

**CITY OF OREGON CITY
HISTORIC REVIEW BOARD WORK SESSION MINUTES
January 24, 2012**

**City Hall – Commission Chambers
625 Center Street, Oregon City**

Board Members Present:

Jon McLoughlin
Robert Siewert
Derek Metson
Vicki Yates

Staff Present:

Christina Robertson-Gardiner, Associate Planner

1. CALL TO ORDER

Chair McLoughlin called the meeting to order at 6:04 p.m.

2. ELECTIONS

Christina Robertson-Gardiner, Associate Planner, said the Board needed to make nominations for the Chair and Vice Chair for 2012.

Motion by Ms. Yates, second by Mr. Metson, to nominate Jon McLoughlin to remain as Chair. Motion passed unanimously 4-0.

The Vice Chair election was tabled until the next meeting.

3. DISCUSSION ITEMS

Ermatinger House Update

Ms. Robertson-Gardiner stated an RFP was sent out in November for architectural and engineering teams to create plans for the rehabilitation of the Ermatinger House. Architectural Resource Group was chosen and would be sent to the City Commission for approval in February. The work would be done by June. The City applied for a Community Development Block Grant for \$200,000 from Clackamas County and would find out in May if it was to be awarded. City staff was still working with the City of Portland for support and had a \$2,500 grant from the Historic Preservation League of Oregon.

Alterations to Landmarks: Staff Audit and Recommendations

Ms. Robertson-Gardiner said part of the 2011 City-wide survey project was an update to the current 87 landmarks. She audited the buildings that were identified as moving to non-contributing status to find out what happened. Four properties had been demolished. She explained how several of these properties had not been zone changed to be designated historic and were not legally regulated. There were some landmarks that had been so altered that they needed to be de-designated. The property owners would need to be contacted before de-designation. She would continue researching these properties and bring it back for further discussion in the spring. She also suggested sending out a reminder packet to all landmark owners.

2012-2013 Historic Review Board Goals

Ms. Robertson-Gardiner had incorporated Diana Painter's goals into the 2012-13 HRB goals. She would add the 2012-13 Certified Local Government Grant program to the goals. The goals would be sent to the City Commission and Planning Commission.

Motion by Mr. Metson, second by Ms. Yates, to approve the 2012-2013 Historic Review Board Goals with the addition of the CLG program. Motion passed unanimously 4-0.

2012-2013 Certified Local Government Grant (CLG)

Ms. Robertson-Gardiner stated the State Historic Preservation Office received pass through funds from the National Park Service to create a Certified Local Government Program. Oregon City was certified and could take advantage of a local matching grant program. The applications for the grant were due next month. She was planning to use the grant to help downtown Main Street property owners with a multiple property submission for historic designation.

The consensus of the Board was to move forward with the grant as proposed by staff.

4. ADJOURN

Chair McLoughlin adjourned the meeting at 6:42 p.m.