



CITY OF OREGON CITY CITIZEN INVOLVEMENT COMMITTEE AGENDA

City Hall Mt. Hood Room, 625 Center St., Oregon City
Monday, August 4, 2025 at 7:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
 - Register to provide electronic testimony (email hschmidt@orcity.org or call 503-496-1510 by 3:00 PM on the day of the meeting to register)
 - Email hschmidt@orcity.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
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1. CALL TO ORDER AND ROLL CALL

2. PRESENTATIONS

- Pioneer Community Center Annual Report, Cecily Rose - Community Center Manager
- Downtown Oregon City Association - Juliana Allen, Executive Director

3. PUBLIC COMMENTS

Please see the public comment guidelines below.

- Enhancement Grant Applicants - Request for CIC Support
 - Clackamas County Arts Alliance
 - Oregon City Together
 - Willamette Falls Symphony Orchestra
 - Hannah Grace Family and HGF Ascend Music

4. APPROVAL OF MINUTES

- July 7, 2025 Citizen Involvement Committee Meeting Minutes

5. STAFF LIAISON UPDATES

- August Staff Report

6. GENERAL BUSINESS

- 2025-2027 CIC Budget
- September and October Postcard Schedules
- National Night Out

7. ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts please visit: <https://www.orcity.org/community/neighborhood-associations>

8. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

A description of the current project for which you are requesting funds from the City of Oregon City.

The Clackamas County Arts Alliance is an impact multiplier. As a convener, the Arts Alliance brings artists and creatives together to learn and share. As an advocate, we leverage arts and culture as an economic driver and educate local governments and businesses on the value of investing in a vibrant creative community. As a partner, we promote a wide range of activities and opportunities to a broad community. This direction is supported by growing evidence that investing in local cultural and creative activities, and supporting those who channel their talents and energy into our community, is vital to maintaining (and even repairing) a cohesive social fabric.

Fueling creativity and celebrating culture is only possible if the communities and individuals who enjoy and benefit from a vibrant arts and culture environment commit to its future. It is no coincidence that pride in a great arts and culture scene is at the forefront of just about any community's marketing strategies because they know it is necessary to attract employers, workers, and residents. Yet, as arts funding is deprioritized, artists have diminishing opportunities to contribute creatively and economically to communities like Oregon City. Based on feedback we have gathered, many of those working within creative fields are finding it more difficult to leverage their skills and talents as part of their personal economies. Simultaneously, those interested in building a business or otherwise monetizing their art to supplement their income are unclear how to make this happen. With the right knowledge, tools, and connections, artists and makers can launch or revitalize their business models and participate more actively in the Oregon City economy.

To support this, the Arts Alliance is focused on strengthening the arts and culture sector in more strategic and sustainable ways, and Oregon City is central to this effort. We are committed to ensuring space for diverse voices and points of view, equitable access to opportunities for creatives of all kinds, and inclusive experiences that represent all members of the community. Programming in 2025-2026 is focused on facilitating opportunities for arts organizations and individual artists in Oregon City, and countywide, to reinforce their operations and/or grow their business potential. Past Oregon City partnership examples include:

- Workshops and other offerings presented in partnership with the Oregon City Library, which is a convenient and centrally located venue. Upcoming events include:
 - July 2025 Makers + Creatives Workshop: Harnessing Social Media for Your Authentic Voice
 - September 2025 Makers + Creatives Workshop: Introduction to grant-writing for artists with Lisa Brown
 - November 2025 Makers + Creatives Workshop: Writing Your Artist Statement with Susan Schenk
- Education panels for high school and college students at Clackamas County Community College's Oregon City campus focused on careers in arts-based or arts-enhanced careers.
- Networking events held at Oregon City businesses like Corcilla Cellars, a woman-owned business featuring local wines.

The Arts Alliance is developing programming for 2025-2026 that further addresses the needs and sparks the aspirations of artists of all disciplines. Funding will sustain and expand support for Oregon City artists and makers by developing more opportunities for them to achieve their creative, cultural, and entrepreneurial goals.

August 4, 2025

To whom it may concern:

The Oregon City Citizen Involvement Committee enthusiastically supports the application of the Clackamas County Arts Alliance for funding from the Community Enhancement Grant Program. The Arts Alliance champions Oregon City artists and arts groups, which contributes to the vibrant cultural fabric of our city and our neighborhoods. They are encouraging artists from all walks of life, levels of experience, and creative abilities to develop and share their talents with the public.

The Arts Alliance is especially beneficial in helping artists and makers tap into the economic opportunity that is possible when exhibiting and selling their work. Workshops and other offerings presented in partnership with the Oregon City Library support creatives in building a business, promoting their work, and establishing peer relationships. Education panels offered to Oregon City high school and college students on the Oregon City Campus of Clackamas County Community College focus on arts-based or arts-enhanced career potential. And regular networking activities held at Oregon City business locations open doors to information sharing and collaboration, and inspires community building.

The Arts Alliance is deeply engaged in supporting a dynamic and thriving Oregon City arts and culture environment. A grant from the Community Enhancement Grant Program will support their continuing work to encourage economic opportunity for Oregon City artists and makers and enhance arts and culture in Oregon City.

Thank you for considering their application.

Citizen Involvement Committee

Citizen Involvement Committee
c/o City of Oregon City
625 Center Street
Oregon City, OR 97045



Dear Chairwoman Baysinger and Citizen Involvement Committee,

First, thank you for your dedication to encouraging public participation and strengthening community involvement in Oregon City. Your leadership helps ensure that our neighborhoods thrive and that diverse voices are heard in shaping our shared future.

The Oregon City Together Coalition is submitting an application for an Oregon City Enhancement Grant to support a youth-driven project addressing two pressing issues: the opioid/fentanyl crisis and mental health challenges affecting youth, young adults, and their families.

This project will engage high school students in designing and launching a public awareness campaign centered on prevention and resilience. It will also implement in-school programming to promote mental and emotional well-being.

We respectfully ask the Citizen Involvement Committee to consider endorsing our grant application. Your support would help affirm the community value of this project and its alignment with the goals of the Enhancement Grant program. A letter of support or recommendation from your committee would significantly strengthen our proposal.

Thank you for considering this request. We would be happy to answer any questions or provide additional information about the project. We are deeply grateful for your continued commitment to civic engagement and look forward to the possibility of your support.

With appreciation,

Michele Stroh, Chairperson
Oregon City Together Coalition

Oregon City Citizen Involvement Committee
LETTER OF SUPPORT

Dear Oregon City Enhancement Grant Selection Committee and City of Oregon City,

As representatives of Oregon City's neighborhood associations, we are grateful for your thoughtful consideration in allocating funding to efforts that protect and uplift our community—especially our youth. Supporting programs that prevent youth drug use and promote mental health is essential to building a safer and healthier Oregon City.

The Citizen Involvement Committee is pleased to offer our support for the Oregon City Together Coalition's Enhancement Grant proposal. This project addresses the growing dangers of fentanyl and other drug use, while also targeting root causes such as stress, anxiety, and depression—factors that significantly increase the risk of substance use among young people. With limited access to youth mental health services in Oregon, this community-based approach is timely and needed.

We are aware of troubling drug activity in several of our neighborhoods in recent years, including incidents that tragically resulted in the loss of life. These events reinforce the urgency of investing in prevention and education. We believe the Oregon City Together Coalition's strategies are well-informed, effective, and aligned with the goals of our community.

Thank you for your consideration of this important initiative.

Sincerely,

Citizen Involvement Committee

To the Oregon City Community Enhancement Grant Committee:

I write this letter as a representative of the Oregon City Citizen Involvement Committee, which serves as a bridge between the City's residents and its government, and which, among other things, advises city bodies on matters of community concerns.

It has come to our attention that the Willamette Falls Symphony Orchestra (WFSO), which has been rehearsing and performing in Oregon City since 1981, is applying for a Community Enhancement Grant for its 2025-2026 season. Our Committee strongly supports this application.

WFSO is Oregon City's only symphonic orchestra, and brings easily affordable classical symphonic music of exceptional quality to local audiences. The orchestra has grown from a small group of eight players to a regular base volunteer membership of well over 50 skilled musicians, and has attracted top-quality local soloists to perform with it, here in Oregon City. Each performance is a showcase for the passion and dedication of these musicians, and does not disappoint. WFSO's presence in Oregon City, as part of its mission, gives qualified local musicians "an opportunity for musical growth and expression through playing orchestral music," so as to "foster and develop an appreciation for classical music within the community."

In addition, when funds allow, the orchestra takes a day's bus tour to bring interactive performances to three Oregon City schools per season. WFSO also holds, every other year, a young soloists competition, to spotlight the skills and talent of local youth, giving them a chance to perform with a live orchestra. The orchestra's presence increases Oregon City's prestige and its attractiveness to prospective homebuyers and new businesses. The presence of a vital, dedicated orchestra in our community clearly enhances Oregon City's quality of life. We are happy to recommend that WFSO's application for a Community Enhancement Grant be approved.

Sincerely,

Citizen Involvement Committee



Hannah Grace Family

Hannahgracefamily@yahoo.com

Hannahgrace.org

(503) 891-0158

1678 S Beaver Creek Rd. Suite #F, Oregon City, OR 97045

Mailing: P.O. Box 403, Oregon City, OR 97045

EIN: 82-2945261

In introduction, Hannah Grace Family and our HGF Ascend Music are a 501(c)(3) nonprofit located at 1678 South Beaver Creek Rd. suite F in the Berry Hill shopping center in Oregon City. Hannah Grace Family is an active member of the Chamber of Commerce and partners with many small businesses in our community. Hannah Grace family is a nonprofit registered not for political or religious affiliations, but for public benefit.

Ascend Music is a scholarship music program provided by Hannah Grace Family that gives guitar and keyboard lessons to children that come from backgrounds of trauma and instability. Many of these students include those who are experiencing/ experienced domestic violence, ADHD, Autism Spectrum diagnoses, foster children, various social or economic statuses and various learning disabilities. The program provides brand new instruments and weekly small group music lessons, recitals, and an end of year graduation. Now entering our fifth year, the program is 100% paid for by grants, volunteers, individuals and small businesses in our community that recognize the therapeutic benefit that is being gifted to each of these students. In the first four years of the program, Ascend Music has expanded from 24 to 44 students as funding allows. Before any advertising in the Oregon City School District, we currently have a waiting list of 32 children applying to be in the program for the '25 / '26 school year. Hannah Grace Family and Ascend Music would covet a letter of recommendation from the Community Involvement Committee for our upcoming Metro Enhancement Grant submission and any ongoing support. Thank you for your consideration.

Jason and Tara Hood

Hannah Grace Family and HGF Ascend Music



Hannah
Grace Family

ABOUT US

Hannah Grace Family is a non-profit organization that provides hope and healing to children and their families who are facing instabilities.

Our mission is to restore and cultivate healthy families by establishing trust, building self-worth and redefining how they see themselves.

Hannah Grace Family offers programs designed to help bring about lasting change in children and their families.



HGF ASCEND MUSIC PROGRAM

Year-long keyboard and guitar group lessons curated by qualified music instructors. Children are provided with new instruments for practice at home and are gifted the instruments upon completion of the program.



FAMILY-TIME VISITATIONS

Visitation center featuring specially designed home-like rooms to help facilitate and nurture reunification of foster children with their families.



FAMILY SUPPORT

Child advocacy, peer support groups and engagement in activities designed to meet needs essential to the success of families going through difficult times.

HANNAHGRACE.ORG



"Anyone who does anything to help a child in his life is a hero to me" - Fred Rogers



**CITY OF OREGON CITY
CITIZEN INVOLVEMENT COMMITTEE
DRAFT MEETING MINUTES**

City Hall Mt. Hood Room, 625 Center St., Oregon City
Monday, July 7, 2025 at 7:00 PM

1. CALL TO ORDER AND ROLL CALL

Linda Baysinger called the meeting to order at 7 p.m.

PRESENT:

Dennis Anderson, Linda Baysinger, Donna Renee Larsen, Deby Butzer, Betty Mumm, Duane Hanson, Chris Nolte, Mark Beatty, Sara Peterson, Josh Kayser, Denise Beasley, Tim Powell, Bob LaSalle, and Commissioner Adam Marl.

STAFF: *Hannah Schmidt, and Jarrod Lyman.*

EXCUSED: *Commissioner Scott Wilson*

ABSENT: *None.*

2. BUDGET WORK SESSION

- a. Jarrod Lyman provided background on the budget allocation process. He explained that the City Commission allocates funding to the Citizen Involvement Committee (CIC) and Neighborhood Associations (NA) each year for promoting meetings. This year, there was a 50% increase in the allocated amount, from \$30,000 to \$45,000 for the biennium. Hannah Schmidt presented a detailed look at the budget. She emphasized that the numbers were based on responses from NA's about anticipated meetings for the coming year. For associations that didn't respond, last year's plan was used. Hannah Schmidt noted that these numbers did not account for the upcoming postal increase, as the exact amount was unknown.

The committee discussed the needs of each NA and the various ways to reduce costs and stay within budget:

Canemah NA: Linda Baysinger confirmed the need for 4 postcards to advertise their general NA meetings.

Caulfield NA: Initially requested \$240 for signage and 6 postcards to advertise their general NA meetings. Donna Renee Larsen offered to remove the \$240 allocated for signage and reduce their postcard distributions paid for by the City from 6 to 5. This totaled in \$1,709.00 in savings.

Elyville NA: Judy Schaffer represented Elyville NA and stated that Elyville NA is in the process of leadership change but will have the need for 3-5 postcard distributions to advertise their general meetings. Chair, Linda Baysinger asked if Judy Schaffer can update the CIC on how many general meetings Elyville NA plans to have within the fiscal year. Judy Schaffer emphasized Elyville NA's next meeting is not scheduled until September of 2025. Judy Schaffer also emphasized that Elyville NA has the need for 4 new lighter-weight stake signs. Elyville NA currently has heavy A-Frame signs that are not being used and was open to having separate NAs repurpose the heavier signs for their use.

Gaffney Lane NA: Duane Hanson and Betty Mumm confirmed that Gaffney Lane has the need for 6 postcards to advertise their 6 general meetings.

Hillendale/Tower Vista NA: Josh Kayser and Sara Peterson confirmed Hillendale/Tower Vista NA requests 4 postcards to advertise their 4 general meetings.

McLoughlin NA: Tim Powell confirmed that McLoughlin NA is requesting 6 postcards to advertise their 6 general meetings.

Park Place NA: Hannah Schmidt stated that the Park Place NA secretary reached out to her and requested potential needs for A-Frame signs but did not receive an official request with associated costs. Bob LaSalle confirmed that A-Frame needs were undecided, but Park Place NA requests 3 postcards for advertising their 3 general meetings.

Two Rivers NA: There was no representative from Two Rivers NA present, but Hannah Schmidt emphasized that the NA has historically utilized 4 postcards to advertise their 4 general meetings.

South End NA: Mark Greear confirmed that South End NA requests 3 postcard mailings. Mark Greear inquired why the NAs are not sharing the use of A-Frame signs and having each NA purchase sign inserts specifically designed for their NA to save costs. Donna Renee Larson stated that Caufield NA has 4 A-Frame signs that they would be willing to share amongst the other NA's but would want to avoid storing them in the NA Basement.

Hazel Grove/Westling Farm NA: Confirmed that the NA requests 5 postcard mailings for their 5 general NA meetings. Chris Nolte requested that Hazel Grove Westling Farm NA receive additional funding for signage but remained open to collaboration.

Rivercrest NA: Currently inactive. No representatives were present.

In addition to each NA discussing their fiscal needs, Hannah Schmidt demonstrated potential cost savings through bundled mailings, showing an

example from July where over \$1,000 was saved by combining mailings for multiple neighborhoods. Mark Greear from South End Neighborhood Association emphasized utilizing online platforms as a means of communication and engagement. He proposed exploring potential alternatives to postcards, such as adopting a quarterly newsletter system similar to Trail News, which could provide a more comprehensive view of all neighborhood activities and possibly reduce printing and mailing costs.

The committee discussed the importance of balancing the budget and the possibility of seeking additional funding. Commissioner Marl emphasized the fiscal constraints facing the City and the significant increase already provided to the CIC budget.

After extensive discussion, the committee made the following decisions:

Sara Peterson moved to remove signage costs temporarily from the proposed budget to save money and earn them back at a later date. The motion was seconded by Josh Kayser.

The motion passed with one opposition from Christopher Nolte, Hazel Grove Westling Farm Representative.

Josh Kayser moved to approve budget as shown for CIC (please reference Exhibit A). The motion was seconded by Sarah Peterson.

The motion passed unanimously.

3. PUBLIC COMMENTS

Please see the public comment guidelines below.

- a. Hannah Schmidt noted that a written public comment from Jessica Macklin was included in the agenda packet and sent via email to all CIC members. The committee discussed how to handle such comments in the future, with some members expressing concern about passing on surveys without reviewing them first. It was suggested that individuals could reach out to Jessica Macklin directly with any questions or concerns.

4. APPROVAL OF MINUTES

- a. Betty Mumm motioned to approve the June 2, 2025, Citizen Involvement Committee Meeting Minutes. Tim Powell seconded.

The motion received unanimous approval.

5. STAFF LIAISON UPDATES

- a. Hannah Schmidt presented the July Staff Report included in the Agenda Packet.
- b. Josh Kayser emphasized that the 2023-2025 biennial CIC budget had just \$175 remaining. Josh provided praises to all CIC members that they have been utilizing the allocated City funds.

6. GENERAL BUSINESS

- a. The committee discussed plans for National Night Out on August 5th. Linda Baysinger informed the committee that a new NA Map had been printed and laminated. Members were encouraged to sign up for shifts at the CIC booth. It was noted that the deadline for individual neighborhood associations to have their own booths had passed, but they could plan for next year. The committee discussed logistics such as providing candy for children and having pop-up tents for cover.

7. ROUNDTABLE

Canemah NA: Had a successful ice cream social in June. Planning a headstone maintenance demonstration, likely in August.

Caulfield NA: Upcoming meeting on July 22 with presentations from a police officer, Clackamas Community College, and Toos Lake. They also raised concerns about the Holcomb Bridge over Highway 213 lacking barriers.

Gaffney Lane NA: Held their first trash pickup event along Leland and Myers down to 213. Next general meeting on Tuesday at 6:30 pm in the community room.

Hazel Grove/Westling Farm NA: Still in the process of getting started. They inquired about ownership and maintenance of monument signs entering neighborhoods.

Hillendale/Tower Vista NA: Had their July meeting with decent attendance despite the holiday. Featured a pickleball demonstration.

McLoughlin NA: Upcoming general meeting on July 16 with various presentations. They received a Metro enhancement grant for their neighborhood sale in August. They're also working on a pilot program with public works for neighborhood involvement in big projects.

Park Place NA: No general meeting in July. Steering committee meeting in August. Noted some improvement in the condition of county low-income housing area.

South End NA: Had their first meeting in June with about 20 attendees. Planning to finalize bylaws and elect officers, with the next meeting in September.

Commissioner Marl provided updates on city business, including an upcoming work session on adopted goals for the current biennium. He also mentioned the successful Fourth of July event at the End of the Oregon Trail.

8. ADJOURNMENT

Chair, Linda Baysinger adjourned the meeting at 8:48 p.m.

Respectfully submitted,

Hannah Schmidt, Community Engagement Specialist

Date Approved: _____

City of Oregon City - Citizen Involvement Committee
Financial Summary for Biennial Years 2025-27
as of July 1, 2025

Fiscal Year 2025-26

Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Inactive NA		
												Rivercrest	Overhead	Total
Addresses (as of 5/28/25)	195	2432	1844	1665	1881	2023	1542	1215	617	1456	1064	797		
No. of mailings	4	5	5	6	4	6	3	4	4	3	5	0		
Cost per mailer	0.731	0.604	0.604	0.604	0.604	0.604	0.604	0.604	0.731	0.604	0.604	0.731		
Mailing Budget	\$570.00	\$7,345.00	\$5,569.00	\$6,034.00	\$4,544.00	\$7,331.00	\$2,794.00	\$2,935.00	\$1,804.00	\$2,638.00	\$3,213.00	\$0.00		\$44,777.00
Other Expenses:														\$ -
Signage Costs														\$ -
														\$ -
														\$ -
														\$ -
Zoom Account														\$ 150.00
Total Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ 150.00
Total Budget	\$570.00	\$7,345.00	\$5,569.00	\$6,034.00	\$4,544.00	\$7,331.00	\$2,794.00	\$2,935.00	\$1,804.00	\$2,638.00	\$3,213.00	\$0.00	\$150.00	\$44,927.00

Fiscal Year 2026-27

Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Inactive NA		
												Rivercrest	Overhead	Total
Addresses (as of 5/28/25)	195	2432	1844	1665	1881	2023	1542	1215	617	1456	1064	797		
No. of mailings	4	5	5	6	4	6	3	4	4	3	5	0		
Cost per mailer	0.731	0.604	0.604	0.604	0.604	0.604	0.604	0.604	0.731	0.604	0.604	0.731		
Mailing Budget	\$570.00	\$7,345.00	\$5,569.00	\$6,034.00	\$4,544.00	\$7,331.00	\$2,794.00	\$2,935.00	\$1,804.00	\$2,638.00	\$3,213.00	\$0.00		\$44,777.00
Other Expenses:														\$ -
A-Frames														\$ -
														\$ -
														\$ -
														\$ -
Zoom Account														\$ 150.00
Total Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ 150.00
Total Budget	\$570.00	\$7,345.00	\$5,569.00	\$6,034.00	\$4,544.00	\$7,331.00	\$2,794.00	\$2,935.00	\$1,804.00	\$2,638.00	\$3,213.00	\$0.00	\$150.00	\$44,927.00

Tota 2025-27 Budget	\$1,140.00	\$14,690.00	\$11,138.00	\$12,068.00	\$9,088.00	\$14,662.00	\$5,588.00	\$5,870.00	\$3,608.00	\$5,276.00	\$6,426.00	\$0.00	\$300.00	\$ 89,854.00
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CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** August 4, 2025
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT: STAFF LIASON UPDATES

1. Trail News

E-Trail News will be sent out to subscribers July 29. The August and July NA meeting schedules were included within this issue of E-Trail News as well as a section about the Canemah Historic Cemetery Headstone Preservation event that will take place on August 16 from 10 a.m. – 2 p.m.

The deadline for the Fall 2025 issue has passed. The next Trail News deadline for the winter issue is still under deliberation.

2. Text Notifications for NA Reminders

I have attached a flyer with instructions on how residents can sign-up for text notifications from the NA's regarding their NA's upcoming meetings! Text notifications are sent out 5 days in advance of scheduled meetings.

3. Enhancement Grant Program - Round 2

The City of Oregon City will be opening Enhancement Grant applications again from June 30, 2025 – August 8, 2025. Please note that your Neighborhood Association may be reached out to by an Enhancement Grant applicant to provide a letter of support from your neighborhood association.

4. Friends of OCPD K9 Team

Friends of OCPD K-9 Team was created by the Oregon City Police Employee Association (OCPEA). Their mission is to promote awareness and raise funds for the needs of both active and retired K9 dogs within the Oregon City Police Department (OCPD). A flyer is attached with links to the group's social media platforms. If you are interested in having a presentation about this organization at an upcoming meeting, please contact Zach Knudson at zach@ocpea.org.

5. Clackamas Fire District – Q3 The Siren Newsletter

The Clackamas Fire District's quarterly newsletter is attached for your reference.

6. New Neighborhood Association (NA) QR Codes

An email was sent out to all Neighborhood Associations on March 26, 2025, to alert members that new QR codes have been created for their webpages (on the City's website) and email subscriber list sign-ups. Please reach out to Hannah Schmidt at

hschmidt@orc.org if you need a copy of the QR code for the NA webpage or email subscriber list sign-up link.

7. Social Media Postings for Neighborhood Association Meetings

The City has been consistently posting on Facebook and NextDoor to help promote NA meetings but are running out of images to post with your NA meeting announcements. If you have any pictures of your neighborhood/NA meetings that you would be willing to share, please send them to hschmidt@orc.org. Using different pictures in your NA meeting announcements will help engage a wider audience and hopefully draw more residents to your NA meetings.

8. Neighborhood Association Signs and Other Advertising Methods

Just like with postcards, all NA signs must be sent to staff, at hschmidt@orc.org for approval before they are sent forward for processing and printing. Once approved by staff, files will be sent to Buels Impressions Printing for printing, and you will be contacted directly by staff once the materials are ready for pick up.

9. Postcard Mailers

Postcard designs should be 5.5" x 4" and sent in two separate documents, one document as the front and the other as the back. **Please indicate the background color you wish your NA postcard to be when you send your postcard design.** Staff suggests choosing a lighter color tone, like pink, orange, or yellow, to enhance legibility. All postcard designs should be sent to Hannah Schmidt at hschmidt@orc.org. If you need a template, please send an email to hschmidt@orc.org to request one. **Please send your postcard designs to staff seven business days in advance of the date you would like the postcard to arrive in residents' mailboxes.** If a postcard design is sent after this time frame, it will not move forward with the printing and mailing process to help prevent unnecessary expenditure of funds.

10. Email Subscribers

The QR code links that are on the NA flyers are linked to a City-owned Mailchimp account. I use the Mailchimp account to schedule emails out to your subscriber list. I schedule emails to be sent out 1 week in advance of the meeting date, and only send out emails if you send a postcard graphic or inform me that you would like an email sent out on behalf of your NA. I can send emails out for Steering Committee Meetings, but you need to let me know if that is something your NA is interested in. I **CANNOT** share the Mailchimp email subscriber lists with anyone, this was information gathered from the City of Oregon City Utility Services and we would be breaking privacy policies if that information was shared. Below are metrics of subscriber sign-ups within the last month, separated by each NA. Since this tracking has been conducted for over a year, I have ensured to add another line item within these metrics that emphasizes the growth for each of the NA email subscriber lists over the past year.

	CNA	CFNA	ENA	GLNA	HG-WFNA	H/TVNA	MNA	PPNA	RNA	SENA	TRNA
Jul-24	24	135	31	34	35	78	107	121	41	56	19
Sep-24	29	140	33	40	35	86	113	126	42	57	20
Oct-24	29	140	34	42	35	87	115	127	43	57	20
Nov-24	30	142	34	42	43	89	117	128	44	59	20
Dec-24	32	144	34	43	45	90	118	128	44	61	20
Jan-25	33	146	36	43	47	90	120	128	46	61	20
Feb-24	34	149	38	43	48	91	126	129	47	62	22
Mar-25	36	151	39	44	52	92	129	135	48	65	24
Apr-25	38	151	39	44	57	91	129	135	48	65	27
May-25	39	141	40	48	91	95	132	138	50	71	27
Jun-25	81	139	41	48	108	97	132	138	50	76	28
Jul-25	81	139	41	47	109	97	246	138	50	76	30
Monthly Increase	0	0	0	-1	1	0	114	0	0	0	2

- CNA – Canemah
- CFNA – Caufield
- ENA - Elyville
- GLNA – Gaffney Lane
- HG-WFNA – Hazel Grove-Westling Farm
- H/TVNA – Hillendale/Tower Vista
- MNA – McLoughlin
- PPNA – Parks Place
- RNA – Rivercrest
- SENA – South End
- TRNA – Two Rivers

If your NA is looking to increase your NA email subscriber list, I would encourage you to place an email subscriber link QR code on your postcards to encourage engagement. Emails collected from your meeting sign-in sheets can also be added to your email subscriber list for your NA. Simply send me an email to hschmidt@orc.org with a scan of the sign-in sheets or a copy of the emails in an excel sheet.

Along with emails to your subscribers I have been posting reminders on Facebook and Next Door for upcoming NA meetings. I will post on social media 1-3 days in advance of your scheduled NA meeting.

11. NA Public Records

I have been uploading NA's Minutes onto each NA's webpage as well as publishing the documents as public records under the Oregon Records Management Solution (ORMS). I am posting the past 5 years of public records onto the NA webpages directly. All public records, including those past the 5-year mark, are accessible on each NA webpage through a link labeled "Webdrawer" which directs users to the NA specific records on ORMS. If your NA has Minutes available that are not posted on ORMS already, please send them to me at your earliest convenience. I have also posted all NA Bylaws onto their appropriate webpages. If you notice that the version of Bylaws posted on your NA webpage is not the most updated version, please reach out to me at hschmidt@orcitey.org.

12. Phishing Scams

Many of you have emails published on the City's website, which makes you vulnerable to phishing scams. Please forward any suspicious emails that you receive from City staff or City Commissioners to me so I can report the email to our IT Helpdesk and have it further evaluated. If you would like to remove your email from the City's website to avoid receiving phishing emails, please let me know. I recommend using a generic email like mcloughlinnaoc@gmail.com to post on the website and avoid posting your personal emails online to have the public contact you.

13. Scheduling NA Zoom Meetings

During the month of November there was a NA that was unable to host their meeting virtually due to the CIC Zoom account already being in-use for a separate NA meeting. The CIC Zoom account is equally shared by each NA within the City of Oregon City. Please be sure to schedule your Zoom meetings in advance to ensure that there are no conflicts with other NA's. If your NA needs to host an unscheduled NA meeting, please check the CIC Zoom meeting schedule before advancing in conducting a meeting to avoid dual use. If two NA meetings are scheduled for the same date and time, the NA who scheduled their meeting farthest in advance has the right to utilize the Zoom account for their meeting. You can always reach out to me at hschmidt@orcitey.org if you have any questions or concerns.

14. Zoom Recordings

The CIC Zoom account has been running out of storage for video recordings. As such, all CIC meeting recordings have been stored within Oregon City files. Recordings of CIC Meetings can always be accessed through the City's YouTube account: [City of Oregon City YouTube CIC Playlist](#). To ensure that open storage remains available on the CIC Zoom account, I will begin to transfer NA recordings to a shared OneDrive file. I will send out emails to the appropriate NA contacts once the files have been uploaded with a link to access the recordings.

15. Zoom Trainings

I have held Zoom Trainings for Chairs of NA's. If you, or anyone from your NA is interested in learning more about utilizing the City's Zoom account, please reach out to me and I would be happy to schedule a training.



STAY UP TO DATE WITH YOUR NEIGHBORHOOD ASSOCIATION

GET TEXT ALERTS FOR NEIGHBORHOOD
ASSOCIATION MEETINGS AND EVENTS.
JUST FOLLOW A FEW QUICK STEPS:



1

Scan the QR code



2

Click on [Notify Me Sign In](#)
and create an account or login.




3

Enter the phone number you want
to have alerts sent to.



4

To subscribe, click the  icon for
text alerts next to the
Neighborhood Associations that
you want to sign up for!



STAY CONNECTED WITH US ON SOCIAL MEDIA



Mac - Jager - Flint - Slate - Grendel - Ronnie - Alfie - Coco - Titus

THE SIREN

CLACKAMAS FIRE DISTRICT

SWORN TO SERVE, DEDICATED TO SAVE

EMERGENCY SERVICES LEVY UPDATE

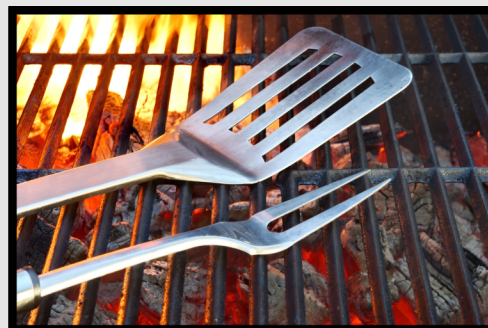
Clackamas Fire just hit another big milestone in reaching the goals set by the emergency services levy! On July 1, there was a ribbon cutting ceremony to commemorate the start of 24/7 career staffing at Station 12 in the Logan community (on S. Harding Road in Oregon City). This is the first time career staffing has been at this station in nearly 40 years. Station 12 will now be staffed daily with two career firefighters to primarily respond to incidents in a brush unit. Staffing for this station came from the most recent firefighter academy that graduated and were assigned throughout the community in late June. Thank you to the community for the continued support of Clackamas Fire!



SUMMER SAFETY TIPS

BBQ Season is in full swing, and safety is essential to ensure a fun and accident-free experience. Remember to:

- Always grill outdoors in a well-ventilated area, away from structures, overhangs, and flammable materials.
- Keep a fire extinguisher or water source nearby and never leave the grill unattended while in use.
- Use long-handled tools to avoid burns and check that the grill is stable on a flat non-flammable surface.
- After cooking, allow coals to cool completely before disposing of them in a metal container.



Following these precautions can help prevent fires and injuries and keep you enjoying the great summer BBQ season.



Summer Water Safety is vital for preventing accidents and ensuring everyone enjoys the season safely. Please make sure to:

- Wear a properly fitted life jacket when boating, regardless of swimming ability.
- Check weather conditions before heading out and to avoid alcohol while operating a boat.
- Never swim alone, and remain in designated swim areas with lifeguards on duty when possible.
- Always keep a close eye on children and inexperienced swimmers.

Continued: Summer Water Safety

- Keep in mind that sun protection, hydration, and knowing emergency procedures – like CPR – can make a big difference.
- Be aware of often overlooked hazards, like snags (submerged branches, fishing lines, or debris) and cold-water shock pose serious risks to anyone entering open water. Snags can trap swimmers quickly and unexpectedly, making it difficult or impossible to surface or escape, especially in fast-moving water, while cold water shock (which occurs when the body is suddenly immersed in water below 59°F, triggering an involuntary gasp reflex, rapid breathing, and panic) can lead to drowning.

By taking a few precautions, summer fun in the water can stay safe for all!

WATER RESCUE: UNITED FOR SAFER WATERWAYS

As temperatures rise and rivers and lakes fill with park-goers, the Clackamas Fire’s water rescue team – along with the Clackamas County Water Rescue Consortium – is stepping up its efforts to keep residents and visitors safe.

Formed through a multi-agency partnership, the Water Rescue Consortium brings together the expertise, equipment, and personnel of four public safety agencies across Clackamas County: the Clackamas County Sheriff’s Office, Clackamas Fire, Lake Oswego Fire Department, and Tualatin Valley Fire & Rescue (TVF&R). From dive rescue and swift-water operations to medical support and public education, the Consortium delivers a unified, rapid response to water-related emergencies on rivers, lakes, and flood zones across the region.



The Consortium covers a large and varied terrain – responding to emergencies on the Clackamas, Molalla, and Willamette Rivers. Highly trained responders utilize kayaks, jet boats, rope systems, and SCUBA gear to reach people in distress quickly, often in difficult or remote areas.

In preparation for the busy summer season, Consortium members conduct weekly joint training drills, including live river simulations and equipment coordination. These sessions ensure smooth interoperability when real emergencies strike.

In addition to rescue operations, the Consortium is actively engaged in public outreach – reminding river users to wear life jackets, stay sober, know the water conditions, and avoid cold-water shock.

Clackamas Fire’s goal is to prevent tragedies before they happen. With faster currents, colder water, and unpredictable hazards, we want to remind everyone to respect the river.

PROPERTY SAVED

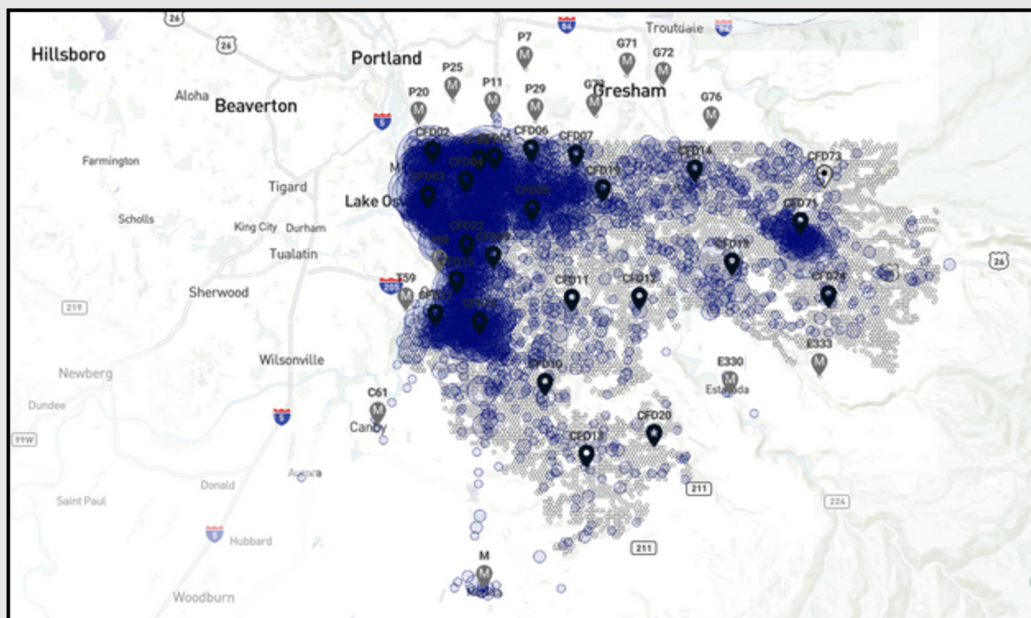
The chart below shows the number of active structure fires, as well as the value of property saved, our firefighters responded to between April and June 2025. Preservation of life and property are priorities of Clackamas Fire.

Incident Type	# of unique Incident Number
Building fire	34
Chimney or flue fire, confined to chimney or flue	1
Commercial Compactor fire, confined to rubbish	1
Contained Appliance Fire (Oven, Dryer, Microwave)	5
Cooking fire, confined to container	2
Fence Fire	3
Fires in structure other than in a building	1
# of unique Incident Number	47

Total Property Saved in Dollars:
42.74 MM

HEAT MAP OF INCIDENTS

The map below is a heat map of incidents that have occurred during the last quarter (April to June 2025). The larger the circle, the more incidents occurred in that particular area of the map. The areas of overlapping circles indicate a higher concentration of incidents in that area.



April to June 2025 (Includes Mutual Aid)

Total Calls: 8,616	Good Intent: 1,425
EMS/Rescue: 5,678	False Alarm: 312
Hazardous Condition: 58	Service Call: 943
Fire: 192	Other: 7
Overpressure Rupture, Explosion, Overheat: 1	



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** August 4, 2025
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT:

Item 6.a. - 2025-2027 CIC Budget

EXECUTIVE SUMMARY:

The CIC has a biennial budget of \$90,000. The CIC decided to allocate funds to neighborhood associations (NA's) based off postcard mailers anticipated to be sent out within each fiscal year for the 2025-2027 biennium.

BACKGROUND:

The CIC gathered for a meeting on July 7, 2025, in which they discussed how their budget should be allocated to each NA. After a lengthy discussion, the CIC voted to approve the budget "as it appeared," allocating funds to each NA based off the number of postcards each NA requested, and removed any funding for NA signs. The CIC decided that NA's would attempt to coordinate joint mailings each month for additional cost savings that could be used toward other NA needs in the future, such as NA signage needs. Hannah Schmidt has reviewed that budget allocation with the Finance Director, Matt Zook, and a new budget sheet for the 2025-2027 biennium is attached for review.

OPTIONS:

1. Approve the 2025-2027 CIC Budget.
2. Approve the 2025-2027 CIC Budget with Amendments.
3. Deny the 2025-2027 CIC Budget and provide staff with further direction.

BUDGET IMPACT:

Please reference the 2025-2027 CIC Budget Spreadsheet attached.

City of Oregon City - Citizen Involvement Committee
Financial Summary for Biennial Years 2025-27
as of July 22, 2025

Fiscal Year 2025-26

Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Inactive NA Rivercrest	Overhead	Total
Addresses (as of 5/28/25)	195	2432	1844	1665	1881	2023	1542	1215	617	1456	1064	797		
No. of mailings	4	5	5	6	4	6	3	4	4	3	5	0		
Cost per mailer	0.731	0.604	0.604	0.604	0.604	0.604	0.604	0.604	0.731	0.604	0.604	0.731		
Prorated Budget	\$ 570.00	\$ 7,345.00	\$ 5,569.00	\$ 6,034.00	\$ 4,544.00	\$ 7,331.00	\$ 2,794.00	\$ 2,935.00	\$ 1,804.00	\$ 2,638.00	\$ 3,213.00	\$ -	\$ 150.00	\$ 44,927.00
July		\$ (1,136.40)		\$ (777.77)		\$ (943.52)			\$ (288.49)					\$ (3,146.18)
August														\$ -
September														\$ -
October														\$ -
November														\$ -
December														\$ -
January														\$ -
February														\$ -
March														\$ -
April														\$ -
May														\$ -
June														\$ -
Total Spent	\$ -	\$ (1,136.40)	\$ -	\$ (777.77)	\$ -	\$ (943.52)	\$ -	\$ -	\$ (288.49)	\$ -	\$ -	\$ -	\$ -	\$ (3,146.18)
Remaining Budget	\$ 570.00	\$ 6,208.60	\$ 5,569.00	\$ 5,256.23	\$ 4,544.00	\$ 6,387.48	\$ 2,794.00	\$ 2,935.00	\$ 1,515.51	\$ 2,638.00	\$ 3,213.00	\$ -	\$ 150.00	\$ 41,780.82

Biennial Years 2025-27

Biennial Budget (as adopted)	\$ 90,000.00
Fiscal Year 2025-26 Total Spent	\$ (3,146.18)
Fiscal Year 2026-27 Total Spent	\$ -
Biennial Years 2023-25 Remaining	\$ 86,853.82

**Detail Transactions
Fiscal Year 2025-26**

Post Date	Period	Vendor Name	Description	Amount	Neighborhood Asso
07/01/2025	July	US POSTAL SERVICE	TWO RIVERS NA POSTCARD POSTAGE JULY 2025	\$ 208.28	TWO RIVERS
07/01/2025	July	US POSTAL SERVICE	GAFFNEY NA POSTCARD POSTAGE JULY 2025	\$ 561.32	GAFFNEY
07/01/2025	July	US POSTAL SERVICE	CAUFIELD NA POSTCARD POSTAGE JULY 2025	\$ 820.24	CAUFIELD
07/01/2025	July	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE JULY 2025	\$ 681.85	McLOUGHLIN
07/09/2025	July	EAGLE MAILING SERVICE	CAUFIELD NA POSTCARDS JULY 2025	\$ 316.16	CAUFIELD
07/09/2025	July	EAGLE MAILING SERVICE	McLOUGHLIN NA POSTCARDS JULY 2025	\$ 261.67	McLOUGHLIN
07/09/2025	July	EAGLE MAILING SERVICE	GAFFNEY LANE NA POSTCARDS JULY 2025	\$ 216.45	GAFFNEY
07/09/2025	July	EAGLE MAILING SERVICE	TWO RIVERS NA POSTCARDS JULY 2025	\$ 80.21	TWO RIVERS
				\$ 3,146.18	



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** August 4, 2025
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT:

Item 6.b. – September and October Postcard Schedules

EXECUTIVE SUMMARY:

The CIC will need to review the September and October mailing schedule and determine if the joint mailing postcard design deadlines are feasible for all Neighborhood Associations in those months. Please keep in mind that postcards can take up to 7 days to arrive in residents mailboxes once an order has been placed with Eagle Mailing Services.

BACKGROUND:

During the CIC meeting on July 7, 2025. The CIC emphasized that they would like to attempt to bundle as many postcard mailers as possible to save on costs for the Neighborhood Associations and the overall 2025-2027 CIC Budget. For the month of July, Caufield, Gaffney Lane, McLoughlin, and Two Rivers bundled their postcards mailings and saved a total of \$1,001.33.

OPTIONS:

1. Approve the joint mailing postcard design deadlines for September and October.
2. Approve the joint mailing postcard design deadlines for September and October Amendments.
3. Deny the joint mailing postcard design deadlines for September and October and provide staff with further direction.

BUDGET IMPACT:

Please reference the attached FY 2025-2026 Joint Mailing Neighborhood Association Postcard document.

August 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 CIC Meeting	5 National Night Out	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22 September Postcard Design Deadline	23 Elyville NA Ice Cream Social
24	25	26	27	28	29	30

September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Labor Day	2	3	4 McLoughlin NA General Meeting	5	6
7	8	9 Elyville NA General Meeting	10	11 Hazel Grove - Westling Farm NA General Meeting	12	13
14	15	16 Gaffney Lane NA General Meeting	17	18 Canemah NA General Meeting	19	20
21	22	23 Caufield NA General Meeting	24	25 October Postcard Design Deadline	26	27
28	29	30				

October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 CIC Meeting	7 Hillendale/Tower Vista NA General Meeting	8	9	10	11
12	13	14	15	16	17	18
19	20 Park Place NA General Meeting	21	22 Two Rivers NA General Meeting	23	24	25
26	27	28	29	30	31	

City of Oregon City - Citizen Involvement Committee
FY 2025-2026 Joint Mailing Neighborhood Association Postcard Schedules and Savings
as of July 28, 2025

July 2025 Savings

Neighborhood	Meeting Date	Residential Addresses	Projected Costs	Tier 3 Rate	Savings
Caufield	22-Jul-25	2432	\$1,468.93	\$1,135.74	\$333.18
Gaffney Lane	15-Jul-25	1665	\$1,005.66	\$777.56	\$228.11
McLoughlin	16-Jul-25	2023	\$1,221.89	\$944.74	\$277.15
Two Rivers	16-Jul-25	617	\$451.03	\$288.14	\$162.89
Total		6737	\$4,147.51	\$3,146.18	\$1,001.33

Postcard Rates	
Residential Addresses	Rate
0-999	\$0.731
1000-4999	\$0.604
5000+	\$0.467

Potential Joint Mailing Schedule

Neighborhoods	Residential Addresses	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Canemah	195			18-Sep		20-Nov			19-Feb		16-Apr		
Caufield	2432	22-Jul		23-Sep		19-Nov		27-Jan		18-Mar		26-May	
Elyville	1844		23-Aug	9-Sep		11-Nov				10-Mar		12-May	
Gaffney Lane	1665	15-Jul		16-Sep		18-Nov		20-Jan		17-Mar		19-May	
Hazel Grove - Westling Farm	1064			11-Sep		13-Nov		8-Jan		12-Mar		14-May	
Hillendale	1881				7-Oct			6-Jan			7-Apr		
McLoughlin	2023	16-Jul		4-Sep		6-Nov		8-Jan		5-Mar		7-May	
Park Place	1542				20-Oct				23-Feb			18-May	
Rivercrest	797												
South End	1456												
Tower Vista	1215				7-Oct			6-Jan			7-Apr		
Two Rivers	617	16-Jul			22-Oct			28-Jan			22-Apr		
Total Bulk order #		6737	1844	9223	5255	9223		10897	1737	9028	3908	10570	
Postcard Design Deadline		1-Jul	N/A	22-Aug	25-Sep								

September 2025 Potential Savings

Neighborhood	Meeting Date	Residential Addresses	Projected Costs	Tier 3 Rate	Savings
Canemah	18-Sep	195	\$142.55	\$91.07	\$51.48
Caufield	23-Sep	2432	\$1,468.93	\$1,135.74	\$333.18
Elyville	9-Sep	1844	\$1,113.78	\$861.15	\$252.63
Gaffney Lane	16-Sep	1665	\$1,005.66	\$777.56	\$228.11
Hazel Grove - Westling Farm	11-Sep	1064	\$642.66	\$0.00	\$642.66
Hillendale					
McLoughlin	4-Sep	2023	\$1,221.89	\$944.74	\$277.15
Park Place					
Rivercrest					
South End					
Tower Vista					
Two Rivers					
Total		9223	\$5,595.46	\$3,810.25	\$1,785.20

October 2025 Potential Savings

Neighborhood	Meeting Date	Residential Addresses	Projected Costs	Tier 3 Rate	Savings
Canemah					
Caufield					
Elyville					
Gaffney Lane					
Hazel Grove - Westling Farm					
Hillendale	7-Oct	1881	\$1,136.12	\$878.43	\$257.70
McLoughlin					
Park Place	20-Oct	1542	\$931.37	\$720.11	\$211.25
Rivercrest					
South End					
Tower Vista	7-Oct	1215	\$733.86	\$567.41	\$166.46
Two Rivers	22-Oct	617	\$451.03	\$288.14	\$162.89
Total		5255	\$3,252.38	\$2,454.09	\$798.29



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** August 4, 2025
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT:

Item 6.a. – National Night Out

STAFF RECOMMENDATION:

N/A

EXECUTIVE SUMMARY:

Event Details:

Tuesday, August 5, 2025

5:30pm-8:00pm

End of the Oregon Trail, 1726 Washington Street

New this year: following the event, OC Parks will host a Movie in the Park!

Patty Stewart will be reaching out about event details in the coming weeks. I will be sure to forward the event details to all participants who have signed up to volunteer at the CIC booth for the event. Please review the attached sign-up sheet to confirm CIC participation.

BACKGROUND:

The City will provide the following materials for the CIC booth this year:

- 6-foot table
- Update Neighborhood Association Map (currently located in the NA Basement)
- Easel with extra-large binder clips to display the NA Map.
- “Help Shape Your Community” Citizen Involvement Committee banner
- “What Neighborhood Do You Call Home” banner
- 50 copies of the NA flyer with map and 2025 General NA meeting information (please see attached)
- 50 copies of the Notify Me Text Alert flyer (please see attached from within the August Staff Report)

As a reminder, the Citizen Involvement Committee has the ability to purchase or be reimbursed for outreach material – including any booth materials needed for conducting outreach at community events.

OPTIONS:

N/A

BUDGET IMPACT:

N/A at this time.

National Night Out – Citizen Involvement Committee

August 5, 2025, 5:30 p.m. – 8 p.m.

Please sign up for a shift below to assist with the Citizen Involvement Committee Booth at the National Night Out event. You can sign up for just one shift, or more than one shift, depending on your availability. Two sign-ups per shift are preferred, with more sign-ups available during the 1st and 2nd booth shifts. Thank you!

Set-up Shift

4:00 p.m. – 5:30 p.m.

1. **Linda Baysinger**
2. **Donna Larson**

1st Booth Shift

5:30 p.m. – 6:30 p.m.

1. **Dennis Anderson**
2. **Tim Powell**
3. **Deby Butzer**
4. **Donna Larson**

2nd Booth Shift

6:30 – 7:30

1. **Sara Peterson**
2. **Tim Powell**
3. **Betty Mumm**
4. **Duane Hanson**

Last Booth Shift and Clean-Up

7:30 – 8:30 p.m.

1. **Betty Mumm**
2. **Josh Kayser**



REGISTER FOR UPDATES FROM YOUR NEIGHBORHOOD ASSOCIATION

SCAN THE QR-CODE TO SIGN UP

CANEMAH



orcity.news/canemah-email

CAUFIELD



orcity.news/caufield-email

ELYVILLE



orcity.news/elyville-email

GAFFNEY LANE



orcity.news/gaffney-lane-email

HAZEL GROVE



orcity.news/hazel-grove-westling-farm-email

HILLENDALE



orcity.news/hillendale-tower-vista-email

MCLOUGHLIN



orcity.news/mcloughlin-email

PARK PLACE



orcity.news/park-place-email

RIVERCREST



orcity.news/rivercrest-email

SOUTH END

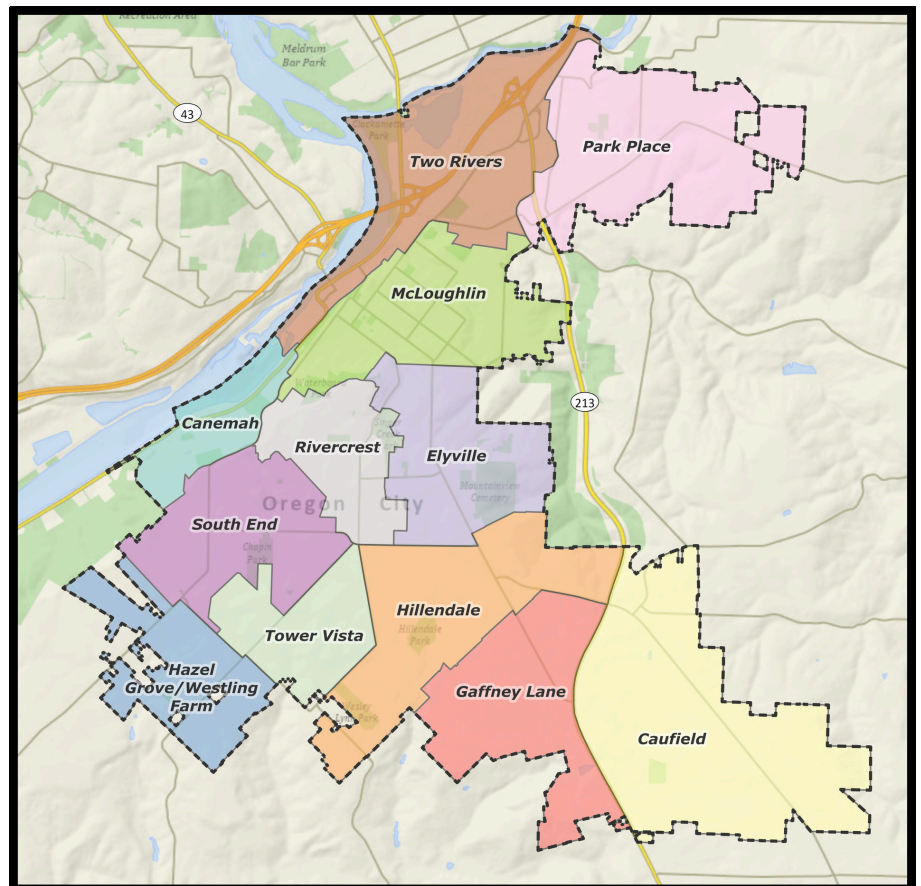


orcity.news/southend-email

TWO RIVERS



orcity.news/two-rivers-email



Tower Vista Neighborhood Association is currently being run in conjunction with Hillendale. If you live in Tower Vista, please register for updates with Hillendale Neighborhood Association. Page 38 of 39



2025 NEIGHBORHOOD ASSOCIATION GENERAL MEETING SCHEDULES

CANEMAH Neighborhood Association

7:00 p.m. | 3rd Thursday | Feb, Apr, Jun, Sep, Nov
Community Room at Oregon City Library
606 John Adams Street

CAUFIELD Neighborhood Association

6:30 p.m. | Jan 28, Mar 19, May 27, Jul 22, Sept 23, Nov 19
Community Development Community Room
695 Warner Parrott Road

CITIZEN INVOLEMENT COMMITTEE

7 p.m. | 1st Monday of every month
City Hall - Mount Hood Room
625 Center Street

ELYVILLE Neighborhood Association

6:30 p.m. | 2nd Tuesday | Mar, May, Sep, Nov
St John the Apostle Cemetery
451 Warner Street

GAFFNEY LANE Neighborhood Association

6:30 p.m. | 3rd Tuesday | Jan, Mar, May, July, Sep, Nov
Community Development Community Room
695 Warner Parrott Road

HAZEL GROVE-WESTLING FARM

Neighborhood Association

6:30 p.m. | 2nd Thursday | Jan, Mar, May, Sep, Nov
Community Development Community Room
695 Warner Parrott Road

HILLENDALE/TOWER VISTA

Neighborhood Association

6:30 p.m. | 1st Tuesday | Jan, Apr, Jul, Oct
Community Development Community Room
695 Warner Parrott Road

MCLOUGHLIN Neighborhood Association

7:00 p.m. | Jan 9, Mar 6, May 1, Jul 16, Sep 4, Nov 6
Community Room at Oregon City Library
606 John Adams Street

PARK PLACE Neighborhood Association

6:30 p.m. | Feb 24, May 19, Oct 20
Park Place Church, 13933 Gain Street

RIVERCREST Neighborhood Association

Currently inactive | To get involved - contact
Hannah Schmidt | hschmidt@orccity.org

SOUTH END Neighborhood Association

In process of reactivating
To get involved - contact Mark Gear |
administrator@ocsena.com

TWO RIVERS Neighborhood Association

6:00 p.m. | 4th Wednesday | Jan, Apr, Jul, Oct
Meeting locations change to support local
businesses within Two Rivers NA. Visit
www.orccity.org/two-rivers to learn more.