



CITY OF OREGON CITY LIBRARY BOARD AGENDA

Conference Room (2nd Floor), Oregon City Public Library, 606 John Adams St, Oregon City
Wednesday, August 27, 2025 at 5:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Attend the livestream of the meeting on the City's YouTube Channel:

<https://www.youtube.com/user/CityofOregonCity>

- Register to provide electronic testimony (email dbutcher@orccity.org by 3:00 PM on the day of the meeting to register)
 - Email dbutcher@orccity.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
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1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

- a. Approval of minutes of the June 25, 2025 Library Board regular meeting

3. LIBRARY DIRECTOR'S REPORT

- a. August 2025 Director's Report and Library Statistics

4. PUBLIC COMMENTS

Please see the public comment guidelines below.

5. DISCUSSION ITEMS

- a. Discussion re: Library District Task Force draft recommendations

6. COMMUNICATIONS

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

When a public comment period is included on a meeting agenda, members of the public are allowed up to three minutes to address the Library Board on any topic. Members of the Library Board do not generally engage in dialogue with those making comments but may refer any questions or issues raised to the Library Director. Any written comments or materials must be provided at least 48 hours prior to the meeting to Denise Butcher, Library Operations Manager (dbutcher@orccity.org, 503-496-1601).

ADA NOTICE

The location is ADA accessible. Individuals requiring hearing devices or other assistance must make their request known 48 hours preceding the meeting by contacting Denise Butcher, Library Operations Manager (dbutcher@orccity.org, 503-496-1601).

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](https://www.oregoncity.org) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WPMC at 503-650-0275 for a programming schedule.



**CITY OF OREGON CITY
LIBRARY BOARD
REGULAR MEETING MINUTES**

**Conference Room (2nd Floor), Oregon City Public Library, 606 John Adams St,
Oregon City**

Meeting

Wednesday, June 25, 2025 at 5:00 PM

Remote attendance for this meeting is available via Zoom; please contact Denise Butcher (dbutcher@orc.org) for the meeting link.

CALL TO ORDER

David Goldberg called the meeting to order at 5:00 pm.

ROLL CALL

Members Present: Cynthia Andrews, Bill Carton, David Goldberg, Lisa Oreskovich, and Laurie Sponaule were present in person. Larry Osborne had an excused absence; Heidi Blackwell had an excused tardy and attended most of the meeting via Zoom.

Staff Present: Greg Williams, Library Director, and Denise Butcher, Operations Manager, were present in person.

APPROVAL OF THE MINUTES

1. Minutes of the May 28, 2025 Regular Meeting

There was discussion that Cynthia Andrews' absence should be noted as an excused absence. Bill Carton moved to accept the May 28, 2025 with an amendment to note Cynthia Andrews's absence as excused. Lisa Oreskovich seconded the motion. Cynthia Andrews, Bill Carton, David Goldberg, Lisa Oreskovich, and Laurie Sponaule voted aye; the motion passed.

LIBRARY DIRECTOR'S REPORT

2. May 2025 Director's Report and Library Statistics

Greg Williams reported on a successful Juneteenth event at the End of the Oregon Trail facility (despite rain) and thanked the Optimist Club for their presence and Heidi and Tory Blackwell for their assistance.

PUBLIC COMMENTS

None.

DISCUSSION ITEMS

3. Nomination of Library District Advisory Committee (LDAC) Representative

Laurie Sponaule nominated David Goldberg for LDAC Representative. Cynthia Andrews seconded the nomination. Cynthia Andrews, Bill Carton, David Goldberg, Lisa Oreskovich, and Laurie Sponaule voted aye; the motion passed.

4. Library District Task Force Discussion

David Goldberg reported that the Task Force was comprised of representatives from urban and rural libraries and a variety of positions, but Oregon City did not have direct representation.

Greg Williams noted that the Task Force had identified issues consistent with those identified by the pre-COVID Task Force. David said the Task Force's goal was to complete a recommendation report by year's end to the Library District Board/County Commission.

David asked for feedback to bring to the Task Force; a discussion about issues, priorities, and mechanics of funding occurred. A draft document was workshopped as a basis for discussion points David could share as Board Chair and discussion about consistent messaging followed.

COMMUNICATIONS

Library District Advisory Committee (LDAC)—An annual library progress report was in review; any concerns would be shared with the County Commission.

Library Foundation—Fundraising efforts were underway for the Library Outreach Vehicle, book lockers, and other activities.

Friends of the Library—Funding was granted for seed library, programming, and creative kits. New business partnerships and options for excess inventory sale were being explored, and a new Board member had been added.

Teen Advisory Committee (TAC)—The last meeting of this school year was scheduled for later in the month.

Because Access Matters (BAM)—Laurie Sponaule met the Staff representative.

ADJOURNMENT

David Goldberg adjourned the meeting at 6:12 pm.

Library Director's Report for August, 2025

- This fiscal year, Clackamas County updated their schedule for disbursing Library District revenues, making three distributions for the fiscal year instead of two. The third distribution for FY 24-25 in the amount of \$120,205.68 was received in July (distribution memo included in packet). For Fiscal Year 24-25, Library District distributions came in \$252,096 more than budgeted, and for the two-year 23-25 biennium, Library District distributions came in \$372,082 more than budgeted. This additional revenue will accrue to the Library's fund balance.
- In celebration of Library Card Signup Month (September), we are including a special bookmark (see below) in all mailed September Oregon City utility bills which summarize the benefits of a library card and encourage recipients to sign up for one. This is also the first time we've inserted something into utility bills; while utility bills only go to City residents, we think it is a good (and rather low-cost) experiment to see what kind of reach/impact a mailing like this will have.

**September is
Library Card
Sign-up Month**

**Two easy ways to get
your library card!**

Come into the library for an
all access card
OR
Sign up for an ecard:

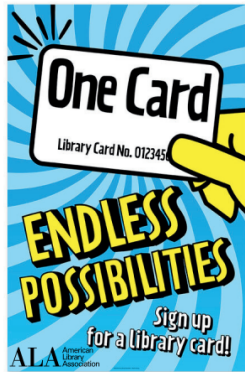


go.lincc.org/occard

SUN 10am - 5 pm
MON 10am - 6:30 pm
TUE 10am - 6:30 pm
WED 10am - 6:30 pm
THU 10am - 6:30 pm
FRI 10am - 6:30 pm
SAT 10am - 6 pm

606 Johns Adams St.
Oregon City, OR 97045
503-657-8269





ECARD GIVES YOU ACCESS TO

**E-BOOKS, E-AUDIOBOOKS
ONLINE RESOURCES**

**LIBRARY CARD GIVES YOU ACCESS
TO EVERYTHING IN ECARD PLUS**

CDS, MOVIES, AUDIOBOOKS
HOMEBOUND SERVICES
LIBRARY OF THINGS
(GAMES, KITCHENWARE, ETC)
CULTURAL PASSES
MOBILE PRINTING
WIFI HOTSPOTS
KANOPY (STREAM FILMS)
CREATIVEBUG
(ARTS & CRAFTS CLASSES)



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

MEMORANDUM

DATE: July 16, 2025
TO: Elizabeth Comfort, Finance Director
FROM: Sarah Eckman, DTD Assistant Director
CC: Gary Schmidt, County Administrator
Dan Johnson, DTD Director
Diedre Landon, DTD Administrative Services Manager Snr.
RE: **Library Service District – Third [FINAL] Distribution Payment (FY 2024/2025)**

Attached is a spreadsheet detailing the third Library District distribution payment for FY 2024/2025. The following table lists the distribution amounts for each of the Library District cities, the City of Tualatin and the County operated Libraries (Oak Lodge Library and Gladstone Library):

Payable to	Library	Third [FINAL] Distribution	Payment Method	Account String
City of Canby	Canby Public Library	\$ 48,070.64	Investment Pool Transfer	LBSD-210-800707-47520
City of Estacada	Estacada Public Library	\$ 43,537.79	Investment Pool Transfer	LBSD-210-800707-47520
City of Happy Valley	Happy Valley Public Library	\$ 146,478.42	Investment Pool Transfer	LBSD-210-800707-47520
City of Lake Oswego	Lake Oswego Public Library	\$ 154,807.29	Investment Pool Transfer	LBSD-210-800707-47520
City of Milwaukie	Ledding Library of Milwaukie	\$ 89,247.91	Investment Pool Transfer	LBSD-210-800707-47520
City of Molalla	Molalla Public Library	\$ 48,833.96	Investment Pool Transfer	LBSD-210-800707-47520
City of Oregon City	Oregon City Public Library	\$ 120,205.68	Investment Pool Transfer	LBSD-210-800707-47520
City of Sandy *	Sandy Public Library	\$ 54,704.80	Investment Pool Transfer	LBSD-210-800707-47520
	Hoodland Public Library	\$ 13,744.23		
City of Tualatin	Tualatin Public Library	\$ 4,864.98	Investment Pool Transfer	LBSD-210-800707-47520
City of West Linn	West Linn Public Library	\$ 78,781.22	Investment Pool Transfer	LBSD-210-800707-47520
City of Wilsonville	Wilsonville Public Library	\$ 78,078.97	Investment Pool Transfer	LBSD-210-800707-47520
Clackamas County	Gladstone Public Library	\$ 39,757.86	Library District Revenue Transfer	LBSD-210-800707-47520
			Operating Library Revenue Line	CLCK-212-500502-33160
Clackamas County	Oak Lodge Public Library	\$ 76,050.43	Library District Revenue Transfer	LBSD-210-800707-47520
			Operating Library Revenue Line	CLCK-212-500505-33160
Total		\$ 997,164.18		

* Per the intergovernmental agreement, the combined Library District Distribution payment of \$68,449.04, which includes the Sandy Public Library (\$54,704.8) and Hoodland Branch (\$13,744.23) distributions, shall be sent directly to the Sandy Public Library.

If you have any questions, please contact Sarah Eckman at Sarahste@clackamas.us. Thank you.

Clackamas County Library District
Fiscal Year 2024-2025 Distribution
(FINAL Distribution Payment + Annual Reconciliation)

	Total FY 2025 Collections			Third FY 2025 Distribution	
Total Current Year Tax Receipts	\$ 24,150,389.29	100%	Prior Year	\$ 895,183.84	100%
City Assessed Value	\$ 13,369,655.51	55%	\$ 700,525.39	\$ 495,573.77	55%
Unincorporated Population Served	\$ 10,780,733.78	45%	\$ 567,393.87	\$ 399,610.07	45%
Prior Year Fund Balance	\$ 699,959.17			\$ -	
Interest Earned	\$ 122,577.08			\$ 13,289.05	
Delinquent Tax & Interest/Penalties	\$ 445,383.01			\$ 88,691.29	
Total	\$ 1,267,919.26			\$ 101,980.34	
Total Library District Revenues	\$ 25,418,308.55			\$ 997,164.18	

City	Assessed Value	Unincorporated Population Served	Assessed Value Prior Interest & Delinquent Tax	Unincorporated Prior Interest & Delinquent Tax	Tualatin Distribution	Total CALCULATED Annual Distribution	FIRST Distribution	SECOND Distribution	Third [FINAL] Distribution	%
Canby	\$ 788,809.68	\$ 376,247.61	\$ 40,770.58	\$ 19,972.26		\$ 1,225,800.13	\$ (1,066,547)	\$ (111,182.49)	\$ 48,070.64	4.82%
Estacada	\$ 236,642.90	\$ 817,179.62	\$ 11,838.88	\$ 43,802.81		\$ 1,109,464.21	\$ (965,277)	\$ (100,649.42)	\$ 43,537.79	4.36%
Gladstone	\$ 414,459.32	\$ 548,739.35	\$ 21,926.44	\$ 28,483.17		\$ 1,013,608.29	\$ (881,909)	\$ (91,941.42)	\$ 39,757.86	3.99%
Happy Valley	\$ 1,504,086.24	\$ 2,044,027.12	\$ 78,879.16	\$ 107,123.96		\$ 3,734,116.49	\$ (3,248,919)	\$ (338,719.07)	\$ 146,478.42	14.69%
Lake Oswego	\$ 3,430,653.60	\$ 257,659.54	\$ 180,175.13	\$ 14,525.28	\$ 61,961.34	\$ 3,944,974.89	\$ (3,432,284)	\$ (357,883.60)	\$ 154,807.29	15.52%
Milwaukie	\$ 978,658.78	\$ 1,182,646.50	\$ 51,838.88	\$ 61,732.45		\$ 2,274,876.61	\$ (1,979,269)	\$ (206,359.71)	\$ 89,247.91	8.95%
Molalla	\$ 302,154.21	\$ 880,785.95	\$ 15,971.98	\$ 46,015.64		\$ 1,244,927.79	\$ (1,083,168)	\$ (112,925.83)	\$ 48,833.96	4.90%
Oregon City	\$ 1,564,249.69	\$ 1,343,279.43	\$ 83,642.73	\$ 70,924.23		\$ 3,062,096.09	\$ (2,664,072)	\$ (277,818.41)	\$ 120,205.68	12.05%
Sandy	\$ 454,568.29	\$ 870,005.22	\$ 23,747.81	\$ 45,958.90		\$ 1,394,280.22	\$ (1,213,094)	\$ (126,481.41)	\$ 54,704.80	5.49%
Hoodland	\$ -	\$ 333,124.67	\$ -	\$ 17,362.25		\$ 350,486.93	\$ (304,953)	\$ (31,789.69)	\$ 13,744.23	1.38%
Tualatin	\$ 235,305.94	\$ -	\$ 12,539.40	\$ -	\$ (123,922.67)	\$ 123,922.67	\$ (107,814)	\$ (11,243.69)	\$ 4,864.98	0.49%
West Linn	\$ 1,747,413.98	\$ 147,696.05	\$ 92,469.35	\$ 7,603.08	\$ 12,392.27	\$ 2,007,574.72	\$ (1,746,668)	\$ (182,125.51)	\$ 78,781.22	7.90%
Wilsonville	\$ 1,712,652.87	\$ 135,837.25	\$ 86,725.04	\$ 7,943.51	\$ 49,569.07	\$ 1,992,727.74	\$ (1,733,949)	\$ (180,699.77)	\$ 78,078.97	7.84%
*Oak Lodge	\$ -	\$ 1,843,505.48	\$ -	\$ 95,946.30		\$ 1,939,451.78	\$ (1,687,494)	\$ (175,907.35)	\$ 76,050.43	7.63%
Total	\$ 13,369,655.51	\$ 10,780,733.78	\$ 700,525.39	\$ 567,393.87	\$ -	\$ 25,418,308.55	\$ (22,115,417)	\$ (2,305,727.37)	\$ 997,164.18	100.00%

Tualatin Assessed Value & Prior Year Distribution		Assessed Value	Prior Year, Interest and Delinquent Tax	Total
Tualatin	50%	\$ 117,652.97	\$ 6,269.70	\$ 123,922.67
Lake Oswego	25%	\$ 58,826.48	\$ 3,134.85	\$ 61,961.34
Wilsonville	20%	\$ 47,061.19	\$ 2,507.88	\$ 49,569.07
West Linn	5%	\$ 11,765.30	\$ 626.97	\$ 12,392.27
Total	100%	\$ 235,305.94	\$ 12,539.40	\$ 247,845.34

Oregon City Public library
Monthly Statistical Report
Reporting period: July, 2025

PATRON STATISTICS

	Current Month	FY 25/26 YTD	Last Month	Same Month Last FY	FY 24/25 YTD
New Patron Registrations	299	299	324	316	316
Total Registered Patrons	23,925	23,925	23,644	19,168	19,168
Library Visitors (Ins)	14,512	14,512	13,249	15,096	15,096
Library Visitors (Outs)	14,224	14,224	13,032	14,834	14,834

CIRCULATION (includes 1st-time circ and renewals)

Adult materials	16,909	16,909	15,204	16,183	16,183
YA materials	2,549	2,549	2,290	2,559	2,559
Children's materials	19,798	19,798	19,103	21,240	21,240
Electronic materials	10,536	10,536	10,521	9,193	9,193
Total Circulation	49,792	49,792	47,118	49,175	49,175

1st Time Circulation (Physical)	24,564	24,564	22,511	25,528	25,528
1st Time Circulation (Self-Check)	21,837	21,837	20,007	22,873	22,873

Holds received from other libraries	13,840	53.1%	13,840	53.1%	13,393	53.9%	13,711	52.1%	13,711	52.1%
Holds sent to other libraries	12,229	46.9%	12,229	46.9%	11,443	46.1%	12,584	47.9%	12,584	47.9%

CIRCULATION DEMOGRAPHICS

Borrowers - City Residents	1,962	57.2%	n/a	1,916	58.0%	1,911	56.9%	n/a
Borrowers - Unincorporated Residents	1,179	34.4%	n/a	1,122	34.0%	1,184	35.3%	n/a
Borrowers - Other	289	8.4%	n/a	266	8.1%	262	7.8%	n/a

Service Area Pop - City	38,049	62.6%	n/a	38,049	62.6%	38,049	62.6%	n/a
Service Area Pop - Unincorporated	22,693	37.4%	n/a	22,693	37.4%	22,693	37.4%	n/a

TECHNOLOGY

Internet Sessions	746	746	634	628	628
WiFi Sessions	699	699	648	733	733

SOCIAL MEDIA / EMAIL

Facebook followers	4,835	n/a	4,814	4,767	n/a
Instagram followers	2,760	n/a	2,728	2,565	n/a
Twitter followers	914	n/a	914	989	n/a
YouTube subscribers	408	n/a	406	392	n/a
YouTube unique viewers	230	n/a	317	276	n/a
YouTube views	283	283	397	363	363
Email newsletter subscribers	5,924	n/a	5,889	5,502	n/a

See monthly Hootsuite report for additional social media statistics

FINANCIAL

See monthly Budget to Actual report

ELECTRONIC RESOURCES

Kanopy plays	683	683	698	292	292
Kanopy cost	\$ 559	\$ 559	517	\$ 354	354
Kanopy average cost/play	\$ 0.82	\$ 0.82	\$ 0.74	\$ 1.21	\$ 1.21

SERVICE DESK INQUIRIES

Ready Reference	697	697	764	657	657
Reference	113	113	171	87	87
Technology Assistance	188	188	208	153	153

FACILITIES

Conference Room - Bookings	51	51	46	53	53
Conference Room - Hours Available	230	230	219	235	235
Conference Room - Hours Booked	85	85	72	79	79
Conference Room - Occupancy Pctg	37.0%	37.0%	32.9%	33.6%	33.6%

Community Room - Bookings	44	44	45	44	44
Community Room - Hours Available	230	230	219	235	235
Community Room - Hours Booked	70	70	78	82	82
Community Room - Occupancy Pctg	30.4%	30.4%	35.6%	34.9%	34.9%

LIBRARY PROGRAM STATS - July, 2025

DATE	PROGRAM	PRIMARY AGE GROUP	FORMAT	TOTAL ATTENDANCE/ENGAGEMENT
7/1/2025	Genealogy Interest Group	Ages 18+	Live/Hybrid-Onsite	7
7/1/2025	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	37
7/2/2025	Art Lab Session A Fireworks Art	Ages 0-5	Live/Hybrid-Onsite	28
7/2/2025	Art Lab Session B Fireworks Art	Ages 0-5	Live/Hybrid-Onsite	10
7/3/2025	Elevated Readers Book Club	Ages 18+	Live/Hybrid-Onsite	7
7/3/2025	One-on-One with a Financial Advisor	Ages 18+	Live/Hybrid-Onsite	0
7/3/2025	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	15
7/6/2025	Embroidery Workshop: Rainbow Trout	Ages 18+	Live/Hybrid-Onsite	22
7/8/2025	Teen Movie Summer Series Hunger Games	Ages 12-18	Live/Hybrid-Onsite	5
7/8/2025	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	22
7/9/2025	Touch-a-Truck	Ages 0-5	Live/Hybrid-Onsite	700
7/9/2025	Young Teen Craft Lab Mini Bookshelves	Ages 10-14	Live/Hybrid-Onsite	11
7/10/2025	Library at Pioneer	Ages 18+	Live/Hybrid-Offsite	10
7/10/2025	Oregon Coast Aquarium The Art of Conservation	Ages 0-5	Live/Hybrid-Onsite	20
7/10/2025	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	10
7/11/2025	First Fridays Arts & Culture A Bunch of Animals	Ages 18-25	Live/Hybrid-Onsite	1
7/11/2025	Oregon City Writers Group	Ages 18+	Live/Hybrid-Onsite	10
7/12/2025	LEGO Lab 10:30	Ages 0-5	Live/Hybrid-Onsite	20
7/12/2025	LEGO Lab 11:30	Ages 6-11	Live/Hybrid-Onsite	0
7/14/2025	B.A.M. LEGO Lab	Ages 18+	Live/Hybrid-Onsite	15
7/14/2025	B.A.M. Movie Matinee	Ages 18+	Live/Hybrid-Onsite	18
7/15/2025	Teen Movie Summer Series Catching Fire	Ages 12-18	Live/Hybrid-Onsite	2
7/15/2025	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	40
7/16/2025	Art Lab Session A 8-Bit Mosaics	Ages 0-5	Live/Hybrid-Onsite	21
7/16/2025	Art Lab Session B 8-Bit Mosaics	Ages 0-5	Live/Hybrid-Onsite	18
7/17/2025	Harwell School Outreach	Ages 0-5	Live/Hybrid-Offsite	16
7/17/2025	One-on-One with a Financial Advisor	Ages 18+	Live/Hybrid-Onsite	2
7/17/2025	Tarot Card Pendants (Teens & Young Adults)	Ages 18-25	Live/Hybrid-Onsite	6
7/17/2025	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	16
7/18/2025	Opera a'La Carte	Ages 0-5	Live/Hybrid-Onsite	72
7/20/2025	July Creative Kits	General Interest	Self-Directed	308
7/20/2025	Yarn Enthusiasts Society	Ages 18+	Live/Hybrid-Onsite	7
7/22/2025	Book Discussion: Big Jim & James	Ages 18+	Live/Hybrid-Onsite	10
7/22/2025	Fireside Book Chat	Ages 18+	Live/Hybrid-Offsite	3
7/22/2025	Teen Movie Summer Series Mockingjay Pt. 1	Ages 12-18	Live/Hybrid-Onsite	2
7/22/2025	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	33
7/23/2025	B.A.M. Online Trivia	Ages 18+	Live-Virtual ONLY	5
7/23/2025	Tie Dye T-Shirts (12-18)	Ages 12-18	Live/Hybrid-Onsite	13
7/24/2025	Book Chat at Gilman Grove	Ages 18+	Live/Hybrid-Offsite	4
7/24/2025	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	21
7/25/2025	Oregon City Writers Group	Ages 18+	Live/Hybrid-Onsite	3
7/26/2025	Art Gym	Ages 18+	Live/Hybrid-Onsite	3
7/26/2025	Showing Up Without Selling Out	Ages 18-25	Live/Hybrid-Onsite	14
7/27/2025	Chess Drop-In	Ages 0-5	Live/Hybrid-Onsite	10
7/28/2025	B.A.M. Academy Hiking with Spoons	Ages 18+	Live/Hybrid-Onsite	9
7/28/2025	B.A.M. Movability	Ages 18+	Live/Hybrid-Onsite	9
7/29/2025	Teen Movie Summer Series Mockingjay Pt. 2	Ages 12-18	Live/Hybrid-Onsite	1
7/29/2025	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	22
7/30/2025	Family Concert Nathalia Concert	Ages 0-5	Live/Hybrid-Onsite	98
7/31/2025	Coloring Sheets - July	General Interest	Self-Directed	200
7/31/2025	Community Puzzle Table - July	Ages 18+	Self-Directed	191
7/31/2025	Critter Quest - July	General Interest	Self-Directed	443
7/31/2025	July Scavenger Hunt	Ages 6-11	Self-Directed	194
7/31/2025	July Vending Machine	Ages 6-11	Self-Directed	846
7/31/2025	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	22
	Total Programs	55	Total Participation	3632



Biennium Budget Report Y1 by Category

Through 07/31/2025

	2025-2026 Budget	July 2025-2026 Month Activity	2025-2026 Year Activity	2025-2026 Encumbrance	Year 1 Difference	2026-2027 Budget	2026-2027 Year Activity	Biennium Difference
4 - Revenue								
43 - Intergovernmental Revenues	2,966,900.00	0.00	0.00	0.00	2,966,900.00	3,020,600.00	0.00	5,987,500.00
44 - Charges for Services	5,400.00	446.40	446.40	0.00	4,953.60	5,400.00	0.00	10,353.60
47 - Miscellaneous Income	333,600.00	23,269.47	23,269.47	0.00	310,330.53	311,500.00	0.00	621,830.53
49 - Other Financing Sources	317,600.00	26,466.67	26,466.67	0.00	291,133.33	325,200.00	0.00	616,333.33
4 - Revenue Totals:	3,623,500.00	50,182.54	50,182.54	0.00	3,573,317.46	3,662,700.00	0.00	7,236,017.46
5 - Expense								
51 - Salaries and Wages	1,513,400.00	113,456.82	113,456.82	0.00	1,399,943.18	1,598,400.00	0.00	2,998,343.18
52 - Benefits	1,035,500.00	74,564.54	74,564.54	0.00	960,935.46	1,084,900.00	0.00	2,045,835.46
60 - Professional & Technical Services	8,100.00	0.00	0.00	0.00	8,100.00	19,800.00	0.00	27,900.00
61 - Repair & Maintenance Services	203,600.00	5,190.29	5,190.29	1,430.00	196,979.71	212,800.00	0.00	409,779.71
62 - Other Services	3,300.00	0.00	0.00	350.00	2,950.00	3,300.00	0.00	6,250.00
63 - Employee Costs	7,200.00	0.00	0.00	0.00	7,200.00	7,200.00	0.00	14,400.00
64 - Operating Materials & Supplies	297,500.00	13,800.00	13,800.00	30,479.18	253,220.82	298,200.00	0.00	551,420.82
65 - Office & Administrative Supplies	36,400.00	802.64	802.64	206.00	35,391.36	39,800.00	0.00	75,191.36
66 - Special Programs	68,000.00	3,866.34	3,866.34	1,665.72	62,467.94	68,000.00	0.00	130,467.94
68 - Community Programs and Grants	800.00	25.99	25.99	0.00	774.01	800.00	0.00	1,574.01
69 - Internal Service Charges	396,700.00	33,058.33	33,058.33	0.00	363,641.67	404,300.00	0.00	767,941.67
70 - Capital Outlay	535,000.00	0.00	0.00	0.00	535,000.00	0.00	0.00	535,000.00
80 - Debt Service	415,500.00	0.00	0.00	0.00	415,500.00	415,500.00	0.00	831,000.00
98 - Transfers	15,000.00	1,250.00	1,250.00	0.00	13,750.00	15,000.00	0.00	28,750.00
5 - Expense Totals:	4,536,000.00	246,014.95	246,014.95	34,130.90	4,255,854.15	4,168,000.00	0.00	8,423,854.15



Library Board Report

Jul 01 - Jul 31, 2025

f Fans 4,347 fans	f New Fans 38 new fans	f Posts 56 posts	f Engagement > Type i No data
f Post Reach 20,420 people	f Top posts > Reach TOUCH-A-TRUCK OL Oregon City Public Library Jul 05, 16:00 Touch-a-truck returns Wednesday, July 9 @ 10:00 AM! 2,776 reach TOUCH-A-TRUCK OL Oregon City Public Library Jul 08, 15:00 Touch-a-truck arrives tomorrow @ 10:00 AM! 2,068 reach OL Oregon City Public Library Jul 17, 01:05 The second library concert: Opera a'La Carte In-Person Portland Opera is coming to the Oregon City Library! Opera ala Cart, Portland 1,221 reach		
f Post Likes 263 likes	f Top posts > Reactions OL Oregon City Public Library Jul 03, 15:05 A staff member visited the New York City Public Library recently. We first visited the New York Public Library (Stephen A. 28 likes and reactions OL Oregon City Public Library Jul 09, 17:18 Touch-a-truck 2025! They'll be here until noon. 21 likes and reactions OL Oregon City Public Library Jul 19, 00:07 (Post with no description) 20 likes and reactions		
i Followers 2,757 followers	i New followers 23 followers	i Profile visits 0 views	i Website clicks 0 website taps
i Posts 54 posts	i Top Posts > Reach TOUCH-A-TRUCK o oregoncitylibrary Jul 08, 15:00 Touch-a-truck arrives tomorrow @ 10:00 AM! 3,444 reach o oregoncitylibrary Jul 09, 17:06 Touch-a-truck 2025! 591 reach o oregoncitylibrary Jul 02, 18:48 It's July so that means Keith the Sloth has ventured out into the library. Can you spot him in the photo? 431 reach		

Post engagement

392

engagements

oregoncitylibrary

Jul 03, 15:05

A staff member visited the New York City Public Library recently. We first visited the New York Public Library (Stephen A.

35 likes

oregoncitylibrary

Jul 09, 17:06

Touch-a-truck 2025!

32 likes

oregoncitylibrary

Jul 02, 18:48

It's July so that means Keith the Sloth has ventured out into the library. Can you spot him in the photo?

19 likes

Followers

914

followers

Tweets

26

tweets

Mentions

1

mention

Engagement > Type

Likes

5

Retweets

1

Quote tweets

0

Replies

0

Top tweets > Engagements

@ORCityLibrary

Jul 04, 00:05

New graphic novels have arrived!

<https://twitter.com/ORCityLibrary/status/1940924819102400906/photo/1>

4 engagements

@ORCityLibrary

Jul 05, 22:00

Touch-a-truck returns Wednesday, July 9 @ 10:00 AM!

<https://twitter.com/ORCityLibrary/status/1941618165709992371/photo/1>

2 engagements

@ORCityLibrary

Jul 26, 00:00

B.A.M. Online Trivia I scream, you scream, we all scream for ice cream trivia. Celebrate Nation Ice Cream month with trivia! Play at your own pace, with friends or on your own.

1 engagements

Report sources

Analytics

Facebook Pages

 Oregon City Public Library

Twitter

 @ORCityLibrary

Instagram Business

 oregoncitylibrary



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Library Board **Agenda Date:** August 27, 2025
From: Greg Williams, Library Director

SUBJECT:

Discussion re: Library District Task Force draft recommendations

STAFF RECOMMENDATION:

n/a - Informational only

EXECUTIVE SUMMARY:

Library Board Chair David Goldberg and Library Director Greg Williams will update the Library Board on the Library District Task Force's recent activity. The Library Board will also review and discuss draft Task Force recommendations.

BACKGROUND:

On Jan. 29, 2025, the Clackamas Board of County Commissioners (BCC) approved the creation of a Library District Task Force. This limited-duration Task Force will make recommendations to the BCC on a number of library issues in the broad categories of service, funding, and governance.

Since June, the Task Force has met four times. Agendas and packets for these meetings are available here: <https://www.clackamas.us/meetings/librarydistrict/ldtf>

At their most recent meeting (August 7, 2025) the Task Force discussed a set of draft recommendations (which are included with this staff report). Library Board Chair David Goldberg has prepared some feedback regarding the Task Force's draft recommendations (also included with this staff report). Chair Goldberg has also prepared a draft letter for submission to LDAC.

The Library Board will discuss and provide feedback on the draft recommendations.

NEXT STEPS:

OPTIONS:

n/a - Informational only

The Library District of Clackamas County Board of Directors should...

- Recommendation A: Direct staff to propose an amendment to the Intergovernmental Agreement to clarify the use of district funds for capital expenses and allocated costs by **July 2026**.
 - Consideration: Work within the existing library district governance structure as outlined in the Intergovernmental Agreement and incorporate external stakeholders as appropriate.
- Recommendation B: Direct staff to conduct analysis of the library district and make recommendations for core levels of service by **December 2026**.
 - Consideration: Hire a consultant to assist with analysis.
 - Consideration: Work within the existing library district governance structure as outlined in the Intergovernmental Agreement and incorporate external stakeholders as appropriate.
- Recommendation C: Direct staff to conduct analysis of the funding formula and service boundaries and propose recommendations for changes to address funding disparities amongst the service areas by **July 2027**.
 - Consideration: Hire a consultant to assist with analysis.
 - Consideration: Work within the existing library district governance structure as outlined in the Intergovernmental Agreement and incorporate external stakeholders as appropriate.
- Recommendation D: Direct staff to initiate the creation of a strategic plan for the district that would prepare the district for its 20th year of service and beyond by **July 2028**.
 - Consideration: Hire a consultant to work on drafting the plan, incorporating the efforts of the library directors, cities, and unincorporated areas to plan for their library service areas.
 - Consideration: Work within the existing library district governance structure as outlined in the Intergovernmental Agreement and incorporate external stakeholders as appropriate.

Library District Governance Structure

The Library District of Clackamas County is governed by an Intergovernmental Agreement executed by the Board of Directors and the Library Cities. The following bodies have a role to play in the functioning of the district:

- Local Library Boards
 - Selected by Library City, must include unincorporated area representation
- Library Cities
 - District and 2/3 of cities must agree to IGA amendments
 - Portion of formula related to city-level revenues requires 100% agreement for changes
- Library District Advisory Council
 - Representative from each Local Library Board
- Library District Budget Committee
 - Includes the Library District Board of Directors and 5 public members
- Library District Board of Directors
 - The Board of County Commissioners serves as the Library District Board of Directors

August 14, 2025

LIBRARY TASK FORCE:

Having attended all of the Clackamas County Library Task Force meetings, I want to update the Oregon City Public Library Board of their draft recommendations and provide a commentary. I will try to identify my personal opinions from the work of the Task Force.

I have attached the draft recommendations and considerations of the Task Force. These were refined at the last Task Force meeting and are intended to be used by Task Force members to solicit feedback from their various constituencies.

Background:

The Task Force was established to consider issues facing our Library District and is intended to provide specific recommendations for consideration and ultimately action by the Clackamas County Board of Commissioners. The Task Force is composed of representatives from various constituencies (Mayors, City Managers, Library Directors, rural and urban cities and one Clackamas County Commissioner, Paul Savas). The Task Force is staffed by Clackamas County staff and the meetings have been ably facilitated by Shelly Parini, a trained facilitator and Clackamas County retiree. The meetings are open to the public but no public comments were allowed during the sessions. The Task Force has met four times with additional meetings scheduled.

The discussions at the Task Force meetings identified several “issues” that came up during the initial meetings. These included:

1. The need for adequate funding of libraries
2. The present inequity of funding of libraries within the Library District due to the way the funding formula was designed (e.g. all tax revenue collected from within City boundaries goes to that city’s library and all tax revenue collected from the unincorporated area is distributed on a per capita basis. This distribution formula has resulted in a wide discrepancy of library district funding from a high of \$86.19 per capita for the Lake Oswego Library to a low of \$45.48 in Gladstone – Oregon City gets \$48.43 per capita).
3. There are concerns that the internal library service area boundaries no longer represent how patrons utilize local libraries. This is a real issue between Oregon City and Canby where Canby believes we receive tax revenues for residents living close to Canby who recognize Canby as their local library)
4. Final clarity regarding use of Library District revenues for capital expenses and for allocated charges that cities charge back to their respective libraries for such things as HR, computer services, maintenance etc.

My Commentary:

I have been impressed with the progress of the Task Force. It has been capably facilitated and staff have been responsive to requests etc. That is until the last meeting when the proposed Recommendations were presented for consideration. I

was frankly startled to see no reference to new funding. Further, the initial proposed timeline projected the completion of a Library District strategic plan in 2028!!!

During the discussion of these draft recommendations various Task Force members expressed the following concerns:

1. The equity discussion was clearly a big issue for the cities receiving the less District tax dollars. However, the rules require 100% agreement amongst the Library cities to make any changes to the funding formula which would result in a City not receiving 100% of the revenues raised within that City. Obviously, without new funding this will never happen. Libraries with the lowest District tax funding e.g. Canby are canaries in the coal mine and are beginning to have to curtail services in order to survive. The longer we delay new funding the worse this will get for many of the thirteen libraries in our District.
2. Several city managers and mayors expressed reluctance to bring a new Library Tax measure to their respective City Councils and Commissions due to their sense of competing tax needs and their sense that a new tax measure would not be supported by their cities.
3. The notion that nothing should go to the voters (expressed by the facilitator) until a strategic plan for the entire Library District is drafted and adopted is, in my opinion, ludicrous.

We do not have a County Library System. Rather we have a City Library system supported by Clackamas County.

In my experience with three public tax measures I saw there was always concern for competing priorities on the ballot at the same time. But frankly, this will always be the case and should not be a barrier to moving forward.

The Oregon public tax system is flawed and every municipality is now recognizing that tax limitations of 3% annual increases are inadequate to meet the inflation in employee benefits, utilities etc. Libraries face the additional impact of the increased costs associated with the shift to E-books and audio books. The coming years will be very stressful for municipal budgets and the impact will only worsen. Hence, I believe we should move as quickly as possible to get a new Library funding measure before the citizens of the County. This will require support of 13 City Councils/Commissions and the County Commission – no small task.

I believe the recommendation to the Clackamas County Commission must include a clear statement that new funding be put before the voters as quickly as possible.

The draft recommendations are fine but must include a consultant to assess the financial needs of our libraries for the next ten years and a recommended set of marketing bullets and communication plan to solicit the support of our public. My suggestion is that the timeline for this recommendation should be no more than nine months.

-David Goldberg

DRAFT

August 27, 2025

To: Al Matecko
Chair, Library District Advisory Committee (LDAC)
Library District Task Force Public Member (City)

Dear Al,

I am writing as the Chair of the Oregon City Public Library Advisory Board, a member of LDAC, a resident of unincorporated Clackamas County and I have attended all of the Library Task Force meetings. While I believe the Task Force effort has been serious and the facilitation and exploration of issues has been rigorous and well conceived, I do not believe the draft recommendations will improve nor sustain our excellent libraries.

The proposed draft recommendations will cause a serious delay and lead us down a bureaucratic rabbit hole that risks alienating City Councils/Commissions. Why utilize scarce political capital by engaging with city managers and Councils/Commissions to result in no impact or change?

LDAC sent the District Board a letter asking for clarification of the use of Library District funds for capital expense. The District Board properly engaged legal counsel who advised that using Library District revenues for capital expenses, as long as they support improving library services is a permitted use. Why can't the District Board simply write a letter back to LDAC so indicating. There is no need to initiate a cumbersome (11 City Councils/Commissions) and time consuming process with no effect on our libraries.

The issues regarding distribution formula equity and reassessment of District boundaries are real. However, outside of an organized effort to increase funding for library services attempting to address these thorny issues could well result in serious infighting among cities competing for an ever shrinking revenue pie.

What is now clear to me is that we do not have a Clackamas County library system. In reality we have a City library system well supported by Clackamas County. As such, the attempt to draft service standards is, in my opinion, a meaningless bureaucratic exercise since each library City will determine what is possible and best for their library within the context of limited financial resources.

Similarly, attempting to create a strategic plan for a system with 11 City governing bodies plus the County plus perhaps ten different collective bargaining agreements will only cause a delay in dealing with the real issue, funding! Our able library directors have already created a very well considered plan.

The draft recommendations push the possibility of going to the voters for a increased Library tax back at least three years. As you are well aware, the

DRAFT

fiscal pressures on our cities is serious and will only continue to worsen over time. The longer we delay the worse the financial picture will be for our libraries.

I urge you to stop this bureaucratic exercise and face the real issue if the Need for increased revenue - the issues of formula equity and boundaries can best be dealt with only in the context of increased funding. Our present levy or \$0.39/\$1,000 pales compared to Multnomah County's rate of \$1.22/\$1,000. I believe we should move quickly to engage a consultant to first address the needed revenue issue and to also recommend changes to the distribution formula and boundary issues.

I am committed to assisting our libraries to be financially sustainable and am committed to helping organize a Political Action Committee to work on passage of a new ballot measure to create a sustainable library system for our citizens.

Thank you for your great concern for our libraries I hope we can move forward together to create a more financially sustainable and equitable system.

Sincerely,

David Goldberg
Chair, Oregon City Public Library Advisory Board