



CITY OF OREGON CITY

CITY COMMISSION WORK SESSION - REVISED MINUTES

Virtual Meeting
Wednesday, January 20, 2021 at 6:00 PM

CONVENE WORK SESSION AND ROLL CALL

Commission President Rocky Smith called the meeting to order at 6:01 PM.

PRESENT: 4 - Commissioner Denyse McGriff (arrived at 6:03 PM), Commissioner Frank O'Donnell, Commissioner Rachel Lyles Smith, Commissioner Rocky Smith, Jr.

STAFFERS: 8 - City Manager Tony Konkol, City Recorder Kattie Riggs, Finance Director Matt Zook, Community Development Director Laura Terway, Library Manager Greg Williams, Parks & Rec. Director Kendall Reid, Police Chief Jim Band, Public Works Director John Lewis

DISCUSSION ITEMS

1. Information Technology Strategic Plan Update

Tony Konkol, City Manager, introduced the topic and thanked Commissioner Lyles Smith for her work with staff on the Information Technology (IT) Strategic Plan. He recognized the staff involved on the project team and thanked them for their efforts.

Sally Nagy, Plant Moran consultant, discussed the process to develop a plan to ensure the viability and security of the City's IT system.

David Knoll, IT Supervisor, provided a brief overview of the evolution of the City's Information Technology Department.

Ms. Nagy reviewed the project approach, assessment areas, and assessment results, including strengths, benchmarking, technology usage, and areas for improvement. The City had gone as far as it could with the resources available, but the City would need to invest in IT to continue to progress. She reviewed the IT Strategic Plan vision, five goals, and the strategies to achieve the goals. She discussed initial focus areas, implementation, measuring success, annual plan refresh, and final thoughts.

Commissioner Smith agreed updating the City's website and cybersecurity were priorities.

Commissioner O'Donnell complimented Mr. Knoll and the City for the good work that had been done to date. He agreed that cybersecurity was extremely important as well as a backup system and updating the City's website. He discussed that these items should lead to budgetary discussions and recommended a prioritization of the projects.

Commissioner McGriff suggested establishing mini tutorials for people to use the systems that were difficult and making Geographic Information Systems (GIS) maps more robust.

Commissioner Lyles Smith enjoyed participating on the project team. She recognized that this was a big plan, but needed the oversight, resources, and staffing to be dedicated to implementing the plan. She supported the IT Supervisor being a part of the Executive Team. She thought staff needed to come back with short-term and long-term priorities for the IT Strategic Plan.

Mr. Konkol said the final document would come back to the Commission for adoption.

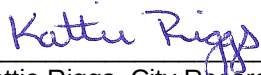
CITY MANAGER'S REPORT

There was no City Manager's report.

ADJOURNMENT

Commission President Smith adjourned the meeting at 6:54 PM.

Respectfully submitted,



Kattie Riggs, City Recorder