiti clean.

This is a very costly program, and in the past five years, we have seen the cost of cleanups and dollars spent on this effort continue to rise with the increased number of individuals coming to the city. It's imperative and expected we continue this program to keep the city safe and clean for our residents.

This past year, the Oregon City Police Department has spent approximately \$50,000 on cleaning up debris from vacant encampments, collecting shopping carts, cleaning graffiti, collecting bags of trash unrelated to the camp cleanups, and over \$8,000 alone disposing of RVs. With the generous help of \$40,000 from Community Enhancement Grant funds in FY25, this project would not have been as successful.

While we cannot estimate the total number of people affected by this initiative, we know Oregon City residents and business owners will notice the differences of this program and the effects it has on the waterfront recreation areas, Main Street/downtown area, historic neighborhoods, Newell Creek Canyon, and Hilltop business district.

16. Identify and describe the measurements that will be used to assess the project's effectiveness. Be sure to describe project goals, changes to existing challenges being addressed, and the benefits that will result.*

We can assess the Keep OC Clean Program's effectiveness by reporting:

1. Homeless Camp Cleanup
 - a. Number of camps cleaned
 - b. Pounds waste/recycling dumped at the Metro South Station
 - c. Hours spent on cleanups
2. RV Disposal
 - a. Number of RVs disposed
 - b. Cost associated with the disposals
3. Graffiti Removal
 - a. Number of areas cleaned
 - b. Notices Written/Complied
 - c. Neighborhood Cleanups
4. Shopping Cart Retrieval
 - a. Number of Cart Enforcements
 - b. Number of Carts Returned
 - c. Number of Bags of Garage/Pounds of Trash Collected

17a. Is other City funding being utilized to carry out the proposed project?*

Yes No

17b. If yes, what are those sources?

Police Department and Code Enforcement Division FY26-27 budgets will supplement any additional costs.

Kelly Dilbeck watched the Mandatory Information Session, previously recorded on April 8, 2026, on May 5, 2026, at 2:30PM, and understands the contents of the video.

Section 3: Project Budget - Sources and Uses of Funds

1. New for 2026:

In past years, the required amount of matching funds that an applicant organization needed to contribute to the proposed project depended on the size of the proposed project budget.

To simplify the match calculation, the Enhancement Grant Program Committee decided that the required level of match should be **EQUAL TO HALF of the total GRANT REQUEST**. The project match includes both cash match and the value of in-kind match. Volunteer labor may be valued at \$33.49 per hour. This figure is the suggested fee provided by the nonprofit organization, Independent Sector.

Cash match must be secured before the grant is submitted. Provide documentation to confirm your cash match with your Enhancement Grant application.

2. 18. Proposed Budget

Provide a project budget. For each item, indicate how much of the cost will be met by the Enhancement Grant, how much will be paid by cash the organization has already secured, and how much will be met by in-kind contributions.

3. Personnel services, contractors, consultants, performers

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
\$35,000	\$10,000	\$7,500	\$52,500

4. Materials/Supplies

(new, not pre-existing)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
\$0.00	\$0.00	\$0.00	\$0.00

5. Equipment

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
\$0.00	\$0.00	\$0.00	\$0.00

6. Construction Costs

(Specific to the project)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>

\$0.00	\$0.00	\$0.00	\$0.00
---------------	---------------	---------------	---------------

7. Transportation Costs

(Do not include fuel costs)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>

\$0.00	\$0.00	\$0.00	\$0.00
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8. Administration Costs

(This includes advertising, printing, postage, liability insurance, administrative staff and permits)

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>

\$0.00	\$0.00	\$0.00	\$0.00
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9. Other

(Describe any additional costs, matching funds, or in-kind matching support.)

10. Totals

(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Enter Total Project Cost
<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>	<input type="text" value="\$"/>

\$35,000	\$10,000	\$7,500	\$52,500
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Budget Summary

Using your proposed budget from the following page, summarize the grant amount requested, the amount of Cash Funds raised as a match, and the total estimated value of In-kind contributions to the project. The total project cost is the sum of these three amounts.

11. Grant Request

Grant Request (Column A)	\$ <input type="text"/>	\$35,000
+ Total In-Kind Contributions (Column B)	\$ <input type="text"/>	\$7,500
+ Total Cash Donations (Column C)	\$ <input type="text"/>	\$10,000
= Total Cost of Project (Column D)	\$ <input type="text"/>	\$52,500

19. Description of in-kind match

List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Guidelines, volunteer labor may be valued at the rate of \$33.49 per hour. Please refer to the Program Guidelines for additional information.

Item	Source of Support	Estimated Value
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Total		
\$ <input type="text"/>		

OCPD Contribution	Staff Cleanup Hours	\$3,750
Code Enforcement Contribution	Staff Cleanup Hours	\$3,750
TOTAL \$7,500		

20. List all grants applied for in support of this project and commitments confirmed to date. If you have not applied for any other grants, write N/A.

N/A

21. Administrative costs are allowed as part of the project. Administrative costs include rent, mailings, printing, insurance, utilities, and administrative personnel. Administrative costs for the proposed project must not exceed more than 10% of the total project costs. What percentage of the project budget will be spent on administrative costs? \$0.00

Letter(s) of Support N/A

Important Change for 2026

- Letter of Support - In the past, nonprofit organizations frequently had trouble obtaining a letter of support from organizations like a neighborhood association. As explained in the Program Guidelines, Letters of Support are NO LONGER REQUIRED to complete your application. Applicant organizations are still encouraged to share information about their proposed project with the appropriate neighborhood association or business association, or with the Citizens Involvement Committee (CIC). The CIC meets on the first Monday of the month. You may include a letter of support to demonstrate public knowledge of the proposed project. However, a project will not be disqualified if you do not include a Letter of Support.
- Letter of Permission - Applicant organizations that plan to utilize a city-owned asset ARE REQUIRED to submit a Letter of Permission. Common examples include an Oregon City Park or a public street. The public agency that owns the facility must write a letter to the EGPC to confirm that they are in support of the proposed project and that there are sufficient resources to support the maintenance of the public asset during the proposed project period.