

City of Oregon City
Parks and Recreation Advisory Committee
Meeting Minutes
Virtual Meeting Thursday, (02/24/2022) at 7:00 PM

CALL TO ORDER

Meeting called to order at 7:00 pm.

INTRODUCTIONS

Members: Karin Morey, Troy Bolinger, Brent Haverkamp, Joey Knauf, Steve Williams, Andy Crump

Absent: Ken Worcester, Tim Wuest

Staff: Kendall Reid, Parks and Recreation Director; Denise, Conrad, Assistant Parks and Recreation Director; Melissa Sebastian, Aquatic and Recreation Manager; Jonathan Waverly, Parks and Cemetery Maintenance; Justin More, Administrative Assistant

Guests: Jerry Herrmann, Kurt Lango and Brian Martin from Lango Hansen

APPROVAL OF MINUTES

1. Minutes of the (01/27/2022) PRAC Meeting

Troy Bolinger called for questions or comments from PRAC Members regarding the approval of the January 27, 2022, PRAC Meeting Minutes. Karin Morey moved that the minutes be amended to fix Brian Martin's name from "Brain" to Brian in the "Guests" section under Introductions. Joey Knauf seconded the motion. No further comments or discussion was made. Motion passed.

All Approved: Karin Morey, Troy Bolinger, Andy Crump, Brent Haverkamp, Steve Williams, Joey Knauf

All Opposed: None

PUBLIC COMMENT

No public comment was given.

PRESENTATIONS

There were no presentations on the agenda.

GENERAL BUSINESS

2. Mitigation Funding for Clackamette Park Master Plan

Jerry Herrmann presented the mitigation funding options for Clackamette Park. In his presentation, he compared examples of mitigation funding used in the cities of Gladstone, Milwaukie, and Lake Oswego. Jerry proceeds to highlight how Clackamette Park could be eligible for mitigation funding through addressing the areas of the park surrounding riverside habitat, trail access to eliminate erosion, RV Park vegetation, and reestablishing the vegetation where the boat ramp goes. Mr. Herrmann provided the committee with pictures of Clackamette Park to provide a visual representation of the areas that need to be addressed. He finished the presentation with a draft letter that PRAC and the City could adopt and bring to the City Commission explaining the need for mitigation funding.

Troy Bolinger opened the topic for discussion. No initial comments or discussions were made. Karin Morey moved that the committee adopts Jerry Herrmann's recommendations and that they are included in the Clackamette Park Master Plan. Andy Crump seconds the motion. Troy Bolinger asks for questions regarding the motion. Steve Williams supports Karin's motion. Brent Haverkamp asked Jerry Herrmann where the mitigation money comes from. Jerry noted that there is mitigation funding throughout the country, but currently, in Portland, Oregon, there is a company called Westerkamp, a professional company that manages the funds. Troy Bolinger provided his thoughts on mitigation funding, expressing his support of using the funds but would rather use Jerry's letter as a template instead of adopting Mr. Herrmann's letter as it stands. Kendall Reid mentioned at Jerry is a part of the stakeholder interviews with Lango Hansen and the information will be taken into consideration, thus he does not feel the need to make a recommendation or have a letter be made.

Karin Morey clarified her comments acknowledging that Jerry Herrmann has been heard, however, it would not hurt as she does not see the City pursuing. Steve Williams asked for clarity on how a letter would be drafted through PRAC. Troy Bolinger stated that Jerry would send him the letter, he would edit it, send to PRAC for approval, and sign it. Andy Crump commented that if Parks and Recreation are already going to use this recommendation, why go through the process of drafting a letter? Troy responded by stating it is a legitimate question. Brent Haverkamp asked Karin for clarification for her comment that the City would not be using the mitigation funding despite Kendall Reid stating it would. Jerry Herrmann clarified that the mitigation funding in the City right now is only focused on Clackamette Cove but it will only get harder to get funding for the Cove, thus the reason to include Clackamette Park in the mitigation funding.

Earlier in the discussion, Karin Morey motioned that the committee adopts Jerry Herrmann's recommendations and that they are included in the Clackamette Park Master Plan. Andy Crump seconds the motion. Motion did not pass.

All Approved: Karin Morey, Andy Crump, Brent Haverkamp

All Opposed: Steve Williams, Joey Knauf, Troy Bolinger

Brent Haverkamp asked Troy Bolinger about what the motion was in regard to. Troy clarified that it was to take Jerry Herrmann's letter as is, sign it, and use it in the mitigation funding. Steve Williams reminded the committee of Kendall Reid stating there is no need for a letter. He is in support of the funding but does not want to make more work than what is necessary. Troy and Brent second Steve's comments. Karin Morey moved that the Parks and Recreation Advisory Committee support mitigation funding for Clackamette Park as part of the current Master Planning process. Brent Haverkamp seconds the motion. Motion passed.

All Approved: Karin Morey, Andy Crump, Brent Haverkamp, Steve Williams, Joey Knauf, Troy Bolinger

All Opposed: None

3. Hazel Grove Park Update

Brian Martin provided an update and presentation on the development of Hazel Grove Park and the timeline associated with the completion of the park. In Brian's presentation, Lango Hansen provided sketches and drawings outlining the different elements that were incorporated into the park. Brian also provided photos of the progression of the park from the construction to what it looks like near completion.

Troy Bolinger opened the topic for discussion. Brent Haverkamp complimented Brian on the park, stating it 'looked good'. Steve Williams provided the next comment in asking Brian about the plan with the section of the park that is next to Kolar Drive. Brian said that Kolar Drive dead-ends into the park but there is no further development of that section of the park. There will be park access from Kolar Drive. Karin Morey complimented Brian for the work done on the park. Troy Bolinger asked Kendall Reid and Brian Martin if PRAC could receive a tour of the park before the park is open to the public. Kendall Reid stated that he would work with Jonathan Waverly to set up a time in the next few weeks to get a time for PRAC to tour. Kendall also acknowledged that we are still working on dates to get PRAC a tour of all of the major Oregon City Parks.

4. Introduction of New Aquatics and Recreation Manager

Kendall Reid introduced Melissa Sebastian as the new Aquatics and Recreation Manager. Melissa has been with the City for 15 years and has been filling in for a variety of roles and responsibilities while vacancies were filled. Melissa thanked Kendall for the opportunity and is looking forward to serving the City for another 15 years.

5. Movies in the Park Staff Report

Melissa Sebastian presented a list of the movies for the Movies in the Park series that would be released to the public for a vote starting tomorrow, Friday, February 25th, 2022. Melissa noted that all of the movies are rated PG. She brings the list to PRAC so the committee can provide recommendations of movies that should be removed or added from the movie list. Melissa noted that the Top 4 movies will be chosen.

Troy Bolinger opened up the topic for discussion. Karin Morey congratulated Melissa on her new position and stated that she thinks the list is great. Karin suggested that Hidden Figures and Field of Dreams may not be quite as engaging for the younger population. Joey Knauf seconded Karin Morey's comments regarding Hidden Figures and Field of Dreams. Brent Haverkamp asked about The Lion King (2019) as he did not realize there was a remake created for that movie. Brent also noted that February is Black History Month and hopes that Hidden Figures is chosen. Steve Williams agreed with what everyone has said but also noted that he hopes Field of Dreams makes the cut. Troy Bolinger provided comments about the voting of the movies and if it closes, then choosing the best movies that are fit for the audiences. Troy also asked how the information regarding the voting would be distributed to the public. Melissa said information regarding the public vote will go out in Trail News, social media, and postcards. There will also be a landing page on the City website. There will also be a booth at the local farmer's market with this information. Karin Morey presented the idea that the City should put on a Drive-In movie. Melissa is still looking for sponsors and explained the levels of the sponsorships and what each sponsorship provides. Troy asked for this information about the voting and sponsorships to be sent to the PRAC members.

STAFF REPORTS

Kendall Reid updated the committee on the Cost Recovery plan and how that information is being distributed via the website and Trail News. The City is also working with organizations that we work with in creating MOUs to help ease the

process of the looming fees. The cost recovery process will begin implementation on July 1st, 2022. Sportscraft Landing contract negotiations are still ongoing, the legal counsel is managing the negotiations, however, the matter is confidential so no details can be shared. On Tuesday, March 1st, there will be a public hybrid meeting for the Clackamette Park Master Plan for the community to provide input on what they would like to see at Clackamette Park. The survey for Clackamette Park has been sent out to the public. Kendall asks if PRAC can send out the survey to their groups. The Parks Master Plan RFP was released. The City received two proposals and is in the process of reviewing them and the two firms are providing presentations to the City. Karin Morey asked about the Volunteer Coordinator position with the City. Kendall Reid stated that the Administrative Assistant position was supposed to take on that role, but they are currently helping out with all departments. Kendall also mentioned an organizational assessment that is taking place to help determine where our needs are and the changes that are needed.

Denise Conrad reported to PRAC about facility staffing and the limitations due to staff absences. The facilities crew is also looking at the mausoleum roof repair. The scope has been created but needs edits. They are also working on providing reports in efforts to receive AARPA funding for facility maintenance. The WES Good Neighbor agreement consultant with Plan B is working with an arborist to get reports on trees needing maintenance. These projects complete Phase 1 of the work with Plan B. There is an annual report coming April 1st for WES to continue receiving the funds. Kendall Reid reported on the Parks' issue with vandalism and crime that is becoming more occurrent in our parks. People are moving to different areas once one is cleaned up. Denise and Jonathan Waverly have looked into getting security patrols to help mitigate the vandalism issues. This will begin in June. Steve Williams asked for clarification if the company is one with security guards and if the patrol will take place during the night. This has been confirmed.

Melissa Sebastian updated the committee on Concerts in the Park running this summer. Movies in the Park will open for voting beginning tomorrow. There will be additional lifeguard certifications taking place over the next few weeks. This should bring the pool back up to full staffing besides swim instructors. The Pool is adding more fitness classes in the Community Room. The Ermatinger House has opened a "Preserve the Past Art and Poetry" contest and anticipates receiving a few dozen submissions. Spring Break camp registration is now open and next month, the Pool will begin recruitment and hiring for Summer Day Camp positions. The Daddy Daughter Dinner Dance has been moved from February to April with registration opening on March 21st. As a whole department, the City is switching software from Sportsman to SmartRec. The kickoff will be taking place in March in an effort to help streamline customer service needs. Brent Haverkamp asked about the implementation of SmartRec. Melissa said it will be a staggered implementation starting in May with some registration.

Kathy Wiseman complimented Melissa and Justin for their work and contributions to the team. At the Pioneer Center, they are doing AARP taxes and estimate 225 taxes being filed. In February, the county is paying for restaurant meals for Meals on Wheels from Pine Garden to celebrate Chinese New Year. Staff are being retrained from the state and county. BINGO is going very strong, and rentals are continuing at a steady rate. Meals on Wheels are planning on returning hot meals in April. Kathy is excited about the security patrol as the homeless problem is becoming more of a nuisance at the Pioneer Center trying to use their outdoor facilities, including exterior outlets. These outlets are being split so no outdoor access can be used. Next month, the Pioneer Center will be closed from March 21 – March 25 for annual maintenance.

MEMBER REPORTS

Troy Bolinger provided the first member report regarding the changes to the PRAC Bylaws and the changes made that were passed by the City Commission. All changes were passed by the City Commission with amendments in Section 6, Number 6, where agenda items are still sent to the Staff Representatives but is moved to 10 days before instead of 5. Troy still asks that agenda topics are Cc'd to him as he will share with Justin and Kendall and the staff would do the same in sharing topics with Troy.

Andy Crump reported on the empty lot near the Kentucky Fried Chicken ad the school nearby is doing a project on what to do with the project and asked for community input. There was a variety of ideas and some would cost lots of money and others were more simplistic. Andy enjoyed the opportunity to meet with the kids and see where a possible development of this land could go. He was thanked by the kids for his commitment to PRAC and being a part of it.

Karin Morey provided comment on the PRAC Bylaws report that Troy provided earlier by stating that PRAC is the only committee in the City that is not in Oregon City's code. The City Commission has asked PRAC to return with an Ordinance to put PRAC into the City code. Karin also reported that she hears throughout the community that people are not sure how to get involved. Karin directed people to visit the "How do I?" tab on the Oregon City page to sign up for email lists and newsletters to stay in touch with what is happening in the City.

FUTURE AGENDA ITEMS

Parks Master Plan

Sears Farm Development

Parks and Recreation Funding

Clackamette Park Master Plan

WES Good Neighbor Funds

Joint Operations Center

Willamette Falls Legacy Project

Property Acquisition

The Cove

Brent has asked that the Parks Master Plan be added to the Future Agenda Items section. Kendall Reid clarified that once a consultant has been chosen, the first stop will be PRAC and it will also be covered in the Staff Report section of our meetings.

Steve Williams asked about the community letter that was shared with the committee in the agenda packet and where that gets discussed. Kendall responded to Steve to say there are no intentions to open Old Canemah park at this time and that the letter was added just so the committee was aware but that no discussion was necessary at this time. Troy Bolinger added that if information was sent to the committee like the letter, members can request to discuss the topic via the email chain that is sent out with the letter included. Karin Morey assured the community member to know that their voice has been heard. Kendall stated that it can be a topic in the future as we get closer to reopening and the patrols start, the impact it has on that neighborhood and the park. Troy asked Steve to keep it on his agenda, so the topic does not get forgotten and to bring it to the committee's attention in the next few months.

NEXT SCHEDULED MEETING – March 24th, 2022 at 7:00pm

ADJOURNMENT

Meeting adjourned at 8:40 pm.