



CITY OF OREGON CITY

NATURAL RESOURCES COMMITTEE

AGENDA

Virtual Meeting
Wednesday, January 13, 2021 at 7:00 PM

CALL TO ORDER

1. Introductions and welcome to new NRC committee members
2. Election of NRC Chair and Vice-Chair

PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. The Chair has the discretion to waive limitations. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. The Natural Resources Committee does not generally engage in dialog with those making comments but may refer the issue to the City Manager.

ADOPTION OF THE AGENDA

Committee members have the opportunity to move items to New Business/Discussion Items from Communications if they are interested in discussion. The Committee may also add an item to the agenda with the consensus of the Committee.

OLD BUSINESS

3. Thimble Creek Heritage Tree Selection

NEW BUSINESS/DISCUSSION ITEMS

4. Agenda Item 4. Review and Update of the NRC Workplan for Biennium 2021-2023
5. Agenda item 5. Opportunity for Natural Resources Committee Input on the City Commission Goals and/or Budget (7/1/2021-6/30/2023)

COMMUNICATIONS

FUTURE AGENDA ITEMS

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the Natural Resources Committee does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Staff Member prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503 657 0891

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channel 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503 650 0275 for a programming schedule

RESOLUTION NO. 15-34

A RESOLUTION ADOPTING REVISED BYLAWS FOR THE NATURAL RESOURCES COMMITTEE

WHEREAS, the Natural Resources Committee (NRC) was established by Ordinance No. 02-1013 and went into effect on September 20, 2002; and

WHEREAS, the Natural Resources Committee (NRC) bylaws were approved as Exhibit A to Resolution No. 04-29 on August 18, 2004; and

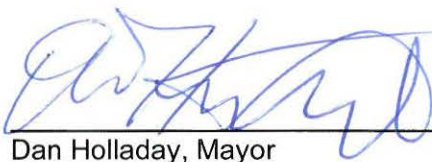
WHEREAS, the City Commission and the Natural Resources Committee desire to revise the bylaws to better reflect the Natural Resources Committee responsibilities in accordance with the City Commission Goals and Priorities; and

WHEREAS, the Natural Resources Committee has drafted procedures for a fair, efficient, and agreeable committee process.

NOW, THEREFORE, OREGON CITY RESOLVES AS FOLLOWS:

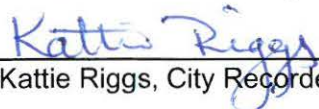
1. The City Commission hereby adopts Exhibit "A," the revised bylaws for the Natural Resources Committee.

Approved and adopted at a regular meeting of the City Commission held on the 18th day of November 2015.



Dan Holladay, Mayor

Attested to this 18th day of November, 2015:



Kattie Riggs, City Recorder

Approved as to legal sufficiency:



City Attorney

Oregon City Natural Resources Committee Proposed Revisions to Bylaws

EXHIBIT A TO RESOLUTION NO. 15-34

Article I: Name

This committee shall be known as the Natural Resources Committee (NRC).

Article II: Authority

The Natural Resources Committee is established by Ordinance by the City Commission of Oregon City. Oregon City Municipal Code Chapter 2.56 outlines the duties and responsibilities of the NRC.

Article III: Mission Statement / Preamble

In concert with the City, the committee shall advise, evaluate, and advance an agenda that empowers citizen, business and governmental stakeholders to become natural resource stewards who achieve a beneficial balance among people and natural systems now and in the future.

Article IV: Responsibilities

1. Promote community involvement in conservation of natural resources within the City and its Urban Growth Boundary (UGB) in partnership with the City, neighborhood associations, and community organizations.
2. Initiate recommendations and review updates to the City's comprehensive plan, codes and policy as they relate to statewide Planning Goals that are integral to our mission.
3. Receive notice of and comment on land use applications and City activities that have the potential to impact natural resources in the City and its Urban Growth Boundary.
4. Conduct orderly meetings that result in good communication to city staff, policy makers, city departments and community to achieve our mission.
5. Coordinate with the Parks and Recreation Advisory Committee (PRAC) and Planning and City Commissions on at least an annual basis that results in good communication and mutually beneficial results.

Article V: Officers and Staffing

Officers: The Officers shall consist of a Chair, a Vice-Chair and a Secretary, who shall be selected by the membership and serve at the pleasure of the membership for one-year terms. Nominations and elections of new officers shall be taken from the floor at the Committee's first meeting of each calendar year. Officers may be re-elected. In the event that an Officer is unable to complete the specified term, a special election shall be held for the completion of the term.

1. Chair: The Chair shall have general supervisory and directional powers over the Committee. The Chair shall preside at Committee meetings and develop agendas with the staff liaison. The Chair shall be the designated spokesperson for the Committee unless this responsibility is delegated to another party. The Chair shall be an ex-officio member of all subcommittees.
2. Vice-Chair: In the absence of the Chair, the Vice-Chair shall have general supervisory and directional powers over the Committee, preside at Committee meetings, develop Committee agendas with the staff liaison, and generally conduct all business delegated to the Chair.
3. Secretary: The Secretary shall review transcribed minutes for each of the regular meetings and worksessions. The Secretary shall provide staff with the signed minutes for staff's retention of the public record. Additionally, the Secretary shall provide staff with an electronic version of the minutes for posting on the City's web site.

Staff: The City of Oregon City will provide staff support to the Committee for meeting notification, word processing, copying and information gathering to the extent the City budget permits.

Article VI: Organizational Procedures

1. All meetings will be conducted in accordance with the latest revised edition of Robert's Rules of Order.
2. A majority of the Committee members must be present either in person, via telephone, or internet at a meeting in order to form a quorum and act on motions, or otherwise take a position on issues. Meetings can be held without a quorum, but issues can only be discussed, not acted upon, and no motions can be made or acted upon. All members should make every effort to be physically present at the meetings.
3. Committee discussion will occur ahead of any vote following Roberts Rules of Order. The main function of the chair in this process is to serve the group by managing the process of building consensus. During this process, the Chair's job

- is to articulate the themes of agreement as well as address differences and conflicts.
4. When a vote is called for and a quorum is present, a majority affirmative vote of those present at the meeting is required, except that a two-thirds majority vote is required for changes or amendments to the Bylaws, as outlined in item 7.
 5. Minutes will be approved by majority vote of the members present at a scheduled meeting where a quorum is present.
 6. Before the end of each calendar year, the committee will review and assess outcomes and activities during the year. At that time, the committee will prioritize their goals and responsibilities for the following year. These goals and responsibilities will be submitted to the Oregon City Commissioners and the Oregon City Parks and Recreation Committee for their consideration and use during annual planning retreats.
 7. The following process shall be followed in order to make changes or amendments to the Committee Bylaws. Changes or amendments will be proposed and discussed at a scheduled NRC meeting. Voting will take place at the next scheduled NRC meeting. A two-thirds vote of an NRC quorum present at the meeting is necessary for approval of the proposed changes or amendments. The proposed changes or amendments will be forwarded to the City Commission for approval.

Article VII: Subcommittees

NRC subcommittees will be established as needed. The purpose of the subcommittees is to delegate work to several members on the NRC, who will be responsible for special projects and concerns as related to natural resources. Subcommittees may also involve non-NRC members, where appropriate. The subcommittees shall report to the NRC for direction. Subcommittees will be Standing Subcommittees or Ad Hoc Subcommittees, as appropriate.

When other Standing Subcommittees are formed, subcommittee names and scope of activities shall be determined by a majority vote of NRC members present at a scheduled meeting where a quorum is present and shall be reported in the appropriate meeting Minutes.

Ad Hoc Subcommittees can be established by consensus of the members present at a scheduled meeting.

Article VIII: Code of Conduct

It is the intent of the NRC to be a committee in good standing with the community. As such, the members of the NRC shall:

1. Work for the common good of the City within the City Commission framework.
2. Give respect and dignity to all committee members, staff, and citizens, regardless of personal opinion or bias.
3. Learn from the past and focus on the present and future in making wise decisions.
4. Take no action on the Committee's behalf without following proper procedures. Appropriate actions shall comply with the City's Comprehensive Plan and implementing ordinances, the City Code, and with the NRC Bylaws.
5. Any NRC member who feels that there is a potential conflict of interest between his/her professional or personal activities and the issue under discussion will recuse herself/himself from any vote that may be taken on the issue.
6. An NRC member in good standing shall attempt to attend all meetings either in person, or via telephone or internet. If unable to attend, the member shall notify the chair, and the city staff liaison. If a member fails to notify the chair or city staff liaison prior to missing a meeting, or if a member misses two consecutive meetings, or three meetings in a calendar year, the chair will contact the committee member. The remainder of the committee will then consider a recommendation concerning continued membership.

Appendix A: Tree Subcommittee Scope of Activities

1. Study, investigate, develop, and submit a written tree plan for the care, preservation, pruning, planting, replanting, removal, or disposition of trees in parks, and in public areas, which includes the public right-of-way. The tree plan will be reviewed by the NRC prior to submittal to the City Commission for approval.
2. Review and recommend regulations for tree pruning and maintenance by utility companies operating in Oregon City.
3. Review the City's adopted street tree list on a regular basis and recommend changes as necessary.
4. Promote the planting, proper maintenance, and conservation of trees throughout Oregon City.
5. Develop standards for identifying and designating heritage trees on public and private land within Oregon City.

- a. The Tree Subcommittee shall prepare a list of criteria to be used for determining when a tree qualifies for designation as a heritage tree. Criteria may include age, size, species, notability, or historical association.
 - b. The Tree Subcommittee shall review a heritage tree nomination by a citizen or the subcommittee itself.
 - c. The Tree Subcommittee shall make a recommendation on heritage tree designation.
 - d. The Tree Subcommittee shall plan for appropriately-placed plaques for designated heritage trees, and shall make recommendations for tree maintenance.
 - e. A list of heritage trees shall be available at City Hall for inspection by the public upon request.
6. Develop an Oregon City Tree Ordinance.
7. The City of Oregon City may accept gifts, which are specifically designated for the purpose of planting or maintaining trees within the city. A separate fund shall be established and maintained for revenues and expenditures created by activities specified here. The Tree Subcommittee, working through the NRC, shall have authority to seek grants and alternative funding for tree projects (e.g., Tree City USA designation).



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Natural Resources Committee
From: Senior Planner Pete Walter

Agenda Date: 01/11/2021

SUBJECT:

Thimble Creek Heritage Tree Selection

STAFF RECOMMENDATION:

Though no decision is needed, the City Commission supports the Natural Resources Committee to continue to work with property owners to designate heritage trees/groves within the Thimble Creek Concept Plan area.

EXECUTIVE SUMMARY:

Committee members and city staff have been working with the property owners the Halls and the Holdens to identify eligible trees for heritage tree designation. In response to a request by the Natural Resources Committee (NRC) to protect upland habitat (trees) identified within the Thimble Creek Concept Plan, the City Commission directed staff to work with the NRC to create a new overlay district for the purpose of tree protection along the eastern edge of the Concept Plan boundary. After learning more about the trees including multiple site visits on July 30, 2020 and January 4, 2021, considering Clackamas County tree regulations, and existing regulatory tools, the NRC decided that the proper mechanism to protect the trees is by designating them as a heritage tree/grove rather than creating a new overlay district. The City Commission supports this approach. In addition, based on existing conditions, the NRC is also recommending protection of trees not within the area originally directed by the City Commission. NRC members are currently in the process of working with property owners who are excited and supportive of the heritage designation.

BACKGROUND:

In response to a request by the Natural Resources Committee (NRC) to protect upland habitat within the Thimble Creek Concept Plan, at the June 17th City Commission hearing, the Commission directed staff to proceed with the creation of a new overlay district to protect trees within the boundary identified in blue in the photo below.

Note that the trees within the city but east of the proposed upland habitat overlay are protected through the standards in the Natural Resources Overlay District or the Geologic Hazards Overlay District.



After discussing the overlay district on the July 8th Natural Resources Committee, it was determined that a site visit to assess the quantity, condition, and species of the trees as well as the surrounding habitat was needed. The property owners allowed the Natural Resource Committee to go onsite for a site visit on July 30th. In addition, the Oregon City Golf Club property owner provided a tree survey from 2017, and Clackamas County identified that tree protection outside of the city *"would be a 50-ft. buffer from Thimble Creek outside of the UGB and / or the Metro Service District Boundary (MSDB), and the areas of Habitat Conservation Area (HCA) that are within the UGB and / or MSDB per attached map"*.

The NRC met again on August 12, 2020 and September 9, 2020 and concluded:

- The larger trees are located on the edge of the boundary, primarily on the southern portion of the overlay map. Much of the trees on the golf course property (southern portion of the overlay) had been logged in the past. The trees on the airport property (northern portion of the overlay) have more varied species, but are generally smaller in size.

- The quality of trees west of the originally designed area on the airport property was extremely high quality and better suited for protection.



- The overlay district boundary is located on the edge of the City limits and in some cases, it is adjacent to trees within Clackamas County jurisdiction. The County does not have tree protection for much of the adjacent upland habitat, resulting in potential loss of upland habitat between land immediately adjacent to Thimble Creek (and its tributaries) and the overlay district area.
- The trees could be protected with existing mechanisms, and thus there was no need to create a new overlay district. The Heritage Tree/Grove designation in OCMC 12.32 of the Oregon City Municipal Code is an appropriate vehicle for tree protection.
- Heritage tree designation within the developed concept plan would have a significant impact because it would be visible and in large concentrations. In addition to adding a layer of tree protection, signage associated with the designation could provide an opportunity to teach the community about heritage trees/groves, further supporting the existing Heritage Tree program and encouraging even more designations.
- The designation as a heritage tree/grove support many of the foundational concepts for sustainability and habitat within the Thimble Creek Concept Plan and would tie in well with the potential street and walkway alignments.

Due to the above, the NRC is continuing to work with the property owners to designate Heritage trees/groves within the area shown in blue below.



The owners of the airport property and the golf course property have identified interest in heritage tree designation and in the process of meeting with NRC members to identify specifically which trees are eligible for heritage tree or grove designation.

The purpose of this work session is to inform the City Commission of the change in implementation and provide an opportunity for the Commission to redirect the NRC back to the overlay district if needed.

OPTIONS:

1. Discussion and direction to City staff

BUDGET IMPACT:

Amount: \$
 FY(s): TBD
 Funding Source(s): TBD

Thimble Creek Upland Habitat Overlay District Update

Item #3.

Page 13

Tree Protection within the Overlay District

Does not include:

- Understory
- Trees Outside Mapped Area



Project Purpose



- Replanting for removal during and after land division/development



- Some restrictions in slope/landslide/NROD



- Optional density transfer for tree preservation

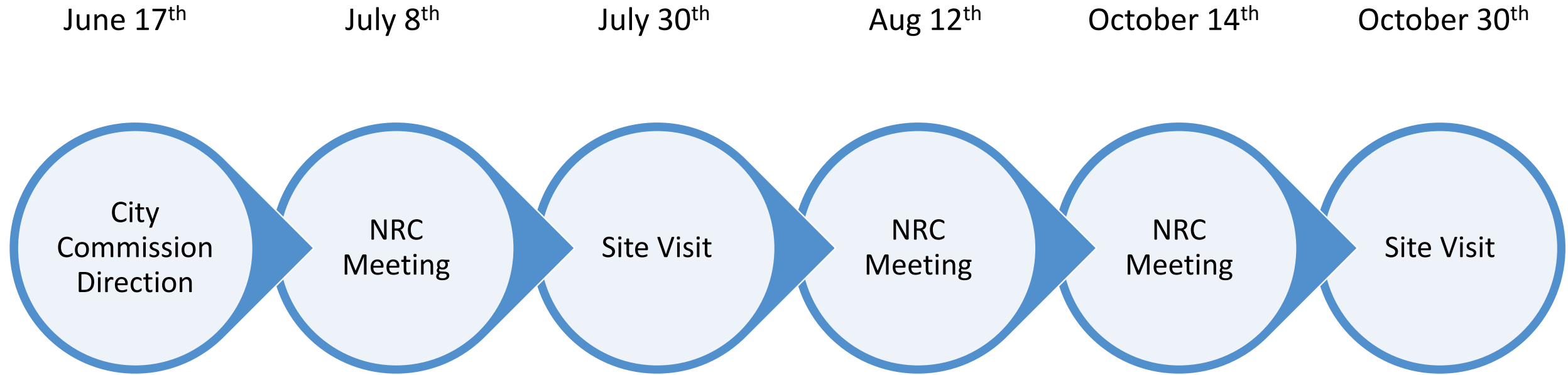


- Optional heritage tree/grove designation



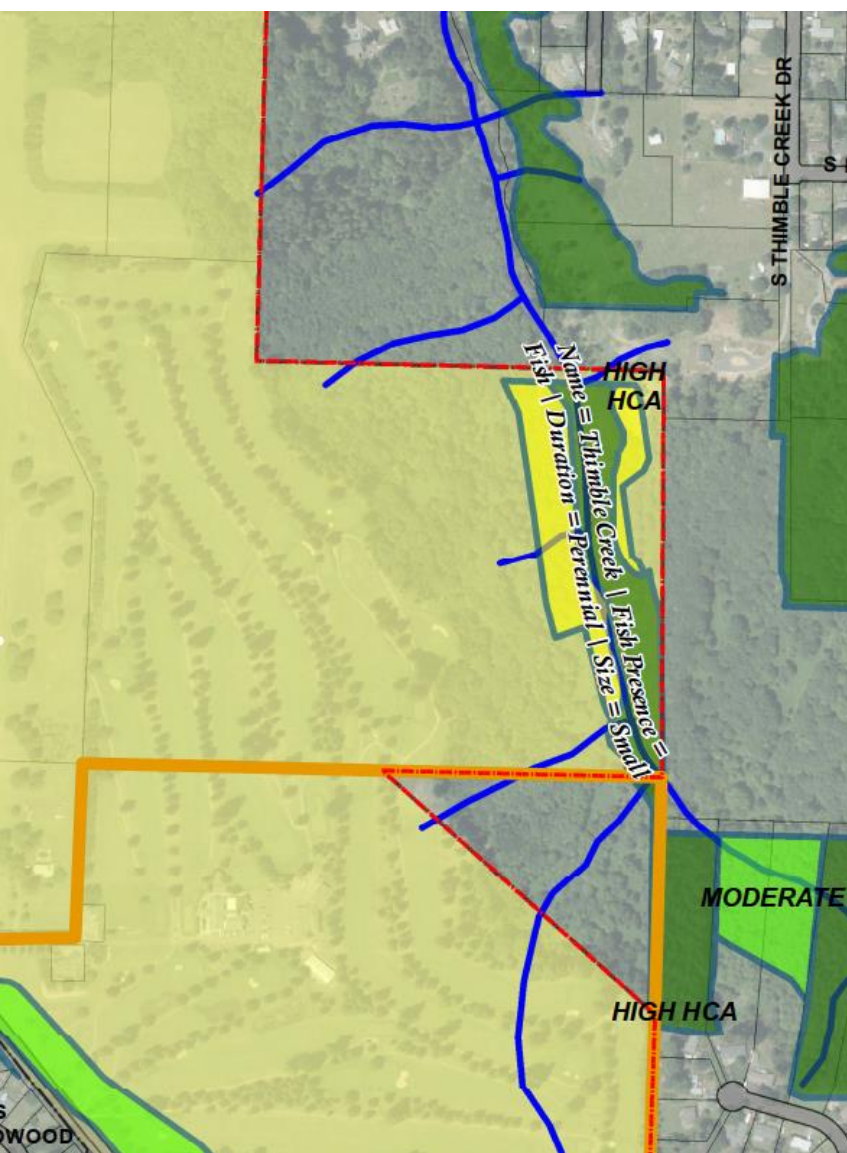
Exiting Tree Protections

Thimble Creek Upland Habitat Overlay District



Project Timeline

Thimble Creek Upland Habitat Overlay District



New Overlay is Not Ideal Because:

- Size & Quality of Trees
- Gaps in Continuity
- Existing Tree Protection Mechanisms

Heritage Tree/Grove is Better Because:

- Added Protection
- Visible to the Public
- Opportunity for Education
- Support Existing Program
- Supports the Concept Plan
- More Targeted
- Willing Property Owners



Redirecting to Heritage Tree/Grove Designation
Thimble Creek Upland Habitat Overlay District



Original Overlay District Location

Thimble Creek Upland Habitat Overlay District



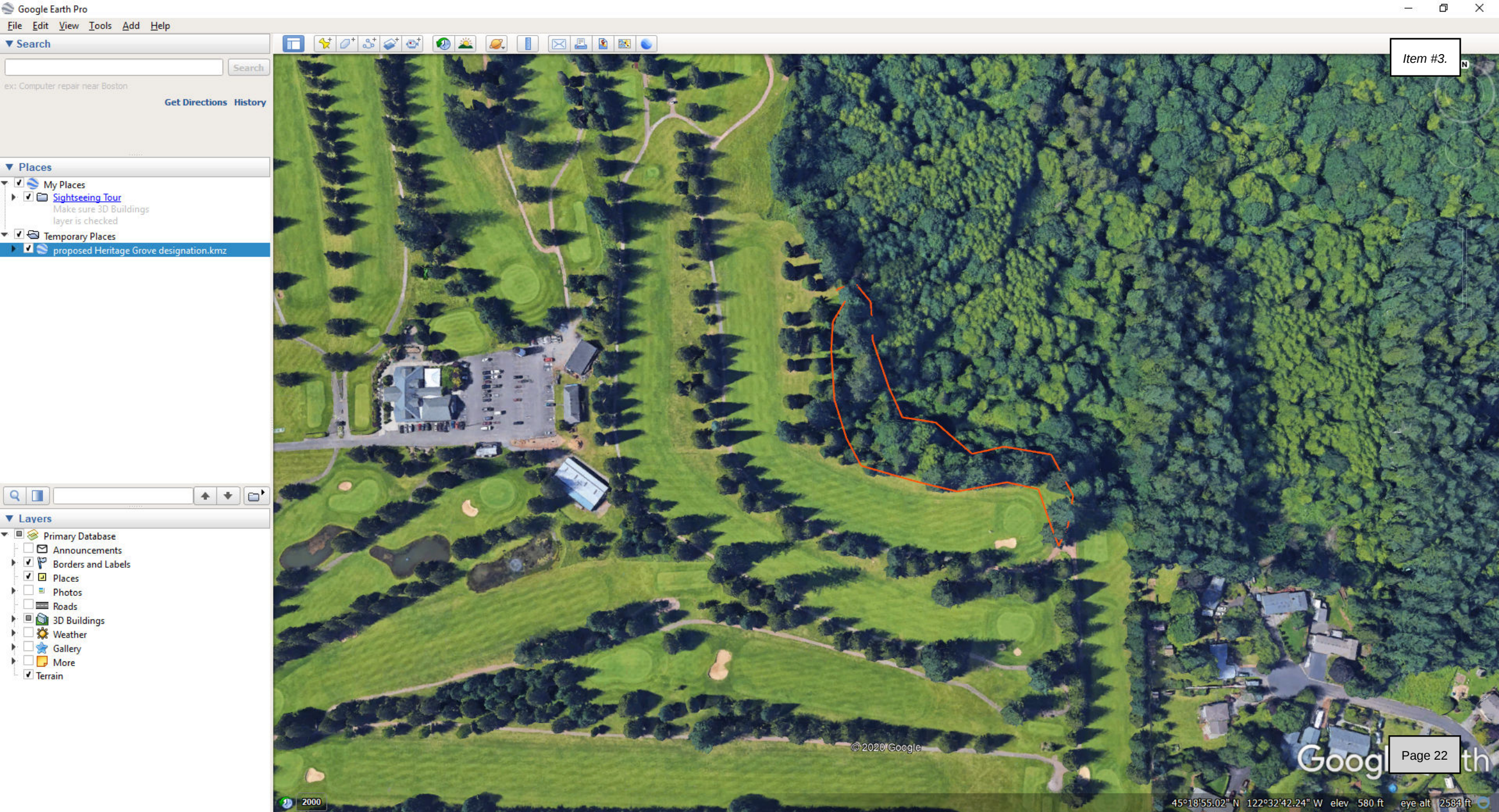
Potential Heritage Tree/Grove Designation

Thimble Creek Upland Habitat Overlay District



Questions?





Item #3.







Item #3.















CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: City Commission
From: Senior Planner Pete Walter

Agenda Date: 01/13/2021

SUBJECT:

Agenda Item 4. Review and Update of the NRC Workplan for Biennium 2021-2023

STAFF RECOMMENDATION:

Review and update. Members may also send comments to pwalter@orcity.org after the meeting.

EXECUTIVE SUMMARY:

Please refer to the Work Plan Feedback Sheet and enter a rank of how high a priority you feel the activity should be (1 = highest priority). Activities may be added, but should only be added if they have a strong likelihood of getting done within the 2021 -2023 biennium. Members should reference the City Commission's goals and priorities (attached) as well and consider how the projects will fit into those priorities, especially if significant staff resources and funding are required.

BACKGROUND:

This agenda item is related to Agenda item 5. Some of the activities are on-going (e.g. commenting on land use applications), while others require commitment of members and staff resources and budget to complete.

The worksheet contains room for additional suggested activities, which will require discussion and prioritization by the committee before being added to the list.

Staff will compile the results and provide feedback on the practicality and feasibility of the activities at the next meeting.

Should any activities be removed?

What activities should be added?

OPTIONS:

1. Give feedback on the workplan this evening.
2. Agree to provide feedback to staff individual and table the item to a later meeting
3. Do not consider the workplan this evening.

BUDGET IMPACT:

Amount: \$

FY(s): TBD

Funding Source(s): TBD

Oregon City Natural Resource Committee 2021-2023

Activity Work Sheet to inform the Work Plan

Please refer to the Work Plan and enter a rank of how high a priority you feel the activity should be (1 = highest priority). **Activities may be added, but should only be added if they have a strong likelihood of getting done within the 2021 -2023 biennium. Members should reference the City Commission’s goals and priorities as well, and how the projects will fit into those priorities, especially if significant staff resources and funding are required.**

- Some of the activities are on-going (e.g. commenting on land use applications), while others require commitment of members and staff resources and budget to complete.
- The worksheet contains room for additional suggested activities, which will require discussion and prioritization by the committee before being added to the list.
- Staff will compile the results and provide feedback on the practicality and feasibility of the activities at the next meeting.
- Should any activities be removed?
- What activities should be added?

	Nancy	Mike	Devon	Chris	Carrie	Samantha	Brian	Rank
NRC Responsibility #1: Promote Community Involvement in Natural Resources Conservation Activities (not in order of priority)								
1. Communicate with Neighborhood Associations, Citizen Involvement Commission and the Business Community. NRC members will promote programs such as the heritage tree program, arbor day, etc. through presentations to other groups and boards.								
2. Strengthen and Encourage Participation in the Heritage Tree Program (brochures, Informational signs for trees, \$\$\$ for incentives, Further Outreach and Social Media). a. In 2019, NRC recommended adding site visits by the NRC to the process.								
3. Support and provide input on projects that improve connectivity between Rossmann landfill site, End of the Oregon Trail interpretive center, Cove and Willamette Rivers. This is tied to strategies in the adopted Comprehensive Plan (2003), the City’s adopted Waterfront Master Plan (2001) and the Downtown Community Plan (1999).								
4. Support a process for naming and signage of local natural and geological feature for improved awareness of watersheds, enhanced tourism, etc.								
5. Support funding habitat improvement projects with private landowners within and outside of the city, including Clackamette Cove. Projects could include planting trees for additional shade.								
6. Continue work with property owners on heritage tree designation within Thimble Creek Concept Plan.								
7. Support a focused investment partnership with Greater Oregon City Watershed Council (GOCWC) and Oregon Watershed Enhancement Board (OWEB) for Coho Salmon habitat improvement project from Newell Creek to Abernethy Creek.								
Other Activity Suggestion:								
Other Activity Suggestion:								
NRC Responsibility #2: Initiate recommendations and review updates to the City’s comprehensive plan, codes and policy as they relate to statewide Planning Goals that are integral to our mission. Activities (not in order of priority)								
1. Update the City-wide Water Resource and Wetland Inventory. Support staff efforts to address as resources allow. NRC recognizes the need to update the City’s water resources, stream and wetland inventory (1999). This involves an extensive and expensive Local Wetland Inventory and Statewide Goal 5 process. Funding for this effort would need to come from grants. It is unknown whether funding sources are available. Note - this may become a City Commission 2021-2023 Biennium Goal.								

	Nancy	Mike	Devon	Chris	Carrie	Samantha	Brian	Rank	Item #4.
2. Support coordinated strategy for invasive species management in 2019, such as encouraging City participation as a partner to the Clackamas County Integrated Pest Management (IPM) program. Improve public outreach / information about invasive plants.									
Other Activity Suggestion:									
Other Activity Suggestion:									
Other Activity Suggestion:									
NRC Responsibility #3: Receive Notice and Comment on Land Use Applications and Projects within City Limits and the Urban Growth Boundary Activities (not in order of priority)									
3. Review and comment on requests to reduce NROD Vegetative Corridor Width and other significant adjustments to the Overlay District standards.									
Other Activity Suggestion:									
Other Activity Suggestion:									
Other Activity Suggestion:									
NRC Responsibility #4. Conduct Orderly Meetings that result in Good Communications Activities (not in order of priority)									
4. Maintain and Update a list of Natural Resources Committee priorities and activities to share with Planning Commission and City Commission.									
Other Activity Suggestion:									
Other Activity Suggestion:									
Other Activity Suggestion:									
NRC Responsibility #5. Coordinate with the Parks and Recreation Advisory Committee (PRAC) and Planning and City Commissions on at least an annual basis that results in good communication and mutually beneficial results. Activities									
Other Activity Suggestion:									
Other Activity Suggestion:									
Other Activity Suggestion:									



CITY OF OREGON CITY CITY COMMISSION

2019 - 2021 GOALS, PRIORITIES AND MILESTONES

Adopted by the City Commission on April 17, 2019

Vision: Embrace and advance Oregon City's historic role as a regional leader.

Mission: Build a dynamic community that leads the State in safety, economic opportunity, livability, and historic significance.

GOAL 1: Cultivate an Environment for Successful Economic Development	
Priority	Milestones
Willamette Falls Legacy Project	Complete the Federal, State and Local permit approval process for phase 1 of the Riverwalk and begin construction in the spring of 2020. Continue to work with the property owner to determine future private development on the site including funding, infrastructure, parking and development strategies.
Cove Project – Phase II	Work with the Cove development team to implement the approved Disposition and Development Agreement and to complete the habitat restoration and mitigation assessment.
Railroad Quiet Zone	Complete design and construction drawings of required quiet zone improvements at 10th and 11th Streets. Identify a funding strategy to construct the quiet zone improvements.
Beavercreek Employment Area	Identify additional funding opportunities to provide needed infrastructure to serve this area. Continue partnership with the Chamber of Commerce, Clackamas Community College and Clackamas County Business and Economic Development to continue the marketing and development initiative efforts to bring investment and employment opportunities to this area.
City-wide Economic Development Plan	Develop City-wide Economic Development Strategy. Intensify recruitment efforts by participating in Team Oregon, working with local companies with plans for expansion and connecting with site selectors.

Urban Renewal District	Determine how to proceed with the Urban Renewal Program in Oregon City through further discussion with the Urban Renewal Commission and public outreach/input.
Tourism Plan	Implement the City's adopted Tourism Plan through a coordinated, collaborative effort with all stakeholders.

GOAL 2: Address Critical Facility/Operations Needs	
Priority	Milestones
City-wide Facility Planning	Develop a long-term strategy for City facilities including new buildings in design/construction phases. Conduct public outreach to inform the development of a Facilities Plan and to educate residents on City facilities/public meeting spaces.
Public Works and Parks Operations Center	Complete the redevelopment of the Fir Street property to accommodate the needs of Parks Maintenance and the Public Works Department. Determine the future use of the Public Works Operation Center property that is located on Center Street, including the upper yard, as part of a holistic facilities strategy.
Meyers Road and Molalla Avenue Projects	Complete the design and begin construction of the Meyers Road Extension and the Molalla Avenue Reconstruction Projects.
Beavercreek Road Concept Plan Area	Identify the preferred location, funding methods and necessary agreements to construct a new Beavercreek Reservoir and Pump Station to meet the distribution system needs in this area.
Parks Deferred Maintenance	Determine revenue options for the long-term maintenance of City Parks and Recreational Facilities and the prioritization of projects to be completed. Determine outreach plan and communication strategy to gather input from the community to guide the Commission decisions.
Information Technology	Complete a strategic plan for short-term and long-term Information Technology infrastructure improvements and management needs to ensure the viability and security of the City's system.
Police, Commission, and Court Facility	Complete the final design and begin construction of the new Facility.

GOAL 3: Enhance the Livability of the Community	
Priority	Milestones
Community Members Experiencing Homelessness	Work with regional partners to identify additional funding and provide increased education on resources available to reduce and prevent homelessness in the community.
Waterfront Master Plan	Revisit a portion of the Waterfront Master Plan, including Clackamette Park, the boat ramp location, the RV Park and the City-owned properties across from Clackamette Park.
Construction Excise Tax	Review the potential implementation of an affordable housing construction excise tax and how revenues could be distributed and invested into programs and projects to reduce housing costs and provide affordable housing opportunities.
Ermatinger House	Work with strategic partnerships and stakeholders to establish a long-term operation and maintenance plan. Work to connect the House with the tourism plan and economic development.
Comprehensive Plan Update	Identify grant opportunities and begin the process to update the Oregon City Comprehensive Plan.

GOAL 4: Pursue Opportunities to Increase Transparency and Encourage Citizen Participation	
Priority	Milestones
City-wide Communications Strategy	Create and implement a City-wide Communications plan.
Electronic Records Management and Information Governance	Conduct a City-wide records inventory and make the information readily available, which will increase public access to City records and information.
Oregon Library Association Public Library Standards	Create and implement a consistent method to survey and assess the community to meet the Oregon Library Association Public Library Standards and ensure the Library provides appropriate resources and services.

GOAL 5: Maintain Fiscal Health and Long-Term Stability	
Priority	Milestones
Deferred Water Infrastructure	Begin community outreach and communications regarding long-term water rates and the need for infrastructure replacement. Prepare for possible ballot measure to address degraded water system.
Parks and Recreation Master Plan	Update the Parks and Recreation Master Plan, Capital Improvement Plan and complete a System Development Charge analysis for the City's park system. Adopt the appropriate System Development Charge to implement the projects identified in the Master Plan.
Stormwater Master Plan	Update the Stormwater Master Plan, Capital Improvement Plan and complete a Rate Study and System Development Charge analysis for the City's stormwater system. Adopt the appropriate System Development Charge to implement the projects identified in the Master Plan.



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Natural Resources Committee
From: Senior Planner Pete Walter

Agenda Date: 1/13/2021

SUBJECT:

Agenda item 5. Opportunity for Natural Resources Committee Input on the City Commission Goals and/or Budget (7/1/2021-6/30/2023)

STAFF RECOMMENDATION:

No recommendation.

EXECUTIVE SUMMARY:

The existing city goals and budget is projected through June 30, 2021, with a new two-year biennium budget expected to be adopted prior to expiration. In preparation for the next biennium, the Natural Resources Committee has an opportunity to provide suggested goals and/or budget requests to the City Commission for their consideration for the 2021-2023 biennium.

BACKGROUND:

The City of Oregon City goals and budget cover a two-year duration. The existing biennium goals and associated budget to implement the goals will end on June 30, 2021.

The following excerpt is provided from the existing budget:

The Budget is designed to enhance Core Services provided for the citizens of Oregon City. These core services include police protection, parks and recreation, community planning and safe buildings, maintenance of streets, and the provision of safe drinking water and sewer treatment services. In addition, Oregon City has an award-winning library and a growing tourism program.

Along with prioritization of core services, the City Commission is dedicated to improving livability in the community through the accomplishment of City Commission Goals and Priorities. The budget includes funding for several

priorities that were established by the City Commission during their biennial goal setting workshop.

The purpose of this discussion is to identify if the NRC would like to provide written suggested goals and/or budget requests to the City Commission for their consideration for the 2021-2023 biennium. As the City Commission must balance the needs of the City with overall availability of funds and limited staff resources, a prioritized list may be most beneficial.

The NRC may wish to add the following items to their work plan for prioritization.. If the City Commission decides to incorporate the suggested item(s), the associated funding will have to be identified in the budget.

Rank	Suggested Item	Anticipated Time
	Adoption of the Comprehensive Plan Update (OC 2040)	Early-Mid 2022
	Conduct a city-wide street tree inventory	
	Update city-wide tree regulations (~1.5 Years)	
	Update wetland and stream inventory citywide (~2 years)	

If the NRC would like to pass along priorities, staff can work with one or two designated NRC members to draft a short letter including the items identified by the committee.

OPTIONS:

1. Provide input on the City Commission Goals and/or Budget (2021-2023 biennium).
2. Do not provide input on the City Commission Goals and/or Budget (2021-2023 biennium).

BUDGET IMPACT:

Amount: Unknown
 FY(s): 2021-2023
 Funding Source(s): Unknown



CITY OF OREGON CITY CITY COMMISSION

2019 - 2021 GOALS, PRIORITIES AND MILESTONES

Adopted by the City Commission on April 17, 2019

Vision: Embrace and advance Oregon City's historic role as a regional leader.

Mission: Build a dynamic community that leads the State in safety, economic opportunity, livability, and historic significance.

GOAL 1: Cultivate an Environment for Successful Economic Development	
Priority	Milestones
Willamette Falls Legacy Project	Complete the Federal, State and Local permit approval process for phase 1 of the Riverwalk and begin construction in the spring of 2020. Continue to work with the property owner to determine future private development on the site including funding, infrastructure, parking and development strategies.
Cove Project – Phase II	Work with the Cove development team to implement the approved Disposition and Development Agreement and to complete the habitat restoration and mitigation assessment.
Railroad Quiet Zone	Complete design and construction drawings of required quiet zone improvements at 10th and 11th Streets. Identify a funding strategy to construct the quiet zone improvements.
Beavercreek Employment Area	Identify additional funding opportunities to provide needed infrastructure to serve this area. Continue partnership with the Chamber of Commerce, Clackamas Community College and Clackamas County Business and Economic Development to continue the marketing and development initiative efforts to bring investment and employment opportunities to this area.
City-wide Economic Development Plan	Develop City-wide Economic Development Strategy. Intensify recruitment efforts by participating in Team Oregon, working with local companies with plans for expansion and connecting with site selectors.

Urban Renewal District	Determine how to proceed with the Urban Renewal Program in Oregon City through further discussion with the Urban Renewal Commission and public outreach/input.
Tourism Plan	Implement the City's adopted Tourism Plan through a coordinated, collaborative effort with all stakeholders.

GOAL 2: Address Critical Facility/Operations Needs	
Priority	Milestones
City-wide Facility Planning	Develop a long-term strategy for City facilities including new buildings in design/construction phases. Conduct public outreach to inform the development of a Facilities Plan and to educate residents on City facilities/public meeting spaces.
Public Works and Parks Operations Center	Complete the redevelopment of the Fir Street property to accommodate the needs of Parks Maintenance and the Public Works Department. Determine the future use of the Public Works Operation Center property that is located on Center Street, including the upper yard, as part of a holistic facilities strategy.
Meyers Road and Molalla Avenue Projects	Complete the design and begin construction of the Meyers Road Extension and the Molalla Avenue Reconstruction Projects.
Beavercreek Road Concept Plan Area	Identify the preferred location, funding methods and necessary agreements to construct a new Beavercreek Reservoir and Pump Station to meet the distribution system needs in this area.
Parks Deferred Maintenance	Determine revenue options for the long-term maintenance of City Parks and Recreational Facilities and the prioritization of projects to be completed. Determine outreach plan and communication strategy to gather input from the community to guide the Commission decisions.
Information Technology	Complete a strategic plan for short-term and long-term Information Technology infrastructure improvements and management needs to ensure the viability and security of the City's system.
Police, Commission, and Court Facility	Complete the final design and begin construction of the new Facility.

GOAL 3: Enhance the Livability of the Community	
Priority	Milestones
Community Members Experiencing Homelessness	Work with regional partners to identify additional funding and provide increased education on resources available to reduce and prevent homelessness in the community.
Waterfront Master Plan	Revisit a portion of the Waterfront Master Plan, including Clackamette Park, the boat ramp location, the RV Park and the City-owned properties across from Clackamette Park.
Construction Excise Tax	Review the potential implementation of an affordable housing construction excise tax and how revenues could be distributed and invested into programs and projects to reduce housing costs and provide affordable housing opportunities.
Ermatinger House	Work with strategic partnerships and stakeholders to establish a long-term operation and maintenance plan. Work to connect the House with the tourism plan and economic development.
Comprehensive Plan Update	Identify grant opportunities and begin the process to update the Oregon City Comprehensive Plan.

GOAL 4: Pursue Opportunities to Increase Transparency and Encourage Citizen Participation	
Priority	Milestones
City-wide Communications Strategy	Create and implement a City-wide Communications plan.
Electronic Records Management and Information Governance	Conduct a City-wide records inventory and make the information readily available, which will increase public access to City records and information.
Oregon Library Association Public Library Standards	Create and implement a consistent method to survey and assess the community to meet the Oregon Library Association Public Library Standards and ensure the Library provides appropriate resources and services.

GOAL 5: Maintain Fiscal Health and Long-Term Stability	
Priority	Milestones
Deferred Water Infrastructure	Begin community outreach and communications regarding long-term water rates and the need for infrastructure replacement. Prepare for possible ballot measure to address degraded water system.
Parks and Recreation Master Plan	Update the Parks and Recreation Master Plan, Capital Improvement Plan and complete a System Development Charge analysis for the City's park system. Adopt the appropriate System Development Charge to implement the projects identified in the Master Plan.
Stormwater Master Plan	Update the Stormwater Master Plan, Capital Improvement Plan and complete a Rate Study and System Development Charge analysis for the City's stormwater system. Adopt the appropriate System Development Charge to implement the projects identified in the Master Plan.