



CITY OF OREGON CITY CITIZEN INVOLVEMENT COMMITTEE AGENDA

City Hall Mt. Hood Room, 625 Center St., Oregon City
Monday, May 4, 2026 at 7:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
 - Register to provide electronic testimony (email hschmidt@orcity.org or call 503-496-1510 by 3:00 PM on the day of the meeting to register)
 - Email hschmidt@orcity.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
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1. CALL TO ORDER AND ROLL CALL

2. PRESENTATIONS

- a. NW Natural Street of Dreams in Oregon City

3. PUBLIC COMMENTS

Please see the public comment guidelines below.

4. APPROVAL OF MINUTES

- a. April 6, 2026 Citizen Involvement Committee Work Session Minutes
- b. April 6, 2026 Citizen Involvement Committee Meeting Minutes

5. STAFF LIAISON UPDATES

- a. May Staff Report
- b. Budget Update

6. GENERAL BUSINESS

- a. 2026-2027 Citizen Involvement Committee Goals
- b. Neighborhood Association Resolutions

7. ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts please visit: <https://www.orcity.org/community/neighborhood-associations>

8. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting.

Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.



**CITY OF OREGON CITY
CITIZEN INVOLVEMENT COMMITTEE
(CIC)
DRAFT WORK SESSION MINUTES**

City Hall Mt. Hood Room, 625 Center St., Oregon City
Monday, April 6, 2026 at 6:00 PM

1. CALL TO ORDER AND ROLL CALL

Chair Josh Kayser called the meeting to order at 6:00 p.m.

PRESENT:

Linda Baysinger, Donna Renee Larsen, John Kies, Betty Mumm, Duane Hanson, Sara Peterson, Josh Kayser, Tim Powell, Ryan Richards, Kathy Robertson, and Commissioner Adam Marl

STAFF: *Hannah Schmidt, Community Engagement Specialist*

EXCUSED: *Rita Batchley, Dorothy Dahlsrud, Joy Allen, Amy Wilson, and Bill Carton*

ABSENT: *Christopher Nolte and Mark Beatty*

2. PUBLIC COMMENTS

No public comments were provided.

3. GOAL SETTING SESSION

a. Chair Josh Kayser opened the discussion by noting that the CIC goals had not been updated since 2017-2019. He explained that everyone had an opportunity to review the commission goals to ensure alignment, identifying "increased community engagement opportunities" as the primary goal that connected with the CIC's mission.

b. **2017-2019 Work Plan Goals**

Goal 1: Implement Public Involvement Plan

Chair Josh Kayser reviewed the first work plan goal to adopt the public involvement plan, which he believed was still relevant despite needing updates. The goal included implementing the plan to increase public participation, soliciting feedback from neighborhood associations as a biannual meeting agenda item, and representing the CIC at public events. Josh noted they hadn't solicited feedback from neighborhood associations since he had been on the CIC, though

they did represent the CIC at public events. The committee unanimously agreed to maintain this goal without changes.

Goal 2: Increase Knowledge About Land Use and City Business

The discussion revealed varying levels of comfort with land use processes among committee members. Tim Powell suggested workshops with planning staff would be beneficial, emphasizing the importance of understanding what CIC members can and cannot say, particularly regarding quasi-judicial documents. Powell also advocated for education as a key component, proposing to bring in a professional civic engagement specialist to discuss community engagement strategies. Betty Mumm agreed that land use training should be "Land Use 101" and suggested it be videotaped for public access. Chair Josh Kayser emphasized the need for written documentation to streamline accurate information to the neighborhoods year after year.

John Keis mentioned that in the past, neighborhood associations received notifications about land use applications, noting he could look them up online to see what was being proposed. Chair Josh Kayser confirmed that according to code, they should receive copies of land use applications.

Linda Baysinger clarified that the CIC has no decision-making power, only the ability to listen and ask questions to help educate people for the next level of review, as they are advisory to the City Commission and serve as a communication channel back to neighborhoods.

The discussion revealed that only three neighborhoods currently have land use chairs out of all represented neighborhoods (9). Betty Mumm noted they had never been informed such a position existed, while Linda Baysinger explained they previously had one but discontinued the position due to problems with the individual overstepping boundaries.

Tim Powell detailed the complex land use application process, explaining the various time frames and steps involved, from pre-application meetings to neighborhood association input.

The committee agreed to amend the first bullet point under this goal as follows:

- "Increase knowledge about the land use process by providing annual training to the public and the CIC at CIC meeting by City planning staff."

Tim Powell volunteered to work with Chair Josh Kayser to coordinate with city planning staff. They also agreed to encourage all neighborhoods to have land use chairs as part of the training initiative.

The committee maintained the second bullet point about increasing knowledge of general city business through department presentations and agreed to expand the third bullet point to include "city groups and committees" rather than just city groups, allowing committee chairs to present rather than requiring staff time.

Chair, Josh Kayser also prompted the idea to add a bullet point under this goal that encourages neighborhoods and residents to utilize the City's YouTube channel to watch City committee meeting recordings to stay updated.

Civic Engagement Specialist Training

Tim Powell proposed adding a new goal that would be researching funding opportunities for a civic engagement specialist to provide training to CIC members. He referenced successful examples like the Historic Review Board's solar panel workshop that included multiple jurisdictions and was funded through grants. The committee agreed to make this a separate goal with bullet points including engaging with city staff to find community engagement experts, reviewing funding opportunities, and scheduling appropriate training sessions.

Powell mentioned organizations like Neighborhoods USA as potential resources, noting they had previously hosted events in Oregon City and offer various programs, often free or low-cost. It was later discussed that these initiatives could be added under Goal 5: Better understand the role of CIC members and neighborhood associations when receiving city information.

Goal 3: Develop Resources for Neighborhood Associations

Chair Josh Kayser noted this goal remained relevant for maintaining active neighborhood associations and helping reactivate inactive ones, acknowledging the ongoing struggle many neighborhoods face in filling leadership positions. The discussion touched on the success stories from neighborhoods like Gaffney Lane, Hazel Grove, and South End that had been recently reactivated.

Ryan Richards from Park Place highlighted the challenge of filling basic positions like chair, vice chair, and secretary, noting they couldn't get people to serve on other city committees either. The committee agreed to add a bullet point about working with city staff to create a "Neighborhood 101" program, building on a successful model from the late 1990s when Mary Palmer conducted such training.

Tim Powell recalled the previous Neighborhood 101 program where current neighborhood chairs would join new groups to answer questions from their perspective rather than just having staff present information. The committee agreed this peer-to-peer approach would be valuable for future reactivation efforts.

Goal 4: Review Grievance Process

The discussion revealed confusion about the current status of the CIC grievance process. Tim Powell explained that grievances would be internal to the CIC structure, such as if a neighborhood association had issues with how the CIC was treating different neighborhoods unequally.

Linda Baysinger and Betty Mumm provided historical context from 12-13 years ago when CIC members were taking sides on public issues, leading to tension and the creation of a grievance process. Linda Baysinger described a situation where some members insisted on making recommendations to the city commission despite others arguing they shouldn't take sides. The grievance process was used but became contentious, with one party continuing to appeal even after a CIC committee made findings, eventually involving the city commission. Linda Baysinger noted the discomfort the process caused for everyone involved, including having to draw names from a hat for the grievance committee because no one wanted to judge other people. Betty Mumm recalled there was extensive documentation produced during the process.

Despite the uncomfortable history, Tim Powell argued they should maintain a grievance process as a bylaw requirement, though he hoped it wouldn't be used. Powell suggested establishing a working group of 2-3 members to develop a grievance policy and present it to the full committee. Linda Baysinger expressed reluctance, but Tim Powell, Sara Peterson, and Betty Mumm volunteered for the working group.

Hannah Schmidt offered to work with the city recorder team to locate any existing grievance documentation, as she hadn't been made aware of previous policies.

Goal 5: Role of CIC members and neighborhood associations

Ryan Richards noted that the new goal that was discussed could be added under this initiative. Donna Renee Larsen agreed and there was unanimous consent.

Chair Josh Kayser recollected that there was a City document about neighborhood associations and emphasized that the CIC could look into that at a later time.

Goal 6: Amend CIC Code for Consistency

Hannah Schmidt explained this goal related to ensuring the CIC election process was consistent with other city boards and commissions, noting that CIC bylaws had been added to city code. The discussion clarified that CIC members serve two-year terms and must reapply at the end of each cycle, similar to other boards and commissions. Tim Powell noted that their current bylaws already address this in articles 5, sections 5, 6, and 7. The committee agreed this goal had been achieved and could be removed.

Additional Discussion Topics

The committee discussed the current status of neighborhood representation, noting that Rivercrest, Tower Vista, and Two Rivers lack representation on the CIC, though Two Rivers does hold meetings. Chair Josh Kayser mentioned that Hannah Schmidt and the CIC had successfully changed the code to allow business owners to participate, expanding beyond just residents. This was done specifically with Two Rivers NA participation in mind.

Betty Mumm raised the question of whether they should address social media usage for neighborhood communication, and the committee agreed this could be included under the resources and tools section of goal 3.

The committee concluded the goal-setting work session with plans to reconvene in five minutes for the regular meeting.
CIC 2017-2019 Goals

4. ADJOURNMENT

Chair Josh Kayser adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Hannah Schmidt, Community Engagement Specialist
Date Approved: _____



**CITY OF OREGON CITY
CITIZEN INVOLVEMENT COMMITTEE
DRAFT MEETING MINUTES**

City Hall Mt. Hood Room, 625 Center St., Oregon City
Monday, April 6, 2026 at 7:00 PM

1. CALL TO ORDER AND ROLL CALL

Chair Josh Kayser called the meeting to order at 7:00 p.m.

PRESENT:

Linda Baysinger, Rita Batchley, Donna Renee Larsen, John Kies, Betty Mumm, Duane Hanson, Christopher Nolte, Mark Beatty, Sara Peterson, Josh Kayser, Amy Wilson, Tim Powell, Ryan Richards, Kathy Robertson, and Commissioner Adam Marl

STAFF: *Hannah Schmidt, Community Engagement Specialist*

EXCUSED: *Dorothy Dahlsrud, Joy Allen, and Bill Carton*

ABSENT: *None.*

2. PRESENTATIONS

- a. Superintendent Dayle Spencer and Capital Bond Director David Hobbs presented an update on the Oregon City School District's bond program. The community passed a \$163 million bond in November 2024, which was sold in February-March 2025 for an additional \$13.6 million above face value. Combined with \$6 million from the Oregon School Capital Improvement Matching Program and \$2.25 million in interest revenue, the total program now has \$184 million available.

The district has spent approximately \$11.4 million to date, primarily on design work for elementary schools and field projects at Oregon City High School. Three new artificial turf fields have been installed at the high school - girls softball, boys baseball, and a multipurpose field - representing nearly a \$6 million investment. New scoreboards and lighting controllers have also been installed, allowing coaches to control field lighting without contacting the athletic director.

Future work includes improvements to Pioneer Stadium scheduled for summer 2027, focusing on concrete repairs, new railings, safer access stairs from Jackson to avoid Van Buren Street, and potential team rooms for student athletes. Phase 2 projects at Candy Lane, Holcomb, and John McLoughlin Elementary Schools will begin in June 2026 with 15-month construction schedules. Candy Lane will close completely with students moving to King Elementary, while Holcomb and John McLoughlin will use temporary modular buildings.

Committee members asked about academic performance, with Linda Baysinger inquiring why Oregon schools rank 47th nationally. Superintendent Spencer explained they've seen growth in reading despite COVID impacts, noting the third-grade reading test requires not just reading but also writing essays and comprehension. The district has invested in K-2 early literacy programs and new curriculum, while working to partner with families to encourage home reading.

Betty Mumm asked about Pioneer Stadium field improvements, but Hobbs clarified they're focusing on stadium infrastructure rather than the playing field itself, which is still in reasonably good shape.

- b. Melissa Sebastian, Aquatic and Recreation Manager, presented information about Water Safety Month in May and summer swimming programs. She emphasized critical drowning statistics: drowning is among the top three causes of unintentional injury death worldwide, the number one cause of death for children ages 1-4, and the second leading cause for children 1-14. Minority communities face three times higher risks than non-minority communities.

Oregon City's pool, celebrating its 60th anniversary, provides supervised swimming with trained lifeguards. Formal swim lessons can prevent drowning up to 88 percent of cases. Last year, the pool awarded \$1,704.25 in lesson scholarships to reduce financial barriers. Sebastian's lifeguards provided rapid response to seven non-fatal drowning incidents this year, demonstrating the importance of professional supervision.

Sebastian distributed materials from the "Respect the Water" campaign and offered to present water safety information to neighborhood associations. The pool has added a full-time program coordinator this year, allowing expansion of programs including junior lifeguarding for ages 11-14, teen-specific swim lessons, adult lessons during summer, and family group lessons.

Committee members asked about minority community drowning risks, which Sebastian attributed to potential financial barriers and pool accessibility issues. Betty Mumm inquired about school district swim programs, which Sebastian said had dwindled before the pandemic due to transportation challenges, though the pool has capacity and staff available. Duane Hanson asked about pool infrastructure concerns, and Sebastian confirmed the city is in early stages of planning a new aquatic and recreation facility, with public engagement expected to begin this summer.

3. PUBLIC COMMENTS

No public comments were provided

4. APPROVAL OF MINUTES

- a. The March 2, 2026, minutes were reviewed. Two corrections were identified: Linda's last name should be corrected to Baysinger instead of Batsinger, and "Caulfield" should be corrected above that entry under the roundtable section.

Tim Powell moved to approve the minutes as amended. Sara Peterson seconded. Motion was approved unanimously.

5. STAFF LIAISON UPDATES

- a. Hannah Schmidt provided updates on several items. The monthly Trail News was delivered to most residents by mid-to-late last week, with format improvements including white backgrounds for better readability based on feedback. Amy Wilson's article about the value of neighborhood association meetings was highlighted in the back of the publication.

The occupant lists for neighborhood associations were updated on March 26. Schmidt reminded associations using the Community Development Community Room to submit proper reservation forms and ensure the building is properly secured upon exit, as there have been reports of the building not being locked.

Gail Chastain was introduced as the new administrative assistant in the Community Development Department, replacing Kay Nuemann for reservation forms and room coordination.

The basement door access has been repaired - water had leaked into the motherboard causing communication issues between the locking and code mechanisms, but it now works with the original access code.

Progress was reported on Rivercrest Neighborhood Association reactivation efforts. Three contacts were made at the Spring Ford Community Resource Fair, with two responding positively. Schmidt met with an interested resident and expressed optimism about potential progress.

- b. The budget update sheet was provided showing current allocations and expenditures for neighborhood associations and CIC overhead funds.

6. GENERAL BUSINESS

- a. Hannah Schmidt reported that resolutions from all neighborhood associations have been collected except for Two Rivers, which she believes may not have a framed resolution since it was established more recently than other associations in the late 1990s/early 2000s. She will contact Two Rivers and work with the city recorder team to create a similar resolution if needed, with costs coming from the CIC overhead budget.

- b. The Chair raised the question of standardizing committee nameplates to match other City committees. Hannah Schmidt investigated options and found that permanent nameplates like those used by City Commission cannot be reproduced or reused, making them cost-prohibitive given the CIC's high turnover rate (seven turnovers in the 2024-2026 term) not including reactivated neighborhood associations.

Two options were presented: standard reusable nameplates with inserts (\$170 for 17 plates, or \$240 for 24 plates to have spares) or maintaining current paper nameplates. Committee members supported the upgrade, noting the durability benefits and easier handling for speaking recognition.

Sara Peterson moved to approve the purchase of 24 standard reusable nameplates. Tim Powell seconded. The motion passed with unanimous consent.

- c. Hannah Schmidt clarified the City's policy on video conference equipment use by neighborhood associations. A city-owned Innex Cube will be available in the Community Development Community Room for associations that meet there. A policy detailing usage guidelines will be distributed to relevant neighborhood associations once the policy is finalized. The equipment must remain in that room, so associations meeting elsewhere would need to reserve the Community Development Community Room to access video conferencing capabilities. This does not affect existing arrangements like McLoughlin's setup at the Library. Amy Wilson asked for clarification about whether associations could purchase their own equipment with their \$1,000 allocations, but Hannah indicated this would not be necessary since the City is providing the service and space at no cost to associations.

7. ROUNDTABLE

Canemah NA: Meeting scheduled for April 23 to discuss cemetery matters and their ice cream social. Linda Baysinger requested clarification on reimbursement procedures, and Hannah Schmidt confirmed itemized receipts and event documentation would be sufficient.

Rita Batchley shared information from the Oregon City Plan for Resilient Oregon focus group, emphasizing family emergency preparedness with two-week supplies and the importance of knowing neighbors for disaster response. She offered to present this information at their upcoming neighborhood meeting.

Caufield NA: Reported on their recent meeting featuring a college presentation about Clackamas Community College's natural resource building along Beaver Creek that will replace an older structure. The meeting also included a candidate forum for four

district house candidates, providing residents opportunity to hear their positions on various issues.

Elyville NA: Not present for report.

Gaffney Lane NA: Had 21 attendees at their March meeting, lower than typical. Featured presentations from Seth Henderson about the old courthouse on Main Street and Commissioner Mike Mitchell on City activities including the exclusion zone. They're trying a new approach of inviting local businesses to present, with The Great Greek restaurant participating. Duane announced their cleanup scheduled for Saturday 9 a.m. - 11 a.m. on Myers Road.

Hazel Grove/Westling Farm NA: March meeting featured OSU Extension Service discussing pollinators and Seth Henderson's courthouse presentation, which generated significant positive community interest. They're planning summer gatherings and projects for their May meeting.

Hillendale/Tower Vista NA: Meeting tomorrow night featuring Seth Henderson and Chick-fil-A presenting their proposed development at the old Walmart property location, including the restaurant, another drive-through restaurant, and apartment complex. Chick-fil-A have offered to provide food for attendees.

McLoughlin NA: March meeting featured state representatives with good attendance. They completed bylaw updates and financial planning, now posted on their website. Planning to invite Xerces for their next meeting. They'll sponsor concerts in the park again and hold their neighborhood sale August 7-9.

Park Place NA: Working with the City to distribute a park survey to residents to gauge allocating funds for play structures or fencing the existing off-leash dog area. Parks department will present survey results at their May 18th meeting, followed by a park party on June 7th to celebrate recent improvements including trail development and plantings.

South End NA: Meeting scheduled for April 23rd with parks department presenting about new playground equipment installation at Chapin park. Kathy Robertson had helped select and install the original equipment. Their cleanup will cover South End Road from Barker to the neighborhood boundary toward Canby and will take place on May 2.

Commissioner Adam Marl announced the City Commission Work Session on April 7 will address System Development Charges (SDCs) reform, balancing infrastructure needs with housing affordability by potentially incentivizing smaller single-family homes and middle-income homeownership opportunities. Commissioner Marl also provided an update on ODOT's request for a five-year extension to use John Storm Park for Abernathy Bridge construction. The project, originally approved by voters in 2018 as a four-year commitment, has increased from \$250 million to over \$800 million. Commissioner Marl's motion requires ODOT to commit to supporting affected

businesses and partnering on delayed City infrastructure projects before approving any extension agreement. He emphasized using available leverage to ensure ODOT acts as a good partner with the City.

8. Adjournment

Chair Josh Kayser adjourned the meeting at 8:21 p.m.

Respectfully submitted,

Hannah Schmidt, Community Engagement Specialist

Date Approved: _____



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** May 4, 2026
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT: STAFF LIASON UPDATES

1. Monthly Trail News Schedule

The upcoming general meetings for McLoughlin, Elyville, Hazel Grove – Westling Farm, Park Place, Gaffney Lane, and Caufield NA were advertised in the May issue of the monthly Trail News.

Please note the deadlines below and reference the attached NA Meeting calendar for the upcoming June, July, and August Trail News issues.

June Trail News Deadline: **Monday, May 18 at 12 p.m.**

July Trail News Deadline: **Thursday, June 18 at 12 p.m.**

August Trail News Deadline: **Friday, July 17 at 12 p.m.**

Please note that the deadlines for each month are color coded. The editor of Trail News aims to have Trail News hit residents mailboxes by the first of each month.

2. Monthly Trail News Format

When submitting your NA general meeting details for the Trail News you can either

1. Send the Agenda for the your upcoming NA meeting in pdf or doc form to hschmidt@orcitey.org and jlyman@orcitey.org and allow staff to summarize the topic highlights for your meeting. Please ensure that the date, time, and location of the meeting is advertised within the Agenda and that has been checked by leadership within your NA for accuracy.

OR

2. Send an email to hschmidt@orcitey.org and jlyman@orcitey.org that follows the format below. I have used Canemah NAs general meeting announcement as an example:

Canemah NA General Meeting: Feb 19 at 7 p.m.
Oregon City Public Library Community Room

Topics include updates from Oregon City Police and Clackamas Fire, and speaker Oregon State Representative Candidate Michael Sugar

3. E-Trail News

The May and June NA meetings were advertised in the monthly E-Trail News and it is expected to be sent out to subscribers on Tuesday, April 28. Canemah's Historic Cemetery Clean Up on May 9 was also advertised in the E-Trail News.

4. Community Development Community Room – Innex Cube Policy

The Innex Cube policy for the Community Development Room has been shared with the relevant NAs and is attached for review.

If your NA is interested in reserving the Community Development Community Room you can visit the link below to learn more, and contact Gail Chastain at gchastain@orcify.org to submit the necessary completed forms.

<https://www.orcity.org/1876/Community-Development-Community-Room>

5. Metro Community Enhancement Grant

Voting is now live for the second round of Metro's Nature in Neighborhoods Community Choice Grants. Anyone age 11 or older can vote for up to five projects. Voting will close on Monday, June 15.

Visit <https://community-choice-grants-drcmetro.hub.arcgis.com/> to learn more and ensure your voice is heard in representing the City of Oregon City.

Spaces are still available but filling up, please register early via the link here - <https://www.surveymonkey.com/r/MHW3SY5>

6. Clackamette Park Open House

The City will host a Public Open House on Wednesday, May 21, from 6 to 8 p.m. in the Hanlon Commission Chambers at the Robert Libke Public Safety Building. The City will present proposed redevelopment designs for Clackamette Park and gather community input. Attendees can review design concepts, speak with City staff and project planners, and share feedback that will help inform the final design. The project aims to enhance park facilities, improve accessibility, and balance recreation with natural resource stewardship, building on input from earlier outreach efforts. Residents, park users, and stakeholders are encouraged to attend and help shape the future of this important community space.

7. Emerald Ash Borer (EAB) Workshop

A family-friendly workshop for the EAB is being hosted by Oregon City Parks and Recreation in partnership with Clackamas Soil and Water Conservation District and the Oregon Department of Forestry. Participants will learn how to identify ash trees,

recognize signs of EAB infestation, and understand effective methods for reporting suspected cases. All are welcome. Attendees will leave with practical skills and knowledge to help protect trees in their neighborhoods and support early detection efforts in the region.

Event Details:

May 28, 2026

1 p.m. to 3:30 p.m.

Hillendale Park, Oregon City

Outside event - dress for the weather

Spots are still open, but limited, so please register via the link here -

<https://www.surveymonkey.com/r/MHW3SY5>

8. Clackamas County Siren Newsletter

The Clackamas Fire spring quarterly newsletter, *The Siren*, is attached for your reference. If you are in need of Clackamas Fire representatives at your NA meetings, please contact Doug Whiteley at doug.whiteley@clackamasfire.com for more information.

9. Clackamas County Vector Control – Mosquito Prevention

The Clackamas County Vector Control has asked me to pass along the attached flyer for distribution.

For further questions about mosquito prevention, you can contact the Clackamas County Vector Control District at (503) 655-8394.

10. Email Subscribers Update

Below are metrics of subscriber sign-ups within the last 12 months, separated by each NA, and the monthly difference between April to March 2026.

	CNA	CFNA	ENA	GLNA	HG-WFNA	H/TVNA	MNA	PPNA	RNA	SENA	TRNA
Apr-25	38	151	39	44	57	91	129	135	48	65	27
May-25	39	141	40	48	91	95	132	138	50	71	27
Jun-25	81	139	41	48	108	97	132	138	50	76	28
Jul-25	81	139	41	47	109	97	246	138	50	76	30
Sep-25	83	162	45	50	124	101	256	139	58	87	33
Oct-25	83	160	45	50	125	99	256	139	59	91	32
Nov-25	81	162	47	51	146	105	261	141	59	93	32
Dec-25	82	161	49	56	158	106	261	140	59	95	32
Jan-26	82	162	50	66	176	116	267	147	61	100	33
Feb-26	83	165	50	69	184	117	268	165	61	103	33
Mar-26	83	163	49	69	187	122	271	165	61	120	33
Apr-26	81	164	49	69	188	118	272	166	138	117	32
Monthly Difference	-2	1	0	0	1	-4	1	1	77	-3	-1

- CNA – Canemah
- CFNA – Caufield
- ENA - Elyville
- GLNA – Gaffney Lane
- HG-WFNA – Hazel Grove-Westling Farm
- H/TVNA – Hillendale/Tower Vista
- MNA – McLoughlin
- PPNA – Parks Place
- RNA – Rivercrest
- SENA – South End
- TRNA – Two Rivers

Emails collected from your meeting sign-in sheets can also be added to your email subscriber list for your NA. Simply send me an email to hschmidt@orc.org with a copy of the emails in an excel sheet.

May 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 CIC Meeting	5	6	7 McLoughlin NA General Meeting	8	9
10	11	12 Elyville NA General Meeting	13	14 Hazel Grove - Westling Farm NA General Meeting	15	16
17	18 JUN Trail News & E-Trail News Deadline: 12 PM	19 Park Place NA General Meeting	20	21	22	23
24	25 Memorial Day	26 Caufield NA General Meeting	27	28	29	30

June 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 CIC Meeting	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18 JUL Trail News & E-Trail News Deadline: 12 PM	19 Juneteenth	20
21 Canemah NA Ice Cream Social	22	23	24	25 South End NA General Meeting	26	27
28	29	30				

July 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 4th of July Observed	4
5	6 CIC Meeting	7 Hillendale/Tower Vista NA General Meeting	8 McLoughlin NA General Meeting	9	10	11
12	13	14	15	16	17 AUG Trail News & E-Trail News Deadline: 12 PM	18
19	20	21 Gaffney Lane NA General Meeting	22 Two Rivers NA General Meeting	23	24	25
26	27	28 Caufield NA General Meeting	29	30	31	

August 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 CIC Meeting	4 National Night Out	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22 Elyville NA Ice Cream Social
23	24	25	26	27	28	29

Oregon City Community Development (CD)

Community Room - Innex Cube Use Policy

The Oregon City Community Development Department at 695 Warner Parrott Rd provides one public meeting space: a Community Room. All other areas of the building are restricted to staff only, other than going through the lobby to the restrooms.

Use of the Innex Cube is currently limited to Neighborhood Association (NA) groups, or government-related meetings and events where at least 1 active employee of the City of Oregon City is in attendance.

All other groups may be allowed or denied the use of the Innex Cube at the discretion of the Community Development (CD) Department.

Innex Cube System Specifications

The complete Innex Cube system includes all of the following items.

- ❖ 1 gray hardshell double zipper travel case containing Innex Cube system:
 - Inside the top mesh zippered pocket:
 - 1 USB-A to USB-C 1.5m cable
 - 1 Innex Cube AI 360* 4K Conference Cam Quick Start Guide
 - 3 black poles around 4.75” long (1 in mesh zipper pocket; 2 stored underneath in the wooden base)
 - Below the protective layer:
 - 1 Innex Cube camera
 - 1 wooden base (2 poles stored underneath)
 - 1 remote control with 2 AAA batteries inside

Usage

- Permitted Uses
 - The Innex Cube is available to help remote participants attend and contribute to Neighborhood Association (NA) and government-related meetings and events.
 - Set up and operation of the Innex Cube must be performed by a person 18 years of age or older.
- Prohibited Uses
 - Innex Cube is NOT to be used for making recordings that are used to generate any profits, or in any manner that does not significantly or is not intended to contribute to the educational, cultural, intellectual, or civic improvement of the communities in Oregon City.
 - Innex Cube shall NOT leave the Community Room premises or Community Development building premises.

If an individual/organization does not agree with the interpretation or application of this policy, they may appeal the staff decision to the CD Director or the Director's designee.

Hours of Availability

- Use of the Innex Cube shall occur during the same date and time as the scheduled meeting or event.
 - Setting up the Innex Cube system may take longer than anticipated.
 - Groups should consider the amount of time they will need to set up the Innex Cube when making their room reservation request(s).

Guidelines

- Use of the Innex Cube may be terminated at any time by the Community Development Director, or by designated staff, in response to any violation of the applicable City/State/Federal guidelines, and/or any use that is unsafe, abusive, or dangerous to the building, materials, exhibits, furnishings, equipment or individuals.
- Users are responsible for Innex Cube retrieval from storage, setup, pack up, and return to storage. Users, as well as the organization(s) they represent, may be denied future use of the Innex Cube if it is not satisfactorily cleaned and returned to its default configuration.
- Community Development staff or designees/representatives may enter the Community Room at any time and on any occasion.
- Community Development staff are NOT available to:
 - Set up the Innex Cube
 - Troubleshoot technology questions
 - Assist with audio visual issues or inquiries

Liability

- The Person reserving the Community Room is required to sign an Indemnity Agreement assuming all liability for damage to or theft of City property as assessed by the City by any member of their group during the reservation time.
 - The Innex Cube is City property.
 - If any part of the Innex Cube system is found to be damaged, broken, or missing, the group who last used it will be held responsible for replacing and/or repairing the Innex Cube system and/or any of its components.
 - The 2026 cost for a new Innex Cube system is between \$400-800 US dollars.
- The Community Development Department neither approves nor disapproves of content, topics, subject matter, or points of view of individuals or groups using the Innex Cube.

The Siren

Clackamas Fire
Here for you.



Rig of the Quarter: Heavy Rescue

The Heavy Rescue provides specialized equipment necessary for technical rescue situations like vehicle extrication, building collapses, confined space rescue, and rope rescues. At Clackamas Fire, our Heavy Rescue responds to every structure fire in the district, typically tasked with search or ventilation.

Local Firefighters, Local Communities

When we think about the people who keep our communities safe, firefighters are often some of the first to come to mind. Firefighters show up at the most desperate, often darkest, moments, and they are deeply woven into the fabric of the communities they serve. At Clackamas Fire, we are proud that so many of our firefighters live in the communities we serve. When we respond to an emergency, our firefighters helping our neighbors, our friends, and our families.

Each one of our stations takes pride reflecting the community it serves. Crews work to stay connected locally, and even their station logos are designed with that purpose in mind. Station 71, for instance, in Sandy is nicknamed “The Outpost” for one, simple reason: it stands watch on the eastern edge of our district, the gateway to Mt. Hood National Forest. When designing their logo (right), they drew from the classic 8-bit Oregon Trail icon, a nod to the historic Barlow Trail that runs right through Sandy and features Mt. Hood in the background. The overall shape is inspired by the National Parks emblem, tying together Sandy’s history and landscape.



Even for firefighters who live outside district boundaries, all of them believe that community connection is essential. Building and maintaining community trust through personal relationships can – and will – save lives.

Serving our community goes beyond emergency response. For us, serving means being a part of community events, celebrations, and traditions on and off duty; it is at the very core of being a neighbor, a friend, and a responsible community member.

Nick Browne



Nick Browne, Clackamas Fire Chief

District Updates

Emergency Services Levy

Your levy dollars remain hard at work, investing in the safety, security, and future of our community. Since voters approved the 2023 levy, we've kept our promise to add 62 full-time firefighter positions, and we've been able to do so despite increases in operational costs.

Levy funds have been invested in protecting our rural areas against growing wildland fire threat, most notably by staffing stations along the wildland-urban interface. Stations 12 and 13 (Logan and Clarkes), once operated by volunteers, are now staffed full-time by career firefighters, ensuring more reliable emergency response where it's needed most. This staffing change has further strengthened our vaunted volunteer program: Station 74 (Dover), another wildland-urban interface station, is now staffed by volunteers 26 days each month, nearly tripling availability from just 4 days prior to the levy.

Your levy dollars have enabled us to fully staff Quick Response Vehicles, resulting in a positive ripple effect felt across the district. By dispatching QRVs to low-acuity calls, we've reduced heavy apparatus responses nearly in half. This means we're keeping larger, more specialized equipment available for critical emergencies while reducing wear and tear, extending the lifespan of our fleet.

We're grateful for your continued trust and support. We remain committed to investing your tax dollars responsibly and in ways that deliver real, lasting benefits for our community.

Sandy Annexation – Measure 3-634

On May 19th, Sandy residents will vote on whether they choose to annex into Clackamas Fire for fire and emergency services.

Clackamas Fire has been contracting with Sandy to provide full emergency and medical service since 2021. Now, Sandy voters will decide whether to formally join Clackamas Fire. Community outreach and education remains a key priority to ensure Sandy voters understand the impact of annexation. We've hosted several "Meet the Chiefs" events at local coffee shops, continue to attend community and CPO meetings, and will hold a final Annexation Briefing on April 27 (see details on our Facebook Events page).

For more information on annexation, you can visit SandyFire.org to find a one-page fact sheet and Q&A.

Academy 26-01

In February, Clackamas Fire welcomed 26-01, our newest Academy. Over the course of four months, this 16-member cadre will train to become Clackamas Fire's newest firefighters.



We look forward to inducting them into Clackamas Fire as firefighters in May!





Spring Safety Reminder: Outdoor Burning

Spring yard cleanup inevitably leads to an increase in outdoor burning. Wind is one of the biggest risks during backyard burning. Even a light breeze can carry embers into dry, unattended areas. These runaway embers can cause spot fires that spread rapidly. We ask that you always monitor weather conditions and avoid burning on windy or especially dry days. Be mindful, be safe, and always be prepared.

Need a reminder on current backyard burning best practices?

- Only burn on designated days (Is it a burn day? Call the daily burn line: 503.742.2945)
- Burn piles must be constantly attended
- Ensure burn piles are well dried, season vegetative material
- Move dry vegetation away from your burn pile and expose the dirt to reduce risk of fire spreading
- Pile sizes are limited to 10' x 10' x 10' (and do not burn within 50' of a building)
- Always have a water source or fire extinguisher close by
- Report smoke complaints and illegal burning of material to the DEQ



CLACKAMAS FIRE BY THE NUMBERS



JANURARY
FEBRUARY
MARCH
2026

APPARATUS RESPONSES

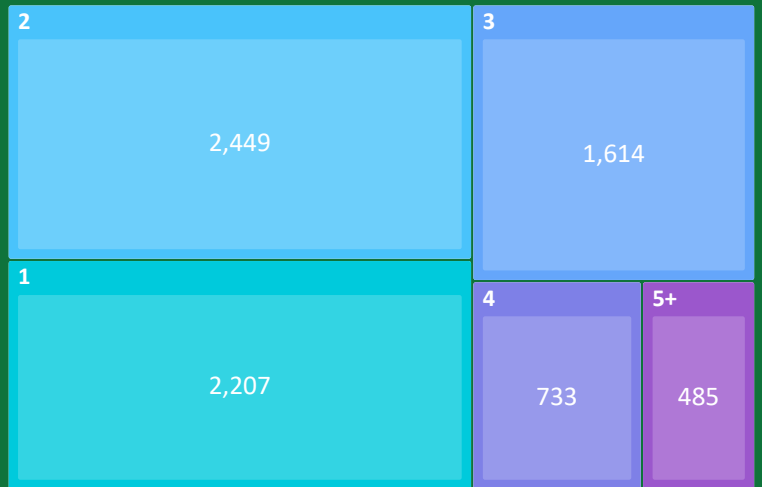
9,519

58

LIVES SAVED

MEDIAN
TURNOUT TIME
00:01:22

CONCURRENT CALLS



TOTAL
55

SEASONAL
(WILDLAND - BRUSH - GRASS)

TOTAL
65

SEASONAL
(WILDLAND - BRUSH - GRASS)

TOTAL
324

ACCIDENTS
(VEH - PED - NON-INJURY)

TOTAL
26

STRUCTURE
FIRES

TOTAL
11

SPECIALTY
RESCUES

COMMUNITY
EVENTS

40

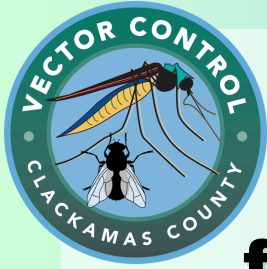
(28 CIVIC EVENTS)

TOTAL PROPERTY SAVED

\$10.04MM

COMMUNITY ENGAGEMENTS

2,975



Now is the time to prevent mosquitoes from ruining your summer!

Have a pond in your backyard? CCVCD can deliver **mosquito eating fish** (*Gambusia affinis*) to help take care of mosquito larvae the entire summer!



**Gambusia cannot be placed in water sources with any inlet or outlet that could allow them to escape into other water bodies.*



Mosquitoes can breed in standing water. Even in something **as small as a bottle cap!** They can also be found in:

- Clogged gutters
- Bird baths
- Discarded tires
- Unmaintained pools



It is important to be aware of **potential mosquito habitats** and what you can do to prevent your yard from becoming a mosquito breeding ground.



Mosquitoes can go from larvae to flying (and biting!) adults in around **one week** if given the right conditions. Preventing standing water on your property and **regularly dumping/cleaning/maintaining** water sources can help get rid of mosquitoes before they take to the air.



Pictured are mosquito larvae and pupae.

City of Oregon City - Citizen Involvement Committee
Financial Summary for Biennial Years 2025-27
as of April 24, 2026

Fiscal Year 2025-26

Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Inactive		Total
												Rivercrest	Overhead	
Addresses (as of 12/10/25)	195	2432	1849	1665	1881	2027	1644	1215	617	1481	1064	797		
No. of mailings	4	5	5	6	4	6	3	4	4	3	5	0		
Cost per mailer (as of 10/1/25)	0.748	0.631	0.631	0.631	0.631	0.631	0.631	0.631	0.748	0.631	0.631	0.748		
Prorated Budget	\$ 583.00	\$ 7,673.00	\$ 5,834.00	\$ 6,304.00	\$ 4,748.00	\$ 7,674.00	\$ 3,112.00	\$ 3,067.00	\$ 1,846.00	\$ 2,804.00	\$ 3,357.00	\$ -	\$ 150.00	\$ 47,152.00
July		\$ (1,136.40)	\$ (1,113.78)	\$ (777.77)		\$ (943.52)			\$ (288.49)					\$ (4,259.96)
August			\$ (861.15)			\$ (944.73)				\$ (679.49)	\$ (796.89)			\$ (3,282.26)
September	\$ (91.06)	\$ (1,135.73)		\$ (1,005.66)	\$ (878.44)			\$ (567.41)						\$ (3,678.30)
October						\$ (1,278.41)	\$ (1,101.09)		\$ (389.33)					\$ (2,768.83)
November	\$ (123.04)	\$ (1,534.34)		\$ (1,050.62)							\$ (671.01)		\$ (149.90)	\$ (3,528.91)
December		\$ (320.00)			\$ (929.20)	\$ (1,001.09)		\$ (600.47)			\$ (671.38)			\$ (3,522.14)
January	\$ (96.10)	\$ (2,403.06)	\$ (913.65)	\$ (1,645.06)	\$ (928.95)	\$ (1,001.20)	\$ (811.85)	\$ (599.95)	\$ (609.87)	\$ (1,963.46)	\$ (525.76)			\$ (11,498.91)
Total Spent	\$ (310.20)	\$ (6,529.53)	\$ (2,888.58)	\$ (4,479.11)	\$ (2,736.59)	\$ (5,168.95)	\$ (1,912.94)	\$ (1,767.83)	\$ (1,287.69)	\$ (2,642.95)	\$ (2,665.04)	\$ -	\$ (149.90)	\$ (32,539.31)
Remaining Budget	\$ 272.80	\$ 1,143.47	\$ 2,945.42	\$ 1,824.89	\$ 2,011.41	\$ 2,505.05	\$ 1,199.06	\$ 1,299.17	\$ 558.31	\$ 161.05	\$ 691.96	\$ -	\$ 0.10	\$ 14,612.69

Budget as stated above (which is over the \$45,000 per year) \$ 47,152.00
 Adjustment to bring to \$45,000 \$ (2,152.00)
 Fiscal Year 2025-26 Budget \$ 45,000.00
 Total Spent \$ (32,539.31)
 Remaining Total Budget \$ 12,460.69

Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Rivercrest	Overhead	Total
Budget	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 460.69	\$ 12,460.69
February													\$ 400.00	\$ 400.00
March			\$ (180.00)											\$ (180.00)
April													\$ (29.99)	\$ (29.99)
May														\$ -
June														\$ -
Total Spent	\$ -	\$ -	\$ (180.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370.01	\$ 190.01
Remaining Budget	\$ 1,000.00	\$ 1,000.00	\$ 820.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 830.70	\$ 12,650.70

Fiscal Year 2026-27

Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Inactive		Total
												Rivercrest	Overhead	
Budget	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 8,000.00	\$ 20,000.00
Total Spent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Remaining Budget	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 8,000.00	\$ 20,000.00

**Detail Transactions
Fiscal Year 2025-26**

Post Date	Period	Vendor Name	Description	Amount	Neighborhood Asso
07/01/2025	July	US POSTAL SERVICE	TWO RIVERS NA POSTCARD POSTAGE JULY 2025	\$ 208.28	TWO RIVERS
07/01/2025	July	US POSTAL SERVICE	GAFFNEY NA POSTCARD POSTAGE JULY 2025	\$ 561.32	GAFFNEY
07/01/2025	July	US POSTAL SERVICE	CAUFIELD NA POSTCARD POSTAGE JULY 2025	\$ 820.24	CAUFIELD
07/01/2025	July	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE JULY 2025	\$ 681.85	McLOUGHLIN
07/09/2025	July	EAGLE MAILING SERVICE	CAUFIELD NA POSTCARDS JULY 2025	\$ 316.16	CAUFIELD
07/09/2025	July	EAGLE MAILING SERVICE	McLOUGHLIN NA POSTCARDS JULY 2025	\$ 261.67	McLOUGHLIN
07/09/2025	July	EAGLE MAILING SERVICE	GAFFNEY LANE NA POSTCARDS JULY 2025	\$ 216.45	GAFFNEY
07/09/2025	July	EAGLE MAILING SERVICE	TWO RIVERS NA POSTCARDS JULY 2025	\$ 80.21	TWO RIVERS
07/23/2025	July	EAGLE MAILING SERVICE	ELYVILLE NA AUGUST POSTCARD COSTS	\$ 442.48	ELYVILLE
07/23/2025	July	US POSTAL SERVICE	ELYVILLE POSTAGE CARDS	\$ 671.30	ELYVILLE
08/25/2025	Aug	EAGLE MAILING SERVICE	SEPTEMBER 2025 McLOUGHLIN NA	\$ 208.03	McLOUGHLIN
08/25/2025	Aug	EAGLE MAILING SERVICE	SEPTEMBER 2025 HAZEL GROVE-WESTLING NA	\$ 109.41	HAZEL GROVE
08/25/2025	Aug	EAGLE MAILING SERVICE	SEPTEMBER 2025 SOUTH END NA	\$ 149.62	SOUTH END
08/25/2025	Aug	EAGLE MAILING SERVICE	SEPTEMBER 2025 ELYVILLE NA	\$ 189.62	ELYVILLE
08/25/2025	Aug	MARK E. BEATTY	REIMBURSEMENT HAZEL GROVE NA A-FRAME SIGNS	\$ 300.00	HAZEL GROVE
08/28/2025	Aug	US POSTAL SERVICE	McLOUGHLIN NA POSTCARDS- SEPTEMBER 2025	\$ 736.70	McLOUGHLIN
08/28/2025	Aug	US POSTAL SERVICE	SOUTH END NA POSTCARDS- SEPTEMBER 2025	\$ 529.87	SOUTH END
08/28/2025	Aug	US POSTAL SERVICE	HAZEL GROVE NA POSTCARDS- SEPTEMBER 2025	\$ 387.48	HAZEL GROVE
08/28/2025	Aug	US POSTAL SERVICE	ELYVILLE NA POSTCARDS- SEPTEMBER 2025	\$ 671.53	ELYVILLE
09/04/2025	Sept	US POSTAL SERVICE	GAFFNEY LANE NA POSTCARD SEPTEMBER 2025 POSTAGE	\$ 606.50	GAFFNEY
09/10/2025	Sept	EAGLE MAILING SERVICE	GAFFNEY LANE NA POSTCARD SEPT. 2025 PRINTING COST	\$ 399.16	GAFFNEY
09/10/2025	Sept	EAGLE MAILING SERVICE	HILLENDALE SET/OCT 2025 POSTCARDS PRINTING	\$ 193.35	HILLENDALE
09/10/2025	Sept	EAGLE MAILING SERVICE	CANEMAH SET/OCT 2025 POSTCARDS PRINTING	\$ 20.04	CANEMAH
09/10/2025	Sept	EAGLE MAILING SERVICE	CAUFIELD SET/OCT 2025 POSTCARDS PRINTING	\$ 249.98	CAUFIELD
09/10/2025	Sept	EAGLE MAILING SERVICE	TOWER VISTA SET/OCT 2025 POSTCARDS PRINTING	\$ 124.90	TOWER VISTA
09/17/2025	Sept	US POSTAL SERVICE	HILLENDALE NA POSTAGE COSTS FOR SEPT/OCT 2025	\$ 685.09	HILLENDALE
09/17/2025	Sept	US POSTAL SERVICE	TOWER VISTA NA POSTAGE COSTS FOR SEPT/OCT 2025	\$ 442.51	TOWER VISTA
09/17/2025	Sept	US POSTAL SERVICE	CAUFIELD NA POSTAGE COSTS FOR SEPT/OCT 2025	\$ 885.75	CAUFIELD
09/17/2025	Sept	US POSTAL SERVICE	CANEMAH NA POSTAGE COSTS FOR SEPT/OCT 2025	\$ 71.02	CANEMAH
10/15/2025	Oct	EAGLE MAILING SERVICE	PARK PLACE OCT. 2025 NA POSTCARD PRINTING COSTS	\$ 465.32	PARK PLACE
10/15/2025	Oct	EAGLE MAILING SERVICE	TWO RIVERS OCT. 2025 NA POSTCARD PRINTING COSTS	\$ 164.53	TWO RIVERS
10/16/2025	Oct	US POSTAL SERVICE	OCT 2025 TWO RIVERS NA POSTAGE COSTS	\$ 224.80	TWO RIVERS
10/16/2025	Oct	US POSTAL SERVICE	OCT 2025 PARK PLACE NA POSTAGE COSTS	\$ 635.77	PARK PLACE
10/22/2025	Oct	EAGLE MAILING SERVICE	NOV 2025 McLOUGHLIN NA POSTCARD PRINTING	\$ 540.47	McLOUGHLIN
10/23/2025	Oct	US POSTAL SERVICE	NOV 2025 McLOUGHLIN NA POSTAGE COSTS	\$ 737.94	McLOUGHLIN
11/04/2025	Nov	EAGLE MAILING SERVICE	CAUFIELD POSTCARD PRINTING COSTS	\$ 649.34	CAUFIELD
11/04/2025	Nov	EAGLE MAILING SERVICE	HAZEL GROVE POSTCARD PRINTING COSTS	\$ 283.59	HAZEL GROVE
11/06/2025	Nov	US POSTAL SERVICE	CAUFIELD NA NOVEMBER POSTAGE COSTS	\$ 885.00	CAUFIELD
11/06/2025	Nov	US POSTAL SERVICE	WESTLING NA NOVEMBER POSTAGE COSTS	\$ 387.42	HAZEL GROVE
11/13/2025	Nov	US POSTAL SERVICE	CANEMAH NOVEMBER 2025 POSTAGE	\$ 71.03	CANEMAH
11/13/2025	Nov	US POSTAL SERVICE	GAFFNEY LANE NOVEMBER 2025 POSTAGE	\$ 606.57	GAFFNEY
11/13/2025	Nov	US BANCORP	ZOOM.COM 888-799-9666	\$ 149.90	Overhead
11/18/2025	Nov	EAGLE MAILING SERVICE	GAFFNEY LANE NOV 2025 POSTCARD PRINTING COSTS	\$ 444.05	GAFFNEY
11/18/2025	Nov	EAGLE MAILING SERVICE	CANEMAH NOV 2025 POSTCARD PRINTING COSTS	\$ 52.01	CANEMAH
12/18/2025	Dec	US POSTAL SERVICE	JAN 2025 HILLENDALE POSTCARD POSTAGE	\$ 685.23	HILLENDALE
12/18/2025	Dec	US POSTAL SERVICE	JAN 2025 McLOUGHLIN POSTCARD POSTAGE	\$ 738.41	McLOUGHLIN
12/18/2025	Dec	US POSTAL SERVICE	JAN 2025 TOWER VISTA POSTCARD POSTAGE	\$ 442.61	TOWER VISTA
12/22/2025	Dec	BUEL'S IMPRESSIONS PRINTING	Correctly Expense Buels Impressin Payable # 101452	\$ 320.00	CAUFIELD
12/29/2025	Dec	EAGLE MAILING SERVICE	JAN 2025 POSTCARD POSTAGE-HAZEL GROVE- WESTLING NA	\$ 283.96	HAZEL GROVE

**Detail Transactions
Fiscal Year 2025-26**

Post Date	Period	Vendor Name	Description	Amount	Neighborhood Asso
12/29/2025	Dec	EAGLE MAILING SERVICE	JAN 2025 POSTCARD PRINTING TOWER VISTA N/A	\$ 157.86	TOWER VISTA
12/29/2025	Dec	EAGLE MAILING SERVICE	JAN 2025 POSTCARD PRINTING HILLENDALE N/A	\$ 243.97	HILLENDALE
12/29/2025	Dec	EAGLE MAILING SERVICE	JAN 2025 POSTCARD PRINTING MCLOUGHLIN N/A	\$ 262.68	MCLOUGHLIN
12/30/2025	Dec	US POSTAL SERVICE	HAZEL GROVE-WESTLING FARM NA JAN 2025 POSTAGE	\$ 387.42	HAZEL GROVE
01/14/2026	Jan	EAGLE MAILING SERVICE	JAN 2025 POSTCARD PRINTING COSTS- CAUFIELD	\$ 315.66	CAUFIELD
01/14/2026	Jan	EAGLE MAILING SERVICE	JAN 2025 POSTCARD PRINTING COSTS- SOUTH END	\$ 192.22	SOUTH END
01/14/2026	Jan	EAGLE MAILING SERVICE	JAN 2025 POSTCARD PRINTING COSTS- TWO RIVERS	\$ 80.08	TWO RIVERS
01/14/2026	Jan	EAGLE MAILING SERVICE	JAN 2025 POSTCARD PRINTING COSTS- GAFFNEY LANE	\$ 216.11	GAFFNEY
01/15/2026	Jan	US POSTAL SERVICE	JAN 2025 POSTCARD POSTAGE COSTS- GAFFNEY LANE	\$ 606.40	GAFFNEY
01/15/2026	Jan	US POSTAL SERVICE	JAN 2025 POSTCARD POSTAGE COSTS- TWO RIVERS	\$ 224.72	TWO RIVERS
01/15/2026	Jan	US POSTAL SERVICE	JAN 2025 POSTCARD POSTAGE COSTS- CAUFIELD	\$ 885.75	CAUFIELD
01/15/2026	Jan	US POSTAL SERVICE	JAN 2025 POSTCARD POSTAGE COSTS- SOUTH END	\$ 539.39	SOUTH END
01/21/2026	Jan	EAGLE MAILING SERVICE	TWO RIVERS NA POSTCARD PRINTING COST	\$ 80.05	TWO RIVERS
01/21/2026	Jan	EAGLE MAILING SERVICE	TOWER VISTA NA POSTCARD PRINTING COST	\$ 157.10	TOWER VISTA
01/21/2026	Jan	BUEL'S IMPRESSIONS PRINTING	2 A-FRAME SIGNS AND INSERTS FOR SOUTH END N/A	\$ 500.00	SOUTH END
01/21/2026	Jan	EAGLE MAILING SERVICE	SOUTH END NA POSTCARD PRINTING COST	\$ 192.10	SOUTH END
01/21/2026	Jan	EAGLE MAILING SERVICE	PARK PLACE NA POSTCARD PRINTING COST	\$ 213.20	PARK PLACE
01/21/2026	Jan	EAGLE MAILING SERVICE	McLOUGHLIN NA POSTCARD PRINTING COST	\$ 263.20	MCLOUGHLIN
01/21/2026	Jan	EAGLE MAILING SERVICE	GAFFNEY LANE NA POSTCARD PRINTING COST	\$ 216.10	GAFFNEY
01/21/2026	Jan	EAGLE MAILING SERVICE	HILLENDALE NA POSTCARD PRINTING COST	\$ 244.20	HILLENDALE
01/21/2026	Jan	EAGLE MAILING SERVICE	ELYVILLE NA POSTCARD PRINTING COST	\$ 240.10	ELYVILLE
01/21/2026	Jan	EAGLE MAILING SERVICE	HAZEL GROVE NA POSTCARD PRINTING COST	\$ 138.11	HAZEL GROVE
01/21/2026	Jan	EAGLE MAILING SERVICE	CAUFIELD NA POSTCARD PRINTING COST	\$ 316.00	CAUFIELD
01/21/2026	Jan	EAGLE MAILING SERVICE	CANEMAH NA POSTCARD PRINTING COST	\$ 25.10	CANEMAH
01/22/2026	Jan	US POSTAL SERVICE	McLOUGHLIN NA NOTIFICATION POSTCARD POSTAGE COSTS	\$ 738.00	MCLOUGHLIN
01/22/2026	Jan	US POSTAL SERVICE	ELYVILLE NA NOTIFICATION POSTCARD POSTAGE COSTS	\$ 673.55	ELYVILLE
01/22/2026	Jan	US POSTAL SERVICE	SOUTH END NA NOTIFICATION POSTCARD POSTAGE COSTS	\$ 539.75	SOUTH END
01/22/2026	Jan	US POSTAL SERVICE	PARK PLACE NA NOTIFICATION POSTCARD POSTAGE COSTS	\$ 598.65	PARK PLACE
01/22/2026	Jan	US POSTAL SERVICE	TOWER VISTA NA NOTIFICATION POSTCARD POSTAGE COSTS	\$ 442.85	TOWER VISTA
01/22/2026	Jan	US POSTAL SERVICE	TWO RIVERS NA NOTIFICATION POSTCARD POSTAGE COSTS	\$ 225.02	TWO RIVERS
01/22/2026	Jan	US POSTAL SERVICE	HAZEL GROVE NA NOTIFICATION POSTCARD POSTAGE COSTS	\$ 387.65	HAZEL GROVE
01/22/2026	Jan	US POSTAL SERVICE	CAUFIELD NA NOTIFICATION POSTCARD POSTAGE COSTS	\$ 885.65	CAUFIELD
01/22/2026	Jan	US POSTAL SERVICE	HILLENDALE NA NOTIFICATION POSTCARD POSTAGE COSTS	\$ 684.75	HILLENDALE
01/22/2026	Jan	US POSTAL SERVICE	CANEMAH NA NOTIFICATION POSTCARD POSTAGE COSTS	\$ 71.00	CANEMAH
01/22/2026	Jan	US POSTAL SERVICE	GAFFNEY NA NOTIFICATION POSTCARD POSTAGE COSTS	\$ 606.45	GAFFNEY
02/18/2026	Feb		EAGLE MAILING SERVICE	\$ (400.00)	Overhead
03/03/2026	Mar	BUEL'S IMPRESSIONS PRINTING	ELYVILLE NA STAKE SIGNS	\$ 180.00	ELYVILLE
04/15/2026	Apr	KEN BAYSINGER	REIM. CIS OUTREACH BOOTH CANDY RESOURCE FAIR	\$ 29.99	Overhead
				\$32,349.30	



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** May 4, 2026
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT:

Item 6.a. – 2026-2027 Citizen Involvement Committee Goals

EXECUTIVE SUMMARY:

The Citizen Involvement Committee (CIC) reviewed and updated its 2017–2019 goals during a work session held on April 6, 2026. The proposed revisions are now presented for final review and consideration.

Exhibit A reflects the proposed edits, with additions shown as red text and deletions indicated with strikethrough formatting. Exhibit B presents the revised goals in their final, fully incorporated format.

BACKGROUND

The CIC last updated its goals in 2017. The current CIC Chair initiated a review process to ensure the goals align with the 2025–2027 City Commission Goals, as well as the committee’s current priorities and direction.

OPTIONS:

1. Approve the 2026-2027 Citizen Involvement Committee Goals as presented.
2. Approve the 2026-2027 Citizen Involvement Committee Goals with amendments.
3. Deny the 2026-2027 Citizen Involvement Committee Goals and provide staff with further direction.

~~2017-2019~~ **2026-2027** Goals and Work Plan Citizen Involvement Committee

~~October 2, 2017~~

April 6, 2026

Per chapter 2.30.010 of the Oregon City Municipal Code, the CIC was created to “foster public participation and education regarding land use for the citizens of Oregon City on behalf of the City Commission and perform other duties as identified within this chapter”.

Chapter 2.30.020 of the draft Oregon City Municipal Code identifies the general duties of the CIC as:

- A. Encourage public participation and knowledge of land use in Oregon City.
- B. Encourage public participation in other government activities and neighborhood programs.
- C. Provide information to the City Commission and the public.
- D. Address grievances of the CIC and of neighborhood associations.
- E. Assist with requests from the City Commission.

General Goals

- Increase public participation within neighborhood associations, land use applications and general City business by implementing the public involvement plan.
- Increase knowledge about the land use process by providing training to the public and the CIC at CIC meetings.
- Increase knowledge about general City business by providing information to the public from all City departments and the CIC at CIC meetings.
- Increase knowledge about general City business by inviting all other City groups **and committees** to provide presentations to the CIC.

~~2017-2019~~ **2026-2027** Work Plan

Goal 1: Implement Adopted Public Involvement Plan

- Implement the public involvement plan to increase public participation.
- Solicit feedback and updates from neighborhoods association on their implementation efforts as a biannual meeting agenda item.
- Represent the CIC at public events.

Goal 2: Increase Knowledge about Land Use and City Business

- Increase knowledge about the land use process by providing **annual** training to the public and the CIC at **a CIC meeting meetings by City planning staff.**
- Increase knowledge about general City business by providing information to the public from all City departments and the CIC at CIC meetings.
- Increase knowledge about general City business by inviting all other City groups **and committees** to provide presentations to the CIC.
- **Encourage neighborhoods and residents to watch City committee meeting recordings on the City's YouTube channel.**

Goal 3: Develop resources to help maintain active neighborhood associations and help reactivate inactive or underperforming neighborhood associations.

- Share resources and tools that can help maintain active neighborhood associations.
- **Work with City staff to create a Neighborhood 101 program.**
 - **Ask each neighborhood to contribute success stories**

~~Goal 4: Review grievance process, code and submission requirements (OCMC 2.30.60 Removed the CIC grievance process from City Code September 5, 2018)~~

- ~~• Learn history of CIC Grievance Process and purpose of adopting it as part of city code.~~
- ~~• Review the process, code and submission requirements to help make the process clearer for all parties~~
- ~~• Recommend ways the grievance process could be improved.~~
- ~~• CIC reviews, provides recommendation for any code amendments, and implements process recommendations as applicable.~~

Goal 4 5: Better understand the role of CIC members and neighborhood associations when receiving city information.

- City staff will provide a presentation of how city currently communicates with the public.
- City Staff will provide a presentation on the role of CIC members and Neighborhood Associations and their relationship to the City of Oregon City.
- Research funding opportunities for a civic engagement specialist to provide training to CIC members
 - a) Coordinate with City staff to find potential specialists.
 - b) Explore available funding opportunities.
 - c) Schedule a CIC work session based on funding availability.

~~Goal 6: Amend the CIC code to be consistent with the election process of other City Boards and Commissions.~~

2026-2027 Goals and Work Plan Citizen Involvement Committee

April 6, 2026

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CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** May 4, 2026
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT:

Item 6.b. – Neighborhood Association Resolutions

EXECUTIVE SUMMARY:

Following direction from the Citizen Involvement Committee (CIC), staff has been coordinating the display of all twelve Neighborhood Association (NA) Resolutions within the Community Development Community Room. Staff has successfully collected and cleaned 11 of the 12 framed NA Resolutions representing the City's recognized NAs.

The remaining resolution, representing Two Rivers NA, has now been produced in a format consistent (as best as it could be) with the other NA resolutions. Please see attached for reference.

A work order has been submitted for installation of the display in the Community Development Community Room.

All remaining/duplicates of the framed NA resolutions have been placed in the NA basement:

- The Falls View (old NA – no longer exists)
- Thayer (old NA – no longer exists)
- Barclay Hills (Elyville)
- Hazel Grove Westling Farm
- McLoughlin
- Park Place
- South End

Please note that the Thayer resolution has been placed behind The Falls View resolution within the same frame. This allowed for the Two Rivers NA resolution to be framed within a matching format.

BACKGROUND

NA resolutions serve as the formal recognition documents adopted by the City to establish each NA. These resolutions are an important part of the City's civic history and represent the longstanding partnership between the City and its NAs.

Recently, Hazel Grove – Westling Farm NA was provided with a framed and signed copy of Resolution No. 98-38, which formally recognizes the association. This effort highlighted the opportunity to locate, preserve, and publicly display all NA resolutions in a centralized and accessible location within the Community Development Community Room.

BUDGET IMPACT:

Budget impacts are currently to be determined. Potential costs may include:

- Reproduction of the Two Rivers NA resolution (\$5.00 to be reflected on the next budget update)
- Hardware and installation costs associated with mounting the resolutions in the Community Development Community Room.

Costs will be covered through the CIC Overhead Budget. As of the date of this report, \$830.70 remains available in the current 2025-2026 Fiscal Year CIC Overhead Budget.



OREGON CITY

BE IT HEREBY AFFIRMED,

RESOLUTION NO. 13-12

A RESOLUTION PROVIDING FOR FORMAL RECOGNITION OF THE TWO RIVERS NEIGHBORHOOD ASSOCIATION AND APPROVING AN AGREEMENT FOR THE NEIGHBORHOOD ASSOCIATION'S FORMATION, OPERATION AND CONTINUATION, THEREBY FOSTERING A PARTNERSHIP OF OPEN COMMUNICATION BETWEEN THE CITY AND THE NEIGHBORHOOD ASSOCIATION

WHEREAS, the City Commission understands the great importance of citizen participation and recognizes that it is necessary and desirable to maintain and improve the quality of life for all Oregon City residents; and

WHEREAS, the City Commission desires to foster a sense of civic pride and responsibility for the community; and

WHEREAS, the City Commission recognizes that participation of the greatest number of citizens with a wide diversity of viewpoints leads to better understanding of mutual concerns and encourages independent voices within the community; and

WHEREAS, it is essential for citizens to provide information to aid the City Commission in decisions on matters affecting the City's quality of life, including land use, housing, the annual City budget, community facilities and infrastructure, human resources, social and recreational programs, traffic and transportation, environmental quality, public safety and other matters; and

WHEREAS, an independent group that is not a part of the City will help to encourage a diversity of views and suggestions and will also result in a better understanding and acceptance of those decisions by the citizens of Oregon City; and

WHEREAS, the Comprehensive Plan states that neighborhood associations shall be established throughout the neighborhood planning areas defined in the Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Oregon City, Oregon, that the Two Rivers Neighborhood Association is hereby recognized as an official neighborhood association of the City of Oregon City, Oregon, subject to compliance with the Two Rivers Neighborhood Association Agreement attached hereto as Exhibit A and made a part hereof.

IN TESTIMONY WHEREOF *I have hereunto*

set my hand and caused the great seal of the City of Oregon City to be affixed

this 27th day of April, 2026.

Allyse C. McPuff
MAYOR

Jacob A. Wiley
CITY RECORDER

