



CITY OF OREGON CITY ARTS COMMISSION AGENDA

City Hall Mt. Hood Room, 625 Center St., Oregon City, OR 97045
Thursday, December 18, 2025 at 6:30 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Attend the livestream of the meeting on the City's YouTube Channel:

<https://www.youtube.com/user/CityofOregonCity>

• Register to provide electronic testimony (email agriffin@orc.org or call 503-974-5517 (1588) by 3:00 PM on the day of the meeting to register)

• Email agriffin@orc.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)

- Mail to City of Oregon City, Attn: City Recorder, P.O. Box 3040, Oregon City, OR 97045

1. CALL TO ORDER AND ROLL CALL (6:30-6:35)

- a. Adoption of the Agenda

2. APPROVAL OF MINUTES (6:35-6:40)

- a. Approve the Minutes from November 20, 2025

3. PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The Arts Commission does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the Arts Commission.

4. ARTS COMMISSION CANDIDATE INTERVIEWS (6:45-7:35)

- a. Candidate Interviews

5. DISCUSSION ITEMS (7:35-8:20)

- a. Partnership Updates (20 min)
 - i) Willamette Corridor Discussions
 - ii) OC DMMO - Arts and Culture Workshop
 - iii) Museum of the Oregon Territory Meeting
 - iv) Mack McFarland Collaboration
- b. Review Objectives Strategy Document
 - i) Identify Partners

6. COMMUNICATIONS (8:20-8:30)

- a. Discuss January 2026 Agenda Items

- b. Thank You to Exiting Commissioners

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

I Call to Order – Roll Call

The meeting of the Oregon City Arts Commission was called to order on November 20, 2025. Roll call was conducted with the following members were present: A. Wilson, D. Loi, A. Dexter, J. La Master, Quire, R. Sira (Virtual), and J. Planton and M. Ravenwise. Mayor McGriff and A. Griffin were also present.

II Adoption of the Agenda

The agenda was approved without any changes.

III Approval of Minutes

A. Wilson **MOTIONED** to approve the minutes as posted from October 16, 2025. M. Ravenwise seconded. There was no further discussion, nor objections or abstentions. The motion was **APPROVED**.

IV Public Comment

There were no public comments.

V Discussion Items

Review Final Proposed Updates to Art Commission Bylaws

D. Loi reviewed the final updates to the Oregon City Arts Commission Bylaws. The group decided to move the finance policy sections of the bylaws to a separate document and remove language around the responsibilities of the City Recorder to avoid confusion. D. Loi agreed to send out a final draft and redline copy for the group's review. J. Planton noted that the Arts Commission should hold off on approving the document until the proposed updates to the municipal codes are finalized.

Strategy Objectives

J. Planton summarized the proposed objectives for each goal and asked for additional ideas from the group. Following a discussion on each goal, the group identified a priority set of objectives for each. J. Planton will take the feedback from the group and revert back with a cleaned-up version which includes metrics for tracking purposes, along with a full initial draft of the strategy document for the group to start reviewing at the December meeting.

Administrative Items

R. Sira shared with the group a proposed simplification of the candidate interview questions and scoring sheet. The group agreed to limit the questions to four in total and give each candidate a total of ten minutes to respond to all of them. R. Sira will lead that portion of the meeting, and track time during each candidate's interview. J. Planton noted that he will work with J. Graham to issue the questions to all candidates prior to the meeting.

Quire **MOTIONED** to approve the four proposed questions as written. A. Dexter seconded. There was no further discussion, nor objections or abstentions. The motion was **APPROVED**.

Appointment of Secretary

J. Planton asked if anyone was willing to take on the role of Secretary on the Oregon City Arts Commission. A. Wilson agreed to take on the role of Secretary.

R. Sira **MOTIONED** to approve A. Wilson as Secretary for the remainder of the 2025 term. J. La Master seconded. There was no further discussion, nor objections or abstentions. The motion was **APPROVED**.

VI Communications

Salmon Bench and Art Inventory

J. Planton shared that J. Graham has informed him that the Arts Commission does not have the authority to remove a piece of art from the Oregon City public art inventory. Since this responsibility is not defined in the Municipal Code, the decision would fall to the City Commission to decide. J. Graham has been working with Public Works to try and see if there is a way to save the Salmon bench and will report back to the group with more information at a future meeting. J. Planton noted that this brings up a larger issue which he would suggest the Arts Commission take up in Q1 of 2026.

Update on City Commission Work Session Topics

Mayor McGriff shared that the City Commission was planning to discuss the Mural Code changes in February of next year. She went on to state that the letter of intent for the Willamette Corridor project should be considered approved and nothing should be preventing the Oregon City Arts Commission from engaging in future discussions on the topic.

Preview of Future Agenda Items

J. Planton briefly reviewed the agenda topics that the Commission will need to address in the next few months.

The meeting adjourned at 8:40pm.

Alexis Ingram

Oregon City, OR | Generated 11/4/2025 @ 2:34 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Alexis Ingram

Application Date 11/4/2025

Expiration Date 11/4/2026

Status Received

| Board | Vacancies | Status |
|-----------------|-----------|----------------------|
| Arts Commission | 1 | Pending |

Basic Information

Name
Alexis Ingram

Contact Information

Address
[REDACTED]
[REDACTED]

Yes, I am a resident
Yes

Email
[REDACTED]

Phone
[REDACTED]

Occupation

Employer
Wildlife Conservation Society

Job Title
Major Gifts Officer, Western Region

How long have you lived in Oregon City?

Since 2008

Describe relevant work experience that may relate to the board or committee you are applying for.

I have worked as a fundraiser in nonprofits my entire career and at arts organizations like the Portland Art Museum and Artists Repertory Theatre.

Please list out any High School, Secondary Education, Trainings, and Colleges, along with years completed. Also list degrees and certifications.

BA in Art History MA in Art Administration

Describe volunteer activity within this or other communities

I have served on the board of AGE+ and on the early iteration of what is now Willamette Falls Trust.

Do you presently serve on a City board or committee?

No

Explain your interest in this board/committee and why you think its issues are important

I am a proud Oregon City community member and believe that public art is a critical component of creating a vibrant and special community. We have a deep history in this town and that includes artists in the past (Lee Kelly) and the future (as seen through the recent popular Open Studios tour).

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee

I worked with a number of Oregon City leadership during my engagement with Willamette Falls Trust, as both a board and staff member. I am known to be an inclusive collaborator.

In which neighborhood of Oregon City do you live?

Beavercreek (I just moved out here a year ago, lived in the South End Neighborhood for all the years prior, and I'm not entirely clear on whether I qualify as a 'resident' or not?)

I certify that the information I am submitting is true. If residency is a requirement of holding this position, I certify that I am an Oregon City resident and will comply with requests for additional proof of residency if requested. I consent to allow the information contained in this application to be released to the general public upon request, including my email address and phone number.

Yes

Generated 11/4/2025 @ 2:34 pm

Alexis Ingram, CFRE

[REDACTED]

[REDACTED]

Professional Experience

WILDLIFE CONSERVATION SOCIETY

Remote

Major Gifts Officer, Western Region

June 2024 - present

- Manage a portfolio of 200 major gift donors and prospects, develop and implement comprehensive identification, cultivation, solicitation, and stewardship strategies
- Raise \$2M annually; part of a larger Development Team that raises more than \$218M annually

WILLAMETTE FALLS TRUST

Oregon City, Oregon

Director of Development

July 2018 - June 2024

- Provided strategic leadership for a multi-million capital campaign (estimated \$150M for phase 1) to create an inter-Tribal public access project at Willamette Falls; developed a comprehensive campaign strategy and all related case materials
- Identifies, cultivated, solicited, and stewarded a robust regional portfolio of principal gift donors and prospects; experienced in soliciting six- and seven-figure gifts; secured three \$5M pledges and additional six- and seven-figure commitments from individuals and foundations
- Worked in close collaboration with volunteer leadership on the Board of Directors, Tribal Leadership Committee, and Campaign Cabinet
- Supervised in-house Major Gift Officer, Campaign Manager, contract Campaign Counsel, grantwriter, PR and communications firm, IT and database support staff
- Oversaw a portfolio of 119 six-figure donor prospects
- With other senior staff, developed and implemented strategies for securing public funding from local, state, and federal sources

OREGON HUMANE SOCIETY

Portland, Oregon

Major Gift Officer

Oct 2014 – July 2018

- Managed a portfolio of 150-180 major gift donors and prospects, developed and implemented comprehensive identification, cultivation, solicitation, and stewardship strategies
- Member of the Major Gifts and Campaign team, participate in the planning and execution of campaign strategy for a \$30 million capital campaign, create solicitation strategies for all donors in my portfolio, qualify prospects
- Maintain and cultivate relationships with donors and prospects to ensure excellent donor experience; conduct one-on-one meetings with donors; 158 meetings in 2017, average 130 donor contacts per month
- Work closely with all departments in the organization to ensure a culture of philanthropy, co-lead the Employee Campaign Committee, collaborate with planned giving officer, grantwriter, and other colleagues
- Routinely collaborate with members of the OHS Board of Trustees, the Marketing Committee, and the Campaign Cabinet on donor cultivation and stewardship strategy

ARTISTS REPERTORY THEATRE

Portland, Oregon

Development Director

Oct 2012 – Oct 2014

- Principal fundraising strategist for an organization with a \$3 million budget, provided leadership for all fundraising activities, ensured exceptional donor stewardship, and served as the primary contact for the theatre's donors and stakeholders
- Conceived and executed successful annual fundraising galas and luncheons, met fundraising goals through a variety of revenue streams including ticket sales, sponsorships, and special appeals; planned and executed many mid-size donor events throughout the season
- Planned, developed, deployed, and evaluated all aspects of donor communication including all acquisition mailings, e-solicitations, invitations, renewal and acknowledgment letters

Grant & Development Operations Manager

July 2011 – Oct 2012

Grant Coordinator

Sept 2010 – July 2011

PORTLAND ART MUSEUM

Portland, Oregon

Development Associate

2008 - 2010

- Responsible for providing key support to achieve fundraising objectives for an organization with a \$13M budget and a database constituency of more than 100,000 records
- Worked closely with content experts to write and submit all organizational grants and reports, maintained grants calendar

Education, Certifications

Certified Fundraising Executive (CFRE) 2017 - present

MA in Nonprofit Administration, Arts | University of Oregon, Eugene, OR

BA in Art History | Lake Forest College, Lake Forest, IL

Community Involvement, Memberships

- AGE+, Board Member, 2019 - 2023
- Willamette Falls Trust, Secretary, 2016-2018
- Goose Hollow Foothill League, Treasurer, 2012-2014
- Association of Fundraising Professionals
- Willamette Valley Development Officers

Computer Skills

- Microsoft Office Suite: Outlook, Excel, PowerPoint, Word
- CRM databases: Raiser's Edge, Tessitura, Salesforce, Bloomerang, Pipedrive
- Project Management: Asana, Slack
- Google Suite
- Familiarity with the Adobe Creative Suite, Wordfly, MailChimp, Squarespace, Canva

Kristen Iseri

Oregon City, OR | Generated 10/13/2025 @ 12:54 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Kristen Iseri
Application Date 10/10/2025
Expiration Date 10/10/2026
Status Received

| Board | Vacancies | Status |
|-----------------|-----------|----------------------|
| Arts Commission | 1 | Pending |

Basic Information

Name
Kristen Iseri

Contact Information

Address
[REDACTED]
[REDACTED]
Yes, I am a resident
Yes
Email
[REDACTED]

Occupation

Employer
Pacific Seafood
Job Title
Project Manager

How long have you lived in Oregon City?

4 years

Describe relevant work experience that may relate to the board or committee you are applying for.

Managing projects & events; working with the public; admin experience; managing budgets

Please list out any High School, Secondary Education, Trainings, and Colleges, along with years completed. Also list degrees and certifications.

See resume: Willamette University, BS Business Econ, Art Minor, MBA

Describe volunteer activity within this or other communities

Coordinator for Oregon City Festival of the Arts

Do you presently serve on a City board or committee?

No

Explain your interest in this board/committee and why you think its issues are important

Stronger community connection and hope to coordinate efforts between TRAG and the arts commission. Would like to see even more bridges built between groups and resources.

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee

Membership on TRAG and coordinating Festival of the Arts. Coordinated efforts with OC Porchfest and End of the Oregon Trail.

In which neighborhood of Oregon City do you live?

McLoughlin.

I certify that the information I am submitting is true. If residency is a requirement of holding this position, I certify that I am an Oregon City resident and will comply with requests for additional proof of residency if requested. I consent to allow the information contained in this application to be released to the general public upon request, including my email address and phone number.

Yes

Generated 10/13/2025 @ 12:54 pm

Kristen Iseri

Oregon City, Oregon | kiserimba@gmail.com | 503-779-8476 | LinkedIn: kristen-iseri

Professional Summary

Executive-level project and operations professional with 15+ years of experience supporting senior leadership, managing confidential information, and coordinating complex projects. Experienced in Microsoft Office Suite, Google Workspace, and learning new systems quickly. Skilled in calendar management, travel coordination, report writing, and financial processes. Recognized for professionalism, discretion, and the ability to communicate clearly with executives, the public, and diverse stakeholders. Brings strong customer service orientation and commitment to integrity, accountability, and teamwork.

Professional Experience

Pacific Seafood – Clackamas, OR

Project Manager / Document Control Manager, Talent & Culture, Oct 2024 – Present

- Develop and implement governance strategy for ERP project documents, ensuring security, version control, and access management across divisions.
- Manage corporate intranet (SharePoint), providing resources and permissions for 1,500+ employees.
- In partnership with the VP of Talent & Culture, plan and execute the annual corporate Leadership Conference for 200+ participants.

Project Manager – IT, Mar 2023 – Oct 2024

- Coordinated change management, training plans, and communications for initial SAP implementation at 3 sites, prioritizing competing deadlines.
- Partnered with subject matter experts and HR managers to map employees to security roles and scheduled training plans for 500+ employees distributed across three shifts.
- Composed executive communications in collaboration with Marketing & Communications team to support organizational rollout.
- Position eliminated due to strategic realignment.

Ag8, LLC – Oregon

Owner & Jeweler, 2022 – Present

- Manage all aspects of the business: scheduling, supplies, consultations, day-to-day financial & project management
- Promote brand through social media, website, and participation in local events

Willamette University – Salem, OR

Director, Executive Development Center (EDC), Atkinson Graduate School of Management, Feb 2014 – Mar 2023

- Directed 5 professional programs (\$1M+ budget), supervising 5 program managers, 24 instructors, and hundreds of students annually.
- Created reports, contracts, and correspondence for executives and external partners; proofed documents to ensure accuracy (MS Word, Excel, PowerPoint).
- Transitioned programs to virtual delivery during COVID, including developing documentation, publishing training materials, and serving as IT support.

- Tracked timelines, prioritized tasks, managed multiple projects, and provided customer service to internal and external stakeholders.

*Director of Business Operations & Executive Assistant to the Dean, Graduate School of Education,
Nov 2007 – Feb 2014*

- Provided confidential executive support which included faculty tenure/promotion, payroll, accreditation, and HR processes, to ensure legal and institutional compliance.
- Managed dean’s calendar, coordinated complex travel, and arranged meetings.
- Prepared agendas, recorded and published meeting notes for faculty, board members and regulators.
- Produced sensitive correspondence, board reports, and personnel documents while maintaining confidentiality.
- Created budgets, processed invoices, reconciled accounts, and tracked financial transactions in compliance with university policy.
- Managed commencement ceremonies and high-profile events involving elected officials, community leaders, and volunteers.
- Supervised staff and student employees, ensuring policy compliance and service excellence.

State Farm Insurance – Portland, OR

Licensed Office Representative, Sept 2001 – Nov 2007

- Serviced 1,700+ households across auto, home, life, and business insurance policies.
- Handled sensitive customer records, ensured compliance with regulations, and explained complex policies.
- Provided training for staff on new technology and maintained accurate documentation.

Unitrin / Financial Indemnity Company – Salem, OR

Claims Adjuster I, Oct 1999 – May 2001

- Investigated and evaluated auto accident liability/bodily injury claims across 7 states.
- Prepared arbitration documentation and processed payments, ensuring compliance with state laws.

Volunteer Experience

Oregon City Festival of the Arts | Three Rivers Artist Guild

Festival Coordinator, 2023 – Present

- Plan and execute the annual art festival (2,500+ attendees, 50+ artists).
- Manage 50+ volunteers, budget, contracts, and city partnerships, ensuring operational success.
- Coordinate performers, vendors, and marketing, social media, including communications with local elected officials and community sponsors.

Education

- MBA, Willamette University, 2013
- BS, Business Economics, Willamette University, 1999

Professional Development & Certifications

- ICF Coach Certification (in progress)
- Certified Personal Trainer & Nutrition Coach, 2022 (ISSA, PN 1 & 2)
- Project Management Professional Exam Prep Course, 2018

Josh Planton

Oregon City, OR | Generated 10/27/2025 @ 12:25 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Josh Planton
Application Date 10/26/2025
Expiration Date 10/26/2026
Status Received

| Board | Vacancies | Status |
|-----------------|-----------|----------------------|
| Arts Commission | 1 | Pending |

Basic Information

Name
Josh Planton

Contact Information

Address
[REDACTED]
[REDACTED]
Yes, I am a resident
Yes
Email
[REDACTED]
Cell Phone
[REDACTED]

Occupation

Employer
One Call Concepts, LLC
Job Title
Event Coordinator

How long have you lived in Oregon City?

39 years

Describe relevant work experience that may relate to the board or committee you are applying for.

For the past four years I have sat on the Oregon City Arts Commission as a Commissioner, and the last year as the elected Chair. In my day job I have supported non-profit and quasi-judicial Board for the State of Oregon over the past 11 years. I have great organizational and logistics skills, marketing background, and strategic planning experience.

Please list out any High School, Secondary Education, Trainings, and Colleges, along with years completed. Also list degrees and certifications.

La Salle High School and Linfield College. I have a Bachelor of Science in Finance and Bachelor of Art in Political Science.

Describe volunteer activity within this or other communities

Apart from participation on the Oregon City Arts Commission over the past four years, I have also served on the Oregon City Budget Committee, was a "Heart" volunteer at the Oregon Humane Society from 2014-2017, and a volunteer at the Tigard Library from 2012 until 2015.

Do you presently serve on a City board or committee?

If yes, which boards: Arts Commission

Explain your interest in this board/committee and why you think its issues are important

I think art (and creativity in general) is an important aspect of every community which we must strive to progress, promote, and protect for several reasons beyond just its beauty. Art in any city should be thought out and represent the entire community who live and work there and give us all perspective in our daily lives. As a member of this committee, I believe I will be able to help influence how art is perceived in our community and help establish works which will be a legacy of the cultural and demographic changes/impacts which will define Oregon City for future generations.

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee

I have a passion for art (in all forms, but primarily painting, photography, and sculptures) which started in high school where I studied art for all four years. I continued my art education in college, almost minoring in art history. Since then, I have continued my passion for it as a hobby, being a member of the Oregon Art Museum in Portland, and through collecting art when I travel internationally for work.

In which neighborhood of Oregon City do you live?

McLoughlin

I certify that the information I am submitting is true. If residency is a requirement of holding this position, I certify that I am an Oregon City resident and will comply with requests for additional proof of residency if requested. I consent to allow the information contained in this application to be released to the general public upon request, including my email address and phone number.

Yes

Generated 10/27/2025 @ 12:25 pm

JOSHUA F. PLANTON

EVENT DIRECTOR

Strategic Event Planning | Project Management | Creative Problem Solver

Results-oriented Senior Event and Project Management specialist with over eleven years working in the non-profit and tech-industry, to deliver technology training, build brand awareness, and drive advocacy among government officials. Known for planning, executing and innovating industry events to meet client expectations and take advantage of market trends. Capable of managing multiple client and business priorities with ease while still meeting deadlines.

PROFESSION SKILLS SUMMARY

Event Management

- Led multiple cross-departmental teams of upwards of 9 employees each in the planning of over 70+ domestic and international events, for up to 800 attendees including international dignitaries and US Government Officials. Ran events in multiple APAC, European, South American, and African locations, opening new geographic areas of influence while increasing attendee participation by over 90% and social media engagement by more than 1000%.
- Oversaw multi-million-dollar event budgets and an inventory of multi-million-dollar event equipment. Developed relationships with key industry vendors in negotiating favorable terms for clients.
- Oversaw the execution of an array of workstreams: catering, sponsorship, exhibitors, venue sourcing and safety management, speakers, vendor management, registration, award dinners, and crowd management.
- Established KPI's and SOP's to help define new success criteria that meet client expectations and promote innovation. Rolled out new event equipment/platforms to increase productivity and lower costs.

Strategic Leadership and Alignment

- Facilitated client growth through strategic planning, data analysis, and governance-focused practices.
- Developed a team cross-training program to broaden knowledge base and increase team-flexibility in an effort to avoid burnout among colleagues.
- Managed budget and multi-personnel teams on multiple website, marketing, and operational projects to update arcane, manual systems and improve market branding for clients.
- Led improved training overhauls to increase efficiency, abide by regulatory mandates and establish best practices.
- Responsible for direct report(s) including coaching, managing project assignments and individual growth plans.

WORK EXPERIENCE

| | |
|--|--------------------------|
| VTM GROUP, INC. , Beaverton, OR <i>Account Manager</i> | 10/2013 – Current |
| Impac Mortgage , Lake Oswego, OR <i>Reports Coordinator</i> | 11/2012 - 10/2013 |
| Scheller Financial Services , Portland, OR <i>Processing Agent</i> | 01/2010 – 10/2012 |

EDUCATION

Bachelor of Arts, *Political Science*, LINFIELD COLLEGE, McMinnville, OR
Bachelor of Science, *Finance*, LINFIELD COLLEGE, McMinnville, OR

PROFESSIONAL & CIVIC INVOLVMENT

Oregon City Arts Commission (Volunteer- Elected Chair in Jan 2025), Oregon City Budget Committee (Volunteer), Oregon City Tourism Grant Committee (*Volunteer*), Oregon Humane Society (*Volunteer*)

503-475-3789 | joshplanton@gmail.com | Portland, OR

Ms. Morgan Shelley Shanafelt

Oregon City, OR | Generated 10/13/2025 @ 12:57 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Ms. Morgan Shelley Shanafelt
Application Date 10/12/2025
Expiration Date 10/12/2026
Status Received

| Board | Vacancies | Status |
|-----------------|-----------|----------------------|
| Arts Commission | 1 | Pending |

Basic Information

Name
Ms. Morgan Shelley Shanafelt

Contact Information

Address
[REDACTED]
[REDACTED]

Yes, I am a resident
Yes

Email
[REDACTED]

Phone
[REDACTED]

Cell Phone
[REDACTED]

Occupation

Employer
Bishops Barbershop

Job Title
Hairdresser

How long have you lived in Oregon City?

3 years

Describe relevant work experience that may relate to the board or committee you are applying for.

I am a highly organized and hard working person with many connections in the art world. I am also a textile artist. I could be a great addition.

Please list out any High School, Secondary Education, Trainings, and Colleges, along with years completed. Also list degrees and certifications.

Oregon City High School graduate I have a fashion design degree from Seattle Central, a Cosmetology license and am a certified phlebotomist. I have worked with many theaters in the area and some music videos. I also have deep roots in the Portland music scene.

Describe volunteer activity within this or other communities

I have not volunteered in Oregon City but I have done it in Portland from running fashion shows to putting on galas and booking bands.

Do you presently serve on a City board or committee?

No

Explain your interest in this board/committee and why you think its issues are important

I think that the arts are really important to the the vitality and livability of a community. Art has long been a healing endeavor to individuals. It's therapy. It's hope. It's beauty in the face of the ugliness that is so prevalent in the world.

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee

I have managed retail shops, coordinated events and organized art showings.

In which neighborhood of Oregon City do you live?

Hilltop

I certify that the information I am submitting is true. If residency is a requirement of holding this position, I certify that I am an Oregon City resident and will comply with requests for additional proof of residency if requested. I consent to allow the information contained in this application to be released to the general public upon request, including my email address and phone number.

Yes

Generated 10/13/2025 @ 12:57 pm

EDUCATION

Phagans School of Hair Design

2002-2004

Degree in Cosmetology, licensed to practice in the state of Oregon.

Seattle Central College

1999-2001

Associates Degree in fashion design patterning and construction.

SKILLS

- Sales
- Customer service
- Merchandising
- Experience and knowledge of current trends in fashion, and construction
- with a foundation in fashion design and aesthetics.

EXPERIENCE

Rudy's Barbershop / Bishops Barbershop (SW Portland)

2016-2022 Hairdresser

Duties include cashiering, booking, opening and closing duties. Number one in retail sales for hair product at the SW Portland location. Adhering to state sanitation guidelines, as well customer service. Stocking and retail display.

Key holder

The Barbers (Sellwood)

2014-2016 Hairdresser

Duties include cashiering, booking, opening and closing duties.

Adhering to state sanitation guidelines, as well customer service.

Stocking and retail display. Key holder

Dosha (NW Portland)

2013-2014 Hairdresser

Duties include cashiering, opening and closing duties.

Adhering to state sanitation guidelines, as well customer

service. Skin and nail care. Stocking and retail display.

Bishops (NE 28th)

2013-2014 Hairdresser

Duties include cashiering, booking, opening and closing duties. Number one

in retail sales for hair product at the NE 28th location, second in the whole

company. Adhering to state sanitation guidelines, as well customer service.

Stocking and retail display. Key holder

Justin Wallace

Oregon City, OR | Generated 10/20/2025 @ 1:11 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Justin Wallace
Application Date 10/20/2025
Expiration Date 10/20/2026
Status Received

| Board | Vacancies | Status |
|-----------------|-----------|----------------------|
| Arts Commission | 1 | Pending |

Basic Information

Name
Justin Wallace

Contact Information

Address
[REDACTED]
[REDACTED]
Yes, I am a resident
Yes
Email
[REDACTED]
Cell Phone
[REDACTED]

Occupation

Employer
Security Signs
Job Title
Designer

How long have you lived in Oregon City?

10 Years +

Describe relevant work experience that may relate to the board or committee you are applying for.

Been an artist and a designer for as long as I can remember. I can assist with anything creative or computer related. Have experience with design to build to install.

Please list out any High School, Secondary Education, Trainings, and Colleges, along with years completed. Also list degrees and certifications.

California State University, Fullerton. Bachelor of Fine Arts [BFA], Graphic Design / Illustration

Describe volunteer activity within this or other communities

Have volunteered time and resources to OC schools - Gaffney, John McLoughlin, Gardiner + OCHS.

Do you presently serve on a City board or committee?

No

Explain your interest in this board/committee and why you think its issues are important

I've always been a supporter of integrating art into communities, and now I want to contribute to my own.

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee

Art and design major in college. 20+ years in graphic design for the built environment.

In which neighborhood of Oregon City do you live?

Tower Vista

I certify that the information I am submitting is true. If residency is a requirement of holding this position, I certify that I am an Oregon City resident and will comply with requests for additional proof of residency if requested. I consent to allow the information contained in this application to be released to the general public upon request, including my email address and phone number.

Yes

Generated 10/20/2025 @ 1:11 pm

Contact

jwtwallace@gmail.com

www.linkedin.com/in/justin-wallace-5087b523 (LinkedIn)

Top Skills

Smartsheet

Information Graphics

Skilled Multi-tasker

Languages

English

Justin Wallace

Environmental Graphic Designer
Portland, Oregon, United States

Summary

Design professional specializing in the built environment.

Experience

Security Signs

Environmental Graphic Design
April 2015 - Present (10 years 7 months)
Portland, OR

Security Signs is a leading full-service custom fabrication sign company based in Portland, Oregon.

We transform ideas into visual assets that build and support your brand.

Blair Sign Programs

Environmental Graphic Design
March 2010 - October 2014 (4 years 8 months)
Santee, CA

San Diego State University

Graphic Design
May 2008 - December 2009 (1 year 8 months)
San Diego, CA

Job ended due to the mass CA state lay-off's.

But before that ->

Graphic Designer for an on-campus sign and graphics department. Worked with all levels of campus staff. My duties included design, production, installation, project management and event planning.

- Worked on a variety of projects including ADA/code standards, campus maps & directories, campus wayfinding and campus sign programs.

- Surveyed, programmed and designed new wayfinding and signage standards for SDSU's parking structures.

BIGPICTURE Designs

Owner

July 2005 - April 2008 (2 years 10 months)

San Diego, CA

Oversaw all business operations including creative, administrative, account development, production and installation. A full service, non-electric, sign and design company. Primary focus was on vehicle wraps & graphics but also provided indoor/outdoor signs,

- Clients included Clear Channel, Time Warner, Costco, Budget Fleet Sales, XO Communications, plus many more local and national accounts.

- Coordination of outsourced vendors for project deliveries.

- Company branding included logo design & development, marketing materials, front end website design and company standards.

Closed company doors due to work slow down and family obligations

Final Touch Graphics / Color Works

Graphic Design

February 2000 - January 2005 (5 years)

San Diego, CA

Design and project management of POP, direct mail, print advertising, outdoor/indoor signage, wayfinding, ADA signage & vehicle wraps.

- Responsibilities included client interaction, original concepts, proofing, designs, file prep, color and design theory, design direction, and production.

AT&T

Ad Designer

September 1999 - February 2000 (6 months)

Anaheim, CA

Yellow Pages Ad Designer for AT&T, formerly Pacific Bell Yellow Pages.

DBA: Digital Graphics Advantage.

Pep Boys / Napa Auto / Kragen Auto

Retail Auto Parts

February 1993 - August 1999 (6 years 7 months)

El Cajon, CA / Fullerton, CA

I worked in retail auto parts from high school through college.

Education

California State University-Fullerton

Bachelor of Fine Arts [BFA], Graphic Design / Illustration · (1997 - 1999)

Cuyamaca College

General Studies · (1994 - 1997)

Grossmont College

General Studies · (1994 - 1997)