

City of Oregon City
Parks and Recreation Advisory Committee
Meeting Minutes
Virtual Meeting Thursday, (01/27/2022) at 7:00 PM

CALL TO ORDER

Meeting called to order at 7:00 pm.

INTRODUCTIONS

Members: Karin Morey; Troy Bolinger; Brent Haverkamp; Tim Wuest; Joey Knauf, Steve Williams, Ken Worcester

Absent: Andy Crump

Staff: Kendall Reid, Parks and Recreation Director; Denise, Conrad, Assistant Parks and Recreation Director; Melissa Sebastian, Aquatic and Recreation Manager; Jonathan Waverly, Parks and Cemetery Maintenance; Justin More, Administrative Assistant

Guests: Jerry Herrmann, Kurt Lango and Brian Martin, Lango Hansen; Tom Gaskill, Greater Oregon City Watershed Council at Abernathy Creek Park; Christina Robertson-Gardiner, OC2040 Community Development

INTRODUCTIONS OF NEW MEMBERS

New Members: Joey Knauf, Steve Williams, Ken Worcester

Steve Williams: Steve Williams has lived in Oregon City since 1993 and spent 40 years with ODFW. Mr. Williams' interest in PRAC is to help give back to his community and hopes that his experiences with ODFW and some of the natural resource management issues will help him provide quality feedback to the Parks and Recreation Advisory Committee.

Joey Knauf: Joey Knauf has lived in Oregon City for 2 years but has grown up in the surrounding areas. Looking forward to getting involved with the community and saw this as a great opportunity to do so. Mr. Knauf is excited to work with the committee.

Ken Worcester: Ken Worcester is recently retired and spent 40 years working in Parks and Recreation at West Linn. Has lived in Oregon City for the past 2 years. Mr. Worcester is excited that he has time to dedicate to the community that he lives in and wants to be involved in the Parks Master Plan update as it is important and need to be doable. Ken also wants it to be something obtainable, not impossible.

Troy Bolinger announced that we have filled 8 of the 9 vacant positions and still have the teen (non-voting) position vacant as well. Mr. Bolinger asks for questions or comments for the new committee members. Brent Haverkamp asks Ken Worcester for clarity about being the Parks and Recreation director for 40 years. Mr. Worcester clarified that he was only the director for 25 years but worked for West Linn for 40 years.

Karin Morey asked to motion to reorganize the agenda. Ms. Morey states that nominations and elections of officers should take place at the beginning of the meeting rather than the end. Karin moves that agenda item 6 under General Business named "Nomination of Chair and Vice Chair" be moved to item 1a and retitled "Election of Officers". Tim Wuest seconds this motion. Troy Bolinger opens the motion for discussion. Mr. Bolinger begins the discussion by explaining his reasoning on why he moved this agenda item to the end. The bylaws do not state when elections should take place. Mr. Bolinger moved it due to having many new members to the committee who are all eligible to be Chair and Vice Chair. By voting in the beginning, Troy felt there would be a watered-down vote due to members abstaining since they did not have a full meeting to get to know the new members.

Karin Morey reiterated that she wants the agenda to be put back the way it has always appeared, and her motion is to move the nominations and elections to this point and conduct the election for the balance of this meeting. Tim Wuest welcomed the new committee members and stated that it is important to move the elections to the beginning as we won't learn much more about anybody. Mr. Wuest also seconds Karin's motion again. No further discussion was had.

All Approved: Karin Morey, Tim Wuest, Brent Haverkamp, Steve Williams, Joey Knauf

All Opposed: Troy Bolinger

APPROVAL OF MINUTES

1. Minutes of the (12/02/2021) PRAC Meeting

Troy Bolinger called for questions or comments from PRAC Members regarding the approval of the December 2, 2021, PRAC Meeting Minutes. No comments or questions were given. Brent Haverkamp moved to approve the December 2 meeting minutes. Tim Wuest seconded the motion.

All Approved: Karin Morey, Troy Bolinger, Tim Wuest, Brent Haverkamp, Steve Williams, Joey Knauf

All Abstain: Ken Worcester

All Opposed: None

PUBLIC COMMENT

Jerry Herrmann provided public comment regarding mitigation funding for Clackamette Park and any other riverside areas. Mr. Herrmann's goal is for the City to obtain mitigation funding for Clackamette Park through the emphasis on natural resources and people. Jerry also listed examples of success using mitigation funding with the cities of Gladstone and Milwaukie.

PRESENTATIONS

There were no presentations on the agenda.

GENERAL BUSINESS

1a. Election of Officers

Troy Bolinger gave a general overview of the roles of the Chair and Vice Chair. Nominations for the Chair will take place first, votes will happen by voice. The same process will occur for the Vice Chair at the conclusion of the vote for Chair. Mr. Bolinger opened the floor for nominations of the Chair position. Brent Haverkamp nominates Troy Bolinger as Chair for PRAC. Brent feels that Troy has done a phenomenal job this past year as Chair. Troy Bolinger accepts the nomination. Tim Wuest nominates Karin Morey for Chair. Karin Morey accepts the nomination. No other nominations were given. Karin Morey was up for nomination first.

All Approved: Karin Morey, Tim Wuest

All Opposed: Troy Bolinger, Brent Haverkamp, Steve Williams, Joey Knauf, Ken Worcester

Troy Bolinger was up for nomination second.

All Approved: Ken Worcester, Joey Knauf, Steve Williams, Brent Haverkamp, Troy Bolinger

All Opposed: Tim Wuest, Karin Morey

Troy Bolinger won the Chair nomination with a 5-2 vote. Nominations are now open for the Vice Chair. Karin Morey nominates Tim Wuest. Tim Wuest accepts the nomination. Brent Haverkamp nominates Karin Morey. Karin Morey accepts the nomination. No other nominations were given. Tim Wuest was up for nomination first.

All Approved: Karin Morey, Troy Bolinger, Joey Knauf

All Opposed: Brent Haverkamp, Steve Williams, Ken Worcester, Tim Wuest

Karin Morey was up for nomination second.

All Approved: Ken Worcester, Karin Morey, Steve Williams, Brent Haverkamp, Tim Wuest

All Opposed: Joey Knauf, Troy Bolinger

Karin Morey won the Vice Chair nomination with a 5-3 vote. Troy Bolinger turned to Jerry Herrmann for public comment (see above).

2. Lango Hansen: Clackamette Park Master Plan Update

Kurt Lango provided background on Lango Hansen and their work on Oregon City's parks and surrounding areas. Mr. Lango stated that we are in the very beginning stages of developing a plan for the park. He also mentioned that they viewed many previous presentations and documents surrounding conversations about Clackamette Park and some of the issues that are current within the park. Lango Hansen is looking to further the outreach of gaining more feedback from the community and stakeholders. Lango Hansen wants to help create a new, robust Clackamette Park by taking a more holistic approach.

Mr. Lango said that they have also met with the Parks and Recreation team as well as conducting stakeholder interviews to gain valuable input. A survey will be coming out to the public about options regarding the park and the boat ramp. Lango Hansen will develop 3 different plans and will present those to PRAC with the hopes of narrowing them down to one Master Plan. Out of this discussion, Lango Hansen hopes to get a greater vision on what the committee would like to see out of Clackamette Park. Troy Bollinger opened it up for discussion.

Steve Williams began the discussion with asking Kurt for a copy of the 2019 effort regarding the Master Plan. Kendall and Justin can send the 2019 concept plan to PRAC. Mr. Williams also asked about how the public can be involved aside from the key stakeholders that Lango Hansen already identified. Kurt Lango responded through stating the use of the public meeting we are hosting along with posting flyers at local tackle and bait shops. Along with the meeting, Lango Hansen will assist in creating a survey if the public would rather go that route. Tim Wuest asks next, wondering if there will be a boat launch and if so, will it be relocated. Mr. Lango responds by saying that regardless of the design that they do, it will illustrate different options of where the best place could be for the boat ramp. Ken Worcester noted that there has been a new use for the area and wanted Lango Hansen to make sure that they are staying current with trends. Brent Haverkamp echoed what Ken Worcester said.

Troy Bolinger closed the discussion with echoing Brent and Ken, but mentioned they were involved with previous work sessions regarding the restructuring of the park. The biggest complaint was there was not enough time given to the public for notice about closure/changes. Troy reminded the committee that they are advocates for the City staff and can assist them in this exposure. Karin Morey, Steve Williams, and Kurt Lango all echoed what Troy stated.

3. Trail Proposal Concept for the Greater Oregon City Watershed Council at Abernethy Creek Park

Tom Gaskill presented on the trail concept being developed at Abernethy Creek Park. Derek Palmore also joined Tom Gaskill in the presentation as the AmeriCorps member with the Greater Oregon City Watershed Council. Troy Bolinger opened the presentation for discussion. Brent Haverkamp began the discussion by asking how long the trail they are proposing is, which Derek Palmore responded by saying it is 650 feet. Mr. Haverkamp's second question is if the trail could be longer, but Mr. Gaskill said if the trail was to be extended, they would run into private property. Brent's third question was regarding the signage of wildlife at the overlook points. Tom Gaskill wants the signage, but they want it done well and that requires the resources they do not have for this project at the time. Brent's final question surrounded the ADA compliance with bark chips. Tom Gaskill clarified his comments stating the whole trail is not ADA compliant due to slope issue, but the first section of the trail will be ADA compliant, but the rest will not be.

Tim Wuest presented next in the discussion by asking how we access this trail, and will there be parking? Tom Gaskill acknowledged that it is a small park with limited parking but if there were planned activities, they would work with the Oregon Trail Museum to utilize some of their parking. This park is not ideal for large gatherings. Tim's final question was about the park being 'hidden' as invasive clematis plants are growing up the trees and hiding the trail; do they have any plans to taking out the clematis? The hope is the Watershed Council, and the community will assist in taking out the clematis.

Ken Worcester asked how steep the transition is between ADA trail and the non-ADA trail. Mr. Gaskill said for it to be ADA complaint, it must be 3%. It gets into the 5-10% range as you go along the trail more, but they inserted meander to help keep it in the 5-10% range. Mr. Worcester said that they could use landings to ease the steepness of the trail. Joey Knauf asked if the council communicated with the neighbors about traffic and parking issues and if there were concerns. Tom Gaskill said they are concerned about some of the homeless traffic that it could attract with camps, trash, etc. and have communicated with schools about field trips to

the trail. Mr. Knauf also asked about the safety precautions for access to the river and other parts of the trail. The council has thought about putting up split rounds of cedar fencing and will discourage the public from going off the trail. On March 5th, there will be another public event at the trail and the committee will get those invites.

Steve Williams echoed the need for interpretive signage. Mr. Gaskill is hoping for the same, it is just a matter of funding and working with the Parks division. Troy Bolinger concluded the discussion by having a more obvious sign at the entrance since the trail is tucked back and hidden. Mr. Bolinger's other suggestion was to have a partner with the interactive center to have them visit the park to use what they learned at the center and applying it at the trail to get more use out of it during the school days. Tom Gaskill emphasized the importance of getting kids and the community involved. Karin Morey asks that if a bridge has been discussed from the veterinary's office to the property. Mr. Gaskill said he has not heard of any development of a bridge. Joey Knauf finished the discussion by asking where the grant came from, and Tom stated the grant came from Community Enhancement Funds from Metro.

4. OC2040 Comprehensive Plan

Christina Robertson-Gardiner presented on the updated OC2040 Comprehensive Plan along with their current goals and priorities, looking for initial feedback from the PRAC Committee. Troy Bolinger opened the topic for discussion. Brent Haverkamp began the discussion by asking Christina what the city's plan is for addressing the old paper mill. Christina explained that the property is under ownership from the Grande Ronde tribe, and they are working on a private masterplan. Brent wants to make sure that their masterplan is married to the OC2040 plan and that the City works collaboratively with the Grande Ronde community. Brent also asked what the City is doing to work in conjunction with the Grande Ronde tribe, however it is a specific land use question.

Steve Williams asks the next question about where maintaining water based recreational activities fits into the OC2040 plan. Christina states that it fits into protective environment and economic development. Tim Wuest follows Steve Williams in focusing on utilizing the potential of The Cove and water use. Christina asks for implementation items that can be used to help develop ideas for OC2040. Ken Worcester asks how the Parks Master Plan is adopted into the comprehensive plan. In turn, it acts as an ancillary document. Mr. Worcester also asks if site plans, and specificities are required if the land has already been adopted into the master plan. Christina responds by saying that a site plan is required for a master plan or comprehensive plan but a master plan that is too specific, it could be hard to implement into the comprehensive plan.

Brent Haverkamp emphasized the importance of the comprehensive plan to PRAC and being aware of what we want to see developed within the OC2040 scope. Troy ends the discussion by telling the committee that if they have formal comments to make to Christina regarding the OC2040 Comprehensive Plan to send them to Troy and it will be forwarded in one form to Christina by the February meeting.

5. Review of PRAC Bylaws

Troy Bolinger proposed his changes of the PRAC Bylaws to the committee. Mr. Bolinger's first change was to Section 5, Item 4 of committee members cannot serve more than 2 terms. Troy wants to remove the term restrictions from the bylaws as the committee has struggled to recruit members over the years. Steve Williams provided first comments about the position being hard to find and not doing enough outreach or is it an issue of citizen's not wanting to participate. Troy responds by stating that the City could do a better job of advertising the position, but the city is also not receiving enough applicants.

The second proposed change by Troy Bolinger is from Section 6, Item 6 that reads "Formal agenda items must be submitted to the PRAC Chair 10 working days prior to the meeting date.", removing the Staff Representative from receive proposed agenda items. Mr. Bolinger's goal is to remove work off the staff's plate and puts more responsibility on the PRAC Committee. The switch to 10 days instead of 5 days is to match when the Chair and Vice Chair meet with the Director and Administrative Assistant to discuss the agenda. Ken Worcester suggested that the committee votes to approve the agenda the same night of the meeting due in case the committee cannot reach all items during said meeting. Steve Williams asks for comments about the relationship between the committee and the staff. Troy responds by stating it is not about someone falling short of their duties, it is to help alleviate part of the workload from the staff. Kendall Reid provided additional comments about the importance of getting materials to the staff in a timely fashion as the city is required to post the agenda 7 days before the meeting. Joey Knauf asks how accessible the contact information is for the Chair as it was difficult to find the position or who to reach out to regarding a position with PRAC. Ken Worcester wants to emphasize that the staff does not work for the committee and wants the staff to still be involved in the development of the agenda. Kendall Reid notified Troy Bolinger about approaching the 3-hour limit of PRAC meetings.

The final proposed change from Try Bolinger is in Section 6, Item 7, changing the public comment time limit from 5 minutes to 3 minutes. Most public meetings allow 3 minutes for public comment but our current bylaws allow for 5 minutes. Changing PRAC bylaws to be in line with standard

practice will be more consistent with what is typically expected. Currently PRAC bylaws allow for citizens to introduce future agenda items but do not allow for the citizens to share comment, although we have been allowing them to do so. This change will be consistent with what PRAC has already been doing. No comments were provided on this change.

Troy Bolinger motions to amend bylaws, pending approval by City Commissions, as proposed in Section 5, Item 4, Section 6, Item 6, and Section 6, Item 7 as provided. In addition, adding an item to Section 6 making it the responsibility of staff to create after meeting with the chairs. Brent Haverkamp seconds the motion. Motion passed.

All Approved: Karin Morey, Troy Bolinger, Tim Wuest, Brent Haverkamp, Steve Williams, Joey Knauf, Ken Worcester

All Opposed: None

Troy Bolinger motions to table the Staff Reports, Member Reports, and Future Agenda Items until next month's meeting. Steve Williams seconds the motion. Brent Haverkamp wanted to know about the Park Place Development. Kendall Reid said he reached out to the City Manager and there are neighbors interested in purchasing the property, but the developer has not moved forward since those conversations. Mr. Haverkamp provided background about the Park Place Development to the new committee members.

All Approved: Karin Morey, Troy Bolinger, Tim Wuest, Brent Haverkamp, Steve Williams, Joey Knauf, Ken Worcester

All Opposed: None

STAFF REPORTS

Staff Reports were motioned to be moved to next month's meeting due to reaching the three (3) hour meeting limit.

MEMBER REPORTS

Member Reports were motioned to be moved to next month's meeting due to reaching the three (3) hour meeting limit.

FUTURE AGENDA ITEMS

Sears Farm Development

Parks and Recreation Funding

Clackamette Park Master Plan

WES Good Neighbor Funds

Joint Operations Center

Willamette Falls Legacy Project

Property Acquisition

The Cove

NEXT SCHEDULED MEETING – February 28th, 2022 at 7:00pm

ADJOURNMENT

Meeting adjourned at 10:00 pm.