



CITY OF OREGON CITY CITY COMMISSION WORK SESSION AGENDA

Commission Chambers, Libke Public Safety Facility, 1234 Linn Ave, Oregon City
Tuesday, September 10, 2024 at 6:00 PM

Typically there are no public comments at work sessions, but written comments are accepted by:

- Email recorderteam@orc.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
- Mail to City of Oregon City, Attn: City Recorder, P.O. Box 3040, Oregon City, OR 97045

1. CONVENE MEETING AND ROLL CALL

2. FUTURE AGENDA ITEMS

2.a. Future Agenda Items

3. GENERAL BUSINESS

3.a. Fireworks Discussion

3.b. 2025 4th of July Celebration Discussion

4. COMMUNICATIONS

5. COMMITTEE REPORTS

Commissioner O'Donnell

- South Fork Water Board

Commissioner Smith

- Clackamas Heritage Partners
- Oregon City Tourism Stakeholder's Group
- South Fork Water Board

Commissioner Marl

- Citizen Involvement Committee Liaison
- Clackamas County Coordinating Committee (C4)
- Clackamas County I-205 Tolling Strategies Committee
- Youth Advisory Committee

Commissioner Mitchell

- Clackamas County Coordinating Committee (C4) – Metro Subcommittee
- Clackamas County I-205 Tolling Diversion Committee (alternate)
- Metro Policy Advisory Committee (MPAC) (alternate)

Mayor McGriff

- Clackamas Water Environment Services Policy Committee
- Clackamas Heritage Partners (alternate)
- Downtown Oregon City Association Board
- Metro Policy Advisory Committee (MPAC)
- Oregon City Tourism Stakeholder's Group
- South Fork Water Board
- Willamette Falls and Landings Heritage Area
- Willamette Falls Legacy Project Liaisons
- Willamette Falls Locks Authority
- Youth Advisory Committee Liaison

6. ADJOURNMENT

ORDINANCE NOTICE

If an ordinance is noticed above in this agenda, the text of the ordinance is available online with the posted agenda packet. In addition, three copies are provided for public review in the Office of the City Recorder upon request.

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker's table, and state your name and city of residence. Each speaker is given 3 minutes to speak. Representatives of neighborhood associations may be given 5 minutes to speak if requested. As a general practice, the City Commission does not engage in discussion with those making comments. Complaints shall first be addressed at the department level prior to addressing the City Commission. Electronic presentations are permitted but must be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: City Commission
From: City Manager Tony Konkol

Agenda Date: 9/10/2024

SUBJECT:

List of Future Work Session Agenda Items

BACKGROUND:

October 8, 2024

Destination Marketing Organization discussion

Parks System Development Charges discussion

Additional Upcoming Items (These items are in no particular order)

Beavercreek Road Concept Plan (Thimble Creek) Funding Discussion

Canemah Area - Encroachments in the Right-of-Way Policy Discussion

City Seal Revision

Clackamas County Water Environmental Services (WES) Rate Differential

Climate Action Plan Presentation (City of Milwaukie)

Compatible Change Update – HRB will be reviewing

Frog Ferry Informational Update

Inclusionary Zoning options

South Fork Water Board - Mountain Line Easements Vacation

TriMet Transit Center Improvements

Urban Growth Management Agreement



CITY OF OREGON CITY

625 Center Street
Oregon City, OR
97045
503-657-0891

Staff Report

To:	City Commission	Agenda Date:	September 10, 2024
From:	Shaun Davis, Police Chief		

SUBJECT:

Fireworks Discussion

STAFF RECOMMENDATION:

Provide direction to staff on potentially drafting of a new municipal ordinance pertaining to fireworks within our City.

EXECUTIVE SUMMARY:

BACKGROUND:

The City Commission requested to have a work session discussion regarding fireworks.

Clackamas Fire District #1 Assistant Fire Chief Brian Stewart and I will be available to answer questions. Staff has attached Fireworks Ordinances from neighboring jurisdictions for reference.

OPTIONS:

1. Provide direction to staff on potentially drafting of a new municipal firework ordinance

Neighboring Jurisdiction Firework Ordinances

City of Happy Valley

8.08.700 Fireworks prohibited—Civil penalty.

A. Unless otherwise permitted by the terms of ORS 480.120 through ORS 480.124 (2008), it is unlawful for any person to sell, offer for sale, expose for sale, possess, use, explode or have exploded any fireworks.

B. As used in subsection A of this section, the term “fireworks” shall mean as defined in ORS 480.110 (2008).

C. Any person found to have violated the prohibitions set out in subsection A, is subject to a civil penalty of up to one thousand dollars (\$1,000.00) per violation, in the discretion of the municipal court. (Ord. 380 § 1, 2008)

12.16.030 Fireworks in city parks prohibited.

A. Definition. As used in this section the term “fireworks” shall mean any device defined at ORS 480.110(1) and ORS 480.127 for which a permit from the State Fire Marshal is required before it may be sold, kept, used or exploded excluding:

1. Sparklers, toy pistol paper caps, toy pistols, toy canes, toy guns or other devices in which paper caps containing .25 grains or less of explosive compound are used, and when the rate of burning and the explosive force of the materials in such devices are not greater than an equivalent weight of F.F.F.G. black powder, and when such devices are so constructed that the hand cannot come in contact with the cap when in place for explosion, and the major explosive force is contained or dispelled within the housing or shell of the device, there is no visible flame during discharge, there is no flaming or smoldering of any of the components or parts of the device after discharge, and the device does not produce sufficient heat to readily ignite combustible materials upon which the device may be placed.

2. Snakes or similar smoke-producing material containing not more than one hundred (100) grains of combustible substances when there is no visible flame during discharge, there is no after smoldering, and the devices do not produce sufficient heat to readily ignite combustible materials upon which the devices may be placed.

3. Model rockets and model rocket motors designed for the purpose of propelling recoverable aero models.

B. Prohibition. The possession, use, explosion or discharge of fireworks is prohibited in all city-designated parks. This prohibition does not apply to fireworks where there is properly issued public display permit from the State Fire Marshal under the terms of ORS 480.130 to ORS 480.150.

C. Penalty—Ability to Impound Illegal Fireworks. Any person found in violation of the prohibition found in subsection B of this section shall be subject to a civil penalty of up to two

hundred fifty dollars (\$250.00) per device. Any duly authorized employee of the city or law enforcement officer may immediately impound all such devices found in any city park and hold same for evidentiary purposes. (Ord. 223 §§ 1—3, 2001)

City of Milwaukie

CHAPTER 9.18 FIREWORKS

9.18.010 PROHIBITED ACTS

Unless otherwise permitted by the terms of ORS 480.120 through ORS 480.124, it is unlawful for any person to sell, offer for sale, expose for sale, possess, use, explode or have exploded any fireworks. (Ord. 2148 § 1, 2017)

9.18.020 DEFINITION

As used in chapter, the term “fireworks” means the same as that defined in ORS 480.111 as in effect on May 1st, 2017 or as later amended. (Ord. 2148 § 1, 2017)

9.18.030 VIOLATION—REMOVAL

The City may confiscate, destroy, remove or have removed at the owner’s expense all stocks of fireworks in violation of this chapter, when necessary to preserve public safety. (Ord. 2148 § 1, 2017)

9.18.040 VIOLATION—PENALTY

Any person who violates this chapter is subject to a fine not to exceed \$1,000. (Ord. 2148 § 1, 2017)

City of Gladstone

Chapter 8.08 FIREWORKS

Sections:

8.08.010 Adoption of state statutes.

8.08.020 Prohibition of the manufacture of certain forms of fireworks.

8.08.030 Violation—Penalty.

8.08.010 Adoption of state statutes.  SHARE

The following sections of the Oregon Fireworks Law are adopted by reference and made a part of this chapter: Oregon Revised Statutes 480.110, 480.120, 480.130, 480.140(1), 480.150, 480.160 and 480.165.

Statutory Reference: ORS Ch. 480

History: Ord. [807](#) §11, 1973; Ord. [1384](#), 2006.

[**Ed. Note:** The publication(s) referred to or incorporated by reference in this ordinance are available from the office of the City Recorder.]

8.08.020 Prohibition of the manufacture of certain forms of fireworks.

Pursuant to Oregon Revised Statutes 480.160, the manufacture of cylindrical fountains, cone fountains, illuminating torches, wheels, ground spinners, flitter sparklers or combination items as such items are defined in Oregon Revised Statutes 480.127 is prohibited within the city.

Statutory Reference: ORS Ch. 480

History: Ord. [1137](#) §1, 1990. Ord. [1339](#), 2003.

8.08.030 Violation—Penalty.  SHARE

Any person or corporation violating any of the provisions of this Chapter shall upon conviction thereof be guilty of a Class “C” Infraction as specified in GMC [1.08.010](#) through [1.08.100](#). Each and every day that this Chapter is violated shall constitute a separate offense.

Statutory Reference: ORS [221.410](#)

History: Ord. [1344](#), 2004.

1.08.090 Schedule of forfeitures.

(1) Infractions are classified for the purpose of determining forfeitures into the following categories:

- (a) Class “A” infractions;
- (b) Class “B” infractions;
- (c) Class “C” infractions;
- (d) Class “D” infractions.

(2) An assessment of a forfeiture for an infraction not including state assessments pursuant to ORS [137.290](#) and [137.309](#) shall be an amount not exceeding as follows:

- (a) Seven hundred twenty dollars (\$720) for a Class “A” infraction;
- (b) Three hundred sixty dollars (\$360) for a Class “B” infraction;
- (c) One hundred eighty dollars (\$180) for a Class “C” infraction;
- (d) Ninety dollars (\$90) for a Class “D” infraction.

(3) In addition to paying the forfeiture, a seven dollar (\$7) administrative fee shall be charged, except for vehicle parking fines, for training of police and court personnel.

(4) If a forfeiture is returned to the payee, then the administrative fee for training made thereon shall also be returned.

(5) Fifty dollars (\$50) shall be charged for those who fail to appear in Municipal Court when scheduled.

(6) Fifty dollars (\$50) shall be charged prior to participation in a Municipal Court juvenile traffic diversion program.

(7) Fifty dollars (\$50) shall be charged for “verification of vehicle compliance.”

(8) Infractions of city ordinances are classified as set forth throughout the Gladstone Municipal Code.

Statutory Reference: ORS [153.110](#) to [153.310](#)

History: Ord. [989](#) §6, 1981; Ord. [1340](#), 2003; Ord. [1342](#), 2003; Ord. [1381](#) §1, 2006; Ord. [1512](#) §1, 2021.

[**Ed. Note:** The publication(s) referred to or incorporated by reference in this ordinance are available from the office of the City Recorder.]

City of Lake Oswego

15.06.613 Retail Sales of Fireworks.

1. Retail sales of Oregon approved fireworks shall be limited to those areas zoned east end commercial, neighborhood commercial and general commercial. Sales are prohibited at any service station or other site where flammable liquids are sold or dispersed regardless of zone. Sales may occur within a permanent structure only after receiving the prior written permission of the City. (Note: dates permitted for sale of fireworks is governed by state law.)
2. Temporary stands for the sale of fireworks may be constructed no earlier than midnight June 19 of the year in which sales are to occur and must be removed no later than midnight July 10 of the same year.
3. Prior to the construction of a stand or the sale of fireworks a permit must be issued for such activity. The requested use shall comply with the standards required by the setback and vision clearance requirements of LOC Chapter [50](#).

(Ord. 2412, Added, 02/15/2005)

15.06.614 Illegal Fireworks Prohibited.

1. Unless otherwise permitted by the terms of ORS [480.120](#) to [480.124](#), it is unlawful for any person to sell, offer for sale, expose for sale, possess, use, explode or have exploded any fireworks.
2. As used in subsection (1) of this section, the term “fireworks” shall mean as defined in ORS [480.111](#).
3. Violation of subsection (1) of this section shall be a civil violation as defined by LOC [34.04.105](#), enforceable pursuant to LOC Article [34.04](#), with a maximum fine not to exceed the maximum civil penalty amount established in ORS [480.165](#).

(Ord. 2621, Added, 05/21/2013)

15.06.615 (Repealed by Ord. 2134, 06/04/96.) 

15.06.616 Temporary Prohibition of Use and Sales of Fireworks, and Causing or Permitting Open Burning, Outdoor Open Flames, Outdoor Sparks or Outdoor Smoking During Extreme Fire Risk. Revised 6/21

1. Purpose: To reduce the risk of loss of life and damage to property and to the urban tree canopy from fire during periods of extreme fire risk in the Lake Oswego area.
2. Definitions:
 - a. Fire Chief/Fire Marshal: the appointed Fire Chief and Fire Marshal of the City of Lake Oswego.
 - b. Fireworks: "fireworks" as defined in ORS [480.111](#)(7).
 - c. Person: individual or a business entity; for the purpose of this definition, "business entity" means a corporation, association, partnership, limited liability company, limited liability partnership or other legal entity.
 - d. Seller: any person that sells, or offers for sale, or exposes for sale fireworks within the City of Lake Oswego for retail or wholesale purposes, including persons required to obtain permits for fireworks sales or permits under ORS [480.150](#).
3. Analysis of Fire Danger; Authority to Issue Order.
 - a. The Fire Chief or Fire Marshal shall, at such times as deemed appropriate for fire risk, use reasonably available sources of information, e.g., National Weather Service and Oregon Department of Forestry District 13 reporting and modeling based on the National Fire Danger Rating (NFDR) System, to make a judgment based on forecasted temperature, wind, relative humidity, fuel loads, and topography of current or predicted conditions as to the level of fire danger within the City, including external fire sources and the risk of fire ignition and spread from any source within the City.
 - b. If, in the Fire Chief's or Fire Marshal's judgment, the fire risk is extreme under the NFDR classification (fires start quickly, spread furiously, and burn intensely; all fires are potentially serious), the Fire Chief or Fire Marshal is authorized to issue an order under subsection (4) of this section temporarily prohibiting some or all of the following:
 - i. The use and sale of fireworks;
 - ii. Any open burning, including, but not limited to, bonfires, recreational fires, and outdoor fireplaces;

iii. Any outdoor open flames, including:

- (1) Open flame cooking devices, e.g., charcoal, gas and propane grills, and camp stoves;
- (2) Candles and lanterns;
- (3) Outdoor heaters;
- (4) Torches of any kind, including decorative torches and torches used for construction and manufacturing (e.g., welding equipment); and
- (5) Lighters or matches;

iv. Outdoor smoking;

v. Use of powered yard maintenance and construction equipment that creates sparks, including, but not limited to, lawnmowers, chainsaws, blowers and weed whackers;

vi. Use of any device that causes an outdoor spark or flame, as outlined in the 2019 Oregon Fire Code.

4. Temporary Prohibition of the Use and Sale of Fireworks.

a. Upon issuance of a written order by the Fire Chief or the Fire Marshal pursuant to this section, no person shall, as relevant to the prohibition under subsection (3)(b) of this section:

- i. Sell, or offer for sale, expose for sale, use, explode or have exploded fireworks;
- ii. Cause, permit or suffer any open burning;
- iii. Cause, permit or suffer any outdoor open flames;
- iv. Cause, permit or suffer outdoor smoking;
- v. Cause, permit or suffer use of powered yard maintenance and construction equipment that creates sparks;
- vi. Cause, permit or suffer use of any device that causes an outdoor spark or flames, as outlined in the 2019 Oregon Fire Code,

within Lake Oswego during the period of time stated in the order, except either in accordance with the terms of the order or the person has been issued a written exemption

by the Fire Chief or Fire Marshal and the person's use conforms to the terms of the exemption.

b. The order shall:

- i. If less than the entirety of the area within the City boundaries is to be subject to the order, identify the area(s) that are subject to the order;
- ii. If the prohibition is to be less than 24 hours a day, state the time period prohibited by the order;
- iii. If the prohibition is to apply to only certain classifications of fireworks, identify the classifications of fireworks subject to the order;
- iv. If the prohibition is to apply to only certain types of activities under subsection (4)(a) of this section, identify the prohibited activities; and
- v. Identify those persons who, without a written exemption issued by the Fire Chief or Fire Marshal, are exempt from the order. Unless specifically stated in the order, the order supersedes any previously issued general permit, such as a permit to sell fireworks, to conduct open burning, to perform landscaping or construction work, or to use a device that may cause an outdoor spark or flame.

c. The Fire Chief or Fire Marshal may issue written exceptions to persons that, in the Fire Chief's or Fire Marshal's determination, the person will conduct sales or use of fireworks, or conduct other activities prohibited by the order in a manner that will meet the purposes of this section and will not likely cause other persons to reasonably believe that the order is terminated.

d. The order may be revised, extended or terminated in the same manner as its issuance.

5. Notice of Order. The Fire Chief or Fire Marshal issuing the order shall cause notice of the order to be given to the public and sellers by:

- a. Posting a copy of the order in a place visible in each fire station of the City, City Hall, and Library;
- b. For orders that prohibit the sale or use of fireworks, mailing to each seller that has a permit from the Fire Chief for the retail sale of consumer fireworks, as defined by [ORS 480.111](#), at such mailing address provided on the seller's application to sell consumer fireworks. The Fire Chief may, in lieu of mailing, either:

- i. Email a copy of the order to the seller's email address on the seller's application to sell consumer fireworks, or to such other electronic mail delivery that is reasonably calculated to notify the seller; or
 - ii. Personal delivery of a copy of the order to a person that is apparently in charge of the sale of consumer fireworks at the seller's locations approved for the sale of consumer fireworks.
 - c. For orders that prohibit the use of powered yard maintenance and construction equipment, mailing to each person that has a City business license for such business, at such mailing address provided on the business license application. The Fire Chief may, in lieu of mailing, either:
 - i. Email a copy of the order to the business permit licensee's email address on the business license application, or to such other electronic mail delivery that is reasonably calculated to notify the business permit licensee; or
 - ii. Personal delivery of a copy of the order to a person that is apparently in charge of the business at the business license's business location(s).
 - d. Such other means as the Fire Chief or Fire Marshal may find provides public notice, e.g., to the local media, City website, local school district.
6. Penalties. A violation of any provision of subsection (4) of this section is a civil violation and shall be enforced pursuant to the provisions of LOC [34.04.101](#) to [34.04.145](#), and subject to the maximum fine as provided by LOC [13.02.020](#). Each sale or use of a firework shall constitute a separate violation.

(Ord. 2870, Added, 05/04/2021)

Fireworks Enforcement - Clackamas County

<u>City of Gladstone</u>	Adopted ORS 480 in Municipal Ordinance for Enforcement GMC 8.08 Fireworks. Fine in Park= \$750 Citywide Fine is ORS Crime
<u>City of Canby</u>	Enforce State Law for Illegal Fireworks. Fine is ORS Crime
<u>City of Oregon City</u>	Enforce State Law for Illegal Fireworks. Fine is ORS Crime No Fireworks in City Parks
<u>City of Molalla</u>	Enforce State Law for Illegal Fireworks. Fine is ORS Crime No Use of Fireworks in Parade Area or City Parks
<u>City of Sandy</u>	Enforce State Law for Illegal Fireworks. Fine is ORS Crime No Fireworks in City Parks
<u>City of Happy Valley</u>	Municipal Ordinance for Illegal Fireworks \$1,000 Fine No Legal or Illegal Fireworks in Any City Park
<u>City of Estacada</u>	Enforce State Law for Illegal Fireworks
<u>City of Milwaukie</u>	Municipal Ordinance Prohibiting All Fireworks \$1,000 Fine
<u>City of Lake Oswego</u>	Municipal Ordinance for Illegal Fireworks \$295 up to \$500 Fine No Legal or Illegal Fireworks in Any City Park
<u>City of West Linn</u>	Adopted ORS 480 into Municipal Code No Legal or Illegal Fireworks in Any City Park

City of Tualatin

Adopted ORS 480 into Municipal Code \$500 Fine
No Legal or Illegal Fireworks in Any City Park

City of Wilsonville

Adopted ORS 480 into Municipal Code

Clackamas County

Enforce State Law for Illegal Fireworks
No Fireworks in County Parks



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: City Commission
From: Tony Konkol, City Manager

Agenda Date: September 10, 2024

SUBJECT:

2025 4th of July Celebration Discussion

STAFF RECOMMENDATION:

City Commission discussion topic for a city sponsored 4th of July celebration.

EXECUTIVE SUMMARY:

The City Commission has requested time to discuss a 4th of July celebration for the summer of 2025.

The City Commission requested that staff identify an option for a city sponsored 4th of July celebration in 2024. Staff prepared two proposals that were presented to the City Commission on February 7, 2024, that would occur at the End of the Oregon Trail Interpretative Center between 4pm and 10pm. The City Commission chose an event that included:

- Food and beverage sales
- Concert
- 15-minute Laser Light show

BACKGROUND:

OPTIONS:

1. Provide staff feedback on the proposed 4th of July celebration in 2025.

BUDGET IMPACT:

Amount:

FYs:

Funding Source: TBD



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: City Commission
From: Tony Konkol, City Manager

Agenda Date: February 7, 2024

SUBJECT:

4th of July Celebration

STAFF RECOMMENDATION:

Staff update on a city sponsored 4th of July celebration.

EXECUTIVE SUMMARY:

The City Commission requested that staff identify an option for a city sponsored 4th of July celebration. Staff has prepared two proposals that would occur at the End of the Oregon Trail Interpretative Center between 4pm and 10pm and would include:

- Food and beverage sales
- Concert
- 15-minute Laser Light show

This event would cost approximately \$22,530.

A second proposal has been created that is identical to the proposal above, with the addition of carnival games and game prizes. The second proposal would cost approximately \$25,710. Both proposals have been included as an attachment to this report.

BACKGROUND:

OPTIONS:

1. Provide staff feedback on the proposed 4th of July celebration proposals.

BUDGET IMPACT:

Amount: \$22,520 - \$25,710

FYs: 2024

Funding Source: TBD

Event Proposal

Event Details

Event Title	4 th of July Celebration
Target Group(s)	Oregon City residents/ families
Proposed by	Taylor Miller, Rental and Events Coordinator
Hosting Organization	City of Oregon City
Event Date	7/4/2024
Venue	End of the Oregon Trail Interpretive Center
Amount Requested	\$ 22,530

Event Description

Join Oregon City for a spectacular 4th of July celebration, this free event promises patriotic fun for the whole family. Immerse yourself in the festive atmosphere with live music and a variety of treats from local food cart vendors. Bring your blankets, lawn chairs, and enthusiasm for an evening of freedom, community, and joy. As the sun sets, get ready for the highlight of the evening – a dazzling celebratory laser light show that will paint the night sky with bursts of color and sparkle. It's the perfect way to cap off an unforgettable Independence Day celebration with the community.

Proposed Program/Schedule

4:00pm – Site Opens

5:30-8:30pm – Food & Beverage Sales

6:30pm-8:30pm – Concert

8:30 pm – Flag Salute/National Anthem

9:00pm – Patriotic Laser Light Show (15 minutes)

10:00pm – Site Closed

Proposed Budget

Expense	Total	Notes
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Live Band	\$4,500	<i>Holiday price point</i>
Patriotic Laser Light Show	\$15,000	 240116 City of Oregon City.pdf
Décor	\$170.30	
Signage	\$97.96	
Lighting	\$800	<i>Party Factory Rentals, local business</i>
Security	\$1,321.74	<i>4.5 hours of service, \$73.43/hr (x 4 officers)</i>
Aquatic Staffing (Carnival and set-up)	\$640	<i>Approx. \$20/hr (4 Aquatic staff(lifeguards for a total of 8 hours</i>

The proposed budget does not include audio cost, as this would be included in the Concert Series budgeting. The proposed budget also does not include Staffing cost for Coordinator and Managerial staff who would be working the event. Those details can easily be added to the proposed budget prior to presentation in front of the City of Oregon City Commission.

***Potential Sponsorships to Cover Cost = \$3,300**

Parks and Recreation currently receives sponsorships from local businesses and approximately \$3,300 of those donations could be put towards the budget detailed above.

Event Proposal #2

Event Details

Event Title	4 th of July Celebration
Target Group(s)	Oregon City residents/ families
Proposed by	Taylor Miller, Rental and Events Coordinator
Hosting Organization	City of Oregon City
Event Date	7/4/2024
Venue	End of the Oregon Trail Interpretive Center
Amount Requested	\$ 25,710

Event Description

Join Oregon City for a spectacular 4th of July celebration, this free event promises patriotic fun for the whole family. Immerse yourself in the festive atmosphere with live music, a variety of treats from local food cart vendors, and dive into the excitement at our carnival game area, where you can test your skills and win fantastic prizes. Bring your blankets, lawn chairs, and enthusiasm for an evening of freedom, community, and joy. As the sun sets, get ready for the highlight of the evening – a dazzling celebratory laser light show that will paint the night sky with bursts of color and sparkle. It's the perfect way to cap off an unforgettable Independence Day celebration with the community.

Proposed Program/Schedule

4:00pm – Site Opens

4:00-7:30pm – Carnival Area open

5:30-8:30pm – Food & Beverage Sales

6:30pm-8:30pm – Concert

8:30 pm – Flag Salute/National Anthem

9:00pm – Patriotic Laser Light Show (15 minutes)

10:00pm – Site Closed

Proposed Budget

Expense	Total	Notes
Live Band	\$4,500	<i>Holiday price point</i>
Patriotic Laser Light Show	\$15,000	 240116 City of Oregon City.pdf
Carnival Games Rental	\$3,000	<i>Approximate, awaiting final quote</i>
Game Prizes	\$179.97	<i>Bulk patriotic glow stick items</i>
Décor	\$170.33	
Signage	\$97.96	
Lighting	\$800	<i>Party Factory Rentals, local business</i>
Security	\$1,321.74	<i>4.5 hours of service, \$73.43/hr (x 4 officers)</i>
Aquatic Staffing (Carnival and set-up)	\$640	<i>Approx. \$20/hr (4 Aquatic staff(lifeguards for a total of 8 hours</i>

The proposed budget does not include audio cost, as this would be included in the Concert Series budgeting. The proposed budget also does not include Staffing cost for Coordinator and Managerial staff who would be working the event. Those details can easily be added to the proposed budget prior to presentation in front of the City of Oregon City Commission.

***Potential Sponsorships to Cover Cost = \$3,300**

Parks and Recreation currently receives sponsorships from local businesses and approximately \$3,300 of those donations could be put towards the budget detailed above.