



CITY OF OREGON CITY YOUTH ADVISORY COMMISSION AGENDA

City Hall Commission Chambers, 625 Center St., Oregon City, OR 97045
Monday, December 9, 2024 at 7:15 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Register to provide electronic testimony (email hschmidt@orccity.org or call 503-496-1510 by 3:00 PM on the day of the meeting to register)
- Email hschmidt@orccity.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS

Please see the public comment guidelines below.

3. PRESENTATIONS

- Homeless Solutions Coalition of Clackamas County

4. DISCUSSION ITEMS

- Youth Nicotine Prevention
- "If I Were Mayor..." Contest

5. WORKING GROUP BREAK OUT SESSION

6. COMMUNICATIONS

- Election Involvement Working Group
- Youth Houselessness Working Group
- Youth Physical/Mental Health Working Group
- December Staff Report

7. APPROVAL OF MINUTES

- November 18, 2024 Youth Advisory Commission Meeting Minutes

8. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Youth Advisory Commission

Agenda Date: December 9, 2024

From:

SUBJECT:

Item 4.a. - Youth Nicotine Prevention

EXECUTIVE SUMMARY:

Please reference the last couple of slides from Marc Czornij's presentation about Flavored Tobacco & Youth Use in Clackamas County from last month's meeting. Marc Czornij has reached out inquiring if/how the Youth Advisory Commission would like to move forward with getting involved in advocating for a local/state flavored tobacco ban.

BACKGROUND:

Other youth organizations within Clackamas County have taken the following actions to help prevent youth utilization of flavored tobacco products:

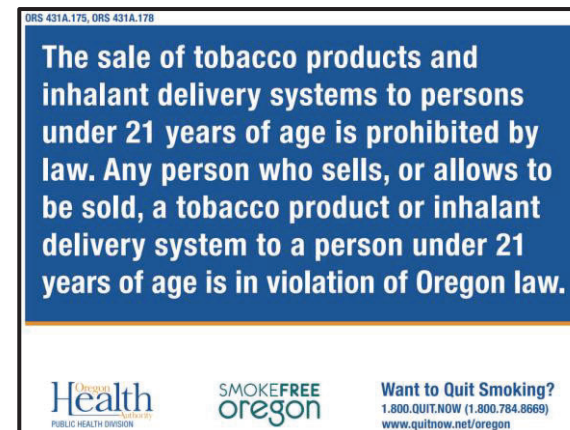
- Student advocates in North Clackamas presented on the topic to Milwaukie City Commission which resulted in the Council passing a resolution. The City of Milwaukie's Resolution is attached for reference.
- Lake Oswego Youth Council worked with City Council and the School Board to send letters to state representatives. The Agenda Item for the Council meeting where this was approved, along with the letter itself is attached for reference.
- Happy Valley Youth Council encouraged their City Council to pass a resolution. The City of Happy Valley Resolution is attached for reference.

The 2025 Oregon Legislative session begins on January 21, 2025.

What We Can Do to Protect Youth

Tobacco prevention advocates have pursued a variety of strategies over the years that have helped protect young people.

- Tobacco 21 (minimum legal sales age)
- Oregon Tobacco Retail Licensing
- Oregon Indoor Clean Air Act (ICAA)
- Education campaigns & support services
- And many more!



Getting Involved and Protecting Your Community

In recent years, public health advocates have pushed to **ban the sale of flavored tobacco and nicotine products.**

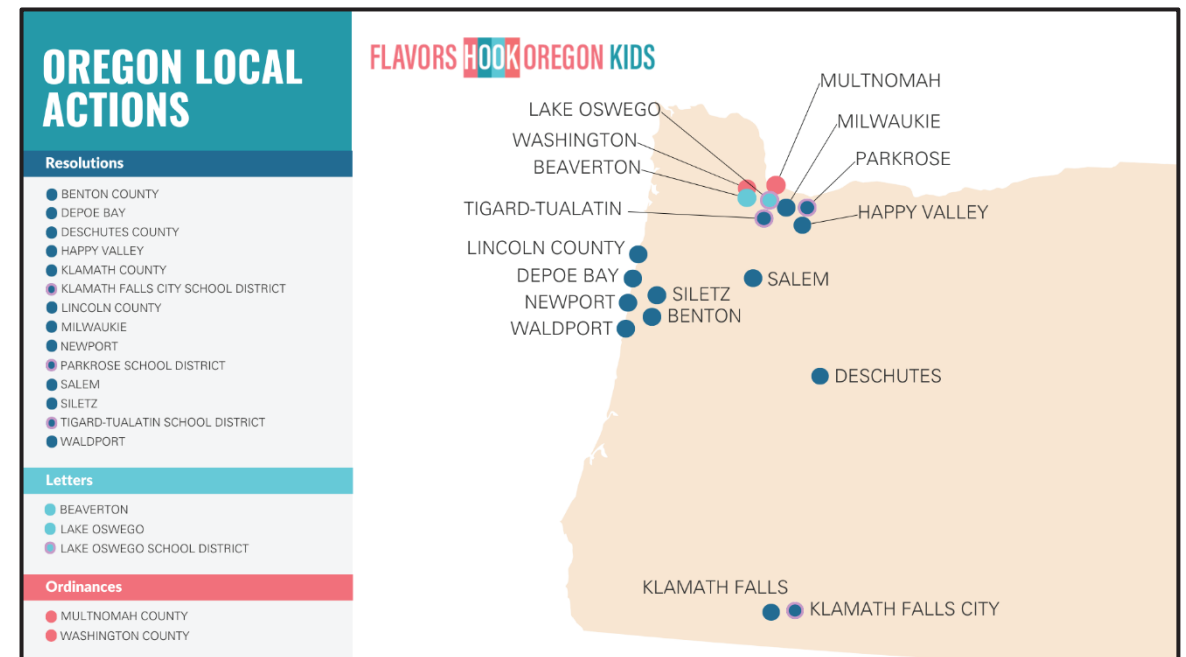
- **375+ areas across the US** have passed bans, including California, New Jersey, Rhode Island, New York & Massachusetts
- Locally, **Multnomah and Washington County** passed bans
- In early 2025, **the Oregon State Legislature** will consider a statewide ban on the sale of these products



Getting Involved and Protecting Your Community

Local **elected officials, community leaders and young people** are urging state legislators to ban the sale of flavored tobacco products in 2025.

- **Student advocates in North Clackamas** – Presented to Milwaukie City Council; resulted in council passing resolution
- **Lake Oswego Youth Council** – City council & school board sent letters to state representatives
- **Happy Valley Youth Council** – City council passed resolution; school district considering advocating for ban



Getting Involved and Protecting Your Community

Let elected officials know...

Where youth are
accessing these
products

What solutions you would
like to see

Why youth use
nicotine

How tobacco use has
affected you, your family or
your community



Thank You!

Marc Czornij, Clackamas County Public Health - mczornij@clackamas.us



COUNCIL RESOLUTION No. 58-2023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, IN SUPPORT OF RESTRICTING THE SALE OF FLAVORED TOBACCO PRODUCTS AND PROTECTING KIDS FROM A LIFETIME OF NICOTINE ADDICTION.

WHEREAS Big Tobacco's use of candy flavors like bubblegum, root beer, and minty menthol hooks generations of consumers – especially kids, students, and communities of color – on the massive hits of nicotine their tobacco products can deliver and 90% of adults who smoke report that they started before age 18; and

WHEREAS the millions Big Tobacco spends on lobbying so retailers can continue selling their predatory, candy-flavored products has triggered what the Surgeon General and the FDA have called an "epidemic" of e-cigarette use across the nation; and

WHEREAS big Tobacco spends \$115 million for marketing in Oregon each year, nearly 11% of Oregon 11th grade students use e-cigarettes, and 5,000 Oregon kids under age 18 try cigarettes for the first time each year; and

WHEREAS each year, tobacco use kills over 8,000 Oregonians and costs almost \$5.7 billion in medical expenses and lost productivity; and

WHEREAS school zones throughout the county, including Milwaukie, continue to be targeted as prime locations for tobacco retail establishments; and

WHEREAS tobacco companies are creating a cycle of addiction that puts taxpayers – whether they smoke or not – on the hook for \$373.6 million in annual Medicaid costs caused by smoking in Oregon; and

WHEREAS in 2022, 25% of tobacco retailers inspected in Oregon sold tobacco to underage buyers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milwaukie, Oregon, encourages both the Oregon State Legislature and the Clackamas County Board of Commissioners to pass legislation ending the sale of flavored tobacco products to protect our children and end the allure of tobacco and vaping products for underage users.

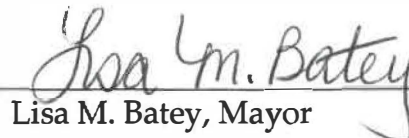
Introduced and adopted by the City Council on **October 17, 2023**

This resolution is effective immediately.

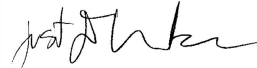
ATTEST:



Scott S. Stauffer, City Recorder


Lisa M. Batey, Mayor

APPROVED AS TO FORM:



Justin D. Gericke, City Attorney



Subject: Joint Letter Supporting a Statewide Ban on the Sale of Flavored Tobacco Products	
Meeting Date: December 19, 2023 Report Date: December 8, 2023	Staff Members: Quin Brunner, Management Analyst Jamie Inglis, Community Events & Luscher Farm Programming Supervisor Department: City Manager's Office and Parks
Action Required ☐ Motion ☐ Public Hearing ☐ Ordinance ☐ Resolution ☐ Information Only ☒ Council Direction ☐ Consent Agenda	Advisory Board/Commission Recommendation ☐ Approval ☐ Denial ☐ None Forwarded ☒ Not Applicable Comments:
Staff Recommendation: Join the Youth Leadership Council in advocating for the passage of a statewide ban on the sale of flavored tobacco products.	
Recommended Language for Motion: N/A	
Project / Issue Relates To: N/A	
Issue before Council (Highlight Policy Question): ☐ Council Goals/Priorities ☐ Adopted Master Plan(s) ☒ Not Applicable	

EXECUTIVE SUMMARY

Members of the Youth Leadership Council are advocating for a statewide ban on the sale of flavored tobacco products. They are requesting support from members of the City Council on a joint letter to Senate of President Rob Wagner.

BACKGROUND

Youth Leadership Council

The Youth Leadership Council is a City-sponsored program aimed at developing the civic capacity of our community's high school leaders. Through monthly visits to City facilities, a summit at the state capital, and a conference in Washington, D.C., participants in this two-year cohort learn about the structure and function of each level of government. Tours are paired with skill-building, ensuring members not only have structural knowledge but practice engaging in critical thinking, effective questioning, and navigating systems to bring about change.

This year, there are eighteen members of the Lake Oswego Youth Leadership Council.

Members are pursuing a program of policy research and advocacy focused on restricting access to flavored tobacco products.

Flavored Tobacco Policy Landscape

- In 1998, a landmark settlement between the four biggest tobacco companies in the United States and fifty-two states and territories resulted in the transfer of billions of dollars and new restrictions of tobacco sales. At the heart of this settlement was the acknowledgement that tobacco products cause adverse health outcomes and an agreement to end specific marketing practices targeting youth users.
- In 2009, the Federal Government passed the *Family Smoking Prevention and Tobacco Control Act*, limiting the sale of flavored cigarettes and curbing additional marketing practices aimed at youth users. **In the wake of the national flavored cigarette ban, electronic nicotine delivery devices (vapes, e-cigarettes), which are not subject to flavor restrictions, exploded in popularity.**
- In 2017, Oregon passed *Senate Bill 754*, becoming the fifth state in the country to raise the minimum age of sale for tobacco products from 18 to 21. The Federal Government followed course in 2019.
- In 2021 and 2022, both Multnomah and Washington Counties passed bans on the sale of flavored tobacco and nicotine products. The implementation of both ordinances was paused as the Counties navigated legal challenges but in September 2023, Multnomah County's ban was upheld. Washington County's ordinance is still being litigated but, if it goes into effect, **will leave Clackamas County as the only area in the Portland Metro still selling flavored tobacco and nicotine products.**
- In 2023, the Oregon State Legislature considered *House Bill 3090*, which would impose a statewide ban on the sale of flavored tobacco products. The bill stalled in committee as a result of the Senate walkout. It was slated for a vote during the 2024 short session, but lost its sponsor in the final days – motivating our Youth Leadership Council's advocacy for renewed support.
- This winter, other cities in Clackamas County have made similar appeals to state officials. Milwaukie passed a resolution in November calling for a statewide ban. Happy Valley is preparing to consider a similar proposal this month.

DISCUSSION

Members of the Youth Leadership Council have engaged in substantial policy research and developed a multi-faceted advocacy strategy.

Prior to approaching the City Council, members of the Youth Leadership Council traveled to Oregon City to meet with Clackamas County Public Health Officials. Members considered existing conditions, rates of youth use, and common marketing tactics employed by tobacco companies in *our community*. They reviewed academic articles considering the impact of a statewide ban on youth use and access, health disparities between different population groups, and on the viability of local businesses. They researched states that have implemented similar policies and those currently considering bans, as well as reviewed the text of the most recent proposed legislation in Oregon.

Having synthesized all this information and weighed competing community needs using a value-informed framework, members of the Youth Leadership Council completed a thorough analysis of the proposed policy. The conclusion of this analysis informs their advocacy for state action.

In addition to seeking City Council support on a joint letter to Senate President Rob Wagner, members of the Youth Leadership Council are also pursuing or considering the following actions:

- Inviting members of the Lake Oswego School Board to join the City Council as signatories on this letter.
- Partnering with Happy Valley's Youth Council to advocate for a County-wide ban on the sale of flavored tobacco products.
- Continuing statewide advocacy as the co-hosts of the Oregon Youth Summit in February.
- Carrying the conversation to federal representatives during the National League of Cities conference in Washington, D.C. in March.
- Attending a Capital Action Day organized by the American Cancer Society at the Oregon Statehouse.
- Developing peer-to-peer outreach strategies and educational materials, partnering with the School District to deploy.

ATTACHMENTS

1. Text of Joint Letter Supporting a Statewide Ban on the Sale of Flavored Tobacco Products



December 19, 2023

Senate President Rob Wagner
900 Court St NE, S-201
Salem, OR 97301

Dear Honorable Senate President Rob Wagner,

Members of the Lake Oswego Youth Leadership Council and City Council write in support of a state-wide ban on the sale of flavored tobacco.

While we were encouraged to see a proposed ban (HB3090) introduced during the 2023 legislative session, the urgency of this issue makes the delay of its passage disheartening. The increasing prevalence of vapes and other flavored tobacco products is having an immediate and significant impact on the health of our community, which disproportionately affects youth, women, and people of color. This challenge is too big for our community to address on our own. We urge you and your colleagues to reintroduce and *pass* a ban on the sale of flavored tobacco as soon as possible.

Lake Oswego is directly affected. The 2022 Student Health Survey of 407 LOSD 11th graders revealed that nearly 20% of respondents used some form of tobacco product in the last 30 days. For 78% of these high schoolers, a vape or e-cigarette (which almost always has a flavored cartridge) was the first tobacco product they used. High school students in Lake Oswego have reliable access to and are using flavored tobacco products.

Tobacco companies use marketing and flavors to target youth, cultivating life-long customers. Multiple sources indicate that removing flavoring options for e-cigarettes would encourage a substantial portion of youth smokers to quit. Exciting tastes mask the dangers of smoking and entice new users, while colorful packaging draws attention to the shelves. The Federal Government took aim at these practices in 2009 with the passage of the Family Smoking Prevention and Tobacco Control Act, which banned the sale of flavored *cigarettes* but failed to anticipate the proliferation of vapes over the next decade and a half. These targeted products and marketing practices, enabled by a regulatory loophole and compounded by the close proximity of smoke shops to schools in our community, has made access and exposure to flavored tobacco products nearly unavoidable. The use of flavored tobacco products (over non-flavored) is disproportionately high among young people. A statewide ban stands to drastically reduce youth access to and use of tobacco products.

Respect. Excellence. Trust. Service.

Flavored tobacco products have an outsized impact on the health of women and people of color. Targeted industry marketing has cultivated the disproportionate use of flavored tobacco products among Black and Hispanic populations, as well as women, contributing to systemic health disparities. According to a trial modeled on data from New York City, banning flavored tobacco products would significantly reduce health disparities between white and BIPOC populations, improving quality of life outcomes and decreasing long-range healthcare costs.

Oregon is positioned to be a national leader. During the 2023 legislative sessions, Vermont (H204), Washington (SB 5239), Maryland (SB 259), Hawaii (HB 551), New Mexico (HB 0094), New York (A 3907), New Jersey (A 4120) and Indiana (HB 1133) introduced legislation to prohibit the sale of flavored tobacco products, including menthol-flavored cigarettes. This level of policy intervention has momentum, is based on a demonstrated and shared need, and is quickly becoming a legislative priority across the country. Oregon passing a ban on flavored tobacco products would not only remedy an issue at home, it would increase the ability of neighboring states to support our collective effort to improve the health of our young people.

Senate President Wagner, we appreciate your partnership and stand ready to do our part to support the passage of a bill banning the sale of flavored tobacco products.

Thank you for your consideration and leadership.

Sincerely,

**Members of the Lake Oswego
Youth Leadership Council**

Liam Aranda-Michel
Sevens Baertsch Kovalchick
Cara Chen
Anders Erdenberger
Olive Erdmann
Holly Fowler
Mira Garcia
Maya Green
Ria Gupta

Allison Korkola
Ophilia Lu
Pedro Marin-Quiros
Nidhi Nair
Zechariah Pressnell
Naomi Robinson
Auveen Shafaei
Kasen Shi
Drishti Singh

**Members of the Lake Oswego
City Council**

Joseph M. Buck, Mayor
Rachel Verdick, Council President
Ali Afghan, Councilor
Trudy Corrigan, Councilor
Massene Mboup, Councilor
Aaron Rapf, Councilor
John Wendland, Councilor

CITY OF HAPPY VALLEY, OREGON

Resolution No. 24-02

Resolution in Support of Restricting the Sale of Flavored Tobacco Products and Protecting Youth from a Lifetime of Nicotine Addiction.

WHEREAS the tobacco and vape industries' use of candy flavors like bubblegum, blue raspberry, root beer, and minty menthol hooks generations of consumers – especially our youth – on the massive hits of nicotine their tobacco and vape products can deliver; and

WHEREAS the millions the tobacco and vape industries spend on lobbying so retailers can continue selling their predatory, candy-flavored products has triggered what the Surgeon General and the FDA have called an “epidemic” of e-cigarette use across the nation; and

WHEREAS the tobacco and vape industries spend \$115 million for marketing in Oregon each year; and

WHEREAS two thirds of Oregon youth tobacco users use flavored tobacco compared to about 26% of older adult tobacco users, thus beginning a life of addiction because of the attraction of flavors; and

WHEREAS tobacco companies are creating a cycle of addiction that puts taxpayers – whether they smoke or not – on the hook for \$373.6 million in annual Medicaid costs caused by smoking in Oregon; and

WHEREAS in 2022, 25% of tobacco retailers inspected in Oregon sold tobacco products to underage buyers; and

WHEREAS 10.8% of Oregon 11th grade students use e-cigarettes, and 5,000 Oregon kids under 18 try cigarettes for the first time each year; and

WHEREAS nine of 10 adults who smoke report that they started smoking by 18; and

WHEREAS each year, tobacco use kills over 8,000 Oregonians and costs almost \$5.7 billion in medical expenses and lost productivity;

NOW, THEREFORE, BE IT RESOLVED that the city of Happy Valley, Oregon strongly encourages the Oregon Legislature to pass legislation ending the sale of flavored tobacco and vape products. We must protect our youth from the tobacco and vape industries' candy-flavored and minty-menthol tobacco used to lure them into a lifetime of addiction.

Section 1. The City supports adopting a resolution to support restricting the sale of flavored tobacco products and protecting youth from a lifetime of nicotine addiction.

Section 2. This resolution takes effect upon its adoption. PASSED AND APPROVED this 16th day of January, 2024.

CITY OF HAPPY VALLEY

Mayor Tom Ellis

ATTEST:

Kara Kerpan, City Recorder



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Youth Advisory Commission **Agenda Date:** December 9, 2024
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT:

Item 4.b. - "If I Were Mayor..." Contest

EXECUTIVE SUMMARY:

The City's "If I Were Mayor..." Contest webpage has been updated and can be viewed by clicking the link below:

<https://www.oregoncity.org/3105/If-I-Were-Mayor-Contest>

The contest is being advertised through the City on the following platforms:

- E-Trail News: December – March
- Trail News: 2025 Spring Edition
 - Content for the Spring Trail News is due on January 13, 2025.
- Peach Jar: 5 distributions between Nov 22 – March 30
- Email sent out to:
 - Oregon City School District's Communication Director
 - OCHS Media
 - Spring Water Environmental School
 - Boy Scouts Troop 140
 - Clackamas YMCA
 - Clackamas Academy of Industrial Sciences
 - Alliance Charter Academy
 - North Clackamas Christian High School
 - Marylhurst School
 - St. John the Apostle Catholic School
 - Bright Minds Christian Day School
 - Oregon City Day School
 - YMCA Clackamas Child Development Center
 - Clackamas Education Service District

Attached is a flyer to help promote the local Oregon City "If I Were a Mayor..." Contest. Please distribute the flyer and encourage your peers to participate!

BACKGROUND:

The Youth Advisory Commission has agreed to judge the local Oregon City “If I Were Mayor...” Contest. The local deadline will be on Sunday, March 30. The Youth Advisory Commission will hold a special meeting on Monday, March 31 to judge the contest entries and vote on the top three candidates for each category below:

1. Posters
 - a. Open to students enrolled in grades 4 & 5 or being home-schooled at the same grade level for the 2024-25 school year.
 - b. Students are encouraged to be creative and may use any art medium (paint, felt pens, colored pencils, pastels, crayons, 3D art, etc.)
2. Essay
 - a. The essay contest is open to students enrolled in grades 6-8 or being homeschooled at the same grade level for the 2024-25 school year.
 - b. Essays must be 500-1,000 words in length and typed.
3. Multimedia
 - a. Open to students enrolled in grades 9- 12 or being home-schooled at the same grade level for the 2024-25 school year.
 - b. Presentations must be one to three minutes in length and may be submitted via email.



OREGON CITY

IF I WERE MAYOR...

2024-2025 STUDNET CONTEST

Are you a 4th - 12th grade student who lives in Oregon City or attends a school within the Oregon City School District? If so, then Oregon City invites you to share your creative ideas about what you would do as Mayor! The contest is divided into three categories:

Elementary School: Poster Contest

- Open to students enrolled in grades 4 & 5 or being home-schooled at the same grade level for the 2024-25 school year.
- Students are encouraged to be creative and may use any art medium (paint, felt pens, colored pencils, pastels, crayons, 3D art, etc.).

Middle School: Essay Contest

- The essay contest is open to students enrolled in grades 6-8 or being homeschooled at the same grade level for the 2024-25 school year.
- Essays must be 500-1,000 words in length and typed.

High School: Digital Media Presentation

- Open to students enrolled in grades 9- 12 or being home-schooled at the same grade level for the 2024-25 school year.
- Presentations must be one to three minutes in length and may be submitted via email.

CONTEST DEADLINE: March 30, 2025

Scan the QR code to learn how to enter the contest and earn a chance to win up to \$100!





CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Youth Advisory Commission **Agenda Date:** December 9, 2024
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT:

Item 6.a. – Staff Liaison Updates

1. City Day at the Capitol

When: Tuesday, January 28, 2025; 6:45 a.m. – 8 p.m.

Where: Salem Convention Center

Registration for City Day at the Capitol opened on December 3, 2024. The members below have confirmed their attendance at this event on January 28, 2024:

1. Melanie Gabriel
2. Sydney McFarland
3. Gaby Rysdam
4. Cole Solari
5. Myles Kinney
6. Justin Evers
7. Julian Guerra Molina
8. Jack Solari
9. Sofia Weis
10. Desi Hanson
11. Elyjah McFarland
12. Max Bishop
13. Hyrum Freestone

I have reserved the City's 14-person van for us to utilize the day of the event. We will meet in the parking lot of City Hall, 625 Center Street at 6:45 a.m. and depart by 7 a.m. at the latest. Youth Advisory Commission members will ride in the van with me and will be required to turn in a permission slip and excused absence slip to attend and be transported to the event. **Please discuss this opportunity with your parents and come to the December 9, 2024, Youth Advisory Commission meeting prepared to confirm your attendance. Confirming your attendance entails that you have also confirmed transportation to arrive at the City Hall parking lot at 6:45 a.m. on January 28, 2025, and will be in communication with parents/guardians about your arrival back to Oregon City Hall for pick-up if needed.** I have attached the preliminary agenda along with the League of Oregon Cities (LOC) cancellation policy for you to review with your parent/guardian. The youth organizations participating in the City Day at the Capitol will follow the outline of the attached agenda until 12:30 p.m. At this point the

Youth Advisory Commission will be transported to the Salem Library where they will participate in youth sessions (more details to come) until 4 p.m. The Youth Advisory Commission then has the option to return home or attend the Networking Reception & LOC Centennial Kick-Off at the Salem Convention Center. The Youth Advisory Commission needs to reach a consensus on this decision by the end of our meeting on December 9, 2024. **We will be departing Salem no later than 7 p.m. on January 28, 2025, and returning to the Oregon City Hall parking lot around 8 p.m. at the latest.** Again, Youth Advisory Commissioners are responsible for communicating with their parent/guardians about pick-up times the evening of the event.

If you confirm your attendance and are unable to attend the event, then this means that you have experienced one of the “Cancellation Exception Requests” laid out in the LOC Cancellation Policy document attached. No other forms of absence will be tolerated.

Additional details, permission slips, and excused absence slips will be provided at our meeting on January 13, 2025. If you need to be refreshed on the criteria for you to attend this event, please reference the attached Bylaws that were approved on October 21, 2024. You can always reach out to me with any questions that you or your parent/guardian may have.

2. Email Communications

Please remember that Hannah Schmidt MUST be cc'd on any email communications that you have with non-members of the Youth Advisory Commission regarding subjects pertaining to this commission. Hannah Schmidt's email is hschmidt@orc.org. This is to guarantee clear communication and ensure your safety as a minor.

All email communications can be made from your personal emails. If you are not comfortable with communicating with your personal email or wish to create a separate email for Youth Advisory Commission purposes, you are more than welcome to do so, but you must ensure that email does not have any official city affiliation. If you have any questions about this, please don't hesitate to contact me.

3. Community Events/Volunteer Opportunities

Friends of Trees: Oregon City North Neighborhoods Planting

Friends of Trees is hosting an Oregon City North Neighborhood Planting even on December 14, 2024 at Rivercrest Park. This event will be catered to the north neighborhoods of Oregon City: Rivercrest, McLoughlin, Park Place, Elyville, Canemah, and Two Rivers. If you are interested in volunteering at this event, please register at friendsoftrees.org/event-calendar. The event will run from 9 a.m. – 1 p.m. but volunteers should arrive at 8:45 a.m. on Dec 14.

Questions? Please check out the [Volunteer FAQ webpage](#). The OC Friends of Trees team is also happy to assist! You can reach Cece and Jenny at volunteer@friendsoftrees.org, 503-595-0213. Please reference the attached flyers with QR codes for more detailed information.

Greater Oregon City Watershed Council (GOCWC) is Looking for Artists!

The GOCWC is accepting submissions of nature-themed visual art from local artists to be used in new interpretive signs to be installed in Singer Creek and Abernethy Creek Parks in June 2025. Youth Artists who have submissions accepted will receive an honorarium of \$100 per accepted art piece. GOCWC is looking for submissions of photos, drawings, or paintings of...

- Native fish, insects, and wildlife
- Landscapes of Oregon City rivers and streams
- Native plants and trees

To request more information or submit your work, contact Kira at kira@gocwc.org with your name and phone number. **Submission deadline is March 10, 2025.** Please reference the flyer within the Agenda Packet if you wish to spread the word.

Youth Advisory Commission Bylaws

Last amended October 21, 2024

1. Creation

- a. The Oregon City Youth Advisory Commission was established under Ordinance No. 22-1006 and subsequently modified by Ordinance No. 23-1003 and Ordinance No. 24-1006.
- b. The purpose of the Youth Advisory Commission is to “provide local students a voice in their municipal government, build an understanding of governance and leadership and to provide opportunities to engage and serve the community. The Youth Advisory Commission shall be guided by the belief that local involvement at a young age is crucial to ensuring a well informed and engaged citizenry in the future and to provide an opportunity for members to become equipped with the knowledge and leadership skills necessary to become active contributors in the community now and in the future.” (Ord. No. 24-1006, OCMC 2.62.015)

2. Membership

- a. The Youth Advisory Commission membership criteria are described in the Oregon City Municipal Code (OCMC) 2.62.020.
- b. The term of service is officially considered from September through June, but the existing Youth Advisory Commission members may continue to meet informally from June through September as needed.

3. Officers

- a. The Youth Advisory Commission shall elect a chairperson and vice chairperson at the beginning of each term. The Youth Advisory Commission have the option to elect a secretary who would be responsible for taking meeting minutes at the Youth Advisory Commission meetings.
 - i. The staff liaison will be responsible for supplementing the meeting minutes at the Youth Advisory Commission meetings to ensure sufficient Minutes are recorded.
- b. The chairperson shall act as the chair of the Youth Advisory Commission, unless unavailable. If the chairperson is unavailable, the vice chairperson shall act as chair of Youth Advisory Commission meetings.
- c. If an officer submits a resignation from their position of chairperson or vice chairperson, the Youth Advisory Commission members may immediately vote to appoint a new officer.
- d. If neither the chairperson nor vice chairperson are present at a certain meeting, the Youth Advisory Commission shall select a chair pro tem from the members present.

4. Goals and Member Responsibilities

- a. The Youth Advisory Commission may from time to time adopt goals, work plans, or priorities. These goals must not conflict with the City Commission's goals and budget allocations.
 - i. Members shall participate in an annual goal alignment session at the beginning of each term.
- b. Members shall be responsible for completing tasks and projects as assigned.
- c. Individual members of the Youth Advisory Commission shall attend at least three community service events per term.
- d. The Youth Advisory Commission shall table at least three community events per session to help promote their goals and events.
- e. The Youth Advisory Commission shall organize a minimum of one community event or project to engage the larger Oregon City youth community per term.
- f. Each year, the Youth Advisory Commission chairperson and vice chairperson shall provide an update to the City Commission on the accomplishments, challenges, areas for improvement and goals for the future.

5. Date, Time, and Locations of Meetings

- a. Regular meetings of the Youth Advisory Commission shall be held on the second Monday of each month from September through June.
- b. Summer meetings of the Youth Advisory Commission shall be held on the second Monday of each month, or at a time convenient to enable maximum participation determined by the staff liaison.
- c. Special meetings may be called as needed for tours, activities, or to address other issues that could not be discussed at a regular meeting.
- d. Youth Advisory Commission meetings shall be held at 7:00 PM, unless another time is selected for a specific meeting.
- e. Youth Advisory Commission meetings shall be typically held at Oregon City – City Hall located at 625 Center St, Oregon City, OR 97045. This rule does not prevent the Youth Advisory Commission from meeting at another location for a special purpose or for the convenience of its members.

6. Agendas, Minutes, and Decisions

- a. The staff liaison or designee shall prepare agendas in consultation with the Youth Advisory Commission chairperson and City Commission liaison as needed.
- b. Standard Youth Advisory Commission agendas shall generally take the following form. Variations from this standard agenda may be utilized as convenient.
 - i. Roll Call
 - ii. Discussion Items

- iii. Communications
 - iv. Minutes
 - v. Adjournment
- c. Minutes shall be prepared for each meeting which shall contain at least the members present at the meeting, the substance of any discussion, all motions and votes taken, and a reference to any documents discussed at the meeting.
 - i. Minutes shall not be verbatim and contain only a summary of the primary points and arguments raised in the discussion.
 - ii. Minutes shall be approved at a subsequent meeting by a vote of the Youth Advisory Commission. If amendments are requested by any member of the Youth Advisory Commission, those amendments must also be approved by the Youth Advisory Commission at the time of adoption. The Youth Advisory Commission may request the minutes returned after any amendments are incorporated for further review and approval.
- d. The Youth Advisory Commission may make decisions in the follow ways:
 - i. Consensus – no vote is taken, but specific issues may be decided leading to a final decision.
 - ii. Acclamation vote – a vote is taken by all members being asked if they favor, are against, or abstain from a decision. In such case as the decision is not unanimous, the Youth Advisory Commission shall conduct a roll call vote.
 - iii. Roll Call – Each member’s vote is recorded in the record.
- e. Official Actions - Youth Advisory Commission may utilize the following methods of making formal actions (reports, recommendations, requests, recognitions)
 - i. Letters to be signed by the chairperson
 - ii. Approval of the document in question
 - iii. Resolution (possibly incorporating exhibits) – resolutions approved by the Youth Advisory Commission shall be titled “Youth Advisory Commission Resolution” followed by the four-digit year and an assigned number. (e.g. 2023-01)

7. Accessibility

- a. Meetings of the Youth Advisory Commission shall not be broadcast or live streamed online. Remote participation in the meetings shall be provided to the extent required by ORS 192 and existing City resources.
- b. The staff liaison will attempt to accommodate any other accessibility issues as they arise to improve access and participation for all community members.

8. Code of Conduct

Members of the Youth Advisory Commission shall be held to the highest standards of citizenship, scholarship and participation.

- a. It is considered inexcusable for Youth Advisory Commission members to have ANY unexcused absences and may have no more than three excused absences. An absence shall be considered excused provided advanced notice of 24 hours is provided to the chairperson and staff liaison or is determined to be excused by the chairperson and staff liaison.
- b. Absences may be made up for by attending a City of Oregon City commission, advisory board, or committee meeting within 30 days of the absence.
- c. Members shall remain in good standing at their school by maintaining passing grades and abiding by the school code of conduct.
- d. Violations of the code of conduct and expectations of this section shall be reviewed by the member, chairperson, vice chairperson, City Commission liaison, staff liaison and the Mayor with a goal of improving the performance and participation of the member.
- e. The Mayor shall have the sole discretion to determine if a member shall be removed from the Youth Advisory Commission.
- f. Youth Advisory Commission members may speak with the staff liaison or the City Commission liaison if a member has any questions or concerns with the Code of Conduct.

9. Oregon Youth Summit Criteria and Process

The purpose of this section is to define the criteria for Youth Advisory Commission members to qualify for participation in the Oregon Youth Summit, provided that funding for this opportunity is available through the City of Oregon City.

- a. Eligibility
To qualify for participation in the Oregon Youth Summit, Youth Advisory Commission members must be in good standing by meeting the following criteria:
 - i. Members must have no unexcused absence.
 - ii. Members must have no more than three excused absences per term.
 - iii. Members must be on track to participate in a minimum of three community events by the end of the term.
 - iv. Members must have active involvement in at least one of the community projects that the Youth Advisory Commission is working towards.
- b. Responsibilities
 - i. Eligible members must confirm their participation and complete related forms by specified deadlines.

- ii. Eligible members who attend the event must provide a summary of their experience at the next Youth Advisory Commission meeting.
- c. Exceptions
 - i. Any exceptions to these regulations may be considered on a case-by-case basis, subject to approval by the Youth Advisory Commission staff liaison and City Commission liaison.

10. Interpretation and Authority

- a. Any issues not addressed by these bylaws shall be resolved by considering City policies, the OCMC, the board and committee orientation manual, other pertinent documents or policies, or the Robert's Rules of Order.
- b. These bylaws shall not be interpreted to supersede and are subordinate to any prior or subsequently adopted changes to documents referenced in Section 9(a) above.

11. Revisions to the Bylaws

The Youth Advisory Commission shall review their bylaws at the first meeting of every term and the fifth meeting of every term to ensure that all members are made aware of expectations and processes. From time to time, the Youth Advisory Commission may recommend changes to its bylaws.



7:30 – 9:00 a.m. REGISTRATION AND CONTINENTAL BREAKFAST

Salem Convention Center, Willamette Foyer

9:00 – 12:00 p.m. GENERAL SESSION

Salem Convention Center, Willamette Room

- Welcome from Salem Mayor Julie Hoy and LOC President Jessica Engelke
- Governor and Legislative leadership remarks, invited speakers:
 - Governor Tina Kotek
 - Senate President Ron Wagner
 - Speaker of the House Julie Fahey
 - Senate Republican Leader Daniel Bonham
 - House Republican Leader Christine Drazan
- Legislative Landscape & Lobbying
- LOC Legislative Priorities

11:45 – 1:15 p.m. HEADSHOTS & BOXED LUNCHES AVAILABLE

Salem Convention Center, Willamette Foyer

12:00 – 4:15 p.m. INDIVIDUAL LEGISLATIVE MEETINGS*

State Capitol

1:00 – 4:00 p.m. WORKSHOPS

Salem Convention Center, Willamette Room

- | | |
|----------|---|
| 1-2 p.m. | Public Meetings Law |
| 2-3 p.m. | Lobbying at the Federal Level with NLC's Irma Esparza Diggs, Sr. Executive & Director, Federal Advocacy |
| 3-4 p.m. | Revenue Reform Update |

3:00 – 4:45 p.m. STATE AGENCY TABLES

Salem Convention Center, Willamette Foyer

- | | |
|---|-------------------------------------|
| • Oregon Water Resources Department | • State Fire Marshal |
| • Department of Land Conservation and Development | • More will be updated as confirmed |

4:00 – 5:00 p.m. LOBBYIST CHECK-IN AFTER CAPITOL MEETINGS

Salem Convention Center, Willamette Foyer

5:00 – 9:00 p.m. NETWORKING RECEPTION & LOC CENTENNIAL KICK-OFF

Salem Convention Center

Join us for food, beverages*, live music and dancing as we celebrate 100 years of advocating for cities. *No-host bar

**A shuttle will run between the Salem Convention Center and the State Capitol. The first bus will depart the Salem Convention Center at 1:00 p.m. and the last shuttle will depart the State Capitol at 4:45 p.m., with stops at each location approximately every 15-20 minutes throughout the afternoon. A map will be provided in your packet on the day of the event.*

LOC Cancellation Policy

The LOC training and conference offerings are designed to promote a reliable and consistent learning experience for members. While schedules change, and emergencies unfortunately occur, when reservations are cancelled, particularly close to the event date, additional personnel and financial resources are expended, the cost of which are often difficult if not impossible to recoup. Therefore, refunds for cancelling participation in the training/conference will only be provided in accordance with this LOC Cancellation Policy.

1. **Substitutions.** If you are unable to attend, we encourage you to send a substitute, by sending a substitute no administrative fees will be assessed. Please notify the LOC staff outlined below in section 9(b), with the notice of substitution including the name and email of the substitute.
2. **49 or More Days Prior.** Cancellations made 49 or more days in advance of the event date will receive a full refund, minus a \$25.00 administrative fee.
3. **21-49 Days Prior.** Cancellations made between 21 to 49 days in advance of the event date will receive a full refund, minus a \$50.00 administrative fee.
4. **21 Days Prior.** Cancellations made 21 days or less in advance of the event date are not eligible for a refund.
5. Cancellations shall not be accepted over the phone.
6. If you registered and requested an invoice with a pay-later option, you will be billed for the applicable cancellation fee outlined above.
7. If you registered, and the registration fee was not yet paid in full, and you cancel after 21 days prior to the event date, you will be billed for the full registration amount.
8. **Cancellation Exception Requests.** Notwithstanding the preceding sections, refunds may be provided in accordance with the terms of this section.
 - a. **Bereavement.** Full refunds will be given in the event of the death of the registrant or an immediate family member of the registrant. A registrant's immediate family includes any of the following: spouse, child, parent, sibling, grandparent, grandchildren, parent-in-law, child-in-law, sibling-in-law, stepparent, stepchild, stepsibling, step-grandparent, or step-grandchild.
 - b. **Critical Illness.** Full refunds will be given in the event the registrant suffers from a critical illness. A critical illness is one in which:
 - The registrant, or an immediate family member of the registrant, requires in-patient medical care— “immediate family” is defined above in subsection 8(a).
 - The registrant has been deemed contagious and is under the

care of a physician.

- c. **Transportation Failure.** Full refunds may be given in the event the registrant is unable to attend the event due to an unforeseen transportation failure. Examples of an unforeseen transportation event may include the following: motor vehicle accident on the way to the event; a flat tire on the way to the event; or cancellation/delay of air/bus/train travel beyond the control of the registrant.
 - d. **Force Majeure.** If a force majeure event occurs and prevents the registrant from attending the event, a full refund may be provided. A force majeure event includes the following:
 - An act of God, such as, but not limited to, fires, explosions, earthquakes, tidal waves, and floods;
 - War, hostilities (whether war be declared or not), invasion, or act of foreign enemies;
 - Riot, commotion, or strike; or
 - Acts or threats of terrorism.
9. **Documentation.** To receive a refund, a registrant must submit written documentation to the LOC identifying why they believe a refund is entitled.
- a. **Format.** The written documentation can be in the form of an email or letter which identifies the registrant's name, the name of the event the registrant is enrolled to attend, the date of cancellation, the reason for the cancellation, and an explanation of why the registrant believes they are entitled to a refund. B
 - b. **Submission.** All requests for refunds shall be submitted to the LOC either via email at: loc@orcities.org, or mail a letter to League of Oregon Cities, 1201 Court Street NE, Suite 200, Salem, Oregon 97301.
 - c. **Additional Documents.** The LOC reserves the right to ask a registrant seeking a refund for additional documentation to support their request. For example, in the event a registrant is seeking a refund due to a critical illness, the LOC reserves the right to ask for a statement from the registrant's medical provider.
 - d. **Discretionary Approval.** The LOC Executive Director has sole and exclusive discretion to grant a refund.
10. **Refunds.** If the LOC determines that a registrant is entitled to a refund, the refund will be processed, and the registrant reimbursed within sixty (60) days of the LOC's decision to grant the refund request.



CITY OF OREGON CITY YOUTH ADVISORY COMMISSION MEETING MINUTES

City Hall Commission Chambers, 625 Center St., Oregon City, OR 97045
Monday, November 18, 2024 at 7:15 PM

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 7:15 p.m. by Julian Guerra Molina.

PRESENT: 15

Justin Evers, Jack Solari, Myles Kinny, Julain Guerra Molina, Cole Solari, Elyjah McFarland, Sydney McFarland, Sofia Weis, Gaby Rysdam, Max Bishop, Hyrum Freestone, Desi Hanson, Melanie Gabriel, Adam Marl, Denyse McGriff

STAFF: *Hannah Schmidt, Tony Konkol*

EXCUSED: *None*

ABSENT: *None*

2. PRESENTATIONS

- a. Tony Konkol, the City Manager for Oregon City, explained the chains in federal, state, and local government. Konkol elaborated on the elected Mayor, City Commission positions, and the committee/board roles within the City of Oregon City. Youth Advisory Commission members asked questions related to getting their ideas and concepts into action and best steps and practices to do so. Konkol emphasized that there is no structure of hierarchy within the City's board/committees aside from the structure of the City Commission, Planning Commission, and Historic Review Board. The City Commission governs decision making for the City of Oregon City as a whole, and the Planning Commission and Historic Review Board are empowered by the legislature to make decisions that are binding.
- b. Marc Czornij, Clackamas County Health, Housing & Human Services Program Planner, discussed the variety of flavored tobacco products available today and how the specific flavors seem to target youth audiences. Czornij explained the health risks and side effects associated with tobacco use and presented some reasons that youth experiment with tobacco products. The majority of tobacco products that youth engage with are flavored vape or e-cigarette products. 19.4% of Clackamas County 11th grade students said they bought tobacco or vape

products at a gas station or store. Czornij elaborated on what can be done to help prevent youth from nicotine addiction. Czornij advocated that the most effective way to protect youth is to implement a state-wide ban on flavored tobacco products. Other youth organizations within Clackamas County have taken action to encourage their local elected officials to support a local or state ban of these flavored tobacco products. Czornij emphasized that he can be a resource for the Youth Advisory Commission if they are interested in taking similar action within the Oregon City community.

3. PUBLIC COMMENTS

No public comments were provided.

4. DISCUSSION ITEMS

- a. Hannah Schmidt reported out on marketing techniques to help promote the local Oregon City "If I Were Mayor..." Contest. Cole Solari stated that he would assist in promoting the contest in OCTV. Hannah Schmidt will be creating a local contest flyer and distributing it out to a school contact list within the Oregon City community. Students must be enrolled in 4th – 12th grade at a school within the Oregon City School District or live within City limits for their material to be accepted in the contest. Youth Advisory Commission members are expected to assist in spreading the word about the contest to their peers.
- b. Julian Guerra Molina reviewed the SMART Goal worksheet with the group. Sofia Weis was added to the physical/mental health working group. The Youth Advisory Commission agreed that working group assignments are finalized:

Election Involvement

1. Justin Evers – Leader
2. Sydney McFarland
3. Myles Kinney
4. Gaby Rysdam

Youth Houselessness

1. Melanie Gabriel – Leader
2. Max Bishop
3. Jack Solar

Youth Physical/Mental Health

1. Elyjah McFarland – Leader
2. Cole Solari
3. Hyrum Freestone
4. Desi Hanson
5. Sofia Weis

5. WORKING GROUP BREAK OUT SESSION

Members broke out into their designated working groups and completed their SMART Goal work sheets to help solidify their goals for their specific topics of concern.

6. COMMUNICATIONS

- a. Hannah Schmidt presented the staff report to the Youth Advisory Commission for the month of November. Many members were interested in the City Day at the Capitol event on January 28, 2024.

7. APPROVAL OF MINUTES

- a. The Youth Advisory Commission reviewed the Meeting Minutes from October 21, 2024. Justin Evers moved to approve the minutes. Myles Kinney seconded. Unanimous approval.

8. ADJOURNMENT

Julain Guerra Molina adjourned the meeting at 9: 16 p.m.

Respectfully submitted,

Hannah Schmidt

Date Approved: _____