



CITY OF OREGON CITY

PARKS AND RECREATION ADVISORY COMMITTEE

MINUTES

Virtual Meeting

Thursday, January 26, 2023 at 6:00 PM

CALL TO ORDER

Tim called meeting to order at 6:05

INTRODUCTIONS

Attendees included Tim Wuest, Steve Williams, Joey Knauf, Joyce Gifford, Tim Lainhart, Emily Lisborg, Ken Worcester, Bob Cromwell & Alex Patterson (guest presenters), Kendall Reid, Kori Buth, Denise Conrad, Kyle Christoph, Melissa Sebastian, Jon Waverly, and Kathy Wiseman

APPROVAL OF MINUTES

1. PRAC Meeting Minutes - December 1, 2022

Steve Williams motioned, Tim Lainhart seconded

Roll call caused motion to pass

PUBLIC COMMENT

This section on the agenda is for citizens to present information relevant to the City but not listed as an item on this agenda. This is a virtual only meeting, if you would like to participate, please contact Kendall Reid at kendallreid@orc.org. The citizen has up to 3 minutes for comments. Prior to speaking, citizens shall complete a comment form and deliver it to the staff member. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. The Parks & Recreation Advisory Committee Members do not generally engage in dialog with those making comments but may refer the issue to the Staff Member. Complaints shall first be addressed at the department level prior to addressing the Committee.

PRESENTATIONS

Bob Cromwell from Fort Vancouver National Historic Site

- Geotechnical Survey at McLoughlin House

GENERAL BUSINESS

2. Introduction of New PRAC Members
 - Joyce Gifford
3. Nomination of Chair and Vice Chair
 - One year obligation
 - Steve Williams nominated Tim Wuest as Chair
 - Joyce Gifford second
 - Emily Lisborg third
 - Joey Knauf nominated Steve Williams as Vice-Chair
 - Emily Lisborg second
4. Introduction of New Administrative Assistant
 - Kori Buth started January 23rd
5. Geotechnical Survey at the McLoughlin House National Historic Site
 - Powerpoint Presentation by Bob Cromwell with Fort Vancouver National Historic Site
 - Fountain Rehab Project
6. Charter Park Designations
 - Denise Conrad shared presentation
 - Sportcraft Landing - City Commission decided to not designate as a Charter Park. Long-standing lease agreement. Designation would interfere with that agreement.
 - McLoughlin Promenade - Utility easements and does not have a full legal description of property.

Tim Wuest: What would it take to make this a Charter Park? What are the low-hanging fruit?

Denise Conrad: There are some historic protections and it may also be considered a road or street. Need to talk to legal team regarding 'low-hanging fruit' interpretation.

Ken Worcester: Charter Clause talks about pre-existing encroachments. Does that prevent it from being deemed a Charter Park? Any further talk of selling or disposing of any of these properties?

Denise Conrad: No.

Joyce Gifford: 10-12 years ago Charter Parks were looked at. Why was McLoughlin Promenade not looked at then?

Denise Conrad: At the time of chartering, there were no legal descriptions of the park.

- Ermatinger House - tax lot encompasses fire station and library parking. Pursuing a property line adjustment. Plan is to designate as a Charter Park.
- Dement Park - .4-acre steeply sloped lot. Previously discussed selling.

Emily Lisborg: Can't even quite tell it's a park. Looks like someone's backyard. Public Gardens? Pollinator garden? Good opportunity for volunteer groups? Chair of Rivercrest Neighborhood Association - anyone able to come speak with Association about park? Next meeting is March 16th.

Denise Conrad: Volunteer group projects typically bring about a bit more work for maintenance staff. Would need water access/resource.

Kendall Reid: We will game plan about connecting with Neighborhood Association, but much more planning would need to happen with entire community prior to moving forward with any plans.

Steve Williams: Sounds like Commission already made a decision on moving forward with delegating as a Charter Park. Is that true?

Denise Conrad: Was given their recommendation/direction and just relaying it.

Joyce Gifford: Do we have any estimate on how much it costs Parks to manage park? Is there any street parking?

Denise Conrad: Minimal for now, staff is only mowing and edging/spraying as needed. Roads are very narrow.

Ken Worcester: Process is doing things backward. Ideas should go to PRAC for recommendation before Commission. How much does it cost to put a meter in?

Denise Conrad: Roughly \$10k

Kendall Reid: Typically tried to present to PRAC before City Commission. This was brought to PRAC prior. It's not often that the timing doesn't work out.

Emily Lisborg: Is it correct that the City Commissioner suggested it become a garden space? For a smaller park, what does a master plan look like?

Denise Conrad: One City Commissioner recommended a community garden, but that involves a master plan.

Kendall Reid: Stakeholder interviews, multiple community meetings, online surveys, created drafts between community and commission. Regardless of size, same general process.

Ken Worcester: Are there different classes or steps of design review?

Denise Conrad: Type 1 is an over-the-counter review. Type 2 is a review that also still needs some public input through the planning process. We do public engagement process prior to submitting for reviews.

- Clairmont Way - purchased with the intent of becoming a dog park. BPA and PGE both have guidelines on what can happen on property. Clairmont is considered a collector street - 2,500 cars per day in 2019.

Tim Wuest: Besides fencing, only structure needed at a dog park is potentially a restroom. Would a port-a-potty work? Could anything else be built there? Does BPA or PGE allow for dogs under power lines?

Denise Conrad: With the restrictions as stated, it would be very difficult to build anything. That would require proposal conversations with BPA and PGE. PGE does have a statement about it being a dog park.

Joyce Gifford: When was this parcel purchased?

Denise Conrad: 2019-ish

Steve Williams: Were these conversations had at the time of purchase?

Denise Conrad: The intent was always to use as a dog park.

Ken Worcester: Any chance to purchase adjacent piece of land?

Denise Conrad: It is owned by Public Works.

Ken Worcester: Does development require parking area?

Denise Conrad: It depends, we're talking to planning on that.

Joey Knauf: What is the easement around wood poles?

Denise Conrad: Poles and tower are both 50 feet.

Joyce Gifford: Has Parks been the ones to care for the property?

Denise Conrad: Yes, we mow it.

Tim Wuest: Where are we with completing the OC Trail Loop plans?

Denise Conrad: Area of trail in Cahnema had gotten through planning phase. Planning is pursuing further grants to continue project. Elevation and land constraints pose a problem. Prioritizing acquiring property to complete Loop trail. Hasn't been high on the priority list but the Parks Master Plan brought in many community members desiring more trails, so may be addressed more aggressively with that.

STAFF REPORTS

- Kendall Reid:
 - Transitioning back to in-person meetings (with virtual option) for our February 23rd meeting. 6:00 pm at City Hall.
 - Thank you to those who attending the public engagement meeting.
 - Met with consultant for Parks Master Plan and to review/evaluate core values, mission and vision statement and future planning.
 - Timing with City Commission and relaying information to PRAC doesn't always line up. Intent is always to include PRAC first.
 - Recent ballot measure regarding Park Place Park dedicated Right-of-Way. Taking to a vote since it is a Charter Park.
 - Still have two vacant positions on PRAC.
 - Social Services Coordinator position posted this week.
 - Kathy Wiseman retiring at the end of March. Will be posting her position soon.
- Jon Waverly:
 - Tree work, pruning, winter weather clean-up happening.
 - Restroom replacement at Mt. View Cemetery in permitting phase.
 - Tree Removals at Swimming Pool and Library Park (5)
 - I-205 Project - ensuring boat ramp/water access parking for fishing season
 - Pruning workshop, put on by Friends of Trees, at Chapin Park on January 28th

- Flag pole installation at Veterans Memorial
- Greater Oregon City Watershed Council at Singer Creek Park
- Replacing pay station at Clackamette Park
- New astroturf at Wesley Lynn Park
- Oregon City Enhancement Day (tree plantings) on April 1st of End of the Oregon Trail
- Peace Tree dedication on April 29th at End of the Oregon Trail

1. Steve Williams: How long does it take to remove power stations at Clackamette Park?

Jon Waverly: Takes an entire day to remove the front row. Sometimes have to work with PGE to disable power. It's part of the Parks Master Plan to address issues at Clackamette. Master Plan includes moving RV Park out of the flood plain.

- Kyle Christoph:
 - Working on transforming a room (old gym at Community Development Building) for community/neighborhood use. Space is not designed to be directly accessed by public, so navigating that.
 - Reception desk at Pioneer Community Center
 - Upgrading lock sets at Pioneer Center to commercial
 - Ermatinger House exterior maintenance. Cleaning of siding and repairs to deck and sills.

1. Tim Wuest: Where is gym space you mentioned?

Kyle Christoph: At Building & Planning, same site as Robert Libke PD building.

- Melissa Sebastian:
 - Spaces filling up quickly for upcoming events.
 - Ermatinger House 5th annual Military Arms display, January 28th from 11 - 4
 - Blood Drive at Swimming Pool on Wednesday, February 8th
 - Daddy Daughter Dinner Dance Friday, February 10th - registration is full
 - Glow Swims - two events left. February has a couple slots available.

- Ermatinger House Lantern Tours February 25th - 50% full
- Spring registration for swim lessons and fitness will open on March 1st
- Department hosting 1st Spring Resource Fair at Pioneer Center on March 11th
- Movies in the Park will be presenting movies to vote on next month
- Contracts returning for Concerts in the Park performers - \$18k in sponsorships confirmed
- Babysitting Course and CPR Classes now available
- 4th annual Preserve Our Past Contest for ages 11 - 15
- Denise Conrad:
 - Tyrone S Woods - February 2nd remainder of warranty plantings. Right-of-Way warranty punchiest came from Public Works. Got contracted out for completion.
 - WES Good Neighbor agreement
 - 1. Additional signage/stripping to be done
 - Cemetery Restroom in planning/permitting phase
 - 1. Doing further ground penetrating radar for potential native burials
- Kathy Wiseman (presented by Kendall):
 - Recruitment of Positions
 - Reconstruction of front desk

MEMBER REPORTS

- Steve Williams: Sportcraft area getting cleaned up and preparing for fishing season. Responding to public engagement meeting - felt good to be associated with positive responses from community.
- Tim Wuest: Volunteer Opportunities - how do people find ways to help?
 - Kendall spoke on website redesign and ability to connect to serving opportunities through website. Still trying to advocate for a position that can better manage our volunteers.

FUTURE AGENDA ITEMS

Bee City

Sportcraft Landing Negotiations

Volunteer Opportunities

Community Garden at Pioneer Center

Park Development Goals/Park Designs

PRAC Parks Tour

Parks Foundation Presentation

Parks Master Plan

Parks and Recreation Funding

Clackamette Park Master Plan

WES Good Neighbor Funds

Joint Operations Center

Willamette Falls Legacy Project

Property Acquisition

The Cove

Charter Park Designations

Arbor Day

Peace Tree Dedication

NEXT SCHEDULED MEETING - February 23, 2023

ADJOURNMENT @ 8:24