



City of Oregon City

625 Center Street
Oregon City, OR 97045
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Meeting Minutes

Citizen Involvement Committee

Monday, January 7, 2019

7:00 PM

Commission Chambers

1. Call to Order

Chair Amy Willhite called the meeting to order at 7:00 PM.

Present – Dennis Anderson, Linda Baysinger, Amy Willhite, Steve VanHaverbeke, Roy Harris, Vern Johnson, Denise McGriff, Robert Malchow, Janice Morris, Christina Robertson-Gardiner, Tony Konkol, and Rachel Smith.

Absent – Karen Morey, Bryon Boyce

2. Presentations

2a. OR 99E Tunnel Illumination - Construction Coming Soon- Katelyn Jackson, ODOT Community Affairs (15 Minutes)

Katelyn Jackson, Community Affairs Coordinator for Oregon Department of Transportation (ODOT) provided information regarding illumination improvements for the driving and pedestrian tunnel on OR 99E, south of Downtown Oregon City. Improvements include updating the light fixtures and electrical systems within the tunnel in addition to installing a message sign south of the tunnel to alert northbound drivers of traffic conditions. This project requires a partial-lane closure, closing the left turn lane from OR 99E to Tumwater Drive. Most of the work takes place at night to prevent further inconvenience and delayed traffic flow. There will be flaggers beginning around 9:00 PM most nights. The impacts of this study consist of short-term full closures, nighttime single-lane closures, daytime single-lane closures, and minor delays for walking or biking pedestrians. Due to the drilling that will occur through this process, there will be nighttime noise. A noise hotline has been provided for citizens to call at any time.

2b. Beaver Creek Road Concept Plan Implementation - Zoning and Code Amendments-Christina Robertson-Gardiner, Senior Planner (15 Minutes)

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Christina Robertson-Gardiner, Senior Planner for the City of Oregon City, provided a presentation regarding the goals of the Beavercreek Concept Plan to create a multifaceted community in southeast Oregon City. This vision includes the arrangement to build trails, green streets, and establish development practices including an employment campus, mixed-use districts, and mixed-use residential neighborhoods. This project may encourage better public transit access to the southeast end of Oregon City and has the potential to encourage a cohesive community with Clackamas Community College, Oregon City High School, and places of employment within walking distance. Currently, the Planning Division is in the process of rezoning annexed pieces of land. Many pieces of land that have been annexed into Oregon City are still zoned with Clackamas County. Amendments to the comprehensive plan map, zoning map, and to the Development Code must be adopted for required elements of this plan to be implemented. After this stage, the Planning Division can move forward with the development review process.

3. Public Comments

There were no citizen comments.

4. Staff Liaison Update on Questions from the Last Meeting

Ms. Roberston-Gardiner sent a reminder regarding the Oregon City Park Foundation meeting, held at the Oregon City Public Library at 7:00 PM on January 15, 2019. Ms. Roberston-Gardiner will share the ODOT presentation via email regarding the electric bus pilot study being conducted on line 62.

5. Elections

5a. CIC Vice President

There is a vacancy for the position of Citizen Involvement Committee, Vice President. Responsibilities of the Vice President include running and attending meetings in Chair's absence as well as participate in executive meetings.

A motion was made by Chair Willhite, seconded by Dennis Anderson, to postpone nominations for the Vice President of the CIC until the next CIC meeting which will be held February 4, 2019. The motion carried by the following vote:

Aye: 9- Linda Baysinger, Dennis Anderson, Amy Willhite, Steve VanHaverbeke, Roy Harris, Vern Johnson, Denise McGriff, Robert Malchow, Janice Morris,

Did not participate: 2 - Bryon Boyce (absent), Karen Morey (absent)

6. General Business

6a. Work Plan #1 Goal 3: Develop Resources to Help Maintain Active Neighborhood Associations

Chair Willhite discussed the creation of three subcommittees, crafted within the CIC to help implement Goal No. 3. The first subcommittee was tasked with contacting City facilities about establishing a static display – no progress has been made. The second subcommittee was tasked with discussing the possibility of having joint

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neighborhood meetings where discussion could flow about special topics, having guest speakers, and increasing the amount of attendance – no progress has been made. The third subcommittee was tasked with contacting entities within the City to discuss neighborhood association participation and involvement at certain community events like the farmer's market and National Night Out – no progress has been made.

7. Roundtable

7a. Upcoming Neighborhood Association Meetings

Representatives from each of the neighborhoods provided information regarding presentations that had been received at their neighborhood association meetings and information regarding upcoming meetings.

Ms. McGriff mentioned that receiving more funds in the budget for Neighborhood Association communications would be advantageous for delivering useful information to citizens and encouraging more participation from the community.

Chair Willhite asked for the permission of the neighborhood association representatives to use leftover funds for postage for sending Gaffney Lane meeting notification postcards.

Ms. Robertson-Gardiner clarified that the CIC isn't a venue, therefore the neighborhoods must coordinate to discuss various postage needs so that the staff member responsible for mailing knows where to budget the postage fees. Ms. Robertson-Gardiner also expressed that she would send the neighborhood association budget via email, including carry over funds available for the neighborhood association members to draw on for various needs with two questions in mind: (A) Which neighborhood associations are going over-budget and what are the remaining needs of those neighborhood associations? (B) Does the carryover fund fully cover all the remaining costs?

8. Adjournment

*The meeting was adjourned by Chair Willhite at 8:04 PM
Next meeting is to be held on February 4, 2019.*