



CITY OF OREGON CITY ARTS COMMISSION AGENDA

City Hall Mt. Hood Room, 625 Center St., Oregon City, OR 97045
Thursday, July 17, 2025 at 7:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Attend the livestream of the meeting on the City's YouTube Channel:

<https://www.youtube.com/user/CityofOregonCity>

- Register to provide electronic testimony (email agriffin@orc.org or call 503-974-5517 (1588) by 3:00 PM on the day of the meeting to register)
 - Email agriffin@orc.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
 - Mail to City of Oregon City, Attn: City Recorder, P.O. Box 3040, Oregon City, OR 97045
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1. CALL TO ORDER AND ROLL CALL

2. ADOPTION OF THE AGENDA

3. APPROVAL OF MINUTES

- a. Approve Minutes from June 23, 2025

4. PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The Arts Commission does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the Arts Commission.

5. DISCUSSION ITEMS

- a. Review Suggested Revisions to Oregon City Municipal Code and Arts Commission By-Laws (30 min)
 - i. Chapter 2.26_ARTS COMMISSION
 - ii. Chapter 15.28.090_PUBLIC ART MURALS
 - iii. Arts Commission By-Laws
- b. 2025-2027 Strategic Planning (20 min)
 - i. Identify Potential Goals for Strategy Plan
- c. Public Art Renovation Projects (15 min)
 - i. Promotion of Completed Projects
 - ii. Order Plaque for Salmon Bench
 - iii. Potential Events for Salmon Bench and DC Latourette Park
 - iv. Proposed Update to the Public Art Assessment Report

6. COMMUNICATIONS

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

Oregon City Arts Commission

June 23, 2025

Meeting Minutes

Call To Order And Roll Call

The Chair called the meeting to order. Ann Griffin conducted the roll call. Amanda Dexter, Joyce La Master, Daria Loi, Josh Planton, and Rebecca Sira, and Mayor Denyse McGriff were present. Emma Lugo and Quire Hugon had excused absences. Amy Wilson was not present. Mayor McGriff, Daria Loi and Rebecca Sira participated via video call.

Adoption Of The Agenda

The Chair asked for comments, questions, or additions to the agenda. There were none. The agenda was adopted as published without objections.

Approval Of Minutes

The Chair gave everyone a couple of minutes to review the June 5th meeting minutes. The Chair requested a change in item 5a, proposed public arts murals, last paragraph, last sentence. He asked to remove "city staff and" from the sentence. He noted that all funding ultimately requires sign off from city staff and city manager, but that current municipal code only references the city manager's sign-off. He asked to remove the phrase "City staff and" to make it clear for the record.

Amanda moved to approve the minutes. Rebecca seconded the motion. The motion passed unanimously.

Public Comments

Ann reported that no public comments had been received.

Discussion Items

a. Final Updates of FY 2025 Special Projects (20 min) - 1) 6 x 6 Art Show 2) Art for Every Heart Contest 3) Website

Art for Every Heart Contest

Ann reported that the winners of the Art for Every Heart contest were displayed at the 6x6 Art Show. She thanked Joyce for putting the display together. Ann mentioned that gift cards would be sent to each of the winners. She was speaking with the finance team about purchasing art-related gift cards from stores like I've Been Framed or Soul Flags, rather than generic gift cards. Six awards in total will be given out for first, second, and third place winners in each category.

Mayor McGriff suggested giving gift cards from I've Been Framed since they worked with the 6x6 show and provided the boards.

Ann confirmed that all winners had been notified, and some were present at the art show.

6x6 Art Show

Ann reported that all vendors for the 6x6 show had been paid except for the two bands and the Emcee. She was working on getting the paperwork together for those payments. Trieste had been paid her fee but not her final reimbursement.

Josh proposed that the 6x6 Art Show subcommittee meet to discuss lessons learned and how to improve future events. He planned to ask the subcommittee to recommend putting the event on hiatus until they decide whether to do another 6x6 Art Show.

Josh provided final numbers for the event: 296 pieces were returned, 89 pieces were sold, and several artists donated their portion of the sale to the Oregon City Schools Foundation. The total raised was around \$2,900. Remaining pieces would be offered back to the artists, with unclaimed pieces donated to another 6x6 Art Show later in the year.

Josh thanked all volunteers, committee members, Trieste, and the artists for their contributions to the successful event.

Mayor McGriff shared positive feedback she received about the event, including praise for the dancing at the end, the variety of art, and the opportunity for community connections. She noted that some people suggested having the music at the end instead of throughout due to noise levels.

Mandy mentioned that the acoustics in the room contributed to the loudness, even without music. She acknowledged that this would be taken into account for future events.

Website

Ann reported that the final payment had been sent to Ink Stained Creative for the website development. Rebecca provided an update, stating that she and Ann would be meeting with Dave, the web developer, in mid-July to work on the website. Dave also created a user's manual for future Arts Commissioners and staff to reference.

Ann mentioned that different Oregon City public art pieces would be featured on each page of the website, with the Arch Bridge mural from the library featured on the homepage.

Rebecca explained that the website development had been delayed due to other priorities, but the goal was to have Ink Stained Creative build it out and get paid before June 30th. She and Ann would be responsible for writing content and selecting images for the site.

Rebecca invited other commissioners to help with selecting images and writing content for the website if they had time available.

Daria offered to share a document detailing the history of the arts commission, which James Graham had previously compiled. Ann said she would confirm if she had a digital copy of the document.

b. Public Art Restoration Projects - Staff Update (15 min)

Ann provided updates on the three public art restoration projects:

- DC Latourette Park Mural Restoration: Cathy Rowe was selected to do the work. The Parks and Recreation department agreed to pay the \$125 application fee. An easement fee and special insurance certificate were deemed unnecessary as it would be the city insuring itself. Cathy had started prep work, and the parks department

had power-washed the wall. Ann was working on getting the contract signed and payments processed.

- Ogle Mountain Mural Restoration: The project was completed. The applicant worked with the original artist, Justin Riede, to do the work. The Easement Agreement and application fee were still pending, after which the grant support would be provided.
- Salmon Bench Restoration: Myra provided an update on discussions with the artist about how to proceed. The main concern was creating a deterrent for skateboarders while restoring the bench. Two design options were presented: one with glass beads around the edge and L-brackets, and another with rectangular ceramic tiles and L-brackets.

After discussion, the commission decided to move forward with restoring the bench as it was originally, with blue tiles around the edge. They agreed to work with the Public Works Department later to potentially install skateboarding deterrents. Ann would contact Eric Hand and Vance Walker in Public Works to explore options for deterrents that could potentially be added after the restoration.

The Commission confirmed that the project had been approved at the June 5th meeting, contingent upon receiving the updated project budget which the artist did provide.

c. Review: Proposed Updates to Municipal Code 2.26_Arts Commission & Arts Commission Bylaws (30 min)

Daria shared suggested updates to the Municipal Code 2.26 and the Arts Commission Bylaws. She thanked city staff, including Ann, Jakob, and James, for their contributions and insights during the revision process.

For the Municipal Code, Daria explained that it was a high-level document requiring city commission approval after the arts commission's review. She requested feedback from the commissioners on the proposed changes.

The Commission agreed to review the documents and provide feedback to Daria within the next couple of weeks. Josh suggested finalizing the municipal code changes by the July or August meeting to present to the city commission.

For the Bylaws, Daria explained that they were more detailed and did not require city commission approval. She outlined the process of aligning the bylaws with the municipal code and integrating recent operational changes and standards.

The commission agreed to review the bylaws and provide feedback to Daria in the coming weeks. Josh and Ann offered to send their comments directly to Daria.

Daria emphasized the importance of finalizing these documents soon, as the process had been ongoing for nearly a year.

d. Arts Commission Agenda (OCAC) Next Six Months (10 min)

Josh presented a proposed agenda for the Arts Commission over the next six months. He explained the need to shift from a reactive approach to a more proactive, long-term planning strategy. Key points included:

- Developing a 5-year strategic plan
- Finalizing municipal codes and bylaws

- Establishing dedicated teams for various aspects (e.g., financials, grants, partnerships, marketing)
- Creating templates for efficient execution of projects

Josh outlined a month-by-month plan from July to December, including tasks such as identifying goals for the strategic plan, reviewing biennium funds allocation, finalizing objectives, and approving grant templates.

The commission discussed the timeline, with Daria noting her absence in August and requesting to finalize the bylaws and municipal code in July if possible. Ann suggested including a communication plan for advertising and outreach in the strategy.

Josh agreed to send the proposed plan to Ann for distribution to the commissioners for further review and feedback. He suggested the possibility of scheduling a work session in early fall to focus on the strategic plan if needed.

Communications

Mandy shared that Porchfest was awarded a City Special Events Grant and would be held on August 8th and 9th. The event will feature 80 performers and 40 different venues in the McLoughlin neighborhood, with the main stage at the Pioneer Center.

Mayor McGriff mentioned the recent Juneteenth celebration in Oregon City, which she was unable to attend due to being on vacation. She shared her experience attending a Juneteenth event in Wilsonville, where she met Governor Kotek and her wife. The mayor also mentioned attending art events in Ashland over the weekend.

Adjournment

The meeting was adjourned at 8:23 pm.

Oregon City Arts Commission

Comment Worksheet

Purpose: Use this worksheet to submit comments on the specific document referenced below.

Document Title: _____

Commentor Name: _____

Date Submitted: _____

Comment Number <i>(Leave blank when submitting Worksheet)</i>	Page Number	Section Number	Line Number	Comment Description <i>(Describe the intent of the change you would like to see made – note this should add context and clarity to the proposed text in the next column)</i>	Proposed Text <i>(Insert the proposed text you would like to see added to the document)</i>
Example	1	A.2	12	Reference to the term Alteration should be added.	<i>Alteration shall be defined as a substantial change or modification made to mural including but not limited to its materials, surface covering, or UV protective or anti-graffiti coating.</i>

Note: If you need more rows, highlight a row then right-click the mouse, then select Insert and Insert Row Below.

15.28.090 Public art murals.

1

1 **15.28.090 Public art murals.**

2 A. Public Art Mural Program Intent and Purpose. The intent and purpose of this section is to encourage the
3 production of public art murals for acquisition by the city. Public art murals are a medium of expression
4 which serves the public interest in unique ways, including, but not limited to: Enhancing the aesthetics of the
5 city; adding economic value and rejuvenation; providing avenues for original artistic expression in the city;
6 providing public edification through access to original works of public art; encouraging community
7 participation in the creation of original works of art; defining a cultural value and community identity; and
8 reducing the incidence of graffiti and other crime.

9 B. Criteria for Public Art Murals. All ~~of~~ the following criteria shall be met for public art murals:

10 1. Public art murals shall remain in place, without alteration, for a period of not less than five years,
11 except as may be specified by a designated governing body or by the ~~arts Arts commission~~ Commission
12 in the conditions of approval. ~~At Within thirty days of the end of the approval easement period, the~~
13 public art mural easement shall renew for another 5 years unless requested by the building owner. The
14 building owner can request the easement be terminated at any point prior to the end of the easement
15 period. If the building owner requests that the easement be terminated prior to the renewal date, the
16 public art mural shall be removed at the cost of the building owner and the easement removed, unless
17 a new approval is granted. Alterations to an approved and/or installed mural shall receive approval by
18 a designated governing body or the ~~arts Arts commission~~ Commission.

19 a. Alteration shall be defined as a substantial change or modification made to mural including but
20 not limited to its materials, surface covering, or UV protective or anti-graffiti coating. However, certain
21 restorations as noted below will not be considered Alterations.

22 i. Naturally occurring changes due to exposure to the elements or the passage of time.

23 ii Minor changes resulting from routine maintenance or repair.

24 iii Slight and unintended deviations from the original when repairing the mural due to time,
25 or vandalism.

26 iv Replication of the exact mural after replacement, repair, or renovation of the exterior wall
27 in which the mural is displayed on due to damage, code enforcement, or safety concerns.
28 These cases will be defined as a Restoration of an existing mural, as long as the mural
29 undergoes only minor modifications when it is placed back on the wall, and must be placed
30 back on the wall within 3 years of its initial removal.

31 2. No public art murals shall be allowed on single-family dwellings, duplexes, 3—4 plexes, designated
32 historic structures that were originally constructed as a residential use, or multi-family dwellings. As
33 used in this subsection, single-family dwellings, duplexes, 3—4 plexes, or multi-family dwellings do not
34 include mixed-use buildings which contain a single-family dwelling, duplex, or multi-family dwellings.

35 3. Public art murals shall only be permitted within approved zoning districts.

36 a. Approved zoning districts include:

37 i. General Commercial.

38 ii. Mixed Use Downtown.

39 iii. Mixed Use Corridor 1.

40 iv. Mixed Use Corridor 2.

41 v. Willamette Falls Downtown District.

Commented [JP1]: If we consider intersection murals, should this list be expanded?

- 1 vi. Institutional.
- 2 b. Any use that is listed under permitted uses in the institutional district in Section 17.39.020 but
- 3 located in a non-institutional zone.
- 4 4. The public art mural shall be painted, or if ceramic, glass tiles, tesserae, or metal, applied directly onto
- 5 the surface of a building with a paint, ceramic, glass tiles, tesserae, or metal that ensures longevity,
- 6 durability, and structural and surface stability. ~~If placed on a wall, No~~ part of the public art mural shall
- 7 exceed the height of the structure to which it is tiled, painted, or affixed.
- 8 5. No part of the public art mural shall be placed over the exterior surface of any opening of a building in
- 9 a manner that prohibits use of the opening, including its windows, doors, and vents.
- 10 6. No public art mural may contain electrical components, three dimensional structural elements; employ
- 11 electrical lights as part of the image, moving structural elements, flashing or sequential lighting,
- 12 interior lighting elements, any automated method that causes movement, or any method that causes
- 13 periodic changes in the appearance, image or message of the public art mural.
- 14 7. Public art murals shall be located in a manner that is visually accessible to the public.
- 15 8. The mural proposal is not mechanically reproduced, or computer generated and printed on a base that
- 16 will be attached to the wall, such as, by way of illustration but not limitation, images digitally printed
- 17 on vinyl.
- 18 9. The mural proposal shall include methods to mitigate the impacts of weather and vandalism and a
- 19 commitment to repair the mural surface as necessary for a minimum of five years.
- 20 10. No compensation will be given or received for the display of public art murals or for the right to place
- 21 the mural on another's property by the city.
- 22 11. The approval and acceptance of each public art mural shall be contingent upon the conveyance of a
- 23 public art mural easement to the city from the owner of the building upon which the mural will be
- 24 located, in a form approved by the city attorney. The terms of the easement shall grant the right to
- 25 create the public art mural on the wall of the building and provide that the person granting the
- 26 easement will maintain and restore the public art mural in its original condition for the period of the
- 27 easement, and state that upon termination of the easement, the mural shall be removed. ~~and the~~
- 28 ~~building restored to its prior condition.~~
- 29 12. Any public art mural that is funded by any city budget funds or through a grant obtained by the city
- 30 and/or Arts Commission, and is located on public property including city buildings, infrastructure (e.g.
- 31 walls), or roads, will not be required to be approved by the Arts Commission but the Arts Commission
- 32 should be notified of any new murals which may be recorded within the Arts Commission Inventory of
- 33 Public Art.
- 34 C. Approval Process.
- 35 1. Public art murals shall be approved by the Oregon City Arts Commission ("Arts Commission") at a
- 36 public hearing based on the criteria in the Oregon City Municipal Code. Notice of the application and
- 37 the hearing date shall be published online and mailed to the applicant, recognized neighborhood
- 38 association(s) and property owners within three hundred feet of the proposed mural location. Notice
- 39 shall be issued at least twenty days pre-hearing, and the staff report and mural documents shall be
- 40 available at least seven days pre-hearing. At the evidentiary hearing held before the arts Arts
- 41 commission~~Commission~~, all issues related to the Oregon City Municipal Code shall be raised and
- 42 addressed. Failure to raise an issue at the hearing will preclude review on that issue.
- 43 2. In lieu of an active arts commission, the city City commission-Commission will review the proposal
- 44 through the public hearing process described in subsection 15.28.090.C.1.

1 D. The decision is appealable to the ~~city~~ City commission-Commission on the record. Notice of the appeal shall
2 be received in writing by the ~~economic~~ Economic development-Development department-Department within
3 fourteen calendar days from the date the challenged decision is provided to those entitled to notice. Late
4 filing of any appeal shall be deemed a jurisdictional defect and will result in the automatic rejection of any
5 appeal so filed.

- 6 1. All of the following shall be included as part of the notice of appeal:
 - 7 a. The city file number and date the decision to be appealed was rendered;
 - 8 b. The name, mailing address and daytime telephone number for each appellant;
 - 9 c. A statement of how each appellant has an interest in the matter and standing to appeal;
 - 10 d. A statement of the specific grounds for the appeal;
 - 11 e. The Appropriate Appeal Fee. Failure to include the appeal fee within the appeal period is deemed
12 to be a jurisdictional defect and will result in the automatic rejection of any appeal so filed. If a
13 city-recognized neighborhood association with standing to appeal has voted to request a fee
14 waiver pursuant to Oregon City Municipal Code Section 17.50.290.C, no appeal fee shall be
15 required for an appeal filed by that association. In lieu of the appeal fee, the neighborhood
16 association shall provide a duly adopted resolution of the general membership or board
17 approving the request for fee waiver.
 - 18 2. Standing to Appeal. Only those persons or recognized neighborhood associations who have
19 participated either orally or in writing have standing to appeal the decision. Grounds for appeal are
20 limited to those issues raised in writing before the close of the public record. No new evidence shall be
21 allowed.
 - 22 3. Notice of the Appeal Hearing. The economic development department shall issue notice of the appeal
23 hearing to all parties who participated in writing before the close of the public record at least twenty
24 days pre-hearing, and the staff report shall be available at least seven days pre-hearing. Notice of the
25 appeal hearing shall contain the following information:
 - 26 a. The file number and date of the decision being appealed;
 - 27 b. The time, date and location of the public hearing;
 - 28 c. The name of the applicant, owner and appellant (if different);
 - 29 d. The street address or other easily understood location of the subject property;
 - 30 e. A description of the permit requested and the applicant's mural proposal;
 - 31 f. A brief summary of the decision being appealed and the grounds for appeal listed in the notice of
32 appeal;
 - 33 g. A statement that the appeal hearing is confined to the issues raised in the notice of appeal;
 - 34 h. A general explanation of the requirements for participation and the city's hearing procedures.
 - 35 4. The ~~city~~ City commission-Commission decision on appeal is the city's final decision.

Commented [JP2]: Do we give each mural case a file number?

36 No person shall commence creation of any public art mural without first obtaining approval from the city,
37 and executing an easement pursuant to Section 15.28.090.B.11, murals that are created without approval through
38 the aforementioned process that are not otherwise exempt pursuant to this chapter or are inconsistent with the
39 conditions of approval from the city's decision ~~shall not be deemed public art murals.~~

Commented [JP3]: What is the advantage of being considered a piece of public art?

40 (Ord. No. 21-1011, § 1(Exh. A), 8-4-2021)

