



CITY OF OREGON CITY ARTS COMMISSION AGENDA

City Hall Chambers, 625 Center St., Oregon City, OR 97045

Thursday, December 19, 2024 at 7:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Attend the livestream of the meeting on the City's YouTube Channel:

<https://www.youtube.com/user/CityofOregonCity>

• Register to provide electronic testimony (email agriffin@orccity.org or call 503-974-5517 (1588) by 3:00 PM on the day of the meeting to register)

• Email agriffin@orccity.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)

- Mail to City of Oregon City, Attn: City Recorder, P.O. Box 3040, Oregon City, OR 97045

1. CALL TO ORDER AND ROLL CALL

2. ADOPTION OF THE AGENDA

3. APPROVAL OF MINUTES

- a. Approve minutes from November 21, 2024

4. PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The Arts Commission does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the Arts Commission.

5. DISCUSSION ITEMS

- a. 2025 New Arts Commissioners - Meet the Candidates
- b. Ribbon Cutting Event on December 21st - Details and Budget Question

6. COMMUNICATIONS

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

Oregon City Arts Commission
November 21, 2024

I. Call to Order/Roll Call

Chair Carlson called the meeting to order at 7:00. Ann Griffin called the roll. Present were:

Trieste Andrews
Karen Buerhig
Tima Carlson
Amanda Dexter
Quire Hugon
Daria Loi
Emma Lugo
Josh Planton

Emma Lugo participated via Zoom. Rebecca Sira has an excused absence.

II. Adoption of the Agenda

A Commissioner made a motion to adopt the agenda as proposed. (In the meeting video, it sounds like Quire.) Daria Loi (“Daria”) seconded. The agenda was unanimously approved.

III. Approval of the Minutes

The group reviewed the minutes from their October 17, 2024, meeting. Quire made a motion to accept the minutes. Daria seconded and the minutes were unanimously passed.

IV. Public Comment

Ann stated that no public comments were received.

V. Discussion Items

A. Public Art Restoration Grant

Ann recognized Cathy Rowe on Zoom and Ariella Sophie Sternberg from the Clackamas County Arts Alliance in the audience. She then reviewed the Arts Commission Staff Report describing the proposed Public Art Restoration Grant program. As discussed at the Arts Commission October meeting, the Arts Commission has \$28,000 to implement the Public Art Restoration Grant program,

including \$20,000 identified by the Budget Committee for 2024-25 and the \$8,000 from the 2024-25 Enhancement Grant.

Ann stated that the proposed maximum grant award would be \$12,000. Daria asked if two applicants applied for the full amount, then what we would do with the remaining \$4,000. Ann stated that she anticipated receiving some applications for less than the full \$12,000 amount. The Restoration Grant public guidelines state that applicants need to have the restoration project approved by the Arts Commission.

Tima Carlson ("Tima") asked if this only applied to public art listed in the 2024 Public Art Assessment Report. She asked for clarification about why owners needed to apply for grant support. Trieste Andrews ("Trieste") confirmed that the private property owners are responsible for maintaining the public murals. Josh Planton ("Josh") stated that this obligation is in effect for 5 years.

Trieste stated that the Arts Commission is responsible for approving murals, and she encouraged Commissioners to review the Public Art Mural Program Guidelines.

She further stated that it was her understanding that the approval process only applied to new murals, and not to mural restorations. For example, Trieste stated she was engaged in both the restoration of the Trolley Mural on Main Street and the creation of the new Brain Krehbiel mural on the 99E side of the Black Ink/White Rabbit building. She stated that for the restoration, she did not need to go before the Arts Commission. She worked with Matthew Weintraub in the Economic Development Dept.

She stated that if mural restoration projects also need to be approved by the Economic Development Department and the Arts Commission, then the Public Art Mural Program Guidelines should be clarified. Ann stated that the Program Guidelines were approved the Oregon City City Commission. Trieste asked that the application form itself be clarified to add a line asking if the project is a new mural or a restoration.

Quire reflected that we want to make the process easy for property owners so that they are not turned off. Daria wondered if the grant application could come from someone wanting to take responsibility for the restoration work and not just the property owner.

The group also discussed the proposed RFQ that would be released so that professionals with the skills to undertake art restoration projects, and murals in particular, could be identified. Such a list would be a resource for local property owners.

Karen says she thinks that the application is important just because we might have more than one property owner who wants to move forward. Karen does state that she is aware of one mural not on the Art Assessment List, namely the mural in Latourette Park. Karen stated that someone affiliated with a piece of public art like that should be able to move forward with a restoration request. Ann stated that the Guidelines could be revised to include public art that is not on the Art Assessment List.

Quire suggested that we issue the RFQ first and then reach out to the property owners.

Daria asked is there are priorities that we want to keep in mind as we do outreach. Ann stated that the Art Assessment report provides some sense of priorities when describing recommended repairs.

Josh stated that the Arts Commission shouldn't limit it at all if someone has a public art improvement project.

Question: Are we going to award these grants on a rolling basis or after a certain deadline? Answer: Award decisions will be made after the end of the grant period.

Question: Will applicants need to apply and pay for the permit fee? Josh stated that renewing the mural easement could be a burden that would discourage property owners from asking to renew their easement.

Trieste stated that there needs to be public art restoration funds.

Karen stated that there is a mural application fee. She asked if there would be a fee for a permit restoration? Is there flexibility in the fee – if the City does decide to require a permit for mural restoration, then it should cost less than the permit for a new mural.

The Arts Commission agreed with this recommendation (that any permit fee for a restored permit should be less than the permit fee for a restored mural).

The RFQ/Call for Artists will be prepared for the next meeting – the Public Art Renovation Grant will be announced in January.

B. 2025 Arts Commission Grant

In preparation for the meeting, staff shared a draft Arts Commission Grant Application and Guidelines. Quire and Rebecca combined the two documents into one and provided edits. They felt that a combined document would be easier to access and simplifies the grant process.

The Guidelines state that all funded activities need to be “open to the public.” Daria asked for clarification on “open to the public.” If someone charged for a dance event, for example, would that be acceptable. Quire supplied the answer, saying “yes,” an artist can still make some profit from their project and therefore an admission fee or sale would be accepted.

Another question – how much of a requested grant could be used to purchase a piece of equipment or receiving some training. Quire stated that we do want to support local artists and provide assistance to support their professional development. The group discussed the balance between the two objectives. They decided that no more than 50% of the requested funds could be used for the purchase of equipment.

The group discussed purchasing new equipment vs renting equipment. Arielle Sophie suggested that we make a distinction between the two. Daria thought that 50% was too high. The group also discussed allowing a higher percentage to go toward equipment for the larger grant category.

Josh asked to clarify what would constitute a match – does in-kind (e.g., volunteer hours) count, as well as cash. Ann answered that yes, in-kind contributions may count as match. Josh suggested

that an hourly rate for volunteer time be included in a description of the match. He also asked that if funds go to support an event, that a post event report be submitted.

Quire asked the group to revisit the threshold for purchasing equipment. 35% suggested for purchasing a piece of equipment.

Other amounts:

Emma stated that we should look at the requirements – we should not assume that the person applying is already an artist. Many people in the community could be interested in this grant who are not professional artists.

Quire stated that this is a valuable conversation to have. We would like to encourage community-based projects as well as support for professional artists. We need a separate application for the Small Grant and the Large Grant. Amanda also stated that the small grant application should not have all the same questions/requirements as the large grant application, like questions about previous pieces and requiring a resume.

Josh stated that the purpose of the grant could be refined to encourage certain applicants to come forward.

Quire offered to volunteer to help artists who are just starting out. Need some kind of work examples, even for the need

Amanda stated that there are people in the community who are not professional artists but who would also like to support an art project. For example, she brought people together in her neighborhood to do an “intersection repair” project. (Intersection repair refers to painting the street within an intersection and potentially installing other creative materials to slow traffic.)

Daria stated that this is a valuable conversation for the Arts Commission – what is our vision and mission. Elevating the arts in the community or supporting people to engage in the arts.

Ann asked if were possible to do both. She started that she thought it is possible.

Quire stated that it is really important to support working artists. Many artists need to rely on a partner or family member support them. Are we going to support working artists first and then community art projects second. Quire stated that she will always ask for prior work examples. Trieste states that you can make a statement for emerging artists – this may be as simple as using your phone to make a video.

Decision: For the large grant, not necessary to ask for previous work examples. Also, this is an outcome-based grant. There should be some outcome or product that benefits the community. People can request grant support for training to help create the product but that again, there should be a tangible outcome.

Quire asked Amanda and Trieste if they would look at the application itself and give suggestions.

There will be two applications, one for the small grant amount (up to \$2500) and the large grant (up to \$10,000).

Tima asked if “New Business” could be added to an agenda. Tima asked if we could discuss the upcoming elections.

VI. Communications

Quire informed the group that she would have a solo show opening on December 7th 5 to 7 at Imperfecta.

The ribbon cutting event will be held on Saturday, December 21st at 2 p.m.

The meeting adjourned at 8:34.

Oregon City Arts Commission - New Commissioners Election ballot

Name of candidate: _____ **Name of Commissioner:** _____ **Date:** ____/____/_____

Do you have any conflict of interest in relation to this candidate? (e.g. relative, colleague, work relationship) YES_____ NO_____

For each Criteria below, select (X) one option that best describes the candidate based on available information and knowledge.

	5	4	3	2	1
Artistic background - Example: Visual arts, Literary arts, Performing arts, Graphic arts, Plastic arts, Decorative arts, or Architecture. 5=very established artist 4= established artist 3= mid career artist 2= beginner/student 1= no/amatorial					
Vision/Mission - How did the candidate communicate their vision or perspective on the arts and the commission? 5 = very clearly 4 = clearly 3 = some clarity 2 = poorly 1 = none					
Complimentary skills - What level of value would the candidate add to the current Arts Commission team? 5 = high added value 4 = added value 3 = some added value 2 = limited added value 1 = no added value					
Communication - What about their communication skills and ability to share and assert perspectives with clarity? 5 = great 4 = well 3 = somewhat 2 = poor 1 = very poor					
Sub-Totals - CALCULATE TOTALS FOR EVERY COLUMN Each cross is worth what the column suggests - e.g. a cross in column "5" is worth 5 points					
TOTAL - SUM OF ALL SUB-TOTALS					

At the end, sum ALL TOTALS from ALL Commissioners to have the final result.

Amy Wilson

Oregon City, OR | Generated 10/22/2024 @ 12:30 pm by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status
Name	Amy Wilson	Arts Commission	0	Pending
Application Date	10/22/2024			
Expiration Date	10/22/2025			
Status	Received			

Basic Information	Contact Information	Occupation
Name Amy Wilson	Address [REDACTED] [REDACTED] Yes, I am a resident Yes Email [REDACTED]	Employer retired

How long have you lived in Oregon City?
3 years

Describe relevant work experience that may relate to the board or committee you are applying for.
Please see resume

Please list out any High School, Secondary Education, Trainings, and Colleges, along with years completed. Also list degrees and certifications.
Please see resume

Describe volunteer activity within this or other communities
Please see resume

Do you presently serve on a City board or committee?
No

Explain your interest in this board/committee and why you think its issues are important
As a life-long artist, I believe strongly in how art enhances a community

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee
Please see resume

In which neighborhood of Oregon City do you live?
McLoughlin

I certify that the information I am submitting is true. If residency is a requirement of holding this position, I certify that I am an Oregon City resident and will comply with requests for additonal proof of residency if requested. I consent to allow the information contained in this application to be released to the general public upon request, including my email address and phone number.
Yes

Generated 10/22/2024 @ 12:30 pm

Experience

Founder and Program Manager, GLEAN, Portland, OR, 2010 - 2018

- ❑ Coordinated strategic planning with public, private and non-profit program partners.
- ❑ Coordinated traditional, print, and social media marketing and outreach.
- ❑ Designed and administered artists' blog.
- ❑ Managed annual Call to Artists.
- ❑ Utilized online application site to design and manage applications.
- ❑ Coordinated with local underserved communities to promote participation in program.
- ❑ Assembled and facilitated jurying and interview panels.
- ❑ Organized annual public exhibition and opening reception including catering, cashiering, print collateral, and volunteer management.
- ❑ Identified promotional opportunities and coordinated artist participation.
- ❑ Facilitated annual partner and artist program evaluations; incorporated findings into the following year's plans.
- ❑ Assembled data into annual report for partners.
- ❑ Developed and managed program budget.
- ❑ Implemented contracts with partners, exhibition gallery and other vendors.
- ❑ Conducted program orientation and safety training of selected artists.
- ❑ Managed artists by establishing timelines, maintaining program compliance, and encouraging performance.
- ❑ Managed creation of annual program video.
- ❑ Curated and oversaw artwork installation and de-installation.
- ❑ Secured annual exhibition gallery space.

Co-founder, ReClaim It!, non-profit retail store, Portland, OR, 2014-2015

- ❑ Wrote program proposal for initial partnership with Metro and Recology.
- ❑ Created business plan and estimated initial budget.
- ❑ Established protocol for safety requirements, training, gleaning procedures, materials storage and transportation.
- ❑ Negotiated and secured commercial retail space.
- ❑ Researched and selected Point of Sale system.
- ❑ Chaired committee to create branding and print collateral in collaboration with PSU marketing program.
- ❑ Chaired committee to draft initial marketing plans.
- ❑ Researched grants to secure initial funding.
- ❑ Coordinated interior renovation of the retail space.
- ❑ Recruited and managed volunteers for both retail operations and materials gleaning.
- ❑ Organized hiring of staff.
- ❑ Managed materials gleaning and storage protocol.
- ❑ Set up system for material flow and floor plan for merchandizing sales floor.

Artist, 2008 – present.

- ❑ Design and create jewelry and multi-media art.
- ❑ Market work to local galleries and art shows.
- ❑ Manage finances and other administrative aspects of owning a small business.

Senior Public Affairs Specialist, Metro, Portland, OR, 2000 - 2008.

- ❑ Designed and staffed community outreach engagement.
- ❑ Wrote talking points for and coordinated public event opportunities for Metro Councilors.
- ❑ Managed annual grants program for school sustainability projects.
- ❑ Managed school commercial waste prevention program.
- ❑ Created and managed information database for Metro website.
- ❑ Chaired regional waste prevention professional workgroup WREAC.
- ❑ Created and coordinated *No Waste Lunch* kit project.
- ❑ Managed project team for *Saving Little Pieces of Our Earth* video.
- ❑ Managed Educational Theater program for middle and high schools.
- ❑ Co-managed annual Billboard Art Contest.
- ❑ Designed curricula for middle and high school students.
- ❑ Developed and conducted presentations to middle & high school students, and adults.
- ❑ Developed conference sessions for Oregon Green Schools Summits.
- ❑ Coordinated sessions for Association of Oregon Recyclers conferences.
- ❑ Supervised assistant staff and volunteers.

Education

- ❑ Master of Arts in Anthropology, University of Idaho.
Concentration: Historical Archaeology
- ❑ Bachelor of Arts in Anthropology, University of Texas.

Community Service

- ❑ Steering committee member, McLoughlin Neighborhood Association, 2024 - present
- ❑ Volunteer, Village at the Falls, Oregon City, 2021 - present
- ❑ Volunteer Coordinator, North Star Village, 2020 - present
- ❑ Volunteer, Hollywood Senior Center, Portland, 2019 - 2021
- ❑ Secretary, Northeast Coalition of Neighbors, Portland, 2019 - 2020
- ❑ Chair, King Neighborhood Association, Portland, 2019 - 2020
- ❑ Steering Committee Chair, *ReClaim It!*, Portland, 2014-15
- ❑ Vice President, Secretary, Board member, *crackedpots*, Portland, 2009 – 2015
- ❑ Business Donors Committee Chair, *SCRAP*, Portland, 2009
- ❑ Education Conference planner, *Association of Oregon Recyclers*, Portland, 2005-06
- ❑ Volunteer, Latah Care Center, Moscow, Idaho, 1993 – 1996
- ❑ Volunteer, Humane Society of the Palouse, Moscow, Idaho, 1994 - 1997
- ❑ Board member, *Idaho for Basic Rights*, 1996-1998

Artist Writer Joyce Irene LaMaster

Oregon City, OR | Generated 11/22/2024 @ 3:57 pm by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status
Name	Artist Writer Joyce Irene LaMaster	Arts Commission	0	Pending
Application Date	11/22/2024			
Expiration Date	11/22/2025			
Status	Received			

Basic Information	Contact Information	Occupation
Name Artist Writer Joyce Irene LaMaster	Address [REDACTED] [REDACTED] Yes, I am a resident Yes Email [REDACTED] Phone [REDACTED]	Employer Self Employed Job Title Artist Writer

How long have you lived in Oregon City?

10 years

Describe relevant work experience that may relate to the board or committee you are applying for.

I am a working artist and writer.

Please list out any High School, Secondary Education, Trainings, and Colleges, along with years completed. Also list degrees and certifications.

Cal State Long Beach and Fullerton; completed 3 years.

Describe volunteer activity within this or other communities

Volunteer work for the Boys and Girls Club in California.

Do you presently serve on a City board or committee?

No

Explain your interest in this board/committee and why you think its issues are important

As an artist, I would like to help grow and support this community. The arts are an important part of our community; art reaches and affects so many parts of our lives.

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee

I teach oil painting as a hobby. I worked for United Health Group as a supervisor in mail service and prior authorizations. I have managed teams of up to 40 technicians. My skills include expertise in Word, Excel, Publisher, Outlook, Share Point, Power Point and Access. I have management and administrative skills.

In which neighborhood of Oregon City do you live?

Hillendale

I certify that the information I am submitting is true. If residency is a requirement of holding this position, I certify that I am an Oregon City resident and will comply with requests for additonal proof of residency if requested. I consent to allow the information contained in this application to be released to the general public upon request, including my email address and phone number.

Yes

Generated 11/22/2024 @ 3:57 pm

Joyce La Master
Cellular: [REDACTED]
Email: [REDACTED]

Skills Summary

- Highly motivated individual with superior communication and interpersonal skills.
- Pro-active with diverse responsibilities.
- Resolve problems with tact and diplomacy.
- Motivated and enthusiastic towards customers and co-workers
- Can analyze situations and promptly formulate a plan.
- Ability to self-prioritize workload and motivate others.
- Work well independently or as part of a cooperative team effort.
- Able to always present a professional company image.

Strengths Include:

- Organized and analytical, able to work effectively in high pressure environments making critical decisions with sound judgment.
- Aware of the need for quality customer service with the ability to meet or exceed client expectations.
- Specialize in developing and enhancing profitable long-term client relationships.
- Exemplary management skills in the coordination of multi-task responsibilities.
- Precise and thorough, maintaining accuracy and quality in work performance.

Work History:

MyArtZone - Artist and Writer Oregon City, OR. My mission at MyArtZone is crafting single original artworks with originality, innovation, and ingenuity. I write short stories, novels, and memoirs. (2014 to present)
<https://www.myartzone.net/>

OptumRx United Health Care - Pharmacy Technician Supervisor, Mail Service Operations & Prior Authorization Cypress, CA. Supervise a staff of up to 40 pharmacy technicians in Traditional Mail Service and Prior Authorization for United Health Care client membership. Interview and hire staff. Answer questions, resolve issues and provide support to agents to maintain and exceed departmental standards for productivity, accuracy and turn around time in prescription processing. (2008 – 2014)

Amerisource Bergen - Manager of PBM/Network Services, Managed Care Orange, CA Direct a staff of up to 15 in providing customer/network services to over 4,000 pharmacy locations for this major pharmaceutical distributor. Interview, hire, train, schedule and supervise staff. Create, implement, update, and revise operational policies and procedures. Answer questions, resolve issues and provide support to associates to complete projects accurately and within specific time requirements. (2004 – 2008)

Network Representative - AmerisourceBergen - Orange, CA. Directly involved in maintaining all pharmacy contract information and databases/spreadsheet software. Produced and audited a high volume of reports and prepared customer billings. Completed a variety of accounting related functions and assisted incoming callers on an Automatic Call Distribution line system. Completed troubleshooting and problem resolution for any contractual issues. (2002 – 2004)

Education and Skills

Attic Writing Workshop with Wayne Gregory (2016, 2018). In the process of writing a novel.
Master Class with James Patterson (2015) – Online fiction writing course.
Gotham Writers Workshop (2014) – Online fiction writing course. Completed several short stories/unpublished.
General Education - California State University, Long Beach
Art – California State University, Fullerton
Management Training - AmerisourceBergen – Corona, CA
Computer Skills: Windows 2000/XP – Word – Excel – Access – Power Point – AS400 – SharePoint – Oracle

References: Available upon request

Compensation: Open to negotiation

Justin W.T. Wallace

Oregon City, OR | Generated 12/3/2024 @ 1:22 pm by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status
Name	Justin W.T. Wallace	Arts Commission	0	Pending
Application Date	12/3/2024			
Expiration Date	12/3/2025			
Status	Received			

Basic Information	Contact Information	Occupation
Name Justin W.T. Wallace	Address [REDACTED] [REDACTED] Yes, I am a resident Yes Email [REDACTED] Cell Phone [REDACTED]	Employer Security Signs Job Title Senior Designer

How long have you lived in Oregon City?
9.5 years

Describe relevant work experience that may relate to the board or committee you are applying for.
Been an artist and a designer for as long as I can remember. I can assist with anything creative or computer related. Have experience with design to build to install.

Please list out any High School, Secondary Education, Trainings, and Colleges, along with years completed. Also list degrees and certifications.
California State University, Fullerton California State University, Fullerton Bachelor of Fine Arts [BFA], Graphic Design / Illustration

Describe volunteer activity within this or other communities
Have volunteered time and resources to OC schools - Gaffney, John McLoughlin, Gardiner + OCHS.

Do you presently serve on a City board or committee?
No

Explain your interest in this board/committee and why you think its issues are important
I have been an advocate for art in communities since I can remember. I'd like to give back to mine.

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee
Art and design major in college. 20+ years in graphic design for the built environment.

In which neighborhood of Oregon City do you live?
Tower Vista

I certify that the information I am submitting is true. If residency is a requirement of holding this position, I certify that I am an Oregon City resident and will comply with requests for additonal proof of residency if requested. I consent to allow the information contained in this application to be released to the general public upon request, including my email address and phone number.
Yes

Generated 12/3/2024 @ 1:22 pm

Contact

[REDACTED]
[REDACTED]
[REDACTED] (LinkedIn)

Top Skills

Smartsheet
Information Graphics
Skilled Multi-tasker

Languages

English

Justin Wallace

Environmental Graphic Designer
Portland, Oregon, United States

Summary

Design professional specializing in the built environment.

Experience

Security Signs
Environmental Graphic Design
April 2015 - Present (9 years 9 months)
Portland, OR

Security Signs is a leading full-service custom fabrication sign company based in Portland, Oregon.

We transform ideas into visual assets that build and support your brand.

Blair Sign Programs
Environmental Graphic Design
March 2010 - October 2014 (4 years 8 months)
Santee, CA

San Diego State University
Graphic Design
May 2008 - December 2009 (1 year 8 months)
San Diego, CA

Job ended due to the mass CA state lay-off's.

But before that ->

Graphic Designer for an on-campus sign and graphics department. Worked with all levels of campus staff. My duties included design, production, installation, project management and event planning.

- Worked on a variety of projects including ADA/code standards, campus maps & directories, campus wayfinding and campus sign programs.

- Surveyed, programmed and designed new wayfinding and signage standards for SDSU's parking structures.

BIGPICTURE Designs

Owner

July 2005 - April 2008 (2 years 10 months)

San Diego, CA

Oversaw all business operations including creative, administrative, account development, production and installation. A full service, non-electric, sign and design company. Primary focus was on vehicle wraps & graphics but also provided indoor/outdoor signs,

- Clients included Clear Channel, Time Warner, Costco, Budget Fleet Sales, XO Communications, plus many more local and national accounts.

- Coordination of outsourced vendors for project deliveries.

- Company branding included logo design & development, marketing materials, front end website design and company standards.

Final Touch Graphics / Color Works

Graphic Design

February 2000 - January 2005 (5 years)

San Diego, CA

Design and project management of POP, direct mail, print advertising, outdoor/indoor signage, wayfinding, ADA signage & vehicle wraps.

- Responsibilities included client interaction, original concepts, proofing, designs, file prep, color and design theory, design direction, and production.

AT&T

Ad Designer

September 1999 - February 2000 (6 months)

Anaheim, CA

Yellow Pages Ad Designer for AT&T, formerly Pacific Bell Yellow Pages (DBA: Digital Graphics Advantage)

Education

California State University-Fullerton

Bachelor of Fine Arts [BFA], Graphic Design / Illustration · (1997 - 1999)

Cuyamaca College

General Studies · (1994 - 1997)

Grossmont College

General Studies · (1994 - 1997)

Kristen Iseri

Oregon City, OR | Generated 12/12/2024 @ 12:50 pm by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status
Name	Kristen Iseri	Arts Commission	0	Pending
Application Date	12/12/2024			
Expiration Date	12/12/2025			
Status	Received			

Basic Information	Contact Information	Occupation
Name Kristen Iseri	Address [REDACTED] [REDACTED] Yes, I am a resident Yes Email [REDACTED] Cell Phone [REDACTED]	Employer Pacific Seafood Job Title Document Control Manager

How long have you lived in Oregon City?
3 years

Describe relevant work experience that may relate to the board or committee you are applying for.
Many years as office manager, facilitator, event planner. 2024 OCFOTA volunteer co-coordinator. Volunteer for several Art Guild events previously as well as a participating artist. Staff representative for AGSM on the Willamette University DEI Committee. ~ 6 mos. Years ago: temp office manager position for ~ 4 months at the Hallie Ford Museum of Art at Willamette University, working on preparation for major exhibit and book publication.

Please list out any High School, Secondary Education, Trainings, and Colleges, along with years completed. Also list degrees and certifications.
Willamette University BS Business Econ Minor: Art MBA, 2013 See resume for additional certifications.

Describe volunteer activity within this or other communities
2024 OCFOTA volunteer co-coordinator. Volunteer for several Art Guild events previously as well as a participating artist.

Do you presently serve on a City board or committee?
No

Explain your interest in this board/committee and why you think its issues are important
I have a ridiculous passion for community involvement and art/music that energizes me like nothing else. Strong community participation and involvement is what makes a city interesting, safe, and alive. This is a space I want to live in and call home. Art adds depth and richness to our environment. I think people get busy or take things for granted. I want to invite people to pause, look around, and appreciate creativity. Some of that will require educating them on what they are looking at and why. And it needs to be fun :)

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee
My involvement with OCFOTA has helped immensely as well as my many years at Willamette University, both non profits. Both included work with the general public as well as experts, which requires various levels of communication

In which neighborhood of Oregon City do you live?
McLoughlin & Two Rivers

I certify that the information I am submitting is true. If residency is a requirement of holding this position, I certify that I am an Oregon City resident and will comply with requests for additonal proof of residency if requested. I consent to allow the information contained in this application to be released to the general public upon request, including my email address and phone number.
Yes

Kristen Iseri

Professional Experience

Pacific Seafood, Clackamas, Oregon 2023-Present

Document Control Manager 2024

Responsible for document control and training logistics, including document governance, version control, permissions, and the use of standard templates. Develop and maintain a comprehensive filing system and directory structure, ensuring that all project documentation is organized, accessible, and logically searchable. Work with Functional Managers of the ERP implementation and Training & Development teams, to ensure that role-based training is effectively mapped and deployed.

Project Manager - IT 2023-2024

Organizational change management activities regarding external and internal communications with the Marketing and Communications team, training curriculum development and delivery with the Training and Development team, and security related to the implementation of SAP with the IT team. Activities are layered for a gradual rollout of SAP across the company requiring daily evaluation and prioritization of program requirements by a team of three project managers coordinating the deliverables of a dispersed team of subject matter experts. I have early communication with the selected site to document employee details, map them to corresponding security roles in SAP and design their training plan. Coordinate efforts between the Marketing and Communication team and the site to schedule and execute, both internal and external, communications about upcoming changes.

(Job change due to company reorganization)

Willamette University, Salem, Oregon 2007 - 2023

Director of the Executive Development Center (EDC) 2014 – 2023 Atkinson Graduate School of Management (AGSM)

Responsible for 5 professional development programs, leading 5 program managers, 24 or more instructors, and hundreds of students each year, as well as custom programs upon request. Ensure the day-to-day operations of the Center meet the needs of students, instructors, employers, and the University through recruitment, communication, program development and delivery, assessment, negotiation, and budget. As primary contact for the EDC, effectively communicate in a professional manner, verbally and in writing, emphasizing collaboration and high-quality service. Work with stakeholders to continuously improve programs and their impact on participants and their employers. Transitioned all programs to virtual delivery during pandemic: implementation of new technology; IT support; creation of live and on-demand training in use and integration of eLearning tools.

(Previously, Assistant Director and Manager. Job title changes due to restructuring of the EDC.)

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Director of Business Operations and Executive Assistant to the Dean 2007 – 2014 Graduate School of Education (GSE)

Provide advanced administrative and clerical support to the dean and graduate school regarding regulatory compliance, teacher licensure, accreditation, budget management and planning, data management and implementation, faculty tenure and promotion, and payroll. Supervise and train classified and administrative staff, as well as student employees, in policy and procedure to ensure accuracy and integrity of information. Responsible for building and maintaining GSE websites: WISE and TaskStream (LMS), as well as training all users. Coordinate graduate school commencement and lead staff meetings.

(Previously: Executive Support Specialist, Senior Program Assistant, and Administrative Assistant I. Changes due to job change or restructuring of the GSE.)

State Farm Insurance, Willamette Valley, Oregon 2001 – 2007

Office Representative

Sell and service auto, home, life and business policies as a licensed insurance representative. Additional duties include: train staff in use of new technology; maintain policy holder information of over 1700 households; interpret insurance policies and their application to customers, verbally and in writing; and collect premiums.

Unitrin/Financial Indemnity Company, Salem, Oregon 1999 – 2001

Adjuster I

Investigate and evaluate auto accident liability and bodily injury claims applying the coverage and laws of seven states, and issue payments. Prepare and submit documentation for arbitration review.

Education

Master of Business Administration & Bachelor of Science, Business Economics Willamette University, Salem, Oregon

Professional Development

ICF Coach Certification, (in progress)

Master Health Coach Certification, NBHWC (in progress)

Certified Holistic Life Coach, 2024

Certified Personal Trainer & Nutrition Coach, 2022

Project Management Professional Exam Prep Course, 2018

Management Development Series, Willamette University, 2010

Oregon Insurance License for Property and Casualty, and Life and Health, 2002 & 2003

Honors

Employee of the Year Nominee, Willamette University, 2011, 2018, 2019

Myriam C Ravenwise

Oregon City, OR | Generated 12/12/2024 @ 12:46 pm by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status
Name	Myriam C Ravenwise	Arts Commission	0	Pending
Application Date	12/11/2024			
Expiration Date	12/11/2025			
Status	Received			

Basic Information	Contact Information	Occupation
Name Myriam C Ravenwise	Address [REDACTED] [REDACTED] Yes, I am a resident Yes Email [REDACTED] Phone [REDACTED] Cell Phone [REDACTED] Business Phone [REDACTED]	

How long have you lived in Oregon City?
6 years, I have my studio at 708 Main St #205, Oregon City, OR 97045

Describe relevant work experience that may relate to the board or committee you are applying for.
Volunteering at Soulflags Art Community Center, working as an artist and vocalist in Portland and surrounding areas.

Please list out any High School, Secondary Education, Trainings, and Colleges, along with years completed. Also list degrees and certifications.
BS is Art Studies, Portland State University, 2011-2013, AA in Performing and Fine Arts, BYU-Idaho(formerly Ricks College)1997-1999, Music Studies, Western Oregon University, 1999-2001

Describe volunteer activity within this or other communities
Soulflags volunteer(see resume)

Do you presently serve on a City board or committee?
No

Explain your interest in this board/committee and why you think its issues are important
I want to enrich the artistic community of Oregon City. I'm passionate about the arts and I want to see them thrive in Oregon City with the youth and adults.

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee
Presently and in the past I have continued to support the arts personally and professionally.

In which neighborhood of Oregon City do you live?
Downtown

I certify that the information I am submitting is true. If residency is a requirement of holding this position, I certify that I am an Oregon City resident and will comply with requests for additional proof of residency if requested. I consent to allow the information contained in this application to be released to the general public upon request, including my email address and phone number.
Yes

Myriam Ravenwise, BS, LMT, RMT

Artist, Small Business Owner, Holistic Practitioner



EXPERIENCE

Evolution Healing Arts, Oregon City, OR — Owner/Therapist

MAY 2018 - PRESENT

Offering massage, Reiki and intuitive life coaching. Various duties of business ownership, administrative work and outreach.

Pacific Wellness Associates, Portland, OR — Co-founder

FEB 2015 - MAY 2016

Offering Reiki energy work, and various administrative and marketing duties.

Freelance Cook, Portland, OR — Personal Assistant/Cook

MAR 2014 - OCT 2017

Provided meal prep and planning services, alongside other miscellaneous tasks for the household. Worked with up to 5 families in the Portland area.

EDUCATION

East West College of Healing Arts, Portland, OR — Massage Certificate

SEP 2016 - SEP 2017

Studied general requirements of massage techniques, anatomy and physiology, working with various populations and the business of massage.

Portland State University, Portland, OR — BS Art Studies

JAN 2011 - MAY 2013

Studied fine and performing arts, including various aspects of different art mediums, photography, theater and music performance.

BYU-Idaho, Rexburg, ID — AA Performing and Fine Arts

FEB 1997 - MAY 1999

Studied general requirements with a specialization in performing and fine arts.

SKILLS

Understanding concepts of art, performance and design.

Networking and art advocacy.

Photography - artistic and editorial.

Discernment of fine art vs commercial art.

ORGANIZATIONS

Women In Networking - Oregon City Chapter Member
SEP 2018-JUN 2019 and Vice President JAN 2019-JUN 2019

Oregon Women's Caucus for Art - Oregon Chapter Member
OCT 2012

VOLUNTEERING

Soulflags — Volunteer

Teaching classes to adults and youth in clay sculpture, ceramics, painting, fabric arts and other media. Promoting at community events.
Designing marketing materials.

Rachel Rawson

Oregon City, OR | Generated 11/14/2024 @ 6:08 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Rachel Rawson
Application Date 11/14/2024
Expiration Date 11/14/2025
Status Received

Board (Rank)	Vacancies	Status
Enhancement Grant Program Committee (0)	0	Pending
Parks and Recreation Advisory Committee (1)	2	Pending
Planning Commission (2)	0	Pending
Transportation Advisory Committee (3)	0	Pending
Urban Renewal Budget Committee (4)	3	Pending
Library Board (5)	0	Pending
Budget Committee (6)	1	Pending
Arts Commission (7)	0	Pending
Natural Resources Committee (8)	0	Pending

Basic Information

Name
Rachel Rawson

Contact Information

Address
[REDACTED]
[REDACTED]
Yes, I am a resident
Yes
Email
[REDACTED]
Phone
[REDACTED]

Occupation

Employer
Daimler Truck
Job Title
Lead, Talent Acquisition

How long have you lived in Oregon City?
6 years (but native Oregonian)

Describe relevant work experience that may relate to the board or committee you are applying for.
I'm excited to lend my experience where needed. I have served with OSU in a management capacity on an array of different topics. I'm most excited on advancing transparency of programs in Oregon City to create an more inclusive and safe environment for all.

Please list out any High School, Secondary Education, Trainings, and Colleges, along with years completed. Also list degrees and certifications.
BS from Oregon State University and HR Mgmt Post Bacc Certification

Describe volunteer activity within this or other communities
I serve on the Management Advisory Council for Oregon State University, College of Business. I also serve as the Communications Chair for the Women's Interactive Network. I volunteer for various non-profits.

Do you presently serve on a City board or committee?
No

Explain your interest in this board/committee and why you think its issues are important
I want to immerse myself and get involved with Oregon City's different programs like Parks and Recreation and Arts as I utilize these in my community. I feel these are great programs, but could be enhanced.

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee
This would be my first City Board position, but I have assisted with advisory boards for academia, corporate and non profits. This is an area I feel I can provide a service and also learn

In which neighborhood of Oregon City do you live?
Canemah

I certify that the information I am submitting is true. If residency is a requirement of holding this position, I certify that I am an Oregon City resident and will comply with requests for additonal proof of residency if requested. I consent to allow the information contained in this application to be released to the general public upon request, including my email address and phone number.
Yes

Rachel Rawson-Chatterjee | HR Leader

Skills

Talent Acquisition and Human Resources leader with 10+ years of experience fulfilling organization recruiting needs full cycle and employee journey, in house and agency. Software: Workday, Lever, ADP, Taleo, UltiPro, BrassRing, Field Glass, Nova Time, SAP.

Experience

Daimler Truck North America | Talent Acquisition Lead and Supervisor

December 2021 – Present, Portland, OR

- Led a team of technical full cycle recruiters from professional development, 1:1's, metrics, training and holding weekly team meetings for optimal collaboration.
- Led workshops for existing employees on recruiting and HR topics like resume building, interviewing, benefits, and recognition.
- Track recruiting KPI's such as average time to fill by function, organization, level.
- Served as a Talent Partner to engineering and technical managers to manage their job postings and staffing needs for their strategic organizations.
- Managed perm postings for immigration cases for existing employees.
- Appointed to Communications Chair for Women's Interactive Network EBRG

LeadVenture | Senior Recruiter

November 2019 – December 2021, Wilsonville, OR

- Recruit, source and maintain pipelines for technical and non-technical roles for a multi brand, multi-site corporation.
- Track recruiting and HR KPI's such as average time to fill, headcount variances, attrition, DEI initiatives and built reports on data.
- Manage ATS, job posts, kick off meeting and debriefs with hiring teams.
- Building operational efficiencies within HR/ Recruiting, serving as a lead.

ActOne Government Solutions | Corporate Recruiter, Bonneville Power Administration

April 2019- November 2019, Portland OR

- Review resumes, interview applicants, check references, process background check and use a variety of techniques to identify and recruit the best candidates for open and/or anticipated positions for pipeline.
- Assist with government contractor on boarding and orientation process including personal security, eQip, finger printing and badging.

Express Employment Professionals | Senior Staffing Consultant / Onsite Account Manager

November 2015 – April 2019, Portland, OR

- Full cycle recruitment specializing in office and light industrial positions.
- Managed large commercial accounts by providing HR duties not limited to payroll, employee relations, training, and development.
- Responsible for business reports and tracking KPI's, keeping other team members accountable for strategic initiatives.
- Hired and trained new staffing consultants, interns, and office staff, serving as a lead.

Additional Experience

Human Resources Coordinator | Takeda Oncology (November 2014-September 2015)
Human Resources Intern | Greater Lynn Senior Services (May 2014-August 2014)
Customer Service Professional | Circles (November 2013-November 2014)

Education

Oregon State University | Bachelor of Science, Psychology and Sociology
University of Massachusetts, Boston | HR Management Certification
HRCI PHR | In Progress

**Volunteer &
Professional
Affiliations**

Management Advisory Council | Oregon State University, College of Business
Communications Chair | Daimler Truck Women's Interactive Network
Volunteer | Bridgetown Church
Volunteer | Clackamas Women's Services