



CITY OF OREGON CITY TRANSPORTATION ADVISORY COMMITTEE (TAC) AGENDA

**Commission Chambers, 625 Center Street, Oregon City
Tuesday, March 19, 2024 at 6:00 PM**

Contact vwalker@orcity.org for the link to participate in the meeting

1. Approval of minutes from the February 20, 2024 Transportation Advisory Committee Meeting.

CALL TO ORDER

ROLL CALL

APPROVAL OF THE MINUTES

ADOPTION OF AGENDA (Agenda Analysis)

Committee members have the opportunity to move items to New Business/Discussion Items from Communications if they are interested in discussion. The Committee may also add an item to the agenda with the consensus of the Committee.

PUBLIC COMMENTS

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda, however, the Chair has the discretion to waive limitations. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone. The Transportation Advisory Committee Officers do not generally engage in dialog with those making comments but may refer the issue to the City Manager.

NEW BUSINESS / DISCUSSION ITEMS

1. NEW BUSINESS

Youth Advisory Commission Meeting - March 11, 2024

2. PUBLIC WORKS REPORT

ODOT Hwy 213 Speed Sign Installment

MyOC! Application - Submit a request or complaint and track requests

20 is Plenty for Residential Streets

Transportation SDC Spending

COMMUNICATIONS

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the City Commission does not engage in discussion with those making comments. Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the Oregon City's website at www.orcity.org and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Transportation Advisory Committee **Agenda Date:** 03/19/2024
From: Senior Administrative Assistant, Audrey Meeker

SUBJECT:

Approval of minutes from the February 20, 2024 Transportation Advisory Committee Meeting.

STAFF RECOMMENDATION:

Approve the minutes

OPTIONS:

1. Approve the minutes
2. Disapprove the minutes



1. CALL TO ORDER AND ROLL CALL

The Transportation Advisory Committee (TAC) meeting on **Tuesday, February 20, 2024** was called to order by Chair Ben Simmons at 6:12 PM at City Hall, 625 Center Street, Oregon City, OR 97045.

Committee members present included Mr. Ben Simmons, Chair; Mr. Henry Mackenroth, Vice Chair, Ms. Petronella Donovan, Mr. Bruce Fries, Ms. Julie Hernandez, Mr. Cedimir Jesic, Mr. Tim Morgan, Mr. Raymond Rendleman, Ms. Chris Wadsworth,

Staff members present included Public Works Director John Lewis, Assistant Public Works Director Vance Walker and Senior Administrative Assistant Audrey Meeker.

2. APPROVAL OF THE MINUTES

Henry Mackenroth **moved to approve** the interview and the meeting minutes for **November 21, 2023** and was **seconded** by Chris Wadsworth. It was carried **unanimously** by the following votes: Aye: Mr. Cedimir Jesic, Mr. Tim Morgan, Ms. Julie Hernandez, Ms. Petronella Donovan, Mr. Bruce Fries, Mr. Raymond Rendleman.

3. AGENDA ANALYSIS

Major points were as follows:

- Mr. Tim Morgan requested to speak about the Hwy 213 speed reduction status from the Speed Study conducted by ODOT and shared recent incidents at this intersection.
 - On January 29, 2024, a car took out a guardrail at Hwy 213 and Redland Road. The next day, there was a three-car pileup South bound just before the barrier ends.
 - The speed study results by ODOT were shared at the November 20, 2023 meeting. An update on the status of the slower speed limit sign being installed can be provided at the next meeting.

4. CITIZEN COMMENTS

Major points were as follows:

- Ms. Jackie Hammond-Williams, a resident from the Park Place Neighborhood came to speak to the Transportation Advisory Committee about a lack of connectivity and safety for pedestrians walking along the lower Holcomb road to downtown Oregon City.

- There has been a lot of growth and development in the Park Place Neighborhood and Ms. Hammond-Williams would like a better understanding of how the SDC fees that were paid during the developments are distributed to projects and would like them directed towards the Park Place Neighborhood; specifically, this stretch of road for a sidewalk.
 - Mr. John Lewis shared that funds from SDC's are allocated and spent on the projects identified in the Transportation System Plan. Currently, these funds have been allocated towards the Safe Routes to Schools (Gaffney, Garnder and Holcomb) and intersection improvements.
 - The lower Holcomb Road is on the third tier of the Transportation System Plan; there are geological hazards, potential landslides and tree removals will be required.
- Mr. Henry Mackenroth would like more information on the infill sidewalk policy.

5. NEW BUSINESS/DISCUSSION ITEM

a. Shuttle Update by Kristina Babcock, Clackamas County Human Services Supervisor, Transportation Programs

Major points were as follows:

- The Oregon City Shuttle started in July 2022 as a 90-minute loop route. In 2023, the loop was reduced to 60 minutes; since then, ridership has increased and continues to grow. The shuttle reaches areas in Oregon City that Tri-Met doesn't have access to and links residents to transit centers, higher education, and jobs.
- Shuttles are a free "deviated fixed route" service. The shuttle will deviate within a ¾ mile from the route upon request; requires a 24-hour request window and depends on availability.
- The ridership for the fiscal year 23-24 was between 6,000 – 7,000 rides.
- Visit Oregon City Shuttle: <http://www.clackamas.us/h3s/connects-shuttle> to view their route, schedule, and phone number to make arrangements for a pickup.
- Ride Clackamas: <https://rideclackamas.org/>, integrates all transit operators, and lists schedules, fare schedules, and has bus tracking locations. An app is available to download.
- Mr. Jesic Cedomir asked about the potential of adding a minimal cost to add more service.
 - The service is free because they don't want to create a barrier to the use of its service and it's already being paid by Oregon taxpayers, through the HB17 Payroll tax, which is a statewide transportation improvement fund.

6. PUBLIC WORKS REPORT

a. 2023 PMUF Projects

Major points were as follows:

- Mr. Vance Walker provided an update of the completed 2023 Pavement Maintenance Utility Fee Projects.
- The 2024 PMUF Plan will be shared at a future meeting.
- The Annual Reports can be found here:
<https://www.orcity.org/1840/Pavement-Maintenance-Utility-Fee-Annual->
- The 2023 PMUF Report will be published in the coming months.
- Mr. Tim Morgan suggested that we add how to report an issue via the MyOC App or the Oregon City website, <https://www.orcity.org/1174/My-OC> in a utility bill. Public Works will inquire about this option.

b. Intersection Safety

Major points were as follows:

- Mr. John Lewis shared that during a City Commission meeting, there was a discussion regarding parking code issues. There was an emphasis on Central Point Road and that the Oregon Basic Rule of no parking within 20 feet of a marked or unmarked crosswalk was not being followed. This led to a request for Public Works to conduct audits of other intersecting roads to address this concern City wide.
- A staff member from the Engineering and the Operations departments will partner together to determine what is needed to meet this rule throughout the City, such as clearing low hanging limbs, better signage or whether a property owner has an encroachment; the work is underway.

c. Street Design Standards

Major points were as follows:

- Previously, Public Works Engineering did not have street standards and would refer to other projects for reference. The request for funding the Street Design Standards was approved in the FY22/23 budget and prepared by Kittelson & Associates, Inc.
- The Street Design Standards can be found here:
<https://www.orcity.org/1057/Street-Design-Standards>. Public Works Engineering refers developers to this website when they do public improvements in the right of way.

7. COMMUNICATION

- No communications were made.

8. FUTURE AGENDA ITEM

- Follow up on adding MyOC! Requests in a Utility bill comments section.
- 2024 PMUF Projects
- Update on the Hwy 213 speed limit sign that was determined by ODOT from the completed Speed Study.

- Transportation SDC Spending, related to Ms. Jackie Hammond-Williams request for a sidewalk or alternative option(s) along lower Holcomb for pedestrians to City.
- Policy on Infill Sidewalks (Mr. Henry Mackenroth)
- 20 is Plenty in residential neighborhoods (Mr. Raymond Rendleman)

9. ADJOURNMENT

There being no further business, the meeting adjourned at 7:43 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Audrey Meeker".

Audrey Meeker
Senior Administrative Assistant



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Transportation Advisory Committee **Agenda Date:** 03/19/2024

From: Transportation Advisory Committee Members

SUBJECT:

New Business

TOPICS:

- Youth Advisory Commission meeting – March 11, 2024



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Transportation Advisory Committee **Agenda Date:** 02/20/2024

From: Audrey Meeker, Senior Administrative Assistant

SUBJECT:

Public Works Report

TOPICS:

- ODOT Hwy 213 speed sign installation
- MyOC! application– Submit a request or complaint and track requests
- 20 is Plenty for residential streets
- Transportation SDC Spending

Public Works Report

March 19, 2024



Transportation Advisory Committee

Agenda

- ODOT Hwy 213 Speed Limit Sign Installation
- How does sidewalk infill occur? (OCMC 16.12 & Other Solutions)
- MyOC! Application – Submitting a request, a complaint and track requests
<https://www.ocity.org/1174/My-OC>
- 20 is Plenty → Is there TAC Support?
- Transportation Revenues & Capital Outlay



Highway 213 Speed Limit Update

- In November 2023 ODOT State Traffic Engineer approved the speed reduction from 55mph to 50 mph
- ODOT is the road authority and is the agency that will need to update the signage
- ODOT staff state they are still working through Sign Design



Sidewalk Infill

- Oregon City Municipal Code 16.12 Minimum Public Improvements and Design Standards for Development
 - Applies to new construction or additions which exceed 50% of the existing square footage of all single-family detached residences and middle housing units
 - Value of public improvements shall be limited to 10% of the total construction cost. The priority of improvements is:
 1. Improve street pavement, construct curbs, gutter, sidewalks and planter strips,
 2. Plant street trees
- Sidewalk Infill as a capital project is discussed later.



20 is Plenty

Presented by: John Lewis, Public Works Director

March 19, 2024



Public Works Report

20 is Plenty → Is there TAC Support?

- In 2019 the legislature approved changes to Oregon Revised Statue 810.180 which gave cities across Oregon the authority to designate speed limits 5 mph lower than statutory speed limits on non-arterial streets in a residence district.



Transportation Revenues & Capital Outlay

Presented by: John Lewis, PE. Public Works Director

March 18, 2024



Public Works Report

Transportation Revenues

- Fuel Taxes
- Clackamas County Vehicle Registration Fee – began in 2020
- Transportation System Development Charges (Vehicle & Bike/Pedestrian) – increased in 2019
- Pavement Maintenance Utility Fees
- Grants & Earmarks



How is a Transportation Project Funded?

- All Bike & Pedestrian projects are eligible for 39.4% SDC funding, the remaining funding must come from another source (gas tax, grants, developer contribution, partnership, earmark, etc)
- Roadway projects each have a calculation of the capacity being added to with the project. Here are a few examples:
 - Central Pt/Warner Parrott/Linn/Leland/Meyers Roundabout – 35% SDC & 65% Other
 - Hwy 213 & Beavercreek Road Project – 48% SDC & 52% Other
 - Meyers Road Extension – 100% SDC



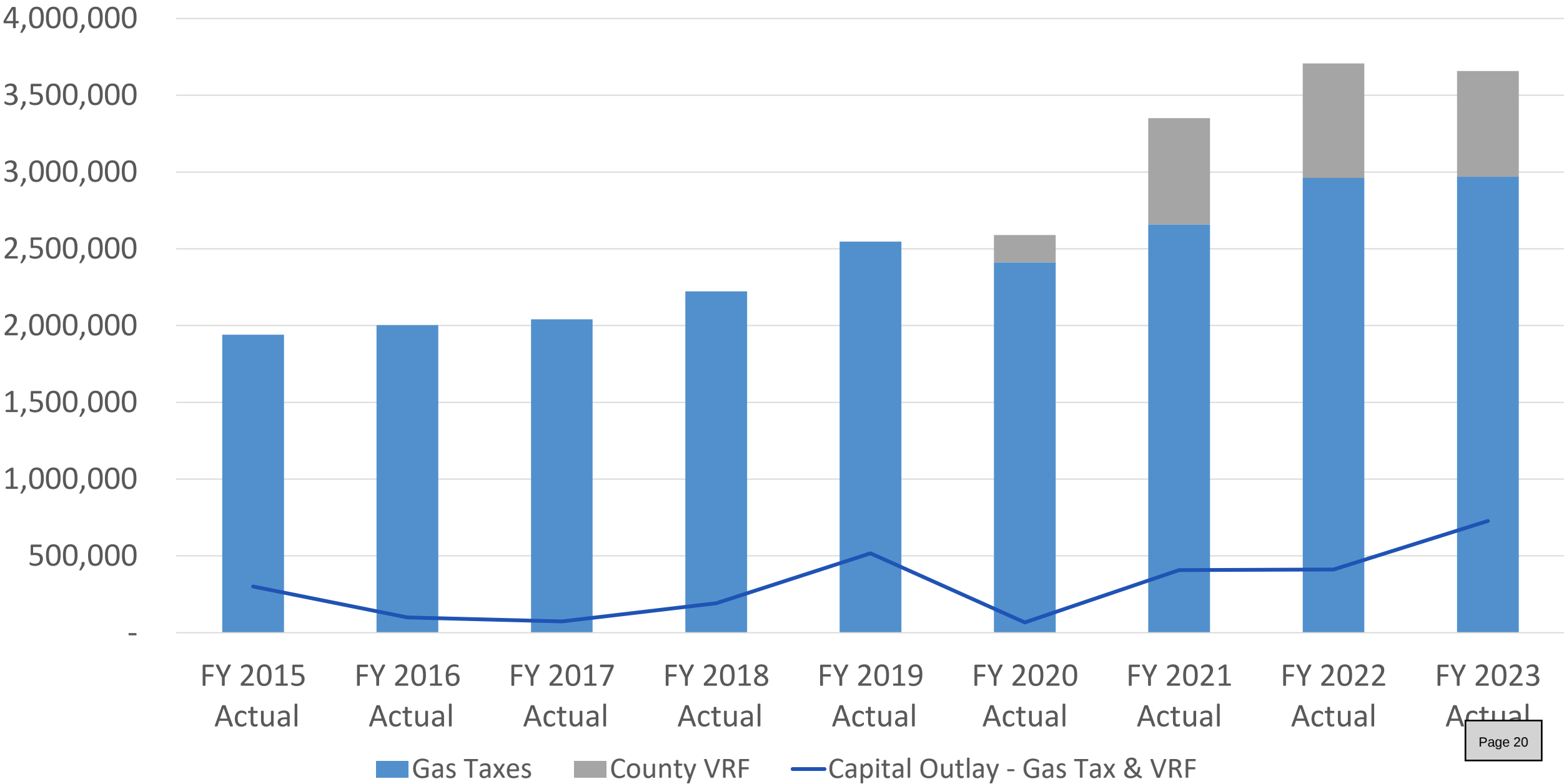
Identifying Capital Outlay Projects

- How do we go prioritize which transportation projects get funded?
 - ✓ City Commission Goals
 - ✓ Community Interest
 - ✓ Adopted Plans
 - ✓ Leverage Opportunities
 - ✓ Partnership Opportunities
 - ✓ Grant Funding Opportunities
- Balancing needs of all users to provide an equitable transportation system
- With our limited funding, grants are the primary way Oregon City has funded larger transportation projects, as staff we must determine:
 - Do we complete small projects each year with our limited funds?
 - Do we save funds to complete larger projects that are not grant eligible?



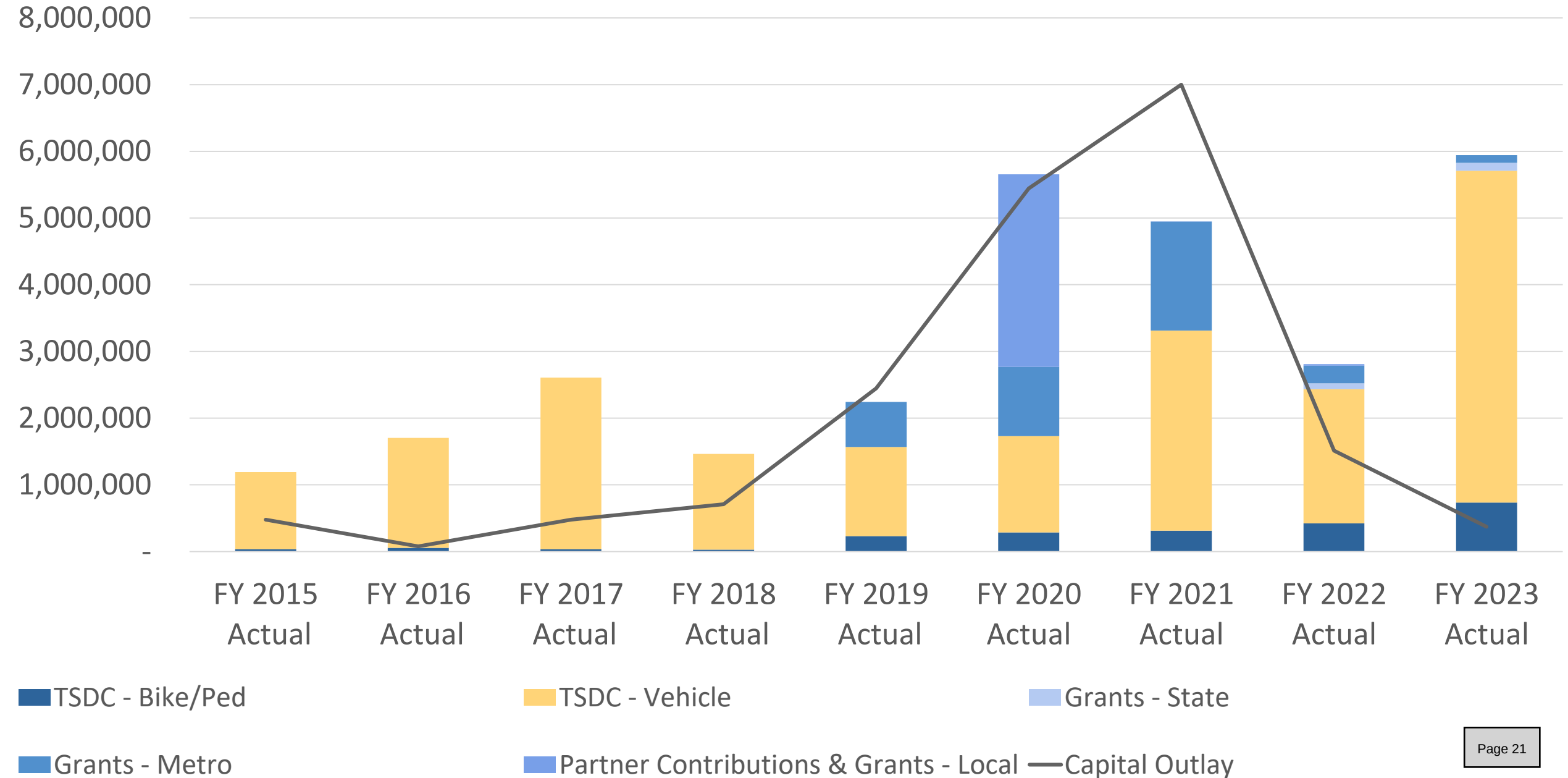
Gas Taxes & Vehicle Registration Fees

Item #2.



SDCs & Other Sources

Item #2.



Completed Projects

Project	Commission Goal	Community Interest	Adopted Plan	Leverage	Partnership	Grant Funding
RRFB's (Barclay Hills, Linn & Holcomb)		✓	✓		✓	
Molalla Avenue Streetscape Project	✓	✓	✓	✓		✓
Meyers Road Extension Project	✓	✓	✓	✓	✓	✓
Gaffney Lane Sidewalk Infill		✓	✓			
Gardiner Middle School Sidewalk Infill		✓	✓	✓	✓	
Oregon City First/Last Mile Shuttle		✓	✓		✓	✓
Holcomb SRTS Grant Prep Work		✓	✓			
Loder Road Alignment Study			✓		✓	✓
Main Street ADA Ramps			✓			✓
Beavercreek Road Dual Left Turn Ext			✓			
PMUF Sidewalk Infill			✓	✓		
Trillium Park Drive Abandonment		✓				

Projects in Progress

Project	Commission Goal	Community Interest	Adopted Plan	Leverage	Partnership	Grant Funding
TSMO Traffic Signal Upgrades			✓		✓	✓
Beavercreek Road ARTS Project		✓	✓			✓
McLoughlin Blvd Enhancements Plan		✓	✓			✓
Holcomb Blvd SRTS Project		✓	✓			✓
Oregon City Quiet Zone	✓	✓				✓
Maplelane Roundabout Cost Sharing			✓	✓	✓	



Next in the Queue and Why

Project	Commission Goal	Community Interest	Master Plans	Leverage	Partnership	Grant Funding
Hwy 213 & Beaver Creek Road		✓	✓			
Main Street: 10 th to 15 th		✓	✓			✓
PMUF Sidewalk Infill			✓	✓		

The Transportation SDC fund currently has a large balance. The constraint is identifying the necessary 'other' funding that is needed to complete projects. With development dropping off, we are seeing less SDC revenue coming in. Having a larger balance will continue to allow us to use those funds for grant match on upcoming grant opportunities.

When we received grant funding that always becomes our 'other' funding for the project and our match is out of the Transportation SDC fund.



Questions?

