



CITY OF OREGON CITY ARTS COMMISSION AGENDA

City Hall Chambers, 625 Center St., Oregon City, OR 97045

Thursday, January 16, 2025 at 7:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Attend the livestream of the meeting on the City's YouTube Channel:

<https://www.youtube.com/user/CityofOregonCity>

- Register to provide electronic testimony (email agriffin@orc.org or call 503-974-5517 (1588) by 3:00 PM on the day of the meeting to register)

- Email agriffin@orc.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)

- Mail to City of Oregon City, Attn: City Recorder, P.O. Box 3040, Oregon City, OR 97045
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1. CALL TO ORDER AND ROLL CALL

2. ADOPTION OF THE AGENDA

3. APPROVAL OF MINUTES

- Approve the Minutes from December 19, 2024 and November 21, 2024

4. PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The Arts Commission does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the Arts Commission.

5. DISCUSSION ITEMS

- Election of Officers for 2025 (Chair and Vice Chair)
- Qualified Vendor Application
- Public Art Renovation Grant Application
- Select Date for 2025 Strategic Planning Retreat

6. COMMUNICATIONS

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

Oregon City Arts Commission – December 19, 2024

I. Call to Order

Chair Carlson called the meeting to order at 7:01. Ann Griffin (“Ann”) called the roll. Present were:

Trieste Andrews

Tima Carlson

Amanda Dexter

Daria Loi

Emma Lugo

Josh Planton

Quire

Rebecca Sira

Emma Lugo (“Emma”) and Amanda Dexter (“Amanda”) attended via Zoom. Karen Buehrig had an excused absence.

II. Adoption of the Agenda

Quire asked about the number of candidates in the room for the 2025 Arts Commission. Ann acknowledged that 6 people had applied and while three people were present to speak with the Commission, we had information about the other three.

Emma Lugo (“Emma”) also had a question and wondered why the budget issue was not on the agenda. More specifically, there was a question about whether or not the Arts Commission would be able to offer a second round of grants in 2025. Ann answered that she had not put the item on the agenda because she did not have a final answer regarding the budget.

Tima asked about items that were tabled in November, including the standard operating procedures for the Commission and the process for approving grants. Ann stated that she had made the edits suggested to the RFP for the Public Art Restoration Grant and the RFQ for Artists to do the work. She stated that she could provide both documents to the Commission early in 2025. (Note: Ann will check with Daria about her suggested operating procedures document for future discussion.)

Emma moved to adopt the agenda as proposed. Quire seconded and the agenda was unanimously approved.

III. Approval of the Minutes

Rebecca Sira (“Rebecca”) asked a question about p. 6 paragraph 7. There is a sentence that did not complete “Quire offered to volunteer to help artists just starting out.” Ann stated that she would correct the minutes and bring back a corrected version next month.

IV. Public Comment

No public comments were received.

V. Discussion Items

A. 2025 New Arts Commissioners – Meet the Candidates

Ann thanked the three candidates that came to the meeting in person: Ann Wilson, Joyce LaMaster and Myriam Ravenwise. Three additional candidates also applied: Justin Wallace, Kristin Iseri and Rachel Rawson. Two of them contacted Ann to let the City know that they would not be able to attend tonight (Justin Wallace and Kristin Iseri). They were given the opportunity to respond electronically to the same three questions as the candidates attended the December 19 meeting.

The three questions given to the candidates for Arts Commission were:

- Why would you like to be a part of the Arts Commission?
- Please tell us about your artistic practice or background.
- What do you think the Arts Commission should be working on?

Emma stated that it is important that we ask the same questions of everyone. Group also discussed wanting to ensure that each candidate is interviewed under the same conditions.

The following notes represent only a portion of the interviews. For more details, you are invited to watch the recording of the meeting on You Tube:

https://www.youtube.com/watch?v=XVeNx9_gbUY. Candidates are listed below alphabetically by first name.

Candidate #1 – Amy Wilson

Amy stated the Arts play an important role in a community. She stated that it would be great to be part of a group that “gets to decide what our community looks like.” She would like to see a place where the arts are on display. She would like to see performing arts get as much attention as visual arts.

Amy has always “made things,” and has been an artist her whole life. She started a program called GLEAN, which supported an ability to create art out of recycled materials.

Candidate #2 – Joyce Irene LaMaster

Joyce said that she would like to be involved in and immersed in the arts. She worked for thirty years in the private sector, now re-immersing herself in the arts. Painting is her passion; she has been drawing since she was a child. She stated that she recently started painting on commission and particularly likes to make portraits. She stated that she’s also a writer.

Candidate #3 – Myriam Ravenwise

Myriam stated that she would like to have a bigger role to facilitate and help the arts in Oregon City.

She stated that she has been a small business owner in Oregon City for 6 years. “We have an amazing community,” she said.

Music and art were a big part of her family. Myriam stated that she also has a background in theater and singing.

Q3 – What would you like to see the Arts Commission working on? Myriam stated that she would like to raise awareness about the grants that the Arts Commission has to offer. She would like to ensure that equity and inclusion are part of the distribution of the grants, particularly for accessibility.

The group agreed to consider Rachel Rawson, who was not present. Ms. Rawson applied to multiple Commissions. Ann shared that she had reached out to Rachel to confirm her interest in the Arts Commission but did not receive a response.

The group discussed the voting process. Daria stated that she also had requested that this was something to discuss in advance.

The group received a candidate evaluation form, that including a 1-5 ranking for the categories of Artistic Background, Vision/Mission, Complimentary Skills and Communication skills. Trieste asked if the group was planning to have a discussion before submitting their selections. The group determined that they would not have a separate discussion. The candidates were told that they could go home or wait to hear the outcome. We thanked the candidates for their time.

The group discussed whether or not the evaluation question of “Artistic Background” was relevant or biased and if it could unfairly result in a lower score for someone who was qualified but who didn’t have as much direct experience with the arts. There are benefits to having a group with a variety of skills and interests.

Quire stated that the group needs to have a set metric evaluation sheet at least two months prior to a meeting so that the Commissioners are able to evaluate the topic. She stated this is true for consideration of future Commissioners as well as other topics.

After tabulating the evaluation sheets, the group ranked the six candidates as follows:

Amy Wilson	144
Myriam Ravenwise	114
Joyce LaMaster	130
Kirstin Iseri	128
Justin Wallace	94
Rachel Rawson	51

NOTE: After the meeting, Ann reviewed the documents and found that she needed to revise the totals for Myriam, Justin, and Rachel’s scores.

Amy Wilson	144
Myriam Ravenwise	131
Joyce LaMaster	130
Kristin Iseri	128
Justin Wallace	87
Rachel Rawson	47

Ann stated that she would inform the Mayor of the ranking each candidate received and that she would plan to inform everyone before the next Arts Commission meeting in January.

B. Ribbon Cutting Event December 21st

On Saturday, December 21st, at 2 pm, the Arts Commission hosted a Ribbon Cutting Event and Reception. The new public statue is located on the corner on Seventh and Center Streets in Oregon City. The reception was held at City Hall and was well attended.

Ann asked for a volunteer(s) to help take pictures with the City camera. Quire offered to help and said her husband could likely help as well.

Ann stated that the Arts Commission had approved a \$300 budget for the catering of the reception. With an increase in the anticipated number of attendees, Ann stated that a larger budget would be necessary. She asked the group to consider a \$600 budget. Daria asked if the City would consider paying the additional fee. Josh stated that he thought it would be okay to pay the extra cost, but to find out first if the City could provide the additional \$300. This is what the group agreed to do. Amanda made a motion to increase the reception budget to \$600 and Quire seconded. The Arts Commission voted, and the additional budget was unanimously approved.

VI. Communications

Quire stated that her work would be on display at the imperfecta gallery through December 28.

Trieste stated that she is working with Be Well Events to plan a Lunar New Year event.

Quire stated that she would like to thank the three outgoing Arts Commissioners. Trieste encouraged the remaining Arts Commissioners to “take charge of your budget.”

Tima stated that she agreed with Trieste and said that we need to continue to push for our budget and information about funding availability.

Everyone thanked our outgoing Arts Commissioners for their service and leadership.

Oregon City Arts Commission
November 21, 2024

I. Call to Order/Roll Call

Chair Carlson called the meeting to order at 7:00. Ann Griffin called the roll. Present were:

Trieste Andrews
Karen Buerhig
Tima Carlson
Amanda Dexter
Quire Hugon
Daria Loi
Emma Lugo
Josh Planton

Emma Lugo participated via Zoom. Rebecca Sira has an excused absence.

II. Adoption of the Agenda

A Commissioner made a motion to adopt the agenda as proposed. (In the meeting video, it sounds like Quire.) Daria Loi (“Daria”) seconded. The agenda was unanimously approved.

III. Approval of the Minutes

The group reviewed the minutes from their October 17, 2024, meeting. Quire made a motion to accept the minutes. Daria seconded and the minutes were unanimously passed.

IV. Public Comment

Ann stated that no public comments were received.

V. Discussion Items

A. Public Art Restoration Grant

Ann recognized Cathy Rowe on Zoom and Ariella Sophie Sternberg from the Clackamas County Arts Alliance in the audience. She then reviewed the Arts Commission Staff Report describing the proposed Public Art Restoration Grant program. As discussed at the Arts Commission October meeting, the Arts Commission has \$28,000 to implement the Public Art Restoration Grant program,

including \$20,000 identified by the Budget Committee for 2024-25 and the \$8,000 from the 2024-25 Enhancement Grant.

Ann stated that the proposed maximum grant award would be \$12,000. Daria asked if two applicants applied for the full amount, then what we would do with the remaining \$4,000. Ann stated that she anticipated receiving some applications for less than the full \$12,000 amount. The Restoration Grant public guidelines state that applicants need to have the restoration project approved by the Arts Commission.

Tima Carlson ("Tima") asked if this only applied to public art listed in the 2024 Public Art Assessment Report. She asked for clarification about why owners needed to apply for grant support. Trieste Andrews ("Trieste") confirmed that the private property owners are responsible for maintaining the public murals. Josh Planton ("Josh") stated that this obligation is in effect for 5 years.

Trieste stated that the Arts Commission is responsible for approving murals, and she encouraged Commissioners to review the Public Art Mural Program Guidelines.

She further stated that it was her understanding that the approval process only applied to new murals, and not to mural restorations. For example, Trieste stated she was engaged in both the restoration of the Trolley Mural on Main Street and the creation of the new Brain Krehbiel mural on the 99E side of the Black Ink/White Rabbit building. She stated that for the restoration, she did not need to go before the Arts Commission. She worked with Matthew Weintraub in the Economic Development Dept.

She stated that if mural restoration projects also need to be approved by the Economic Development Department and the Arts Commission, then the Public Art Mural Program Guidelines should be clarified. Ann stated that the Program Guidelines were approved the Oregon City City Commission. Trieste asked that the application form itself be clarified to add a line asking if the project is a new mural or a restoration.

Quire reflected that we want to make the process easy for property owners so that they are not turned off. Daria wondered if the grant application could come from someone wanting to take responsibility for the restoration work and not just the property owner.

The group also discussed the proposed RFQ that would be released so that professionals with the skills to undertake art restoration projects, and murals in particular, could be identified. Such a list would be a resource for local property owners.

Karen says she thinks that the application is important just because we might have more than one property owner who wants to move forward. Karen does state that she is aware of one mural not on the Art Assessment List, namely the mural in Latourette Park. Karen stated that someone affiliated with a piece of public art like that should be able to move forward with a restoration request. Ann stated that the Guidelines could be revised to include public art that is not on the Art Assessment List.

Quire suggested that we issue the RFQ first and then reach out to the property owners.

Daria asked is there are priorities that we want to keep in mind as we do outreach. Ann stated that the Art Assessment report provides some sense of priorities when describing recommended repairs.

Josh stated that the Arts Commission shouldn't limit it at all if someone has a public art improvement project.

Question: Are we going to award these grants on a rolling basis or after a certain deadline? Answer: Award decisions will be made after the end of the grant period.

Question: Will applicants need to apply and pay for the permit fee? Josh stated that renewing the mural easement could be a burden that would discourage property owners from asking to renew their easement.

Trieste stated that there needs to be public art restoration funds.

Karen stated that there is a mural application fee. She asked if there would be a fee for a permit restoration? Is there flexibility in the fee – if the City does decide to require a permit for mural restoration, then it should cost less than the permit for a new mural.

The Arts Commission agreed with this recommendation (that any permit fee for a restored mural should be less than the permit fee for a new mural).

The RFQ/Call for Artists will be prepared for the next meeting – the Public Art Renovation Grant will be announced in January.

B. 2025 Arts Commission Grant

In preparation for the meeting, staff shared a draft Arts Commission Grant Application and Guidelines. Quire and Rebecca combined the two documents into one and provided edits. They felt that a combined document would be easier to access and simplifies the grant process.

The Guidelines state that all funded activities need to be “open to the public.” Daria asked for clarification on the meaning of “open to the public.” If someone charged for a dance event, for example, would that be acceptable. Quire supplied the answer, saying “yes,” an artist can still make some profit from their project and therefore an admission fee or sale would be accepted.

Another question – how much of a requested grant could be used to purchase a piece of equipment or receive some training. Quire stated that we do want to support local artists and provide assistance to support their professional development. The group discussed the balance between the two objectives. They decided that no more than 50% of the requested funds could be used for the purchase of equipment.

The group discussed purchasing new equipment vs renting equipment. Arielle Sophie suggested that we make a distinction between the two. Daria thought that 50% was too high. The group also discussed allowing a higher percentage to go toward equipment for the larger grant category.

Josh asked to clarify what would constitute a match – does in-kind (e.g., volunteer hours) count, as well as cash. Ann answered that yes, in-kind contributions may count as match. Josh suggested

that an hourly rate for volunteer time be included in a description of the match. He also asked that if funds go to support an event, that a post event report be submitted.

Quire asked the group to revisit the threshold for purchasing equipment. 35% suggested for purchasing a piece of equipment.

Other amounts:

Emma stated that we should look at the requirements – we should not assume that the person applying is already an artist. Many people in the community could be interested in this grant who are not professional artists.

Quire stated that this is a valuable conversation to have. We would like to encourage community-based projects as well as support for professional artists. We need a separate application for the Small Grant and the Large Grant. Amanda also stated that the small grant application should not have all the same questions/requirements as the large grant application, like questions about previous pieces and requiring a resume.

Josh stated that the purpose of the grant could be refined to encourage certain applicants to come forward.

Quire offered to volunteer to help artists who are just starting out. Need some kind of work examples, even for the need

Amanda stated that there are people in the community who are not professional artists but who would also like to support an art project. For example, she brought people together in her neighborhood to do an “intersection repair” project. (Intersection repair refers to painting the street within an intersection and potentially installing other creative materials to slow traffic.)

Daria stated that this is a valuable conversation for the Arts Commission – what is our vision and mission. Elevating the arts in the community or supporting people to engage in the arts.

Ann asked if were possible to do both. She started that she thought it is possible.

Quire stated that it is really important to support working artists. Many artists need to rely on a partner or family member support them. Are we going to support working artists first and then community art projects second Quire stated that she will always ask for prior work examples. Trieste states that you can make a statement for emerging artists – this may be as simple as using your phone to make a video.

Decision: For the large grant, not necessary to ask for previous work examples. Also, this is an outcome-based grant. There should be some outcome or product that benefits the community. People can request grant support for training to help create the product but that again, there should be a tangible outcome.

Quire asked Amanda and Trieste if they would look at the application itself and give suggestions.

There will be two applications, one for the small grant amount (up to \$2500) and the large grant (up to \$10,000).

Tima asked if “New Business” could be added to an agenda. Tima asked if we could discuss the upcoming elections.

VI. Communications

Quire informed the group that she would have a solo show opening on December 7th 5 to 7 at Imperfecta.

The ribbon cutting event will be held on Saturday, December 21st at 2 p.m.

The meeting adjourned at 8:34.



Oregon City Arts Commission

“Art for Every Heart”

Request for Qualifications – Public Art Renovation Grant

The Oregon City Arts Commission is pleased to release this request for qualifications (RFQ), as the community seeks to identify qualified artists to support its Public Art Renovation Grant Program. The Arts Commission would like to identify interested individuals with the necessary expertise to support a variety of public art restoration projects in our community, including the restoration of public murals.

Project Overview

The Public Art Renovation Grant Program is a resource for the managers and owners of property in Oregon City that house a piece of public art. The 2024 Public Artwork Assessment Report authorized by the Oregon City Arts Commission provides a comprehensive list of public art in the City of Oregon City and details important restoration suggestions. The report is available online at <https://www.orcity.org/763/Arts-Commission>.

The goal of this RFQ is to identify qualified artists who would like to be retained to complete needed restoration for Oregon City’s pieces of public art, including public murals. City staff will make an effort to connect property owners interested in the Public Art Renovation Grant program with artists who share their qualifications.

PLEASE NOTE: In addition to submitting a response to this RFQ, artists are also welcome to team with a private property owner and apply directly to the Public Art Renovation Grant program. [Insert online application link here](#).

Public Art Renovation Grant program - Process

Interested artists are encouraged to review the Public Art Renovation Grant Program information on the City of Oregon City website before submitting their response to this RFQ.

Funding for a Public Art Renovation Grant will be determined by one of the following ways:

- a) Property owner/property manager Property owner/Artist team applies directly to Public Art Renovation Grant program for a specific renovation program
- b) An artist submit his/her/their response to this RFQ
- c) The City of Oregon City may also disburse funds directly toward one of the suggested renovation projects in the Oregon City Public Art Assessment Report.

Public murals are typically on the side of a private building. Property owners apply to the Public Art Renovation Grant Program and use the awarded grant funds to pursue improvements. In some cases, public art is located on public right of way or is in public ownership. In either case, financial support for the art restoration will come from the Public Art Renovation Grant Program managed by the City of Oregon City Economic Development Department.

Artist Qualifications

Professionals who would like to be placed on the preferred artist list should complete the **online application**. We would like to learn more about your previous work creating and restoring public art. Your responses will be reviewed by members of the Oregon City Arts Commission and shared with applicants to the Public Art Renovation Grant program.

- 1) Please provide us with your name and contact information.

Name _____

Phone Number _____

Email _____

Address _____

What is the best way to contact you? _____

- 2) Briefly describe your experience in creating or refurbishing public art. In addition to giving us a brief description, feel free to attach a general resume or artist statement that outlines your artistic skills.

- 3) Is there a specific public artwork in Oregon City in which you are interested? (Yes/No). If yes, please tell us which one. Please note that this is not required. You may refer to the

For more information, contact Ann Griffin at 503-974-5517 or agriffin@orccity.org.

This RFQ will be released online at <https://form.jotform.com/243656329520054>.

Applicants may apply online or provide information via email to agriffin@orccity.org.

Project Timeframe – RFQ Deadline

Please submit a proposal before February 14, 2025.

Applicants will be notified of next steps by March 5, 2025. The Oregon City Arts Commission has \$28,000 to dedicate to public art renovation projects. The Economic Development Department intends to awarded all of the funds before June 30, 2025.



Oregon City Public Art Renovation Grant Application

1) Applicant Information

Name _____

Business Name (if applicable) _____

Address _____

Contact information (phone and email)

Who are the members of your project team? Please identify the artist or artist team that will undertake the work. If you haven't yet identified an artist to do the work, Economic Development staff may assist you.

2) Project Description and Location

Describe the public artwork that will be restored with this grant. If the artwork is included in the 2024 Oregon City Public Artwork Assessment report, please indicate the report number.

If the artwork is not in the report, provide the address where the art is located and upload 1-2 photos showing the piece as a hole and the damage that will be addressed.

Please describe the specific actions that will be taken to restore the artwork and steps that will be taken to help maintain the improvement in the future.

3) Timeline

Please provide a project timeline. Tell us when you plan to begin the renovation and when you anticipate project completion. If you anticipate that your project will last more than 4 weeks, please include any major project milestones.

Start date: _____

Major Project Milestones (if applicable): _____

Projected Completion date: _____

4) Project Budget

Please provide a general project budget, showing the anticipated sources of income including the requested grant funds. Matching funds are not required for this grant. Grant applicants may apply for up to 50% of the total project cost or \$12,000, whichever is less. All grant funds must be expended before June 30, 2025.

Staff are available to assist you in completing this table. Please let us know if you have questions.

Oregon City Public Artwork Renovation Grant Project Budget A. Sources of Funds	
Source	Amount
Grant Request	
Total Sources of Funds	
B. Uses of Funds	
Item	Anticipated Cost
Artist Compensation	
Materials – Paint & Related Supplies	
Materials – Protective Costing	
Commercial Liability Insurance	
Total Uses of Funds	

You may add additional lines if you need more space. NOTE: The total Uses of Funds must equal the total Sources of Funds.

5) Proof of Insurance

The applicant to the mural arts program shall obtain a Certificate of General Liability Insurance in the

amount of \$1,000,000, naming the City of Oregon City as an additional insured. The Certificate of General Liability shall be in effect during the mural installation period and re-instated again when the Mural is either being refurbished or removed. The initial Certificate of General Liability must be in effect prior to the applicant receiving a permit to move forward with the disposition of the mural.

6) New Easement or Easement Renewal (for public murals on private property)

Public Murals in the City of Oregon City require a 5-year easement between the property owner and the City of Oregon City. Is there an existing Easement Agreement related to the mural on the property?

Yes _____ No _____

If you answered "No," then a New Easement must be agreed to between the Property Owner and the City of Oregon City. The required Easement Agreement may be found online on the City of Oregon City webpage in the Oregon City Arts Commission section, or by contacting Ann Griffin, agriffin@orc.org.

7) Safety Plan

Please describe your plan for ensuring the safety of the artist team and the public during the Public Art Renovation project. Include information as to whether you will be blocking a public right of way such as a sidewalk or street? If you will use scaffolding, lifts, or ladders, include a plan for maintaining access to sidewalks, streets and businesses and ensuring the safety of the public and the artists.

If you need to close the sidewalk during the renovation project period, then you may file a permit application to close the public right of way. Staff will provide you with directions on how to do this.

ARTIST INFORMATION (If different than the applicant)

Lead Artist's Name _____

Business Name (if applicable) _____

Email _____ Phone _____

Artist's Mailing Address _____

City/State/Zip _____

Name(s) of any other participating artist(s)

PROPERTY OWNER INFORMATION (If different than the applicant)

Name _____

Business Name (if applicable) _____

Email _____ Phone _____

SIGNATURES

Applicant/Artist's Certification:

I, as the public artwork restoration grant applicant, certify that the information and materials provided herein are correct and true to the best of my knowledge.

☐ **Check here in case of mural restoration:** I understand that the City requires an anti-graffiti coating be applied to the restored mural to help abate graffiti and vandalism and certify that such a coating has been applied to this mural.

Signature

Name (print)

Date

Property Owner Certification:

I certify that I am the owner of the project property. I further certify that I have not been given or received any compensation for the installation of the mural (other than for work performed) and have read, understand, and will abide by the Oregon City Public Art Mural Guidelines, and I give permission for the placement of the mural as presented in the application.

Signature

Name (print)

Date

PUBLIC ART RENOVATION GRANT GUIDELINES

Please **READ** these program guidelines before submitting a project proposal.

Oregon City is home to a broad array of public art, including murals, sculptures and other items of cultural and historic importance. The Oregon City Arts Commission retained a consultant to examine the public art within the community, resulting in the informative report, “Oregon City Public Artwork Assessment,” in January 2024. The report identifies several pieces of public art that need some level of restoration or repair.

The Oregon City Arts Commission has secured \$28,000 in funding to support public art restoration and renovation in 2024-2025. These funds will be used to implement the Public Art Renovation Grant Fund. The Grant Fund is managed by the Oregon City Economic Development Department.

Private property owners often bear the responsibility of maintaining and/or restoring public murals. The Public Art Renovation Grant Fund will help to make projects more feasible for property owners and other stakeholders identified in the 2024 art assessment report. Please see the “Eligible Applicants” section for more information.

I. GRANT PURPOSE

The Public Art Renovation Grant Program is established to support the restoration of public works of art in Oregon City. Public murals will be prioritized but additional public artworks identified in the 2024 report will also be considered. The owners/care takers of other public art in Oregon City, not specifically referenced in the report, are encouraged to contact Ann Griffin in the Economic Development Department to discuss proposed project and funding availability.

II. ELIGIBLE APPLICANTS

- A. The owners of private property owner(s) in Oregon City that houses a public artwork referenced in the 2024 Public Artwork assessment report are eligible to apply. Project manager(s), including artists, who are working with the property owner and have written permission from the property owner to undertake the project may also apply.

- B. Public sector agencies who own public art listed in the report may apply. For example, the Oregon Department of Transportation (ODOT) is identified as the owner of the John McLoughlin Bust (Public Art piece number 9).
- C. If enough renovation project proposals have not been received by the deadline listed below, the City of Oregon City may move forward with the renovation of a piece of public art located in Oregon City in the public right of way and identified in the Art Assessment report. The selection of any such renovation project will be approved by the Oregon City Arts Commission.

All applicants must be in good legal standing with all local, state, and federal regulatory agencies and taxing authorities.

III. PROJECT APPLICATION AND APPROVAL PROCESS

- A. Application period. Applicants may submit a project proposal beginning Monday, **January 27, 2025**.
- B. Project Applications. The application may be found on the City of Oregon City website, and requires the following information:
 - 1) Location of Renovation Project. Identify the mural or other public art piece to be restored. Please indicate the page number in the Art Assessment report that describes the artwork, if applicable. If the artwork is not in the assessment report, include the address location and a photograph of the artwork.
 - 2) Applicant, Project Team, and Contact Information. Identify the name and contact information of the person applying for the grant. Identify the professional(s) who will do the restoration work. Please provide their contact information and their relevant art restoration experience.
 - 3) Timeline and Projected Completion Date. Provide a timeline for the proposed project, including the anticipated completion date.
 - 4) Project Budget. Please provide an estimated budget for the work, showing cost per item and estimated total. The maximum grant award per project is \$12,000.
 - 5) Project Insurance. The project applicant must have or obtain a General Commercial Liability insurance policy in the amount of \$1,000,000, naming the City of Oregon City as an additional insured. Insurance coverage must be in effect during the mural

renovation project period. The applicant may use grant funds to cover the cost of insurance.

- 6) Public Art Mural Easement Agreement and Public Art Mural Program Guidelines. Public murals require an Easement Agreement between the property owner and the City of Oregon City. Applicants are required to obtain the property owner signature on the Easement Agreement before undertaking this project.

The required Easement Agreement may be found online on the City of Oregon City webpage in the Oregon City Arts Commission section, or by contacting Ann Griffin, agriffin@orccity.org.

Applications to restore a public mural will be reviewed by the Oregon City Arts Commission. The Arts Commission meets on the third Thursday of the month at City Hall.

- 7) Final report. Grant recipients will be required to submit a final report after the completion of their project, including before and after photographs. The Economic Development Department requests that a final report be provided within 60 days of the completion of the project.

Please direct question regarding the Public Art Renovation Grant to Ann Griffin, agriffin@orccity.org or 503-974-5517.