



CITY OF OREGON CITY CITY COMMISSION REGULAR MEETING MEETING MINUTES

Hanlon Commission Chambers, Libke Public Safety Facility, 1234 Linn Ave, Oregon City
Wednesday, September 3, 2025 at 7:00 PM

REGULAR MEETING OF THE CITY COMMISSION

1. CONVENE MEETING AND ROLL CALL

Mayor McGriff convened the meeting at 7:00 P.M.

PRESENT: 5 - Commissioner Adam Marl, Commissioner Wilson, Commissioner Mike Mitchell, Commissioner Rocky Smith, Mayor Denyse McGriff

STAFFERS: 12 - City Manager Tony Konkol, Assistant City Manager Alex Rains, Assistant City Recorder Evan Lee, Police Chief Shaun Davis, Parks and Recreation Director Scott Archer, Parks and Recreation Deputy Director Tom Kissinger, Public Works Director Dayna Webb, Communications Manager Jarrod Lyman, IT Director Mike Dobaj, Library Director Greg Williams, Economic Development Manager James Graham, Human Resources Director Patrick Foiles

2. FLAG SALUTE

3. CEREMONIES AND PROCLAMATIONS

a. Dr. Tim Cook Month

Mayor McGriff read the proclamation declaring September 2025 as Dr. Tim Cook Month.

The Commission expressed their appreciation for Dr. Cook's work. Mayor McGriff presented him with a plaque.

Dr. Cook thanked the City for this recognition and the extra awareness it would bring. He started this endeavor because he was concerned about students' inability to find housing. He expressed his gratitude for all the collaboration and support received along the way.

Chris Groener, resident of Oregon City, was proud of Dr. Cook and the awareness he brought to this issue.

b. Star Trek Day

Mayor McGriff read the proclamation declaring September 8, 2025, as Star Trek Day.

c. Library Card Sign-up Month Proclamation

Mayor McGriff read the proclamation declaring September 2025 as Library Card Sign-up Month.

Greg Williams, Library Director, encouraged everyone to get a library card.

4. PUBLIC COMMENTS

None

5. PRESENTATIONS

6. ADOPTION OF THE AGENDA

Items 7c and 7e were pulled from the consent agenda. The agenda was adopted as amended.

7. CONSENT AGENDA

Motion by Commissioner Mitchell, seconded by Commissioner Marl, to approve the consent agenda except Items 7c and 7e. The motion carried by the following vote:

YES: Commissioner Smith, Mayor McGriff, Commissioner Mitchell, Commissioner Marl, and Commissioner Wilson

NO: None

- a. Resolution No. 25-19, Modifying System Development Charges for Parks and Recreation Facilities
- b. Resolution No. 25-28, A Resolution Declaring an Emergency and Temporarily Exempting ADA Ramp Construction Activities within the Oregon Department of Transportation Rights-of-Way Located Adjacent to Oregon City Rights-of-Way from Prohibition Against Unlawful Noises
- c. Resolution No. 25-29, a Resolution Initiating Vacation of Public Right-of-Way Proceedings for Unimproved Right-of-Way Located Between 19530 South Central Point Road and "TRACT B," of the Plat *Ed's Orchard* and Establishing a Public Hearing Date

Mayor McGriff asked who initiated this vacation and if the right-of-way was being utilized. Dayna Webb, Public Works Director, said the applicant had initiated the process. It was not currently being utilized.

- d. Resolution No. 25-30, Modifying the Engineering Fee Schedule
- e. Revised Library Park Tree Mitigation Plan

Mayor McGriff asked where the new trees were going to be planted.

Tom Kissinger, Deputy Parks Director, said the trees would be planted according to the map in the proposed mitigation plan attachment in the agenda packet. Mayor McGriff noted that one of the marked locations appeared to already have a tree. Mr. Kissinger explained that the satellite image was outdated and showed an oak that had fallen over earlier in the year. One of the mitigation trees would take this spot.

Motion by Commissioner Wilson, seconded by Mayor McGriff, to approve Items 7c and 7e. The motion carried by the following vote:

YES: Commissioner Smith, Mayor McGriff, Commissioner Mitchell, Commissioner Marl, and Commissioner Wilson

NO: None

- f. Purchase of Public Works Sewer Division Replacement Vehicle 2025 Ford Econoline Commercial Cutaway E-450 Super Duty CCTV Van
- g. Personal Services Agreement with Consor North America, Inc. for the 2026 Oregon City Roadway Reconstruction Project (CI 25-003)
- h. Public Improvement Contract with Landis & Landis Construction, LLC for the McLoughlin Basin Sanitary Sewer I&I Rehab Project 1 (CI 24-005)

- i. Purchase of one Ventrac 4520P with attachments and one Toro Grandstand Revolution 60" stand-on electric mower from Turf Star Inc.
- j. 2025-2026 Enhancement Grant Awards (Round 2)

8. PUBLIC HEARINGS

9. GENERAL BUSINESS

- a. First Reading of Ordinance No. 25-1010, an Ordinance Adopting Amendments to Oregon City Municipal Code Title 12: Streets, Sidewalks and Public Places

Ms. Webb presented the proposed code amendments. These changes were made to reflect the feedback received from the Commission. She gave a background on the amendments and proposed code language to clarify the timeline to obtain permits and complete the work on required sidewalk repairs.

There was discussion about whether this change allowed enough time to complete the work if the weather was uncooperative or if a property owner had extenuating circumstances.

Carrie Richter, City Attorney, said the City had discretion when it came to enforcement and they could make accommodations if circumstances dictated.

Tyson Brown, resident of Oregon City, asked the Commission to consider expanding the sidewalk reimbursement program to include sidewalk replacements not caused by street trees. It was a relief the residents of the McLoughlin Neighborhood were looking for.

Heather Crouse, representing a neighbor in the Tower Vista neighborhood, asked why the City did not allow them to correct the violation before immediate notice about the permit. She did not think it should be complaint driven. She was told the city required a 50 inch minimum sidewalk width. She felt this was too wide. She also felt that the fee was unnecessary.

Mayor McGriff encouraged her to talk to Mrs. Webb about alternatives. She agreed that the sidewalk reimbursement program should be expanded. She also recommended to see if the tree could be designated as a heritage tree.

There was discussion about expanding the existing sidewalk assistance program to cover all sidewalks. The program offered financial assistance to property owners whose sidewalks had been uplifted by street trees. There was no consensus on expanding the program. Commissioner Mitchell suggested an interest free loan program for people who had to replace five or more sidewalk panels.

Motion by Commissioner Mitchell, seconded by Commissioner Smith, to approve the first reading of Ordinance No. 25-1010, an ordinance adopting amendments to Oregon City Municipal Code Title 12: Streets, Sidewalks and Public Places. The motion carried by the following vote:

YES: Commissioner Smith, Commissioner Mitchell, Commissioner Marl, and Commissioner Wilson
NO: Mayor McGriff

- b. McLoughlin Promenade Follow Up

Alex Rains, Assistant City Manager, said that acknowledgement letters that were approved at a previous meeting had been sent out in August. The Commission had flagged some properties because of parking issues. Staff had prepared drawings of where additional parking spots could be created for property owners that were currently parking on the Promenade.

There was discussion regarding the relative pros and cons of angled parking and head-on parking.

Russ Letham, resident of Oregon City, thought there was a Commission policy from 1990 that allowed parking on the Promenade for residents of abutting homes. He discussed common practices and how for years there had been parking for selected properties that abutted the park. Most of the neighbors took

care of this area. He emphasized common practice and consistency and felt that making a decision for parking collectively was important.

Motion by Commissioner Wilson, seconded by Commissioner Mitchell, to disallow any parking of vehicles on the Promenade property. The motion failed by the following vote:

There was discussion regarding the distinction between parking and a temporary vehicle in the process of loading and unloading.

Commissioner Smith did not support eliminating parking on the Promenade because he thought it was a street and people had been parking there for decades. He thought the street should be straightened out to make the frontage more consistent and then deal with the parking issue.

YES: Commissioner Mitchell, and Commissioner Wilson

NO: Commissioner Smith, Commissioner Marl, and Mayor McGriff

The Commission took a break from 8:22 P.M. to 8:29 P.M.

Commissioner Smith explained his proposal to straighten the street. He proposed making it as close to parallel with High Street as possible. Commissioner Mitchell was not in favor of moving the street. He suggested it not be a through street and end the street at the trees on both sides, creating a local access only street.

Commissioner Marl did not think they should move the street. He said the city should pair the no parking on the Promenade with an alternative parking option for residents. He also noted that the Commission policy referenced by Mr. Letham said that the Commission could revoke the parking privilege at any time. Commissioner Mitchell added that the policy does not say parking. It only says vehicular access.

Mayor McGriff said that the McLoughlin neighborhood had a residential parking program. Residents, including those abutting the Promenade, could get a free parking permit.

The Commission discussed the parking alternatives provided in the agenda packet. There was consensus to see if head-on parking spaces would be viable on 1st, 3rd, and 4th streets.

The Commission discussed parking alternatives, how the goal was to protect the park, how the policy said it was for vehicular access not parking, giving the residents a McLoughlin residential parking permit, not allowing the four parking spaces along Promenade Street, head in parking on one side of 3rd and 4th instead of angled parking, and head in parking on the 1st Street right-of-way instead of angled.

There was discussion regarding property #5 and the decision to allow the deck stairs and landscaping to remain. For property #6, they would allow the deck and stairs to remain. For property #7, they wanted removal of the picket fence and signage.

For #8, the Commission had questions about the vacated right of way adjacent to the building. Tony Konkol, City Manager, explained that the right-of-way north of property #8 and south of the angled parking was vacated. There was an asterisk on the bottom of the ordinance that said, "for bike and ped access easement." This had not been recorded, so it was believed that the vacation was legally binding.

Motion by Commissioner Marl, seconded by Commissioner Mitchell, to direct staff to come back with additional parking options for the Commission to make a decision on the parking on the Promenade property. The motion carried by the following vote:

YES: Commissioner Smith, Mayor McGriff, Commissioner Mitchell, Commissioner Marl, and Commissioner Wilson

NO: None

Commissioner Mitchell suggested staff investigate tearing out the middle part of the street or block it with bollards for emergency vehicles to turn both sections into dead ends and not have a portion go around the trees. The asphalt would be torn out and it would be used as park space.

There was consensus for staff to do that investigation and to maximize the parking in the public right-of-

way.

- c. Second Reading of Ordinance No. 25-1011, An Ordinance of the City of Oregon City Expanding the Eligibility of Youth Advisory Commissioners

Motion by Commissioner Marl, seconded by Mayor McGriff, to approve the second reading and final adoption of Ordinance No. 25-1011, an ordinance of the City of Oregon City expanding the eligibility of Youth Advisory Commissioners. The motion carried by the following vote:

YES: Commissioner Smith, Mayor McGriff, Commissioner Mitchell, Commissioner Marl, and Commissioner Wilson

NO: None

10. COMMUNICATIONS

City Manager

- a. Oregon City Employee Deferred Compensation Plan (457b and 401a) Update – Nationwide Retirement Solutions, Inc. to be City’s sole recordkeeper

Patrick Foiles, Human Resources Director, said the City was moving to a single provider, Nationwide, for employee retirement benefits. This would save City employees money.

Commissioners

Commissioner Marl spoke about the legislature’s proposed transportation tax package.

Commissioner Smith said Oregon City Pride Festival was on Saturday, September 6th at Clackamas Community College.

Commissioner Wilson said the groundbreaking for the Caring Place was on Monday, September 8th.

Mayor

- a. Mayoral Appointments to the Youth Advisory Committee

Mayor McGriff read the list of appointments to the Youth Advisory Committee.

11. ADJOURNMENT

Mayor McGriff adjourned the meeting at 9:28 P.M.

Respectfully submitted,



Jakob S. Wiley, City Recorder

Date Approved: May 06, 2026