



CITY OF OREGON CITY

CITIZEN INVOLVEMENT COMMITTEE (CIC)

AGENDA

Virtual Meeting
Monday, February 01, 2021 at 7:00 PM

This meeting will be held online via Zoom; please contact planning@orccity.org for the meeting link.

CALL TO ORDER

PRESENTATIONS

1. Downtown Oregon City - Liz Hannum liz@downtownoregoncity.org
2. Proposed Improvements at John McLoughlin Elementary School, Mercedes Serra 3J Consulting
3. Landfill Development - Elaine Franklin- Summit Development

PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The Citizen Involvement Committee does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the Citizen Involvement Committee.

MINUTES

- [4.](#) October 5, 2020 Draft Minutes
- [5.](#) November 2, 2020 Draft Minutes

STAFF LIAISON UPDATES

- [6.](#) Liaison Report

ELECTIONS

GENERAL BUSINESS

ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts please visit: <https://www.orcity.org/community/neighborhood-associations>

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the City Commission does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the Oregon City's website at www.orcity.org and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WPMC at 503-650-0275 for a programming schedule.



CITY OF OREGON CITY

CITIZEN INVOLVEMENT COMMITTEE (CIC)

MINUTES

Virtual Meeting
Monday, October 05, 2020 at 7:00 PM

CALL TO ORDER

Chair Bob LaSalle called this meeting to order at 7:00 PM.

Present: 10- Karla Laws, John Kies, Denise Beasley, Bob La Salle, Amy Willhite, Steve Van Haverbeke, Dennis Anderson, Rita Mills, Linda Baysinger, Kevin Shofner

Absent: 1 - Janice Morris

Staffers: 4 - Public Works Director John Lewis and Senior Planner, Christina Robertson-Gardiner, Commissioner Rachel Lyles Smith and City Manager, Tony Konkol

PRESENTATIONS

1. Clackamas Heritage Partners - Dan Fowler/Gail Yazzolino

Dan Fowler, principal officer of the Clackamas Heritage Partners, presented a brief overview and history of the organization origins and operating the Visitor Center at the End of the Oregon Trail Interpretive Center. Mr. Fowler mentioned was how after the last recession, the business model changed in order to ensure continued operational profitability by creating quality exhibits and information on the overland journey on the Oregon Trail and the people who made the trip. Gail Yazzolino, director of the Visitor Center, provided details of their operation plan and the many area partners that contribute to their ongoing effort to create more diverse and inclusive programming. The Visitor Center no longer receive funding through the hotel tax process. Revenue is generated through event and group rentals. The organization appreciates the efforts of Oregon City's Tourism staff, which have been a big help to the visitor center. A half-hour programming documentary is in the works that reviews the impact of the first settlers on the Native American tribes.

2. Willamette Falls Legacy Update - Tony Konkol, City Manager & Brian Moore, WFLP Project Manager

Brian Moore, WFLP Project Manager, provided a presentation on the riverfront approach to Phase 1 work for the Riverwalk, including public, semi-public and private use of the spaces. Discussed was the temporary easement through the Main Street access and the financial status of the project. Mr. Moore referenced the renewed emphasis working with the tribes to gain their valued input on planning and refinement.

3. Oregon City Shuttle-John Lewis, Kristina Babcock Clackamas County, Transit Coordinator

Public Works Director Lewis introduced Kristina Babcock, Transit Coordinator for Clackamas County. Ms. Babcock outlined that Clackamas County received funding from the House Bill 2017 Statewide Transportation Improvement Fund to explore four new public transit services that could provide vital

connections to rural communities and areas that are currently hard to get to via transit. These shuttles would help relieve congestion on roads and they will provide critical, last-mile connections between service provided by regional transit. The Oregon City Connector Shuttle segment aims to make connections that will enable people to travel all the way to work, school, and other daily destinations on transit. The Oregon City Shuttle will fill gaps from TriMet stops to underserved portions of Oregon City. It will connect the Oregon City Transit Center, Clackamas Community College, and employers throughout the city, especially for transit-dependent and low-income populations. The Oregon City Shuttle will also provide critical connections with other regional transit providers serving Oregon City. Ms. Babcock presented the potential Oregon City route, the type of vehicles used and next steps in the process before a potential start date of January 2021.

4. Edgewater Live/Work Units - Michael Barrett

Michael Barrett with HBX architecture, working with the Edgewater at the Cove Live/Work Units, presented on a proposed masterplan change to several buildings in the complex from retail only to live/work units. Retail space would be on the ground floor with access to living space above. Because these retail units had not been leased up to this point, it was felt that changing them to live/work units might be more suitable. There was discussion regarding the saturation of retail properties in the area and that only one of these units have been leased. The committee members were generally not receptive of amending the masterplan to include the live/work option.

PUBLIC COMMENT

There were no public comments.

MINUTES

5. June 1, 2020 CIC Meeting Minutes

Linda Baysinger indicated she was attended this meeting although listed as absent. This will be revised.

6. July 6, 2020 CIC Meeting Minutes

7. August 3, 2020 CIC Meeting Minutes

Approval of the June 1st, July 6th and August 3rd Meeting Minutes with amendment to add Linda Baysinger to the June 1, 2020 meeting. (no motion was made)

Aye: 8- Janice Morris, Karla Laws, Linda Baysinger, John Kies, Bob La Salle, Amy Willhite, Steve Van Haverbeke, Dennis Anderson

Abstaining: 1 - Amy Willhite

Absent (for the vote): 1- Denise Beasley

STAFF LIAISON UPDATES

8. Staff Liaison Staff Report

Senior Planner Christina Robertson-Gardiner outlined the revised land use notice that will be used going forward. Ms. Robertson-Gardiner also outline the new building and planning department office

hours, the OC 2040 Community Vision Survey, the process to host a community conversation and the development application process.

GENERAL BUSINESS

ROUNDTABLE

Steve Van Haverbeke – Park Place Neighborhood Association held the September steering committee meeting, general meeting with a housing development presentation and city commissioner candidates.

Amy Wilhite – Gaffney Lane Neighborhood Association is keeping in contact through email. Ms. Wilhite asked about the Molalla Avenue project construction notifications coming through the night before.

John Kies – Caufield Neighborhood Association held a meeting concerning a property that would like to be annexed into the city.

Linda Baysinger - The Canemah Neighborhood Association attempted September meeting but was cancelled due to fire events. Steering committee meeting scheduled in October.

Karla Laws – Barclay Hills held the September meeting with land use presentations. Potential elections upcoming and concerned about how to conduct because of current conditions.

Bob La Salle – Mr. La Salle is hoping to get inactive neighborhoods activated, but because of COVID, this has not happened.

Tony Konkol, City Manager, provided updates on several topics, including the library's virtual programming for October, the City Pool is pre-registering for lap pool sessions per state COVID guidelines, an update on three future city parks, the status of the Molalla Avenue project, the Barclay Hills/Molalla Avenue crosswalk beacon, Meyers Road extension opening, and the new Public Works buildings.

Commissioner Rachel Lyles Smith - Some city parks have some openings of play areas for children.

Ms. Wilhite asked if there are more the neighborhoods can do regarding COVID. Mr. Konkol indicated help support local businesses.

ADJOURNMENT

Bob La Salle adjourned the meeting at 8:50 PM.



CITY OF OREGON CITY

CITIZEN INVOLVEMENT COMMITTEE (CIC)

MINUTES

Commission Chambers, 625 Center Street, Oregon City
Monday, November 02, 2020 at 7:00 PM

CALL TO ORDER

Chair Bob LaSalle called this meeting to order at 7:00 PM.

Present: 9 - Karla Laws, John Kies, Denise Beasley, Bob La Salle, Steve Van Haverbeke, Dennis Anderson, Linda Baysinger, Karin Morey, Rita Mills

Absent: 1 - Amy Willhite, Janice Morris

Staffers: 6 - Public Works Director John Lewis and Senior Planner, Christina Robertson-Gardiner, Library Director Greg Williams, Community Development Director Laura Terway, City Manager Tony Konkol and City Commissioner Rachel Lyles Smith

PRESENTATIONS

1. Public Works Update- John Lewis, Public Works Director

Public Works Director John Lewis provided a public works update. On transportation, Mr. Lewis presented on the I-205 toll project and a letter of concern that will be generated regarding traffic congestion and the Measure 26-218, "Get Moving 2020". Mr. Lewis also discussed a project to study a new Willamette River bike and pedestrian bridge between Oregon City and West Linn.

Public Works grants are in process on the Metro Regional Flexible Fund Allocation, the All Roads Transportation Safety, Safe Routes to School Grant, Transportation Growth Management Grant, Oregon Business-Loder Road Alignment Concept Plan and the Metro Community Enhancement Grant. Upcoming grants are the ODOT 2021 Oregon Community Paths Grant and the 2025-2028 Signal safety upgrades. Mr. Lewis provided an update on the Molalla Avenue project and the Meyers Road extension project. The new Public Works Fir Street Operation Center construction is underway.

2. Buildings on Park Place Court and Clackamas River Drive- Kalli Light, Coffman Construction.

Kalli Light of Coffman Construction, presented on a proposed canopy addition to an existing concrete pad at their facility and the Relevant Building Company on Clackamas River Drive. Because the Two Rivers Neighborhood Association is not active, the CIC was presented with this information. A development application has not been submitted yet.

3. Library Neighborhood Technical Support-Greg Williams, Oregon City Library Director

Greg Williams, Oregon City Library Director, presented on available community technology support, instruction, and online meeting platform training available by library staff to the neighborhood associations.

4. Proposed City Tree Policy-Laura Terway, Community Development Director

Community Development Director Laura Terway presented on the draft policy for city tree removal on the proposed qualifying criteria: if the city tree is in a habitat restoration area, is abutting water quality facilities, is considered an invasive or problem species or an imminent hazard tree. Ms. Terway outlined the process city departments will need to follow in order for a city tree to be removed, including a certified arborist report, staff review, fourteen-day notification, permit application and city commission consent agenda approval.

There was discussion on the qualifications of city staff providing the staff review and clarification of tree size and species that could be applicable to the process.

PUBLIC COMMENT

There were no public comments.

MINUTES

5. October 7, 2019 Draft Minutes

6. November 4, 2019 Draft Minutes

7. December 2, 2019 Draft Minutes

Approval of the Meeting Minutes for October 7th, November 4th and December 2nd 2019. (no motion was made)

Aye: 8 - Karla Laws, Linda Baysinger, John Kies, Bob La Salle, Amy Willhite, Steve Van Haverbeke, Dennis Anderson, Denise Beasley

Abstaining: 1 - Karin Morey

Absent (for the vote): 2 - Janice Morris, Amy Wilhite

STAFF LIAISON UPDATES

8. Staff Liaison Report

Senior Planner Christina Robertson-Gardiner updated on the OC 2040 Community Vision Survey, the process to host a community conversation, the development application process and how to see new land use notices.

ROUNDTABLE

Steve Van Haverbeke- general meeting held, no elections to be held.

John Kies- no update.

Linda Baysinger- The next Canemah Neighborhood Association meeting to be held on November 19th.

Dennis Anderson- Mr. Anderson would like to pursue the technology offerings presented by Greg Williams.

Karla Laws – The next Barclay Hills Neighborhood Association meeting to be held November 10th.

Bob La Salle- no update.

Denise Beasley- Ms. Beasley is working on the sign topper project.

Karin Morey- the members of the Rivercrest Neighborhood Association are trying to stay in touch as much as possible.

City Manager, Tony Konkol provided an update on the three upcoming park openings, the search for a new Finance Director, House Bill 4006 that addresses citizens that are extremely rent burdened and will be the subject of an upcoming city commission meeting and the Father's Heart Ministry request to continue as an emergency shelter during inclement weather.

Commissioner Rachel Lyles Smith- no update.

ADJOURNMENT

Mr. La Salle adjourned the meeting at 8:45 PM



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Citizen Involvement Committee **Agenda Date:** February 1, 2021
From: Senior Planner Christina Robertson-Gardiner

SUBJECT: STAFF LIAISON UPDATES

1. Inactive Neighborhood Association Letters

Letters to residents located in inactive/not currently meeting neighborhood association boundaries should be in the mail the first week of February. If you are having conversations with friends interested in helping to reform neighborhood associations – please send them to Bob jeanbob06@comcast.net or Christina crobertson@orcify.org for more information. The funds for each letter were taken out of their respected postcard budgets and approved by the CIC at January 2021 meeting. The latest updated postcard budget is attached to the Liaison Report.

2. The following was added to the city's monthly e-newsletter & social media posts (<https://www.orcity.org/subscribe>). It will remain on the e-newsletter for the 1st half of 2021 if space allows. Feel free to re-purpose to use with your community contacts/newsletters.

Are you looking to be more involved in your community?

Both active and inactive neighborhood associations are looking for a diverse range of residents who want to help make their community a better place to live. Check out the [neighborhood associations page](#) on the city website to find your neighborhood association contacts. If you reside in an inactive neighborhood, contact Bob LaSalle, Citizen Involvement Committee Chair jeanbob06@comcast.net, or Christina Robertson-Gardiner, CIC staff liaison crobertson@orcify.org to learn how you can help re-form your neighborhood association.

3. Spam Email

Two CIC members have indicated that they have been spammed recently and noted either the Neighborhood Association or CIC membership in the spam. Please let staff know if this has happened to you. We are looking at ways to balance providing contact information on our website and reducing spam.

4. How Do I Learn About Development Applications in the City?

For those interested in keeping up with the latest development applications in the city, there are two great ways to get the information. Please pass this information on to your contact list as appropriate for your organization. Please encourage all neighborhood association board members to sign up for the weekly land use notice list & Trail News Monthly E-newsletter <https://www.orcity.org/subscribe>

- a. Click on the development tab at the bottom of www.orcity.org. This action will take you to a page that lists all noticed land use applications and city capital improvement projects. They

are sorted by year.

- b. Subscribe to a weekly land use notice list at <https://www.orcity.org/subscribe>. (Under Community/Public Information on Main Page) Enter your email, and you will receive a weekly roundup of all land use applications noticed or updated that week in the city. The neighborhood box at the bottom is for city projects and land use applications that are located within a specific neighborhood association boundary. We are beta testing the neighborhood subscription option-so; please let me know if you have any issues.

5. **Public Records Request**

Are you scheduling a neighborhood meeting with a developer and want to review the pre-application materials before you meet? You can request a copy of the application materials and staff notes through the online public records request process on the city's website. <https://www.orcity.org/cityrecorder/public-records-request-policy-and-form>.

	Barclay Hills	Canemah	Caufield	Gaffney Lane	TowerVista	Hillendale	Mcloughlin	Park Place	Rivercrest	Hazel Grove	South End	Two Rivers	Carry Over	Budget Total
Households	1677	200	2067	1618	1212	1802	1960	1220	790	996	1451	582		15,575
Per Household	\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67		
Total for 2018-2019	\$ 2,800.59	\$ 334.00	\$ 3,451.89	\$ 2,702.06	\$ 2,024.04	\$ 3,009.34	\$ 3,273.20	\$ 2,037.40	\$ 1,319.30	\$ 1,663.32	\$ 2,423.17	\$ 971.94	\$ 5,000.00	\$ 26,000.00
July	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
August	\$ (688.80)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (798.40)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,487.20)
September	\$ -	\$ (80.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (80.00)
October	\$ (691.20)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (691.20)
November	\$ -	\$ (80.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (80.00)
December	\$ (691.20)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (798.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,489.20)
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
February	\$ -	\$ -	\$ -	\$ -	\$ (505.65)	\$ (775.20)	\$ -	\$ -	\$ -	\$ (446.93)	\$ (614.22)	\$ (253.00)	\$ -	\$ (2,595.00)
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 729.39	\$ 174.00	\$ 3,451.89	\$ 2,702.06	\$ 1,518.39	\$ 2,234.14	\$ 1,676.80	\$ 2,037.40	\$ 1,319.30	\$ 1,216.39	\$ 1,808.95	\$ 718.94	\$ 5,000.00	\$ (6,422.60)