



CITY OF OREGON CITY

CITY COMMISSION RETREAT 2021 –

DAY TWO

MINUTES

Virtual Meeting
Saturday, January 30, 2021 at 8:30 AM

VIRTUAL MEETING OF THE CITY COMMISSION

1. CONVENE DAY TWO RETREAT MEETING AND ROLL CALL (8:30 AM)

Commission President Rocky Smith called the meeting to order at 8:33 AM.

PRESENT: 4 - Commissioner Denyse McGriff, Commissioner Frank O'Donnell, Commissioner Rachel Lyles Smith, and Commissioner Rocky Smith, Jr.

STAFFERS: 13 – City Manager Tony Konkol, City Recorder Kattie Riggs, Assistant to the City Manager Lisa Oreskovich, Assistant City Recorder Jakob Wiley, Community Development Laura Terway, Community Coordination Coordinator Kristen Brown, Economic Development Director James Graham, Finance Director Matt Zook, Parks and Recreation Director Kendall Reid, Police Chief Jim Band, Public Works Director John Lewis, Library Director Greg Williams, and Human Resources Director Patrick Foiles.

2. WELCOME AND AGENDA OVERVIEW (8:30 AM)

2a. Review Roles and Establish Ground Rules

Sara Singer Wilson, the retreat facilitator, welcomed everyone, reviewed the meeting agenda and the expected outcomes for the day's activities. She also reviewed the roles and expectations, and the ground rules established the day before at the retreat.

2b. Team Warm-Up

The attendees resumed the vision statement activity started on Day 1 of the retreat. The groups attended breakout rooms and completed the vision statement activity which was a news story for the year 2026. Thereafter, each group shared their homepage headline, hashtag, main points, supporting details, and future achievements accomplished. The themes heard throughout the activity were discussed and captured.

3. 2021 RETREAT DAY ONE - RECAP (8:50 AM)

4. IDEA MAPPING (9:05 AM)

4a. Idea Mapping Exercise - Breakout Groups (#3)

Ms. Singer Wilson started the idea mapping discussion by explaining some of the themes she had heard from the Day 1 activity which included Diversity, Equity, and Inclusion (DEI), COVID-19 Pandemic response and recovery, daycare, economic development opportunities, community engagement and communications, homelessness, developing partnerships, infrastructures (Parks & facilitates and maintenance), diverse housing opportunities, community identity (art, culture, history), tourism, youth engagement, and investment in technology.

The City Commission and staff broke into groups to participate in the idea mapping exercise in breakout rooms. Each group identified goals, outcomes, and supporting details identified by the participants in each breakout room. Each breakout room has a subject based on the themes from the previous vision statement activity. Following the breakout session, a break was held.

4b. Team Debrief and Discussion

Each group presented the goals, outcomes, and supporting details identified in the breakout rooms. The main ideas discussed were investing in current and future needs for infrastructure and City services, a systemic approach to economic development/tourism, creating a DEI plan or strategy, addressing homelessness, environmental health, housing, communication and community engagement, and community identity.

The lunch break was taken in the middle of the discussion of the goals debrief.

5. **BREAK (10:05 AM)**

6. **GOAL REFINEMENT (10:15 AM)**

6a. Goal Refinement Exercise - Breakout Groups (#4)

The City Commission led breakout rooms to identify actions to be taken based on the goals in the previous activity. Each group identified specific items to accomplish the goals. Commissioner O'Donnell led the communication goal breakout group topics. Commissioner Smith led the community identity, economic development, and tourism breakout group topics. Commissioner McGriff led the DEI and environmental breakout groups. Commissioner Lyles Smith led homelessness and housing breakout group.

6b. Team Debrief and Discussion

The groups returned from the breakout sessions and organized the goals, action items, and priorities gathered in each breakout group. The City Commission identified broad goals of (1) investment in current and future needs for infrastructure and City services, (2) addressing homelessness, (3) Public/Private Partnerships, holistic, (4) diversity, equity, and inclusion (DEI) and a community forum or plan for DEI, (5) a systematic approach to economic development and tourism, (6) environmental health, (7) housing, and (8) communications and community engagement.

7. **LUNCH BREAK (11:45 AM)**

8. **DEVELOPING THE PLAN (12:05 PM)**

8a. Goal Prioritization

The meeting ended without goal prioritization.

8b. Implementation and Progress Reporting

The meeting ended without discussion of implementation.

9. **TEAM AGREEMENT (1:15 PM)**

9a. Team Agreement Exercise - Staff and Commission Separate Breakout Groups (#5)

The meeting ended without completing the Team Agreement exercise.

9b. Team Debrief and Agreement Discussion

The meeting ended without completing the debrief and agreement discussion.

10. REFLECTION (2:20 PM)

The meeting ended without a reflection discussion.

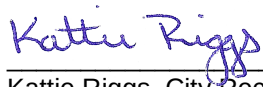
11. WRAP-UP AND NEXT STEPS (2:45 PM)

The City Commission formed a consensus to complete the goal prioritization, implementation, and other items at a separate follow-up meeting to be announced.

12. ADJOURNMENT (3:00 PM)

Commission President Smith adjourned the meeting at 3:03 PM.

Respectfully submitted,



Kattie Riggs, City Recorder