CITY OF OREGON CITY
LIBRARY BOARD
REGULAR MEETING MINUTES

Conference Room (2nd Floor), Oregon City Public Library, 606 John Adams St, Oregon City

Meeting

Wednesday, May 28, 2025 at 5:00 PM

Remote attendance for this meeting is available via Zoom; please contact Denise Butcher (dbutcher@orcity.org) for the meeting link.

CALL TO ORDER

David Goldberg called the meeting to order at 5:00 pm.

ROLL CALL

Members Present: Heidi Blackwell, Bill Carton, David Goldberg, Lisa Oreskovich, Larry Osborne, and Laurie Sponaugle were present in person.

Cynthia Andrews was excused.

Staff Present: Greg Williams, Library Director, was present in person.

APPROVAL OF THE MINUTES

1. Minutes of the April 30, 2025 Regular Meeting

Bill Carton moved to adopt the Minutes of April 30, 2025 as submitted. Lisa Oreskovich seconded the motion. Heidi Blackwell, Bill Carton, David Goldberg, Lisa Oreskovich, Larry Osborne, and Laurie Sponaugle voted aye. The motion passed.

LIBRARY DIRECTOR'S REPORT

2. April 2025 Director's Report and Library Statistics

Greg Williams provided updates on new shelving and equipment, the selection of a self-check vendor, the hiring of the Youth Services Librarian position (a discussion regarding the hiring process followed), and Library Park tree maintenance. Greg reported that the City budget would likely be approved June 4. Greg shared that grant money through the Library Services and Technology Act (LSTA) for the Outreach Vehicle would not be available, as ongoing Federal funding uncertainty had led the State Library of Oregon to cancel this year's LSTA competitive grant program.

PUBLIC COMMENTS

None.

DISCUSSION ITEMS

3. Tactical Plan Q3 Update

Greg provided updates regarding a new Request for Proposal (RFP) for book lockers, per Clackamas County Procurement's wishes, and the customization of metrics and statistics to share with the Board, as requested by the Data Subcommittee. Discussion about the RFP process followed.

4. Future Strategic Planning

It was acknowledged that the focus areas of the current plan remained relevant and the division of Strategic and Tactical Plans was effective and should be continued. A plan for Staff to create and submit a new Tactical Plan to the Board was discussed.

Larry Osborne moved to extend the existing strategic focuses to the next biennium and request Staff to draft a working Tactical Plan to support the Strategic Plan. Heidi Blackwell seconded the motion. Heidi Blackwell, Bill Carton, David Goldberg, Lisa Oreskovich, Larry Osborne, and Laurie Sponaugle voted aye. The motion passed.

COMMUNICATIONS

Chair David Goldberg provided updates about his past and upcoming meetings with local City, County, and Library leaders regarding the new Library District Task Force and the position a new ballot measure would be needed. David and Greg Williams anticipated attending all public Task Force meetings.

Library Foundation—The Foundation discussed the fundraising campaign and talking points about outreach efforts. Discussion about public and professional understandings and expectations of outreach vehicles vs bookmobiles followed.

Friends of the Library—Friends provided funds for Teen and Adult Summer Reading Program prizes, ice cream for the end of Summer Reading Party, and give-away book copies for Juneteenth. Friends found an additional buyer of excess inventory and was developing a customer survey.

Teen Advisory Committee (TAC)—TAC did not meet in May; their last meeting of the year was scheduled for June.

Chair David Goldberg appointed Laurie Sponaugle liaison to Because Accessibility Matters (BAM) after she expressed interest.

ADJOURNMENT

David Goldberg adjourned the meeting at 5:49 pm.