

Citizen Involvement Council Minutes for 04 February 2013

Call to Order by Moderator Tom Geil: 7:06 pm, City Hall

1. Roll call by Kattie Riggs:

Michael Berman – Canemah
Paul Edgar – Canemah
Amber Holveck – COC (arrived 7:11)
Amy Willhite – Gaffney Lane, CIC Secretary
Kathy Hogan – Hazel Grove - Westling Farms
Tom O'Brien – Hazel Grove - Westling Farms
Steve Andersen – Hillendale, CIC Vice-Chair
Damon Mabee – McLoughlin
Alice Watts – McLoughlin
Bob LaSalle – Park Place
Stephen VanHaverbeke – Park Place
Diane McKnight – Rivercrest
Eileen Olsen – Rivercrest
Ingra Rickenbach – South End
David Rickenbach – South End

(Staff Cont.)

Kattie Riggs – CIC Liaison
Nancy Ide, City Recorder

Excused:

Tony Uzuegbunam – Barclay Hills

Unexcused:

Debbie Derusha – Hillendale
Todd Last – Tower Vista
Steve Tam – Tower Vista

Guests:

Rae Gordon
Terry Bee

Staff:

John Lewis – OCPW Operations Manager

2. Guest Speakers:

- 2a: Angela Trimble, NHA, informed us there is only one family shelter in Clackamas County and that is the Annie Ross House in Milwaukie. She gave a presentation regarding NHA and their services.

3. Approval of minutes:

- There were three areas needing to be adjusted/added to the 1/7/13 minutes. Damon moved that the missing items and corrections be made and approval be tabled until the next meeting. Tom O seconded and the motion passed unanimously.

4. Old Business - none

5. New Business:

- 5a: Insurance Coverage for NA's
 - o Nancy Ide gave a staff report regarding Liability Insurance Coverage being provided by the City for the NA's. Lengthy discussion ensued regarding the NA's being "Instruments of the City", clarification of what events are covered by the City's Liability Insurance and if the City would be willing to provide any funds for the NA's to purchase their own insurance.
 - o Tom Geil noted that the CIC should put together a list of NA's activities.
- 5b: NA Agreements and Resolutions
 - o Nancy Ide brought copies of NA Agreements and Resolutions signed by NA's and the city. CIC members were asked to take these back to their NA and report back to the CIC any questions or concerns.
 - o Damon informed us there are 11x17 framed copies of these with the city seal on plaques in the NA office under the Fire Station.
- 5c: Nominating Committee
 - o Tom Geil suggested that some type of Operations Guide be created to go along with the bylaws regarding CIC elections.

Citizen Involvement Council Minutes for 04 February 2013

- o Alice suggested a Chair be selected for the nominating committee, mentioned members should be asked if they want to be nominated for office and reiterated that it would be nice if nominees for office presented information about themselves to the CIC
- o Kathy asked if Amy would Chair. She agreed and it was decided that the nominating committee would meet briefly immediately following tonight's meeting.
- o Kattie reminded us to add certifying CIC Member's credentials and clarifying phone voting to our March CIC Agenda.
- 5d: Bylaws Review Committee
 - o Nancy Ide informed us the City is ready to send back the information it has regarding the Bylaws templates for NA's.
 - o A Bylaws Review Committee was selected and its members will be: Mike, Alice, Bob, Steve A, Amy

6. Ask OCPW:

- John Lewis discussed:
 - o Current staffing issues and new hires
 - o Awards the city received for the Jug Handle Project and McLoughlin Phase I Project
 - o Water Roll Back mailer went out and this topic will be on the City Commission Agenda in preparation for a measure to be presented to voters
 - o The TSP is online at the City's website
 - o McLoughlin Phase II Project is moving along
 - o Grant applications have been submitted for Main St (10th-15th) and Molalla Ave (Beavercreek Rd – Hwy 213)
 - o Sanitary Sewer Model Planning and Update taking place, including a computerized hydraulic model
 - o Oregon Passenger Rail is still being looked at
 - o Barclay Hills Pump Station
 - o Pavement Maint. Util. Fee Projects to include Pearl St retaining Wall
 - o Water Main Replacement anticipated for Clairmont from Berta to Linn Ave
 - o Signal Updates at Glen Oak & Hwy 213, yellow left turn arrows along Molalla Ave, pedestrian activated signals
 - o Elevator exterior improvements
 - o Budget moving from 1 yr to 2 yrs
 - o Street Dept doing a great job with RAMS, thermoplastic striping vs painting saves money in the long run
 - o OC Arch Bridge intersection with Main St

7. Committee Reports:

- **CIC Land Use Committee**
 - o Paul reported that when he responds to land use issues for the Downtown area he does not always forward these to the committee
 - o Kattie reminded us the new members are Paul, Bob, Steve V, Mike, Tony

8. Roundtable:

- Kattie: McLoughlin Phase II representatives are Alice, Steve V, Paul, Mike
- Eileen: passed
- Diane: next Rivercrest meeting will be Feb 7th. Presentation will be by Parks & Rec and the SECP
- Kattie for Amber: the COC had a successful awards dinner. State of the City coming up Fri Feb 22nd at 11:30. Sponsoring a food drive for FFA with Les Schwab.

Citizen Involvement Council Minutes for 04 February 2013

- Steve A: meeting with Walmart and Hillendale NA has been postponed twice. SECP and police liaison were on their agenda at the last meeting. Next Steering Committee meeting at Mazatlan.
- Tom G: Gresham Art Committee next show at City Hall Feb 12th from 5:30 – 7:00 pm
- Amy: attended Caufield NA. Approx 30 members in attendance. They discussed SECP and met their police liaison. Gaffney Lane NA met 1/24 with about 5 members in attendance. Met with police liaison, discussed SECP and had a presentation regarding Subway's lobby expansion.
- Paul: Canemah NA met with police liaison and discussed SECP. Concerned that the HRB does not understand the differences between Canemah and McLoughlin areas
- Mike: passed
- Tom O: Input is requested and invited regarding the SECP from all citizens in the city and surrounding areas
- Kathy: Had good Q & A with Housing Authority at last meeting, as well as lengthy discussion regarding the SECP
- Steve V: Park Place next meeting Feb 25th. January Steering Committee meeting met regarding candidates for office. Barlow Road information signs have been posted along Holcomb Blvd.
- Ingra: South End met Jan 17th. Their mailer failed to go out so they had low attendance. SECP discussed. Next meeting 3rd Th in March. Encouraged citizens to add email address to the city's NA website.
- Dave: passed
- Alice: Steering Committee meeting 7pm Thurs at the Fire Station. Next Meeting 1st Th in March.
- Bob: passed
- Damon: passed
- Rae Gordon mentioned 20/20 success
- John informed CIC Metro had acquired missing piece of Canemah Bluff on Jan 13th

Meeting Adjourned by Moderator Geil: 9:35 pm

Abbreviations used in these minutes:

CIC – Citizen Involvement Council
COC- Chamber of Commerce
FFA – Future Farmers of America
HRB – Historic Review Board
NA – Neighborhood Association

NHA – Northwest Housing Alternatives
OCPW – Oregon City Public Works
RAMS – Road Audit for Maintainability and Safety
SECP – South End Concept Plan
TSP – Transportation System Plan