



CITY OF OREGON CITY ARTS COMMISSION AGENDA

City Hall, 625 Center Street, Oregon City, OR 97045
Thursday, August 15, 2024 at 7:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
- Register to provide electronic testimony (email agriffin@orcity.org or call 503-974-5517 (1588) by 3:00 PM on the day of the meeting to register)
- Email agriffin@orcity.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
- Mail to City of Oregon City, Attn: City Recorder, P.O. Box 3040, Oregon City, OR 97045

1. CALL TO ORDER AND ROLL CALL

2. ADOPTION OF THE AGENDA

3. APPROVAL OF MINUTES

3.a. Approve Minutes from July 18, 2024

4. PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The Arts Commission does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the Arts Commission.

5. DISCUSSION ITEMS

5.a. Art for Every Heart – Suggested Strategies to Expand Connections to the Arts

5.b. Report on Meeting with City Communications Manager

5.c. Public Art Restoration Priorities

6. COMMUNICATIONS

7. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

Arts Commission
July 18, 2024

I. Call to Order

Ann Griffin called the roll call. Present were:

Amanda Alwine
Trieste Andrews
Tima Carlson (Chair)
Daria Loi
Emma Lugo
Josh Planton
Denyse McGriff

Karen Buerhig and Rebecca Sira had excused absences. Quire absent.

Amanda Alwine and Emma Lugo participated via Zoom. Denyse McGriff, the City Commission liaison to the Arts Commission, also attended via Zoom. Dante Posadas from the Oregon City Public Works Department was present on the phone through the Presentation by Jenny Ellsworth.

II. Public Comment

No public comments were received prior to or at the meeting.

III. Adoption of the Agenda

Ann Griffin ("Ann") stated that she believed people had items to add to the agenda. Josh Planton ("Josh") stated that he would like to provide an Enhancement Grant update. Tima Carlson ("Tima") said she would like to review the Commission's communication policy, specifically outreach that the working groups may take on behalf of the Arts Commission as a whole. Daria Loi ("Daria") stated that she would like to give an update of her and Rebecca's meeting with Jarrod Lyman, City Communications Manager.

Daria made a motion to add the three specified items to the Agenda. Josh made a second. Josh then made a motion to adopt the agenda as amended. Trieste Andrews ("Trieste") seconded. There were no opposing votes. Denyse McGriff stated that the agenda does not need to be approved once the items are added to the agenda.

IV. Approval of Minutes

Daria made a motion to approve the minutes from June 20, 2024. Trieste seconded. All approved.

V. Presentations

A. Jenny Ellsworth, Final Design for Seventh St Sculpture

Denyse reminded Ann to ask the speaker to state their name and city of residence. Jenny Ellsworth stated her name and that she lives in Oregon City.

Following previous community input, Jenny added a heart shape to the interior of the sculpture. Tonight, Jenny showed a photograph of a metal heart as an example. The heart will be composed of metallic strips. The strips would provide sufficient room to show inscribed words, words that would be suggested by community members. There would also be room to incorporate items “found on site” into the interior of the hollow heart.

Three options were described for the finish of the heart: 1) Blue on the outside and on the inside, 2) two different color blues (one of the inside and a different blue on the outside) and 3) different shades of blue fading from dark to light (a “Blue Fade”). The heart will be a brick red. Jenny brought sample color strips to show the group. She stated that the fade option would go above budget, as she would need to work with a contractor for that.

Daria asked which option did she prefer – Jenny stated she liked the two blues with a preference for the fade, as that isn’t something typically shown in public art.

Ann asked what the dimensions of the heart will be. Answer: 2’ 8”. The height of the piece overall will be 4’6”.

Jenny estimated that it would be \$2-3,000 more for the ball to have different interior and exterior colors, and \$3 to 5,000 for the fade. If the group selects the fade, then the project would go over budget.

Ann stated that the group will also discuss the Arts Commission 24-25 Budget and Financial Management Practices later in the agenda. She stated that if the group determined it was necessary to go over the budget by \$2,000 or \$3,000, she felt that the funds were available. In addition, the cost to do engraving would be an additional \$200 to \$500.

Dante asked if the colors were reflective and if that could present a potential hazard for drivers if their headlights reflected at them. Jenny replied that the rounded aspect of the piece made the shine less reflective. One of the blue colors does “have a little sparkle” but not anything that Jenny felt would cause a safety concern.

Dante asked if the budget included any resources for a street closure or flagging. Ann stated that no road closing will be necessary but will need to close the sidewalk. Jenny asked if we could do close the sidewalk twice – for a test fit and a final fit. Public Works will assume the cost for the permit. Denyse McGriff stated that this statue is a replacement of an existing piece and she felt that any expenses should be covered by Public Works. Dante stated that it is Public Work’s commitment that they won’t charge for the permit.

Tima asked if the group could see a final model that shows the design. Emma stated that she encourages the group to be conservative with expenses. Tima agreed. And stated that she would like to see a schematic with the color. Josh told the group that they do have a \$20,000 line item for restoration and an additional \$20,000 for the coming fiscal year. Emma also stated that she feels it is very likely that the statue will get hit by a car, as the former statue did.

Tima asked if there is a chance to put bollards outside of the installation. Dante stated that there would not be the opportunity to add that kind of protective feature, given physical restrictions on the site and other limitations.

Some potential costs for closure of the sidewalk. Jenny stated that the length of closure would likely be one afternoon. She asked if there could be two closures – one to do a test run and the second time for the actual installation.

Denyse stated that she felt that the City should also be able to take care of the cost for the sidewalk closed signage, as this is a replacement piece for an existing statue.

Dante would like to review the final design – including dimensions when the design is done.

Josh moved that the Commission only add the additional cost of \$300 to \$500 for the engraving. Trieste stated that she is comfortable with that suggestion. Amanda stated that she agreed to stay on budget as well. Tima asked for someone to make a motion to approve the final design, with just the \$300 to \$500 additional budget. Josh made such a motion. Seconded by Trieste.

Daria reiterated the three color options. If the Arts Commission selected the faded color, there would be an additional cost. The final design selected will be solid blue on both the inside and outside, brick red color with for the heart, with the only additional cost being \$300 to \$500 for engraving.

Daria made a motion to approve the final design. Josh seconded. All approved.

VI. Discussion Items

A. Budget Report and Financial Management Practices

Staff included in the meeting packet information about existing resources for the Arts Commission and Financial Management Practices. The group previously reviewed the Financial Management Practices at a retreat but did not officially adopt them. Josh developed a draft budget based on his understanding and shared this with the group.

The Arts Commission reviewed a draft FY24 and FY25 budget. Tima asked how much has the Arts Commission spent to date. Ann displayed a budget summary and Josh walked the group through the primary points.

\$20,000	Funds for Public Art Restoration (committed to during budget process)
\$15,900	23-24 Enhancement Grant Award
\$ 8,000	24-25 Enhancement Grant Award
<u>\$ 5,368</u>	Insurance settlement “Ancient Voices”

Total of \$49,268 to spend toward public art restoration and an additional \$20,000 in “unrestricted” funds.

These are funds that we would need to spend before June 30, 2025. Josh stated that we should look through the Art Assessment that Cathy Rowe compiled to begin to understand how we will spend the restoration funds.

Emma stated that she thought it was great how the Arts Commission had offered grants of a variety of grants and distributed them around the community, that there was a great impact. Trieste agreed and stated that the Arts Commission should offer a grant program again in 24-25.

Daria agreed that the structure of the 24-25 grant program should be included in August's agenda; there are different approaches to grant giving, many small grants to support a large variety of users or larger grants for more an impact. Some kind of mixture would be preferred.

Ann asked the group to review the Financial Management Practices hand out. The Arts Commission received \$40,000 for the 23-25 biennium. Ann stated that for each project that the Arts Commission undertakes, they should first develop a budget and understand what the costs and likely income will be. Then the Arts Commission can approve the project.

There were two questions related to how the Arts Commission could accept funds. Ann stated that if someone wanted to donate to the Arts Commission, then he or she would have to write a check made out to the City of Oregon City. Another question – in the instance of selling a t-shirt at an event – if the person wanted to pay with cash, could the City receive it?

Ann agreed to invite someone from the Finance Dept. to come to a future Arts Commission meeting to review specific questions about how the Arts Commission could raise and collect funds.

Clarification regarding item number one. The Arts Commission's budget is not approved by the City Manager – it is approved by the Budget Committee. Denyse stated that instead item one should indicate that the disbursement of funds is approved by the City Manager. The Arts Commission 's budget is approved on a bi-annual basis and funds may be spent up to the approved amount. There was a question about how and if the Arts Commission could raise funds. After some discussion, the group agreed that Ann would confirm with Finance staff.

Ann will modify the Financial Management Practices document and re-distribute it to the Arts Commission before formal adoption.

B. Enhancement Grant Update

Josh met with the City Manager, Assist City Manager and City legal counsel on July 18th to find a path forward to utilize the Enhancement Grant funds that were going to be used for the restoration and expansion of the mural on the Oregon City Elks lodge. This meeting was called in light of legal counsel's determination that the Arts Commission could not act as a regulator of murals while also receiving funds to directly support one.

At that special meeting, it was determined that the project could move forward by altering the Enhancement Grant submission from the Arts Commission and making the Oregon City Elks the applicant. Denyse suggested that the application be amended accordingly.

A special meeting of the Enhancement Grant Committee will be scheduled, and the Enhancement Grant Committee will consider the new application.

Chair Carlson stated that she thought that the email to the City Manager should have come from the full Arts Commission and not from an Arts Commission work group. She stated that in the future, she would like to see that level of communication reviewed by the Arts Commission as a whole.

C. Potential Community Art Space

The Arts Commission resumed discussion of a potential community art space. Trieste suggested that such a space could be the Willamette Falls Studios. The Arts Commission could potentially host a series of events at that location.

Ann stated that a public art space is a worthy topic. But before the group begins reviewing any one space in particular, the Arts Commission should develop a scope of work and draft a request for proposals.

Daria stated that she feels the role of the Arts Commission is worthy of further discussion, so that there isn't a conflict of interest. The Arts Commission should be an organization that provides funding to other entities rather than organizing them ourselves. Trieste agreed.

Two Rivers NA meeting – Tima stated that there will be an event space and flex space at the tumwata village location when that is constructed.

D. Summer Events

First City Celebration (July 27) – Trieste stated that she would staff an Arts Commission table at the event.

Festival of the Arts (8/10 – 8/11) - Ann will take care of the registration for the Festival of the Arts, if there are sufficient Arts Commission volunteers available for a table.

Oregon City Porch Fest (8/9-8/10). Amanda stated that there will be a main stage at Willamette Falls Studios; the Festival Stage will be at Elevate plaza. In all, there will be more than 50 venues.

There is the idea that we could also include information about the Arts Commission for Oregon City Porch Fest.

Denyse also suggested having information available for National Night Out.

VII. Communications

Daria announced an opening event at Imperfecta on 8/10, 5 to 7 pm – Erin Redding ceramic artist from Oregon City

Amanda reminded everyone about Porch Fest Aug. 9 to 10 – 5:30 to 8:00 on Friday and during the day on Saturday. Over 60 performers and more than 30 venues.

Adjournment

The Chair adjourned the meeting at 8:39.