



CITY OF OREGON CITY CITIZEN INVOLVEMENT COMMITTEE AGENDA

Commission Chambers, 625 Center St., Oregon City
Monday, March 3, 2025 at 7:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Register to provide electronic testimony (email hschmidt@orc.org or call 503-496-1510 by 3:00 PM on the day of the meeting to register)
- Email hschmidt@orc.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)

1. CALL TO ORDER AND ROLL CALL

2. PRESENTATIONS

- Neighborhood Watch Program - Chief Davis and Patty Stewart, Oregon City Police Department

3. PUBLIC COMMENTS

Please see the public comment guidelines below.

4. STAFF LIAISON UPDATES

- March Staff Report
- CIC Budget Update

5. GENERAL BUSINESS

- Spring Forward Community Resource Fair

6. ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts please visit: <https://www.orcity.org/community/neighborhood-associations>

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](https://www.orcity.org) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for

Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** March 3, 2025
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT: STAFF LIASON UPDATES

1. Trail News

E-Trail News is scheduled to be sent out to subscribers at the end of February.

The next deadline for the Trail News content is April 14, 2025, for the Summer 2025 edition of Trail News.

2. Oregon City "If I Were Mayor..." Contest

The Oregon Mayors Association and the City of Oregon City invite local Oregon City youth to take part in the annual "If I Were Mayor..." contest. This contest is open to 4th – 12th grade students who live in the City of Oregon City or are enrolled in a school within the Oregon City School District. The contest is broken into three categories:

Elementary School (4th & 5th Grade): Poster Contest (Photo of poster can be PNG, JPEG, or PDF files)

- Open to students enrolled in grades 4 & 5 or being home-schooled at the same grade level for the 2024-25 school year.
- Students are encouraged to be creative and may use any art medium (paint, felt pens, colored pencils, pastels, crayons, 3D art, etc.).

Middle School (6th - 8th Grade): Essay Contest (Word, PDF, PowerPoint or online essay format)

- The essay contest is open to students enrolled in grades 6-8 or being homeschooled at the same grade level for the 2024-25 school year.
- Essays must be 500-1,000 words in length and typed.

High School (9th - 12th Grade): Digital Media Presentation (Videos only, MP4 or online video format)

- Open to students enrolled in grades 9- 12 or being home-schooled at the same grade level for the 2024-25 school year.
- Presentations must be one to three minutes in length and may be submitted via email.

Entries are due by 11:59 p.m. on March 30, 2025. Digital entries can be sent to Community Engagement Specialist, Hannah Schmidt, at hschmidt@orc.org. Poster entries can be dropped off at Oregon City Hall, 625 Center Street. Upon arrival,

please indicate to staff that you wish to drop off your poster to Hannah Schmidt for the "If I Were Mayor..." Contest.

Oregon City will award the winner in each category with a visa gift card for up to \$100! The Mayor and Youth Advisory Commission will present winners with awards at a City Commission meeting this spring, after the contest has been judged at the local level. The first-place winners in each category will also be entered into the statewide contest. To find out more about the statewide contest please visit the [Oregon Mayors Association website](#). To find out more about the local Oregon City contest please visit www.orcity.org/If-I-Were-Mayor.

3. Social Media Postings for Neighborhood Association Meetings

The City has been consistently posting on Facebook and NextDoor to help promote NA meetings but are running out of images to post with your NA meeting announcements. If you have any pictures of your neighborhood/NA meetings that you would be willing to share, please send them to hschmidt@orcity.org. Using different pictures in your NA meeting announcements will help engage a wider audience and hopefully draw more residents to your NA meetings.

4. Neighborhood Association Signs and Other Advertising Methods

Just like with postcards, all NA signs must be sent to staff, at hschmidt@orcity.org for approval before they are sent forward for processing and printing. Once approved by staff, files will be sent to Buels Impressions Printing for printing, and you will be contacted directly by staff once the materials are ready for pick up.

5. Postcard Mailers

Postcard designs should be 5.5" x 4" and sent in two separate documents, one document as the front and the other as the back. **Please indicate the background color you wish your NA postcard to be when you send your postcard design.** Staff suggests choosing a lighter color tone, like pink, orange, or yellow, to enhance legibility. All postcard designs should be sent to Hannah Schmidt at hschmidt@orcity.org. If you need a template, please send an email to hschmidt@orcity.org to request one. **Please send your postcard designs to staff seven business days in advance of the date you would like the postcard to arrive in residents' mailboxes.** If a postcard design is sent after this time frame, it will not move forward with the printing and mailing process to help prevent unnecessary expenditure of funds.

6. Email Subscribers

The QR code links that are on the NA flyers are linked to a City-owned Mailchimp account. I use the Mailchimp account to schedule emails out to your subscriber list. I schedule emails to be sent out 1 week in advance of the meeting date, and only send out emails if you send a postcard graphic or inform me that you would like an email sent out on behalf of your NA. I can send emails out for Steering Committee Meetings, but you need to let me know if that is something your NA is interested in. I

CANNOT share the Mailchimp email subscriber lists with anyone, this was information gathered from the City of Oregon City Utility Services and we would be breaking privacy policies if that information was shared. Below are metrics of subscriber sign-ups within the last month, separated by each NA. Since this tracking has been conducted for over a year, I have ensured to add another line item within these metrics that emphasizes the growth for each of the NA email subscriber lists over the past year.

	CNA	CFNA	ENA	GLNA	HG-WFNA	H/TVNA	MNA	PPNA	RNA	SENA	TRNA
Feb-24	18	120	27	31	32	68	93	110	35	44	13
Mar-24	20	127	28	32	34	71	97	114	38	47	14
Apr-24	23	129	29	27	34	74	99	115	40	51	17
May-24	23	131	29	29	35	76	99	117	40	51	17
Jul-24	24	135	31	34	35	78	107	121	41	56	19
Sep-24	29	140	33	40	35	86	113	126	42	57	20
Oct-24	29	140	34	42	35	87	115	127	43	57	20
Nov-24	30	142	34	42	43	89	117	128	44	59	20
Dec-24	32	144	34	43	45	90	118	128	44	61	20
Jan-25	33	146	36	43	47	90	120	128	46	61	20
Feb-24	34	149	38	43	48	91	126	129	47	62	22
Monthly Increase	1	3	2	0	1	1	6	1	1	1	2
Yearly Increase	16	29	11	12	16	23	33	19	12	18	9

CNA – Canemah
 CFNA – Caufield
 ENA - Elyville
 GLNA – Gaffney Lane
 HG-WFNA – Hazel Grove-Westling Farm
 H/TVNA – Hillendale/Tower Vista
 MNA – McLoughlin
 PPNA – Parks Place
 RNA – Rivercrest
 SENA – South End
 TRNA – Two Rivers

If your NA is looking to increase your NA email subscriber list, I would encourage you to place an email subscriber link QR code on your postcards to encourage engagement. Along with emails to your subscribers I have been posting reminders on Facebook and Next Door for upcoming NA meetings. I will post on social media 1-3 days in advance of your scheduled NA meeting.

7. NA Public Records

I have been uploading NA's Minutes onto each NA's webpage as well as publishing the documents as public records under the Oregon Records Management Solution (ORMS). I am posting the past 5 years of public records onto the NA webpages directly. All public records, including those past the 5-year mark, are accessible on each NA webpage through a link labeled "Webdrawer" which directs users to the NA specific records on ORMS. If your NA has Minutes available that are not posted on ORMS already, please send them to me at your earliest convenience. I have also posted all NA Bylaws onto their appropriate webpages. If you notice that the version of Bylaws posted on your NA webpage is not the most updated version, please reach out to me at hschmidt@orccity.org.

8. Phishing Scams

Many of you have emails published on the City's website, which makes you vulnerable to phishing scams. Please forward any suspicious emails that you receive from City staff or City Commissioners to me so I can report the email to our IT Helpdesk and have it further evaluated. If you would like to remove your email from the City's website to avoid receiving phishing emails, please let me know. I recommend using a generic email like mcloughlinnaoc@gmail.com to post on the website and avoid posting your personal emails online to have the public contact you.

9. Scheduling NA Zoom Meetings

During the month of November there was a NA that was unable to host their meeting virtually due to the CIC Zoom account already being in-use for a separate NA meeting. The CIC Zoom account is equally shared by each NA within the City of Oregon City. Please be sure to schedule your Zoom meetings in advance to ensure that there are no conflicts with other NA's. If your NA needs to host an unscheduled NA meeting, please check the CIC Zoom meeting schedule before advancing in conducting a meeting to avoid dual use. If two NA meetings are scheduled for the same date and time, the NA who scheduled their meeting farthest in advance has the right to utilize the Zoom account for their meeting. You can always reach out to me at hschmidt@orccity.org if you have any questions or concerns.

10. Zoom Recordings

The CIC Zoom account has been running out of storage for video recordings. As such, all CIC meeting recordings have been stored within Oregon City files. Recordings of CIC Meetings can always be accessed through the City's YouTube account: [City of Oregon City YouTube CIC Playlist](#). To ensure that open storage remains available on the CIC Zoom account, I will begin to transfer NA recordings to a shared OneDrive file. I will send out emails to the appropriate NA contacts once the files have been uploaded with a link to access the recordings.

11. Zoom Trainings

I have held Zoom Trainings for Chairs of NA's. If you, or anyone from your NA is interested in learning more about utilizing the City's Zoom account, please reach out to me and I would be happy to schedule a training.

City of Oregon City - Citizen Involvement Committee
Financial Summary for Biennial Years 2023-25
as of February 24, 2025

Fiscal Year 2023-24

										Inactive - Pooled for use by other NAs			Total
Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Rivercrest	
Addresses	195	2216	1746	1664	1877	2003	1386	1199	603	1456	1060	792	16,197
Prorated Budget	\$361.00	\$4,104.00	\$3,235.00	\$3,082.00	\$3,477.00	\$3,711.00	\$2,567.00	\$2,221.00	\$1,115.00	\$2,697.00	\$1,963.00	\$1,467.00	\$ 30,000.00
July													\$ -
August	\$ (120.00)	\$ (144.00)	\$ (1,047.60)										\$ (1,311.60)
September	\$ (120.00)	\$ (1,158.04)				\$ (1,202.40)							\$ (2,480.44)
October					\$ (1,127.66)			\$ (720.34)					\$ (1,848.00)
November	\$ (198.91)	\$ (350.92)	\$ (1,216.34)	\$ (161.39)	\$ (182.04)	\$ (1,394.27)	\$ (134.42)	\$ (116.29)	\$ (420.89)	\$ (141.21)	\$ (102.81)	\$ (76.81)	\$ (4,496.30)
December													\$ -
January					\$ (689.41)	\$ (1,200.60)		\$ (440.39)	\$ (361.80)				\$ (2,692.20)
February	\$ (120.00)					\$ (1,202.40)							\$ (1,322.40)
March			\$ (1,084.80)		\$ (349.42)			\$ (223.20)					\$ (1,657.42)
*One-Time Adjustment	\$ 197.91		\$ 113.74			\$ 1,288.67				\$ (704.37)	\$ (512.80)	\$ (383.15)	\$ -
April	\$ (102.21)		\$ (921.54)		\$ (610.89)	\$ (1,022.28)		\$ (389.28)	\$ (309.01)				\$ (3,355.21)
*One-Time Adjustment	\$ 102.21		\$ 921.54			\$ 1,022.28				\$ (900.55)	\$ (655.62)	\$ (489.86)	\$ -
May		\$ (1,456.32)		\$ (848.13)			\$ (707.37)						\$ (3,011.82)
June				\$ (382.00)	\$ (958.20)			\$ (612.09)	\$ (308.04)				\$ (2,260.33)
*One-Time Adjustment					\$ 440.62			\$ 280.59	\$ 284.74	\$ (442.76)	\$ (322.34)	\$ (240.84)	\$ -
Total Spent	\$ (361.00)	\$ (3,109.28)	\$ (3,235.00)	\$ (1,391.52)	\$ (3,477.00)	\$ (3,711.00)	\$ (841.79)	\$ (2,221.00)	\$ (1,115.00)	\$ (2,188.90)	\$ (1,593.57)	\$ (1,190.66)	\$ (24,435.72)
Remaining Budget	\$0.00	\$994.72	\$0.00	\$1,690.48	\$0.00	\$0.00	\$1,725.21	\$0.00	\$0.00	\$508.10	\$369.43	\$276.34	\$ 5,564.28
*Overspending from Neighborhood Associations (NA) covered by inactive NAs prorated by addresses of inactive NAs.										\$1,153.87			

Fiscal Year 2024-25

												Inactive NA	Total
Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Rivercrest	
Addresses (as of 1/29/25)	195	2431	1835	1663	1880	2010	1466	1215	614	1455	1063	797	16,624
Original # of mailings	5	4	6	6	4	6	3	4	4	4	0	0	
Revised # of mailings	5	6	6	6	4	6	3	4	4	1	1	0	46
Cost per mailer	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	
Prorated Budget	\$507.00	\$7,585.00	\$5,725.00	\$5,189.00	\$3,910.00	\$6,271.00	\$2,287.00	\$2,527.00	\$1,277.00	\$757.00	\$553.00	\$0.00	\$ 36,588.00
July				\$ (848.13)		\$ (650.11)							\$ (1,498.24)
August			\$ (613.03)	\$ (560.87)		\$ (1,049.32)							\$ (2,223.22)
September	\$ (102.00)	\$ (1,239.81)	\$ (314.15)	\$ (287.26)	\$ (958.66)	\$ (346.69)		\$ (611.63)					\$ (3,860.20)
October							\$ (707.37)		\$ (314.16)				\$ (1,021.53)
November	\$ (102.04)	\$ (1,270.89)	\$ (950.44)	\$ (869.39)	\$ (16.02)	\$ (1,049.26)	\$ (9.37)	\$ (10.35)	\$ (5.23)	\$ (3.10)	\$ (2.26)	\$ -	\$ (4,288.35)
December					\$ (1,033.17)	\$ (688.78)							\$ (1,721.95)
January		\$ (2,040.12)		\$ (864.76)	\$ (558.45)	\$ (373.70)							\$ (3,837.03)
February	\$ (101.40)					\$ (1,045.20)	\$ (762.32)		\$ (207.12)				\$ (2,116.04)
Total Spent	\$ (305.44)	\$ (4,550.82)	\$ (1,877.62)	\$ (3,430.41)	\$ (2,566.30)	\$ (5,203.06)	\$ (1,479.06)	\$ (621.98)	\$ (526.51)	\$ (3.10)	\$ (2.26)	\$ -	\$ (20,566.56)
Remaining	\$201.56	\$3,034.18	\$3,847.38	\$1,758.59	\$1,343.70	\$1,067.94	\$807.94	\$1,905.02	\$750.49	\$753.90	\$550.74	\$0.00	\$ 16,021.44

Biennial Years 2023-25

				Biennial Budget (as adopted)	\$ 60,000.00	Biennial Budget (as adopted)	\$ 60,000.00
				Fiscal Year 2023-24 Total Spent	\$ (24,435.72)	Fiscal Year 2023-24 Total Spent	\$ (24,435.72)
				Biennial Remaining (as of 6/30/24)	\$ 35,564.28	Fiscal Year 2024-25 Total Spent	\$ (20,566.56)
				Fiscal Year 2024-25 Prorated Budget	\$ (36,588.00)	Biennial Years 2023-25 Remaining	\$ 14,997.72
				Unallocated surplus/(deficit)	\$ (1,023.72)		

Detail Transactions
Fiscal Year 2023-24

Post Date	Period	Vendor Name	Description	Amount	Neighborhood Asso
08/22/2023	August	BUEL'S IMPRESSIONS PRINTING	ELLYVILLE NEIGHBORHOOD MAILER	\$ 1,047.60	Elyville
08/22/2023	August	BUEL'S IMPRESSIONS PRINTING	CANEMAH ICECREAM SOCIAL MAILER	\$ 120.00	Canemah
08/30/2023	August	BUEL'S IMPRESSIONS PRINTING	SIGN INSERTS FOR CAUFIELD NA	\$ 144.00	Caufield
09/06/2023	September	BUEL'S IMPRESSIONS PRINTING	CAUFIELD-POSTCARD MAILING	\$ 1,158.04	Caufield
09/11/2023	September	BUEL'S IMPRESSIONS PRINTING	CANEMAH	\$ 120.00	Canemah
09/20/2023	September	BUEL'S IMPRESSIONS PRINTING	MCLOUGHLIN NA MAILING	\$ 1,202.40	McLoughlin
10/04/2023	October	BUEL'S IMPRESSIONS PRINTING	HILLENDALE/TOWER VISTA MAILING	\$ 1,848.00	Hillendale/Tower Vista*
11/01/2023	November	BUEL'S IMPRESSIONS PRINTING	ELLYVILLE NA MAILING	\$ 1,047.00	Elyville
11/01/2023	November	BUEL'S IMPRESSIONS PRINTING	MCLOUGHLIN NA MAILING	\$ 1,200.00	McLoughlin
11/08/2023	November	BMS TECHNOLOGIES	UTILITY BILLING SERVICES- OCT 2023	\$ 1,421.00	All-prorated by address ratio
11/15/2023	November	BUEL'S IMPRESSIONS PRINTING	CANEMAH NEIGHBORHOOD MAILER	\$ 120.00	Canemah
11/20/2023	November	BUEL'S IMPRESSIONS PRINTING	CAUFIELD A-FRAME SIGNS	\$ 136.00	Caufield
11/16/2023	November	US BANCORP	ZOOM.US 888-799-9666	\$ 149.90	All-prorated by address ratio
11/28/2023	November	BUEL'S IMPRESSIONS PRINTING	CAUFIELD A-FRAME SIGNS	\$ 60.00	Caufield
11/28/2023	November	BUEL'S IMPRESSIONS PRINTING	TWO RIVER POSTCARDS	\$ 362.40	Two Rivers
01/03/2024	January	BUEL'S IMPRESSIONS PRINTING	MCLOUGHLIN POSTCARDS	\$ 1,200.60	McLoughlin
01/03/2024	January	BUEL'S IMPRESSIONS PRINTING	HILLENDALE POSTCARDS	\$ 1,129.80	Hillendale/Tower Vista*
01/22/2024	January	BUEL'S IMPRESSIONS PRINTING	TWO RIVERS MAILER	\$ 361.80	Two Rivers
02/14/2024	February	BUEL'S IMPRESSIONS PRINTING	CANEMAH POSTCARDS	\$ 120.00	Canemah
02/20/2024	February	BUEL'S IMPRESSIONS PRINTING	MCLOUGHLIN POSTCARDS	\$ 1,202.40	McLoughlin
03/05/2024	March	BUEL'S IMPRESSIONS PRINTING	ELLYVILLE NA POSTCARDS	\$ 1,084.80	Elyville
03/26/2024	March	EAGLE WEB PRESS INC	HILLENDALE/TOWER VISTA NA POSTCARDS	\$ 572.62	Hillendale/Tower Vista*
04/18/2024	April	US POSTAL SERVICE	CANEMAH NA POSTCARD NEIGHBORHOOD MAILERS	\$ 72.40	Canemah
04/18/2024	April	US POSTAL SERVICE	TWO RIVERS NA POSTCARD NEIGHBORHOOD MAILERS	\$ 174.99	Two Rivers
04/23/2024	April	EAGLE WEB PRESS INC	CANEMAH NA POSTCARDS	\$ 29.81	Canemah
04/23/2024	April	EAGLE WEB PRESS INC	ELLYVILLE NA POSTCARDS	\$ 335.67	Elyville
04/23/2024	April	EAGLE WEB PRESS INC	TWO RIVERS NA POSTCARDS	\$ 134.02	Two Rivers
04/23/2024	April	EAGLE WEB PRESS INC	MCLOUGHLIN NA POSTCARD	\$ 372.17	McLoughlin
04/24/2024	April	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 650.11	McLoughlin
04/24/2024	April	US POSTAL SERVICE	ELLYVILLE NA POSTCARD POSTAGE	\$ 585.87	Elyville
04/30/2024	April	US POSTAL SERVICE	HILLENDALE POSTCARDS	\$ 610.89	Hillendale
04/30/2024	April	US POSTAL SERVICE	TOWER VISTA POSTCARDS	\$ 389.28	Tower Vista
05/16/2024	May	US POSTAL SERVICE	PARK PLACE N/A POSTCARD POSTAGE	\$ 449.62	Park Place
05/16/2024	May	US POSTAL SERVICE	GAFFNEY LANE N/A POSTCARD POSTAGE	\$ 539.23	Gaffney Lane
05/23/2024	May	US POSTAL SERVICE	CAUFIELD NA POSTCARD POSTAGE	\$ 788.16	Caufield
05/23/2024	May	EAGLE WEB PRESS INC	CAUFIELD NA POSTCARDS	\$ 452.16	Caufield
05/28/2024	May	BUEL'S IMPRESSIONS PRINTING	CAUFIELD NA MEETING SIGNS	\$ 216.00	Caufield
05/28/2024	May	EAGLE WEB PRESS INC	PARK PLACE NA POSTCARD	\$ 257.75	Park Place
05/28/2024	May	EAGLE WEB PRESS INC	GAFFNEY LANE NA POSTCARD	\$ 308.90	Gaffney Lane
06/27/2024	June	EAGLE WEB PRESS INC	NA POSTCARDS-TWO RIVERS	\$ 112.12	Two Rivers
06/27/2024	June	EAGLE WEB PRESS INC	NA POSTCARDS- HILLENDALE/TOWER VISTA	\$ 571.74	Hillendale/Tower Vista*
06/27/2024	June	US POSTAL SERVICE	HILLENDALE & TOWER VISTA NA POSTCARD POSTAGE	\$ 998.55	Hillendale/Tower Vista*
06/30/2024	June	US POSTAL SERVICE	TWO RIVERS NA- POSTCARD POSTAGE	\$ 195.92	Two Rivers
06/30/2024	June	DAVE HUNT	REFUND FOR GAFFNEY LANE NA A-FRAMES	\$ 382.00	Gaffney Lane
				\$ 24,435.72	

*Prorated based on addresses

Detail Transactions
Fiscal Year 2024-25

Post Date	Period	Vendor Name	Description	Amount	Neighborhood Asso
07/10/2024	July	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 650.11	McLoughlin
07/15/2024	July	US POSTAL SERVICE	GAFFNEY LANE N/A POSTCARD POSTAGE	\$ 560.87	Gaffney Lane
07/24/2024	July	EAGLE WEB PRESS INC	GAFFNEY LANE NA POSTCARD	\$ 287.26	Gaffney Lane
08/07/2024	August	EAGLE WEB PRESS INC	McLOUGHLIN NA POSTCARD	\$ 372.44	McLoughlin
08/15/2024	August	US POSTAL SERVICE	ELYVILLE NA POSTCARD PORTAGE	\$ 613.03	Elyville
08/27/2024	August	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 676.88	McLoughlin
08/28/2024	August	US POSTAL SERVICE	GAFFNEY LANE NA POSTCARD POSTAGE	\$ 560.87	Gaffney Lane
09/04/2024	September	EAGLE WEB PRESS INC	ELYVILLE NA POSTCARD	\$ 314.15	Elyville
09/11/2024	September	EAGLE WEB PRESS INC	GAFFNEY LANE NA POSTCARD	\$ 287.26	Gaffney Lane
09/11/2024	September	EAGLE WEB PRESS INC	McLOUGHLIN NA POSTCARD	\$ 346.69	McLoughlin
09/18/2024	September	EAGLE WEB PRESS INC	CANEMAH NA POSTCARD	\$ 26.60	Canemah
09/19/2024	September	US POSTAL SERVICE	CANEMAH NA POSTCARD POSTAGE	\$ 75.40	Canemah
09/19/2024	September	US POSTAL SERVICE	CAUFIELD NA POSTACARD POSTAGE	\$ 819.45	Caufield
09/24/2024	September	EAGLE WEB PRESS INC	CAUFIELD NA POSTCARD	\$ 420.36	Caufield
09/24/2024	September	EAGLE WEB PRESS INC	HILLENDALE/TOWER VISTA NA POSTCARD	\$ 531.67	Hillendale/Tower Vista*
09/26/2024	September	US POSTAL SERVICE	HILLENDALE/TOWER VISTA NA POSTCARD POSTAGE	\$ 1,038.62	Hillendale/Tower Vista*
10/16/2024	October	EAGLE WEB PRESS INC	TWO RIVERS NA POSTCARD	\$ 107.09	Two Rivers
10/16/2024	October	EAGLE WEB PRESS INC	PARK PLACE POSTCARDS	\$ 239.62	Park Place
10/17/2024	October	US POSTAL SERVICE	TWO RIVERS NA POSTCARD POSTAGE	\$ 207.07	Two Rivers
10/17/2024	October	US POSTAL SERVICE	PARK PLACE NA POSTCARD POSTAGE	\$ 467.75	Park Place
11/05/2024	November	EAGLE WEB PRESS INC	McLOUGHLIN NA POSTCARDS	\$ 346.54	McLoughlin
11/05/2024	November	EAGLE WEB PRESS INC	ELYVILLE NA POSTCARDS	\$ 314.34	Elyville
11/07/2024	November	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 677.03	McLoughlin
11/07/2024	November	US POSTAL SERVICE	ELYVILLE NA POSTCARD POSTAGE	\$ 612.64	Elyville
11/14/2024	November	EAGLE WEB PRESS INC	GAFFNEY LANE NA POSTCARDS	\$ 287.72	Gaffney Lane
11/14/2024	November	EAGLE WEB PRESS INC	CANEMAH NA POSTCARDS	\$ 33.62	Canemah
11/18/2024	November	US BANCORP	ZOOM.US 888-799-9666	\$ 149.90	All-prorated by address ratio
11/21/2024	November	US POSTAL SERVICE	GAFFNEY LANE NA POSTCARD POSTAGE	\$ 560.41	Gaffney Lane
11/21/2024	November	US POSTAL SERVICE	CANEMAH NA POSTCARD POSTAGE	\$ 66.34	Canemah
11/26/2024	November	US POSTAL SERVICE	CAUFIELD NA POSTCARD POSTAGE	\$ 819.41	Caufield
11/27/2024	November	EAGLE WEB PRESS INC	CAUFIELD NA	\$ 420.40	Caufield
12/27/2024	December	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 688.78	McLoughlin
12/27/2024	December	US POSTAL SERVICE	HILLENDALE/TOWER VISTA NA POSTCARD POSTAGE	\$ 1,033.17	Hillendale/Tower Vista*
01/07/2025	January	EAGLE WEB PRESS INC	McLOUGHLIN NA POSTCARDS	\$ 373.70	McLoughlin
01/07/2025	January	EAGLE WEB PRESS INC	HILLENDALE NA POSTCARDS	\$ 558.45	Hillendale/Tower Vista*
01/09/2025	January	US POSTAL SERVICE	GAFFNEY LANE NA POSTCARD POSTAGE	\$ 560.87	Gaffney Lane
01/16/2025	January	US POSTAL SERVICE	CAUFIELD NA POSTCARD POSTAGE	\$ 819.41	Caufield
01/22/2025	January	BUEL'S IMPRESSIONS PRINTING	CAUFIELD NA SIGNS	\$ 488.00	Caufield
01/22/2025	January	EAGLE WEB PRESS INC	GAFFNEY LANE NA POSTCARDS	\$ 303.89	Gaffney Lane
01/22/2025	January	EAGLE WEB PRESS INC	CAUFIELD NA POSTCARDS	\$ 444.71	Caufield
01/22/2025	January	BUEL'S IMPRESSIONS PRINTING	REPRINT OF CAUFIELD NA SIGNS	\$ 288.00	Caufield
02/12/2025	February	US POSTAL SERVICE	TWO RIVERS NA POSTCARD POSTAGE	\$ 207.12	Two Rivers
02/19/2025	February	EAGLE WEB PRESS INC	CANEMAH NA POSTCARDS	\$ 42.58	Canemah
02/19/2025	February	EAGLE WEB PRESS INC	McLOUGHLIN NA POSTCARDS	\$ 367.23	McLoughlin
02/19/2025	February	EAGLE WEB PRESS INC	PARK PLACE NA POSTCARDS	\$ 260.98	Park Place
02/20/2025	February	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 677.97	McLoughlin
02/20/2025	February	US POSTAL SERVICE	PARK PLACE NA POSTCARD POSTAGE	\$ 501.34	Park Place
02/20/2025	February	US POSTAL SERVICE	CANEMAH NA POSTCARD POSTAGE	\$ 58.82	Canemah
				\$ 20,566.56	

Current Budget

Fiscal Begin Date	Fiscal End Date	Original Budget	Spent	Difference
07/01/2024	06/30/2025	\$30,000.00	\$20,566.56	\$9,433.44
07/01/2023	06/30/2024	\$30,000.00	\$24,435.72	\$5,564.28

Total Remaining Funds for the 2023-2025 Biennium: \$14,997.72

Past Budgets

Fiscal Begin Date	Fiscal End Date	Original Budget	Spent	Difference
07/01/2022	06/30/2023	\$26,000.00	\$24,709.15	\$1,290.85
07/01/2021	06/30/2022	\$26,000.00	\$14,407.05	\$11,592.95
07/01/2020	06/30/2021	\$26,000.00	\$12,098.55	\$13,901.45
07/01/2019	06/30/2020	\$26,000.00	\$14,542.60	\$11,457.40
07/01/2018	06/30/2019	\$29,000.00	\$23,941.05	\$5,058.95
07/01/2017	06/30/2018	\$29,000.00	\$21,047.81	\$7,952.19
07/01/2016	06/30/2017	\$26,000.00	\$25,089.83	\$910.17
07/01/2015	06/30/2016	\$0.00	\$0.00	\$0.00



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** February 3, 2025
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT:

Item 6.a. - Spring Forward Community Resource Fair

EXECUTIVE SUMMARY:

The City is excited to have the Citizen Involvement Committee as a participating vendor at the Spring Forward Community Resource Fair on Saturday, March 8, 2025, at the Pioneer Community Center. Please inform me of any CIC resources you will be in need of at the event that are stored within my office. Below is an inventory of the CIC items that are available for use:

- “Help Shape Your Community” Citizen Involvement Committee banner
- “What Neighborhood Do You Call Home” banner
- NA flyer with map and 2025 General NA meeting information (attached for reference)
 - Please review the document and notify me of any updates/changes as soon as possible.

BACKGROUND:

The event itself will run from 10 a.m. – 2 p.m. Participating vendors are invited to set-up the morning of the event between 8 a.m. – 9:30 a.m. The City is requesting that all organizations arrive to the event by 9:00 a.m. on the day of the event and have their vendor booths set up by 9:30 a.m. at the latest. This is to ensure that all participating organizations have time to unload their materials and secure parking near the Pioneer Community Center before the event.

BUDGET IMPACT:

N/A



REGISTER FOR UPDATES FROM YOUR NEIGHBORHOOD ASSOCIATION

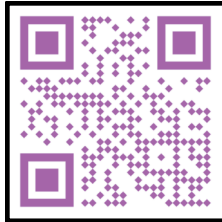
SCAN THE QR-CODE TO SIGN UP

HAZEL GROVE



bit.ly/hazel-grove-westling-na

SOUTH END



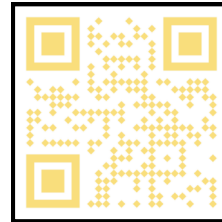
bit.ly/southend-na

CANEMAH



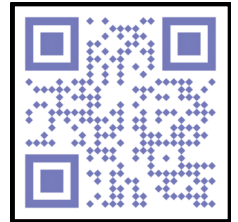
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CAUFIELD



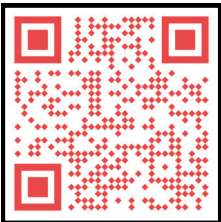
bit.ly/caufield-na

ELYVILLE



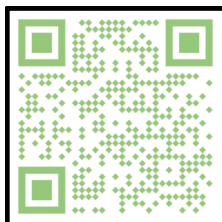
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GAFFNEY



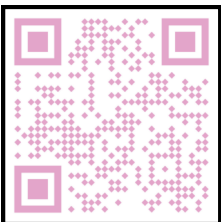
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MCLOUGHLIN



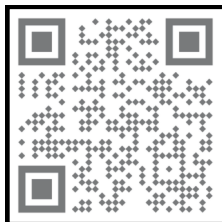
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PARK PLACE



bit.ly/park-place-na

RIVERCREST



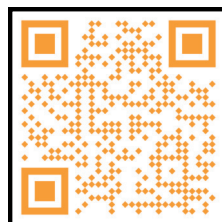
bit.ly/rivercrest-na

TWO RIVERS

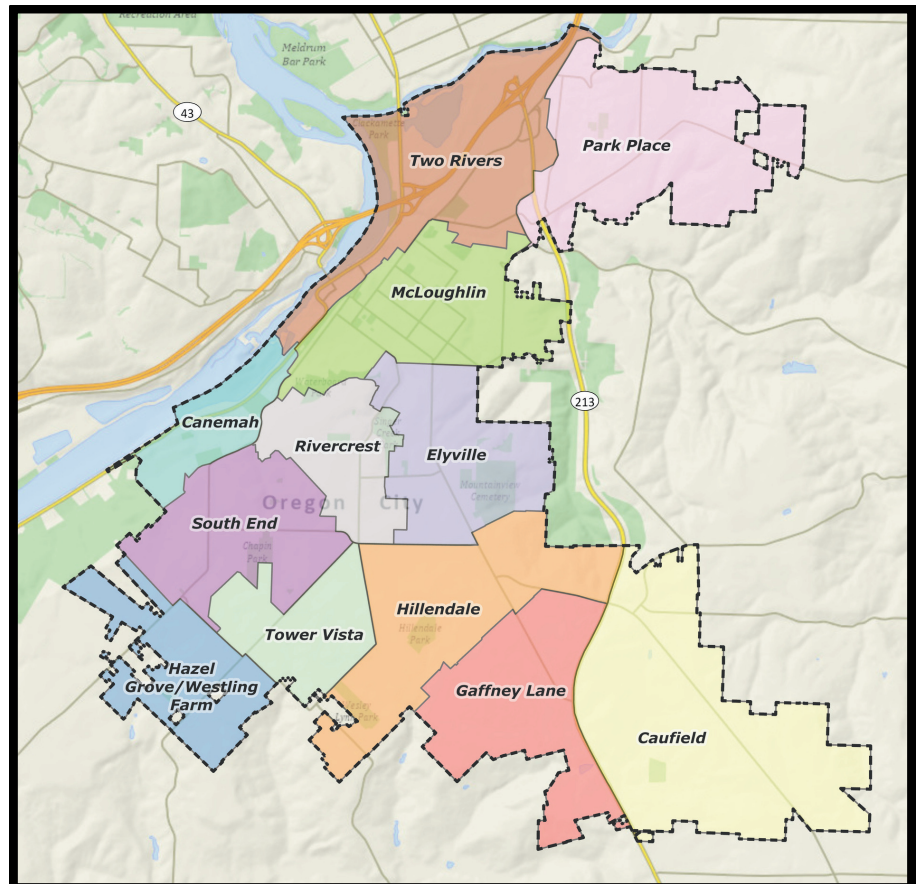


bit.ly/two-rivers-na

HILLENDALE



bit.ly/hillendale-tower-vista-na



Tower Vista Neighborhood Association is currently being run in conjunction with Hillendale. If you live in Tower Vista, please register for updates with Hillendale Neighborhood Association.



2025 NEIGHBORHOOD ASSOCIATION GENERAL MEETING SCHEDULES

CANEMAH Neighborhood Association

7:00 p.m. | 3rd Thursday | Feb, Apr, Jun, Sep, Nov
Community Room at Oregon City Library
606 John Adams Street

CAUFIELD Neighborhood Association

6:30 p.m. | Jan 28, Mar 19, May 27, Jul 22, Sept 23, Nov 25
Community Development Community Room
695 Warner Parrott Road

ELYVILLE Neighborhood Association

7:00 p.m. | 2nd Tuesday | Mar, May, Jul, Sep, Nov
St John the Apostle Cemetery
451 Warner Street

GAFFNEY LANE Neighborhood Association

6:30 p.m. | 3rd Tuesday | Jan, Mar, May, July, Sep, Nov
Community Development Community Room
695 Warner Parrott Road

HAZEL GROVE-WESTLING FARM

Neighborhood Association

The reactivation meeting will take place in April to
finalize the NA meeting schedule.

7 p.m. | Tuesday | April 8, 2025
Community Development Community Room
695 Warner Parrott Road

HILLENDALE/TOWER VISTA

Neighborhood Association

6:30 p.m. | 1st Tuesday | Jan, Apr, Jul, Oct
Community Development Community Room
695 Warner Parrott Road

MCLOUGHLIN Neighborhood Association

7:00 p.m. | Jan 9, Mar 6, May 1, Jul 9, Sep 4, Nov 6
Community Room at Oregon City Library
606 John Adams Street

PARK PLACE Neighborhood Association

6:30 p.m. | Feb 24, May 19, Oct 20
Park Place Church, 13933 Gain Street

RIVERCREST Neighborhood Association

Currently inactive | To get involved - contact
Emily Lisborg | rivercrestna@gmail.com

SOUTH END Neighborhood Association

In process of reactivating

To get involved - contact Mark Gear |
administrator@ocsena.com

TWO RIVERS Neighborhood Association

6:00 p.m. | 4th Wednesday | Jan, Apr, Jul, Oct
Abernethy Chapel, 1326 John Adams Street

Learn more about Oregon City's Neighborhood Associations, including
which one you live in, other meetings and more at bit.ly/oc-nas