CITY OF OREGON CITY
LIBRARY BOARD
REGULAR MEETING MINUTES

Conference Room (2nd Floor), Oregon City Public Library, 606 John Adams St, Oregon City

Meeting

Friday, January 22, 2025 at 5:00 PM

Remote attendance for this meeting is available via Zoom; please contact Denise Butcher (dbutcher@orcity.org) for the meeting link.

CALL TO ORDER

David Goldberg called the meeting to order at 5:00 pm.

ROLL CALL

Members Present: Cynthia Andrews, Heidi Blackwell, Bill Carton, Nick Dierckman, David Goldberg, Lisa Oreskovich, and Larry Osborne were present in via Zoom.

Staff Present: Greg Williams, Library Director, and Denise Butcher, Operations Manager, were present via Zoom.

APPROVAL OF THE MINUTES

1. Approval of 12.20.24 Library Board Regular Meeting Minutes

Bill Carton moved to accept the December 20, 2024 Library Board Minutes as submitted. Cynthia Andrews seconded the motion. Cynthia Andrews, Heidi Blackwell, Bill Carton, Nick Dierckman, David Goldberg, Lisa Oreskovich, and Larry Osborne voted aye. The motion carried.

2. Approval of the 12/20/24 Library Board Work Session Minutes

Larry Osborne moved to approve the December 20, 2024 Library Board Work Session Minutes as submitted. Cynthia Andrews seconded the motion. Cynthia Andrews, Heidi Blackwell, Bill Carton, Nick Dierckman, David Goldberg, Lisa Oreskovich, and Larry Osborne voted aye. The motion carried.

LIBRARY DIRECTOR'S REPORT

3. November 2024 Director's Report and Library Statistics

Greg Williams provided updates on the flooring replacement project and changes to the Library District Distribution schedule. Questions and discussion regarding the impact of the flooring project on the physical use of the building, collection, and patron notification occurred, as did questions and discussion of program classification in the statistics.

PUBLIC COMMENTS

None.

DISCUSSION ITEMS

4. 2025 Officer Elections

Larry Osborne nominated David Goldberg for the position of Library Board Chair. Cynthia Andrews seconded the motion. Cynthia Andrews, Heidi Blackwell, Bill Carton, Nick Dierckman, Lisa Oreskovich, and Larry Osborne voted aye.

Larry Osborne nominated Cynthia Andrews for the position of Library Board Vice Chair. David Goldberg and Heidi Blackwell seconded the nomination. Heidi Blackwell, Bill Carton, Nick Dierckman, David Goldberg, Lisa Oreskovich, and Larry Osborne voted aye.

5. Revision of Board Applicant Interview Questions

An Interview Question Committee was formed; Cynthia Andrews and Bill Carton became members.

6. 2024 Community (City) Survey Results

Greg Williams reported on the Library's high satisfaction score received in the recent City Survey and the plans to use the results to review and inform services, staffing, and budget. Questions regarding comparable metrics in nearby libraries were raised. Greg reported that while there were no exact matches, discussion was ongoing regarding a LINCC-wide survey as a cost-saving option.

7. 2025 Community (Unincorporated) Survey Discussion

The Board supported conducting a survey of the residents of the unincorporated service area to receive feedback on Library services comparable to what city residents provided through the City Survey.

8. Budget Committee for 2025-2027 Budget Development

David Goldberg, Nick Dierckman, and Bill Carton volunteered to be on the Budget Committee and prepare for the upcoming biennium.

9. Operating Hours Change

Greg Williams reported a continuing trend in library visits that supported the proposed change in open hours, that notice of 30 days would be given to staff in advance of the change in hours, and the public would be notified of the change at the same time through a variety of communication channels. Discussion of book lockers followed and Greg provided an update; submitted proposals were being reviewed with the goal of the procurement being finalized so that orders could be placed starting July 2025.

COMMUNICATIONS

Library District Advisory Committee (LDAC)—LDAC had not met. Greg stated that the LINCC Director's Group had forwarded to the County a list of Library Directors willing and able to work on a task force if asked.

Library Foundation— Fundraiser hours were set, Officer elections were scheduled for January 23, 2025, and the purchase of an Outreach vehicle was paused until LSTA grant decisions were made later this fiscal year. If awarded, the earliest the vehicle could be purchased utilizing LSTA grant funds would be July 2025.

Friends of the Library—Two sites were submitted to LINCC for consideration as cultural pass options. An anonymous donation of $15k was received.

Teen Advisory Committee (TAC)—TAC had not met but expected to meet in February. Quotes for the last furniture order of the Teen Area refresh were pending.

David Goldberg shared continued efforts to draft an ebook and eaudiobook licensing report and progress in arranging meetings with potential partners to explore next steps.

ADJOURNMENT

David Goldberg adjourned the meeting at 5:52 pm.