



CITY OF OREGON CITY

CITY COMMISSION WORK SESSION

MINUTES

Commission Chambers, Libke Public Safety Facility, 1234 Linn Ave, Oregon City
Tuesday, March 07, 2023 at 7:00 PM

CONVENE WORK SESSION AND ROLL CALL

Mayor McGriff convened the meeting at 7:12 PM.

PRESENT: 5 - Commissioner Rocky Smith, Commissioner Mike Mitchell, Commissioner Adam Marl, Commissioner Frank O'Donnell, Mayor Denyse McGriff

STAFFERS: 8 - City Manager Tony Konkol, Library Director Greg Williams, Public Works Director John Lewis, Human Resources Director Patrick Foiles, Parks and Recreation Director Kendall Reid, Community Development Director Aquilla Hurd-Ravich, Police Chief Jim Band, Assistant City Recorder Angelique Nomie

FUTURE AGENDA ITEMS

1. List of Future Work Session Agenda Items

Commissioner Marl asked about the climate action plan presentation in light of discussions at the recent goal setting retreat. Mayor McGriff suggested the item remain on the list of future work session agenda items. Commissioner O'Donnell agreed and discussed the merits of interfacing with other members of the community with reference to this item, such as school boards and other elected officials.

DISCUSSION ITEMS

2. Greater Oregon City Watershed Council Annual Report

Tom Gaskill, Executive Director of the Greater Oregon City Watershed Council introduced founder, former Chair, and current member-at-large Doug Neeley. He also introduced Chair Cedimir Jesic, Vice Chair Marcia Sinclair, Secretary Danielle Folliard, Treasurer Alison Heimowitz, and member-at-large Sarah Miller, who were attending via Zoom. He presented the 2021-2022 Greater Oregon City Watershed Council annual report.

Commissioner Smith thanked the council for the substantial amount of progress they have made and continue to make.

Mr. Gaskill highlighted the council's 2-year partnership with Confluence AmeriCorps and thanked Willow Mikles, Community Outreach Coordinator, and Derek Palmore, her predecessor, for their assistance with the Singer Creek and Abernethy Creek Park projects.

3. City-Sponsored Public Event Program

Tony Konkol, City Manager, reviewed the city-sponsored public event program. He requested a review of the program criteria and reminded the commission that there is an aggressive timeline before summer events.

Commissioner Smith requested a common naming convention across all City departments for events. He asked if the term open to the public meant an admission fee could be charged. Mr. Konkol suggested that

if the city is going to invest public funds in an event, the event should be open to the public without an admission fee, notwithstanding internal activities or products that would require payment.

Commissioner Smith suggested being able to compare the cost of an event to the amount donated by the city. He said this would influence whether or not there would be an admission fee. He added that fees for City services such as street closures were cost prohibitive.

Commissioner Smith asked if the program was housed within Economic Development or if event coordinators would need to reach out to multiple City departments. Mr. Konkol said the intent of the program was that Economic Development would coordinate with other departments so that a unified application process exists.

Commissioner O'Donnell suggested the initial application go through Economic Development who would then pass it on to other departments to determine their fee requirements. Mr. Konkol said an online system was created to help applicants determine the fees that would be associated with an event, but that this process has been slowed down.

Commissioner Smith said he is not opposed to dis-including events that charge admission fees and suggested that this could be decided based on each event proposal. He added that application guidelines for charging admission fees would be useful to an event planner.

Commissioner Marl said he had a hard time investing public funds in events that were not open to the general public but understood that an admission fee would help balance the books. He suggested that reviewing applications on a case-by-case basis would slow down rather than streamline the process.

Mayor McGriff discussed the cost of inflation and suggested that an admission fee would preclude community members from attending events. She does not have a problem with requests for donations and suggested a provision for in-lieu City services in addition to grant funds. Mayor McGriff does not want to determine admission fees on a case-by-case basis and requested that all departments use the same naming convention for City-sponsored events.

Liz Hannum, Executive Director of the Downtown Oregon City Association (DOCA) said DOCA relies on admission income for their budget. She said disallowing gate fees would preclude a lot of events.

Commissioner O'Donnell asked what an organization would do if they received a surplus for the event. Discussion occurred regarding organizations keeping potential surplus from events. Commissioner Mitchell asked if a distinction could be made between for-profit and non-profit organizations, the latter of which could keep surplus funds.

Commissioner Mitchell requested that program criteria also include one-time events, citing the Arch Bridge Celebration as a one-time event worthy of public funds. He also asked that City fees be included in eligible program costs.

Commissioner Mitchell asked what would happen if not all grant money was dispersed during the application timeline. Mr. Konkol suggested the application period could be extended based on the amount of grant funds dispersed during the grant review process.

Commissioner Mitchell asked that the map included in the presentation be removed. Although it demonstrated the market for City-sponsored events, a consensus was reached that attendance from all regions was encouraged.

A consensus was reached to revisit the city-sponsored public event program next year.

4. Street Design Standards

John Lewis, Public Works Director gave a presentation on street design standards. He introduced

Hermanus Steyn and Julia Knudsen from Kittleson & Associates to answer specific questions.

Mayor McGriff asked how street design standards and concept plans work together. Ms. Knudsen said that other resources are to be used in conjunction with street design standards, including the city code and concept plans, which should be used to understand the vision, original concepts, and goals of the community.

Mayor McGriff asked about a line in the presentation which said, "Design Standards take precedence over Concept Plans with technical data." Ms. Knudsen said this applied to technical specifications that were in line with modern industry standards and not to the vision of the concept plans. She referred to chapter 2 of the Street Design Standards document which details a design modification process and includes constraints and justifications.

Mayor McGriff requested that a footnote with this information be added to the document. Ms. Knudsen replied that fidelity to the original concept plan and direction to visit the design modification process in chapter 2 if necessary would be listed under the other relevant resources section of the document.

Mr. Lewis said they are trying to move towards four different street light standards within the city.

Commissioner Smith requested that actual photos of the proposed streetlights be added to chapter 9 of the Street Design Standards document. Ms. Knudsen replied that this would be incorporated into the next draft.

Discussion occurred over the variety of streetlights in the city, specifically on Molalla Avenue and 10th and Main Street. Mayor McGriff asked why tear drop style streetlights were placed near Home Depot when they were intended for the Arc Light District.

Mayor McGriff requested an overview of the different chapters in the Street Design Standards document. Ms. Knudsen will include this in the introduction.

Commissioner Mitchell requested that section 5.1 update how speed limits are set, as Oregon City will soon have the authority to do this.

Commissioner Mitchell asked for clarification on bicycle lanes, as section 3.1 requires bicycle lanes to be separated but section 4.2 lists separate bicycle lanes as an alternative. Mr. Steyn said that summary table 3.1 was more of a vision and that City code specifies what was written in section 4.2. He said he would tweak table 3.1 to match what is in table 4.2.

Commissioner Mitchell asked about specifying an LED color temperature for streetlights. He said that without doing so, the colors will be different. Mr. Steyn said the temperature is specified in the design but that it will be added to the standard drawings.

Mayor McGriff asked about standards for light pollution. Mr. Lewis said LED lights are down-facing and covered so they are dark-sky compliant. Commissioner Mitchell said acorn lights are a problem for light spill.

Commissioner Marl shared concerns over LED lights and said that although they are more energy efficient, they are considered detrimental to bugs and insects. Commissioner Mitchell said this is related to the issue of color temperature.

Consensus was reached that the standards would be brought back with a redline version and a resolution to approve.

CITY MANAGER'S REPORT

The City Manager had no updates to provide.

COMMISSION COMMITTEE REPORTS**5. Commissioner O'Donnell**

- South Fork Water Board

Commissioner O'Donnell opined that Oregon City water rights have recently been well-defended.

6. Commissioner Smith

- Clackamas Heritage Partners
- Oregon City Tourism Stakeholder's Group
- South Fork Water Board

Commissioner Smith had no new updates to provide.

7. Commissioner Marl

- Citizen Involvement Committee Liaison
- Clackamas County Coordinating Committee (C4)
- Clackamas County I-205 Tolling Diversion Committee

Commissioner Marl reported that Greg Williams, Library Director, gave a presentation on the library's after-hours usage policy, which was well-received and appreciated by the CIC.

The I-205 Tolling Diversion Committee is sifting through the Oregon Department of Transportation's (ODOT) draft environmental assessment. The recent meeting served primarily to reorganize the committee, and Commissioner Marl is now its co-chair.

Mandy Putney with ODOT's Urban Mobility Office attended the C4 meeting, where ODOT's draft environmental assessment letter was also reviewed.

8. Commissioner Mitchell

- Clackamas County Coordinating Committee (C4) – Metro Subcommittee
- Clackamas County I-205 Tolling Diversion Committee (alternate)
- Metro Policy Advisory Committee (MPAC) (alternate)

Commissioner Mitchell had no updates to provide but thanked Staff for their work in preparing this year's goal setting retreat. He also thanked attendees for their participation.

9. Mayor McGriff

- Clackamas Water Environment Services Policy Committee
- Clackamas Heritage Partners (alternate)
- Downtown Oregon City Association Board
- Metro Policy Advisory Committee (MPAC)
- Oregon City Tourism Stakeholder's Group
- South Fork Water Board
- Willamette Falls and Landings Heritage Area
- Willamette Falls Legacy Project Liaisons

Mayor McGriff reported that the Clackamas Water Environment Services budget review was approaching and that DOCA is preparing for the First City Festival.

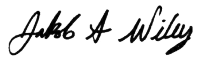
Willamette Falls and Landings Heritage Area had a retreat in which they discussed applying for federal designation as a heritage area.

No meetings have occurred with the Willamette Falls Legacy Project Liaisons.

ADJOURNMENT

Mayor McGriff adjourned the meeting at 9:29 PM.

Respectfully submitted,



Jakob S. Wiley, City Recorder