



CITY OF OREGON CITY CITIZEN INVOLVEMENT COMMITTEE MEETING MINUTES

Community Development Community Room
695 Warner Parrott Rd., Oregon City
Monday, February 2, 2026 at 7:00 PM

1. CALL TO ORDER AND ROLL CALL

Chair Josh Kayser called the meeting to order at 7:02 p.m.

PRESENT:

Linda Baysinger, Rita Batchley, Donna Renee Larsen, John Kies, Dorothy Dahlsrud, Joy Allen, Betty Mumm, Duane Hanson, Christopher Nolte, Mark Beatty, Sara Peterson, Josh Kayser, Amy Wilson, Tim Powell, Ryan Richards, Bill Carton, Kathy Robertson, and Commissioner Adam Marl.

STAFF: *Hannah Schmidt, Community Engagement Specialist*

EXCUSED: *None*

ABSENT: *None*

2. PRESENTATIONS

- a. Alex Troutman, Assistant City Manager, and Josh Wheeler, Assistant City Engineer, presented the ADA Transition Plan for the Public Right-of-Way. Troutman explained that the plan serves as a master plan for the city, including ADA services, practices, evaluation, implementation schedules, public participation, and grievance procedures.

Wheeler provided background on the Americans with Disabilities Act of 1990, noting that updates in 2010 addressed lessons learned. He explained that public entities with 50+ employees must develop a transition plan identifying how and when ADA updates will be made.

Troutman described her role as the acting ADA coordinator, responsible for addressing grievances and directing concerns to appropriate departments. He noted that the City has received only one formal ADA grievance to date, with a second inquiry that wasn't an actual grievance.

Wheeler detailed the current state of the city's ADA compliance:

- There are 3,368 curb ramps in city limits, with 3,026 in city right-of-way
- The city has inspected 1,444 ramps to date, finding 58.7% non-compliant

- At the current inspection rate of about 20 per month, it will take approximately 7 years to complete all inspections
- The estimated cost per ramp replacement is approximately \$10,000
- With roughly 1,800 ramps needing replacement at a total cost of \$18 million, and current funding allowing for 10-20 ramps per year, complete compliance could take up to 90 years

The presenters explained that funding sources are limited, with most ADA improvements tied to the pavement maintenance program. They outlined a prioritization system focusing first on government buildings, hospitals, parks, and schools, followed by essential community services, and finally low-density residential neighborhoods.

Committee members expressed concern about the seemingly insurmountable timeline and costs. Wheeler acknowledged the challenges but emphasized that infrastructure maintenance always involves playing catch-up, and the plan represents the City's commitment to making continuous progress.

- b. Mayor Denyse McGriff and Reed Wagner, Executive Director of the Willamette Falls Locks Authority, presented on the status of the Willamette Falls Locks. Wagner explained that the Locks Authority is a public corporation created by the Oregon Legislature.

Mayor McGriff provided historical context about the locks, which were constructed starting in 1873 and operated by the Army Corps of Engineers since 1913 before closing in 2011. She highlighted that in 2015, a task force was established by Senate Bill 131 to address the future of the locks.

Wagner outlined the timeline for transferring ownership from the Army Corps to the Locks Authority by 2027, noting that the Corps has already spent approximately \$14 million on repairs. The presentation included details about current partnerships, which include Oregon City, West Linn, Metro, Clackamas County, Grand Ronde, the Siletz tribe, the Confederated Tribes and PGE.

The speakers emphasized multiple benefits of reopening the locks, including:

- Tourism potential and economic development
- Environmental benefits by removing trucks from roads
- Transportation resiliency by providing alternative routes during emergencies
- Agricultural opportunities for transporting goods

The presentation concluded with information about the Locks Authority's new office location in West Linn City Hall and an invitation to visit the public area with historical photos of the river and riverfronts.

3. PUBLIC COMMENTS

No public comments were provided.

4. APPROVAL OF MINUTES

- a. Betty Mumm moved to approve the January 5, 2026, Citizen Involvement Committee Meeting Minutes. Sara Peterson seconded the motion. The motion passed unanimously.

5. STAFF LIAISON UPDATES

- a. Hannah Schmidt reported that the Trail News has switched from monthly to quarterly and has been sent to the printer. She provided information about deadlines for the March, April, and May issues. She noted she would reach out to neighborhood associations to ensure they have the necessary information for meeting announcements.

She announced that applications for the Free Transportation Academy are open until February 16, and she would send follow-up information to CIC members. Schmidt also highlighted facility improvements, noting that Seth from the facilities staff had made lighting adjustments and painted curbs to address safety concerns based on feedback received.

Schmidt announced that starting in March, the CIC meetings would be moving back to the Mt. Hood Room within City Hall, with microphones for all committee members to address audio concerns.

- b. Schmidt provided a budget update, noting that a \$400 refund from Eagle Mailing Services would be credited to the CIC budget due to issues with the last bulk mailing of postcards.

6. GENERAL BUSINESS

- a. Hannah Schmidt presented the budget allocation proposal, noting that after removing expenses already incurred (approximately \$32,000), the CIC had approximately \$12,460 remaining for the fiscal year, not including the \$400 refund mentioned earlier.

A detailed discussion followed regarding how to allocate these funds. Various committee members shared perspectives on whether allocation should be based on neighborhood size, growth potential, or other factors. Several members expressed that building community engagement was the primary goal, regardless of neighborhood size.

Schmidt provided guidance on eligible expenses, referencing a one-page guideline document that was attached within the agenda packet. She clarified that expenses would typically be reimbursed rather than paid upfront, and committee members should check with her if they had questions about whether specific expenses would qualify.

John Kies made a motion that every neighborhood should be allocated \$1,000 for the remainder of the fiscal year (through June 30, 2026), that the CIC would revisit allocation methods for the next fiscal year, and all expenditures should follow the guidelines provided by staff. Betty Mumm seconded the motion. The motion passed unanimously.

- b. Chris Nolte from Hazel Grove-Westling Farm presented a framed neighborhood association resolution from 1998 and inquired about displaying these resolutions. He explained that each neighborhood association had received one when they were established. There was discussion about finding an appropriate location to display all resolutions together, either in the Community Room within the Community Development Room or at City Hall. The committee agreed to look for suitable wall space when they return to the Mt. Hood Room next month.

Tim Powell provided historical context, noting that the resolutions were originally displayed at City Hall before being taken down during a move. The intent was to show the city's partnership with its citizens.

Hannah Schmidt noted that Hazel Grove-Westling Farm Resolution, along with the original agreement between the City and the neighborhood association, were attached within the agenda packet. Schmidt emphasized that each neighborhood association has a similar agreement with the same or similar language. Schmidt encouraged the neighborhood associations to ensure that they were compliant with the original agreements but emphasized that the City was not actively binding the neighborhood associations to the agreements at this time.

- c. The Chair announced that the Spring Forward Community Resource Fair is scheduled for March 7 from 10 a.m. to 2 p.m. The CIC will have a table at the event, and a volunteer sign-up sheet was circulated.

Hannah Schmidt noted that the CIC would have a 6-foot table and 2-4 chairs. She mentioned that the neighborhood association map could be displayed, and neighborhood association flyers would be available. She suggested that additional outreach materials could be printed and funded through the CIC budget.

7. ROUNDTABLE

Canemah NA: Discussed their upcoming February 19 meeting and work on a cemetery project, including a new gate being created by a resident.

Caulfield NA: Mentioned their recent meeting with Seth Henderson and the Mayor, election of a father-son team as secretary, plans to start steering committee meetings, and an upcoming candidate forum at their March general NA meeting.

Elyville NA: Noted they had taken a hiatus for the winter after losing their chair and would resume meetings on March 10.

Gaffney Lane NA: Reported "Be 2 Weeks Ready" emergency preparedness class being offered, a visit from the homeless coalition, and a local business (Olive and Shay) that presented at their meeting.

Hazel Grove/Westling Farm NA: Reported on a presentation about John McLoughlin School's upcoming renovations and discussed concerns about sharing sign-in sheet information with presenters.

Hillendale/Tower Vista NA: Reported having their meeting in early January with decent turnout despite the timing and discussed challenges with the new Trail News schedule for promoting their early April meeting.

McLoughlin NA: Noted a well-attended meeting with Seth Henderson discussing the courthouse development, and mentioned they were rewriting their bylaws and creating a financial policy.

Park Place NA: Mentioned concerns about development related to the Clackamas Heights Redevelopment project and increased development around Cedars Farm, above Holcomb Elementary School, including street widening and neighborhood access.

South End NA: Reported having their first regular meeting in the new year with about two dozen people and planning a street clean-up event for late April. Bill Carton from South End NA offered to draft a proposal for the next meeting on reporting neighborhood association data to determine the outreach methods that are working best for the neighborhoods.

The Chair, Josh Kayser, mentioned openings on the Chief's Advisory Committee for several neighborhood associations and the need to do goal setting within the CIC, which hasn't been done since 2017.

Commissioners Adam Marl provided updates on upcoming Urban Renewal and City Commission meetings, highlighting the downtown quiet zone project and annual fiscal audits.

8. ADJOURNMENT

Chair Josh Kayser adjourned the meeting at 9:27 p.m.

Respectfully submitted,

Hannah Schmidt, Community Engagement Specialist
Date Approved: March 3, 2026