



CITY OF OREGON CITY

LIBRARY BOARD BUDGET PREPARATION COMMITTEE

AGENDA

Conference Room (2nd Floor), Oregon City Public Library, 606 John Adams St, Oregon City

Friday, January 13, 2023 at 2:00 PM

Remote attendance for this meeting is available via Zoom; please contact Denise Butcher (dbutcher@orccity.org) for the meeting link.

CALL TO ORDER

ROLL CALL

DISCUSSION ITEMS

1. Library Budget Discussion

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

When a public comment period is included on a meeting agenda, members of the public are allowed up to three minutes to address the Library Board on any topic. Members of the Library Board do not generally engage in dialogue with those making comments but may refer any questions or issues raised to the Library Director. Any written comments or materials must be provided to the Library Operations Manager at least 48 hours prior to the meeting; please contact Denise Butcher (dbutcher@orccity.org, 503-657-8269, x1028) for more information.

ADA NOTICE

The location is ADA accessible. Individuals requiring hearing devices or other assistance must make their request known 48 hours preceding the meeting by contacting Denise Butcher, Library Operations Manager (dbutcher@orccity.org, 503-657-8269, x1028.).

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Regular meetings and work sessions of the full Library Board are generally streamed live on Oregon City's website at www.orccity.org and available on demand following the meeting. Most meetings of the full Library Board may also be viewed on Willamette Falls Television channel 28 as a rebroadcast; please contact WPMC at 503-650-0275 for a programming schedule. Meetings of Library Board committees are generally not streamed/rebroadcast.



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Library Board
From: Library Director Greg Williams

Agenda Date: 01/13/2023

SUBJECT:

Library Budget Preparation Committee

STAFF RECOMMENDATION:

n/a – Discussion only

EXECUTIVE SUMMARY:

The Library Board Budget Preparation Committee will meet to discuss and assist in the preparation of the Library's FY 23-25 budget request.

BACKGROUND:

Per Oregon City Municipal Code (OCMC) 2.44.030(D)(2), one of the Library Board's duties is to "[a]ssist in the preparation and presentation of the library's annual operating budget."

At the November 30, 2022 meeting of the Library Board, the Board established a Library Budget Preparation Committee to provide this assistance, and to bring information and recommendations regarding the upcoming budget request back to the full Library Board.

At this initial committee meeting, the Library Director will provide information on the Library's current budget including sources of revenue, categories of expenses, fund balances, and other budgetary topics which the Committee and Library Board may wish to consider.

OPTIONS:

n/a – Discussion only

BUDGET IMPACT:

Amount: n/a

FY(s): n/a

Funding Source(s): n/a