



CITY OF OREGON CITY REGULAR MEETING AGENDA

Conference Room (2nd Floor), Oregon City Public Library, 606 John Adams St, Oregon City
Wednesday, September 25, 2024 at 5:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
 - Register to provide electronic testimony (email dbutcher@orccity.org by 3:00 PM on the day of the meeting to register)
 - Email dbutcher@orccity.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
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1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

3. LIBRARY DIRECTOR'S REPORT

3.a. September, 2024 Library Director's Report

4. PUBLIC COMMENTS

Please see the public comment guidelines below.

5. DISCUSSION ITEMS

5.a. Student Library Card Update

5.b. Review of Draft Library Display Policy

6. COMMUNICATIONS

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](https://www.orcity.org) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WPMC at 503-650-0275 for a programming schedule.



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To:	Library Board	Agenda Date:	September 25, 2024
From:	Greg Williams, Library Director		

SUBJECT:

September, 2024 Library Director's Report

STAFF RECOMMENDATION:

n/a - Informational only

EXECUTIVE SUMMARY:

The Librnary Director will share his September, 2024 report.

BACKGROUND:

This month's Director's Report includes:

- August, 2024 Program Statistics
- August, 2024 Budget Report
- August, 2024 Social Media Report
- FY 24-25 Service Area Populations (provided by Clackamas County)
- 09/18/24 Press Release from the State Library of Oregon regarding the release of the 2024 Oregon Intellectual Freedom Clearinghouse (OIFC) Report.

Please note: August, 2024 Library Statistics were not available in time for inclusion in this month's packet.

NEXT STEPS:

OPTIONS:

n/a - Informational only

LIBRARY PROGRAM STATS - August, 2024

DATE	PROGRAM	PRIMARY AGE GROUP	FORMAT	TOTAL ATTENDANCE/ENGAGEMENT
8/1/2024	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	21
8/1/2024	One-on-One with a Financial Advisor	Ages 18+	Live/Hybrid-Onsite	0
8/2/2024	First Fridays Arts and Culture From Trails to Freeways, the Road History of Oregon	Ages 18+	Live/Hybrid-Onsite	10
8/3/2024	Senior Outreach - Gilman Park	Ages 18+	Live/Hybrid-Offsite	4
8/5/2024	Learn to Knit	Ages 18+	Live/Hybrid-Onsite	9
8/5/2024	Ayurvedic Medicine	Ages 18+	Live/Hybrid-Onsite	3
8/6/2024	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	34
8/6/2024	Genealogy Interest Group	Ages 18+	Live/Hybrid-Onsite	8
8/6/2024	Tidepool Tango with the Oregon Coast Aquarium	Ages 6-11	Live/Hybrid-Onsite	35
8/6/2024	Oregon City Writers Group	Ages 18+	Live/Hybrid-Onsite	9
8/6/2024	National Night Out	General Interest	Live/Hybrid-Onsite	308
8/7/2024	Music & Movement 6-Week Class	Ages 0-5	Live/Hybrid-Onsite	16
8/7/2024	Art Lab Session A Cardboard Castles	Ages 6-11	Live/Hybrid-Onsite	20
8/7/2024	Art Lab Session B Cardboard Castles	Ages 6-11	Live/Hybrid-Onsite	15
8/8/2024	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	27
8/9/2024	Porchfest	General Interest	Live/Hybrid-Onsite	75
8/10/2024	McLoughlin Neighborhood Sale Outreach	General Interest	Live/Hybrid-Onsite	100
8/10/2024	LEGO Lab 10:30	Ages 6-11	Live/Hybrid-Onsite	20
8/10/2024	LEGO Lab 11:30	Ages 6-11	Live/Hybrid-Onsite	9
8/10/2024	Porchfest	General Interest	Live/Hybrid-Onsite	100
8/12/2024	B.A.M. LEGO Lab	Ages 18+	Live/Hybrid-Onsite	38
8/12/2024	B.A.M. Movie Matinee	Ages 18+	Live/Hybrid-Onsite	48
8/13/2024	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	27
8/14/2024	Music & Movement 6-Week Class	Ages 0-5	Live/Hybrid-Onsite	17
8/14/2024	Young Teen & Teen Tie Dye T-Shirts	Ages 12-18	Live/Hybrid-Onsite	7
8/15/2024	Weekly Storytime	Ages 0-5	Live/Hybrid-Onsite	17
8/15/2024	One-on-One with a Financial Advisor	Ages 18+	Live/Hybrid-Onsite	3
8/16/2024	Senior Outreach - The Lodge	Ages 18+	Live/Hybrid-Offsite	10
8/16/2024	"Any Book" Club for Kids	Ages 6-11	Live/Hybrid-Onsite	0
8/18/2024	August Creative Kits	General Interest	Live/Hybrid-Onsite	260
8/19/2024	Learn to Knit	Ages 18+	Live/Hybrid-Onsite	3
8/20/2024	Oregon City Writers Group	Ages 18+	Live/Hybrid-Onsite	9
8/21/2024	B.A.M. Trivia Paralympics Trivia	General Interest	Live-Virtual ONLY	6
8/21/2024	Art Lab Session A Fabric Collages	Ages 6-11	Live/Hybrid-Onsite	15
8/21/2024	Art Lab Session B Fabric Collages	Ages 6-11	Live/Hybrid-Onsite	6
8/21/2024	Yarn Enthusiasts Society	Ages 18+	Live/Hybrid-Onsite	8
8/22/2024	Family Focus Forum Outreach	Ages 6-11	Live/Hybrid-Onsite	150
8/23/2024	Short Story Discussion	Ages 18+	Live/Hybrid-Onsite	2
8/24/2024	Art Gym	Ages 18+	Live/Hybrid-Onsite	12
8/25/2024	Chess Drop-In	General Interest	Live/Hybrid-Onsite	14
8/26/2024	B.A.M. Movability	Ages 18+	Live/Hybrid-Onsite	30
8/26/2024	B.A.M. Academy	Ages 18+	Live/Hybrid-Onsite	18
8/27/2024	A.M. Book Chat	Ages 18+	Live/Hybrid-Onsite	4
8/9/2024	Red Cross Blood Drive	Ages 18+	Live/Hybrid-Onsite	36
8/30/2024	Senior Outreach - The Lodge	Ages 18+	Live/Hybrid-Onsite	4
8/31/2024	End of Summer Reading Party	General Interest	Live/Hybrid-Onsite	200
8/31/2024	Critter Quest - Aug	General Interest	Self-Directed	425
8/31/2024	Coloring Sheets - Aug	General Interest	Self-Directed	273
			TOTAL	2,465



Biennium Budget Report Y2 by Category

	2023-2024 Budget	2023-2024 Balance	Year 1 Difference	2024-2025 Budget	August 2024-2025 Activity	2024-2025 Balance	2024-2025 Encumbrance	Biennium Difference
4 - Revenue								
43 - Intergovernmental Revenues	2,744,700.00	2,869,203.17	-124,503.17	2,819,900.00	0.00	0.00	0.00	2,695,396.83
44 - Charges for Services	3,900.00	5,300.36	-1,400.36	4,000.00	303.40	818.81	0.00	1,780.83
47 - Miscellaneous Income	39,500.00	230,976.22	-191,476.22	33,500.00	17,058.49	12,606.57	0.00	-170,582.79
49 - Other Financing Sources	290,000.00	290,000.00	0.00	290,000.00	24,166.67	48,333.34	0.00	241,666.66
4 - Revenue Totals:	3,078,100.00	3,395,479.75	-317,379.75	3,147,400.00	41,528.56	61,758.72	0.00	2,768,261.53
5 - Expense								
51 - Salaries and Wages	1,295,300.00	1,172,850.97	122,449.03	1,357,500.00	96,572.04	202,036.92	0.00	1,277,912.11
52 - Benefits	861,300.00	716,815.44	144,484.56	913,200.00	62,723.09	127,850.13	0.00	929,834.43
60 - Professional & Technical Services	6,400.00	3,372.54	3,027.46	16,400.00	0.00	0.00	0.00	19,427.46
61 - Repair & Maintenance Services	174,300.00	171,509.26	2,790.74	172,800.00	7,580.67	15,890.02	49,210.14	110,490.58
62 - Other Services	4,500.00	2,414.54	2,085.46	4,500.00	0.00	0.00	296.80	6,288.66
63 - Employee Costs	7,200.00	1,686.00	5,514.00	7,200.00	499.00	499.00	100.00	12,115.00
64 - Operating Materials & Supplies	269,700.00	251,844.58	17,855.42	275,700.00	9,967.96	23,904.42	20,621.73	249,029.27
65 - Office & Administrative Supplies	39,000.00	26,899.20	12,100.80	43,000.00	7,881.24	8,605.12	1,715.00	44,780.68
66 - Special Programs	42,400.00	64,309.08	-21,909.08	42,400.00	1,151.98	3,236.22	1,139.31	16,115.39
68 - Community Programs and Grants	0.00	344.46	-344.46	0.00	42.77	42.77	0.00	-387.23
69 - Internal Service Charges	205,100.00	205,100.00	0.00	211,700.00	17,641.66	35,283.32	0.00	176,416.68
80 - Debt Service	415,400.00	415,370.92	29.08	415,400.00	0.00	0.00	0.00	415,429.08
5 - Expense Totals:	3,320,600.00	3,032,516.99	288,083.01	3,459,800.00	204,060.41	417,347.92	73,082.98	3,257,452.11



Library Board Report

Aug 01 - Aug 31, 2024

Fans 4,322 fans	New Fans 5 new fans	Posts 55 posts	Engagement > Type No data
Post Reach 15,869 users	Top posts > Reach 0 Oregon City Public Library Aug 02, 20:05 Congratulations, Friends! We were so proud of the Friends of the Oregon City Public Library for winning the 2024 Oregon City 1,454 reach	0 Oregon City Public Library Aug 31, 00:00 First Fridays Arts and Culture Space X and the Starship Friday, September 6 at 5 PM The Space X Starship is the biggest rocket ever 964 reach	0 Oregon City Public Library Aug 09, 20:02 The Library will be participating in the annual McLaughlin Neighborhood Sale. There will be magazines and other fun giveaways! This 864 reach
Post Likes 115 likes	Top posts > Reactions 0 Oregon City Public Library Aug 01, 18:08 We are very excited! 31 likes and reactions	0 Oregon City Public Library Aug 02, 20:05 Congratulations, Friends! We were so proud of the Friends of the Oregon City Public Library for winning the 2024 Oregon City 30 likes and reactions	0 Oregon City Public Library Aug 09, 20:02 The Library will be participating in the annual McLaughlin Neighborhood Sale. There will be magazines and other fun giveaways! This 18 likes and reactions
Followers 2,582 followers	New followers 26 followers	Profile visits 123 views	Website clicks 10 website taps
Posts 52 posts	Top Posts > Reach 0 oregoncitylibrary Aug 09, 20:02 The Library will be participating in the annual McLaughlin Neighborhood Sale. There will be magazines and other fun giveaways! This 453 reach	0 oregoncitylibrary Aug 07, 17:11 Thank you @OregonCoastAquarium for yesterday's tidepool themed dance party! Kids learned how invertebrates "dance"— 355 reach	0 oregoncitylibrary Aug 02, 20:05 Congratulations, Friends! We were so proud of the Friends of the Oregon City Public Library for winning the 2024 Oregon City 321 reach

 Post engagement

432
engagements

 Top posts > Likes



Thank you @OregonCoastAquarium for yesterday's tidepool themed dance party! Kids learned how invertebrates "dance"—

41 likes



Congratulations, Friends! We were so proud of the Friends of the Oregon City Public Library for winning the 2024 Oregon City

36 likes



The Library will be participating in the annual McLoughlin Neighborhood Sale. There will be magazines and other fun giveaways! This

31 likes

 Followers

 **Tweets**

43
tweets

Mentions

6
mentions

 Engagement > Type

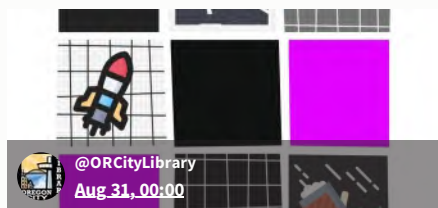
Likes **7**

Replies 5

Quote tweets 0

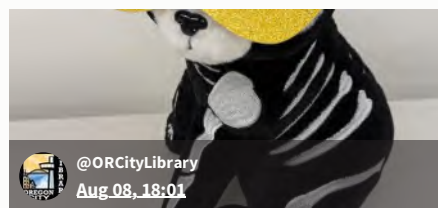
Retweets 0

Top tweets > Engagements



First Fridays Arts and Culture | Space X and the Starship Fri,
Sept 6 at 5 PM The Space X Starship is the biggest rocket ever
built. Join us for a presentation about this ambitious project

5 engagements



Meow's the time to celebrate! It's International Cat Day! Shout-out to all the fabulous felines out there. Our library has a purr-fect collection of cat-themed books waiting for

3 engagements



Join us for the last night of Porchfest! Tonights performances: Saturday, 5:30 - 6:30: Marigold Saturday, 7:00 - 8:00: When We Meet

2 engagements

Report sources

Analytics

Facebook Pages

 Oregon City Public Library

Twitter

 @ORCityLibrary

Instagram Business

 oregoncitylibrary

Clackams County Library District Service Area Population - FY 24/25

Service Area	City Population	Unincorporated Population	Tualatin Population (per IGA)	Service Area Population
Canby	19,045	6,358		25,403
Estacada	5,750	13,798		19,548
Gladstone	12,140	9,271		21,411
Happy Valley	26,799	34,528		61,327
Lake Oswego	38,850	4,342	1,566	44,758
Milwaukie	21,341	19,978		41,319
Molalla	10,335	14,871		25,206
Oregon City	38,049	22,693		60,742
Sandy	13,159	14,701		27,860
Hoodland	-	5,634		5,634
West Linn	27,360	2,487	313	30,160
Wilsonville	25,501	2,291	1,253	29,045
Oak Lodge	-	31,120		31,120
Total	238,329	182,072	3,132	423,533



Oregon

Tina Kotek, Governor



**State Library
of Oregon**

250 Winter St. NE

Salem, OR 97301

503-378-4243

www.oregon.gov/library

Contact: Buzzy Nielsen

Program Manager for Library Support
buzzy.nielsen@slo.oregon.gov

971-375-3486

September 18, 2024

FOR IMMEDIATE RELEASE

Salem, Ore – Libraries and schools in Oregon reported the highest number of challenges to books and other materials in 2023-24 since the State Library of Oregon began collecting data. Statistics on the past year's materials challenges and more are available in the latest report of the Oregon Intellectual Freedom Clearinghouse.

The [Oregon Intellectual Freedom Clearinghouse](#) (OIFC) was created in 1987 to collect information about intellectual freedom challenges at libraries and education institutions in Oregon. A challenge is any attempt to remove or restrict access to a library material, service, or program based on the objection of a person or group.

The [2024 OIFC Annual Report](#) shows that 63 challenge incidents were reported from July 2023 to June 2024 in public libraries, schools, and colleges. In total, 151 items were challenged in those incidents, with 127 unique titles. This year sets records for the most items and titles challenged in Oregon. The previous record was set last year with 93 titles.

This Oregon record comes amidst a similarly record-breaking national climate of challenges. The American Library Association (ALA) [reported](#) that 2023 saw the most attempts to censor library materials since they began collecting statistics. OIFC data is reported to the ALA and compiled in their national statistics.

The most common reasons people submitted challenges were that they felt the materials:

- Were sexually explicit or pornographic;
- Included content about people who are two-spirit, lesbian, gay, bisexual, transgender, queer, intersex, asexual, or other identities related to sexual orientation or gender identity (2SLGBTQIA+);
- Were unsuited to the age group for whom they were intended;
- Contained profanity.

While most challenges were to books and other materials, 21% of official challenges were focused on library services or programs, vandalism, or entire categories of materials. These included antisemitic graffiti, challenges to all 2SLGBTQIA+ books in the library, defacement of library materials, and a Pride flag in a library window being shot with a BB gun.

A clear pattern has emerged in recent OIFC reports: incidents and challenged materials are disproportionately about, by, or center the stories of individuals who belong to an underrepresented protected class under Oregon

The State Library of Oregon cultivates, preserves, and delivers library and information services to foster lifelong learning and community engagement.

law. In 2023-24, 87% of the items challenged told the stories of one or more underrepresented groups. 66% of challenged materials focused on 2SLGBTQIA+ people, while 22% centered Black, Indigenous, or people of color.

“Library and education staff in Oregon have once again shown that they are on the front lines of defending the intellectual freedom rights guaranteed to us all by the First Amendment of the U.S. Constitution and Article I, Section 8 of the Oregon Constitution,” says Wendy Cornelisen, State Librarian. “In the face of fierce opposition and threats, these dedicated folks continue their work to ensure that everyone no matter their background sees their own experiences reflected in their school and library collections. The State Library of Oregon is committed to supporting libraries, schools, and their staff during this continuing surge in attempts to restrict the free flow of information.”

Libraries experiencing intellectual freedom challenges in Oregon are also supported by the Oregon Library Association (OLA) and the ALA. Volunteers on OLA’s [Intellectual Freedom Committee](#) respond to and advise libraries and schools during challenges, often serving as a first point of contact. ALA’s [Office of Intellectual Freedom](#) provides resources and consulting to help libraries prepare for and manage attempts at censorship. The State Library of Oregon relies on the expertise of both groups in its work on the OIFC.

To learn more about the Oregon Intellectual Freedom Clearinghouse and challenges in Oregon libraries, please visit the OIFC website at <https://libguides.osl.state.or.us/oifc> or contact Buzzy Nielsen, Program Manager for Library Support, at buzzy.nielsen@slo.oregon.gov or 971-375-3486.



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Library Board **Agenda Date:** September 25, 2024
From: Barratt Miller, Youth Services Librarian

SUBJECT:

Student Library Card Update

STAFF RECOMMENDATION:

n/a - Informational Only

EXECUTIVE SUMMARY:

Youth Services Librarian Barratt Miller will provide the Library Board with an update on the implementation of the Student Library Card program.

BACKGROUND:

n/a - Informational Only

NEXT STEPS:

OPTIONS:

n/a - Informational Only

STUDENT LIBRARY CARD PARTNERSHIP

**Presentation to the Oregon City Public Library Board
September 25, 2024**



STUDENT LIBRARY CARD OVERVIEW

Starting September 1, 2024, all* OCSD students will be able to register for a LINCC Student Library Card (SLC) as part of their new student registration or annual verification for returning students.

Each card provides:

- 5 checkouts and 5 holds at a time for physical items
- No late fees (lost/damaged charges will reply)
- Full access to online resources
- Expires August 31, 2025

**Except Alliance Charter Academy students, who are already eligible for our Educator Card Program*

BACKGROUND

- **Grew out of 2022 LINCC Youth Access Card Task Force** (YACht Club) to investigate library card options for youth, which recommended changes to Temporary cards to increase youth access, the formation of a Student Library Card task force to investigate data load partnerships with local school districts, and implementation of \$0.10 per day/maximum \$1.00 late fees countywide
- **Student Library Card Task Force launched in Fall 2023** and originally included representatives from the Sandy Public Library and a library director who'd implemented a similar program while working in Washington County
 - Oregon Trail School District elected not to participate in the pilot program, so only Oregon City staff moved forward with task force

TIMELINE

- **Fall 2023 | OCPL, LINCC, and OCSD staff discuss program parameters** using guidelines and documentation created during YACht Club & SLC Task Force research
- **Winter 2024 | MOA is signed by all three parties** formalizing partnership
- **February 2024 | Registration form goes live** in ParentVue for all students registering for the 2024-25 school year
- **May 2024 | Pilot program with Holcomb 1st grade** tested data load procedures
- **Summer 2024 | Data load procedures finalized**, promotional materials go out to eligible students, enrollment for returning students begins
- **September 2024 | Student Library Cards go live** for all students enrolled by August 31

PROCESS

- **Parent completes registration form** in OCSD's ParentVue online portal
- **Student information is uploaded** to a secure file server daily
 - Info shared includes student's name, ID number, parent e-mail address/phone number, and birth year
- **Student information is imported** into WorkFlows, LINCC's Integrated Library System (ILS) software once a week on Sundays
 - Students can join the program at any point during the school year and will receive account access within 7 days
- **New students are notified of activated cards** with a welcome e-mail on Mondays
 - Student ID number is library card number (no physical cards issued, although fill-in-the-blank paper cards are offered at schools and library)
 - All changes to the student's account must be made through ParentVue

PARTICIPATION

- **As of September 8, there are 2,379 students enrolled in the Student Library Card program**
 - 677 students opted out because they already have General access LINCC library cards
 - 214 students chose not to participate
 - 568 students did not complete SLC registration form as part of Annual Verification
 - 2,800 students have not yet completed Annual Verification

NEXT STEPS

- **Continue to monitor** program implementation and identify what additional changes (if any) are needed
 - Questions that might need to be addressed include birth year vs. birth date, notification preferences
- **Complete toolkit** for other LINCC libraries to use as a template in implementing their own Student Library Card partnerships
- **Prepare for 2025-26** school year enrollment beginning in February 2025

ACKNOWLEDGEMENTS

- **David Lippert** at LINCC's Network office, who coordinated the library's portion of the data load procedures
- **David Kluseman** at OCSD, who coordinated the school district's portion of the data load procedures
- **Heather Futch** at OCSD, who implemented the registration form and advocated for a weekly data load to improve student access to library resources
- **Greg Williams (OCPL), Rick Peterson (LINCC), and Dayle Spitzer (OCSD)** for leadership in ensuring MOA was reviewed by all relevant legal counsel and signed
- **Doug Stull (OCSD Librarian) and Caitlin Bergstrom (OCSD Communications)** for their work in connecting staff, teachers, and families with information about the SLC program

QUESTIONS?



CITY OF OREGON CITY

625 Center Street
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Staff Report

To:	Library Board	Agenda Date:	September 25, 2024
From:	Greg Williams, Library Director		

SUBJECT:

Review of Draft Library Display Policy

STAFF RECOMMENDATION:

n/a - Informational only

EXECUTIVE SUMMARY:

The Library Board will review and provide feedback on a draft Library Display Policy.

BACKGROUND:

Throughout the year, Library staff routinely create displays on various subjects and observances. During the month of December, staff have also created displays which highlight the seasonal observations and celebrations of different cultures. These displays can be in any area of the library.

At the January 31, 2024 Library Board Meeting, the Library Board recommended that staff commence work on creating a formal Library Display Policy to be reviewed by the Library Board at a later date. The Library Board reviewed some sample policies from other libraries, and provided feedback on the general approach staff should take in crafting a policy.

The Library Director is seeking the Library Board's feedback on the current draft Library Display Policy. Staff intend to incorporate the Board's feedback and bring the policy back for final review and approval at the October, 2024 Library Board meeting.

NEXT STEPS:

OPTIONS:

n/a - Informational only

Oregon City Public Library Display Policy

Summary

The Oregon City Public Library Display Policy outlines the principles and criteria utilized by staff in creating various Library displays.

Purposes of Library Displays

Article I of the American Library Association's Library Bill of Rights states: "Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves." In accordance with the Library Bill of Rights, and in support of the Library's mission, displays are intended to feature and stimulate interest in the resources of the library, to fulfill the Library's role as a facilitator of information access, and to provide the community with additional opportunities for information, education, and entertainment.

In addition, the City of Oregon City strives to be a place where all persons, regardless of race, ethnicity, sexual orientation, gender identity, age, religion, or ability feel safe, respected, and valued. Accordingly, another purpose of Library displays is to recognize and celebrate the diverse backgrounds, experiences, and identities of the entire Oregon City Public Library community.

Principles and Criteria

The Library strives to include a wide spectrum of opinions, viewpoints, and backgrounds in displays, as well as offer displays that appeal to a range of ages, interests, backgrounds, and information needs. Library staff use the following criteria in making decisions about display topics, materials, and accompanying resources:

- Community needs and interest
- Availability of display space
- Historical, cultural, or educational interest and/or significance
- Connection to other community or national programs, exhibitions, observances, or events
- Relation to other library collections, resources, exhibits, and programs
- Displays or exhibits may take multiple forms, including (but not limited to) book displays, informational displays, posters, and reading lists/recommendations.

The Library may draw upon other community resources in developing displays and may partner with other community agencies, organizations, or educational institutions to develop co-sponsored displays.

Intellectual Freedom and Censorship

Library displays and exhibits shall not exclude topics, books, media, and other resources solely because they may be considered to be controversial. The presence of any particular display does not imply the Library's endorsement of any particular ideas, opinions, or viewpoints.

Displays will generally be located in areas of the Library according to the "Organization" section of the Library's Collection Development Policy. Displays in the Lobby or other common areas will generally serve the needs of all ages. Creation of displays will not be inhibited by the possibility that particular works may inadvertently be seen by or come into the possession of children and young adults. Only

parents and legal guardians have the right and responsibility to restrict the access of their children to library materials and resources.

Requests for Reconsideration

Residents of the Oregon City Public Library service area who express concerns about the presence or contents of a Library display are given serious consideration. The Request for Reconsideration process outlined in the Oregon City Public Library's Collection Development Policy will also be utilized to address requests for reconsideration of Library displays.

Residents of other library service areas (within or outside of Clackamas County) should contact their local library to discuss their concerns.