

CITY OF OREGON CITY  
PARKS AND RECREATION ADVISORY COMMITTEE  
Meeting Minutes  
City Hall Commission Chambers  
Thursday, February 27<sup>th</sup>, 2025 at 6:00 PM

**CALL TO ORDER**

*Steve Williams called meeting to order at 6:00 pm.*

**INTRODUCTIONS**

**Members:** Joyce Gifford, Ken Worcester (remote), Tim Wuest, Tim Lainhart, Steve Williams, Erin McClellan, Emily Lisborg (remote)

**Staff:** Tom Kissinger, Deputy Director/Interim Parks and Recreation Director; Kori Buth, Administrative Assistant

**PUBLIC COMMENT**

N/A

**PRESENTATIONS**

N/A

**GENERAL BUSINESS**

**Chair/Vice Chair Elections**

**Chair Election**

Nominations were opened for the position of chair. Tim Lainhart and Ken Worcester were nominated and seconded. A roll call vote was conducted. Tim Lanehart received the majority of votes and was elected as chair.

**Vice Chair Election**

Nominations were opened for the position of vice chair. Erin McClellan and Ken Worcester were nominated and seconded. A roll call vote resulted in a tie. Ken Worcester, who had been experiencing technical difficulties, rejoined the meeting and voted for himself, breaking the tie. Ken Worcester was elected as vice chair.

*Melissa Deyoe moved to accept Tim Lainhart as chair and Ken Worcester as vice chair. Joyce Gifford seconded the motion. The motion passed unanimously.*

**Cemetery Fees**

Tom presented an update on cemetery fees. He explained that fees had not been updated in over 20 years, and the cemetery was currently about 50% subsidized by the general fund. The presentation covered pre-need and at-need costs, the concept of an endowment fund, cost breakdowns, and new proposed fees.

Tom discussed the possibility of creating an endowment care fund, which would set aside funds for future maintenance of the cemetery. He presented three options for fee increases: no subsidy (100% cost recovery), 25% subsidy, and a 25% price increase (35% subsidy).

Committee members discussed the various options, considering factors such as market competitiveness, the historical aspect of the cemetery, and the potential impact on sales. There was a debate about whether to implement a larger increase to cover more costs or a smaller increase to remain competitive and accessible.

*Tim Lainhart moved to recommend a 25% price increase, include the endowment fee as proposed, approve the new fee proposals, tie fees to inflation, and revisit the fees every two years. Erin McClellan seconded the motion. The motion passed unanimously in a roll call vote.*

### **SDC Methodology Update**

Tom presented an update on the System Development Charge (SDC) methodology. He explained that SDCs are charges placed on development to account for increased need for services. The presentation covered the project list, growth costs, and proposed SDC schedules for residential and non-residential development.

The committee discussed various aspects of the SDC update, including land acquisition, natural area management, and the potential impact on development. Tom explained that the next steps would include a 90-day notice of public hearing, a 60-day review of the methodology, and two public hearings before the end of the biennium.

Committee members were encouraged to participate in the upcoming public hearings and provide feedback on the proposed SDC methodology.

### **Wesley Lynn Dog Park**

Tom presented three design options for the Wesley Lynn Dog Park. The proposed designs included fenced areas for large and small/timid dogs, drainage improvements, and restoration planting. The committee discussed various aspects of the designs, including:

- Size and layout of the dog areas
- Accessibility and pathways
- Parking considerations
- Impact on existing wetlands and native plants
- Potential for interpretive signage and educational opportunities

Tom explained that the project could potentially be funded through Metro's local share program, covering 100% of the costs. He mentioned that the next steps would include presenting the options to the Gaffney Lane and Hillendale Tower Vista Neighborhood Associations for feedback.

Committee members expressed general support for the project, particularly appreciating the separate areas for large and small dogs, the potential for improved drainage, and the opportunity to enhance the natural areas surrounding the dog park.

### **Additional Member Interviews Discussion**

Kori informed the committee that there were three additional people interested in joining PRAC, with two open positions currently available. The committee discussed whether to conduct interviews for these potential new members or wait for a larger pool of applicants.

*Erin McClellan moved to conduct interviews for new applicants at the next meeting or the meeting after, contingent on confirmation that new applicants would take over existing terms without an additional election, and to advertise the open positions. Tim Lainhart seconded the motion. The motion passed unanimously in a roll call vote.*

**NEXT SCHEDULED MEETING** – February 27<sup>th</sup>, 2025

### **ADJOURNMENT**

Meeting ended about 8:10 p.m.