



CITY OF OREGON CITY PARKS AND RECREATION ADVISORY COMMITTEE AGENDA

**Commission Chambers, 625 Center Street, Oregon City
Thursday, February 22, 2024 at 6:00 PM**

CALL TO ORDER

INTRODUCTIONS

1. Assistant City Manager, Alexandra Rains

APPROVAL OF MINUTES

2. PRAC Minutes - January 25, 2024

PUBLIC COMMENT

This section on the agenda is for citizens to present information relevant to the City but not listed as an item on this agenda. This is a hybrid in-person meeting, if you would like to participate, please contact Kori Buth at kbuth@orcify.org. The citizen has up to 3 minutes for comments. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. The Parks & Recreation Advisory Committee Members do not generally engage in dialog with those making comments but may refer the issue to the Staff Member. Complaints shall first be addressed at the department level prior to addressing the Committee.

PRESENTATIONS

3. Permanent Pickleball Nets at Hillendale Park - by Tim Wuest (action item needs approval)
4. Clackamette Park Master Plan - RV Park Alternative Location by Lango Hansen

GENERAL BUSINESS

5. Upcoming Schedule of PRAC Agenda Items

STAFF REPORTS

MEMBER REPORTS

FUTURE AGENDA ITEMS

NEXT SCHEDULED MEETING - March 28, 2024

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the City Commission does not engage in discussion with those making comments. Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the Oregon City's website at www.orcity.org and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WPMC at 503-650-0275 for a programming schedule.

CITY OF OREGON CITY
PARKS AND RECREATION ADVISORY COMMITTEE
Meeting Minutes
City Hall Commission Chambers
Thursday, January 25, 2024 at 6:00 PM

CALL TO ORDER

Meeting called to order at 6:00pm.

INTRODUCTIONS

Members: David Bone (new member), Joyce Gifford, Tim Wuest, Tim Lainhart, Steve Williams, Erin McClellan (new member), Ken Worcester, Emily Lisborg (remote), Joey Knauf (remote)

Staff: Kendall Reid, Parks and Recreation Director; Kori Buth, Administrative Assistant; Parks and Cemetery Manager, Tom Kissinger; Facilities Manager, Kyle Christoph; Aquatics and Recreation Manager, Melissa Sebastian; Pioneer Community Center Manager, Cecily Rose; Rentals and Events Coordinator, Taylor Miller

New Parks and Cemetery Manager, Tom Kissinger, started with City of Oregon City on Thursday, January 18th, immediately following the ice storm. Tom comes with a range of skills and experience, and we are excited to have him join the Parks and Recreation family.

New Rentals and Events Coordinator, Taylor Miller, started in November 2023. He will be supporting multiple divisions with rentals, activities, event planning and more. Taylor's background includes non-profit involvement and managing programs. Welcome Taylor!

ELECTIONS

Nominations tallied for positions of Chair and Vice Chair for 2024. Voting for Chair resulted in a tie between Steve Williams and Timothy Lainhart. A follow-up verbal vote was taken amongst all PRAC members and resulted in Steve Williams being elected as Chair. Ken Worcester has been elected as Vice Chair.

A motion was made by Joyce Gifford to approve the election of Steve Williams as Chair and Ken Worcester as Vice Chair. Seconded by Tim Wuest. Roll call passed the motion.

APPROVAL OF MINUTES

1. Approval of December 7th, 2023 Meeting Minutes

Tim Lainhart motioned to approve previous PRAC minutes.
Joyce Gifford seconded the motion.

Roll call passed motion.

PUBLIC COMMENT

No public comment

PRESENTATIONS

Committee Training

Presented by the City Recorder, Jakob Wiley.

Ken Worcester asked for clarification on the electronic meetings potentially being recognized as a meeting. One Reply All doesn't constitute a debate, correct? Or one email is okay, but avoid the debate afterwards? Jakob confirmed that using the staff liaison is the best bet to avoid possible issues.

Steve asked about personal electronic devices being used as evidence in public records requests. Jakob mentioned using city-issued email accounts, but PRAC members don't have City email addresses. Example: Steve sends Ken an email about upcoming agenda items. Not a quorum but could be subject to records requests. Public meeting laws differ from public records laws.

Tim Lainhart asked about limits for intergovernmental gift-receiving. As a government employee himself, with a defined limit of gifts he's able to receive at his day job, does that combine with the City gift limits? Jakob would need to confirm, but he believes they are separate limits.

Erin McClellan mentioned the \$50 gift limit and asked about someone providing \$70 worth of snacks/food to PRAC and if that would be appropriate. Jakob confirmed that food is exempt from the gift limit.

*Daughters of the American Revolution – Never Forget Garden Proposal
Presented by Julie Ann Smith

Originally presented in March 2023 but now revisiting to notify of site change proposal from Pioneer Center location to Mt. View Cemetery.

Tim Lainhart asked about irrigation options at the garden site. Staff is not certain if irrigation is available, but Kendall will confirm.

Steve Williams asked about the larger memorial project and the benches that are already built into that project – how soon will those benches be put in place? Kendall stated that it depended on PRAC's approval on proposal and what City Commissioners then decide.

Ken Worcester asked if the design of the site was established by DAR or by Parks staff? Kendall confirmed that it was decided by Parks Staff and Tom Kissinger stated that the pavers are easiest to run a mower over.

Tim Lainhart asked what kind of public engagement is done once a project like this is complete. Presenter, Julie Ann, stated that posts would be made on social media, as well as word of mouth announcements inviting groups and connections to visit the completed garden.

David Bone does the MCing for our Memorial Day event each year and he asked if this project plans to be completed by the upcoming holiday. Kendall stated that it depends on the timing of the projects. We are on pace to complete by this years event.

David Bone also asked about the opportunity for groups or individuals to sponsor the benches that will be installed. Kendall then mentioned the adopt-a-bench program that we would like to implement more consistently.

Tim Wuest also suggested posting an article in Trail News publication regarding the Never Forget Garden.

Joyce Gifford mentioned her preference of this location over the Pioneer Center site.

David Bone motioned to approve the site change from Pioneer Center to Mt. View Cemetery for DAR's Never Forget Garden.

Tim Wuest seconded the motion.

Roll call passed motion.

Kendall will keep the group informed on the progress of this project.

*Parents of Murdered Children Memorial Site Expansion Proposal
Presented by Mary and Bob Elledge

Looking to expand the memorial space to provide more area for victim names.
Looking to add 10 stones, providing space for 1,000 additional names.

Kendall pointed out that the plan is to remove the benches along the edge of the memorial and place additional memorial stones in that space.

Erin McClellan asked if there will still be seating if benches are removed?
Kendall confirmed there will still be seating available in the area.

Tim Wuest asked how POMC relates to Oregon City. Do you have to be an Oregon City resident? Presenter, Mary Elledge stated that most of the people memorialized in Oregon City are from Oregon, but it is a nationwide organization and victims are from all over. The Oregon City memorial is the only site in Oregon and is the largest in the United States.

Tim Lainhart asked if this would be the final extension of the site. Mary Elledge confirmed that this additional would provide the space to add names for years to come and they want to be mindful that it now belongs to the City of Oregon City.

Tim Lainhart motioned to approve the proposal of expansion at the POMC Memorial site at Mt. View Cemetery.
Emily Lisborg seconded the motion.
Roll call passed motion.

GENERAL BUSINESS

Melissa Sebastian presented the movie options for the Movies in the Park series. Joyce Gifford asked about what the size of the list normally looks like, as this list seems lengthy. Melissa confirmed that the list usually begins with 10-12 movie options.

Tim Lainhart asked about what genre of movie typically brings out the most community members. Melissa mentioned that parents are typically voting on what they think their children might like.

Erin McClellan asked about the rating of each list option. Melissa confirmed each option is rated either G or PG. Movies begin at dusk.

Joyce Gifford asked about the difference in cost for newer movies. Melissa stated that there is a difference in costs and it just depends on the licensing agreement.

The community votes via trail news, social media, and posted QR codes on fliers and posters.

STAFF REPORTS

Update from Kendall includes continuing work on the Clackamette Park Master Plan. Looking at the Cove as a possible location for the RV Park. Will present this information to PRAC in February and City Commission in coming months. Also looking at the obligations for the boat ramp. Parks Master Plan is moving along and coming close to the final draft. We are wrapping up the Capital Improvement Plan and will send drafts to PRAC members for review before other presentations are made to additional groups and public engagement is scheduled. Spoke on potential sponsorship with a local organization on collaboration for a fenced dog park.

Tim Wuest asked about who owned the Cove Property. Kendall confirmed that this property is owned by Urban Renewal.

Kendall also mentioned the status of the Facilities Master Plan and the development of plans for the future of our facilities (Swimming Pool, EOT, etc) and how the Parks Master Plan aligns with that vision.

Kyle Christoph spoke on winterization of facilities and the ice storm response.

Kitchen items at Pioneer Community Center needed repair, as well as the HVAC Systems at End of the Oregon Trail, Ermatinger, House, and the Police Station. Unit at Fir Street has not yet been returned to service.

Tom Kissinger was very impressed with our Parks crew response to the ice storm. Brandon and Jinny have been wonderful during the onboarding process. Steve Williams asked if there was much tree damage during this recent storm. Luckily, we avoided much tree damage.

Melissa Sebastian reported that swim seasons are wrapping up and preparing for upcoming lifeguard certification class. Most swim lessons were able to be rescheduled due to cancelations due to weather. The swimming pool posted on social media about the indoor playground and saw a large increase in attendance. Ermatinger House events include Heritage Holidays, Military Arms, Oregon's Birthday, Lantern Tours and a Murder Mystery. Daddy Daughter Dinner Dance takes place next week and usually is fully attended.

Cecily Rose spoke on the holiday season at the Pioneer Center and the outpouring of generosity from the community. Oregon City Subaru partnered with the Center and placed a giving tree there to provide gifts to Meals on Wheels participants as well as Center patrons. Our first holiday bazaar was hosted at the Pioneer Center and it was very well attended and supported. A Spring bazaar will also be taking place. Nutrition Assistant position is currently open and we are hoping to fill very soon. Shout out to the response to the ice storm and still being able to provide for Meals on Wheels clients and Center visitors. Pioneer Center participated in the National Share the Love Campaign and is hoping to be considered a Hometown Hero next year, which would bring Meals on Wheels funding directly to the Pioneer Center program. The Pioneer Center was also awarded a \$50,000 Transportation grant through the Oregon Department of Human Services. Also awarded a \$22,000 Nutrition grant.

MEMBER REPORTS

Tim Lainhart and Erin McClellan both gave shoutouts to the Swimming Pool for the marketing and implementation of the Indoor Playground during the weather event.

Emily Lisborg thanked Kendall for the updates on current and upcoming projects. She will reach out to Zerksey's regarding the potential of the pollinator garden. Kendall agreed to move forward with that.

Steve Williams got word that reservoirs were drained to support the salmon season and mentioned that there may be debris and material in the water.

FUTURE AGENDA ITEMS

Permanent Pickleball Nets
Clackamette Park Master Plan – RV Park Relocation Proposal
Discuss upcoming PRAC Agenda topics schedule

NEXT SCHEDULED MEETING – February 22nd, 2024

ADJOURNMENT

Meeting ended about 8:00 pm

*represents an agenda item that requires action taken by PRAC

Hillendale Pickleball Courts

Permanent Net Installation

Hillendale has the most Pickleball courts in one park than any other site in the Portland area.

Item 3.



Why Permanent Nets?

Kendall has received many calls from the general public asking for MORE PICKLEBALL !

The Former Hillendale Pickleball club meets only in the mornings 8-noon with their temporary nets. Once the club leaves, no nets are available (unless you are a member – then you have a combo to the locker)

Result:

NO PICKLEBALL for the general public

Pickleball is an individual sport - not a team sport

Item 3.

95% of the people that show up at Pickleball Courts , show up as singles.

The beauty of the sport is that one just has to show up to play! Clubs are groups that help people learn the sport, and provide a welcoming environment.

Clubs tell the general public when they are playing via web sites called PLAYTIMESCHEDULER , or Team Reach

By Going to these web sites , a player can see Where the group is playing, When, Who has signed up to play, and What skill level will be there.

Sat
06



< Dec 31-Jan 6 >

Sat, Jan 6th @ 8:30-10:30AM

Hammerle Park (West Linn)

Item 3.

Skill Level 3.75-5.0

DOUBLES

MIN 4

MAX 22

WAIT 10

- 1 Gabriel DeMarco (4.0)
- 2 Tara Chetock (4.0)
- 3 Symond Boschetto (3.75)
- 4 Slade Wolf (3.75)
- 5 Aimee Wolf (3.75)
- 6 David Johnson (3.75)
- 7 Francis B. (4.0)
- 8 Patricia Thiery-Bourque (4.0)
- 9 Carrie Kokinda (3.75)
- 10 Jim OConnell (3.75)
- 11 Bill Lorenz (3.75)
- 12 Tracy Pyeatt (3.75)
- 13 Anne Ibach (3.75)
- 14 Wendy Luo (3.75)
- 15 Hanik A. (4.0)

3.75-5.0 Open Play (Advance Play only) FREE for all Willamette River Pickleball Club or CRPC members. \$2 for non-members.

crpc.wrpc.president@gmail.com

- Mark Hanson

Sat, 12/23 @ 7:35PM

OUR ASK: install 4 permanent nets

- Eliminate the rarely used tennis court.
- WHY?
- Tennis court is rarely used (6 times per YEAR)
- Why is the tennis court rarely used?
- Parking is difficult. Can not see court from street. Not easy to locate for a meet up. No Restrooms close by. Errant balls from pickleball courts fly into court. More and better courts at high school.
- 4 permanent nets still allows for basketball use. Temp nets can still be used when needed.

**Without the club nets, Oregon City has NO Pickleball for
the general public**

Item 3.

Tennis nets are commonly used as backstops for Pickleball courts

Tennis nets used as backstops

Item 3.



Success Story:

Item 3.

Hamerlie Park Pickleball Courts



Canby Pickleball Courts



Woodburn Pickleball Courts

Item 3.





THE ASK:

Install 4 permanent Pickleball Nets

Item 3.

The New Hillendale Pickleball Club will pay for , and professionally install the posts and nets.

In Exchange , we ask to have organized play daily from 8-noon daily.

The General Public (all skill levels) is encouraged to play in organized play.

This is a learning, teaching, and accommodating environment

Skill levels are separated by “competitive” and “Recreational” courts (depending on who shows up) to make it enjoyable for everyone.

Can add up to 4 more nets as players show up.

Can still accommodate basketball players when pickleball is active.

This is the Paddle Que

This is a fixture at any pickleball court.
During club play, you stick your paddle in line to play.

After club play, anyone – or group can play anytime.



After club hours,
it is typical for
courts to have
their own rules

Item 3.

La Quinta
— GEM of the DESERT —

PICKLEBALL COURT RULES

- **Pickleball drop-in/open play guidelines:**
 - Drop-in/open play is open to ALL ages and skill levels
 - Doubles games are recommended to maintain flow of participants
 - If courts are full and there are players waiting, limit play to one game played to 11 points
 - When waiting for a court, place your paddle in a single-file line along the fence (this will determine your spot in line)
 - Once your game has finished, place your paddle at the end of the line
- Pickleball courts are intended for Pickleball use only
- Proper Pickleball attire required (shirts and shoes)
 - Tennis shoes only, no black soled shoes
- Pickleball play with proper equipment required
- Courts available on a first come first serve basis
 - Individuals may not reserve court times
- No private/professional lessons permitted
- Court etiquette enforced
- No roller or inline skating, skateboards, bicycles, or animals allowed on courts
- No food or beverages allowed on courts
- Use of tobacco products or alcohol is strictly prohibited
- PLEASE HELP KEEP COURTS CLEAN

PLAY AT YOUR OWN RISK

For rules of the game of Pickleball go to: www.usapa.org

Emergency Telephone Number: 911

Address: Fritz Burns Park, Avenue 52 and Avenida Bermudas
City of La Quinta Public Works Department: (760) 777-7000

Once Hillendale reaches capacity, we can schedule like Tualatian Community Park and Summer Lake Courts.

Drop in play , All Level play , and Advanced play all have their scheduled play times. NO one is left out.



CITY OF

Tigard

Effective March 2023

Summerlake

HARDCOURTS

Item 3.

The following rules are in place to allow fair and reasonable opportunities for City residents and visitors to enjoy the Hardcourts at Summerlake Park. ALL ARE WELCOME

HARDCOURT SCHEDULE GENERAL BLOCKS - CURRENT AS OF MARCH

TIME	SUN	MON	TUES	WED	THURS	FRI	SAT
8:30 am - 11:30 am Mon. - Fri. 9:00 am - 11:30 am Sat. - Sun.	D	O Beginners 1st Hour	O	O	O	O	A
11:30 am - 2:30 pm	O	A	O	O	O	A	O
2:30 pm - 5:30 pm	A	O	D	A	O	D	D
5:30 pm - 8:30pm	O	D	A	D	A	O Beginners 1st Hour	O
COURTS CLOSED AFTER 8:30 pm	Please respect transition times and kindly vacate the courts at the posted times. No play before or after posted hours.						

Priority User Blocks: Skill Levels Recommended/Preferred But Not Required

O

Open Pickleball Play: 2.0 - 5.0; All levels are welcome

A

Advanced Pickleball Play: 4.0 - 5.0; Recommended/Preferred Levels

D

Drop-In Only: Pickleball play on the four permanent pickleball courts. Tennis only on the multi-court.

Drop-in priority is for families and small group play. Please no organized sessions during drop-in play

24

Allow the Hillendale Pickleball Club to install 4 permanent nets

Item 3.





CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Parks and Recreation Advisory Committee **Agenda Date:** 02/22/2024
From: Lango Hansen Landscape Architects

SUBJECT:

Clackamette Park Master Plan - PRAC presentation - Clackamette Cove RV
Park Alternative Location

STAFF RECOMMENDATION:

Provide feedback to proposal

EXECUTIVE SUMMARY:

At the December 12th, 2023 City Commission Work Session, the City Manager directed the Parks Department to explore the possibility of relocating the RV Park from the location shown in the Master Plan to a location at Clackamette Cove.

BACKGROUND:

RV PARK

The RV Park at Clackamette Park is currently located entirely within the one-year floodplain, exposing it to continual floodwater inundation. Flooding typically results in the RV park being closed one or more times per year and requires repairs to be performed by the city. A significant portion of Clackamette park is located within the 2-year floodplain, including the plateau to the south of the existing RV park. Given the flooding and maintenance, as part of the master plan, the RV Park was relocated to higher ground adjacent to Main Street.

The elevation of the City-owned lot on the east side of Clackamette Drive is almost entirely above the 10 year floodplain. Relocating the RV park to this higher ground would significantly decrease the frequency and potential damage of flood events while still maintaining a proximity to the park. This location would also allow for sewer hookups to be provided at each of the spaces.

Based on the space available on the City-owned lot, fewer RV spaces are proposed than currently exist in Clackamette Cove. This is partly due to the space being used to create a landscape buffer between the proposed RV park and the highway.

The alternate location that was explored at Clackamette Cove is a 4.4 acre parcel adjacent to the highway and is currently owned by Urban Renewal. The schematic layout would provide 33 RV spaces and 10 overflow auto parking spaces. The parcel is not directly connected to Clackamette Park and was not included in the Clackamette Park Master Plan.

Clackamette Park Master Plan

Alternate RV Park Location Study

February 22, 2024

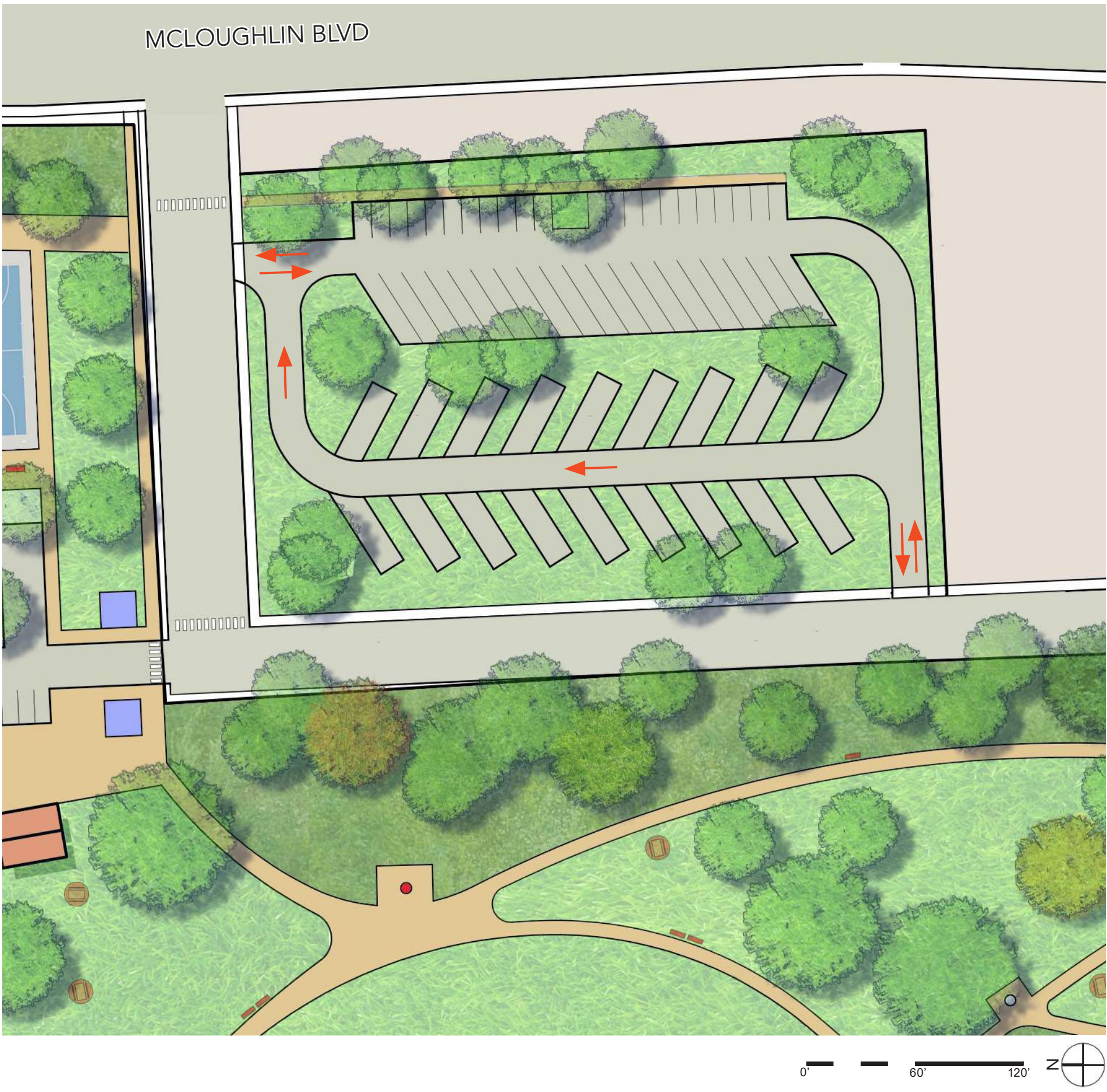


Clackamette RV Park Locations

Clackamette Park Master Plan Alternate RV Park Location Study 2024.02.07







MASTER PLAN RV PARK

- Provides 18 RV spaces
- 19 overflow trailer parking spaces provided

Clackamette Park Master Plan RV Park

Clackamette Park Master Plan Alternate RV Park Location Study 2024.02.07



Maintenance road between site and McLoughlin Blvd facing north



Center of site facing east



Center of site looking west toward McLoughlin Blvd



Center of site facing south toward Main St.

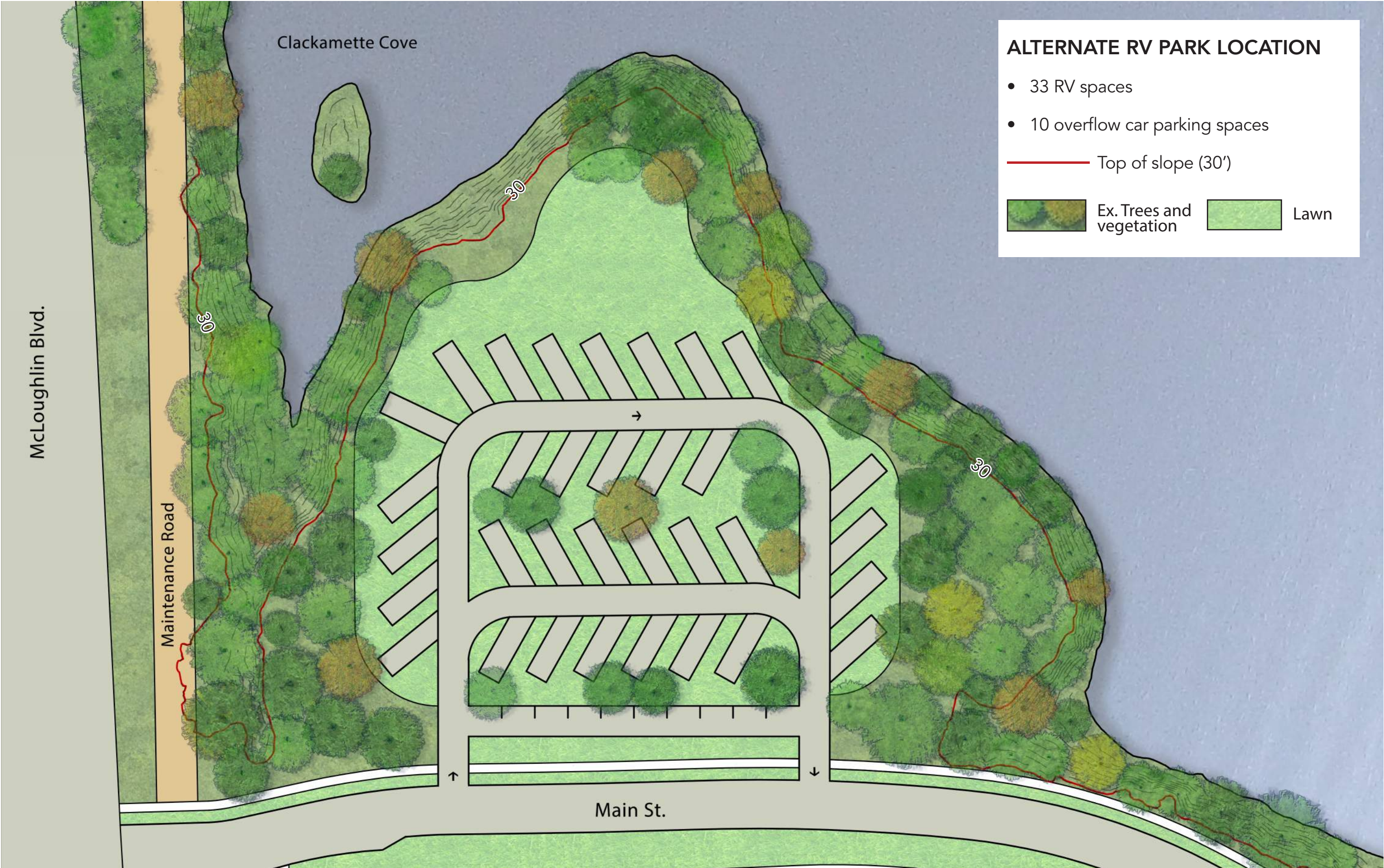


Center of site looking north toward McLoughlin Blvd Bridge



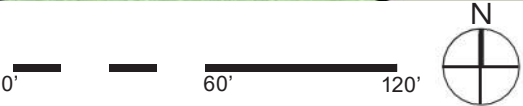
View of Clackamette Cove facing west

Clackamette Cove Existing Site Images



Clackamette Park Alternate RV Park Location

Clackamette Park Master Plan Alternate RV Park Location Study 2024.02.07



	MASTER PLAN LOCATION (2.16 ACRES)	ALTERNATE RV PARK LOCATION (4.44 ACRES)
PROS	-Direct access to Clackamette Park amenities -Property owned by City -Higher elevation largely outside 10-year flood plane -Allows for full electrical, water and sewer hookups -Property zoned Mixed Use Downtown, proposed code change to allow RV use -Located entirely outside NROD boundary -Strong support demonstrated through robust public outreach process	-Visual access to Clackamette Cove -More overall RV spaces than master plan location -Higher elevation entirely outside 10-year flood plane -Allows for full electrical, water and sewer hookups. -Partially buffered from highway
CONS	-Proximity to highway and McDonald's -Fewer number of RV spaces	-Property owned by Urban Renewal -Location separated from Clackamette Park by highway -Located largely within NROD boundary, requiring extensive mitigation -Zoned Mixed Use Downtown, would require zoning change -Less direct access down to water's edge -No public process to determine alternate location -Overall higher cost to develop compared to master plan location
PROCESS	To develop this parcel as the RV park, the property would have to transfer ownership from the City to the Parks Department. A zone change and comprehensive plan amendment would be required. A condition was added to the Master Plan approval to alleviate the zoning incompatibility. Property Market Value: \$2.517 million Property Owner: City of Oregon City	To develop the RV Park in this alternate location, it would need to be determined if the current property owner would be willing to sell the property to the Parks Department. Master plan amendments would be required to the Clackamette Park and the Clackamette Cove master plans, including changing the Clackamette Park and master plan boundaries. A zone change and a comprehensive plan amendment would be required. Property Market Value: \$5.285 million Property Owner: Urban Renewal