



CITY OF OREGON CITY CITIZEN INVOLVEMENT COMMITTEE AGENDA

Commission Chambers, 625 Center St., Oregon City
Monday, November 4, 2024 at 7:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
 - Register to provide electronic testimony (email hschmidt@orc.org or call 503-496-1510 by 3:00 PM on the day of the meeting to register)
 - Email hschmidt@orc.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
-
-

1. CALL TO ORDER AND ROLL CALL

2. PRESENTATIONS

- Communicating with People Experiencing Unique Circumstances - Behavioral Health Specialist, Valentina Muggia
- Hazel Grove/Westling Farm Neighborhood Association Project - AKS Engineering & Forestry, LLC
- Public Works Update - Director of Public Works, Dayna Webb

3. PUBLIC COMMENTS

Please see the public comment guidelines below.

4. APPROVAL OF MINUTES

- October 7, 2024 Citizen Involvement Committee Meeting Minutes

5. STAFF LIAISON UPDATES

- November Staff Report
- CIC Budget Update

6. GENERAL BUSINESS

- Reactivation of Hazel Grove - Westling Farm
- Chapter 2.30.030 and CIC Bylaws Update

7. ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts please visit: <https://www.orcity.org/community/neighborhood-associations>

8. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments.

Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.



CITY OF OREGON CITY

CITIZEN INVOLVEMENT COMMITTEE (CIC)

MINUTES

Commission Chambers, 625 Center Street, Oregon City
Monday, October 7, 2024 at 7:00 PM

This meeting was held online via Zoom as well as in person at City Hall Chambers in Oregon City.

1. CALL TO ORDER

PRESENT: 12 - Linda Baysinger, Dennis Anderson, Dan Berge, Dorothy Dahlsrud, Shelly Alway, Betty Mumm, Josh Kayser, Sara Peterson, Denise Beasley, Tim Powell, Steve VanHaverbeke, Bob LaSalle

STAFFERS: 3 - Hannah Schmidt, Community Engagement Specialist; Dayna Webb, Public Works Director; Christina Roberts-Gardiner, Senior Planner; Josh Wheeler, Assistant City Engineer; Commissioner Adam Marl; Commissioner Mike Mitchell

2. PRESENTATIONS

2.a. LoveOne Community Engagement Presentation – Brandi Johnson, LoveOne Executive Director, and Glen Suchanek, Deputy Director

Brandi talked about how LoveOne started with laundry and hygiene items while partnering with local laundromats. They started out at 5 events per month and are now up to 14 with events added in Molalla and Sandy and soon to be Estacada with 2 events in Oregon City per month. The second Thursday and Fourth Wednesday, they partner with Brax Laundry in Oregon City to provide free laundry, hygiene, showers, and a meal. They also have partnerships with local clubs, faith communities, and volunteers.

A rural food pantry is held at Redland Grange every Thursday that serves over 400 people each week which is about 7,000-10,000 pounds of food. People show up 1-3 hours ahead of time to wait, and community member volunteers help them shop for food to help get them through the week.

There is a dedicated team who responds to calls from community members who need help connecting to support services that LoveOne can provide.

The Trash Extravaganza is an event where LoveOne assists in removing trash in houseless camps. During the event, they offer a meal and housing support and pay people who live in the area and have lived experience in gift cards. Last year they removed 660 yards of trash.

Housing assistance is their next mission to figure out as there is no guaranteed safe overnight parking or shelter and the Regional Long-Term Rental Assistance (RLRA) vouchers are all filled now.

Currently, LoveOne is funded primarily through Clackamas County's Supportive Housing Services and some from the governor's emergency orders. They have about 62 employee split between LoveOne and their other organization, Father's Heart, along with many volunteers. They

are hoping to be in their new location, the Caring Place, in mid-2026 where they will have a bigger dedicated workspace, services, and parking for their shower cart, van, and food trailer.

2.b. McLoughlin Blvd Enhancement Project Update – Public Works Director Dayna Webb and Senior Planner Christina Robertson-Gardiner

The presentation today is to give an update on this project and talk about next steps. This project started about 20 years ago looking to improve McLoughlin Blvd from the Gladstone Bridge to the railroad tunnel. Phases one and two are complete. Phase three involves the viaduct and is the most complicated section of the project. The grant they have been working on over the past year is trying to understand the best way to bring pedestrians and bikes along this final segment from 10th Street to the railroad tunnel.

A virtual open house was held last year to start this part of the project. Many ideas were offered, and several comments were given and considered. Once the design team reviewed and investigated all alternatives, it was discovered that none of them worked, and they had to look at other ways to move forward. It was decided that the best option is a long span bridge which will be a suspension bridge that will thread through the Arch Bridge and will only require a few large bents for support.

Part of the plan is looking for placemaking and riverfront activation opportunities to put in green space, landmarks, wayfinding, art, and interpretive signage.

The city is coordinating with the Confederate Tribes of Grand Ronde as they received a federal grant for street improvements for their portion of this street. They are doing their project alongside Oregon City and it is hopeful that their plans will integrate with the city's final plan.

Other possible pedestrian connections were reviewed as well as options for the existing parking spaces around the proposed bridge.

This is a conceptual plan at this point that will need to be adopted in order to move forward with further grants or study. The plan will be brought before the Planning Commission on October 28th who will review it and make recommendations to the City Commission. If adopted by the City Commission, it will be added to the Transportation System Plan which will allow for two grant requests to be sent out. One will be for streetscape design and construction for the viaduct portion and a second one for further design refinement of the long span bridge. If these grants are awarded, the Planning Department will move forward in that work which will begin a new public outreach process.

Some committee concerns were a possible high-water event that could be damaging, loss of trees during the project, and loss of parking spaces.

Ms. Robertson-Gardiner let the CIC know they can review the website for updates, and if they would like to formally support the project via letter or comment that there will be two opportunities: One for November 15th and one in January.

2.c. Updates to the Oregon City Erosion Control Code – Assistant City Engineer Josh Wheeler

A brief summary was provided for some code changes needed for Oregon City Municipal Code 17.47 which is currently called "The Oregon City Erosion Control Code." When the city renewed their National Pollution Discharge Elimination System (NPDES) and Municipal Separate Storm Sewer System (MS4) permits, they learned that the state made updates to the language which

requires Oregon City to update this code as well. The old language is “Erosion and sediment control codes,” and the new language is “Construction site runoff controls.” The change is only required to the wording and does not change any process. The purpose was to create a stronger relation of erosion to the act of construction. A copy of the code was offered to the committee to show where changes were made to include phrases such as “construction site waste,” “construction site runoff,” or “construction waste management.” Mr. Wheeler is here to provide a public forum, and these adjustments will be brought before the Planning Commission on October 28th. If approved, it will then go to the City Commission.

3. PUBLIC COMMENTS

Kaitlyn Bergstrom, Oregon City School District Communications Coordinator, and Sarah Crane, Assistant Superintendent, talked about the proposed bond measure on the November ballot. The goal of the bond is to update and repair aging elementary schools that were built in the 1960s, fund new HVAC systems, update classrooms, increase accessibility, create flexible learning spaces and additional career and technical education spaces, and update the fields and grounds around the high school. If passed, the district will receive a \$6 million matching Oregon School Capital Improvement Matching (OSCIM) grant.

Heidi Blackwell, Oregon City School Board member, expressed support for the Oregon City School Bond 3-616. She explained that there are rusty pipes and leaking ceilings that need repair, a need for an HVAC system, fencing, cameras, locking doors, functional learning environments, and more accessibility for playgrounds and bathrooms. She offered that they would like to keep the money in the community by using contractors from Oregon City.

Jean Jones, Oregon City Home Orchard Education Center, introduced this nonprofit orchard located on the Clackamas Community College Campus in Oregon City where they focus on providing education around growing plants and creating an edible landscape. She is here today to bring awareness to the orchard and would like the community to know they can visit, engage in workshops, participate in activities, and volunteer. She announced a fundraiser on October 26th with the goal to raise a significant portion of their funding for 2025. Their website is www.homeorchardeducationcenter.org

4. MEETING MINUTES

A motion was made to approve the CIC Meeting Minutes for August 5, 2024. The motion was seconded. All in favor via raised hands. Motion passed.

5. STAFF LIAISON UPDATES

5.a. 2024-10-07 Staff Report

Ms. Schmidt submitted the first draft of the winter edition of the Trail News with all of the neighborhood association meeting information. She asked for any corrections to be brought to her attention. The e-Trail News went out October 1st with the October/November meeting schedule. A posting will be made on Facebook and Next Door as well. A request was made for new and more photos for the publication and social media posts if anyone is willing to take pictures or point to places that would be great to take pictures of.

The city has been working with Eagle Web Press to keep postcard rates low, and one way that can be done is to send more than one neighborhood mailing out at a time. She reaches out 2-3 weeks in advance as a reminder for neighborhoods to have their designs sent in so she can bundle the requests. There was an uptake for the email subscriber list after National Night Out. If any neighborhood association is interested in adding a QR code to their postcard, Ms. Schmidt has a copy they can use.

5.b. CIC Budget Update

The budget for the CIC is in the staff report. It is believed that the annual fee for Zoom will be renewing soon and will come out of the excess funds from last year.

6. GENERAL BUSINESS

6.a. Amending Chapter 2.30.030 – CIC Membership

A request was made to change the wording for Ordinance 15-1010, Chapter 2.30.030 (D) from “The membership shall reside within the neighborhood association boundaries in which they represent,” to “A member shall reside, work in, own property, or own a business within the neighborhood association boundaries in which they represent.” This change was made so the Two Rivers neighborhood could have the opportunity to have representative on the CIC.

A motion was made to approve amending Chapter 2.30.030 CIC Membership. Motion was seconded. All in favor. Motion passes.

6.b. Amending CIC Bylaws – CIC Membership

Upon approval of the amendment, this will be taken to the City Commission for a first and second reading starting on October 16th.

A motion was made to approve amending CIC bylaws. Motion was seconded. All in favor. Motion passes.

ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts please visit: <https://www.orcity.org/community/neighborhood-associations>

McLoughlin –Tim Powell & Denise Beasley

They had a candidate forum last month that was well attended and went well. The Big Pink Church had their 100th anniversary that the McLoughlin Neighborhood Association co-presented. There were tours, history talks about the Povey windows, and a 100-year-old time capsule was opened up. It was also the 100th anniversary of the ice cream cone maker, and ice creams cones were given out. The neighborhood will have their website up on January 1st. The neighborhood association has taken over management of the yearly McLoughlin Neighborhood Sale from the Lion’s Club.

Park Place – Steve VanHaverbeke & Bob LaSalle

Their next meeting will be on October 21st at 6:30 p.m. They had an update from Clackamas Housing on the redevelopment of Clackamas Heights. Mr. VanHaverbeke has been working with the city on a Metro Enhancement Grant for Park Place Park. They are working on getting rid of the poison oak in the park. After 16 years, Mr. VanHaverbeke will no longer be on the CIC as he will be moving away. Mr. LaSalle thanked him for his time and devotion over the many years.

Canemah – Dennis Anderson & Linda Baysinger

Dayna Webb was at their last meeting presenting on the McLoughlin Enhancement Project, and it was well received with a lot of questions. There was a summer cleanup at the historic cemetery, and they are thankful for the Tough Shed storage unit that will hold their equipment in one place. Their efforts in the cemetery have been aided by the Enhancement grant and volunteers. Their next meeting is on November 21st at the library.

Caulfield – Dan Berge

Mr. Berge gave a quick mention that there is a lot of work to do before the traffic goes up in their area.

Gaffney Lane – Shelly Always & Betty Mumm

The principal from Gaffney Lane Elementary attended their last meeting and spoke to them about the bond measure and improvements they are hoping to make. Dayna Webb spoke at their meeting about the McLoughlin Enhancement project, and Paul Scarlett from Metro East made a presentation as well. Their next meeting is on November 19th at 6:30 p.m.

Hillendale – Sara Peterson

They had a meeting on October 2nd, and they had a candidate forum. They are working towards creating a smoother candidate forum for the future. They will not have another general meeting until January, but they do have a steering committee meeting November 5th.

Commissioner Adam Marl

There is a work session tomorrow for the City Commission. The topics of discussion are around establishing a destination management organization to enhance tourism for Oregon City and funding parks and their needed updates and how System Development Charges (SDCs) could help. Recently, the state tour of the Joint Committee on Transportation arrived in Happy Valley. Commissioner Marl and Commissioner Mitchell both gave testimony with a need for the next transportation package to include completing the I-205 Bottleneck Project without the use of tolls. He appreciated a previous conversation with the CIC concerning Police K-9 retirement funding, and he is looking forward to having more discussion about this and finding a way to ensure these retired officers are taken care of.

Commissioner Mitchell

There will be a large candidate forum on Friday, October 11th at 1:00 p.m. at the VFW Hall with an informal Meet and Greet at Oregon City Brewing with all of the candidates. He is hoping to see a lot of people attend. Former CIC member Tim Giles (sp) conducted 30-minute interviews with each of the CIC members. It was recorded at the Willamette Falls meeting Center and will be posted online.

ADJOURNMENT

The meeting was adjourned.



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** November 4, 2024
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT: STAFF LIASON UPDATES

1. Trail News

The winter issue of Trail News is expected to hit residents' mailboxes by Monday, November 4, 2024. E-Trail News is scheduled to be sent out to subscribers on Tuesday, October 30 which will include a section with all the monthly NA meetings in November and December. The deadline for the Spring edition of Trail News content is January 13, 2025.

2. Crisis Response: Tools, Techniques, Resources - Houseless Solutions Coalition of Clackamas County Community Meeting

Join the Houseless Solutions Coalition of Clackamas County (HSCCC) at the Pioneer Community Center on November 19 from 6:30 p.m. – 8:00 p.m. to learn about supporting unsheltered people who experience mental health crisis. To learn more about this event, please visit the HSCCC website at <https://hsccl.org/>.

3. The Siren, Clackamas Fire District

Please reference Exhibit A to review the latest quarterly newsletter, *The Siren*, from the Clackamas Fire Department.

4. 2025 Neighborhood Association Meeting Schedules

As the new year approaches, please be sure to send your updated meeting date information for 2025 to hschmidt@orc.org. The sooner I have your 2025 calendar information for your NA meetings, the better I can prepare for the new year and advertise for your scheduled meetings.

5. Social Media Postings for Neighborhood Association Meetings

The City has been consistently posting on Facebook and NextDoor to help promote NA meetings but are running out of images to post with your NA meeting announcements. If you have any pictures of your neighborhood/NA meetings that you would be willing to share, please send them to hschmidt@orc.org. Using different pictures in your NA meeting announcements will help engage a wider audience and hopefully draw more residents to your NA meetings.

6. Neighborhood Association Signs and Other Advertising Methods

Just like with postcards, all NA signs must be sent to staff, at hschmidt@orc.org for approval before they are sent forward for processing and printing. Once approved by

staff, files will be sent to Buels Impressions Printing for printing, and you will be contacted directly by staff once the materials are ready for pick up.

7. Postcard Mailers

*Please take note of the postcard mailer updates highlighted in yellow:

Postcard designs should be 5.5" x 4" and sent in two separate documents, one document as the front and the other as the back. If you need a template, I would be happy to supply you with one, just send an email to hschmidt@orc.org to let me know. Please send your postcard designs to staff seven business days in advance of the date you would like the postcard to arrive in residents' mailboxes. Please indicate the background color that you would like your postcard to be within your email. To allow more flexibility on postcard mailer colors, postcards will no longer be sent on colored paper stock. Instead, I will alter the background color of your postcard designs to the color you indicate. This will be at no extra cost since the cost of colored paper stock and the extra ink use are comparable in cost. You can reference Exhibit B to see a sample of a postcard with a colored background applied. If a postcard design is sent after this time frame, it will not move forward with the printing and mailing process to help prevent unnecessary expenditure of funds.

8. Email Subscribers

The QR code links that are on the NA flyers are linked to a City-owned Mailchimp account. I use the Mailchimp account to schedule emails out to your subscriber list. I schedule emails to be sent out 1 week in advance of the meeting date, and only send out emails if you send a postcard graphic or inform me that you would like an email sent out on behalf of your NA. I can send emails out for Steering Committee Meetings, but you need to let me know if that is something your NA is interested in. I **CANNOT** share the Mailchimp email subscriber lists with anyone, this was information gathered from the City of Oregon City Utility Services and we would be breaking privacy policies if that information was shared. Below are metrics of subscriber sign-ups within the last month, separated by each NA.

	CNA	CFNA	ENA	GLNA	HG-WFNA	H/TVNA	MNA	PPNA	RNA	SENA	TRNA
Dec-23	10	108	18	26	29	63	82	87	30	35	5
Jan-24	16	117	25	31	32	68	89	105	35	43	12
Feb-24	18	120	27	31	32	68	93	110	35	44	13
Mar-24	20	127	28	32	34	71	97	114	38	47	14
Apr-24	23	129	29	27	34	74	99	115	40	51	17
May-24	23	131	29	29	35	76	99	117	40	51	17
Jul-24	24	135	31	34	35	78	107	121	41	56	19
Sep-24	29	140	33	40	35	86	113	126	42	57	20
Oct-24	29	140	34	42	35	87	115	127	43	57	20
New Contacts	0	0	1	2	0	1	2	1	1	0	0

CNA – Canemah

CFNA – Caufield

ENA - Elyville

GLNA – Gaffney Lane

HG-WFNA – Hazel Grove-Westling Farm

H/TVNA – Hillendale/Tower Vista

MNA – McLoughlin

PPNA – Parks Place

RNA – Rivercrest

SENA – South End

TRNA – Two Rivers

Along with emails to your subscribers I have been posting reminders on Facebook and Next Door for upcoming NA meetings. I will post on social media 2-3 days in advance of your scheduled NA meeting.

9. NA Public Records

I have been uploading NA's Minutes onto each NA's webpage as well as publishing the documents as public records under the Oregon Records Management Solution (ORMS). I am posting the past 5 years of public records onto the NA webpages directly. All public records, including those past the 5-year mark, are accessible on each NA webpage through a link labeled "Webdrawer" which directs users to the NA specific records on ORMS. If your NA has Minutes available that are not posted on ORMS already, please send them to me at your earliest convenience. I have also posted all NA Bylaws onto their appropriate webpages. If you notice that the version of Bylaws posted on your NA webpage is not the most updated version, please reach out to me at hschmidt@orc.org.

10. Phishing

Many of you have emails published on the City's website, which makes you vulnerable to phishing scams. Please forward any suspicious emails that you receive

from City staff or City Commissioners to me so I can report the email to our IT Helpdesk and have it further evaluated. If you would like to remove your email from the City's website to avoid receiving phishing emails, please let me know. I recommend using a generic email like mcloughlinnaoc@gmail.com to post on the website and avoid posting your personal emails online to have the public contact you.

11. Zoom Recordings

The CIC Zoom account has been running out of storage for video recordings. As such, all CIC meeting recordings have been stored within Oregon City files. Recordings of CIC Meetings can always be accessed through the City's YouTube account: [City of Oregon City YouTube CIC Playlist](#). To ensure that open storage remains available on the CIC Zoom account, I will begin to transfer NA recordings to a shared OneDrive file. I will send out emails to the appropriate NA contacts once the files have been uploaded with a link to access the recordings.

12. Zoom Trainings

I have held Zoom Trainings for Chairs of NA's. If you, or anyone from your NA is interested in learning more about utilizing the City's Zoom account, please reach out to me and I would be happy to schedule a training.

THE SIREN

CLACKAMAS FIRE DISTRICT

SWORN TO SERVE, DEDICATED TO SAVE

EMERGENCY SERVICES LEVY

Clackamas Fire continues to work to meet and exceed the community-supported emergency services levy goals. As we are now into year two of the levy, the Fire District just started an academy with 16 new firefighters. Once these firefighters have graduated, they will be deployed throughout the Fire District to continue to increase daily staffing.

The primary focus for the levy this year are the deployment of a Quick Response Unit to increase response performance in our higher call volume areas in the northern portion of the Fire District and the career staffing of Station 12 in the rural community of Logan.

To read the most recent update from Fire Chief, Nick Browne, click [here](#).

2024 WILDFIRE SEASON

The 2024 wildfire season in Oregon has been one of the most destructive in the state's history, surpassing previous records. By October, approximately 1.9 million acres have burned—nearly triple the 10-year average for the state. Oregon's wildfire risk has been exacerbated by warmer temperatures, which have created drier conditions.

To date, Clackamas Fire has deployed personnel to 24 wildfires in Oregon, one in Idaho, and supported 35 fires in Alaska. The Emergency Conflagration Act invoked by the governor has allowed the Oregon State Fire Marshal to mobilize firefighting resources to 16 conflagrations, and Clackamas Fire personnel have been deployed to all of them. Clackamas Fire was also able to support four task forces with providing personnel to increase state firefighting capacity. The total Clackamas Fire personnel deployed, including our Crew 30 handcrew, to the wildfires across Oregon, Idaho, and Alaska was 223.



The Fire District's seasonal handcrew, also known as Crew 30, is a specialized group of firefighters who work on the ground to combat wildfires, using hand tools rather than machinery. They play an essential role in cutting fire lines, removing vegetation, and preventing the fire from spreading.

Crew 30 was assigned to six wildfires, five in Oregon, and one in Idaho. As of Oct. 3, 2024, they have completed their 2024 season with an astounding 75 days on fire assignments that included two prescribed burn assignments to restore fire adapted landscapes, and a total of 22,278.5 fire line hours.

As Oregon continues to battle these wildfires, Clackamas Fire remains focused on protecting lives and property.

OPERATION SANTA

Operation Santa has been a Clackamas Fire tradition within the community for over 50 years. The program's goal is to collect new, unwrapped toys and non-perishable food for individuals and families in need. Each year, the season kicks off the beginning of December by participating in five community parades and five donation drop-off events.



The routes to each of the parades, along with a tracker to check where we're at on the parade route will be available soon on our website at: www.clackamasfire.com. The Fire District will not collect donations during the parades. Please bring donations to our drop-off events.

Individuals, case workers, and organizations can apply for holiday assistance through our partners at the Clackamas

Service Center. The Clackamas Service Center receives the requests for holiday assistance, determines availability, and coordinates pick-ups at their warehouse.

Clackamas Fire is here for the community and through your generosity, we can make a significant difference in the lives of those in need this holiday season.

WINTER WEATHER DRIVING TIPS

Winter driving can be dangerous due to icy roads, reduced visibility, and cold temperatures. Here are some essential tips to stay safe:

1. Prepare your Vehicle

- **Check your tires:** Ensure they are properly inflated and have adequate tread. Consider using winter tires if you live in an area with heavy snow or ice.
- **Battery and fluids:** Cold weather can weaken your car's battery. Check that it's in good condition, and top off essential fluids such as antifreeze and windshield washer fluid.
- **Lights and wipers:** Make sure all lights are working properly and replace worn windshield wipers for better visibility.

2. Drive Slowly and Smoothly

- **Speed reduction:** Drive slower than usual to account for reduced traction on icy or snow-covered roads.
- **Smooth braking and accelerating:** Avoid sudden movements. Accelerate and decelerate slowly to maintain control.
- **Increased following distance:** Leave more space between your vehicle and the one in front. On icy roads, it takes longer to stop.

3. Understand How to Handle Skids

- **Steering in skids:** If your car starts to skid, steer in the direction you want the front wheels to go. Avoid slamming on the brakes, as that can worsen the skid.
- **Braking with ABS:** If your car has Anti-lock Braking System (ABS), press the brake pedal firmly. Don't pump the brakes, as ABS will handle pulsing for you.

4. Use Snow Chains or Snow Tires

- **Chains for deep snow:** In mountainous or rural areas with heavy snow, use snow chains for added grip. Be sure to practice installing them before you need them.
- **Winter tires:** They provide better traction on snow and ice compared to all-season tires.

5. Plan Ahead

- **Check the weather:** Always check the forecast before traveling. If conditions are too severe, delay your trip.
- **Clear your car:** Remove snow and ice from all windows, mirrors, lights, and the roof of your car to ensure maximum visibility.
- **Keep an emergency kit:** Include items like blankets, a flashlight, food, water, and a shovel in case you get stuck.

Sources:

- National Highway Safety Administration (NHTSA)
- AAA Driving Tips

PROPERTY SAVED

The below information reflects the number of active structure fires our firefighters responded to from January to August 2024. Preservation of life and property are a priority of the Fire District. These numbers reflect the amount of property saved in dollars by firefighting efforts.

Incident Type	# of unique Incident Number
Building fire	112
Chimney or flue fire, confined to chimney or flue	14
Commercial Compactor fire, confined to rubbish	1
Contained Appliance Fire (Oven, Dryer, Microwave)	16
Cooking fire, confined to container	7
Fence Fire	8
Fires in structure other than in a building	5
Fuel burner/boiler malfunction, fire confined	1
# of unique Incident Number	164

Total Property Saved in Dollars:

46.3M

**CALL
TRACKER**

January to September 2024 (Mutual Aid Not Included)

Total Calls: 25,203

Good Intent: 3,705

EMS/Rescue: 16,997

False Alarm: 865

Hazardous Condition: 265

Service Call: 2,748

Fire: 589

Other: 34



@clackamasfire

EXHIBIT A

Elyville Neighborhood Meeting

Tuesday, November 12, 2024 - 6:30pm

Where: Community Building side door entrance
St John the Apostle Cemetery
451 Warner St., Oregon City

Agenda Highlights

- **Greater Oregon City Watershed Council**
 - Singer Creek Park – Project Updates/Learn What is Happening
- **Oregon City Police updates - Detective Wadsworth**
 - Neighborhood Impacts/Updates - Oregon City police
- **Citizens Involvement Committee (CIC)**
 - Topics with neighborhood impact

Facebook: *Elyville/Barclay Hills Neighborhood Association*

Oregon City Web Page: *orccity.org/community/elyville-neighborhood-association*



Elyville Neighborhood Association

PO Box 3040

Oregon City, OR 97045

PRSR STD
U.S. POSTAGE
PAID
PERMIT NO. 23
OREGON CITY, OR



T1 P1 *****AUTO**5-DIGIT 97045
CITY OF OREGON CITY CHAMBER OF
COMMERCE
PO BOX 516
OREGON CITY OR 97045-0029



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** November 4, 2024
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT:

Item 5.b. - CIC Budget Update

BACKGROUND:

The October financial summary for the Citizen Involvement Committee (CIC) has been updated to reflect the current residential addresses for each Neighborhood Association (NA). This information has been gathered from the residential mailing lists of each NA from Oregon City public records. The NA's listed below have had a slight change in their residential addresses:

Neighborhood Association	# of Addresses in September Report	# of Addresses in October Report
Caufield	2433	2432
Elyville	1809	1819
McLoughlin	2006	2008
Two Rivers	605	616
Hazel Grove - Westling Farm	1061	1064

The refund of \$382 that was issued to the Gaffney Lane NA Chair for the purchase of the NA's A-frame signs was also added to this month's financial summary. This transaction has also been highlighted in the October financial summary attached. The initial purchase occurred in June 2024, and the expenditure can be located within that month. This transaction, along with the increase in some of the NA's number of residential addresses has impacted the unallocated funds of the CIC budget. If the NA's send out their projected number of postcard mailings for the remainder of the fiscal year, there is a projected \$31.72 deficit in the unallocated funds of the CIC budget. This deficit has been highlighted in the attached October financial summary as well. I have also attached an updated Fiscal History of the CIC to help gain overall perspective on the CIC budget.

BUDGET IMPACT:

Please reference the attached document - 2023-2025 CIC Financials @ 2024-10-25

City of Oregon City - Citizen Involvement Committee
Financial Summary for Biennial Years 2023-25
as of October 25, 2024

Fiscal Year 2023-24

										Inactive - Pooled for use by other NAs			
Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Rivercrest	Total
Addresses	195	2216	1746	1664	1877	2003	1386	1199	603	1456	1060	792	16,197
Prorated Budget	\$361.00	\$4,104.00	\$3,235.00	\$3,082.00	\$3,477.00	\$3,711.00	\$2,567.00	\$2,221.00	\$1,115.00	\$2,697.00	\$1,963.00	\$1,467.00	\$ 30,000.00
July													\$ -
August	\$ (120.00)	\$ (144.00)	\$ (1,047.60)										\$ (1,311.60)
September	\$ (120.00)	\$ (1,158.04)				\$ (1,202.40)							\$ (2,480.44)
October					\$ (1,127.66)			\$ (720.34)					\$ (1,848.00)
November	\$ (198.91)	\$ (350.92)	\$ (1,216.34)	\$ (161.39)	\$ (182.04)	\$ (1,394.27)	\$ (134.42)	\$ (116.29)	\$ (420.89)	\$ (141.21)	\$ (102.81)	\$ (76.81)	\$ (4,496.30)
December													\$ -
January					\$ (689.41)	\$ (1,200.60)		\$ (440.39)	\$ (361.80)				\$ (2,692.20)
February	\$ (120.00)					\$ (1,202.40)							\$ (1,322.40)
March			\$ (1,084.80)		\$ (349.42)			\$ (223.20)					\$ (1,657.42)
*One-Time Adjustment	\$ 197.91		\$ 113.74			\$ 1,288.67				\$ (704.37)	\$ (512.80)	\$ (383.15)	\$ -
April	\$ (102.21)		\$ (921.54)		\$ (610.89)	\$ (1,022.28)		\$ (389.28)	\$ (309.01)				\$ (3,355.21)
*One-Time Adjustment	\$ 102.21		\$ 921.54			\$ 1,022.28				\$ (900.55)	\$ (655.62)	\$ (489.86)	\$ -
May		\$ (1,456.32)		\$ (848.13)			\$ (707.37)						\$ (3,011.82)
June				\$ (382.00)	\$ (958.20)			\$ (612.09)	\$ (308.04)				\$ (2,260.33)
*One-Time Adjustment					\$ 440.62			\$ 280.59	\$ 284.74	\$ (442.76)	\$ (322.34)	\$ (240.84)	\$ -
Total Spent	\$ (361.00)	\$ (3,109.28)	\$ (3,235.00)	\$ (1,391.52)	\$ (3,477.00)	\$ (3,711.00)	\$ (841.79)	\$ (2,221.00)	\$ (1,115.00)	\$ (2,188.90)	\$ (1,593.57)	\$ (1,190.66)	\$ (24,435.72)
Remaining Budget	\$0.00	\$994.72	\$0.00	\$1,690.48	\$0.00	\$0.00	\$1,725.21	\$0.00	\$0.00	\$508.10	\$369.43	\$276.34	\$ 5,564.28
*Overspending from Neighborhood Associations (NA) covered by inactive NAs prorated by addresses of inactive NAs.										\$1,153.87			

Fiscal Year 2024-25

											Inactive NAs		
Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Rivercrest	Total
Addresses (as of 6/4/24)	196	2432	1819	1664	1884	2008	1387	1202	616	1457	1064	795	16,524
No. of postcard mailings	5	4	6	6	4	6	3	4	4	4	0	0	46
Cost per mailer	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	
Prorated Budget	\$510.00	\$5,059.00	\$5,675.00	\$5,192.00	\$3,919.00	\$6,265.00	\$2,164.00	\$2,500.00	\$1,281.00	\$3,031.00	\$0.00	\$0.00	\$ 35,596.00
July				\$ (848.13)		\$ (650.11)							\$ (1,498.24)
August			\$ (613.03)	\$ (560.87)		\$ (1,049.32)							\$ (2,223.22)
September	\$ (102.00)	\$ (1,239.81)	\$ (314.15)	\$ (287.26)	\$ (958.66)	\$ (346.69)		\$ (611.63)					\$ (3,860.20)
October							\$ (707.37)		\$ (314.16)				\$ (1,021.53)
Total Spent	\$ (102.00)	\$ (1,239.81)	\$ (927.18)	\$ (1,696.26)	\$ (958.66)	\$ (2,046.12)	\$ (707.37)	\$ (611.63)	\$ (314.16)	\$ -	\$ -	\$ -	\$ (8,603.19)
Remaining	\$408.00	\$3,819.19	\$4,747.82	\$3,495.74	\$2,960.34	\$4,218.88	\$1,456.63	\$1,888.37	\$966.84	\$3,031.00	\$0.00	\$0.00	\$ 26,992.81

Biennial Years 2023-25

				Biennial Budget (as adopted)	\$ 60,000.00	Biennial Budget (as adopted)	\$ 60,000.00
				Fiscal Year 2023-24 Total Spent	\$ (24,435.72)	Fiscal Year 2023-24 Total Spent	\$ (24,435.72)
				Biennial Remaining (as of 6/30/24)	\$ 35,564.28	Fiscal Year 2024-25 Total Spent	\$ (8,603.19)
				Fiscal Year 2024-25 Prorated Budget	\$ (35,596.00)	Biennial Years 2023-25 Remaining	\$ 26,961.09
				Unallocated surplus/(deficit)	\$ (31.72)		

Detail Transactions
Fiscal Year 2023-24

Post Date	Period	Vendor Name	Description	Amount	Neighborhood Asso
08/22/2023	August	BUEL'S IMPRESSIONS PRINTING	ELLYVILLE NEIGHBORHOOD MAILER	\$ 1,047.60	Elyville
08/22/2023	August	BUEL'S IMPRESSIONS PRINTING	CANEMAH ICECREAM SOCIAL MAILER	\$ 120.00	Canemah
08/30/2023	August	BUEL'S IMPRESSIONS PRINTING	SIGN INSERTS FOR CAUFIELD NA	\$ 144.00	Caufield
09/06/2023	September	BUEL'S IMPRESSIONS PRINTING	CAUFIELD-POSTCARD MAILING	\$ 1,158.04	Caufield
09/11/2023	September	BUEL'S IMPRESSIONS PRINTING	CANEMAH	\$ 120.00	Canemah
09/20/2023	September	BUEL'S IMPRESSIONS PRINTING	MCLOUGHLIN NA MAILING	\$ 1,202.40	McLoughlin
10/04/2023	October	BUEL'S IMPRESSIONS PRINTING	HILLENDALE/TOWER VISTA MAILING	\$ 1,848.00	Hillendale/Tower Vista*
11/01/2023	November	BUEL'S IMPRESSIONS PRINTING	ELLYVILLE NA MAILING	\$ 1,047.00	Elyville
11/01/2023	November	BUEL'S IMPRESSIONS PRINTING	MCLOUGHLIN NA MAILING	\$ 1,200.00	McLoughlin
11/08/2023	November	BMS TECHNOLOGIES	UTILITY BILLING SERVICES- OCT 2023	\$ 1,421.00	All-prorated by address ratio
11/15/2023	November	BUEL'S IMPRESSIONS PRINTING	CANEMAH NEIGHBORHOOD MAILER	\$ 120.00	Canemah
11/20/2023	November	BUEL'S IMPRESSIONS PRINTING	CAUFIELD A-FRAME SIGNS	\$ 136.00	Caufield
11/16/2023	November	US BANCORP	ZOOM.US 888-799-9666	\$ 149.90	All-prorated by address ratio
11/28/2023	November	BUEL'S IMPRESSIONS PRINTING	CAUFIELD A-FRAME SIGNS	\$ 60.00	Caufield
11/28/2023	November	BUEL'S IMPRESSIONS PRINTING	TWO RIVER POSTCARDS	\$ 362.40	Two Rivers
01/03/2024	January	BUEL'S IMPRESSIONS PRINTING	MCLOUGHLIN POSTCARDS	\$ 1,200.60	McLoughlin
01/03/2024	January	BUEL'S IMPRESSIONS PRINTING	HILLENDALE POSTCARDS	\$ 1,129.80	Hillendale/Tower Vista*
01/22/2024	January	BUEL'S IMPRESSIONS PRINTING	TWO RIVERS MAILER	\$ 361.80	Two Rivers
02/14/2024	February	BUEL'S IMPRESSIONS PRINTING	CANEMAH POSTCARDS	\$ 120.00	Canemah
02/20/2024	February	BUEL'S IMPRESSIONS PRINTING	MCLOUGHLIN POSTCARDS	\$ 1,202.40	McLoughlin
03/05/2024	March	BUEL'S IMPRESSIONS PRINTING	ELLYVILLE NA POSTCARDS	\$ 1,084.80	Elyville
03/26/2024	March	EAGLE WEB PRESS INC	HILLENDALE/TOWER VISTA NA POSTCARDS	\$ 572.62	Hillendale/Tower Vista*
04/18/2024	April	US POSTAL SERVICE	CANEMAH NA POSTCARD NEIGHBORHOOD MAILERS	\$ 72.40	Canemah
04/18/2024	April	US POSTAL SERVICE	TWO RIVERS NA POSTCARD NEIGHBORHOOD MAILERS	\$ 174.99	Two Rivers
04/23/2024	April	EAGLE WEB PRESS INC	CANEMAH NA POSTCARDS	\$ 29.81	Canemah
04/23/2024	April	EAGLE WEB PRESS INC	ELLYVILLE NA POSTCARDS	\$ 335.67	Elyville
04/23/2024	April	EAGLE WEB PRESS INC	TWO RIVERS NA POSTCARDS	\$ 134.02	Two Rivers
04/23/2024	April	EAGLE WEB PRESS INC	MCLOUGHLIN NA POSTCARD	\$ 372.17	McLoughlin
04/24/2024	April	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 650.11	McLoughlin
04/24/2024	April	US POSTAL SERVICE	ELLYVILLE NA POSTCARD POSTAGE	\$ 585.87	Elyville
04/30/2024	April	US POSTAL SERVICE	HILLENDALE POSTCARDS	\$ 610.89	Hillendale
04/30/2024	April	US POSTAL SERVICE	TOWER VISTA POSTCARDS	\$ 389.28	Tower Vista
05/16/2024	May	US POSTAL SERVICE	PARK PLACE N/A POSTCARD POSTAGE	\$ 449.62	Park Place
05/16/2024	May	US POSTAL SERVICE	GAFFNEY LANE N/A POSTCARD POSTAGE	\$ 539.23	Gaffney Lane
05/23/2024	May	US POSTAL SERVICE	CAUFIELD NA POSTCARD POSTAGE	\$ 788.16	Caufield
05/23/2024	May	EAGLE WEB PRESS INC	CAUFIELD NA POSTCARDS	\$ 452.16	Caufield
05/28/2024	May	BUEL'S IMPRESSIONS PRINTING	CAUFIELD NA MEETING SIGNS	\$ 216.00	Caufield
05/28/2024	May	EAGLE WEB PRESS INC	PARK PLACE NA POSTCARD	\$ 257.75	Park Place
05/28/2024	May	EAGLE WEB PRESS INC	GAFFNEY LANE NA POSTCARD	\$ 308.90	Gaffney Lane
06/27/2024	June	EAGLE WEB PRESS INC	NA POSTCARDS-TWO RIVERS	\$ 112.12	Two Rivers
06/27/2024	June	EAGLE WEB PRESS INC	NA POSTCARDS- HILLENDALE/TOWER VISTA	\$ 571.74	Hillendale/Tower Vista*
06/27/2024	June	US POSTAL SERVICE	HILLENDALE & TOWER VISTA NA POSTCARD POSTAGE	\$ 998.55	Hillendale/Tower Vista*
06/30/2024	June	US POSTAL SERVICE	TWO RIVERS NA- POSTCARD POSTAGE	\$ 195.92	Two Rivers
06/30/2024	June	DAVE HUNT	REFUND FOR GAFFNEY LANE NA A-FRAMES	\$ 382.00	Gaffney Lane
				\$ 24,435.72	

*Prorated based on addresses

Detail Transations
Fiscal Year 2024-25

Post Date	Period	Vendor Name	Description	Amount	Neighborhood Asso
07/10/2024	July	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 650.11	McLoughlin
07/15/2024	July	US POSTAL SERVICE	GAFFNEY LANE N/A POSTCARD POSTAGE	\$ 560.87	Gaffney Lane
07/24/2024	July	EAGLE WEB PRESS INC	GAFFNEY LANE NA POSTCARD	\$ 287.26	Gaffney Lane
08/07/2024	August	EAGLE WEB PRESS INC	McLOUGHLIN NA POSTCARD	\$ 372.44	McLoughlin
08/15/2024	August	US POSTAL SERVICE	ELYVILLE NA POSTCARD PORTAGE	\$ 613.03	Elyville
08/27/2024	August	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 676.88	McLoughlin
08/28/2024	August	US POSTAL SERVICE	GAFFNEY LANE NA POSTCARD POSTAGE	\$ 560.87	Gaffney Lane
09/04/2024	September	EAGLE WEB PRESS INC	ELYVILLE NA POSTCARD	\$ 314.15	Elyville
09/11/2024	September	EAGLE WEB PRESS INC	GAFFNEY LANE NA POSTCARD	\$ 287.26	Gaffney Lane
09/11/2024	September	EAGLE WEB PRESS INC	McLOUGHLIN NA POSTCARD	\$ 346.69	McLoughlin
09/18/2024	September	EAGLE WEB PRESS INC	CANEMAH NA POSTCARD	\$ 26.60	Canemah
09/19/2024	September	US POSTAL SERVICE	CANEMAH NA POSTCARD POSTAGE	\$ 75.40	Canemah
09/19/2024	September	US POSTAL SERVICE	CAUFIELD NA POSTACARD POSTAGE	\$ 819.45	Caufield
09/24/2024	September	EAGLE WEB PRESS INC	CAUFIELD NA POSTCARD	\$ 420.36	Caufield
09/24/2024	September	EAGLE WEB PRESS INC	HILLENDAL/ TOWER VISTA NA POSTCARD	\$ 531.67	Hillendale/Tower Vista*
09/26/2024	September	US POSTAL SERVICE	HILLENDAL/ TOWER VISTA NA POSTCARD POSTAGE	\$ 1,038.62	Hillendale/Tower Vista*
10/16/2024	October	EAGLE WEB PRESS INC	TWO RIVERS NA POSTCARD	\$ 107.09	Two Rivers
10/16/2024	October	EAGLE WEB PRESS INC	PARK PLACE POSTCARDS	\$ 239.62	Park Place
10/17/2024	October	US POSTAL SERVICE	TWO RIVERS NA POSTCARD POSTAGE	\$ 207.07	Two Rivers
10/17/2024	October	US POSTAL SERVICE	PARK PLACE NA POSTCARD POSTAGE	\$ 467.75	Park Place
				\$ 8,603.19	

Current Budget

Fiscal Begin Date	Fiscal End Date	Original Budget	Spent	Difference
07/01/2024	06/30/2025	\$30,000.00	\$8,603.19	\$21,396.81
07/01/2023	06/30/2024	\$30,000.00	\$24,435.72	\$5,564.28

Total Remaining Funds for the 2023-2025 Biennium: \$26,961.09

Past Budgets

Fiscal Begin Date	Fiscal End Date	Original Budget	Spent	Difference
07/01/2022	06/30/2023	\$26,000.00	\$24,709.15	\$1,290.85
07/01/2021	06/30/2022	\$26,000.00	\$14,407.05	\$11,592.95
07/01/2020	06/30/2021	\$26,000.00	\$12,098.55	\$13,901.45
07/01/2019	06/30/2020	\$26,000.00	\$14,542.60	\$11,457.40
07/01/2018	06/30/2019	\$29,000.00	\$23,941.05	\$5,058.95
07/01/2017	06/30/2018	\$29,000.00	\$21,047.81	\$7,952.19
07/01/2016	06/30/2017	\$26,000.00	\$25,089.83	\$910.17
07/01/2015	06/30/2016	\$0.00	\$0.00	\$0.00



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** November 4, 2024
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT:

Item 6.a. - Reactivation of Hazel Grove - Westling Farm

STAFF RECOMMENDATION:

Staff recommends that the CIC approve for Hazel Grove – Westling Farm NA to utilize funds from the South End NA budget for their reactivation efforts.

EXECUTIVE SUMMARY:

Hazel Grove – Westling Farm is in the early stages of reactivation and predicts that their first NA meeting will take place in the month of April. The Hazel Grove – Westling Farm NA currently does not have any funds allocated to their NA because they have been an inactive NA. The CIC needs to decide on how to allocate funds to the Hazel Grove – Westling Farm NA within the CIC budget.

BACKGROUND:

The CIC gathered on June 6, 2024, for a work session to discuss how their budget should be allocated to each NA. During that time, the Hazel Grove – Westling Farm NA was currently inactive. Each NA has an individual budget line within the CIC financial summary. The only NA that has NOT withdrawn funds from the CIC budget thus far has been South End NA. South End NA is in the process of reactivating and aspired to have their first meeting in the fall of 2024, but has yet to schedule a meeting date for their first meeting since reactivating.

OPTIONS:

1. Approve for Hazel Grove – Westling Farm NA to utilize South End NA's allocated funds for their reactivation efforts.
2. Approve for Hazel Grove – Westling Farm NA to utilize South End NA's allocated funds for their reactivation efforts with amendments.
3. Deny approval for Hazel Grove – Westling Farm NA to utilize South End NA's allocated funds for their reactivation efforts and provide staff with further direction.

BUDGET IMPACT:

Below is the predicted budget for a postcard mailer to be sent out for a Hazel Grove – Westling Farm NA meeting:

# of Addresses	Cost per postcard (printing and postage)	Total
1064	\$0.52	\$553.28