



CITY OF OREGON CITY TRANSPORTATION ADVISORY COMMITTEE AGENDA

City Hall Commission Chambers, 625 Center St., Oregon City, OR 97045
Thursday, January 9, 2025 at 6:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Attend the livestream of the meeting on the City's YouTube Channel:

<https://www.youtube.com/user/CityofOregonCity>

- Register to provide electronic testimony (email ameeker@orcity.org or call 971-204-4656 by 3:00 PM on the day of the meeting to register)
 - Email ameeker@orcity.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
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1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF THE MINUTES

- a. Approval of Meeting Minutes – November 19, 2024

3. AGENDA ANALYSIS

4. PUBLIC COMMENTS

Please see the public comment guidelines below.

5. NEW BUSINESS / DISCUSSION ITEMS

- a. New Business

6. PUBLIC WORKS REPORT

- a. Public Works Report

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WPMC at 503-650-0275 for a programming schedule.



CITY OF OREGON CITY TRANSPORTATION ADVISORY COMMITTEE MINUTES

Commission Chambers, City Hall, 625 Center Street, Oregon City
Tuesday, November 19, 2024

1. CALL TO ORDER AND ROLL CALL

Chair Ben Simmons called the meeting to order at 6:00 PM.

PRESENT: 6 Committee members present included Chair Ben Simmons, Vice Chair Henry Mackenroth, Christian Wadsworth, Petronella Donovan, Raymond Rendleman, and Tim Morgan

ABSENT: 3 Bruce Fries, Cedomir Jesic, Julie Hernandez

STAFFERS: 3 Dayna Webb, Public Works Director, Vance Walker, Assistant Public Works Director, Audrey Meeker, Senior Administrative Assistant

2. APPROVAL OF THE MINUTES

A motion was made to approve the minutes by Vice Chair Henry Mackenroth, the Committee members unanimously approved. The motion was carried by the following vote: Yea: 6 - Chair Ben Simmons, Vice Chair Henry Mackenroth, Christian Wadsworth, Petronella Donovan, Raymond Rendleman, and Tim Morgan.
Nay: 0

3. AGENDA ANALYSIS

- Update on Holcomb, Safe Routes to Schools.

4. CITIZEN COMMENTS

- No citizen comments were made.

5. NEW BUSINESS/DISCUSSION ITEM

a. Monthly Meeting

Topics covered were as follows:

- Public Works staff asked if the monthly meeting could change from the third Tuesday of the month to the second Thursday of the month.

November 19, 2024
Transportation Advisory Committee
Page 1 of 5

- This timing works best for all Transportation Advisory Committee Members.
- A motion was made by Mr. Rendleman. All were in favor, and the motion passed unanimously.

b. December Meeting

Topics covered were as follows:

- Each year the Transportation Advisory Committee members and Public Works staff discuss whether to hold a meeting in December. It depends on whether there are topics that need to be discussed or not. After review, it was determined that the meeting will be cancelled but that an interview for renewing membership with Bruce Fries will be conducted the second Thursday of the month, December 9, 2024.

c. Membership Interviews

Topics covered were as follows:

- There is one interview to be conducted.
- The third Tuesday of the month will not work for the majority of the members. It was moved to the second Thursday of December.
- If there are any new applicants between the November 19, 2024 meeting and the December meeting, they will be added to the interview agenda.

d. Revenue Discussion

Topics covered were as follows:

- Current transportation funding sources: Street Fund (State Highway Trust and County Vehicle Registration Fees), Transportation SDC, Pavement Maintenance Utility Fee and Federal, State & Local Grants.
 - The Street Funds are split: 50% ODOT, 30% County, 20% Cities. They fund transportation infrastructure, staff, street signs, and striping.
 - In the 2013 TSP plan, there is an 8-page funding assumption document. Ms. Meeker will send it out to the group following the meeting.
 - Tolling: It was put on pause. The state legislature has put together 3-4 work groups for statewide transportation funding. There will be discussions on how to have funding for transportation but if there is no solution, tolling will be back for discussion. There is a discussion on HB2017 to raise gas tax and discuss the promises made to deliver projects and how they will be delivered. There will need to be a state-level conversation about funding.
 - Oregon City sets the Pavement Maintenance Utility Fee index at 3% each year. The SDC goes up by the CPI-W which is updated once a year.

The Street Fund doesn't have standard inflation.

- Potential Transportation Funding Sources from TSP
 - General Fund: There are many requests for funds and the budget committee has discretion on how to spend a small portion of the budget. Generally, transportation does not receive funds but the Municipal elevator is funded by the transportation fund.
 - Local Fuel Tax: Requires voter approval – Portland OR has had a couple of vehicle fuel taxes through the voters.
 - Urban Renewal District: The City currently has an URD. In theory, it is a funding source if they choose to move forward with projects.
 - Local Improvement Districts: 2/3 of affected property owners must agree to it and a lien is placed on the property for their share of the funds. The City would need to fund the project upfront, and then charge the property owners.
 - Debt Financing: The Oregon City Charter does not allow the City to take on debt greater than \$25k. The City cannot use debt to build a project without voter approval and we must build with the cash we have in the bank.
 - Sidewalk Fee: Public Works provided a presentation on sidewalk fees earlier in 2024 and it included Milwaukie as an example. Their Safe Access for Everyone Fee (SAFE Fee) funds their sidewalk program.
 - Other:
 - Oregon City has a reimbursement program for property owners that need to repair or replace sidewalks due to trees. The gas-taxes fund this program which was set up at the direction of the Commission.
 - Red light cameras to provide funding for transportation (question by Mr. Rendleman): Public Works and the Police Department identified two intersections with most violations related to turning right at a red light. They were at Hwy 213 & Beaver Creek and 99E & 14th. The consensus was that the Chief at the time wasn't comfortable moving forward with the red-light cameras.
 - The revenue collected would go to the Police Department because a police officer must review and confirm it was a violation.
 - Final thoughts:
 - The City will be following what the legislature discusses related to transportation funding in the 2025 session. We'll let the state look at transportation funding and after the statewide funding discussion, we can return to this topic for further discussion.
 - Any time we are asked to create a revenue source, it's important to consider who else is asking for funding at the City Commission level. Currently, Parks maintenance is the focused area of funding. If Public Works were prioritizing funds at this time, it will be on how to maintain our water system long-term. The City has a 3% rate cap, and because inflation is more than

3%, eventually our expenses will outpace our revenues.
Transportation funding would be after Water.

6. PUBLIC WORKS REPORT

a. Winter Weather Preparation

Topics covered were as follows:

- As first responders, Public Works begins to prepare for Winter events starting in November. Preparing equipment, trucks with plows and stock piling gravel and filling the deicer tanks.
- When colder temperatures arrive, Mr. Walker and the Transportation Maintenance Manager, Jayson Thornberg track weather reports through the Doppler radar, and by viewing the cities trip check cameras. There are 5 throughout the City.
- When winter events last more than a day, the Water and Wastewater Division assist with clearing and treating priority routes.
- Transportation crew members are placed on shifts to treat, clear and respond to any issues 24 hours a day until the event passes. Clearing roads by priority zones 1, 2, and 3.
- Public Works partners with the Oregon City Police Department captains and sergeants to be notified of any roads issues or situations they come across that need to be addressed.
- A new patch truck that assists with small paving projects, primarily fills potholes, was purchased in 2024.
- City resources:
 - <https://www.orcity.org/432/Winter-Weather-Response-Map>
 - <https://www.orcity.org/1234/Inclement-Weather-Operations>

b. Holcomb Blvd – Safe Routes to School Update

Topics covered were as follows:

- This topic was added to the agenda at the start of the meeting by Ben Simmons.
- Storm drainage work has been completed. The new storm system has been installed. Inlets that are tied to the mainline are anticipated to be completed soon. Sidewalk work by Winston is scheduled for December. There has been a delay to the project related to relocating the overhead lines and removal of poles by Lumen. Once the new poles are installed, the services are given 30 days to change over. However, it has been over 30 days and Lumen is still on the old set of poles. If Lumen does not move their service lines soon, Oregon City may need to contract out the work so the project can move forward. If this happens, Lumen will be charged for the work.

7. COMMUNICATION

- a. Add a presentation by the Records Office of public records and laws related to public meetings. This was requested by Raymond Rendleman

8. FUTURE AGENDA ITEM

- a. There are no future agenda items.

9. ADJOURNMENT

Chair Ben Simmons adjourned the meeting at 7:19 PM.

Respectfully submitted,

Audrey Meeker

Audrey Meeker, Senior Administrative Assistant



New Business

Transportation Advisory Committee
January 9, 2025



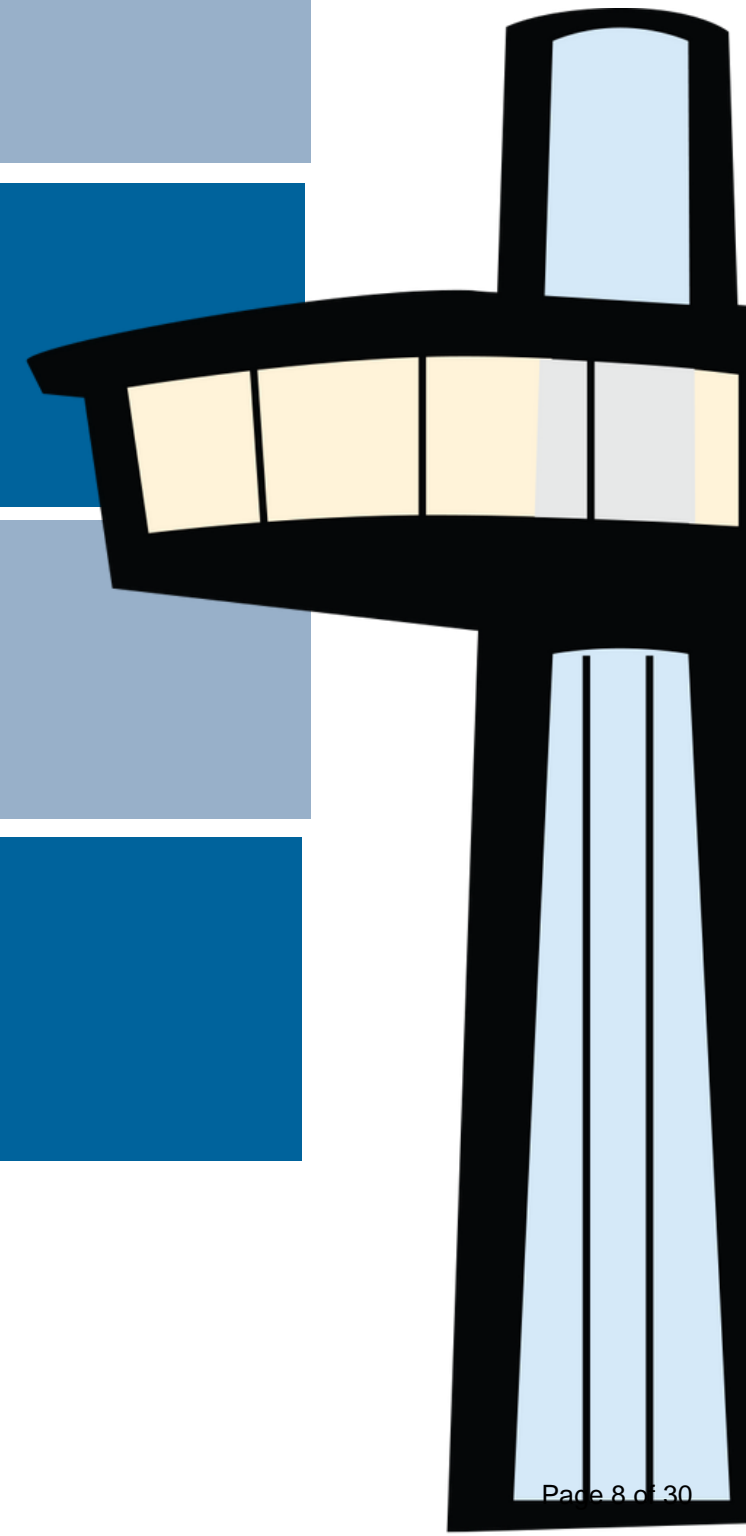
Bruce Fries New Appointment January 15, 2025, City Commission Meeting

Vote for Chair and Vice Chair

Discuss Meeting Frequency

Review Interview Questions

Establishing and Appealing Oregon Speed Zones



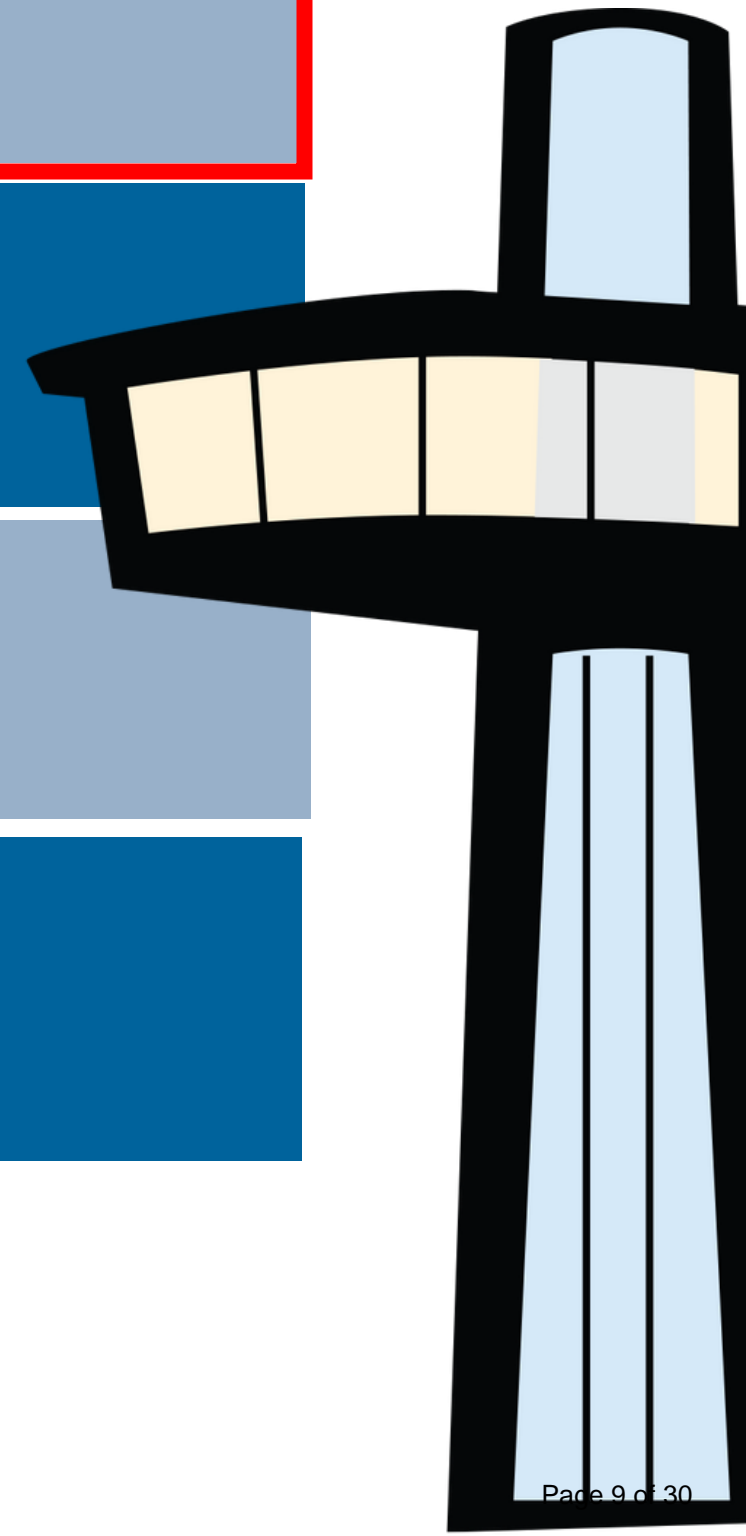
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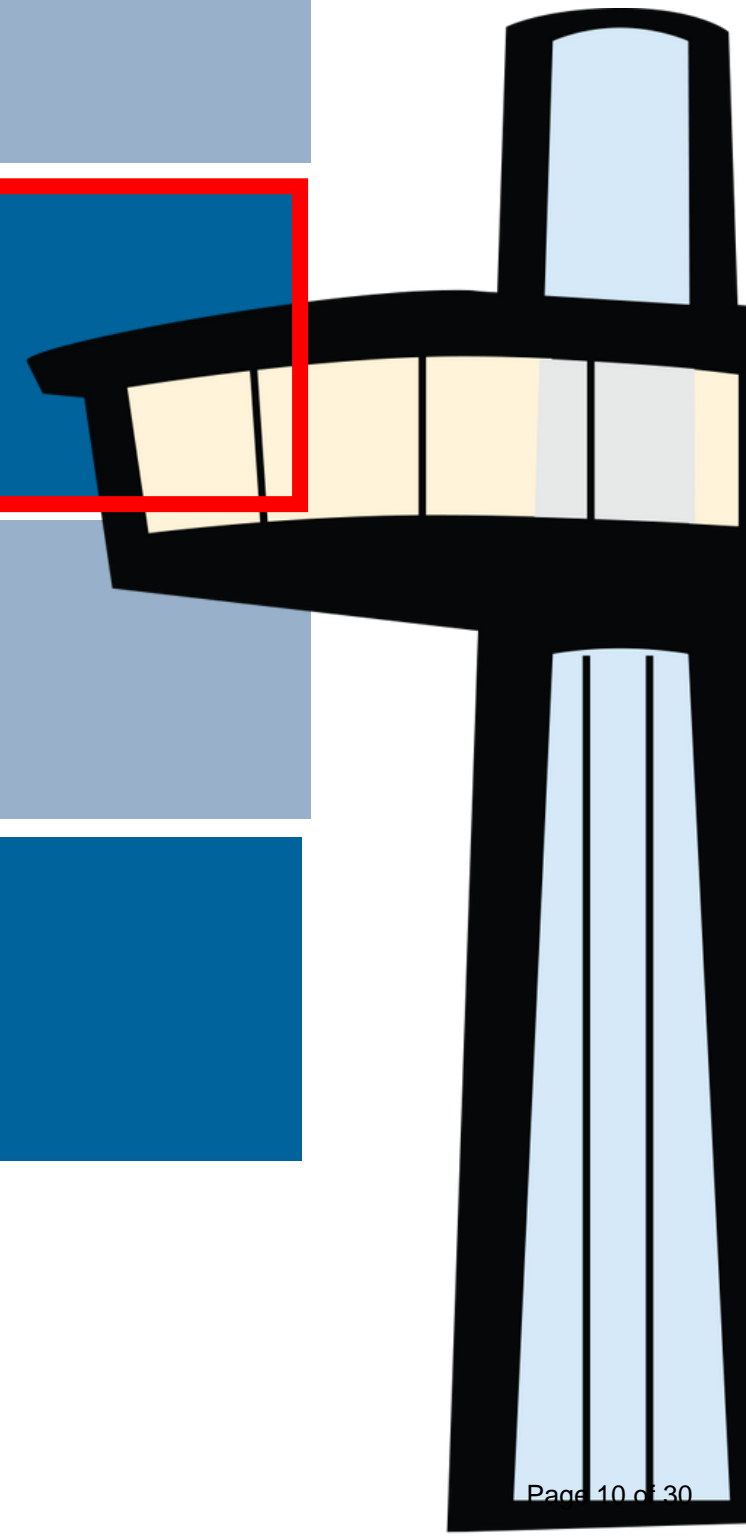
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2025 Meeting Schedule

The following meeting dates are the 2nd Thursday of each month at 6:00 p.m. in-person at City Hall, 625 Center Street and virtually via Zoom.

January 9, 2025
~~February 13, 2025~~
March 13, 2025
~~April 10, 2025~~
May 8, 2025
~~June 12, 2025~~
July 10, 2025
~~August 14, 2025~~
September 11, 2025
~~October 9, 2025~~
November 13, 2025
December 11, 2025 (if needed)

City Staff:

Dayna Webb, P.E., Public Works Director
Vance Walker, Assistant Public Works Director
Audrey Meeker, Senior Administrative Assistant

**City of Oregon City
Transportation Advisory Committee
ByLaws**

*Established: 11/4/09
through R 09-27
Amended: 6/19/13
through R 13-20
Amended: 8/17/16
through R 16-24*

Article I. Name

- A. The name of this committee is Transportation Advisory Committee

Article II. Purpose, Authority and Duties

- A. The purpose of the Transportation Advisory Committee (TAC) is to serve as an advisory body to provide advice to the City Commission, Planning Commission and Urban Renewal Agency on the development of a City Transportation System and other transportation and land use matters relevant to the city of Oregon City, as well as guide preparation of transportation plans and programs, including the Neighborhood Traffic ~~Management Plan~~ Fact Sheet.
- B. The TAC shall have the authority to establish appropriate subcommittees including, but not limited to mass transit, pedestrian, bicycle, traffic safety, neighborhood traffic management and capital improvement.
- C. The duties of the TAC are to review transportation issues that have been referred to the committee and make recommendations on these issues. The TAC also reviews and makes recommendations on the City's TSP. TAC members may also be asked to attend meetings that relate to transportation issues that may have an impact on the city.

Article III. Membership

- A. The Mayor appoints each member to the TAC.
- B. The TAC consists of at least seven and as many as nine members. All of which shall be residents in the city limits of Oregon City, except for:
1. Up to one member who may reside or work outside the city limits but whose work or residence shall be limited to the 97045 and 97004 zip codes.
 2. Up to two members who shall be business owners in the city limits of Oregon City that may not live in Oregon City.
- C. The committee is composed of two members of City-recognized neighborhood associations, one active member of the Oregon City Chamber of Commerce and the remaining members being appointed at large.
- D. Vacancies are filled in the same manner as the original appointments.
- E. Terms of the TAC shall continue to be overlapping three-year terms.
- F. All members shall serve without compensation.

Article IV. Officers and Staffing

- A. Officers. The officers consist of a chair and a vice-chair who shall be selected by the membership and who shall serve at the pleasure of the membership for a two year term. Nominations and election of new officers shall be taken ~~from the floor at the TAC meeting in October and voting shall be in November and shall take office January 1 of the following year~~ at the TAC meeting immediately following the

Mayor's appointment of TAC members and shall take office the following month.

Officers may be reelected. In the event that an officer is unable to complete the specified term, a special election shall be held for the completion of the term.

- B. Chair. The chair shall have general supervisory and directional powers over the TAC. The chair shall preside at all TAC meetings and review TAC agendas with the staff liaison. The chair shall also be an ex-officio member of all subcommittees and shall be the designated spokesperson for the TAC unless this responsibility is delegated in writing.
- C. Vice-Chair. The vice-chair, in absence of the chair, shall have general supervisory and directional powers over the TAC. The vice-chair shall preside at all TAC meetings and review TAC agendas with the staff liaison, and generally conduct all business delegated to the chair, in his or her absence.
- D. Staff. The City of Oregon City will provide staff support to the TAC for meeting notification, processing the work, minute preparation, copying and information gathering to the extent the City budget permits.

Article V. Organizational Procedures

- A. The TAC shall hold meetings a minimum of six times per calendar year.
- B. Fifty-one percent of the membership of the TAC shall constitute a quorum. The concurrence of a majority of the TAC members present shall be required to decide any matter. ~~If a quorum is not attained fifteen minutes following the scheduled time of call to order, the meeting shall be cancelled.~~
- C. All members who are present at a TAC meeting, including the chair and vice-chair, are allotted one vote each on all motions.
- D. The ByLaws may be repealed or amended or new bylaws may be adopted by a majority vote of the TAC on its own initiative. The repealed, amended, or new bylaws shall not violate City Ordinances. If any provisions of these bylaws conflict with City ordinances, State law, or constitutional provisions, those other provisions will take precedence over the TAC's bylaws.
- E. The bylaws as repealed, amended or new bylaws shall be presented and adopted by the City Commission by resolution.
- F. The parliamentary authority for the TAC is Robert's Rules of Order Revised except where superseded by these Bylaws or local, state or federal law.
- G. Individuals being considered for appointment to the TAC must be willing to dedicate to, at a minimum six monthly meetings in a calendar year. A scheduled meeting may be set aside upon agreement of a majority of the TAC.

Article VI. Duties of Officers

- A. The chair or vice-chair, in addition to the duties of Article IV shall preserve order and decorum at TAC meetings.
- B. The chair may assess the audience at the beginning of the meeting, and with the consent of the TAC announce reasonable time limits.
- C. The chair shall summarize the issues to be addressed and the criteria to be applied prior to the public hearing testimony.
- D. The chair shall ask for a response and opinion from the members of the TAC.
- E. The chair may mentor the vice-chair.
- F. The chair may appoint TAC members to specific project or committees.

- G. The chair or vice-chair shall confer with the Public Works Director and/or designee on a regular basis outside scheduled meetings concerning the direction each expects of the TAC.
- H. In conjunction with the Public Works Director, the chair shall orient the new members.

Article VII. Duties of the Committee

- A. Attendance:
 - 1. After three (3) consecutive absences of any member of the TAC (within the calendar year), the TAC members will discuss the member's attendance and shall by a quorum reach a decision about their continued membership on the TAC. If a vacancy occurs it will be filled in the regular manner.
 - 2. Prior to TAC meetings, members who will not be in attendance shall notify both City staff and the TAC Chair via phone or e-mail.
- B. Prior to TAC meetings, members are encouraged to read all information packets and visit sites that are the subject of discussion.

Article VIII. Goals and Objectives

- A. The TAC shall review the City Commission goals annually for establishment of TAC goals that enhance and augment those of the City Commission.
- B. The TAC shall prepare and present a report for the City Commission on goals and accomplishments annually.
- C. The TAC shall review the Roadway Improvement Program annually.
- D. The TAC shall review the Oregon City Transportation System Plan every five years.
- E. The TAC shall review Transportation System Development Charges every five years.

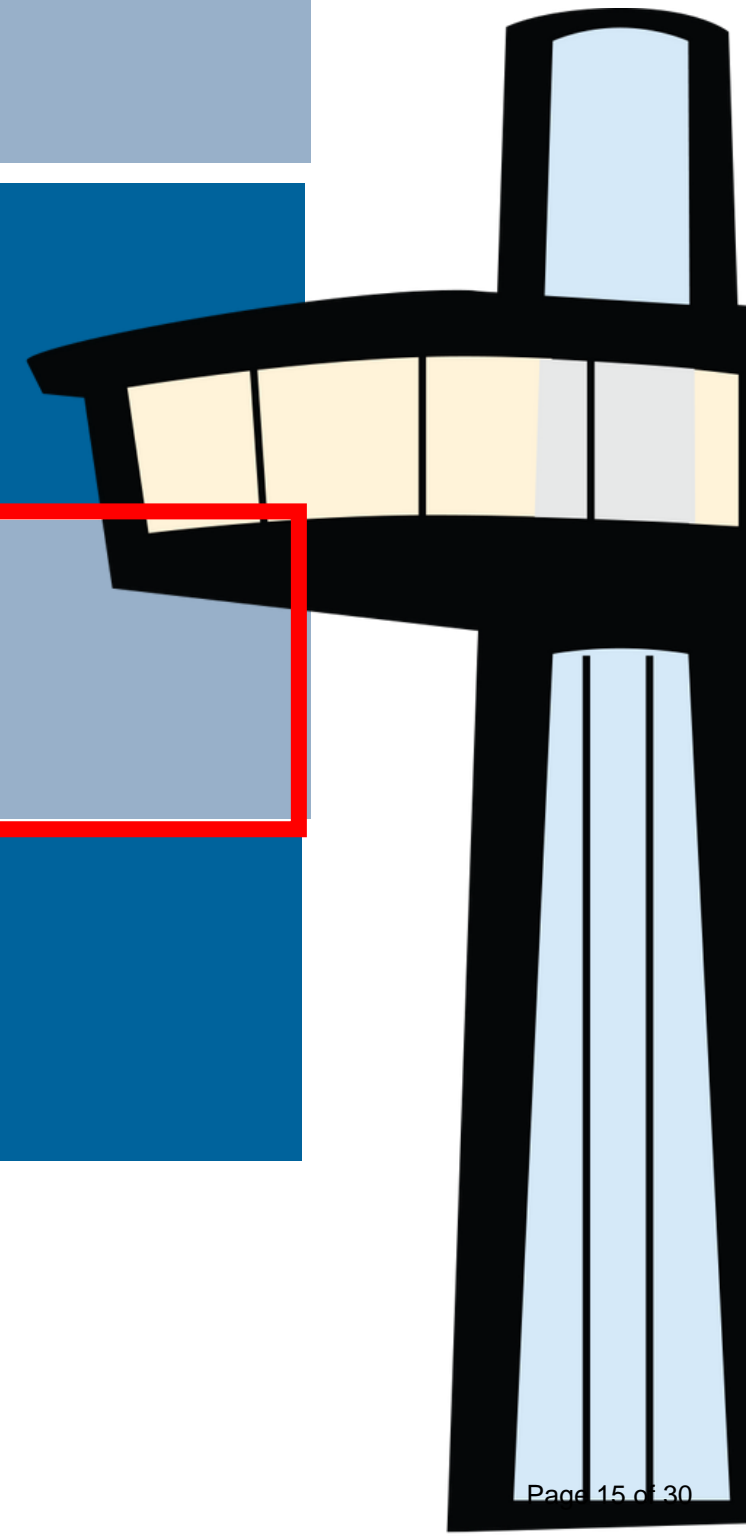
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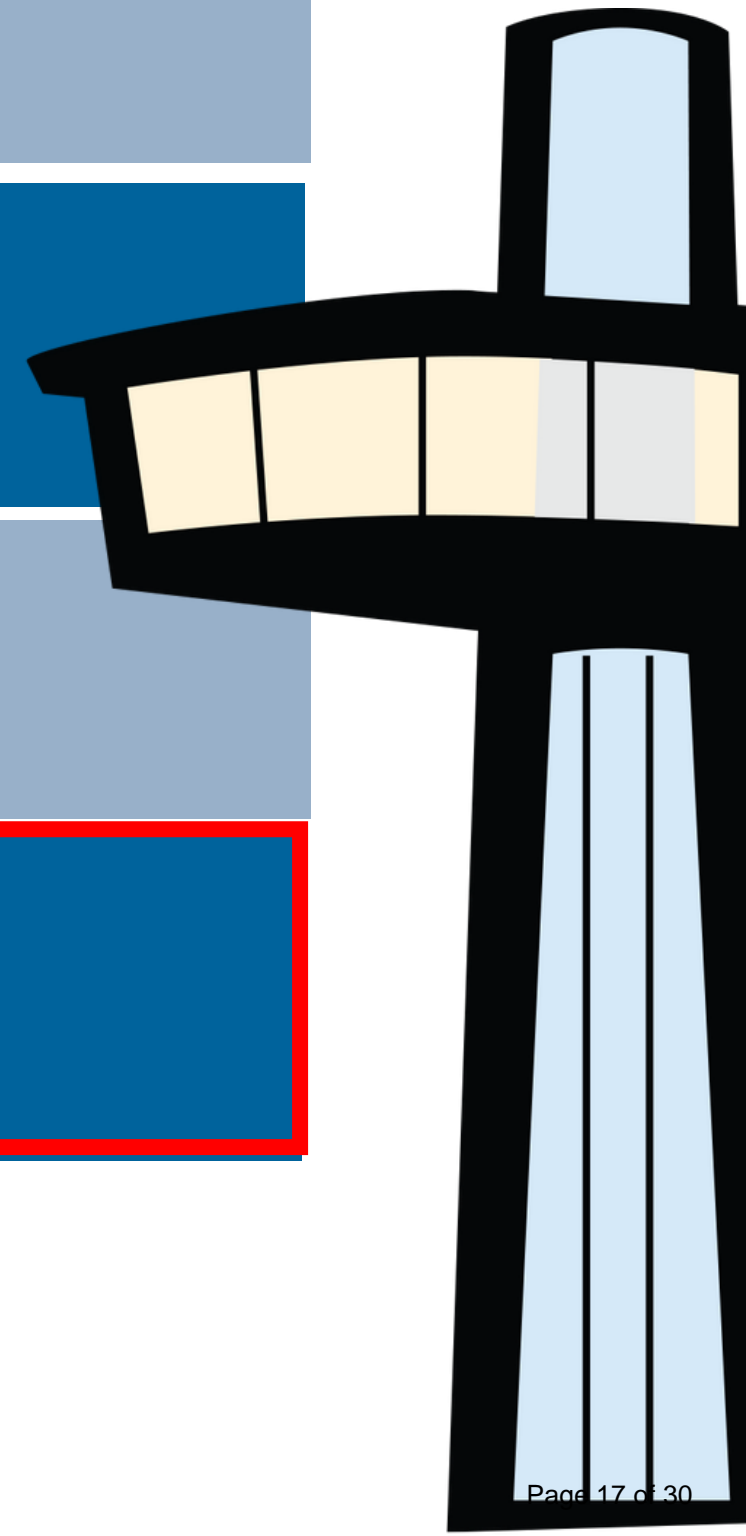
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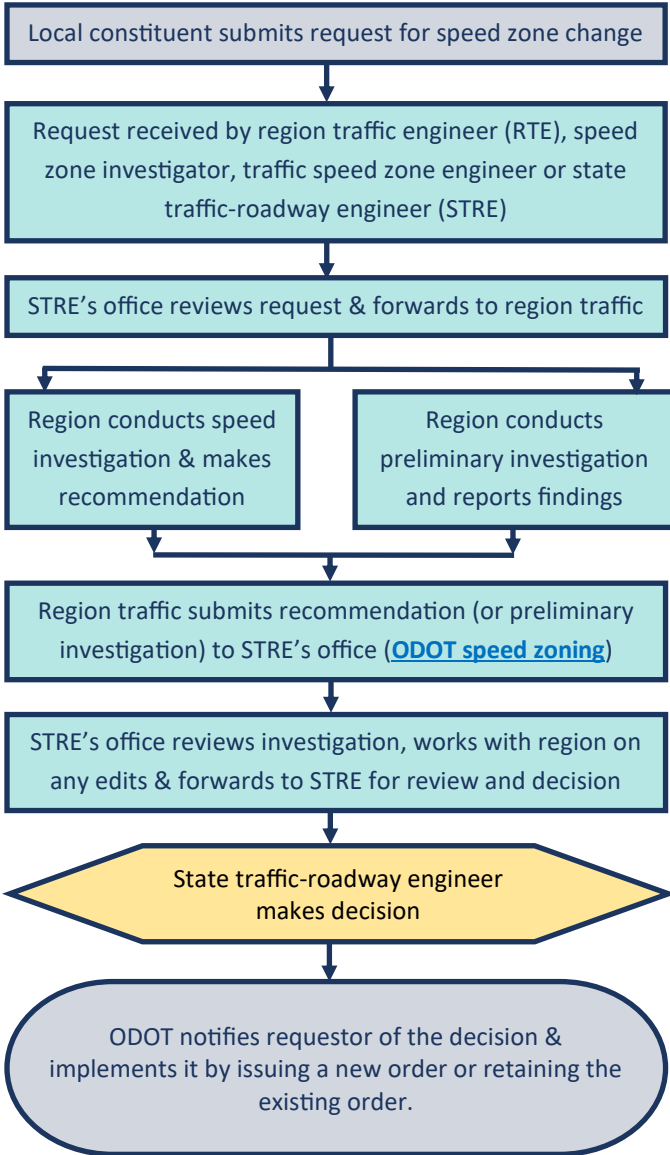


Process for Establishing Speed Zones

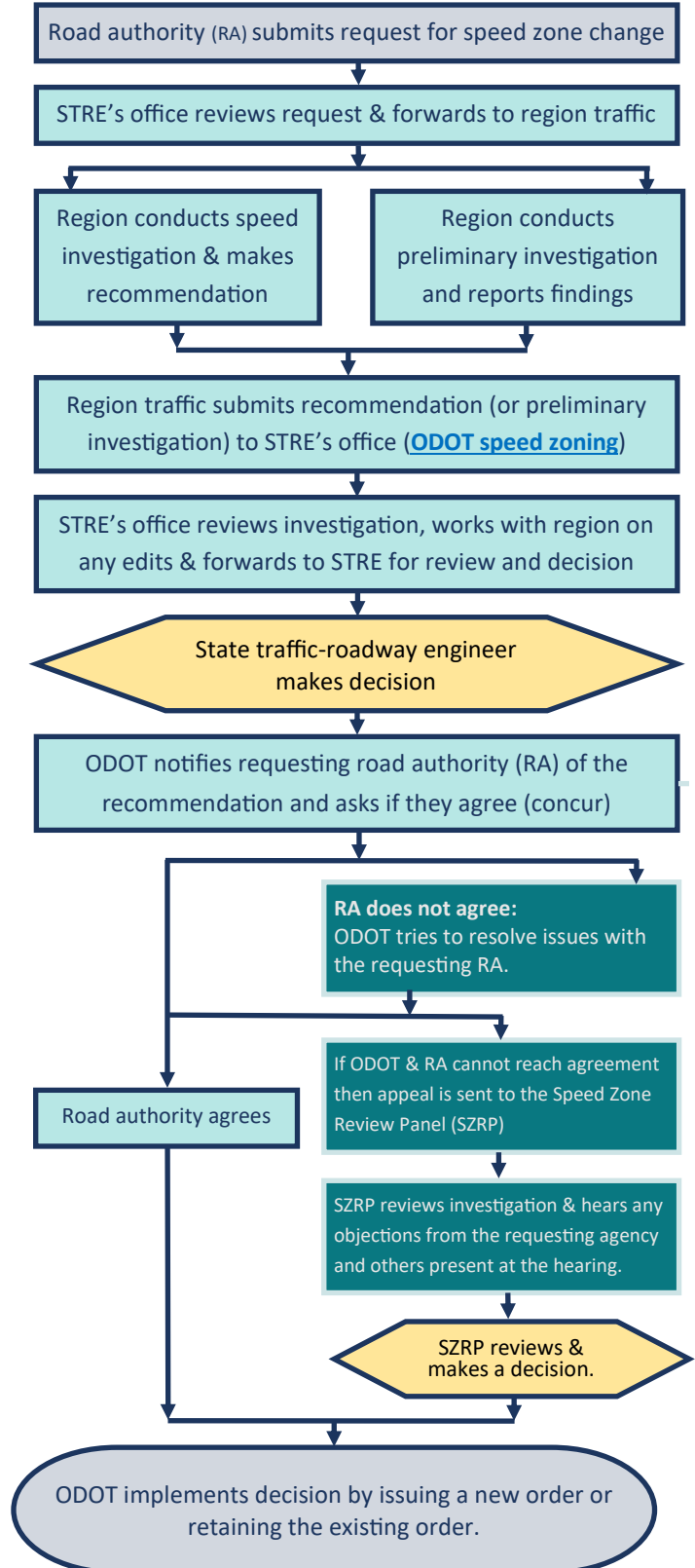
(For cities and counties **WITHOUT** delegated authority as described in [OAR 734-020-0013](#))

Updated 02/2023

Rural State Highways



State Highway Within City Limit, County Roads, City Streets





Questions? Comments?





PUBLIC WORKS REPORT

Dayna Webb, PE
Public Works Director



TRAFFIC SPEED, VOLUME & CLASSIFICATION STUDIES

[HTTPS://WWW.ORCITY.ORG/1254/TRAFFIC-SPEED-VOLUME-CLASSIFICATION-STUD](https://www.orcity.org/1254/TRAFFIC-SPEED-VOLUME-CLASSIFICATION-STUD)

2024 Fall Traffic Counts have been completed as of October 2024.

The City of Oregon City has been conducting traffic volume studies since 1978. We have historical traffic volume counts from 1978, 1980, 1989, 1990, as well as more current ones. Any of our historic studies are available for review. Our most recent studies are available online and have been conducted every 3 years, or as needed. Starting in 2023, the City now collects data on one-third of the study locations each year. This means that each location will be evaluated every three years, maintaining the previous schedule of data collection.



View the [2024 Traffic Volume Study](#) webpage

View the [Traffic Counts Web Map](#)

View the [Traffic Count Locations based on Survey Year \(PDF\)](#)

If you have any questions about the studies or would like to view historical data, please email [Katie Englund](#) or call her at [971-204-4612](tel:971-204-4612).

Oregon City Studies

For ease of use, we have categorized our studies by street names. Please refer to the alphabetical listings in the subpages of this section to find information on a particular street. Note that not all streets have studies available.

Different kinds of traffic studies are performed and identified as follows:

- **Volume:** This is the most common type of traffic count which records the number of vehicles
- **Speed:** This is a traffic count which measures the speed in which vehicles are traveling
- **Classification:** These are the least common counts. The counter is set up to attempt to classify each vehicle according to number and configuration of axles

Oregon Department of Transportation (ODOT) Studies

When accessing [ODOT's Data and Maps page](#) use the following highway/freeway names to locate the correct segments within Oregon City:

- Highway 99E = Pacific Highway E 81
- Highway 213 = Cascade Highway S 160
- Interstate 205 (I-205) = E Portland Freeway 64

Additional Documents

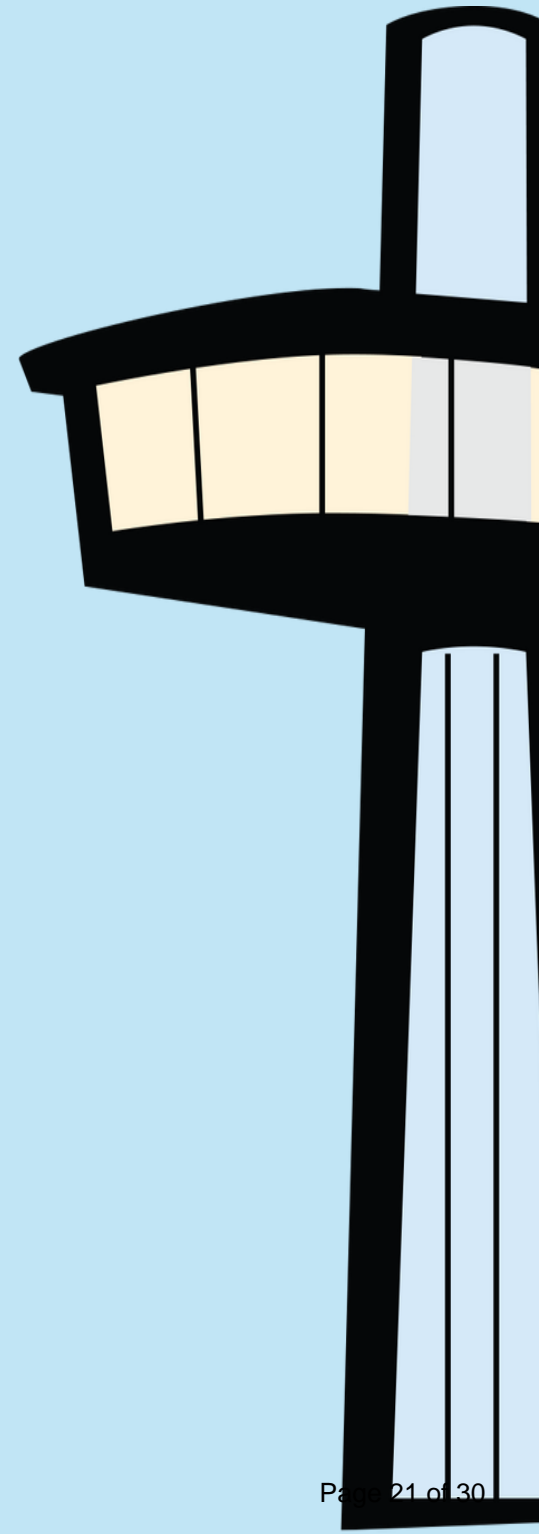
- [Historic Volumes at Locations Surveyed - Total Counts \(PDF\)](#)
- [2008 Traffic Volume Studies - Total Counts \(PDF\)](#)
- [2004-2005 Traffic Volume Studies - Total Counts \(PDF\)](#)
- [2001-2003 Traffic Volume Studies - Total Counts \(PDF\)](#)

Quick Links

- [OR Department of Transportation \(ODOT\) Traffic Volume Counts](#)
- [Clackamas County's Interactive Traffic Volume Count Map](#)

[VIEW ALL](#)

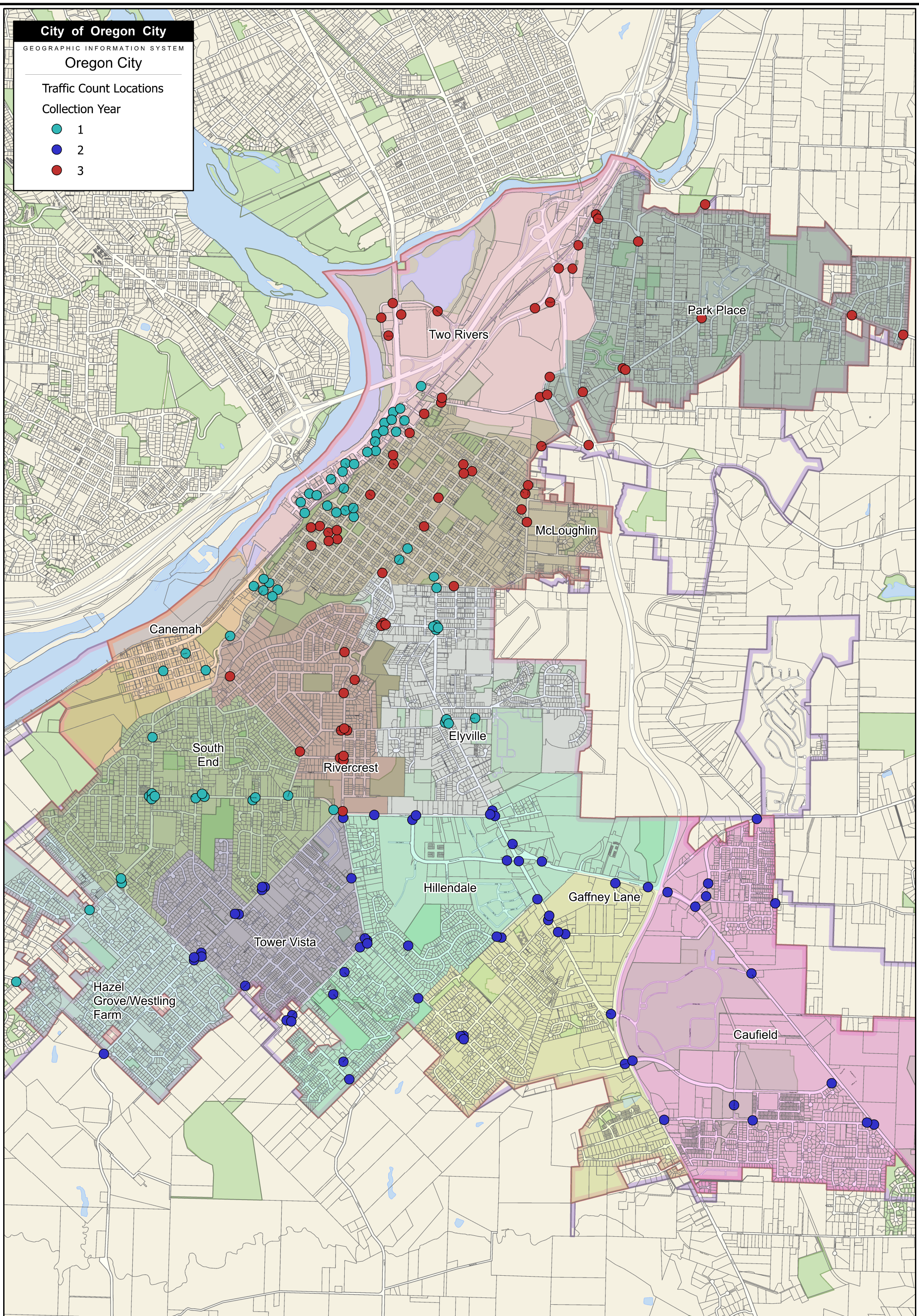
TRAFFIC COUNTS



Traffic Count Locations

Collection Year

- 1
- 2
- 3



Traffic Count Locations

0 500 1,000 2,000
Feet

City of Oregon City
PO Box 3040
625 Center St
Oregon City, OR 97045
(503) 657-0891
www.orcity.org



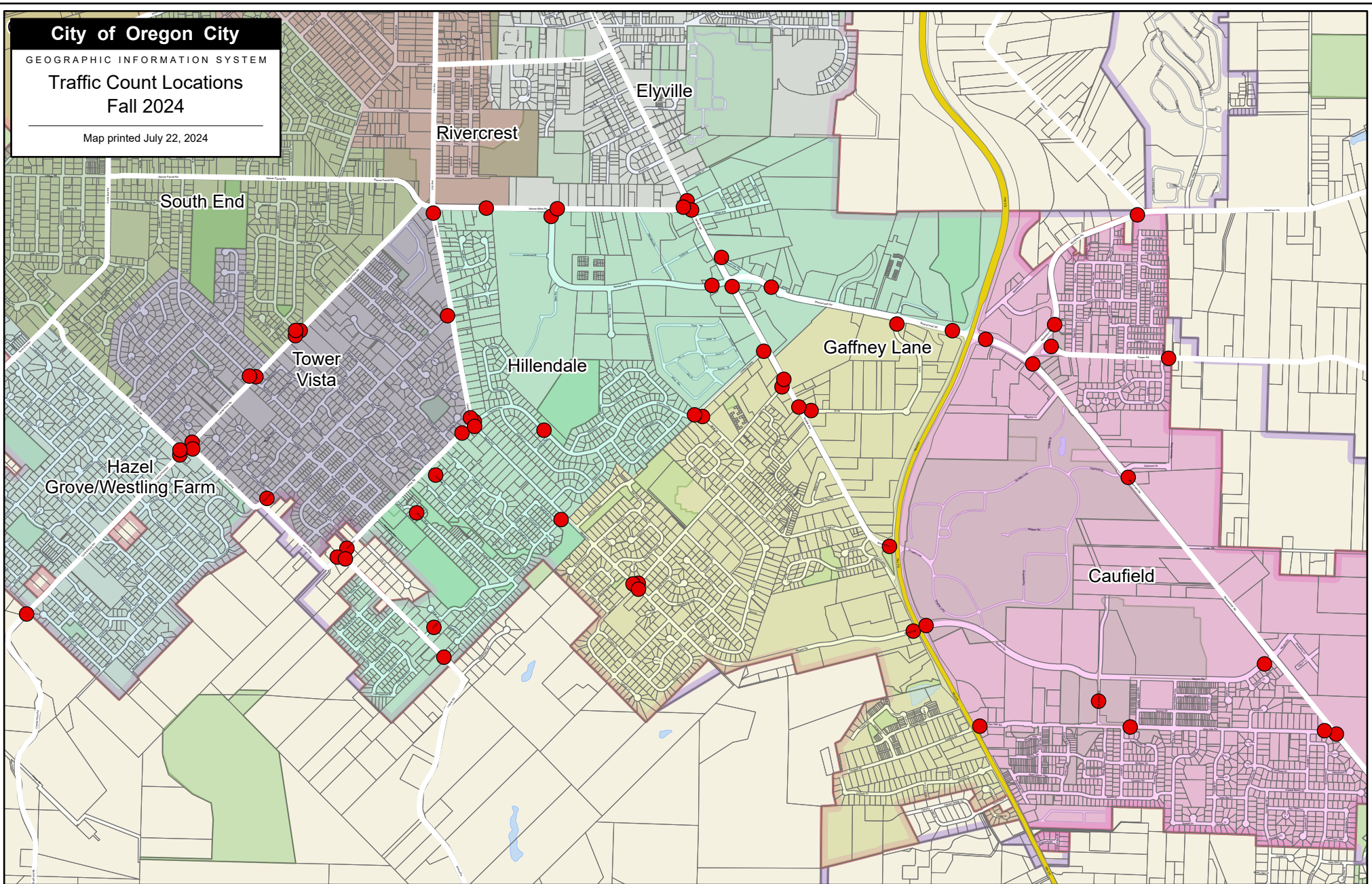
This map is not suitable for survey, engineering, legal, or navigation purposes. Data errors and omissions may exist.

City of Oregon City

GEOGRAPHIC INFORMATION SYSTEM

Traffic Count Locations Fall 2024

Map printed July 22, 2024



The City of Oregon City makes no representations, express or implied, as to the accuracy, completeness and timeliness of the information displayed. This map is not suitable for legal, engineering, or surveying purposes. Notification of any errors is appreciated.



0 500 1,000
Feet

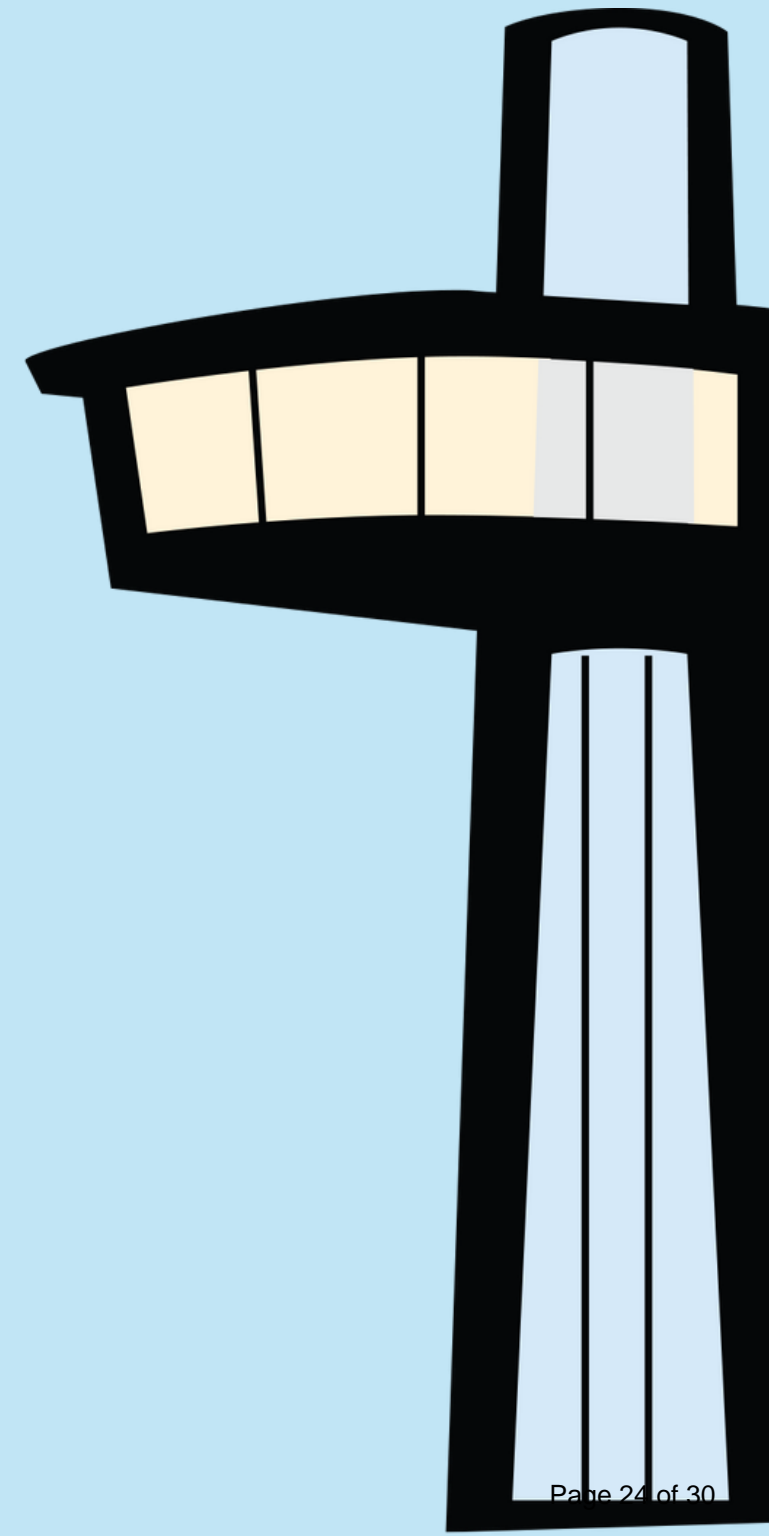
1 inch = 1,850 feet

City of Oregon City
P.O. Box 3040
625 Center St
Oregon City, OR 97045
503-657-0891 phone
503-657-6629 fax
www.orcity.org

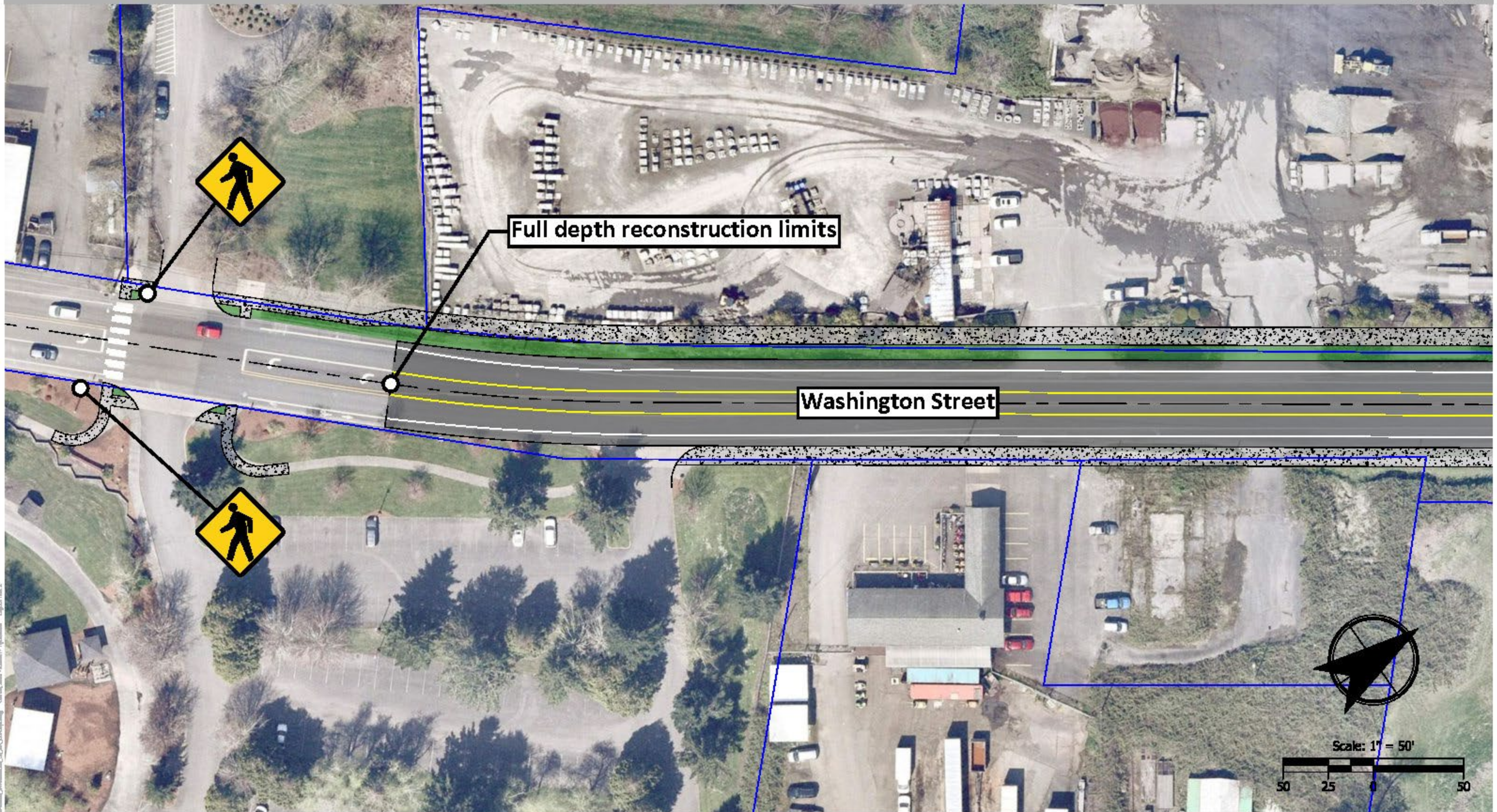


- Developer applied for FY 2024 Community Project Funding for Abernethy Green
- \$4M Federal Earmark awarded to the City in March 2024
 - Modernization of road systems and provide easier, safer access to community, retail, and entertainment facilities around the proposed project
- Regional Coordination with ODOT & Clackamas County
- Meeting with Chavez-Deremer's Office

Washington Street Corridor Conceptual Design - Background



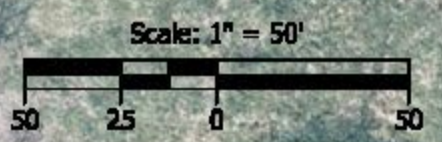


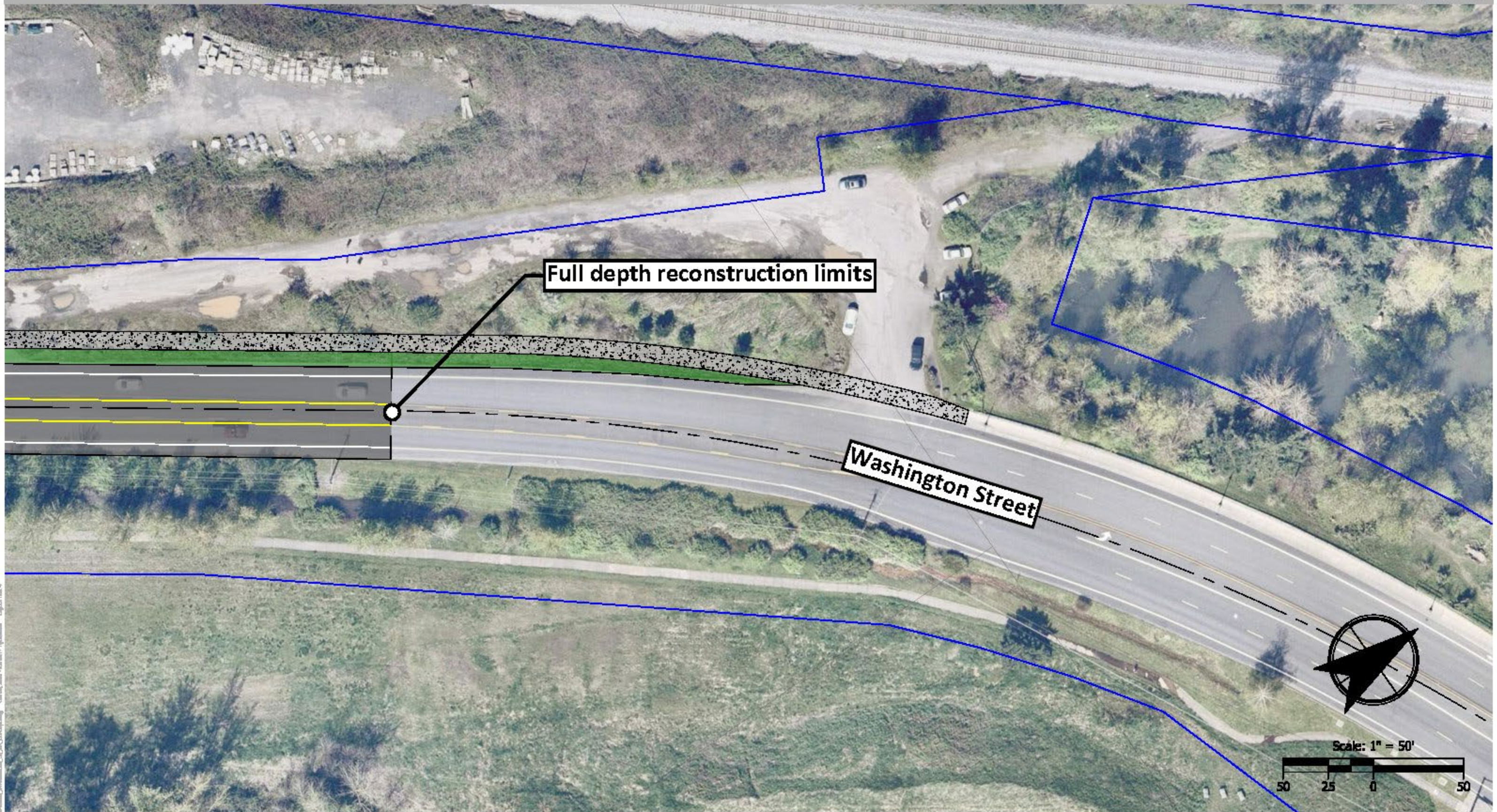




Washington Street

Full depth reconstruction limits





Full depth reconstruction limits

Washington Street



WHAT HAPPENS ONCE A CONCEPT IS IDENTIFIED?

- **November 2024 – September 2025**
 - Amend the State Transportation Improvement Program (STIP) and the Metropolitan Transportation Improvement Program (MTIP)
 - Execute an Agreement with ODOT to deliver the federally funded project
 - With ODOT, develop a Request for Proposals for consultant services
- **October 2025**
 - Begin Design Phase
- **August 2027**
 - Award Construction Contract



Questions? Comments?

