



CITY OF OREGON CITY PARKS AND RECREATION ADVISORY COMMITTEE AGENDA

City Hall Mt. Hood Room, 625 Center St., Oregon City, OR 97045
Thursday, March 26, 2026 at 6:00 PM

Ways to participate in this public meeting:

- *Attend in person, location listed above. Please see the public comment guidelines below.*
- *Attend the livestream of the meeting on the City's YouTube Channel:*

<https://www.youtube.com/user/CityofOregonCity>

- *Register to provide electronic testimony (email kbuth@orccity.org or call 503-496-1511 by 3:00 PM on the day of the meeting to register)*
 - *Email kbuth@orccity.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)*
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1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS

Please see the public comment guidelines below.

3. APPROVAL OF MINUTES

- a. January 22nd, 2026 Minutes
- b. February 26th, 2026 Minutes

4. PRESENTATIONS

- a. Public Works ADA Transition Plan

5. GENERAL BUSINESS

- a. Introduction of Management Team
- b. New Parks & Recreation Guide Introduction
- c. Emerald Ash Borer Plan Review
- d. Bee City USA Policy Review
- e. Aquatics & EOT Conceptual Planning Update

- Action item: Vote on PRAC member to represent during this process

6. MEMBER REPORTS

7. NEXT SCHEDULED MEETING - APRIL 23RD, 2026

8. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

Parks and Recreation Advisory Committee

Meeting minutes

January 22nd @ 6:00 pm
Mt. Hood Room – City Hall

CALL TO ORDER AND ROLL CALL

The Parks and Recreation Advisory Committee meeting was called to order on Thursday, January 22nd, 2026 at 6:07 PM. The meeting took place at City Hall Mt. Hood Room in Oregon City, OR. Roll call was taken and the following members were present: Karen Buehrig, Ken Worcester, Tim Lainhart, Erin McClellan (arrived late), Tim Wuest, Kevin Cayson, and Emily Lisborg (attended via Zoom).

PUBLIC COMMENTS

Mike Mitchell provided public comment on the Liberty Plaza plans below.

APPROVAL OF MINUTES

Minutes from October 23rd, 2025, December 4th, 2025 Interview Meeting, and December 4th, 2025 Regular Meeting were presented for approval. No discussion was recorded regarding these minutes.

GENERAL BUSINESS

New Member Welcome & Chair/Vice Chair Appointment

The committee welcomed new members, Karen Buehrig and Kevin Cayson, who both introduced themselves and provided a bit of background on joining PRAC.

The committee then proceeded with Chair and Vice Chair appointments. Current Chair Tim Lainhart explained he was willing to serve a second year as Chair. Ken Worcester was also nominated for the Chair position. For Vice Chair, both Erin McClellan and Ken Worcester were nominated.

Before voting, candidates provided brief introductions about themselves. Tim Lainhart described his four years on the committee, his work with the state government at Camp Withycombe in Clackamas, and his background working with various Parks and Recreation departments across the state. He mentioned having two young children, ages 5 and 8, and his desire to shape Oregon City for their future.

Ken shared his seven years as an Oregon City resident, his 40-year career as Parks and Recreation Director for West Linn, and his experience in park development, noting they built over 20 parks during his tenure.

Erin described her second full year on PRAC, her background working with Tualatin Hills Parks and Recreation District in communications and marketing, her current work with the American Heart Association and Providence Health Insurance, and her commitment to ensuring parks are preserved for future generations.

After discussion, the committee held a vote:

For Chair position:

- Tim Lainhart received 5 votes
- Ken Worcester received 2 votes

For Vice Chair position:

- Erin McClellan received 4 votes
- Ken Worcester received 3 votes

Tim Lainhart was appointed Chair and Erin McClellan was appointed Vice Chair for the 2026 term.

Courthouse Liberty Plaza Development

Seth Henderson from Level Development Northwest and Kurt Lango from Lango Hansen landscape architecture presented a concept for Liberty Plaza development. Scott Archer provided context, explaining that the County had sold the old courthouse downtown, with Level Development Northwest acquiring the property. The agreement includes giving Liberty Plaza to the City to operate as a park or downtown open space.

Seth Henderson explained that instead of simply turning over Liberty Plaza to the City in its current condition, his company is proposing to make improvements to the plaza in exchange for credits on future parks System Development Charges (SDCs) that would otherwise be paid for their development project.

Kurt Lango presented the concept design for Liberty Plaza, which would serve as downtown Oregon City's "living room." The proposed plan includes:

- A larger, covered stage with ADA accessibility
- Built-in electrical service (eliminating the need for generators)
- Various seating options designed for conversation and community gathering
- Space for events and programming
- Stormwater treatment facilities
- Strategic placement of historic elements salvaged from the courthouse
- Designated areas for tents during events
- A designated location for the holiday Christmas tree

Seth Henderson noted they would be investing approximately \$700,000-\$1,000,000 in improvements, some of which would be offset by SDC credits, with additional funding sought through grants. He emphasized that Liberty Plaza is the primary gathering place downtown and is used for every major downtown event.

Committee members expressed general support for the concept, with several noting it would be a significant improvement over the current plaza. Questions were raised about maintenance responsibilities, stormwater management, and what activities might be incorporated to draw more daily use.

Scott Archer explained that any agreement would need city commission approval, and that only a portion of the improvements would be eligible for SDC credits based on what adds new capacity. He noted that while using SDC credits for this project might slightly delay other projects in the capital improvement plan, the impact would be minimal.

City Commissioner Mike Mitchell spoke during public comment, expressing support for the project and suggesting consideration of accessible power in multiple locations, improved lighting, and potential amphitheater-style seating along the law center wall.

The committee provided general consensus to continue exploring the proposal, with a request for more information about how it would affect the Capital Improvement Plan and SDC budget at a future meeting.

Movies in the Park Line-up Approval

Melissa Sebastian, Aquatics and Recreation Manager, presented the recommended movies for the 2026 Movies in the Park series. The public had voted on their top choices, with separate voting for PG and PG-13 categories. The selected movies included "The Princess Bride" and other family-friendly options.

Melissa explained that the movies would rotate between four locations: Wesley Lynn Park, Hillendale Park, Chapin Park, and the End of the Oregon Trail. Locations were chosen based on factors such as storage for equipment, wind conditions, and lighting.

Motion: To approve the recommended movies for the 2026 Movies in the Park program.

Moved by: Ken Worcester Seconded by: Kevin Cayson Result: Approved unanimously

February Joint meeting w/ NRC

Tom provided information about the upcoming February 26th joint meeting with the Natural Resources Committee, which will take place at the Robert Libke building (police department). The meeting will cover three main topics:

Bee City USA: Tom explained that becoming a Bee City USA is a City Commission goal. Staff will share a draft plan showing current practices, future needs, and requirements from the Xerxes Society. The draft will be sent to committee members in advance.

Tree City/Tree Canopy Assessment: The planning department will provide an update on the Tree City USA program and discuss the Commission goal of conducting a tree canopy assessment. Tom explained the City doesn't currently have comprehensive data on its tree canopy and is working to compile existing data and seek funding for a more complete assessment. Emily noted that having documented tree inventory would be important for securing federal funding to address issues like the Emerald Ash Borer.

Metro Community Choice Program Presentation: This will be the largest portion of the meeting. Tom explained that Metro's unique grant program solicits project ideas directly from the community rather than through government agencies. There are approximately 18 projects in Oregon City that have made it through various voting phases, including playground improvements, natural area improvements, and pollinator gardens. Metro staff will present concepts based on community feedback.

The meeting will begin with a regular format and then transition to a more interactive workshop where committee members can speak with landscape architects, Metro staff, and community members about the various projects.

Project Updates

Pool/EOT Planning: Scott reported on the pool and End of Oregon Trail (EOT) planning process. He noted the Oregon City pool is celebrating its 60th anniversary on Saturday and that the facility is showing its age. The EOT interpreter center is 30 years old and also needs assessment. A consultant selection committee, which included Erin representing PRAC,

reviewed five proposals and made a recommendation. Contract negotiations are underway with the selected consultant, with plans to bring the contract to the City Commission in February.

Clackamette Park Plans: Tom reported that after completing planning processes for Clackamette Park, they are now shifting to design and construction phases. Recent flooding has damaged the boat ramp, highlighting the need for improvements. AKS Engineering and Forestry has been engaged to conduct surveys, arborist work, and geotechnical studies. They will develop feasibility-level designs for the park, including a new boat ramp location.

Wesley Lynn Dog Park: Tom presented plans for a new fenced dog park at Wesley Lynn Park on the Leland Avenue side. The design includes:

- A 1.65-acre large dog area (larger than Tyrone S. Woods Park's dog area)
- A 0.23-acre small/timid dog area
- Covered seating and benches
- Dog agility courses
- Trash cans and pet waste dispensers
- Three entrance/exit points based on community feedback
- Stormwater improvements to address drainage issues
- Restoration planting between the fenced area and wetlands

The project will be primarily funded through Metro local share funds, with some elements like the dog agility course and separation fence requiring alternative funding. The agreement will go to the City Commission in February, with construction planned for Summer 2026.

Chapin Park Playground: Tom presented two concept designs for replacing the aging Chapin Park playground:

- Farm-themed option:
 - Large two-story barn structure
 - Themed swing set with irrigation design
 - Chicken and pig climbers
 - Synthetic turf safety surfacing
 - Water theme elements
- Nature-themed option:
 - Log climber elements similar to TSW Park
 - Various wooden structures made of black locust for durability
 - Animal features including a snail and whale
 - Log cabin feature
 - Fully fenced with gateway entrance

Both designs would relocate the playground from its current location, which often floods, to a drier area. The farm theme would expand the play area to approximately 9,800 square feet, while the nature theme would be about 11,000 square feet.

Committee members expressed concerns about the nature play theme, noting that similar features at Tyrone S. Woods Park aren't particularly popular with children. Several members

mentioned that shade should be a priority due to the intense summer heat at Chapin Park. Staff will gather community feedback through neighborhood association meetings in Spring 2026.

MEMBER REPORTS

Tim Wuest inquired about the status of Youth Sports and if the program plans to be eliminated from schools, does the City plan to step in and help coordinate those activities? Scott Archer isn't certain about the validity of that scenario, but he has had conversations with the school district about the City's stance of being involved. He considers it an opportunity to explore.

Erin McClellan really appreciated being a part of the selection committee for the Contractor of the Pool/EOT development projects and gave kudos to the team.

Tim Lainhart gave a shout out to the Pool staff and Parks crew.

NEXT SCHEDULED MEETING - FEBRUARY 26th, 2026

The next meeting will be held jointly with the Natural Resources Committee on February 26th, 2026, at the Robert Libke Safety building.

ADJOURNMENT

The meeting was adjourned about 8:20 pm.

Parks and Recreation Advisory Committee

Meeting minutes

February 26th, 2026 @ 6:00 pm

Commission Chambers – Libke Public Safety Building

CALL TO ORDER AND ROLL CALL

The Parks and Recreation Advisory Committee meeting was called to order on Thursday, February 26th, 2026, at 6:00 PM. Kori Buth conducted the roll call with the following members present: Tim Lainhart, Kevin Cayson (online), Melissa Deyoe, Emily Lisborg, Karen Buehrig, Sam Wolf (online), Emma Lugo (online), Dakota Hufford (online), and William Foster. Erin McClellan arrived after roll call.

PUBLIC COMMENTS

Hadley, a 23-year resident of the McLaughlin neighborhood in Oregon City, addressed the committee requesting a fence around the off-leash dog area at Barclay Park. She highlighted that Oregon City appears to be a "dog park desert," particularly in the McLaughlin area, with a population of around 40,000 and over 25 official parks but only one fenced dog area located on the other side of town, making it difficult for downtown residents to access.

Hadley explained that while Barclay Park serves as an off-leash dog area, it is not safe or usable in its current state without fencing. She conducted a community forum where all 26 respondents agreed the park was not safe or reliable for their dogs and supported the installation of a fence. Key safety concerns identified included the park's location on a corner of two streets with blind spots due to hills, dogs wandering into the forested hill making retrieval difficult, and increased foot traffic and trash from nearby facilities creating unsafe conditions for off-leash dogs and conflicts with other park users.

Hadley emphasized that a fenced area in the middle stretch of the park, where there is no tree canopy, would create a safe community space for dogs, their owners, and other park visitors while fulfilling the Parks Department's stated purpose of providing a safe and enjoyable recreational experience.

GENERAL BUSINESS

Bee City Policy Update

Tom Kissinger provided an overview of the Bee City USA initiative, explaining that it was identified as a City Commission Goal during the biennial goal-setting process. The documents in the packet outline goals and objectives based on criteria from the Xerxes Society for achieving Bee City USA designation. Tom emphasized this was the beginning of the conversation, with plans to bring the topic back to both PRAC and NRC multiple times for comment and refinement.

The proposed policy would establish Oregon City's commitment to pollinator conservation and education through the Bee City USA program. Key priorities include recognizing that pollinators are essential to healthy ecosystems, food security, and the local economy. The policy aims to create and enhance pollinator habitat on public lands, reduce pesticide use where appropriate, educate residents about pollinator conservation, collaborate with community partners, and serve as a model for pollinator-friendly practices.

The document outlines goals including native plant selection, habitat creation, mowing practices, water sources, and ties into the city's integrated pest management plan, which was included in the packet as the current guiding document for pest management.

Emily Lisborg expressed appreciation for seeing this on the agenda, noting the NRC had been discussing it for approximately two years. She provided context about nearby Bee City affiliates, including West Linn, Lake Oswego, Gresham, Wilsonville, Tualatin, Sandy, Milwaukie, Hillsboro, and Estacada. Emily raised questions about meeting frequency requirements, noting that the Xerxes Society requires more regular meetings than the proposed annual joint meetings between NRC and PRAC, and mentioned that Bee City programs typically include specific committees with chairs, co-chairs, and volunteers that could be different from existing committee members.

Tom Kissinger acknowledged the feedback about meeting frequency and explained they would need to consult with Xerxes Society staff to clarify requirements. The current proposal suggested joint committees serve as a steering committee for Bee City USA, with regular meetings being each committee's individual meetings to provide public opportunity for comment.

William Foster inquired about specific sites for future projects. Kissinger responded that no sites had been specifically selected yet, and that would be part of future committee work.

Discussion also covered the Wesley Lynn dog park development, with Tom Kissinger explaining that while it involves habitat restoration that may benefit pollinators, it's not specifically designed as a pollinator garden like other City projects.

Emily offered additional feedback, noting missing requirements from the Xerxes list including a native plant list and native plant supplier list, offering to help facilitate or assemble these resources. She also mentioned that Xerxes offers training programs as part of the Bee City affiliate program, including webinars and in-person training in Portland.

Tom indicated they would continue refining the policy through consultation with both committees and Xerxes Society staff over the coming months, with the goal of presenting a refined plan to City Commission for approval before submitting the application.

Tree City Update

Pete Walter, Planning Manager and staff liaison to the Natural Resources Committee, reported that Oregon City has been a Tree City USA since 2013 and successfully renewed their application last year. Any tree planting activities in 2026 would be recognized in the year-end application, and all tree and natural resources efforts, including the IPM program and EAB approach, would be part of the annual application.

Tom Kissinger added that the City has a commission goal related to trees and Tree City USA, as well as an emerging Emerald Ash Borer (EAB) crisis requiring attention. Commission Goal 7.4 explores grant-funded tree canopy assessment, and staff have been working to meet and exceed this goal.

Through partnership with Oregon Department of Forestry, the City secured free access to a state-sponsored tree plotter software for tree inventory and canopy assessment. Staff are currently uploading existing tree data collected by Public Works, Planning, and Parks staff, with plans for additional tree surveying in spring. Kissinger invited volunteer groups to assist with spring tree surveying efforts.

Regarding EAB, Tom explained that Emerald Ash Borer was recently discovered in Redland, meaning it's in the local area and requires planning. The tree plotter software will support

mitigation planning efforts. Staff from Parks, Planning, and Public Works are developing a response plan that will be brought forward for review and comment.

Spring will be crucial for surveying efforts, as fall surveying becomes difficult once leaves die. The City has identified numerous ash trees in parks with riparian areas and water quality facilities. Future planning will address replacement planting and tree canopy mitigation.

The City is collaborating with various groups including the County, soil and water conservation districts, and ODF to coordinate regional response planning.

Pete Walter added that Dave Trotter had reviewed the EAB plan and found it satisfactory, with particular concern about local contact and outreach. He noted that Oregon City does not regulate trees on private residential property but does regulate trees in rights-of-way, overlay districts, and requires tree permits for non-residential properties. The City has updated its website with EAB response information and appropriate agency links.

Tom Kissinger announced that Oregon Department of Forestry and Clackamas Soil and Water Conservation District plan to lead a public workshop on emerald ash borer detection and management, likely at Hillendale Park in May.

Karen Buehrig inquired about the Friends of Trees planting event, and Pete Walter confirmed it would be a joint Arbor Day/Friends of Trees event at Hillendale Park on March 14th. The event will serve as a staging area for neighborhood tree planting and include planting an Arbor Day tree at the park. Residents can still sign up for trees through the Friends of Trees website.

NEXT SCHEDULED PRAC MEETING - MARCH 26th, 2026

The next Parks and Recreation Advisory Committee meeting was scheduled for March 26th, 2026.

ADJOURN TO METRO COMMUNITY CHOICE GRANT WORKSHOP

Scott Archer noted that following the business meeting, there would be a Metro-hosted Community Choice Grant Program workshop. Metro colleagues would facilitate the workshop and provided tamales for attendees. Committee members and the public were invited and encouraged to participate in the workshop following adjournment of the formal meeting.

Emerald Ash Borer Response Plan Update

Oregon City Parks and Recreation Advisory Committee & Natural Resources Committee

PROJECT OVERVIEW

Staff are developing a response and mitigation plan to prepare for the impacts of Emerald Ash Borer (EAB) in our community. Staff from Parks and Recreation, Planning, and Public Works have been collaborating on the development of this plan.

KEY DEVELOPMENTS

TreePlotter Software Access

- Secured access to state-sponsored TreePlotter software through Oregon Department of Forestry partnership
- Currently uploading existing tree data to build inventory and mitigation planning capabilities
- Software has specific features for management of EAB operations and planning

Strategic Planning

- Cross-departmental collaboration (Parks, Planning, Public Works) established
- Response planning is ongoing, with a goal of bringing a draft plan forward in early Spring 2026
- Plan will provide guidance for operational response, as well as establishment of goals for long-term management of EAB in our urban forests
- This plan will apply to all areas of City operations that oversee trees in Oregon City

Funding & Partnership Opportunities

- Staff attending regional coordination meetings to explore collaborative approaches
 - Funding opportunities may cover both EAB response and canopy assessment/urban forestry planning
 - Engaging potential partners including Clackamas Soil and Water Conservation District and Greater Oregon City Watershed Council
 - ODF and Clackamas Soil and Water Conservation District looking to hold public EAB workshop at Hillendale Park in May 2026
 - We need help enlisting volunteers for tree surveys this spring!
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NEXT STEPS

- Continue grant research and eligibility assessments
 - Formalize partnership discussions with local and state organizations
 - Complete data upload to TreePlotter platform
 - Develop preliminary EAB Response and Mitigation Plan for review by PRAC, NRC, and City Commission
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BEE CITY USA POLICY

City of Oregon City, Oregon

I. PURPOSE AND INTENT

This policy establishes the City of Oregon City's commitment to pollinator conservation and education through the Bee City USA program. The City recognizes that pollinators, including native bees, honeybees, butterflies, moths, and other beneficial insects, are essential to healthy ecosystems, food security, and the local economy. This policy aims to:

- Create and enhance pollinator habitat on public lands
- Reduce the use of pesticides where appropriate
- Educate residents about pollinator conservation
- Collaborate with community partners to support pollinator health
- Serve as a model for pollinator-friendly practices

II. DEFINITIONS

Pollinator: An animal that moves pollen from the male parts of flowers to the female parts, enabling fertilization and reproduction. Primary pollinators include bees, butterflies, moths, beetles, flies, hummingbirds, and bats.

Native Plants: Plant species that occur naturally in the Pacific Northwest region and have evolved alongside native pollinators.

Integrated Pest Management (IPM): An ecosystem-based strategy that focuses on long-term prevention of pests through biological control, habitat manipulation, and use of resistant varieties, with pesticides used only as a last resort.

Neonicotinoids: A class of systemic insecticides that are highly toxic to bees and other pollinators.

III. POLLINATOR HABITAT CREATION AND ENHANCEMENT

A. Public Lands Management

The City shall incorporate pollinator-friendly practices in the management of public properties including:

1. **Native Plant Selection:** Prioritize native flowering plants that provide nectar and pollen throughout the growing season (spring through fall) in parks, rights-of-way, municipal buildings, and other public spaces.
2. **Habitat Diversity:** Create diverse habitat types including:
 - Meadow areas with native wildflowers
 - Pollinator gardens at municipal facilities
 - Native hedgerows and shrub borders

- Retention of dead wood and bare ground for nesting sites
- 3. **Mowing Practices:** Implement "no-mow" or reduced mowing schedules in appropriate areas to allow flowering plants to bloom and provide habitat.
- 4. **Water Sources:** Include shallow water sources in pollinator gardens and public spaces where appropriate.

B. Design Standards

The City shall develop and implement pollinator-friendly design standards for:

1. New public landscaping projects
2. Park renovations and improvements
3. Street tree planting programs
4. Stormwater management facilities
5. Green infrastructure projects

IV. INTEGRATED PEST MANAGEMENT AND PESTICIDE REDUCTION

A. IPM Adoption

The City commits to using Integrated Pest Management practices that prioritize:

1. Prevention through proper plant selection and cultural practices
2. Monitoring and accurate pest identification
3. Mechanical and biological control methods
4. Pesticide use only as a last resort

B. Pesticide Restrictions

The City shall:

1. **Continue Restrictions on Use of Neonicotinoids:** Neonicotinoids are not used for any pest management by city operations teams. City contractors are allowed to apply restricted use pesticides in specific circumstances with prior approval from the city, but the use of neonicotinoids is not permitted. As part of our Bee City USA commitments, Oregon City shall continue to restrict the use of neonicotinoids on city-owned property.
2. **Restrict Other Harmful Pesticides:** Minimize or eliminate pesticides known to be harmful to pollinators, including organophosphates and synthetic pyrethroids.
3. **Application Timing:** When pesticide use is necessary, avoid application to flowering plants.
4. **Staff Training:** Provide annual training to City staff on IPM practices and pollinator protection.

V. EDUCATION AND OUTREACH

The City shall promote pollinator awareness through:

A. Public Education Programs

1. Develop educational materials about pollinator conservation for distribution at City facilities and online
2. Host at least one pollinator-focused educational event annually
3. Create demonstration pollinator gardens at accessible public locations with interpretive signage
4. Work with partners to provide pollinator education programs to the public

B. Community Engagement

1. Recognize and celebrate residents, businesses, and organizations that create pollinator habitat
2. Provide resources and guidance for private property owners interested in pollinator conservation
3. Collaborate with local gardening clubs, environmental organizations, and beekeepers
4. Promote participation in citizen science projects related to pollinators

C. Communications

1. Maintain a dedicated webpage with pollinator resources and information
2. Use City communication channels (Trail News, social media, etc.) to share pollinator conservation tips
3. Publicize the City's Bee City USA designation and achievements

VI. IMPLEMENTATION AND COORDINATION

A. Designated Coordinator

The City shall designate a Bee City USA Coordinator responsible for:

1. Overseeing implementation of this policy
2. Serving as the primary contact for the Bee City USA program
3. Coordinating with City departments on pollinator initiatives
4. Tracking and reporting on pollinator conservation activities
5. Preparing the annual Bee City USA renewal application

B. Interdepartmental Collaboration

The following departments shall participate in implementing this policy:

1. **Parks and Recreation:** Habitat creation, maintenance practices, education programs
2. **Public Works:** Street tree selection, right-of-way management, stormwater facilities
3. **Planning:** Development review, green infrastructure standards
4. **Facilities:** Grounds maintenance at municipal buildings
5. **Communications:** Public education and outreach efforts

C. Advisory Committee

The City's Natural Resources Committee (NRC) and Parks and Recreation Advisory Committee (PRAC) shall serve as the pollinator advisory committee for the Bee City USA program. The two committees shall meet jointly at least once annually to discuss the Bee City USA program. The joint committee's responsibilities related to pollinator conservation include:

1. Providing guidance and recommendations on policy implementation
2. Reviewing annual progress reports and goals
3. Advising on pollinator habitat projects and site selection
4. Supporting community education and outreach initiatives
5. Recommending additional conservation measures and best practices
6. Assisting with volunteer coordination for pollinator projects

VII. GOALS AND METRICS

The City shall track progress toward the following goals:

1. **Habitat:** Increase pollinator habitat on public lands by 10% annually
2. **Pesticide Reduction:** Reduce pesticide use on public properties by 5% within three years
3. **Education:** Reach at least 100 community members annually through pollinator education programs
4. **Native Plants:** Increase the percentage of native plants in newly developed City landscaping projects to at least 50% within five years
5. **Community Engagement:** Recruit at least 3 households or businesses to create pollinator habitat annually

VIII. ANNUAL REPORTING

The Bee City USA Coordinator shall prepare an annual report by December 31st documenting:

1. Habitat creation and enhancement activities
2. Pesticide use and reduction efforts
3. Educational programs and events conducted
4. Community partnerships and engagement
5. Challenges encountered and solutions implemented
6. Goals for the upcoming year

This report shall be submitted to Bee City USA and made available to the public.

IX. FUNDING AND RESOURCES

The City shall:

1. Include pollinator conservation activities in relevant departmental budgets
2. Seek grant funding opportunities for pollinator projects
3. Accept donations and volunteer support for pollinator initiatives

- 4. Partner with organizations to leverage resources and expertise

X. POLICY REVIEW

This policy shall be reviewed every two years and updated as needed to reflect best practices in pollinator conservation and the evolving needs of the community.

XI. EFFECTIVE DATE

This policy shall take effect upon adoption by the City Commission.

Adopted by the Oregon City Commission

Date: _____

Mayor: _____

City Recorder: _____

DRAFT