



---

---

## CITY OF OREGON CITY CITY COMMISSION WORK SESSION AGENDA

---

---

Hanlon Commission Chambers, Libke Public Safety Facility, 1234 Linn Ave, Oregon City  
Wednesday, March 18, 2026 at 6:00 PM

---

---

*Typically there are no public comments at work sessions, but written comments are accepted by:*

- *Email [recorderteam@orc.org](mailto:recorderteam@orc.org) (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)*
- *Mail to City of Oregon City, Attn: City Recorder, P.O. Box 3040, Oregon City, OR 97045*
- *You may also attend this meeting by watching the livestream on the City's YouTube Channel:*

<https://www.youtube.com/user/CityofOregonCity>

### **1. CONVENE MEETING AND ROLL CALL**

### **2. GENERAL BUSINESS**

- a. Street Tree Removal Penalty and Code Discussion
- b. Proposed Revisions to the City's Current Water Distribution System Design Standards

### **3. ADJOURNMENT**

---

---

#### **ADA NOTICE**

---

---

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

**Video Streaming & Broadcasts:** The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.



## CITY OF OREGON CITY

625 Center Street  
Oregon City, OR  
97045  
503-657-0891

### Staff Report

---

**To:** City Commission **Agenda Date:** March 18, 2026  
**From:** Shaun Davis, Police Chief  
Kelly Hart, Community Development Director

---

#### **SUBJECT:**

Street Tree Removal Penalty and Code Discussion

#### **STAFF RECOMMENDATION:**

Provide staff with direction on fee updates and possible code amendments.

#### **EXECUTIVE SUMMARY:**

Staff seeks City Commission direction regarding potential amendments to Oregon City's street tree penalty structure and related code provisions. Under OCMC 12.08.050, violation of Chapter 12.08 is a civil infraction subject to OCMC Chapters 1.16 and/or 1.20. Under OCMC 1.16.010(C), violations of code sections not otherwise specified are punishable by a fine of not more than \$300.

The current \$300 civil infraction amount dates back to 1994 for the relevant penalty language. If updated using a CPI-style approach consistent with how the City updates other fees, the equivalent amount is approximately \$725.

The purpose of this work session is to:

- Review the City's current penalty structure
- Review the current street tree code and the existing deterrent effect
- Compare other cities' penalty and enforcement structures
- Discuss a possible code framework for Oregon City
- Obtain Commission direction on key policy choices

Based on prior Commission discussions, it is the staff's understanding that the City Commission's goals are to deter the removal and topping of non-hazardous or non-diseased street trees in the downtown area and along 7th Street/Molalla Avenue.

#### **BACKGROUND:**

Current Oregon City Penalty Structure

OCMC 12.08.050 provides that violation of Chapter 12.08 constitutes a civil infraction subject to the code enforcement procedures of OCMC Chapters 1.16 and/or 1.20.

OCMC 1.16.010(C) provides that any person convicted of a violation of any other section of the code shall be fined not more than \$300, unless otherwise specified in the code. The applicable penalty language traces to Ordinance 94-1032. Chapter 1.20 establishes the City’s civil infraction process, including permit-related violations and continuing violations.

**Current Oregon City Street Tree Code**

Chapter 12.08 establishes the City’s public and street tree regulations. The chapter’s purpose includes developing tree-lined streets, improving air and water quality, and increasing the community tree canopy and resources.

The City already has a street tree replacement and fee-in-lieu structure in OCMC 12.08.035. That section requires replacement trees based on diameter and allows alternative planting locations or a fee-in-lieu when replanting is not feasible.

OCMC 12.08.025 provides that abutting property owners are responsible for maintenance and replacement of street trees and planting strips and states that topping is prohibited unless under the recommendation of a certified arborist.

Chapter 17 contains the operative tree definitions, including:

- “Tree removal,” which includes removal of all or 50 percent or more of the crown, trunk, or root system, and includes severe crown reduction;
- “Street tree,” meaning a tree located in the public right-of-way; and
- “Tree, severe crown reduction,” also identified as topping.

Chapter 12 already cross-references Chapter 17 definitions in multiple places, so continuing to use Chapter 17 definitions in Chapter 12 is a workable code structure if the cross-reference is explicit.

**OPTIONS:**

**Current Penalty Structure**

The current street tree penalty structure relies on the City’s general civil infraction framework. The maximum applicable penalty is \$300 unless a different penalty is specifically established in code.

If the 1994 penalty amount were updated using a CPI-style approach, the current equivalent is approximately \$725.

For comparison, nearby cities use higher civil penalties and, in some cases, separate tree-specific fee structures:

City	General / Base Civil Infraction Penalty	Tree-Specific Penalty Structure
Oregon City	\$300	No separate enhanced street tree penalty currently identified in code; replacement and fee-in-lieu already apply under 12.08.035.

Beaverton	\$500 per day for Class 1 civil infraction	General code compliance framework.
Lake Oswego	Up to \$1,000 general civil violation fine	Separate tree program with permit violation fee, tree protection enforcement fee, enhanced enforcement fee, and restoration fee per caliper inch. Example provided by Lake Oswego staff: two 18-inch DBH street trees topped/severely pruned to the point of “removal” would total \$4,803.
Sherwood	Up to \$500 per day, per offense	General code compliance framework.
Milwaukie	Uses code plus consolidated fee schedule	Topping is treated as tree removal. Fee example from Milwaukie staff: \$450 per inch DBH; topping a 10-inch DBH tree would be \$4,500. A 30-inch Oregon white oak example could total \$25,500 when multiple fee categories apply.

### Current Street Tree Code and Existing Level of Deterrence

Oregon City already has a replacement and fee-in-lieu framework in OCMC 12.08.035. That section provides a clear mitigation structure when tree removal is approved.

The identified issue is the penalty structure for violations, not the absence of replacement standards.

The code also contains a permitting pathway through the City’s existing Type I review process. The area of modification is to more clearly align the code language regarding topping, severe crown reduction, pruning, and removal with the existing permit pathway. OCMC 12.08.025 prohibits topping unless under recommendation of a certified arborist, while Chapter 17 defines tree removal to include severe crown reduction/topping.

Clarifying that relationship would make the code easier to administer if the City increases penalties.

### Other City Codes that Provide a Stronger Deterrent System

Two comparator models are particularly useful.

Lake Oswego provides a layered structure that separates:

- a permit violation fee,
- a tree protection enforcement fee or enhanced enforcement fee, and
- a tree restoration fee.

The email from Lake Oswego explains that the City charges an enforcement fee for tree removal violations plus a restoration fee, with an enhanced fee if the violation involves a tree 36 inches DBH or greater, a tree in a Resource or Greenway Management overlay, or a repeat offender.

Milwaukie provides a strong example of a size-based penalty structure. Milwaukie treats topping as tree removal and charges \$450 per inch DBH. Their Urban Forester provided the example that topping a 10-inch DBH tree would result in a \$4,500 fee. Milwaukie has also added fees for rare and/or threatened species and for significant trees, defined as 30-inch DBH and greater.

The Milwaukie email also provides a more detailed example: if the tree were an Oregon white oak with a 30-inch DBH, the total fee would be \$13,500 for removal/topping of the public tree, \$7,500 for rare/threatened species, and \$4,500 for the significant tree fee, for a total of \$25,500. These two models show two useful approaches:

- Lake Oswego uses a layered enforcement + restoration model.
- Milwaukie uses a direct DBH-based fee model with additional overlays for special tree categories.

### **Possible Solutions**

#### *Base Civil Infraction Penalty in Code*

One option is to amend the applicable code provisions to establish a new street-tree-related civil infraction amount in code, replacing the current \$300 amount. A logical benchmark would be the CPI-style updated equivalent of approximately \$725.

#### *Enhanced Tree Penalty by Resolution*

A second component would be to establish in code that an enhanced tree penalty applies in specified circumstances, while adopting the specific enhanced penalty amounts by resolution so they can be updated more easily over time. This mirrors the structure used by Lake Oswego for enforcement and restoration fees.

#### *Enhanced Penalty Based on Tree Size*

The principal new concept for Oregon City would be an enhanced penalty fee based on the size of the tree destroyed, using DBH as the measurement standard already used in the code framework. The two comparator models provide examples:

- Lake Oswego applies a layered fee structure, including per-caliper-inch restoration charges.
- Milwaukie applies a direct per-inch DBH penalty for topping/removal of public trees.

#### *Geographic Applicability*

The potential zoning categories identified for enhanced penalties are:

- MUD
- MUC-1
- C
- CI
- I

These categories provide the zoning-based approach previously identified for aligning the enhanced penalty area with downtown and the 7th Street/Molalla Avenue corridor.

#### *Code Clarifications*

The needed code modifications are limited and focused. The City already has:

- a replacement and fee-in-lieu framework in Chapter 12.08.035; and

- a permitting process through Type I review.

The remaining modification area is to clarify how Chapter 12's operative language on topping and maintenance interacts with the Chapter 17 definitions and the existing permit pathway.

**REQUEST FOR DIRECTION & QUESTIONS FOR COMMISSION CONSIDERATION:**

Staff requests that the City Commission provide direction on the following framework:

1. Increase the base civil infraction penalty in code for violations of the street tree chapter.
2. Create an enhanced tree penalty structure in code, with the specific enhanced penalty amounts established by resolution.
3. Apply the enhanced tree penalty based on the size of the tree destroyed, using DBH.
4. Use zoning categories to identify where enhanced penalties apply.
5. Direct staff to return with draft code amendments clarifying how the existing permitting framework applies to topping, severe crown reduction, and related street tree work.

The following questions are intended to provide a starting point to the work session discussion:

1. What should the new base civil infraction penalty be? Should the City increase the current \$300 amount to the CPI-style equivalent of approximately \$725, or to another amount?
2. Should Oregon City establish an enhanced tree penalty in addition to the base civil infraction?
3. Should the enhanced tree penalty be based on tree size, such as a per-inch DBH fee or a size-threshold approach?
4. Which zoning categories should be included in the enhanced penalty area? Should the enhanced penalty apply only in MUD and MUC-1, or also in C, CI, and I zones?
5. Should the enhanced tree penalty amounts be adopted by resolution so they can be updated more easily over time?



# CITY OF OREGON CITY

625 Center Street  
Oregon City, OR  
97045  
503-657-0891

## Staff Report

---

**To:** City Commission **Agenda Date:** March 18, 2026  
**From:** Josh Wheeler, Assistant City Engineer  
Dayna Webb, Public Works Director

---

### **SUBJECT:**

Proposed Revisions to the City's Current Water Distribution System Design Standards

### **STAFF RECOMMENDATION:**

The City Commission receives the presentation and provides feedback.

### **EXECUTIVE SUMMARY:**

The City Commission adopted Resolution No. 19-10 on May 1, 2019, adopting revisions to the City's Revised Water Distribution System Design Standards. Per Section 4 of the resolution, the City Engineer was authorized to make minor updates, as needed, to maintain current with standard engineering practices. Subsequently, on May 25, 2022, additional revisions were made to the Standards.

Staff are requesting review on the proposed 2026 revisions to proceed with updating the Standards to ensure they are current with today's codes and standards.

### **BACKGROUND:**

In 2018, Public Works Engineering staff started updating all the City's Design Standards, many of which were several years old. The Water Distribution System Design Standards were last adopted in 1993 and the revisions were necessary to align the standards with the current codes and industry practices of the time. After a full review and revision of the Standards, Resolution No. 19-10 was adopted to approve the updated Water Standards.

Section 4 of the Resolution provided flexibility to allow staff to make minor revisions to the Standards without City Commission approval. Section 4 states, "That the Commission, by this Resolution, empowers the City Engineer to periodically update these Standards as needed to maintain currency with standard engineering practices and standards." To that end, staff made a subsequent revision to the Standards on May 22, 2022.

The May 2022 revision included changes to the depth of watermains and discontinued the use of butterfly valves (used to control or isolate water flow), to comply with current City practices at the time and to improve the operability of valves throughout the system.

While Resolution No. 19-10 provides staff flexibility to make minor revisions, the revisions being proposed today are based on City practices and standards which are unclear and have

caused some challenges with current and past construction projects, as well as concerns for future maintenance. Therefore, City staff are requesting the City Commission's review of the 2026 proposed revisions, which include the following:

- A. Minor updates to wording and definitions to clean up inconsistencies.
- B. Clarifications about high pressure and Clackamas River Water (CRW) areas of the system.
- C. Updates to the backflow prevention portion of the standards.
- D. Location of service lines and meters.
- E. Clarifications on water main testing.
- F. Means and methods.

**OPTIONS:**

**PUBLIC WORKS  
WATER DISTRIBUTION SYSTEM  
DESIGN STANDARDS**

**RESOLUTION NO. 19-10**

**ADOPTED: May 1, 2019**

**REVISED : May 25, 2022 allowed per Resolution No. 19-10 Section 4.**

**REVISED: xxxxx**

**PREPARED BY**

**Public Works Department**

**13895 Fir Street**

**Oregon City, Oregon 97045-0304**

# WATER DISTRIBUTION SYSTEM DESIGN STANDARDS

## Table of Contents

SECTION I - GENERAL .....	1
1.00 PURPOSE .....	1
1.01 GOALS .....	1
1.02 REVISIONS TO THESE STANDARDS .....	2
1.03 SHORTENED DESIGNATION .....	2
1.04 APPLICABILITY .....	2
1.05 REFERENCES .....	4
1.06 STANDARD SPECIFICATIONS .....	4
1.07 DEFINITIONS AND TERMS .....	4
1.08 ENGINEERING POLICY .....	8
1.09 APPROVAL OF ALTERNATIVE MATERIALS OR METHODS .....	9
1.10 ISSUANCE OF BUILDING PERMIT .....	9
1.11 TRANSFER OF ENGINEERING RESPONSIBILITY .....	9
SECTION II - DESIGN .....	10
2.00 GENERAL DESIGN CONSIDERATIONS .....	10
2.01 WATER SYSTEM CAPACITY .....	11
2.02 MAIN CLASSIFICATION .....	12
2.03 WATER SYSTEM CONSTRUCTION PLANS .....	12
2.04 TITLE SHEET .....	14
2.05 PLAN AND PROFILES .....	15
2.06 WATER SYSTEM APPURTENANCES/CONSTRUCTION NOTES .....	17
2.07 PLAN SUBMITTAL, APPROVALS, INSPECTION REQUIREMENTS .....	17
2.08 WATER MASTER PLAN REQUIREMENTS .....	19
2.09 PIPE MATERIALS .....	20
2.10 MAIN SIZE .....	25
2.11 MINIMUM DEPTH .....	26
2.12 LOCATION .....	26
2.13 SURFACE WATER .....	28
2.14 VALVES .....	29
2.15 BACKFLOW PREVENTION .....	31
2.16 FIRE HYDRANTS .....	32
2.17 AIR RELEASE VALVES/BLOW OFFS .....	34
2.18 SERVICE LINES .....	35
2.19 BEDDING AND BACKFILL .....	39
2.20 CONNECTIONS AND TESTING .....	41
2.21 METERS .....	42
2.22 MOBILE HOME PARKS .....	44
2.23 PLANNED UNIT DEVELOPMENT (PUD) .....	44
2.24 ABANDONING FACILITIES .....	45
2.25 AS-BUILT DRAWINGS/DIGITAL MAPPING REQUIREMENTS .....	45

## SECTION I - GENERAL

### 1.00 PURPOSE

The purpose of these Water Distribution System Design Standards is to provide a consistent policy under which certain physical aspects of the public water distribution design will be implemented. Most of the elements contained in this document are Public Works oriented and most are related to public improvements and City contract projects; however, it is intended that they apply to both public and private work designated herein.

These Standards cannot provide for all situations. They are intended to assist but not to substitute for competent work by design professionals. It is expected that land surveyors, engineers, and architects will bring to each project the best skills from their prospective disciplines.

The Standards are also not intended to unreasonably limit any innovative or creative effort that could result in better quality, cost savings, or both. Any proposed departure from the Standards will be judged on the likelihood that such variance will produce a compensating or comparable result, in every way adequate for the user and the City resident.

### 1.01 GOALS

Following from the above purpose, the Standards have the objective of developing a water distribution system, which will:

- A. Be consistent with the Oregon City Comprehensive Plan, Oregon City Municipal Code, the Oregon City Water Distribution System Master Plan, the Oregon State Health Division Administrative Rules (Chapter 333), the State Plumbing Code, Clackamas Fire District #1 Oregon Fire Code Applications Guide, Oregon Fire Code – Appendix B, the most recent edition of the AWWA Standard Specifications, the most recent revision to the ODOT/APWA Standard Specifications for Construction, and City Code Chapter 13.04;
- B. Provide sufficient capacity to maintain minimum pressure during periods of maximum use and to provide sufficient volumes of water at adequate pressures to

- provide the expected average daily consumption plus fire flows at a minimum energy loss;
- C. Have sufficient structural strength to resist all expected loads, both internal and external, which may be imposed; and able to preserve the potability of the water supply;
  - D. Be economical and safe to build and maintain.
  - E. Be of materials resistant to both corrosion and erosion, and have a minimum design life of 75 years or the maximum industry standard, whichever is greater;

Alternative materials and methods will be considered for approval based on these objectives.

Whenever any conflict exists between the references in 1.01.A. and these standards, the references in 1.01.A. take **precedence**.

## **1.02 REVISIONS TO THESE STANDARDS**

It is anticipated that revisions to these Standards will be made from time to time. The date appearing on the title page is the date of the latest revision. Users should apply the latest published issue to the work contemplated. The Standard Drawings referenced in Section III may be revised from time to time as deemed necessary without revision to this overall document.

## **1.03 SHORTENED DESIGNATION**

These City of Oregon City Water Distribution System Design Standards shall be cited routinely in the text as the "Standards"

## **1.04 APPLICABILITY**

These Standards shall govern all construction and upgrading of the facilities for public water distribution system in the City of Oregon City and/or applicable work within its service areas.

Some areas of Oregon City may be served by Clackamas River Water (CRW) when the City of Oregon City and CRW have executed an interagency agreement that provides the terms and provisions for CRW to provide water service to specific designated areas or properties **within** the City limits.

**Properties located at elevation 450 or above with the City's Park Place Upper Zone of the Water Distribution System require service by CRW.**

Whenever possible, the public water distribution pipelines shall be located within the public rights of way. Where pipelines are required to pass through private property, public water easements shall be obtained from the property owner.

The public distribution system shall include, but is not limited to, the distribution mains, fire hydrant assemblies, isolation valves, and the service lines including the water meter boxes in the public right-of-way or easement. The public distribution system is owned and maintained by the City of Oregon City unless otherwise noted.

The privately owned and maintained piping from the customer's property line, or the meter where provided, to the point of water use (the **customer** supply line) is subject to the requirements of the Oregon Plumbing Specialty Code.

Fire suppression water lines are considered privately owned and maintained beyond the public isolation valve in the public right of way or public easement.

Permanent public water distribution systems shall be provided to all property within the City of Oregon City in accordance with these standards, including legal lots of record created by partitioning or subdivision of land as per City of Oregon City Municipal Code.

Where applicable, developing property shall provide public water distribution extension along their frontage or through their site for extension to undeveloped property.

The design of the following are considered special facilities and are not covered in detail in these Standards:

- A. Water Distribution Pump Stations
- B. Reservoirs
- C. Relining of Existing Water Mains
- D. Treatment Plants
- E. Pressure Regulating Devices
- F. Flow Measurement Devices

Review and approval of the above special facilities by the City Engineer shall be required. The City Engineer may designate a qualified State of Oregon licensed Civil Engineer to perform the review. When requested by the City, full design calculations shall be submitted for review prior to approval.

## 1.05 REFERENCES

The Standards are intended to be consistent with the most currently adopted provision of:

- A. Oregon City Municipal Code
- B. Oregon City Comprehensive Plan
- C. Oregon City Water Distribution System Master Plan
- D. Oregon Plumbing Specialty Code
- E. Oregon Statewide Planning Goals and Guidelines
- F. Oregon Administrative Rules, Chapter 333
- G. Referenced National Trade Standards such as AWWA, ASTM, ANSI
- H. Appendix B of the Oregon Fire Code
- I. Clackamas Fire District #1 Oregon Fire Code Applications Guide
- J. Local Trade Standards such as ODOT/APWA

## 1.06 STANDARD SPECIFICATIONS

The workmanship and materials shall be in accordance with the current edition of the “Standard Specifications for Public Works Construction” except where the Standards provide other design detail. These standards are prepared by the Oregon Chapter of APWA, as modified by the City of Oregon City.

## 1.07 DEFINITIONS AND TERMS

Approved Air Gap - A physical vertical separation (**two times the diameter of the pipe with a minimum of one-inch**) between the free-flowing discharge end of a potable water supply pipeline and an open or non-pressurized receiving vessel.

Approved Backflow Prevention Assembly- An **assembly** that has been investigated and approved by the regulatory agency having jurisdiction.

As-Built Plans/Record Drawing - Plans signed, stamped, and dated by the Consulting Engineer or approved Professional indicating that the plans have been reviewed and revised, if necessary, to accurately show all known construction details of a particular public works project.

Backflow - Backflow is the flow of water or other liquids, mixtures, or substances into the distribution pipes of a potable water supply from any sources other than its intended source, and is caused by backsiphonage or backpressure.

Backflow Preventer - A backflow preventer is a device or means to prevent backflow into the potable water system.

Backpressure - An elevation of pressure downstream of the distribution system that would cause, or tend to cause, water to flow opposite of its intended direction.

Backsiphonage – A drop in distribution system pressure below atmospheric pressure (partial vacuum), that would cause, or tend to cause, water to flow opposite of its intended direction.

Building Official - The Building Official of the City of Oregon City or his/her authorized representative.

City - The City of Oregon City, Oregon.

City Engineer - The City Engineer of the City of Oregon City or his/her authorized representative.

Consulting Engineer - The engineer of record, licensed by the State of Oregon as a Civil Engineer, under whose direction construction plans, profiles, and details for the work are prepared and submitted to the City for review and approval.

Cross Connection – means any actual or potential unprotected connection or structural arrangement between the public or user’s potable water system and any other source or system through which it is possible to introduce into any part of the potable system any used water, industrial fluid, gas, or substances other than the intended potable water with which the system is supplied. Bypass arrangements, jumper connections, removable sections, swivel, or change-over devices, and other temporary or permanent devices through which, or because of which, backflow can occur are considered cross connections.

Customer Line - Pipe carrying potable water from the water meter or other source of water supply to a building or other point of use or distribution to a property.

Cut Sheets - Sheets of tabulated data, indicating stations, structures, fittings, angle points, beginning of curve, points on curve, end of curves, staking offset, various elevations, and offset cuts.

Definition of Words - Wherever, in these Standards, the words directed, required, permitted, ordered, designated, or words of like importance are used, they shall be understood to mean the direction, requirement, permission, order, or designation of the City Engineer. Similarly, the words approved, acceptable, and satisfactory shall mean by, acceptable to, or satisfactory to the City Engineer.

Distribution System - Distribution main pipelines, pumping stations, pressure reducing stations, valves, and ancillary equipment used to transmit water from the supply source to the service line.

Double Check Valve Assembly - An assembly composed of two, independently acting, approved check valves, including tightly closing resilient seated shut-off valves attached at each end of the assembly and fitted with properly located resilient sealed test cocks.

Double Check - Detector Assembly - A specially designed assembly composed of a line size approved double check valve assembly assembled with a bypass containing a specific water meter and an approved double check valve assembly. The meter shall register accurately for only very low rates of flow up to three gallons per minute and shall show a registration for all rates of flow.

Dwelling Unit - A habitable living unit that provides basic living requirements including permanent cooking, and toilet facilities.

Easement - Easements are areas along the line of all public water mains and appurtenances that are outside of dedicated public rights-of-way and shall be prepared on approved forms granting rights along the public water line and appurtenances to the City.

Fire Flow - The flow rate of a water supply, measured at twenty (20) pounds per square inch (psi) residual pressure that is available for firefighting at fire hydrants.

Fire Hydrant Assembly - The fire hydrant head, bury, piping and attached auxiliary valve.

Fire Protection Service - A connection not metered to the public water main that is intended only to provide service to fire suppression systems that extinguish fires and the flushing necessary for the fire system's proper maintenance. The fire protection service shall not have any cross connections to any onsite domestic water and/or irrigation water systems that are metered from the public water system.

Fixture Unit Equivalents - The unit equivalent of plumbing fixtures as tabulated in the Oregon Plumbing Specialty Code.

Hydrant Lead - The line connecting the fire hydrant and bury to the auxiliary valve at the City public water main.

Irrigation Service - A separate metered connection from the domestic water metered connection intended for seasonal use and delivering irrigation water that is not discharged to the sanitary sewer system.

Multiple Family Dwelling - A building or portion designed thereof for occupancy by two or more families, living independently of each other.

Manufacturer's Name - Any manufacturer's name, specification, catalog number, or type used herein as specified by make and order to establish the standard requirements of the City. Other equivalent makes will be considered for approval, providing they are comparable with this established standard.

Owner - Any individual, partnership, firm, or corporation by whom the consulting engineer has been retained or who, as a property owner, is making arrangements with the City.

Person - Individual firm, corporation, association, agency, or other entity.

Plans - Construction plans, including system site plans, water system plans, profiles, cross sections, detail drawings, etc., or reproductions thereof, approved or to be approved by the City Engineer. These plans shall show the location, character, dimensions, and details for the work to be done, in which constitutes a supplement to these standards.

Potable Water - Potable water is water that is satisfactory for drinking, culinary, and domestic purposes and meets the requirements of the health authority having jurisdiction.

Premise - Any lot, parcel, or tract of land owned by a single entity.

Private or Private Use - In the classification of plumbing fixtures, "private" or "private use" applies to plumbing fixtures in residences and apartments, to private bathrooms in hotels and hospitals, to restrooms in commercial establishments containing restricted use, single fixtures, and to similar installations where the fixtures are intended for the use of a family or an individual.

Public or Public Use - In the classification of plumbing fixtures, "public" or "public use" applies to plumbing fixtures in commercial or industrial establishments, restaurants, bars, public buildings, comfort stations, schools, gymnasiums, and railroad stations. This use applies to fixtures placed where the public is invited or which are frequented by the public without special permission or special invitation. This use also applies to fixtures in other installations (whether pay or free) where fixtures are installed so that their use is similarly unrestricted.

Public Right-of-way - All land or interest therein which by deed, conveyance, agreement, easement, dedication, usage, or process of law is reserved for or dedicated to the use of the general public. Within this right-of-way, the City shall have the right to install or maintain waterlines and other public utilities.

Public Water Main - The water main (street main) is a water supply pipe for public or community use.

Residential User - The owner, lessee, or occupant of a single dwelling unit in one structure.

Roadway - The public right-of-way dedicated, granted, used, or to be used for transportation purposes by the general public.

Public Service Line - The line or pipe connecting the City water main to the water meter.

Single Family Dwelling - Any residential building designed to house one family.

Standard Drawings - The drawings of structures or devices commonly used for City public works infrastructure and referred to on the design plans. These standard drawings are included in Section III.

Streets or Roads - Any public highway, road, street, avenue, alley, way, easement, or public right-of-way used or to be used for a motor vehicle, bicycle, or other legal mode of transportation for the general public.

Traveled Way - That portion of the roadway for the movement of motor vehicles, bicycles, or other legal modes of transportation, exclusive of the shoulder and auxiliary lanes.

Uniform Plumbing Code - The Uniform Plumbing Code adopted by the International Association of Plumbing and Mechanical Officials, current edition as revised by the State of Oregon, called the “Oregon Plumbing Specialty Code.”

Water Supply System - The water distribution pipes, and the necessary connecting pipes, fittings, control valves, and all appurtenances carrying or supplying potable water.

## **1.08 ENGINEERING POLICY**

The engineering policy of the City of Oregon City requires strict compliance with Oregon Revised Statute 672 for professional engineers.

All engineering plans, reports, or documents shall be prepared by a registered professional Civil Engineer licensed in the State of Oregon. These documents may also be prepared by a subordinate employee under his/her direction, and shall be signed by him/her and stamped with his/her seal to indicate his/her responsibility for them. It shall be the consulting engineer’s responsibility to review any proposed system, extension, and/or existing system change with the City, before engineering or proposed design work, to determine any special requirements or whether the proposal is permissible. A City approval granted on the plans or other documents, for any job, does not in any way relieve the consulting engineer of his/her responsibility to meet all requirements of the City. A City approval also does not relieve the consulting engineer of his/her obligation to protect the life, health, and property of the public. The plan for any job shall be revised or supplemented at any time if it is determined that the full requirements of the City have not been met.

The City will warn a consulting engineer in writing of their conduct for submitting false or inaccurate information of a material nature. The City will also advise the Oregon State Board of Engineering Examiners.

## **1.09 APPROVAL OF ALTERNATIVE MATERIALS OR METHODS**

Any alternate material or method not explicitly approved herein will be considered for approval based on the objectives set forth in Section 1.00 PURPOSE. Persons seeking such approvals shall make the request in writing. Approval of any major deviation from these Standards will be in written form. Approval of minor matters will be made in writing if requested.

Any alternate must meet or exceed the minimum requirements set in these standards.

The written request is to include, but is not limited to, the manufacturer's specifications and testing results, design drawings, calculations, and other pertinent information.

Any deviations or special problems shall be reviewed on a case-by-case basis and approved by the City Engineer. When requested by the City, full design calculations shall be submitted for review with the request for approval.

## **1.10 ISSUANCE OF BUILDING PERMIT**

Water improvements as well as all other public infrastructure improvements are required to be completed and be accepted by the City before any building permits for connection to new single family residential dwellings can be issued.

Building permits may be issued for commercial, industrial, and multi-family projects once city engineering approval has been provided for the plans.

Occupancy may not be granted to a building until all improvements are complete to the satisfaction of the City Engineer and Building Official; however, temporary occupancy may be provided if certain conditions are met as determined by the Building Official.

## **1.11 TRANSFER OF ENGINEERING RESPONSIBILITY**

Project water plans shall always have an engineer of record performing the function of consulting engineer. If the consulting engineer is changed during the course of the work, the City shall be notified in writing and the work shall be stopped until the replacement engineer has agreed to accept the responsibilities of the consulting engineer. The new consulting engineer shall provide written notice of accepting project responsibility to the City within seventy-two hours of accepting the position as consulting engineer.

## SECTION II - DESIGN

### 2.00 GENERAL DESIGN CONSIDERATIONS

Within the limits of economic feasibility, the designed water system shall have sufficient capacity to keep variations in pressure to a minimum and provide minimum pressure of 35 pounds per square inch (psi) at the highest using fixture during periods of maximum use. The water system shall also provide sufficient volumes of water at adequate pressures to satisfy the expected daily consumption plus fire flows. Typically, the working service pressure range under average daily demand operating conditions is 40 to 100 psi. Where mainline distribution pressures exceed 80 psi, customer services shall be equipped with individual pressure reducing valves (PRVs) to protect water heaters per the Oregon Plumbing Specialty Code. The minimum pressure shall be 35 psi in the building at the highest distribution point (such as a showerhead).

In general, water distribution systems should be designed to provide for maximum development of the service area with recognition of possible urban renewal, industrial expansion, and so forth.

As a condition of water service, all developments will be required to provide public water mains of sufficient size for fire protection to adjacent parcels. This shall include the extension of water mains in easements across the property to adjoining properties and across the street frontage of the property to adjoining properties when the main is located in the street right-of-way.

The acceptable velocities in mains under Maximum Daily Demand (MDD) conditions shall be less than four (4) feet per second (fps) and during fire flow conditions less than ten (10) fps. However, velocity criteria are secondary to pressure and fire flow requirements. A 20-psi residual pressure under fire flow conditions shall be maintained in the distribution system as required by Oregon Health Authority, Drinking Water Program, OAR Chapter 333 Division 61 regulations.

All materials shall be new and undamaged. No rebuilt, reconditioned, or used material shall be allowed unless approved by the City Engineer. The same manufacturer of each item shall be used throughout the project.

All work and materials shall conform to the most recent edition of the ODOT/APWA Oregon Standard Specifications for public works construction as adopted and modified by the City of Oregon City.

## 2.01 WATER SYSTEM CAPACITY

The Water Distribution System Master Plan has been in place for the City for several years as far back as the mid-1990s. A plan was readopted in 2004 and updated in 2012 and in 2019. The plan is subject to periodic updates. A hydraulic analysis computer model was developed as part of the Water Master Plan effort to evaluate the performance of the existing distribution system and to aid in the development of future improvements. Hydraulic modeling performed provides the basis for development of capital improvement plans, financing plans, and technical memorandums aiding the City in understanding the deficiencies with the existing system, potential deficiencies caused by development, and solutions to correct or prevent those deficiencies.

On a case-by-case situation, the City may require a water model to analyze the operation of the existing distribution system given the required fire flow for a proposed development at the expense of the applicant. The fire flow requirement for a development shall be determined by the Clackamas Fire District #1 (Fire District) in compliance with the latest version of the Oregon Fire Code.

The following design criteria shall be used to determine system adequacy and recommend improvement to provide required fire flow:

Minimum Residual Pressure - 20 psi

Maximum Demand Fire Flow Velocity in Main - <10 fps

The minimum fire flow required:

Residential - 1,500 gpm (for 2 hours)

Office/Commercial - 3,500 gpm (for 3 hours)

Mixed Use/Schools - 3,500 gpm (for 3 hours)

Industrial - 5,000 gpm (for 4 hours)

Actual required fire flow:

Case-by-case determined by the Fire District.

For reference to the fire flow requirements for buildings, see the latest version of the Oregon Fire Code based on the International Fire Code, Appendix B and the latest version of the Clackamas Fire District #1 Oregon Fire Code Applications Guide.

## **2.02 MAIN CLASSIFICATION**

### **A. Supply mains (Transmission Mains)**

Mains that are used for transporting water from the source of supply and catchment reservoirs to the centralized point of distribution and distribution reservoirs.

### **B. Feeder Mains**

Mains that transport water from centralized points of distribution and distribution reservoirs, to the various points of interconnection with the grid system of mains and centralized points of consumption.

1. Primary - Those feeder mains not supplying individual consumers, but their sole purpose being to transport water from centralized points of distribution to various points of interconnection with the grid system and centralized points of consumption.
2. Secondary - Those feeder mains which serve the same purpose as any other feeder mains except that individual consumers are served by this group because no other main is available or that the required supply to the consumer demands a large main.

### **C. Distribution Mains**

Those mains that are used for supplying the individual consumer. As a rule, these are the small mains in the water supply system.

## **2.03 WATER SYSTEM CONSTRUCTION PLANS**

### **A. General**

Complete plans and specifications for all proposed water systems improvements, including any necessary dedications and easements, shall be submitted to the City. The City will review these documents for compliance with this Standard and issue approval when the documents meet City Standards. Plans must receive the required approval prior to construction permit issuance and beginning of construction. See Section 2.07 for required submittal information.

Improvements shall be constructed as shown on the City approved plans and in accordance with these Standards and the latest version of the Standard Drawings. Equipment and materials shall be installed in compliance with the manufacturer's recommendations, except where a higher quality of workmanship is required by the City Approved Plan, Specifications, and these Standards.

All materials and work shall be in strict accordance with any applicable regulations and requirements of Federal, State, and local authorities. The Contractor may be required to arrange for inspection by these agencies and submit evidence of their approval, when required or requested by the City.

Take care to prevent damage to pipe, fittings, and other materials (not including granular material) and equipment during transportation, unloading, and final placement for installation. Manufacturer recommended product handling shall be followed to protect coatings, linings, and structural integrity of materials used in public water system construction. Under no circumstances shall materials be dropped or dumped into the trench.

All damaged materials and equipment during construction shall be replaced or repaired to the satisfaction of the City.

The Contractor shall maintain safe working conditions for employees, City staff, and the general public in and around trench excavations. Precautions shall be taken to avoid damage to franchise utilities, adjacent properties, existing water infrastructure, and public or private landscapes/hardscapes. If any underground utilities are damaged, report damage to the City and Utility Owner, and 811 immediately.

## B. Plan Preparation

Construction plans and specifications for public water main systems shall be prepared by a professional civil engineer licensed in the State of Oregon. Plans and specifications shall be prepared in accordance with the following requirements:

1. Dimensions - Construction plans shall be clearly and legibly drawn on a 24 inches by 36 inches wide format with a 1½ inch clear margin on the left side and one inch (1") margins on all other sides unless another format is approved by the City Engineer and using the latest version of the City's standard plan sheet template.
2. Scale - Horizontal scale shall be not smaller than 1" = 50'; vertical scale shall be not smaller than 1" = 5' or as approved by the City Engineer. 1" = 20' shall be required when more detail is needed.
3. Form - Title Sheet, Overall Utility Plan, Erosion/Sedimentation Control Plan, Grading Plan (if applicable), Plan and Profiles, and Details.

The water plans can be combined with the sanitary sewer plan if the water plans are part of a subdivision, commercial development, or City project where other public facilities are involved (sanitary sewer, storm, streets). However, the Consulting Engineer must ensure the notes for the sanitary sewer and water are drafted to distinguish a definite difference between the water and sanitary. For example: surround all water notes with a cloud symbol and all sewer notes with a box symbol.

Each utility will be required to be on its own page if required by the City.

## 2.04 TITLE SHEET

- A. Plan view (Site Plan) of the entire project, showing street right-of-way and/or subdivision layout to a scale of 1" = 100'. A smaller scale may be used on large projects upon approval of the City Engineer. A project is too large when a minimum dimension of two inches (2") cannot be maintained between the title, system site plan, and vicinity map. A scale of 1" = 200' may be used in this case.

The site plan shall be a composite plan showing all complete properties to be served by the water system improvements and properties adjacent to and within 250 feet of those served. The site plan shall also show existing and proposed water lines, tract names and numbers, addresses, and lot numbers or property owner's names and street names.

- B. Index of sheets, including a graphical index if more than one (1) plan sheet.
- C. Complete legend of symbols used.
- D. Vicinity Map to a scale of not less 1" = 800' showing the project locations unless another scale is approved by the City Engineer.
- E. Engineer Title Block - located in lower right-hand corner or right edge of paper with scale, north point, date, drawing number, the engineer's name, address and official stamp, and where applicable, the owner/developer's name and address as determined by current standards maintained by the City Engineer.
- F. Space for City Approval Stamp, 3" X 3", preferably in the lower right-hand corner (to be provided on each sheet of the plan set) as determined by current standards maintained by the City Engineer.
- G. Temporary and permanent benchmarks including their descriptions (see comment under profiles).
- H. Current City Standard Construction Notes and other special notes relating to construction methods, or include the City Standard Construction Notes in the Contract Documents with a note on the drawings so indicated.
- I. City Planning File No. or City Capital Improvement Project No.
- J. City G.P.S. Control (see Section 2.22 As-Built Drawings/Digital Mapping Requirements).

NOTE: If all the above items cannot be located on the title sheet, a different location within the plans may be used upon the approval by the City Engineer.

## 2.05 PLAN AND PROFILES

### A. Plan

Plan view of water system shall be to a scale of not smaller than 1" = 50' (1" = 20' shall be required when more detail is needed) unless a different scale is approved by the City Engineer and shall contain the following information in addition to the above:

1. Adjacent street curbs and property lines, edge of pavement, right-of-way and utility easements referenced to property corners, property identification (Lot number or tax number), street intersection, or section lines. Adequate two foot (2') contour lines or property corner and curb elevations to help determine if existing basements or proposed daylight basements in new subdivisions can or should be served.
2. Location of water mains, service lines, meter boxes, fire hydrants, thrust block with bearing areas, and appurtenances with each fitting and branch line stationed to facilitate coordination in locating appurtenances. The stationing shall be tied to existing property corners or street monuments with the relationship of each valve and fitting shown to the property owners or street centerline. Each line with separate designation shall be stationed continuously from 0+00 at its point of connection to another line and each service line stationed.
3. Size, length, type of material, and class of pipe between fittings.
4. Location of existing water courses, geologic hazards, stream and railroad crossings, gas mains, culverts, sanitary and storm drains, underground and overhead power and other utilities (including but not limited to gas, electric, telephone, cable, fiber), and hydrants within 100 feet of the proposed extension. All water course crossings must show the 100-year flood plains and floodways.
5. Location of other proposed public improvements (including but not limited to sanitary sewer, storm sewer, curbs, traffic signals, street lighting, street signage).
6. Location of existing private facilities (including but not limited to driveways, retaining walls, mailboxes, trees)
7. Location of other public utilities (non-City owned)
8. Match lines with sheet number references.
9. Location and description of all known existing surveying monuments, including, but not limited to, section corners, quarter corners, donation land claim corners, and City control survey monuments. Any monuments removed or destroyed by construction shall be replaced per ORS 209.150. If a boundary control survey or plat is prepared in conjunction with the construction plans, a copy shall be

submitted with the construction plans for review. See Section 2.22 As-Built Drawing/Digital Mapping Requirements.

10. Location of existing water valves that would be necessary to isolate project during construction if required.

## B. Profiles

Profiles for the individual water lines shall be to the same horizontal scale and preferably on the same sheet, drawn immediately below the corresponding plan view reading from 0+00 left to right. However; if spatial and clarity needs are met better by having plan and profiles on separate sheets, they may be on separate sheets. Profiles shall be required in the following instances:

1. Railroad and culvert crossings, geologic hazard areas, ditch or stream crossings with elevations of the ditch or streambed and the 100-year flood elevations profile and casing details. Horizontal scale 1" = 20', vertical scale 1" = 2'.
2. Utility crossings that conflict with the proposed water line installation. Same horizontal and vertical scale as (1) above.
3. Mains installed in easements across private property. Horizontal scale 1" = 50', vertical scale 1" = 5', or other standard scale.
4. Mains 12 inches in size or larger.

Profiles shall be based on one of the following bench mark systems:

- a. City of Oregon City,
- b. ODOT, or
- c. U.S. Geodetic Survey.

Show the location and elevation of the reference benchmark and any temporary benchmarks set on the title sheet.

Profiles shall show proposed waterline appurtenances, all utility crossings, existing and proposed finished grade, line sizes, slopes, elevations at grade brakes stationing, and required minimum clearances. For mains 12 inches and larger, include backfill classification.

**SPECIAL NOTE:** If practicable, the consulting engineer shall field locate and verify the alignment, depth, and inverts of all existing facilities shown on the plans that will be crossed by proposed facilities. City as-built records are only to

be used as an aid to the consulting engineers when verifying the existing facilities in the field.

## **2.06 WATER SYSTEM APPURTENANCES/CONSTRUCTION NOTES**

### **A. Appurtenances**

Detailed drawings shall be included for all water system appurtenances including fire hydrants, thrust blocks, valve boxes, blow offs, and service installations.

### **B. Construction Notes**

Standard City General Construction Notes and Water Notes shall be included on the plans, or in the Construction Documents with a note on the drawing so indicating. These notes may be added to or revised, upon City Engineer approval, in order to accommodate specific projects.

## **2.07 PLAN SUBMITTAL, APPROVALS, INSPECTION REQUIREMENTS**

A. Construction plans shall be submitted to the Public Works Department for checking to ensure compliance with these Standards, City of Oregon City Ordinances, and good engineering practice. Submitted plans shall include the following:

1. Engineer's Preliminary Cost Estimate (or Opinion of Probable Cost),
2. Engineering Review Checklist checked by consulting engineer, and
3. A tie to the City horizontal control system. Survey ties to include monuments tied and closure results.

B. Submitted plans shall also include (if applicable) the following:

1. Supplemental specifications,
2. Soils report and design recommendations,
3. Geotechnical report and design recommendations,
4. Natural Resource report and design recommendations,
5. Easement and right-of-way descriptions and sketches,
6. A tie to the City Bench Mark systems, including closure results,
7. Boundary control survey,
8. Final plat, and

9. Other material as requested by the City Engineer
- C. A plan review check fee, (based on an approved engineer's cost estimate) will be levied at the time plans are submitted to the Engineering Division. This fee is a percentage of an approved engineer's cost estimate for all site improvements. Plans will not be checked until fee is paid.
- D. Once the plans are approved and construction permit issued, the Consulting Engineer for private development projects shall be responsible for providing inspection and surveying services necessary to stake and construct the project. The Consulting Engineer shall prepare the as-built drawings when the project is complete.
- E. The Consulting Engineer preparing the plans for a privately funded public improvement project shall execute a "City of Oregon City, Developer/Engineer Agreement for Public Works Improvements." This agreement provides for the following services from the Consulting Engineer:
1. Perform surveying sufficient to prepare construction plans.
  2. Prepare construction plans and specifications, and obtain approvals.
  3. Attend a preconstruction meeting.
  4. Perform construction staking and inspection.
- F. If the Consulting Engineer is not furnishing all of the above services, the specific arrangements, i.e., subcontracting, must be supplied to the City. The name, address and telephone number of Consulting Engineer, surveyor, and contact person shall be included.
- G. Should the services of the Consulting Engineer be terminated or curtailed below the specific tasks, he/she shall correspond with the City so indicating.
- H. The Consulting Engineer doing inspection for a privately funded public improvement project shall follow the City's "Minimum Guidelines for Inspection/Observation of Public Works Construction" or similar current policy.
- I. It shall be the policy of the City of Oregon City to provide spot check inspection services for non-public-funded public improvements. A 2½ % inspection fee or currently established fee (the fee is a percentage of an engineer's cost estimate) will be collected at the time the plans are approved. This inspection fee is in addition to the plan check fee. A permit is issued for construction when the following items are provided:
1. Approved Engineering Plan,
  2. Engineer's Final Cost Estimate (or Opinion of Probable Cost),

3. Accepted Geotechnical Report (if required),
  4. Accepted Natural Resource Plan (if required),
  5. Performance Bond,
  6. Developer/Engineer Agreement,
  7. Erosion Control Permit (if required),
  8. Permits from other jurisdiction if working in their right-of-way,
  9. Approval from State of Oregon Health Division (if City does not continue its program to approve plans on behalf of the State), and
  10. Any other permits required from any other agencies having jurisdiction on the project.
- J. A project becomes accepted by the City when construction is complete and the following have been completed or obtained:
1. Maintenance Bond,
  2. Consulting Engineer's Certificate of Completion,
  3. Completed Punchlist, and
  4. Recorded Subdivision or Easement Document (when required).
- K. A water main becomes fully owned and maintained by the City once the City has accepted the new improvement and released the performance bond. The City will provide all locates and supervise all new taps to that main once it has been connected to the public water distribution system. The contractor is responsible for a two-year period following release of the performance bond for warranty to that new water main and is required to make repairs if the line or appurtenances fail in any way as determined by the City. If repairs are not made, the City may use the maintenance bond for any repairs.

## **2.08 WATER MASTER PLAN REQUIREMENTS**

The City uses the current adopted Water Distribution System Master Plan to recommend improvements to the existing and future distribution system. These recommendations shall be included in the design; however, they may be modified based on updating of the Water Distribution System Master Plan or updated computer model runs for specific fire flow requirements.

## 2.09 PIPE MATERIALS

Pipe materials shall conform to standards listed in this section. All water mains and services shall be designed for a cold water working pressure of 250 psi (refer to AWWA C 150 and DIPRA Technical Bulletin “Designing for Ductile Iron Pipe”). Fittings and valves shall be specified to have a working pressure of 250 psi unless an alternative is approved by the City Engineer.

Waterlines less than 30 inches shall be ductile iron pipes, cement mortar lined and seal coated, and shall conform to ASTM A536, ANSI/AWWA C151/A21.5, ANSI/AWWA C104/A21.4, and ANSI/AWWA C111/A21.11. Waterlines shall be thickness Class 52 with push-on joints. Joint and/or mechanical joint type conforming to ANSI A21.11 (AWWA C11). All joints shall be restrained unless approved by the City Engineer. Higher thickness class may be required where analysis indicates abnormal loading condition (see AWWA H-3).

All tees, bends, valves, and blow-off locations shall, unless otherwise noted and approved by the City Engineer, be restrained with a Mega-Lug follower, or approved equal.

Straddle blocks shall be provided on any dead end water mains.

Waterlines that are thirty inches (30") and larger or meet other Special Conditions shall be of acceptable alternate materials that include reinforced concrete water pipe, steel cylinder type, pre-tensioned conforming to AWWA C303 as approved by the City Engineer.

Acceptable abbreviations for showing existing types of pipe on the plans are as follows:

- AC - Asbestos Cement
- CI - Cast Iron
- DI - Ductile Iron
- CC - Concrete Steel Cylinder
- PE - Polyethylene
- PVC - Poly-Vinyl Chloride

### A. General

Furnish the size, strength, and thickness classification; the type of joints; and type of materials as specified. Furnish catalog data for all materials and shop drawings for all fabricated items for approval prior to ordering or fabricating.

### B. US Made Products

All materials shall be made in the United States of America unless approved by the City Engineer. Exceptions to US Made may only be approved by the City Engineer if the product is not available in the USA or if the City Engineer determines that the lead time required will negatively affect the general public.

### C. Ductile Iron Pipe

Ductile iron pipe material shall conform to ASTM A536. Pipe shall be centrifugally cast, conforming to ANSI A 21.51 (AWWA C151), and shall be cement mortar lined and seal coated, conforming to ANSI A 21.4 (AWWA C 104). Pipe joints shall be mechanical, flanged, or push-on types. All joints shall be restrained. Furnish gaskets and joint lubricant conforming to ANSI A 21.11 (AWWA C 111), suitable for designated pipe joint, size, and pressure rating.

### D. Concrete Cylinder Pipe

Concrete cylinder pipe shall conform to AWWA C 300. Steel cylinder thickness, reinforcing wire diameter and spacing, and cement mortar lining and coating shall be as specified. Design shall furnish flanged, welded, or Carnegie-type push-on joints as required.

### E. Pipe Fittings and Specials

Pipe fittings and specials used with cast and ductile iron pipe shall conform to ANSI A 21.10 (AWWA C 110). Fittings shall be mortar lined, Class 250, and shall be mechanical, restrained, or flanged as required. The manufacturer's fittings and specials for concrete cylinder pipe shall be in accordance with AWWA C 300. Fittings may be furnished with plain ends for welding, flanged joints, or restrained joints, as specified.

Unless otherwise stated, manufacture fittings for steel pipe in accordance with AWWA C 200 and AWWA C 208. Furnish fittings for steel pipes that have plain ends, restrained joints as specified, or flanged ends. Protect steel pipe fittings and accessories by applying coal-tar enamel as specified in AWWA C 203 or as otherwise specified.

All fittings shall be ductile iron conforming to ASTM A536, ANSI/AWWA C110/A21.10, ANSI/AWWA C104/A21.4, and ANSI/AWWA C153/A21.53. Fittings shall have cast upon them the manufacturer's identification, pressure rating, nominal diameters or openings, and the number of degrees or fractions of a circle for all bends. Fittings shall be coated inside with cement mortar with an asphaltic seal-coat. When specified, fittings shall be ductile iron mechanical joint (MJ) or flange joint (FLG) conforming to AWWA C153 and C110.

The maximum allowable joint deflection shall not exceed twelve (12) inches per eighteen (18) feet of laying length.

### F. Flanges and Gaskets

Provide flanges and gaskets conforming to the requirements of AWWA C 207, Class D unless otherwise specified, rated at 150 to 174 psi. Provide bolts and gaskets conforming to AWWA C 207.

## G. Mechanical Couplings

Provide mechanical couplings where connecting pipes are made of cast or ductile iron. Provide steel mechanical couplings where connecting pipes are made of steel or concrete cylinder pipe. Couplings shall be capable of withstanding the designated internal hydrostatic test pressure without leakage or over stressing. Coupling diameter shall be compatible with the outside diameter of the pipe on which the coupling is installed. Steel couplings shall receive corrosion protection as specified in sub paragraph 501.3.06. Mechanical couplings shall have a minimum metal ring dimension as shown. Bolts shall be stainless steel or ductile iron compatible with the coupling used.

## H. Restrained Joint

Restrained joints and gaskets shall be used on all projects involving City of Oregon City public water in place of other joints and thrust blocks unless approved by the City Engineer. Achieve joint restraint using flanges, welded joint, joint harnesses, or other means as shown. Field welding of steel joints shall conform to AWWA C 206. Where joint harnesses are used, they shall consist of steel tie bolts extending across the pipe joints with lugs shop-welded to the pipe barrel as shown. Joint harness assemblies shall conform to AWWA Manual M 11. Sized as required to withstand the hydrostatic test pressure on the pipe. Components of joint harness shall be hot-dip galvanized after fabrication.

## I. Material for Thrust Blocks

Furnish and place thrust blocks sized as shown using Portland Cement concrete conforming to ASTM C 94, developing a 28-day compressive strength of at least 4,000 psi, placed as shown on the Plans per the standard detail.

## J. Material for Straddle Blocks

Where straddle blocks are required, they shall use Portland Cement concrete with a minimum 28 day compressive strength of 4,000 psi per standard detail.

## K. Pipe Joining

### 1. Cleaning

Before joining, all pipe contact surfaces are to be thoroughly cleaned, wire brushed if necessary, and kept clean until joining is completed. Remove all lumps, blisters, and excess coal tar coating from the bell and spigot ends of each pipe and fitting.

### 2. Mechanical Joints

All mechanical joints shall be installed with joint restraints except on cast iron pipe.

Installation of mechanical joints shall be as recommended by the manufacturer and in accordance with ANSI/AWWA C111/A21.11 Appendix A. If effective sealing is not obtained, the joint shall be disassembled, thoroughly cleaned, and reassembled.

Bolts shall be uniformly tightened to the torque values listed below or according to manufacturer’s instructions, whichever is greater.

Joint Size (in.)	Bolt Size (in.)	Range of Torque (ft-lbs)
3	5/8	45-60
4-24	¾	75-90
30-36	1	100-120
42-48	1¼	120-150

The above torque loads may be applied with torque measuring or indicating wrenches.

If effective sealing is not attained by the maximum torque indicated above, disassemble the joint and reassemble after thorough cleaning. Overstressing of bolts to compensate for poor installation is not permitted.

3. Push-on Joints

All push-on joints shall be restrained.

Installation of push-on joints shall be according to manufacturer’s recommendations and AWWA C600.

All joint surfaces shall be lubricated immediately before joining of pipe with an NSF-approved joint lubricant, as recommended by the gasket manufacturer.

The Contractor shall take precaution not to damage the pipe, gasket, or fittings when pushing pipe together. Pipe spigot is to be squared with pipe bell prior to the joining process. If deflection is needed at a push-on joint, deflection shall take place after pipe is shoved home in the bell.

4. Deflection

Pipe deflection shall not exceed the values listed in the table below, or the manufacturer’s maximum allowable pipe joint deflection, whichever is less.

(18-foot pipe length)		
Pipe Diameter (inches)	Push-On Joint Maximum Deflection	
	Angle (degrees)	Offset per 18-foot pipe length (in.)
4	5	18
6	5	18
8	5	18
12	5	18
18	3	15
24	2.5	9.5

### 5. Flange Joints

Installation of flange joints shall be according to manufacturer’s recommendations and ANSI/AWWA C111/A21.11 Appendix C.

Flange faces shall be flat and perpendicular to the pipe center line. Flange faces must be cleaned with a wire wheel prior to installation of the valve. Flange bolts shall be tightened in a progressively crisscross pattern, such as by first tightening the bottom bolt; then the top bolt; next the bolts on either side; finally, the remaining bolts. This process should be repeated until all bolts are sufficiently tightened. Bolts for flange fittings shall be long enough to tighten through the nut and have three threads exposed beyond the nut.

### 6. Thrust and Straddle Blocks

The Water Department will only accept concrete thrust blocking where shown on Standard Drawings or for applications where joint restraints are not feasible. Cost is not a determining factor in feasibility.

When permitted, install thrust blocking according to the Standard Drawings. Concrete shall have a slump of 2 to 4 inches and shall comply with ODOT Standard Specifications Section 2001.29 (Class 3000 – ¾-inch) “Commercial Grade Concrete.” Any field mixing of concrete must be approved by the City staff.

Concrete blocking shall extend from the fitting to solid, undisturbed earth and installed so that all joints are accessible for repair. Prior to using high-early concrete for thrust blocking, the Contractor shall submit a mix design from the supplying concrete plant for City approval.

Concrete thrust restraint for vertical bends shall include embedded steel rebar hooks as shown in the Standard Drawings.

All pipe and fittings in contact with concrete shall be completely wrapped in two (2) layers of 4- mil polyethylene sheets or one (1) layer of 8-mil polyethylene prior to the placement of the concrete.

Straddle blocks installed on existing waterlines 8-inch and smaller require U.G. clamps or mid span restraint glands. Straddle blocks on waterlines 10 inches and larger require designed rebar reinforcement stamped by a registered professional engineer and approved by the Water Department.

## **2.10 MAIN SIZE**

### **A. Grid System**

The distribution system mains shall be looped at all possible locations to provide circulation and water quality.

### **B. Size of Pipe**

1. 2-inch - shall not be used as part of the distribution system.
2. 3-inch - shall not be used as part of the distribution system as well as service lines and fire lines.
3. 6-inch - may only be used on dead-end streets not requiring a fire hydrant that is less than a center line distance of 200 feet in length. This 200 feet is measured from the center of the intersecting street to the radius point of the cul-de-sac of a dead-end street. This line may not serve more than 12 residences and shall be connected to a looped minimum six-inch (6") main.
4. 8-inch - the minimum size distribution water main in residential subdivisions for the grid (looped) system. Looping of the distribution grid shall be at least every 600 feet to 1,200-foot intervals, unless otherwise approved. Also, the minimum size for permanently dead-ended mains supplying fire hydrants with a fire flow less than 1,500 gpm and for secondary feeder mains in residential subdivisions. 6-inch may be used if approved by the City Engineer and this guideline is followed.
5. 12-inch - and larger, as required, for primary feeder mains in industrial subdivisions.
6. Full pipe sections shall be eighteen (18) feet in length unless industry standards change between updates of these standards, whereby the City Engineer can approve any changes.
7. Exceptions to this section may be requested with rationale to the City Engineer for decision.

## 2.11 MINIMUM DEPTH

The standard minimum cover over buried water mains within the street right-of-way shall be thirty-six inches (36") from finish grade to top of pipe for all pipes 10" and smaller.

The minimum cover for mains in easements across private property shall be thirty-six inches (36") from finish grade to top of pipe for all pipes 10" and smaller.

For pipes 12" and larger, minimum cover shall be 48" or greater as determined and approved by the City Engineer.

Where the main is located in the cut or fill side slope or where mains are located in easements, finish grade shall mean at the water main alignment. The intent is to provide a minimum cover over the pipe of 36 inches in the street right-of-way and 36 inches in easements.

Deviation from the above standards will be considered on a case-by-case basis when the following circumstance exists:

Underlying rock strata - required: a request in writing to the City Engineer together with submission of a soils report with a plan and profile certifying that bed rock exists less than three feet (3') below the undisturbed ground surface.

When deviating from the standard depth, a profile shall be required.

## 2.12 LOCATION

### A. Water Mains Within Street Right-of-Way

The standard location for water mains within public streets and roads shall be four feet (4') from the face of curb for such streets and roads under the pavement section and preferably on the south and east sides of the street. Exceptions to these requirements may be made to avoid conflicts with other existing underground facilities and to permit sanitary sewers to be installed on the low sides of streets.

Mains should not be installed in alleys. As nearly as practical, mains shall be installed in a particular street with the distance from the curb line of the street varied as little as possible. On curved streets, the mains may be laid on a curve provided the following minimum radius are not exceeded (minimum radius was calculated using one half manufacturer allowable deflection):

PIPE SIZE - MINIMUM RADIUS	
6 inches through 12 inches	500 feet
14 inches through 16 inches	600 feet
18 inches through 24 inches	800 feet

On curved streets where mains are to be laid in straight lines, they shall be laid along the tangent between selected angle points to avoid conflicts with other utilities. The angle point of tangent section shall not be less than four feet (4') from curb face or pavement edge.

All new water pipelines under construction shall be physically disconnected from the City's existing distribution system and may only be connected after passing hydrostatic and bacteriological testing and the City's approval.

#### B. Within Easements

Mains laid in easements along property lines, with the easements centered on property line, shall have the main and easement centerline offset forty-two inches (42") from the property line. The installation of mains within easements across privately-owned property is to be done only when absolutely necessary, such as avoiding dead-end conditions. Such easements, when required, shall be a minimum of fifteen feet (15') in width except that the minimum width shall be twenty feet (20') or more for transmission water mains and the conditions of the easement shall be such that the easement shall not be used for any purpose which would interfere with the unrestricted use for water main purposes. Typically, 15 feet is used for placement in private roadways or parking areas and 20 feet is used when vehicular access is not normally available. Under no circumstances shall a building or structure be placed over a water main or water main easement. This includes overhanging structures with footings located outside the easement. The intent is to provide an unobstructed area in which to operate or repair equipment. Concrete pads, patios, walkways, and landscaping may be installed but is subject to removal at the property owner's expense. Trees shall only be allowed within 10 feet horizontally from the water main.

Easement locations for public mains serving a planned unit development, apartment complex, or commercial/industrial development shall be in parking lots, private driveways, or similar open areas which will permit an unobstructed vehicle access for maintenance by City forces, and shall be located at least twenty feet (20') from the edge of existing or proposed structures.

Easement widths shall vary from the fifteen foot (15') minimum in five foot (5') increments (i.e., 15, 20 feet).

All easements must be furnished to the City for review and approval prior to acceptance and recording. Standard City utility easement document forms and guidelines for preparation of descriptions and sketches shall be used.

The easement shall be exclusive for water mains and appurtenances and not shared with other utilities or structures (unless approved by Public Works).

#### C. Relation to Sewer Lines and Other Utilities

Whenever possible, mains shall be installed a minimum clear distance of ten feet (10') horizontally from sanitary sewers and shall go over the top of such sewers with a minimum of eighteen inches (18") of clearance at intersections of these pipes. A City approved design exception shall be obtained if these clearances cannot be met. In all instances in this section and the following sections, the distances shall be measured edge to edge. If the recommended spacing cannot be achieved, then construction standards, as outlined per the Oregon Administrative Rule Chapter 333-61-050, shall be followed. The minimum spacing between water mains and storm drains, gas lines, and other underground utilities, excepting sanitary sewers, shall be three feet (3') horizontally when the standard utility location cannot be maintained.

Where water mains are being designed for installation parallel with other water mains, utility pipe, or conduit lines, the vertical separation shall be a minimum of twelve inches (12") or in such a manner which will permit future side connections of mains, hydrants, or services and avoid conflicts with parallel utilities without abrupt changes in vertical grade of the above-mentioned main, hydrant or service. Where crossing of non-sanitary sewer utilities is required, the minimum vertical clearance shall be twelve inches (12"). A City approved design exception shall be obtained if these clearances cannot be met.

Sanitary sewers crossing a water main shall be made at approximately 90 degrees and have a minimum of eighteen (18) inches of vertical clearance. Otherwise, the sanitary sewer shall be constructed of ductile iron water pipe with watertight joints for a distance of nine (9) feet from both sides of the water line.

## 2.13 SURFACE WATER

Surface water crossings of mains shall be over or under water depending on the location and size of the pipe.

#### A. Above Water Crossings

The pipe shall be adequately supported and anchored, with care taken to protect from freezing and damage, yet be accessible for repair and maintenance. All above water crossings will require the approval of the City Engineer.

## B. Underwater Crossings

1. Mains crossing stream or drainage channels shall be designed to cross as nearly perpendicular to the channel as possible.
2. Where the watercourse is more than 15 feet wide, the pipe shall be of special construction with flexible watertight joints, valves shall be provided on both sides of the crossing so the section can be isolated for testing or repair, and test cocks shall be provided at the valves. The valves shall be easily accessible and not subject to flooding.
3. The following water surface crossings will be treated on a case-by-case basis:
  - a) Stream or drainage channel crossing for pipes twelve inch (12") inside diameter or greater.
  - b) River or creek crossings requiring special approval from the Division of State Lands.
4. The minimum cover from the top of pipe shall be thirty-six inches (36") to the bottom of the stream bed or drainage channel.
5. A scour pad centered on the water line will be required for mains less than twelve inch (12") inside diameter when the cover from the top of the pipe to the bottom of the stream bed or drainage channel is thirty inches (30") or less. The scour pad shall be six inches (6") thick and six feet (6') wide reinforced with (#4) bars twelve inches (12") on center both ways and shall extend to a point where a one-to-one slope, that begins at the top of the bank and slopes down from the bank away from the channel center line intersects the top of the pipe.

## 2.14 VALVES

### A. Description

#### 1. General

This section covers furnishing and installing the valves listed herein. The type and location of other special valves not listed herein will be specified and shown in the Plans and Special Specifications, when required. Valves shall be the same size as the mains in which they are installed. Gate valves will be used for pipe eight inches (8") or less. Gate valves will be used for twelve inch (12") and larger pipe rated for 250 psi for new water mains. Butterfly valves may be used to replace existing butterfly valves. Gate valves shall be considered as a replacement of existing butterfly valves when depth allows. Gate valves for 12" and larger pipe require a depth of 48" or greater as determined and approved by the City Engineer. No City of Oregon City valves shall be operated without authorization from the Public Works Department.

## 2. Certification

Furnish certification properly executed by the manufacturer showing compliance with the required specifications and results of test performance.

## B. Materials

### 1. Gate Valves

Gate valves shall be ductile iron body, bronze mounted, non-rising stem valves with O-ring seals and shall be manufactured to open when the stem is rotated counterclockwise. Provide a two-inch (2") square operating nut. Valve ends and sizes shall be as shown. All gate valves shall have resilient seats and conform to the latest revision of AWWA C 509. All gate valves shall be UL listed and FM approved.

Joint materials for mechanical joints shall conform to AWWA C 111. Joint materials for flanged joints will consist of 1/8-inch thick, full face, one piece, cloth inserted, rubber gaskets conforming to Section 7 of AWWA C 207. Bolts and nuts shall conform to section 8 of AWWA C 207.

### 2. Butterfly Valves

Unless otherwise specified, butterfly valves shall have ductile iron body and conform in all respects to the physical and performance requirements of AWWA C 504, short body type having operators suitable for direct burial. Furnish Class 250 valves unless otherwise indicated. Valves shall have a two inch (2") square operating nut which shall rotate counterclockwise to open unless otherwise specified.

The valve stem for butterfly valves shall be located on the street centerline side of the waterline unless otherwise noted on the plans or directed in the field.

### 3. Valve Boxes

All valves shall have a valve box for access. The valve box shall be constructed per City of Oregon City Standard Drawing 410, sized as shown in the applicable Standard Drawings, having cast iron top section and cover. Valve box extensions shall be Schedule 40 or 3034 sewer pipe 6" diameter.

Valve lids located in roadways with high-volume traffic or speed limits 35 mph and greater shall have locking lids to prevent lid from being dislodged.

All lids shall contain the Oregon City design logo.

### C. Location

Distribution system valves shall be located at the “T” or cross fitting as near as possible. Whenever a conflict exists with curbs or other physical obstructions, the valve shall be located at the intersection of the main with a property line. There shall be a sufficient number of valves located so that not more than four (4) and preferably three (3) valves must be operated to affect any one particular shutdown. Three (3) valves shall be required on a “T” intersection. The spacing of the valves shall be such that the length of any one shutdown in high value areas shall not exceed 500 feet nor 800 feet in other areas. The maximum distance between main line valves shall be 800 feet.

Generally, valves shall be installed at water main intersections in groups of three (3) for tee applications and four (4) for cross applications.

Valves shall be installed in areas adequate to allow for a 3-foot clear zone maintained around all water system valve boxes. Fencing, trees, large bushes, retaining walls, and anything else that may interfere with the operation of a water valve is prohibited within the clear zone.

Valves shall not be located within a curb, gutter, driveway, sidewalk surfaced area, or ADA ramp.

Transmission water mains shall have valves spaced at no more than 2,000 feet and preferably spaced at 1,300 feet. Hazardous crossings, such as creek, railroad, and freeway crossings, shall have valves on each side.

Distribution taps on transmission mains shall not be spaced less than 1,300 feet apart where practical and shall have valves and be plugged.

### D. Phased Construction

Water mains installed by phased construction, which will be extended in the future, shall terminate with a valve and blow-off. Also, see Section 2.17 (B) Blow-offs.

All developments will be required to extend mains across existing or proposed streets for future extensions by the City or other developments. All terminations shall be planned and located such that new or existing pavement will not have to be cut in the future when the main is extended.

## 2.15 BACKFLOW PREVENTION

### General

An approved backflow prevention assembly shall be required per the **City's Cross Connections/Backflow Prevention Program Policies & Procedures** and in compliance with the Oregon Plumbing Specialty Code. All plans should be routed to the water quality **coordinator** for review and comment regarding cross connection control requirements. Conditions as set forth in the City Cross Connection Control Ordinance will prevail in all cases.

The meter user or the owner of the property shall have the assembly tested by an **Oregon** certified tester at least once per year. The water user or the owner of the property is responsible for the operation and maintenance of all approved backflow-prevention assemblies.

## **2.16 FIRE HYDRANTS**

### **A. Coverage**

1. Distribution of hydrants shall be based upon the required fire flow and the area served. The Fire District shall determine the required fire hydrant distribution based on their judgment in applying adopted fire codes. See Section VII, Uniform Fire Code, Appendix III A & B, Fire Flow, Fire Hydrants.
2. Preferred coverage shall result in hydrant spacing of:
  - a. 500 feet (when measured along a route accessible to vehicles) in residential areas,
  - b. 200 to 500 feet in high-value districts including industrial subdivisions, and
  - c. No further than 250 feet away from any dwelling, business, garage, or building.
  - d. When new water mains are extended along streets where hydrants are not required for the protection of surrounding structures or other fire concerns, fire hydrants shall be provided at a spacing not exceeding 1,000 feet, for transportation hazards. When streets are provided with median dividers which cannot be crossed by fire fighters pulling hose lines, or where arterial streets are provided with four or more traffic lanes and have a traffic count of more than 30,000 vehicles per day, hydrant spacing shall average 500 feet on each side of the street and be arranged on an alternating basis up to a fire-flow requirement of 1,500 gallons per minute and 400 feet for higher fire-flow requirements.

### **B. Location**

No fire hydrant shall be installed on a water main of less than eight-inch (8") inside diameter unless approved by the City Engineer and the Fire Marshall. The hydrant run shall be a minimum six-inch (6") inside diameter. Long eight-inch (8") dead-end

lines to fire hydrants shall be avoided whenever possible to prevent water quality problems (stagnant water). When unavoidable, a fire hydrant shall be installed at the end of the line. Long dead-end lines over **30** feet shall be approved by the City Engineer. Hydrants shall be located as close to the mainline as possible and in no case shall be over 30 feet away.

Hydrant supply lines shall not exceed 30 feet in length. Hydrants shall be located:

- a. As near as possible to the corner of street intersections (curb returns),
- b. Within at least 200 feet from any cul-de-sac radius point, and
- c. At property lines extended into the right-of-way to not interfere with driveways.

When possible, hydrants shall be provided on the street side closest to the water main to avoid long supply lines.

Hydrants shall be placed within the grass parkway area of the right-of-way except when curb tight sidewalk (or integral sidewalk and curb). Hydrants in the grass parkway shall be located 24 inches behind face of curb and hydrants with curb tight sidewalk shall be placed at the back of sidewalk within the right-of-way to allow proper ADA access along sidewalk.

When placed at mid-block locations, fire hydrants are to be installed at a common property line.

Hydrants shall not be installed closer than five feet (5') from an existing utility pole or guy wire nor shall a guy wire or utility pole be placed less than five feet (5') from an existing hydrant.

Hydrants shall not be installed closer than five feet (5') from any proposed or existing trees, shrubs, signs, benches, structures, etc. that would prevent access to the Fire Department.

Hydrants shall not be located adjacent to a parking space that would prevent access to the Fire Department.

Hydrants are to be installed in accordance with AWWA C600, AWWA Manual M17 and the manufacturer's recommendations. Hydrants shall be located as shown on the approved plans or as directed by the fire code official.

See 2.22 Mobile Home Parks and 2.23 Planned Unit Developments for locations under special conditions.

### C. Hydrant

Approved hydrant type is Centurion as produced by Mueller Co., with a 5 ¼ inch opening, three (3) port nozzles, two (2) inch hose nozzles, and four (4) inch threaded

pumper nozzle or alternatives as approved by the Public Works Department. Allowed alternatives with written approval from the Public Works Department are Clow Valve Company, Medallion Model NO. F-2545. All hydrants in a particular project shall be the same manufacture and model.

All **city owned** fire hydrants shall be painted per the standard detail.

#### D. Auxiliary Valve

Each fire hydrant shall have an auxiliary valve and valve box which will permit repair of the hydrant without shutting down the main supplying the hydrant. Such auxiliary valves shall be gate valves conforming to Section 2.14 B.1. of this Design Standard. Refer to City Standard Details for illustration.

#### E. Bollards

Bollards shall be provided in parking lots and drives when the hydrant is exposed to vehicular traffic. Bollards shall be located no closer than five feet (5') to the hydrant to provide adequate room to operate the hydrant.

#### F. Private Fire Hydrants

The City Engineer may approve private fire hydrants in consultation with the Fire Marshall and Public Works Water Department. The owner of the private fire hydrant shall furnish the City a signed operations and maintenance agreement acceptable to the City Attorney. The owner shall pay the County recording fees for this document upon signature by the responsible City official. **The owner must install an approved backflow prevention assembly and have it tested at least once per year. All private fire hydrants shall be painted red following NFPA 291.**

## 2.17 AIR RELEASE VALVES/BLOW OFFS

#### A. Air Release/Combination Air and Vacuum Release Valve

An air release valve or combination air and vacuum release valve shall be permanently installed at high points on all water mains twelve-inch (12") inside diameter and greater where air can accumulate. The combination air and vacuum release valve shall be used where directed by the City Engineer. In general, the combination air and vacuum release valves are used in hilly terrain rather than gentle, rolling terrain. The air release valve or combination air and vacuum release valves shall be installed in a manhole off the street where flooding of the manhole or chamber will not occur.

Mains less than twelve-inch (12") diameter may make use of a service line system for release of air during construction.

The air release shall be installed per the standard detail.

## B. Blow-Offs

Mains that can conceivably be extended later shall have a blow-off assembly preceded by a two-inch (2") valve. The blow-off shall be located within the street unless approved by the City Engineer. Also see Section 2.14 (D), Valves, Phased Construction.

All low points shall be provided with adequate means for flushing, either by using a fire hydrant or blow-off hydrant.

Straddle Blocks are required at all blow-off locations.

## C. Chamber Drainage

Chambers or manholes containing valves, blow-offs, meters, or other such appurtenances to a distribution system shall provide for drainage.

## 2.18 SERVICE LINES

The term "service lines" or "**public service line**" is meant to be used only for the water line extending from the distribution main to the meter, hydrant, backflow prevention **assembly**, or fire sprinkler system double check valve.

The City of Oregon City Public Works Department is responsible for serving and maintaining water pipes from the water main to the customer's side of the water meter. Maintaining the piping between the water meter and the property being served is the customer's responsibility.

### A. **Pipe** Sizes

1. Service Lines - the sizes of **pipes from the water main to the meter** that may be used are:
  - a. 1 inch,
  - b. 2 inch,
  - c. 4 inch,
  - d. 6 inch,
  - e. 8 inch,
  - f. 10 inch, and
  - g. 12 inch.

Service lines will be reviewed for effects on the distribution system and shall not be greater in size than the distribution main.

**An existing** service line may be reused if it is in good condition as determined or approved by the Public Works Department.

2. Water Service Connections – the sizes of meters may be:

- a. 5/8" x 3/4",
- b. 3/4",
- c. 1",
- d. 1-1/2",
- e. 2",
- f. 3",
- g. 4",
- h. 6",
- i. 8", and
- j. 10".

The minimum size water service is based on fixture counts as outlined in the current edition of the Oregon Plumbing Specialty Code as determined by the Building Official. The size of meters is determined by the applicant, most often the architect.

B. Location

1. Domestic

Service taps shall be a minimum of 18-inches from water main joints and fittings and minimum 18 inches from another tap. Multiple direct taps shall be staggered if installed closer than 2 feet apart.

The service lines shall be extended from the main to a point where the meter, and meter box will be located. In general, service connections shall terminate in front of the property to be served.

Service lines and meters shall always be located within the grass parkway for new development and all redevelopment. Alternate locations as described below are allowed for maintenance and replacement or only where grass parkways are not available.

For new development, service lines shall be placed in an area where no tree, driveway, private sidewalk, hydrant, inlet, roof drain, or manhole are proposed. The service line and accompanying meter shall be located within the grass parkway. If no grass parkway exists due to curb tight sidewalk, the meter may be placed behind the back of sidewalk and within a public right-of-way or a public utility easement.

When no right-of-way or public utility easement beyond the sidewalk is or can be made available, the meter may be placed in the sidewalk. The meter must be flush to the sidewalk with no edge or lip which could cause tripping or a hazard.

In the event, the service line cannot be located without impacting other pre-existing infrastructure, the service line may be located within the driveway or private sidewalk.

If the entire frontage has no room for a water service due to trees, hydrants, etc., the meter may be placed within the sidewalk portion of the driveway. If no sidewalk is proposed or exists, the meter may be placed in the driveway itself within the right-of-way or a public utility easement. At no time may a meter be located in the 'wing' of the driveway. Any meter boxes placed in driveways or sidewalk within driveways shall be traffic rated.

A service line may never cross an adjacent property owner's property line. The line shall only cross the property line of the property who is using it.

## 2. Relation to Sewer Lines and Other Utilities and Appurtenances

Service lines shall be installed at a minimum clear distance of five feet (5') horizontally from any sanitary sewer and one and a half feet (1.5') or more above the top of the nearest sewer line. Otherwise, the water line shall be installed at minimum clear distance of ten feet (10') horizontally from any sanitary sewer.

The minimum offset from storm drains, gas lines, and other underground utilities, except sanitary sewers, shall be three feet (3') horizontally and one foot (1') vertically. A City approved design exception shall be obtained if these clearances cannot be met.

The minimum horizontal offset of a service line to a street tree or fire hydrant shall be five feet (5')

## 3. Private Fire Service

The service line shall normally extend from the main to the property line with a valve located at the property line.

A backflow prevention device shall be placed at the property line unless an agreement signed by the City Engineer permits otherwise. Plans for such service shall include a vicinity map, adjoining street name, width, curb and property line, location of existing water line referenced to property line, and the distance to property pins where the service crosses the property line.

### SPECIAL NOTE:

A pump shall not be used on a service line to provide adequate pressure to a subdivision lot or property located above the pressure level of the supply main.

## C. Materials

Pipe materials shall be described on the plans and conform to requirements of this section.

1. Service Water Pipe and Fittings

All one-inch service pipelines with a 5/8"x3/4" or 3/4" or 1" meter shall be seamless Type 'K' soft copper water tubing conforming to AWWA C 800 Type K and ASTM B88.

The piping for 2-inch service lines shall be 2" rigid copper tubing type L with 1-1/2" or 2" meters.

All meters shall be as shown in the Standard Drawings. Refer to Section 2.21 for type of meter boxes and standard drawing.

All fittings, brass, and cast iron type fittings will be used with the aid of Teflon tape or Teflon paste.

If an active cathodic protection system is encountered, Schedule 40 PVC Shall be installed as shown in the Standard Drawings.

All A.C., cast iron, plastic, and steel pipe shall be saddle tapped. All saddles will be iron pipe thread made of D.I. bodied with two (2) stainless steel straps, nuts, and washers.

Meter installations one and a half-inch (1.5") and larger shall have a fabricated bypass of adequate size and lockout capability. The City's standard drawings shall be used, and the design drawing shall be submitted showing the vault and fitting requirements, with the expected flow requirements and proposed water usage.

Corporation taps can be made on the following ductile iron pipe sizes. All other sizes shall be saddle tapped. (Y=yes, N=no)

D.I.	Class	1"	1 1/2"	2"
4"	52	Y	N	N
6"	52	Y	N	N
8"	52	Y	N	N
10"	52	Y	N	N
12"	52	Y	Y	Y
14"	52	Y	Y	Y
16"	52	Y	Y	Y
20"	52	Y	Y	Y

\*All cast iron pipes shall be saddle tapped.

2. Valves and Special Valves

Resilient-seated gate valves with square operating nut and a minimum rated working pressure of 200 psi shall be used for 2-inch service. All valves shall be hydro tested to 300 psi or air tested to 100 psi under water by manufacturer.

Galvanized pipe is not an approved material for underground service.

### 3. Service Taps

All service wet taps must be installed by an approved tapping contractor and under the direction of a Public Works Department representative. Contact the Public Works Department for a list of approved contractors.

Service taps on 4-inch and smaller water main pipe shall be tapped through a tapping saddle. Service taps on 6-inch and larger ductile water main pipe can be directly tapped for 1-inch copper tubing and tapped with a tapping saddle or sleeve for 1½-inch and larger meter water services.

Special sleeved taps shall be used when tapping existing cast iron water main.

### D. Existing Service

It is required to maintain continuous water service to existing water users at all times. The Contractor shall schedule construction work accordingly. When it becomes necessary to shut down service to make required inter-ties or repairs, the Contractor shall notify and get shut-off date approval from the Public Works Department so affected customers can be timely notified in advance.

If a fire system is affected, the Contractor is required to contact the approved Fire Code Official for alternate fire protection requirements.

Water main and service shut-offs are to be coordinated through a Public Works Department representative. Customers are required to be notified a minimum of 48-hours prior for residential properties and 72-hours for commercial or industrial properties. Weekends and holidays are not to be counted as part of notification time.

## 2.19 BEDDING AND BACKFILL

All backfilling under streets, parking lots, driveways, and sidewalks will be ¾-inch - minus crushed aggregate material.

Backfill for all other areas may consist of native materials providing that no rocks larger than three-inch (3") maximum dimension or clods of soil larger than six-inch (6") maximum dimension are included. No sharp objects or any other material is acceptable.

Provide imported base material under all pipe where, in the opinion of the Engineer, material satisfactory for fine upgrading and bedding the pipe is not available at the trench. Imported base material will be used principally where ground water or rock conditions make it impractical to use a lesser quality base.

All trench excavation shall be in conformance with Oregon City Standard Drawing for Pipe Bedding and Backfill and shall be classified as either rock or common excavation.

Disposal of all excavated materials shall be at an approved permitted dumpsite meeting all State and local requirements.

Pipe bedding and trench backfill may be Class A on all water lines outside public streets or outside paved areas. Trench backfill shall be Class B in all public streets or paved areas in the project as outlined in Oregon City Standard Drawing for Pipe Bedding and Backfill. The Class B backfill shall extend a minimum of three feet (3') beyond the edge of street or hard surfaced areas. CDF backfill may be required instead of Class B as applicable per Oregon City Pavement Cut Standard or as shown on plans or as directed in the field.

CDF backfill is required on all existing Arterial and Collector Streets per ODOT Standards, Section 00442 for all trench transverse or perpendicular crossings of vehicle travel lanes as well as City standard detail.

Trench backfill compaction shall be 95% of AASHTO T-180 Modified Proctor from top of pipe zone up to road base. Contract shall determine type of equipment and method to use to achieve required compaction. 95% compaction, AASHTO T-180, is required in public streets and paved areas. 85% compaction, AASHTO T-99, is required in non-paved or unimproved areas (except when future pavement or hard surface is anticipated).

Open trenches shall be strictly limited to a maximum of 100 feet within active street rights of way unless limited to a lesser amount by permit. No trenches will be allowed to remain open overnight. Use of steel plates overnight shall be kept to a minimum and can only be used in the following ways:

- A. For Local Streets, cold or hot asphalt mix may be used with pins to firmly secure plates.
- B. For Collector and Arterial Streets, plates must be level with the pavement with no ramping of asphalt and must be firmly secured.

Utility trenches 12 feet in depth and under, a minimum of one compaction and density test at approximately one half of the trench depth is required along with one test at or near the surface. For trenches over 12 feet in depth, tests shall be at approximately 4 feet above the pipe, at the surface, and one additional test halfway between the surface and the first test. Compaction density tests shall be performed at a minimum of every 100 feet.

## 2.20 CONNECTIONS AND TESTING

Connection to the City's existing distribution system shall be made after passing hydrostatic and bacteriological testing and acceptance by the City of Oregon City Public Works Department. Hydrostatic testing shall be monitored by City staff. Bacteriological test shall be taken by City staff who are certified Distribution Operators by Oregon Department of Human Services, Drinking Water Program. Connection of new pipelines to the existing system shall be observed by City staff and **shall occur within 2 weeks of a passing Bacteriological Test and Pressure Test per the direction of City staff.**

Facilities shall be provided for the proper dewatering and disposal of all water removed from water mains and excavations to avoid damage to adjacent property.

Special care shall be taken to prevent contamination while dewatering, cutting into, and making connections with existing water pipe. Trench water, mud, or other contaminating substances shall not be permitted to enter the water pipes. The interior of all pipe, fittings, and valves installed in water connections shall be thoroughly cleaned and then swabbed, sprayed, or dipped in a 1% hypochlorite solution prior to assembly.

### A. Hydrostatic Tests

The test shall conform with AWWA C600, with the exception that the test duration shall be 60 minutes with zero loss in pressure allowed. The test pressure shall be 150 psi at the highest point of elevation in any section or one and a half times the working pressure, as determined by the City. The duration and pressure shall be monitored by City staff.

### B. Disinfection

Pipelines shall be flushed and disinfected before placing into service. Disinfection shall conform with the latest version of AWWA C651. Super-chlorinate the new pipeline for a minimum of 24 hours, but no more than 36 hours. After 24 hours, the chlorine concentration must be a minimum of 10 ppm, at which time the pipeline is flushed until residual chlorine level is met (nominal 1 ppm). Pipeline shall remain in static condition with distribution water (nominal 1 ppm chlorine residual) a minimum of 16 hours, then the City's Public Works Department shall take two (2) bacteriological samples 15 minutes apart while leaving the water running at the sample locations. Highly chlorinated water used for disinfection shall not be discharged into the City's municipal separate storm sewer system or surface waters. Compliance with all applicable federal, state, and local regulations concerning discharge of chlorinated water shall be followed. Granulated chlorine is not allowed without approval from the Public Works Department.

No chlorine shall be introduced to a new water main until the hydrostatic pressure test has been passed and accepted by City staff.

### C. Wet Tapping

Connection to existing water pipe may be made by means of a wet tap. The cutting in of tees will not be permitted unless approved and signed off by the Public Works Department.

All wet taps shall be installed by a contractor approved by the Public Works Department and installed under the direction of a Public Works Department representative. Contact the Public Works Department for a list of approved tapping contractors.

### D. Connection to Existing Valves

Water improvements that include connection to the City water system by means of an older existing valve may require the replacement of said valve if the valve's condition is determined by the Public Works Department to be questionable in performing the necessary pressure testing and disinfection.

### E. Means and Methods

Means and methods for connections and testing are not dictated by the City of Oregon City. AWWA Standards, ODOT/APWA Standards, and general industry standards shall be followed when installing water infrastructure and its connections. All contractors installing water infrastructure must be licensed by the State of Oregon to do the proposed work and have a valid license to operate a business in Oregon City. If the proposed work is not completed per the City Standard Drawings, the Water Distribution Standards, or to the industry standard as determined by the Oregon City Public Works Department, the City has the right to complete the work themselves or with a third party and bill the owner for the completed work on their behalf. A maximum of two attempts to complete the work will be allowed.

## 2.21 METERS

City Water Department personnel will furnish and install all water meters scheduled for services inside the City of Oregon City at the request and expense of the customer.

Meter size shall be equal to the service piping size, unless supporting calculations are supplied and approved. Single family houses and duplexes assume the use of a 5/8"x3/4" meter unless supporting calculations are supplied and approved. Meter size is determined by the applicant for all uses. For four-inch (4") and greater service, the City's standard drawings and the design drawing shall be submitted showing the vault and fitting requirements, with the expected flow requirements and proposed water usage.

All water meters 2 inches and smaller shall be installed by the Public Works Department; and 3 inches and larger water meters shall be furnished (at the Contractor's cost) to the Contractor by the Public Works Department and shall be the responsibility of the Contractor to install the larger water meters.

## A. Meter Boxes

Unless otherwise approved, all meter boxes must be as specified per City Standard drawings.

## B. Location

When a curb and sidewalk are provided by a development or in the existing condition, the meter shall be located in the planter strip between the curb and the sidewalk.

When the planter strip does not exist, the location shall be determined in the field by Public Works personnel.

The meter shall not be located in the same vault with a backflow prevention device.

Meters shall be located at the termination of the City service line in the public right-of-way.

### 1. 5/8"x3/4" through two-inch meters

Installed in the right-of-way, as described in Section 2.18 B.1.

### 2. Three-inch and larger meters

Near the curb and in the public right-of-way to allow for easy meter reading and maintenance without entering private property. If due to constraints the meter is located on private property, then City approval and a water line easement are required. The meter and vault shall also be accessible with a crane truck to be within ten feet (10') of the installation. There shall be no obstructions within a ten-foot (10') vertical clearance from the top of the meter.

The meter, vault, and piping are to be protected from freezing, vandals, and vehicles. The area around the vault shall be sloped in such a manner to prevent storm water from ponding over the vault.

A minimum three-foot (3') clear space or more shall be provided around the vault to provide ample working space for maintenance.

## C. Hydrant Meters

Water may be available for the contractor's use from approved fire hydrants upon deposit of a cash bond from the Public Works Department. Site-specific fire hydrants for Bulk Water usage may be allowed on a case-by-case basis, at the sole discretion of the Public Works Department. The contractor or developer shall request and obtain the hydrant meter and backflow assembly to use water from a specific fire hydrant at the Public Works Operations Center. All bulk water usage shall be metered and include an approved backflow assembly when required. All water usage shall be paid

by the contractor or developer prior to returning the hydrant meter and receiving the cash bond back.

## **2.22 MOBILE HOME PARKS**

General design considerations shall conform to requirements set forth by the State Department of Human Resources, Health Division, by the Oregon State Plumbing Specialty Code (Chapter 10 and Appendixes A and E), and these design standards.

Previously-introduced requirements for public water distribution mains or service lines shall apply in the design for mobile home parks subject to approval by the State Health Division.

### **A. Fire Protection**

Previously introduced requirements for fire hydrants shall apply for fire protection within mobile home parks subject to the following special requirements:

1. Each mobile home must be within a 200-foot radius of a fire hydrant.
2. Maximum area coverage per fire hydrant shall not exceed 160,000 square feet.
3. Minimum fire flow from each hydrant shall be 1,000 gallons per minute at 20-psi residual pressure (see Section 2.00) and maximum velocity of ten feet (10') per second in the main or as required by Oregon Fire Code and Fire District whichever is the higher flow requirement.
4. The minimum main size supplying fire hydrants shall be eight inches (8") per City standard.
5. In mobile home developments requiring more than one fire hydrant, there shall be two (2) or more connections to the main distribution system for the mains supplying the fire hydrants.

## **2.23 PLANNED UNIT DEVELOPMENT (PUD)**

General design consideration shall conform to requirements set forth in the Oregon Plumbing Specialty Code and these design standards.

Previously-introduced requirements in the City's Design Standard for capacity, materials, grids, valves, fire protection, service lines, and meters shall also be applicable to design within PUD areas.

## **2.24 ABANDONING FACILITIES**

The Contactor shall fill abandoned pipes 6-inches and larger with a controlled density fill (CDF), seal the open ends of all pipes, fittings, etc. that are to be abandoned with an end cap, coupling, or a concrete plug with a thickness equal to the diameter of the pipe. The Public Works Department requires that all abandoned piping be severed as close to active piping as practical.

All service lines are required to be severed at the main and for the corporation stops to be capped if not required to be removed. A 4" diameter by 4" long piece of PVC pipe is to be installed over all capped corporation stops that remain as part of abandonment. All other parts of the service lines and other appurtenances are to be cut off and removed at 24 inches minimum below finish grade.

Structures (vaults, meter boxes, etc.) shall be removed completely to eliminate conflict with any future utility improvements. Abandonment of structures shall be completed only after piped systems have been properly abandoned.

Abandoned valve boxes in pavement areas shall be cut off 24 inches below grade, removed, gravel filled, and plugged with compacted asphalt. Valve boxes outside of pavement areas shall be cut off 24 inches below grade, removed, and filled with native backfill.

The Public Works Department has first claim to any removed or abandoned water materials (valves, hydrants, fittings, etc.). The contractor shall dispose of all unwanted materials in an approved manner.

## **2.25 AS-BUILT DRAWINGS/DIGITAL MAPPING REQUIREMENTS**

### **A. As-built Drawings**

For the purposes of this section, as-built drawings will also mean drawings of record, record drawings, or terms indicative of an attempt to record the as-constructed state of the improvement.

Following completion of construction, the Consulting Engineer shall submit as-built drawings in the form requested by the City Engineer. As-built drawings shall be the same size and format as the construction plans. As-built drawings shall describe all revisions to the previously-approved construction plans. The Consulting Engineer shall also certify that the public improvements have been completed in accordance with the City of Oregon City Public Works Standards and Specifications to the best of his/her knowledge. (This is completed with a Certificate of Completion.) The words "As-Built Drawing" or "Record Drawing" shall appear as the last entry in the revision block along with the month, day, and year the as-built drawing was prepared.

Submission of as-built drawings shall be made within 90 days of acceptance by the

City. The cost to produce these as-built drawings shall be included in the Consulting Engineer's cost estimate for establishing the surety amount for the performance surety. Failure to submit these as-built drawings shall be grounds for withholding final release of the surety amount.

The Consulting Engineer shall provide design calculations and complete test results to the City Engineer.

All as-builts shall follow the most recent version of the City of Oregon City's "As-Built Drawing and Post Construction Survey Requirements."

The following minimum information shall be noted on water main as-built drawings:

1. Generally, the location of cleanouts, vaults, fire hydrants, blowoff assemblies, water meters, and water valves shall be shown.
2. Station and/or property line/corner to valves (not a standard location), all fittings, blow-offs, and dead-ended lines.
3. All changes from standard 36-inch depth cover. Limits shall be shown on plan with annotated reason for change. Actual pipe elevation (top of pipe) will be taken at every fitting.
4. Show alignment changes, grade changes, and changes in construction materials. If changed alignment results in station changes, a station equation shall be shown as appropriate at a value.
5. Identify types of fittings (i.e., MJ x MJ, FLG x MJ, etc.). Provide an inventory list on construction drawings for appurtenances including fire hydrants, thrust blocks, valves, blow-offs, service installations, tees, bends, tapping sleeves, air releases, and so forth.
6. Any other change altering the approved plans.
7. Actual location and depth from finish grade of street of any other utilities encountered during construction.

Provide photographs of all installed valves and fittings in place before backfill. Photographs should be provided with daily inspection reports during the course of construction.