



CITY OF OREGON CITY LIBRARY BOARD AGENDA

Conference Room (2nd Floor), Oregon City Public Library, 606 John Adams St, Oregon City
Wednesday, May 27, 2026 at 5:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Attend the livestream of the meeting on the City's YouTube Channel:

<https://www.youtube.com/user/CityofOregonCity>

- Register to provide electronic testimony (email dbutcher@orc.org by 3:00 PM on the day of the meeting to register)

- Email dbutcher@orc.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

- a. Review and approval of the minutes of the February 25, 2026 regular meeting.

3. LIBRARY DIRECTOR'S REPORT

- a. Director's Report and Library Statistics, May 2026.

4. PUBLIC COMMENTS

Please see the public comment guidelines below.

5. DISCUSSION ITEMS

- a. Selection of Chair and Vice-Chair.
- b. Draft Overdue Fines Proposal and Presentation.
- c. Library Director Recruitment Update.

6. COMMUNICATIONS

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

When a public comment period is included on a meeting agenda, members of the public are allowed up to three minutes to address the Library Board on any topic. Members of the Library Board do not generally engage in dialogue with those making comments but may refer any questions or issues raised to the Library Director. Any written comments or materials must be provided at least 48 hours prior to the meeting to Denise Butcher, Library Operations Manager (dbutcher@orc.org, 503-496-1601).

ADA NOTICE

The location is ADA accessible. Individuals requiring hearing devices or other assistance must make their request known 48 hours preceding the meeting by contacting Denise Butcher, Library Operations Manager (dbutcher@orc.org, 503-496-1601).

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on

demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.



**CITY OF OREGON CITY
LIBRARY BOARD
REGULAR MEETING MINUTES**

**Conference Room (2nd Floor), Oregon City Public Library, 606 John Adams St,
Oregon City**

Meeting

Wednesday, February 25, 2026 at 5:00 PM

Remote attendance for this meeting is available via Zoom; please contact Denise Butcher (dbutcher@orc.org) for the meeting link.

CALL TO ORDER

David Goldberg called the meeting to order at 5:00 pm.

ROLL CALL

Members Present: Cynthia Andrews, Heidi Blackwell, Christine Boatman, Bill Carton, David Goldberg, Lisa Oreskovich, and Rachael Pandzik were present in person.

Staff Present: Greg Williams, Library Director, and Denise Butcher, Operations Manager, were present in person.

APPROVAL OF MINUTES

1. Minutes of the January 28, 2026 Regular Meeting

Cynthia Andrews moved to approve the Minutes of the January 28, 2026 Regular Meeting as submitted; Lisa Oreskovich seconded. Cynthia Andrews, Heidi Blackwell, Christine Boatman, Bill Carton, David Goldberg, Lisa Oreskovich, and Rachael Pandzik voted aye. The motion passed.

LIBRARY DIRECTOR'S REPORT

2. February 2026 Library Director's Report and Statistics

Greg Williams reported on Library District distribution projections. There was discussion about the holds ratios and Task Force updates.

PUBLIC COMMENTS

None.

DISCUSSION ITEMS

3. Rotary Peace Pole

Greg Williams shared the Rotary Club wished to install a peace pole in Library Park, and, if installed, it would be under the Parks Department's purview. Placement and languages of messaging were discussed; the Board expressed general support.

4. Overdue Fines-LINCC Updates and Discussion

Greg Williams shared five LINCC libraries had stopped charging overdue fines, anticipated some other LINCC libraries would follow suit, and sought the Board's feedback on whether or not the Oregon City Public Library should consider eliminating overdue fines. Discussion about financial impact, messaging, and logistics of implementation followed. Rachael Pandzik motioned to implement fine amnesty and discontinue overdue fines at Oregon City Public Library; Christine Boatman seconded. Cynthia Andrews, Heidi Blackwell, Christine Boatman, Bill Carton, David Goldberg, Lisa Oreskovich, and Rachael Pandzik voted aye; the motion passed.

COMMUNICATIONS

Friends Of the Library- Friends approved an additional donation for the Outreach Vehicle and enjoyed an increase in sales and membership numbers. Discussion about member onboarding and financial support of "One Coast, One Book" occurred.

Foundation- The January meeting focused on the Beyond the Walls campaign, updated social media presence, and an anticipated fall fundraising event.

Library District Advisory Committee (LDAC)- No new meetings occurred.

Because Access Matters (BAM)- Christine Boatman became Library Board Liaison.

Teen Advisory Committee (TAC)-Teens developed Summer Reading Program prizes.

It was determined that the March meeting would need to be rescheduled, with date/time to be determined. David Goldberg shared this was his last meeting as Chair due to a change of residence; succession and recruitment options were discussed.

ADJOURNMENT

David Goldberg adjourned the meeting at 5:46 pm.

Library Director's Report – May, 2026

Attached Documents

- April, 2026 General Library Statistics
- April, 2026 Programming Statistics
- Budget Report through April 30, 2026
- April, 2026 Social Media Report
- Library District Second Distribution Memo
 - As expected, the second (of three) annual distributions of Library District revenues came in higher than originally anticipated (after the first distribution of the year was lower than anticipated). District revenues are now approximately \$59,000 more than budgeted, with a third distribution expected in July. Revenues coming in higher than budgeted is good news; any excess/unexpended revenues will accrue to the Library fund's ending fund balance at the end of the fiscal year (which is the primary source of funds for the Library's future anticipated capital repair/replacement needs).

Oregon City Public library
 Monthly Statistical Report
 Reporting period: **April, 2026**

	Current Month	FY 25/26 YTD	Last Month	Same Month Last FY	FY 24/25 YTD
<u>PATRON STATISTICS</u>					
New Patron Registrations	270	4,146	288	415	5,343
Total Registered Patrons	26,407	26,407	26,133	23,082	23,082
Library Visitors (Ins)	13,804	135,830	14,916	12,896	125,484
Library Visitors (Outs)	13,409	132,213	14,500	12,622	123,196
<u>CIRCULATION (includes 1st-time circ and renewals)</u>					
Adult materials	15,542	156,970	16,320	15,639	153,944
YA materials	1,920	19,727	1,824	1,967	19,293
Children's materials	17,346	179,203	18,213	17,581	179,863
Electronic materials	10,927	108,673	11,354	9,859	94,337
Total Circulation	45,735	464,573	47,711	45,046	447,437
1st Time Circulation (Physical)	20,365	214,706	22,132	20,616	216,408
1st Time Circulation (Self-Check)	18,054	189,869	19,426	18,197	190,827
	88.7%	88.4%	87.8%	88.3%	88.2%
Holds received from other libraries	13,103	129,959	12,979	13,572	133,564
Holds sent to other libraries	12,287	121,410	12,357	12,022	119,069
	51.6%	51.7%	51.2%	53.0%	52.9%
	48.4%	48.3%	48.8%	47.0%	47.1%
<u>CIRCULATION DEMOGRAPHICS</u>					
Borrowers - City Residents	1,826	n/a	1,872	1,838	n/a
Borrowers - Unincorporated Residents	1,098	n/a	1,144	1,085	n/a
Borrowers - Other	280	n/a	305	268	n/a
	57.0%		56.4%	57.6%	
	34.3%		34.4%	34.0%	
	8.7%		9.2%	8.4%	
Service Area Pop - City	38,029	n/a	38,029	38,049	n/a
Service Area Pop - Unincorporated	23,099	n/a	23,099	22,693	n/a
	62.2%		62.2%	62.6%	
	37.8%		37.8%	37.4%	
<u>TECHNOLOGY</u>					
Internet Sessions	786	7,300	751	634	6,515
WiFi Sessions	1,183	10,280	1,241	819	7,508
<u>SOCIAL MEDIA / EMAIL</u>					
Facebook followers	5,477	n/a	5,416	4,762	n/a
Instagram followers	2,912	n/a	2,886	2,678	n/a
Twitter followers	906	n/a	902	913	n/a
YouTube subscribers	413	n/a	410	405	n/a
YouTube unique viewers	300	n/a	334	269	n/a
YouTube views	481	4,633	364	309	4,116
Email newsletter subscribers	6,508	n/a	6,485	5,808	n/a
<i>See monthly Hootsuite report for additional social media statistics</i>					
<u>FINANCIAL</u>					
<i>See monthly Budget to Actual report</i>					
<u>ELECTRONIC RESOURCES</u>					
Kanopy plays	547	5,712	570	353	3,971
Kanopy cost	\$ 470	\$ 5,126	496	\$ 407	4,088
Kanopy average cost/play	\$ 0.86	\$ 0.90	\$ 0.87	\$ 1.15	\$ 1.03
<u>SERVICE DESK INQUIRIES</u>					
Ready Reference	709	6,964	827	530	5,409
Reference	76	854	77	81	839
Technology Assistance	195	2,147	215	165	1,680
<u>FACILITIES</u>					
Conference Room - Bookings	67	646	75	57	519
Conference Room - Hours Available	232	2,246	236	232	2,002
Conference Room - Hours Booked	94	970	116	104	817
Conference Room - Occupancy Pctg	40.5%	43.2%	49.2%	44.8%	40.8%
Community Room - Bookings	55	515	61	56	436
Community Room - Hours Available	192	2,206	236	232	2,002
Community Room - Hours Booked	118	924	106	110	771
Community Room - Occupancy Pctg	61.5%	41.9%	44.9%	47.4%	38.5%

LIBRARY PROGRAM STATS -April, 2026

DATE	PROGRAM	PRIMARY AGE GROUP	FORMAT	TOTAL ATTENDANCE/ENGAGEMENT
4/1/2026	2026 Poetry Challenge	Ages 18+	Live/Hybrid-Onsite	24
4/1/2026	Art Lab Session A Model Magic Pets	Ages 6-11	Live/Hybrid-Onsite	25
4/1/2026	Art Lab Session B Model Magic Pets	Ages 6-11	Live/Hybrid-Onsite	19
4/1/2026	Music & Movement 6-Week Class	Ages 0-5	Live/Hybrid-Onsite	25
4/1/2026	Switch Lounge	Ages 12-18	Live/Hybrid-Onsite	15
4/1/2026	Young Teen Art Giveaway	Ages 10-14	Self-Directed	3
4/2/2026	Elevated Readers Discussion	Ages 18+	Live/Hybrid-Onsite	14
4/2/2026	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	22
4/3/2026	Red Cross Blood Drive	Ages 18+	Live/Hybrid-Onsite	33
4/3/2026	Tom Swearingen: Cowboy Poet	Ages 18+	Live/Hybrid-Onsite	33
4/5/2026	Embroidery Workshop Flower Brooch	Ages 18+	Live/Hybrid-Onsite	25
4/6/2026	Baby Dance Party	Ages 0-5	Live/Hybrid-Onsite	33
4/7/2026	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	32
4/8/2026	Music & Movement 6-Week Class	Ages 0-5	Live/Hybrid-Onsite	30
4/8/2026	OCS D Library Showcase - McLoughlin ES	Ages 18+	Live/Hybrid-Offsite	8
4/8/2026	Switch Lounge	Ages 12-18	Live/Hybrid-Onsite	10
4/8/2026	Young Teen Botanical Bookmarks	Ages 10-14	Live/Hybrid-Onsite	14
4/9/2026	Library at Pioneer	Ages 18+	Live/Hybrid-Offsite	26
4/9/2026	PoperaPDX Musical Storytime with Elaina Stuppler	Ages 0-5	Live/Hybrid-Onsite	30
4/10/2026	Oregon City Writers Group	Ages 18+	Live/Hybrid-Onsite	11
4/10/2026	Stuffie Sleepaway Camp	Ages 0-5	Live/Hybrid-Onsite	33
4/11/2026	LEGO Lab	Ages 6-11	Live/Hybrid-Onsite	22
4/11/2026	One Book One Coast Discussion	Ages 18+	Live/Hybrid-Onsite	6
4/13/2026	B.A.M. LEGO Lab	Ages 18+	Live/Hybrid-Onsite	24
4/13/2026	B.A.M. Movie Matinee Shrek	Ages 18+	Live/Hybrid-Onsite	19
4/14/2026	Piece Keepers Puzzle Club	Ages 18+	Live/Hybrid-Onsite	9
4/14/2026	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	37
4/15/2026	Art Lab Session A Paper Mosaics	Ages 6-11	Live/Hybrid-Onsite	36
4/15/2026	Art Lab Session B Paper Mosaics	Ages 6-11	Live/Hybrid-Onsite	24
4/15/2026	Music & Movement 6-Week Class	Ages 0-5	Live/Hybrid-Onsite	23
4/15/2026	Short Stories and the Shadows They Cast	Ages 18+	Live/Hybrid-Offsite	16
4/15/2026	Teen Movie: Ferris Bueller's Day Off	Ages 12-18	Live/Hybrid-Onsite	12
4/16/2026	Fireside Chat	Ages 18+	Live/Hybrid-Offsite	2
4/16/2026	One-on-One with a Financial Advisor	Ages 18+	Live/Hybrid-Onsite	2
4/16/2026	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	25
4/18/2026	Art Gym	Ages 18+	Live/Hybrid-Onsite	13
4/19/2026	April Creative Kits	General Interest	Self-Directed	260
4/19/2026	Scarlet Letters: A Writing Workshop with Judith H.	Ages 18+	Live/Hybrid-Onsite	1
4/19/2026	Yarn Enthusiasts Society	Ages 18+	Live/Hybrid-Onsite	4
4/22/2026	B.A.M. Online Trivia	Ages 18+	Live-Virtual ONLY	2
4/22/2026	Library Showcase Gaffney Lane	Ages 18+	Live/Hybrid-Offsite	2
4/22/2026	OCS D Library Showcase - Candy Lane ES	Ages 18+	Live/Hybrid-Offsite	2
4/22/2026	Switch Lounge	Ages 12-18	Live/Hybrid-Onsite	15
4/23/2026	Book Chat at Gilman Grove	Ages 18+	Live/Hybrid-Offsite	6
4/24/2026	Oregon City Writers Group	Ages 18+	Live/Hybrid-Onsite	7
4/25/2026	Grimm Tales: Folk and Fairy Tales from the Dark	Ages 18+	Live/Hybrid-Onsite	15
4/26/2026	Chess Drop-In	General Interest	Live/Hybrid-Onsite	25
4/27/2026	B.A.M. Academy Cooking with Veronica	Ages 18+	Live/Hybrid-Offsite	28
4/27/2026	Baby Gym	Ages 0-5	Live/Hybrid-Onsite	23
4/28/2026	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	38
4/28/2026	Young Teen Book Bites	Ages 10-14	Live/Hybrid-Onsite	2
4/29/2026	Bilingual Storytime Cuentos Bilinguales	Ages 0-5	Live/Hybrid-Onsite	24
4/29/2026	Día de Los Libros Celebration	Ages 0-5	Live/Hybrid-Onsite	10
4/29/2026	Library Showcase Redland Elementary	Ages 18+	Live/Hybrid-Offsite	5
4/29/2026	OCS D Library Showcase - Beaver Creek ES	Ages 18+	Live/Hybrid-Offsite	8
4/29/2026	Switch Lounge	Ages 12-18	Live/Hybrid-Onsite	12
4/30/2026	April Scavenger Hunt	Ages 6-11	Self-Directed	127
4/30/2026	Community Puzzle	Ages 18+	Self-Directed	185
4/30/2026	Critter Quest- April	General Interest	Self-Directed	338
4/30/2026	Lobby Art Gallery-April	General Interest	Self-Directed	140
4/30/2026	One Book One Coast Discussion	Ages 18+	Live/Hybrid-Onsite	7
4/30/2026	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	28
4/30/2026	YT Art Gallery Gardiner MS Outreach	Ages 10-14	Live/Hybrid-Offsite	19
	Total Programs	63	Total Attendance	2068



Biennium Budget Report Y1 by Category

Through April 30, 2026




	2025-2026 Budget	April 2025-2026 Month Activity	2025-2026 Year Activity	2025-2026 Encumbrance	Year 1 Difference	2026-2027 Budget	2026-2027 Year Activity	Biennium Difference
4 - Revenue								
43 - Intergovernmental Revenues	2,966,900.00	410,296.96	2,978,129.25	0.00	-11,229.25	3,020,600.00	0.00	3,009,370.75
44 - Charges for Services	5,400.00	588.60	6,503.30	0.00	-1,103.30	5,400.00	0.00	4,296.70
47 - Miscellaneous Income	333,600.00	18,702.10	322,972.56	0.00	10,627.44	311,500.00	0.00	322,127.44
49 - Other Financing Sources	317,600.00	26,466.67	264,666.70	0.00	52,933.30	325,200.00	0.00	378,133.30
4 - Revenue Totals:	3,623,500.00	456,054.33	3,572,271.81	0.00	51,228.19	3,662,700.00	0.00	3,713,928.19
5 - Expense								
51 - Salaries and Wages	1,513,400.00	122,246.88	1,166,377.55	0.00	347,022.45	1,598,400.00	0.00	1,945,422.45
52 - Benefits	1,035,500.00	82,713.28	785,390.08	0.00	250,109.92	1,084,900.00	0.00	1,335,009.92
60 - Professional & Technical Services	8,100.00	0.00	619.00	0.00	7,481.00	19,800.00	0.00	27,281.00
61 - Repair & Maintenance Services	203,600.00	7,672.53	123,934.73	7,619.22	72,046.05	212,800.00	0.00	284,846.05
62 - Other Services	3,300.00	14,205.16	15,968.88	8,261.31	-20,930.19	3,300.00	0.00	-17,630.19
63 - Employee Costs	7,200.00	1,590.00	3,297.00	302.00	3,601.00	7,200.00	0.00	10,801.00
64 - Operating Materials & Supplies	297,500.00	13,393.76	227,201.18	21,890.24	48,408.58	298,200.00	0.00	346,608.58
65 - Office & Administrative Supplies	36,400.00	2,365.18	19,929.92	1,737.15	14,732.93	39,800.00	0.00	54,532.93
66 - Special Programs	68,000.00	5,100.25	44,175.48	4,919.94	18,904.58	68,000.00	0.00	86,904.58
68 - Community Programs and Grants	800.00	61.22	627.29	0.00	172.71	800.00	0.00	972.71
69 - Internal Service Charges	396,700.00	33,058.33	330,583.30	0.00	66,116.70	404,300.00	0.00	470,416.70
70 - Capital Outlay	535,000.00	12,676.27	193,274.16	72,977.13	268,748.71	0.00	0.00	268,748.71
80 - Debt Service	415,500.00	0.00	49,620.19	0.00	365,879.81	415,500.00	0.00	781,379.81
98 - Transfers	15,000.00	1,250.00	12,500.00	0.00	2,500.00	15,000.00	0.00	17,500.00
5 - Expense Totals:	4,536,000.00	296,332.86	2,973,498.76	117,706.99	1,444,794.25	4,168,000.00	0.00	5,612,794.25






Library Board Report


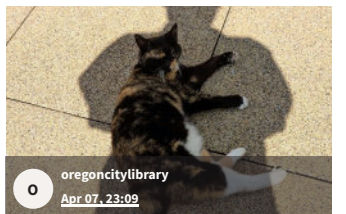

Apr 01 - Apr 30, 2026

<p>f Page followers</p> <p>5,463 followers</p>	<p>f Page new followers</p> <p>58 new followers</p>	<p>f Posts</p> <p>69 posts</p>	<p>f Post engagement</p> <p>2,199 engagements</p>
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<p>f Post Reach</p> <p>43,792 people</p>	<p>f Top posts > Reach</p> <div data-bbox="432 548 794 911">  <p>OL Oregon City Public Library Apr 20, 00:00</p> <p>Seed Library Upgrade! The new Seed Library was custom designed by a former library staff member with expertise in both seed libraries and woodworking. It is now located in a new prominent and easier to access location. We have an abundance of new spring and</p> <p>8,297 reach</p> </div> <div data-bbox="810 548 1157 911">  <p>OL Oregon City Public Library Apr 26, 00:00</p> <p>Calling all aspiring jedis! Hone your lightsaber skills with Jedi Training (fun movement activities and games) presented by Kidokinetics. Sessions begin at 2:00 and 3:00. Limited capacity, pre-registration encouraged. For children age 5-11. https://go.lincc.org/lociedi</p> <p>3,240 reach</p> </div> <div data-bbox="1173 548 1528 911">  <p>OL Oregon City Public Library Apr 26, 15:05</p> <p>Kid programs are back! Baby Gym, Book Bites, Dia de Los Libros, Jedi Training, and of course storytimes! May 31 is the last day to turn in your LINCC Trail passports; don't have a passport, come into the library to begin your adventure! #OregonCity #LibraryEvents</p> <p>2,839 reach</p> </div>		
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<p>f Post Likes</p> <p>393 likes</p>	<p>f Top posts > Reactions</p> <div data-bbox="432 965 794 1328">  <p>OL Oregon City Public Library Apr 20, 00:00</p> <p>Seed Library Upgrade! The new Seed Library was custom designed by a former library staff member with expertise in both seed libraries and woodworking. It is now located in a new prominent and easier to access location. We have an abundance of new spring and</p> <p>153 likes and reactions</p> </div> <div data-bbox="810 965 1157 1328">  <p>OL Oregon City Public Library Apr 16, 23:27</p> <p>Nice day for a stroll around Library Park.</p> <p>37 likes and reactions</p> </div> <div data-bbox="1173 965 1528 1328">  <p>OL Oregon City Public Library Apr 07, 21:02</p> <p>The neighborhood cat just wanted some shade while visiting the playground.</p> <p>28 likes and reactions</p> </div>		
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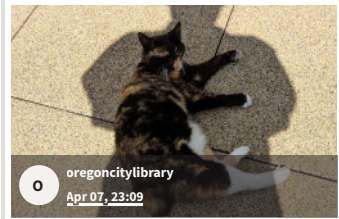
<p>@ Followers</p> <p>2,908 followers</p>	<p>@ New followers</p> <p>29 followers</p>	<p>@ Profile views</p> <p>14,056 views</p>	<p>@ Story taps forward</p> <p>59 taps forward</p>
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<p>@ Posts</p> <p>55 posts</p>	<p>@ Top Posts > Reach</p> <div data-bbox="432 1798 794 2161">  <p>o oregoncitylibrary Apr 20, 00:00</p> <p>Seed Library Upgrade! The new Seed Library was custom designed by a former library staff member with expertise in both seed libraries and woodworking. It is now located in a new prominent and easier to access location. We have an abundance of new spring and</p> <p>420 reach</p> </div> <div data-bbox="810 1798 1157 2161">  <p>o oregoncitylibrary Apr 07, 23:09</p> <p>The neighborhood cat was seeking shade on the playground. He is a frequent Library visitor, always looking for scritches. Follow @the_life_of_meowmeow</p> <p>302 reach</p> </div> <div data-bbox="1173 1798 1528 2161">  <p>o oregoncitylibrary Apr 16, 23:26</p> <p>Beautiful day! #oregoncity #sunny</p> <p>294 reach</p> </div>		
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Post engagement

375
engagements


Top posts > Likes



oregoncitylibrary
Apr 07, 23:09

The neighborhood cat was seeking shade on the playground. He is a frequent Library visitor, always looking for scritches. Follow @the_life_of_meowmeow


54 likes



oregoncitylibrary
Apr 20, 00:00

Seed Library Upgrade! The new Seed Library was custom designed by a former library staff member with expertise in both seed libraries and woodworking. It is now located in a new prominent and easier to access location. We have an abundance of new sprine and

39 likes



oregoncitylibrary
Apr 16, 23:26

Beautiful day! #oregoncity #sunny

31 likes

Followers

907
followers

Tweets

19
posts

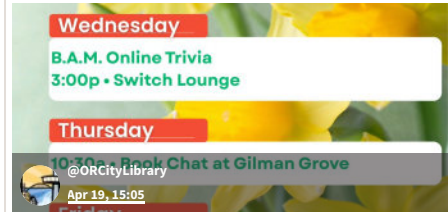
Mentions

1
mention

Engagement > Type

Likes	2
Replies	1
Quote tweets	0
Retweets	0

Top tweets > Engagements



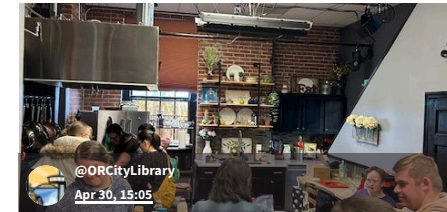
Wednesday
B.A.M. Online Trivia
3:00p • Switch Lounge

Thursday
10:30am Book Chat at Gilman Grove

@ORCityLibrary
Apr 19, 15:05

The Community Room is getting an upgrade so it's lite program week. Poetry month continues with the writing workshop "Scarlet Letters". Local folklorist and storyteller, Zack Lynch, is back! This time it's tales from the Dark Woods. #OregonCity #CommunityEvents
<https://twitter.com/ORCityLibrary/status/2045881414147567723/photo/1>


4 engagements



@ORCityLibrary
Apr 30, 15:05

Willamette Falls Studio Kitchen hosted our B.A.M. Academy program "Cooking with Veronica". Everyone made personalized fried rice and it all looked and smelled very yummy. Though it was very messy too!
<https://twitter.com/ORCityLibrary/status/2049867692077621464/photo/1>

2 engagements



@ORCityLibrary
Apr 19, 00:29

Happy National Exercise Day! Today, celebrate health and well-being by moving our bodies and spreading positive vibes! #NationalExerciseDay #GetMoving <https://go.lincc.org/ocexercise>
<https://twitter.com/ORCityLibrary/status/2045661093192667478/photo/1>

1 engagements

Report sources

Analytics



X



@ORCityLibrary

Instagram Business



oregoncitylibrary

Facebook Pages



Oregon City Public Library



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

MEMORANDUM

DATE: April 6, 2026
TO: Elizabeth Comfort, Finance Director
FROM: Sarah Eckman, DTD Assistant Director *Sarah Eckman*
CC: Gary Schmidt, County Administrator
 Dan Johnson, DTD Director
 Diedre Landon, DTD Administrative Services Manager Snr.
RE: Library Service District – Second Distribution Payment (FY 2025/2026)

Attached is a spreadsheet detailing the second Library District distribution payment for FY 2025/2026.

- If a property owner takes advantage of all the tax assessor discounts, they would pay in November, February, and May of each fiscal year.
- Distributions are sent December, March, and July of each fiscal year, capturing the bulk of the receipts received during each payment window.

The following table lists the distribution amounts for each of the Library District cities, the City of Tualatin and the County operated Libraries (Oak Lodge Library and Gladstone Library):

Payable to	Library	Second Distribution	Payment Method	Account String
City of Canby	Canby Public Library	\$ 164,309.19	Investment Pool Transfer	LBSD-210-800707-47520
City of Estacada	Estacada Public Library	\$ 147,629.93	Investment Pool Transfer	LBSD-210-800707-47520
City of Happy Valley	Happy Valley Public Library	\$ 492,781.42	Investment Pool Transfer	LBSD-210-800707-47520
City of Lake Oswego	Lake Oswego Public Library	\$ 529,960.78	Investment Pool Transfer	LBSD-210-800707-47520
City of Milwaukie	Ledding Library of Milwaukie	\$ 301,970.79	Investment Pool Transfer	LBSD-210-800707-47520
City of Molalla	Molalla Public Library	\$ 165,027.67	Investment Pool Transfer	LBSD-210-800707-47520
City of Oregon City	Oregon City Public Library	\$ 410,296.96	Investment Pool Transfer	LBSD-210-800707-47520
City of Sandy *	Sandy Public Library	\$ 189,715.30	Investment Pool Transfer	LBSD-210-800707-47520
	Hoodland Public Library	\$ 46,983.91		
City of Tualatin	Tualatin Public Library	\$ 16,584.11	Investment Pool Transfer	LBSD-210-800707-47520
City of West Linn	West Linn Public Library	\$ 266,337.43	Investment Pool Transfer	LBSD-210-800707-47520
City of Wilsonville	Wilsonville Public Library	\$ 272,217.66	Investment Pool Transfer	LBSD-210-800707-47520
Clackamas County	Gladstone Public Library	\$ 136,880.63	Library District Revenue Transfer	LBSD-210-800707-47520
			Operating Library Revenue Line	CLCK-212-500502-33160
Clackamas County	Oak Lodge Public Library	\$ 259,472.43	Library District Revenue Transfer	LBSD-210-800707-47520
			Operating Library Revenue Line	CLCK-212-500505-33160
Total		\$ 3,400,168.22		

* Per the intergovernmental agreement, the combined Library District Distribution payment of \$236,699.21, which includes the Sandy Public Library (\$189,715.3) and Hoodland Branch (\$46,983.91) distributions, shall be sent directly to the Sandy Public Library.

If you have any questions, please contact Sarah Eckman at Sarahste@clackamas.us. Thank you.

**Clackamas County Library District
Fiscal Year 2025-2026 Distribution Formula
(SECOND Distribution Payment)**

	Total FY 2026 Collections	First FY 2026 Distribution	Second FY 2026 Distribution		Prior Year
Total Current Year Tax Receipts	\$ 24,086,363.44	\$ 20,907,629	\$ 3,178,733.95	100%	
City Assessed Value			\$ 1,761,972.23	55%	\$ 122,586.01
Unincorporated Population Served			\$ 1,416,761.72	45%	\$ 98,848.26

Prior Year Fund Balance	\$ -	\$ -	\$ -
Interest Earned	\$ 135,428.96	\$ 30,286	\$ 105,142.93
Delinquent Tax & Interest/Penalties	\$ 374,374.94	\$ 258,084	\$ 116,291.34
Total	\$ 509,803.90	\$ 288,370	\$ 221,434.27
Total Library District Revenues	\$ 24,596,167.34	\$ 21,195,999	\$ 3,400,168.22

City	Assessed Value	Unincorporated Population Served	Assessed Value Prior Interest & Delinquent Tax	Unincorporated Prior Interest & Delinquent Tax	Tualatin Distribution	Total Second Distribution	%
Canby	\$ 104,484.95	\$ 49,161.63	\$ 7,232.57	\$ 3,430.03		\$ 164,309.19	4.83%
Estacada	\$ 32,244.09	\$ 105,832.10	\$ 2,169.77	\$ 7,383.96		\$ 147,629.93	4.34%
Gladstone	\$ 54,268.74	\$ 73,671.61	\$ 3,800.17	\$ 5,140.11		\$ 136,880.63	4.03%
Happy Valley	\$ 197,693.28	\$ 262,950.98	\$ 13,790.93	\$ 18,346.24		\$ 492,781.42	14.49%
Lake Oswego	\$ 452,474.47	\$ 35,277.37	\$ 31,455.57	\$ 2,461.32	\$ 8,292.06	\$ 529,960.78	15.59%
Milwaukie	\$ 127,038.20	\$ 155,135.41	\$ 8,973.30	\$ 10,823.88		\$ 301,970.79	8.88%
Molalla	\$ 39,644.38	\$ 114,616.02	\$ 2,770.44	\$ 7,996.82		\$ 165,027.67	4.85%
Oregon City	\$ 206,503.15	\$ 177,095.22	\$ 14,342.56	\$ 12,356.03		\$ 410,296.96	12.07%
Sandy	\$ 60,964.24	\$ 116,457.81	\$ 4,167.92	\$ 8,125.33		\$ 189,715.30	5.58%
Hoodland	\$ -	\$ 43,919.61	\$ -	\$ 3,064.30		\$ 46,983.91	1.38%
Tualatin	\$ 31,010.71	\$ -	\$ 2,157.51	\$ -	\$ (16,584.11)	\$ 16,584.11	0.49%
West Linn	\$ 229,408.78	\$ 17,992.87	\$ 16,021.99	\$ 1,255.37	\$ 1,658.41	\$ 266,337.43	7.83%
Wilsonville	\$ 226,237.23	\$ 22,101.48	\$ 15,703.27	\$ 1,542.03	\$ 6,633.65	\$ 272,217.66	8.01%
*Oak Lodge	\$ -	\$ 242,549.61	\$ -	\$ 16,922.82		\$ 259,472.43	7.63%
Total	\$ 1,761,972.23	\$ 1,416,761.72	\$ 122,586.01	\$ 98,848.26	\$ 0.00	\$ 3,400,168.22	100%

Tualatin Assessed Value & Prior Year Distribution	Assessed Value	Prior Year, Interest and Delinquent Tax	Total
Tualatin	50%	\$ 15,505.36	\$ 1,078.76
Lake Oswego	25%	\$ 7,752.68	\$ 539.38
Wilsonville	20%	\$ 6,202.14	\$ 431.50
West Linn	5%	\$ 1,550.54	\$ 107.88
Total	100%	\$ 31,010.71	\$ 2,157.51



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Library Board **Agenda Date:** May 27, 2026
From: Greg Williams, Library Director

SUBJECT:

Item 5.b. - Draft Overdue Fines Proposal and Presentation.

STAFF RECOMMENDATION:

n/a - Discussion only

EXECUTIVE SUMMARY:

The Library Board will review and suggest changes/updates to a planned presentation to the City Commission on the Library Board's recommendation to eliminate overdue fines.

BACKGROUND:

At their February 25, 2026 meeting, the Library Board made recommendations to 1) eliminate fines on overdue materials and 2) to waive accrued overdue fines on Oregon City library users' accounts.

The next step in pursuing this recommendation will be for the Library Board (supported by the Library Director) to present their recommendations to the City Commission at an upcoming meeting (anticipated to be the June 9, 2026 City Commission work session). Per direction from the Library Board, staff have developed a draft presentation discussing the Library Board's proposal. The Library Board will review and discuss the presentation, and provide feedback on any changes they would like to see.

The Library Board will also discuss the logistics of presenting to the City Commission.

OPTIONS:

BUDGET IMPACT:

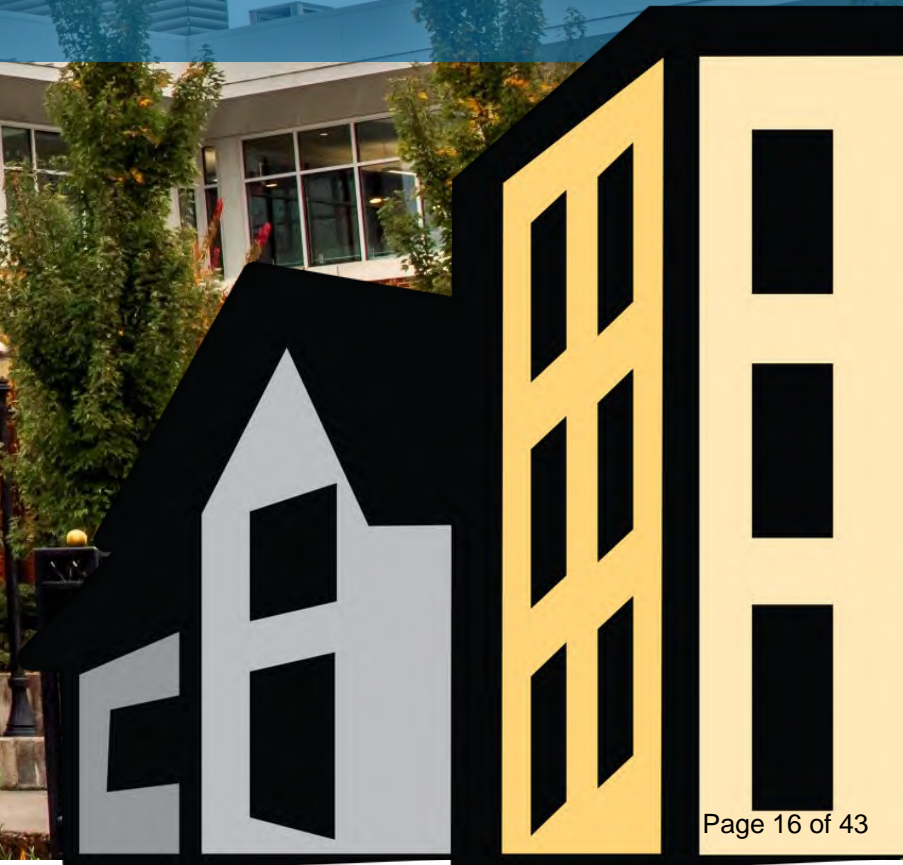
n/a - Discussion only

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LIBRARY OVERDUE FINES

**Presentation and Recommendation
by the Oregon City Library Board to
the City Commission June 9, 2026**



Presentation Overview

- 1) Definition of Overdue Fines
- 2) Recommendation to Eliminate Overdue Fines at OCPL
- 3) City Commission Discussion and Direction



Definitions

- **Overdue fines** only refer to fines assessed when materials are not renewed or returned by the due date (typically \$0.10/day).



Definitions

- Overdue fines **do not include** charges for materials that are:

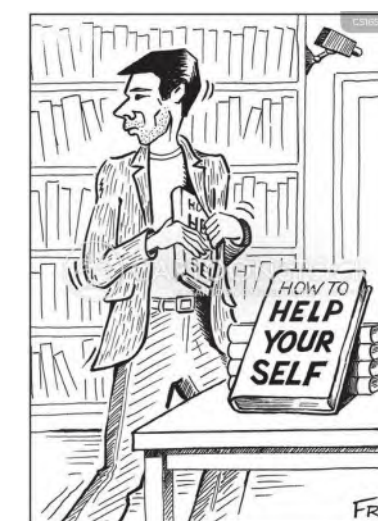
Damaged



Lost



*Stolen **



**The Library works with OCPD to investigate and press charges in cases of theft.*

- No changes to any of these charges are being proposed.



Library Board Recommendations

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RECOMMENDATION	FINANCIAL IMPACT (amount/frequency)
#1) Eliminate overdue fines on Library materials effective August 1, 2026.	Approx. \$6,500 / yr (declining in future)
#2) Waive outstanding overdue fine balances on OC patron accounts as of August 1, 2026.	Approx. \$24,000 / one-time



Library Board Recommendations

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Why is the Library Board recommending eliminating overdue fines?

1. Directly supports Commission access and equity goals.
2. Improves consistency with existing City policy.
3. Better alignment with statewide public library practices.
4. Minimal financial impact.
5. More efficient and impactful use of staff time and capacity.
6. Better overall Library experience for our community.



Library Board Recommendations

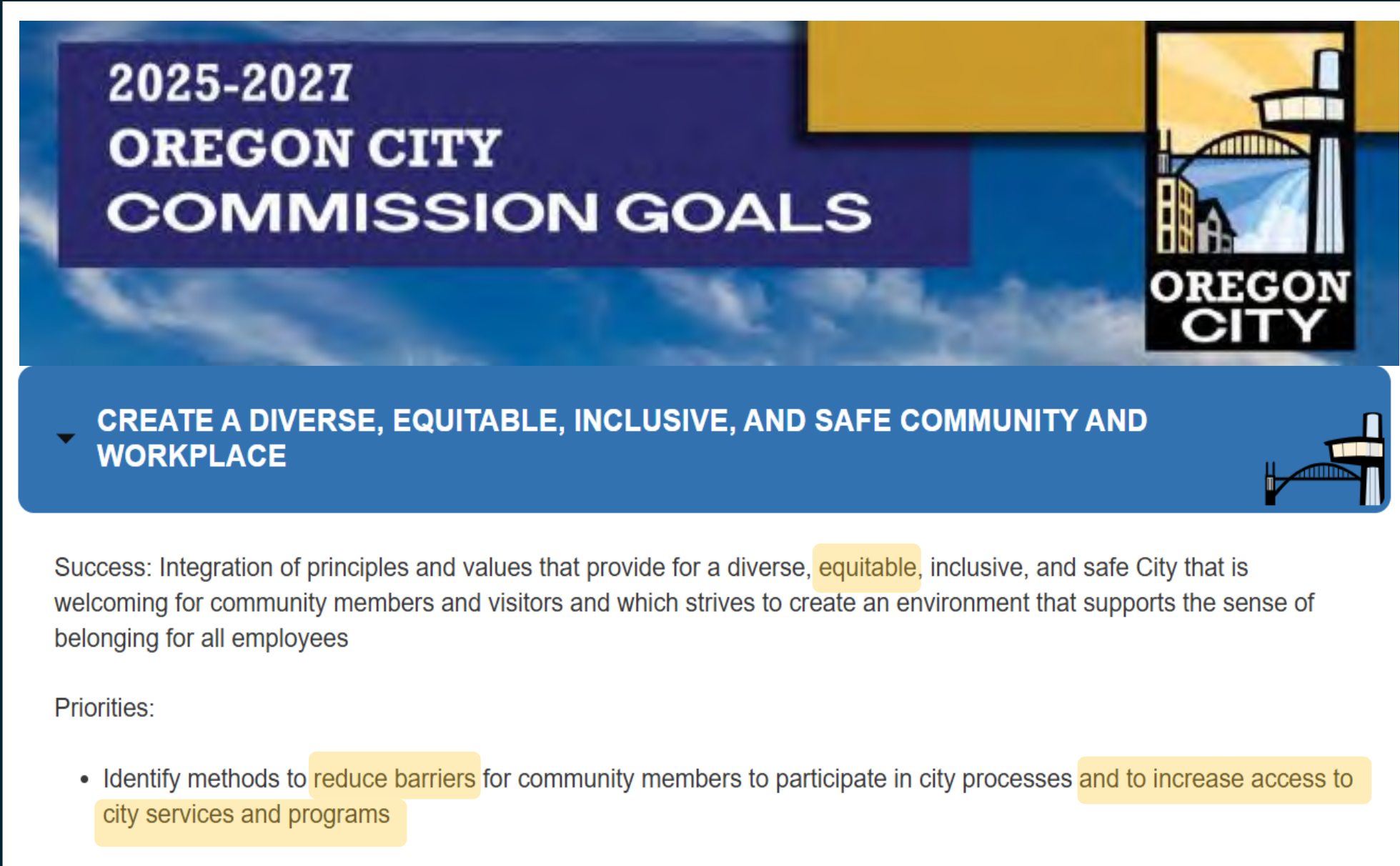
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1. Directly supports Commission access and equity goals.


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#1) Supports Commission Access and Equity Goals *DRAFT*



2025-2027
OREGON CITY
COMMISSION GOALS



▼ CREATE A DIVERSE, EQUITABLE, INCLUSIVE, AND SAFE COMMUNITY AND WORKPLACE



Success: Integration of principles and values that provide for a diverse, equitable, inclusive, and safe City that is welcoming for community members and visitors and which strives to create an environment that supports the sense of belonging for all employees

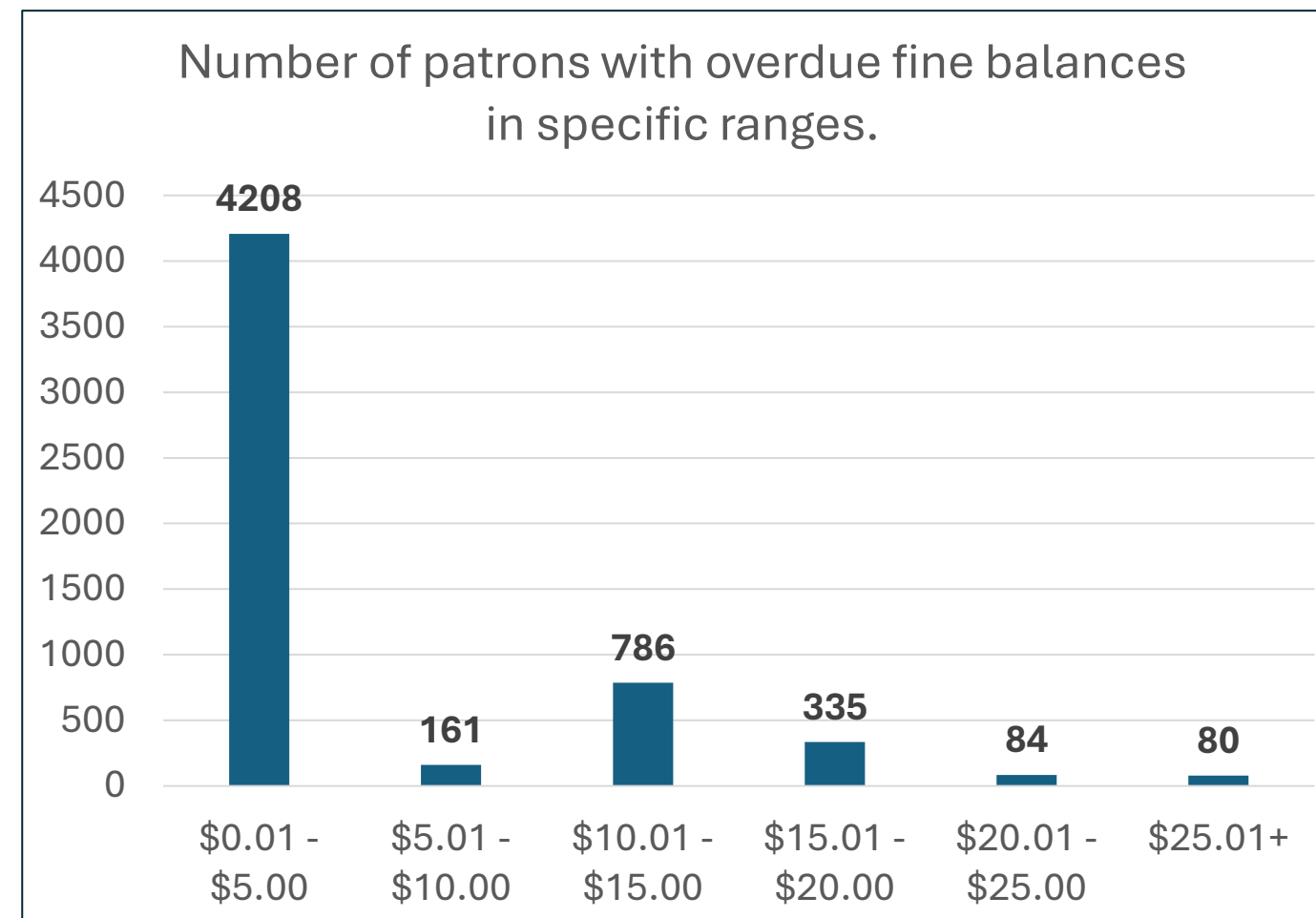
Priorities:

- Identify methods to reduce barriers for community members to participate in city processes and to increase access to city services and programs



#1) Supports Commission Access and Equity Goals *DRAFT*

- Overdue fines create a disincentive and barrier to access for a significant portion (approx. **20%**) of our registered cardholders.



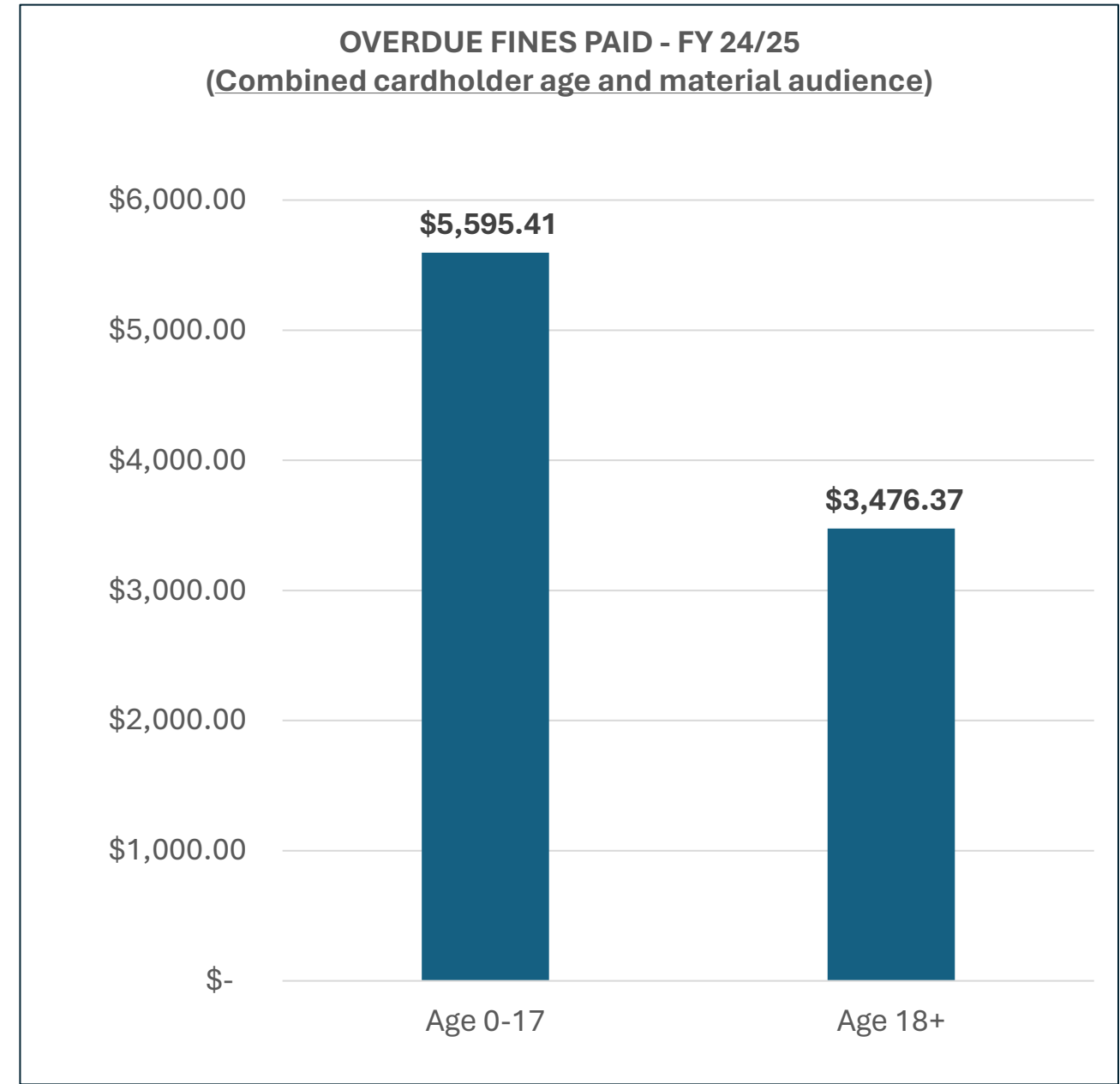
#1) Supports Commission Access and Equity Goals *DRAFT*

- One of the Library's main areas of focus (per its Strategic Plan) is **Create and Support Young Readers**.
- For OCPL, overdue fines also disproportionately impact the young patrons we prioritize supporting.



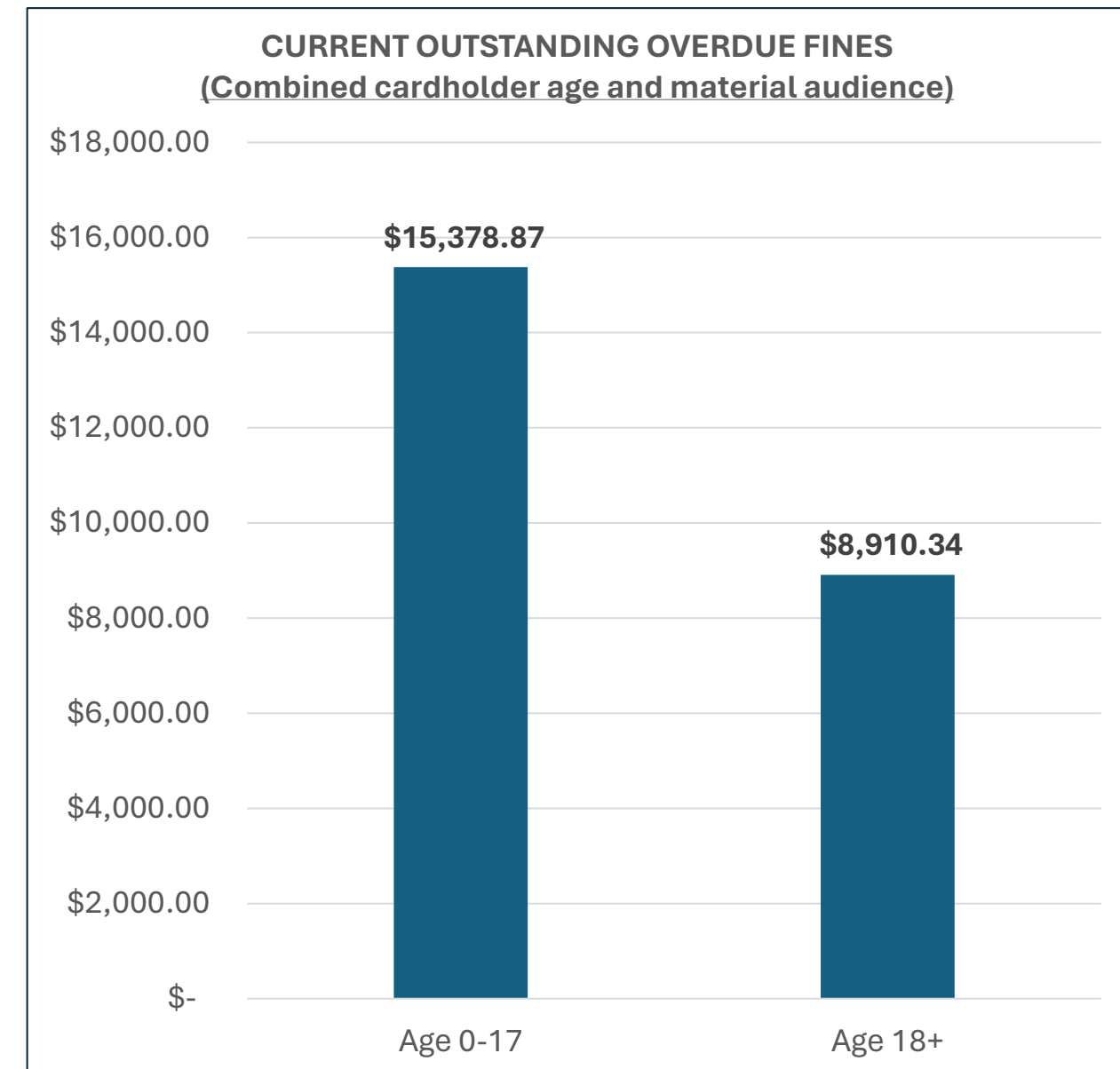
#1) Supports Commission Access and Equity Goals

- Of the \$9,075 in overdue fines collected in FY 24/25, **62%** was on a youth library card or associated with youth materials (likely checked out by parents).



#1) Supports Commission Access and Equity Goals *DRAFT*

- Of the approximately \$24,289 in outstanding overdue fine balances, **63%** is on youth cards or associated with youth materials (likely checked out by parents).



Library Board Recommendations

DRAFT

1. Directly supports Commission access and equity goals.
- 2. Improves consistency with existing City policy.**
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#2) Improves consistency with existing City policy

- Per City Policy, departmental fees are intended to reimburse the City for costs incurred in providing specific services.
- Overdue fines are not related to any Library expenditure or cost (Historically, their purpose has been to incentivize specific behavior).

Management Policy 3-29
July 1, 2025

REIMBURSABLE COSTS FOR MISCELLANEOUS CITY SERVICES

PURPOSE

The purpose of this policy is to provide for a biennial examination of miscellaneous City services offered, requested or required by specific individuals, organizations, businesses, etc., and to establish a uniform schedule of fees for the reimbursement of the costs of those services.

APPLICABILITY

This policy is applicable to all persons requesting or requiring these miscellaneous City services and to all City departments providing the requested or required services.

IN GENERAL

This policy requires each department to set fees for certain miscellaneous City services not specifically regulated by Oregon State Statutes, City Charter, City Code, City Ordinance or City Resolution, at a rate that covers the actual cost to the City, and to review those costs at least on a biennial basis.



Library Board Recommendations

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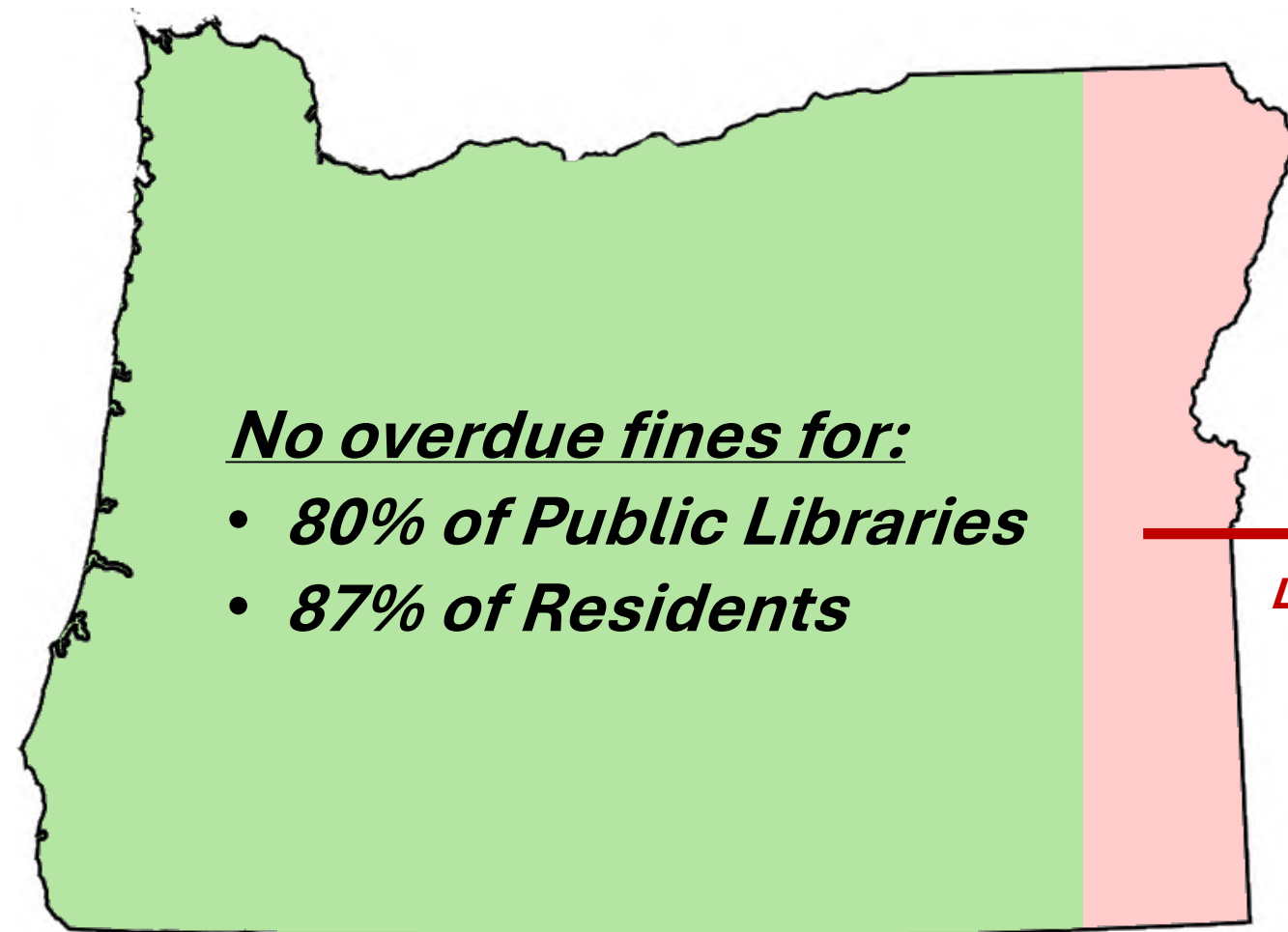
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#3) Better alignment with statewide public library practices

- Most public libraries in Oregon no longer charge overdue fines

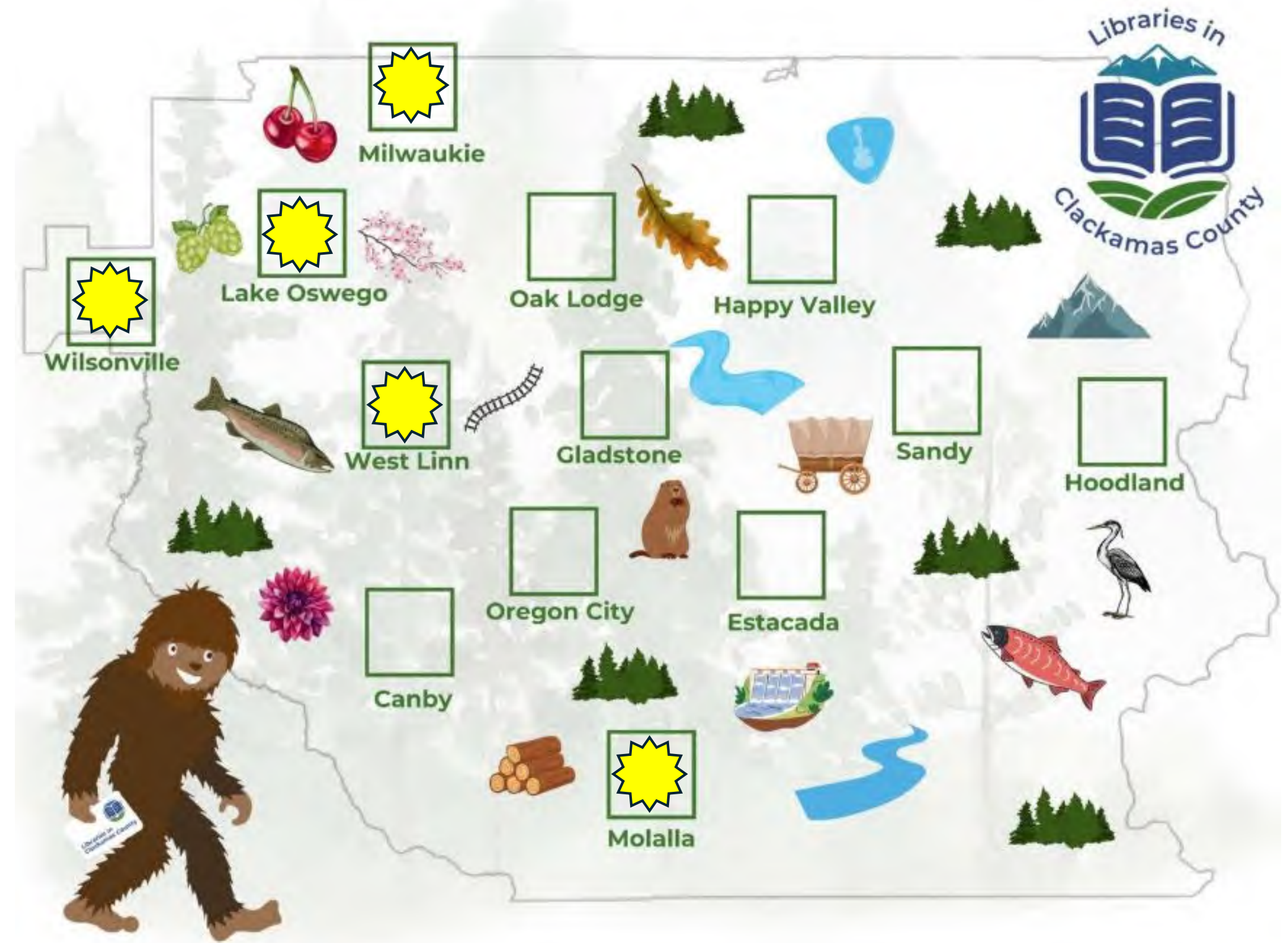


Library Name	Population	City	District or cooperative membership
Happy Valley Public Library	62,066	Happy Valley	LINCC
Oregon City Public Library	61,065	Oregon City	LINCC
Sandy Public Library	33,928	Sandy	LINCC
Clackamas County - Oak Lodge Public Library	31,871	Oak Grove	LINCC
Hermiston Public Library	28,129	Hermiston	UCSLD
Ontario Library District	26,259	Ontario	
Canby Public Library	25,462	Canby	LINCC
Pendleton Public Library	22,164	Pendleton	UCSLD
Gladstone Public Library	21,543	Gladstone	LINCC
Silver Falls Library District	20,628	Silverton	CCRLS
The Dalles-Wasco County Library	20,599	The Dalles	WCLSD
Lebanon Public Library	19,936	Lebanon	
Estacada Public Library	19,880	Estacada	LINCC
Baker County Library District	16,746	Baker City	
Cottage Grove Public Library	10,879	Cottage Grove	
Astoria Public Library	10,131	Astoria	
C. Giles Hunt Memorial Library	8,679	Sutherlin	
Lake County Library District	8,221	Lakeview	
Junction City Public Library	7,410	Junction City	
Seaside Public Library	7,268	Seaside	
Lower Umpqua Library District	6,371	Reedsport	
Winston Public Library	5,666	Winston	
Union Carnegie Public Library	4,316	Union	
Amity Public Library	4,077	Amity	CCRLS
Nyssa Public Library	3,290	Nyssa	
Oakridge Public Library	3,167	Oakridge	
Stanfield Public Library	2,839	Stanfield	UCSLD
Vernonia Public Library	2,433	Vernonia	
Emma Humphrey Library	1,870	Vale	
Brownsville Community Library	1,830	Brownsville	
Yoncalla Public Library	1,086	Yoncalla	
North Powder City Library	812	North Powder	
Helix Public Library	418	Helix	UCSLD



#3) Better alignment with statewide public library practices *DRAFT*

- **5 out of 13 LINCC** libraries have recently eliminated overdue fines.



Library Board Recommendations

DRAFT

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- 4. Minimal financial impact.**
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6. Better overall Library experience for our community.



#4) Minimal Financial Impact

FISCAL YEAR	OVERDUE FINES COLLECTED
FY 22-23	\$15,104
FY 23-24	\$12,326
FY 24-25	\$9,075
<i>FY 25-26</i>	<i>\$6,500 (est)</i>

- We estimate FY 25/26 overdue fine collections will be approx. **\$6,500.**

- Since BY 23/25, overdue fine revenue has not been included in Library operating budget (overdue fine elimination will have no service impacts).
- Overdue fine revenue anticipated to continue to decline in the future due to various factors (more usage of eBooks, planned LINCC-wide automatic renewals, better patron due date communications, etc...).
- Unlikely that 100% of \$24,000 in overdue fine balances would be collected before outstanding bill data is purged (per LINCC-wide policy).



Library Board Recommendations

DRAFT

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#5) More efficient and impactful use of staff time and capacity

- Arguing about overdue fines is a too-common negative experience for library customers and staff.
- Time and energy expended in dealing with overdue fines is time and energy not spent on supporting patrons and addressing their needs.
- The community goodwill lost through negative interactions over overdue fines is far more valuable than the minimal revenue received.

“[Library staff] probably all have experienced the feeling of dread of having to tell a patron that they owe overdue fines on their account. Especially a patron who will argue that they returned the materials on time, they put them in the book drop while we were closed, how dare we charge them when they returned them on time...all while the line at the Circulation Desk grows longer and longer.”
(Burgess, 2017)



Library Board Recommendations

DRAFT

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- 6. Better overall Library experience for our community.**



#6) Better overall Library experience for our community.

- The Library’s brand and reputation as a welcoming community space are harmed by the association with late fees.



“Some of our patrons will think that one simple transgression such as returning materials a few days late leaves you embarrassed and financially culpable. Who would want to return to such a place?”
(Kohn, 2015)



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Other Common Concerns



Concern #1

“Overdue fines teach responsibility.”

- Overdue fines do not distinguish between people who are responsible or not. More often, they distinguish between:
 - People who have or do not have the technological ability and access to renew materials.
 - People who do or do not have reliable or convenient transportation to the Library.
 - People who can and cannot afford to use money to overcome a common oversight.



Concern #2

“Overdue fines incentivize people to return materials on time”

- Multiple studies have shown there is no strong correlation between overdue fines and timely returns.
- In fact, overdue fines can have the opposite effect. A person faced with unaffordable late fees may simply choose to stay away from the library and never return late materials.

**“It became clear to us that there were families that couldn’t afford to pay the fines and therefore couldn’t return the materials, so then we just lost them as patrons altogether..we wanted our materials back, and more importantly, we wanted our patrons back.”
(Bowman, 2019)**



Note re: Existing Policy Language

- Existing fee schedule utilizes “up to” language, which would permit reducing overdue fines on all items to \$0.00 with no updates to existing policy/schedule.

LIBRARY

LATE/DAMAGED/LOST ITEM COSTS:	
General materials (daily late fee)	Up to \$0.10 / day
General materials (maximum late fee)	Up to \$5.00
General materials (damaged/lost charge)	Up to retail cost of item



Questions for Commission

1. Is the City Commission supportive of the Library Board's recommendation to eliminate overdue fines starting August 1, 2026?
2. Is the City Commission supportive of the Library Board's recommendation to waive approximately \$24,000 in existing overdue fines on OC patron accounts as of August 1, 2026?
3. Presuming there is City Commission support, does the Commission wish to have a formal vote at the June 17, 2026 regular meeting, or is the Commission comfortable with Library Staff proceeding based on existing Commission goals/priorities and City policy?

