



**CITY OF OREGON CITY
LIBRARY BOARD
REGULAR MEETING MINUTES**

Conference Room (2nd Floor), Oregon City Public Library, 606 John Adams St,
Oregon City

Meeting

Wednesday, October 23, 2024 at 5:00 PM

Remote attendance for this meeting is available via Zoom; please contact Denise Butcher (dbutcher@orc.org) for the meeting link.

CALL TO ORDER

David Goldberg called the meeting to order at 5:00 pm.

ROLL CALL

Members Present: Cynthia Andrews, Heidi Blackwell, Bill Carton, and David Goldberg were present in person. Nick Dierckman and Larry Osborne were present via Zoom. Lisa Oreskovich had an excused absence.

Staff Present: Greg Williams, Library Director, Barratt Miller, Youth Services Librarian, Sabrina Tusing, Teen Librarian, and Blake Kincaid, Adult Services Librarian, were present in person.

APPROVAL OF THE MINUTES

1. Approval of 8.28.24 Library Board Minutes

Cynthia Andrews made a motion to accept the August 28, 2024 Library Board Meeting Minutes as submitted; Heidi Blackwell seconded the motion. Cynthia Andrews, Heidi Blackwell, Bill Carton, Nick Dierckman, David Goldberg, and Larry Osborne voted aye; the motion carried.

2. Approval of 9.25.24 Library Board Minutes

Larry Osborne made a motion to accept the September 25, 2024 Library Board Minutes as submitted; Bill Carton seconded the motion. Cynthia Andrews, Heidi Blackwell, Bill Carton, Nick Dierckman, David Goldberg, and Larry Osborne voted aye; the motion carried.

LIBRARY DIRECTOR'S REPORT

3. October 2024 Director's Report and Library Statistics

Greg Williams provided updates and procurement timelines on the Outreach vehicle, book lockers, and replacement self-check machines. Greg reported a group was selected to provide County with feedback and was expected to meet in November. It was decided that the Library Board would not meet in November.

PUBLIC COMMENTS

None.

DISCUSSION ITEMS

4. Tactical Play FY 24/25 Q1 Update

Greg Williams reported that five of the tactical initiatives were completed, eight were in process, and answered questions about the state of the community inventory objective.

5. Library Display Policy

Greg Williams shared the revised Draft Display Policy. Discussion concerning the inclusion of a Social Media Policy with the Display Policy, management of the Library's social media presence, community generated displays, and a potential art policy followed; Greg will check with City Communications and bring the existing City Social Media Policy to the next meeting.

Heidi Blackwell made a motion to accept the Draft Library Display Policy as submitted; Cynthia Andrews seconded the motion. Cynthia Andrews, Heidi Blackwell, Bill Carton, Nick Dierckman, David Goldberg, and Larry Osborne voted aye; the motion carried.

6. 2024 Summer Reading Program Recap

Barratt Miller, Sabrina Tusing, and Blake Kincaid presented on the funding, participation, challenges, activities, incentives and prizes of the Children, Teen, and Adult Summer reading programs respectively. Questions and discussion of potential use of volunteers, collaboration opportunities with OCSD and Parks Department, staffing limitations, and cost of software followed.

COMMUNICATIONS

Library District Advisory Committee (LDAC)—No meetings until 2025, pending meeting of the other advisory body.

Library Foundation—A meeting was scheduled for the next day: fundraiser was scheduled for April 3.

Friends of the Library—Book sales continued to be good and the process for a single appropriation to cover multiple programs was formalized.

Teen Advisory Committee (TAC)—Teens recommended to remove the Teen PCs and install a laptop bar instead, identified priorities for the Teen Area refresh project, and made progress on the Manga Club and the blog. The plant wall now has plants.

Library presence at Indigenous People's Day Celebration was well received; 200+ books were distributed.

ADJOURNMENT

David Goldberg adjourned the meeting at 6:24 pm.