CITY OF OREGON CITY
PARKS AND RECREATION ADVISORY COMMITTEE - REVISED
AGENDA

Virtual Meeting
Thursday, March 25, 2021 at 7:00 PM

This is a virtual only meeting, if you would like to participate please contact Kendall Reid at kendallreid@orcity.org.

CALL TO ORDER

INTRODUCTIONS

APPROVAL OF MINUTES

1. Minutes of the February 25, 2021 PRAC Meeting

PUBLIC COMMENT

This section on the agenda is for citizens to present information relevant to the City but not listed as an item on this agenda. The citizen has up to 3 minutes for comments. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone. The Parks & Recreation Advisory Committee Members do not generally engage in dialog with those making comments but may refer the issue to the Staff Member. Complaints shall first be addressed at the department level prior to addressing the Committee.

PRESENTATIONS

GENERAL BUSINESS

2. 2021 Heritage Tree Nominations for Mountain View Cemetery
3. PRAC Goals Review

MEMBER REPORTS

STAFF REPORTS

FUTURE AGENDA ITEMS

NEXT SCHEDULED MEETING - April 22, 2021

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the City Commission does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the Oregon City's website at www.orcity.org and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

City of Oregon City

Parks and Recreation Advisory Committee

Meeting Minutes

Virtual Meeting Thursday, February 25, 2021 at 7:00 PM

CALL TO ORDER
Meeting called to order at 7:02 pm

INTRODUCTIONS
Members: *Tim Wuest; Andy Crump; Brent Haverkamp; Shawn Dachtler; Karin Morey; Troy Bolinger*

Staff: *Kendall Reid, Parks and Recreation Director; Denise Conrad, Assistant Parks and Recreation Director; Kathy Wiseman, Senior Center Supervisor; Rochelle Anderholm-Parsch, Aquatic and Recreation Manager; Jonathan Waverly, Parks and Cemetery Maintenance*

Guests: *Jon Blasher, Director for Metro's Parks and Nature Department; Christine Lewis, District 2 Metro Councilor; Dan Moeller, Conservation Program Director for Metro's Parks and Nature Department; Dan Hanes, Oregon City Police Department Homeless Liaison Officer*

APPROVAL OF MINUTES

1. **Minutes of the January 28, 2021 PRAC Meeting**
   Karin Morey moved to approve the minutes; Shawn Dachtler seconded.
   All in Favor: Tim Wuest; Karin Morey; Troy Bolinger; Andy Crump; Shawn Dachtler; Brent Haverkamp
   All opposed: none
   Motion passed

PUBLIC COMMENT
There were no citizen comments.

GENERAL BUSINESS

2. **Newell Creek Canyon Project**
   The representatives from Metro introduced themselves; Jon Blasher, Director for Metro's Parks and Nature Department; Christine Lewis, District 2 Metro Councilor; and Dan Moeller, Conservation Program Director for Metro's Parks and Nature Department. Mr. Moeller began a presentation that summarized the status of the Newell Creek Canyon Project. Mr. Moeller provided photos, maps, and descriptions of the three main areas: Day Use, Trail Network and Conservation Area. He noted that the Day Use area is complete, but Metro will hold off on the grand opening until the Trail Network is complete and safe, with an anticipated completion date in October 2021. Mr. Moeller then

answered questions from members regarding a volunteer program, the presence of nearby campers, recent tree damage, the status of the land swap proposal with the City, the features of the off-road cycle path. Mr. Dachtler expressed his disappointment with the lack of a play area, as this was a feature that had been at the forefront of public discussions for this project. Mr. Moeller explained that the budget for the project will not allow for any additional amenities at this time. Mr. Bolinger suggested aligning the park operating hours with City Parks for consistency.

3. **Homeless Outreach Efforts by Oregon City Police Department**
   Officer Dan Hanes, Oregon City Police Department Homeless Liaison, provided information in a presentation on Homelessness in Oregon City, noting that homelessness is a growing concern in the City. Officer Hanes explained his role, available resources, enforcement methods and cleanup efforts. He highlighted that from April 2020 – Jan. 2021, he, and Homeless Advocate Kevin Dahlgren, in partnership with The Father's Heart, have helped 77 individuals find housing, either shelter/transitional, with family or permanent. Officer Hanes' presentation included before and after photos of areas that were cleaned. Members expressed their appreciation and support of Office Hanes and asked questions about individuals who were resistant to receiving assistance, the homeless impacts on public parks and expanding the ability to enforce rules in areas out of jurisdiction.

4. **Update on Oregon City Parks and Recreation Cost Recovery Analysis and Work**
   Rochelle Anderholm-Parsch, Aquatic and Recreation Manager, presented an update on the Cost Recovery project, reviewing the project timeline, the phased approach, the data & software tool, and next steps. Ms. Anderholm-Parsch provided examples of the "insights" report and demonstrated some features of the software. She revealed the final product, the Financial Support and Sustainability Strategy 2021-2023. She explained that the strategy as presented provides targets, some quite ambitious, and discussion has taken place on how to incrementally reach these targets. Ms. Anderholm-Parsch reported that the next steps are to create a draft Financial Support and Sustainability Strategy Policy for PRAC and then City Commission for review, comments, and codification. The goal is for the new policy to become effective on July 1, 2021. Ms. Anderholm-Parsch & Mr. Reid fielded questions regarding the effect on the budget, capacity to split the fine line between sustainable and cost-prohibitive pricing, capabilities of the software and distribution of scholarship funds.

5. **Parks and Recreation Advisory Committee Goals**
   Mr. Bolinger asked members to review the 2019-2020 Goals document he put on screen and to work off the format to set the new goals for 2021. He suggested a periodic review of the goals to revise, add updates, measure success and mark complete. Mr. Bolinger advised that they could keep,

revise, drop and/or add new goals to this list. Ms. Morey pointed out three specific items that could not be addressed; the deferred maintenance & parks infrastructure item needed citizen input, the Clackamette Park Master Plan and Boat Ramp item was left with the City Commission, and the Parks and Recreation System Master Plan will require a consultant. She commented that they needed an interactive document for ideas and input, along with budget updates from Mr. Reid. Ms. Morey felt they were not in a place to update or address these items. Mr. Bolinger replied that goals should be continually updated, noting that some information gathering and updating was needed. He suggested taking what they know at the time and rework it every couple of months. Mr. Haverkamp agreed and stated that he liked the idea of working within the SMART goals format. Mr. Dachtler commented that in previous years they would labor over determining goals and often not even vote on them until April. He felt they should work on a two-year goal cycle to be in sync with the Commission retreat and the budget cycle. Mr. Dachtler suggested tabling the discussion until members could review and then come to the next meeting with suggestions, communicating via email between meetings. Mr. Wuest agreed with Mr. Dachtler and noted his support of having a dynamic document as mentioned by Ms. Morey. A brief discussion followed about the number and type of goals to include. Mr. Bolinger wrapped up the discussion by stating that he wanted to have the goals done, agreed upon and approved by the next meeting. To do this, Mr. Bolinger proposed that Mr. Dachtler and Mr. Haverkamp work together offline to create the framework around the goals, gather member suggestions and send out the document before the next meeting so in March everyone is prepared to vote, adding that Mr. Reid should be involved as well. Mr. Bolinger asked if all agreed. No members issued further comments.

MEMBER REPORTS

Mr. Haverkamp: *Spoke about the development near Park Place Park that would use the right of way service road through the park as a driveway. He noted his strong concerns about the access road's proximity to a playground and an off-leash dog area. Mr. Haverkamp requested that City Staff communicate to PRAC their position and provide details on the development of the property. He felt that PRAC should encourage Staff to look at all options to come up with alternative access to the property.*

Mr. Reid responded that this is an ongoing conversation, and the property is nowhere near development. He added that it is on the radar of the City Commission, and the City Manager. Mr. Reid suggested giving Staff time to do their research and look at every possible option. He offered to provide a future report, or have Planning or Public Works provide one when more information is available.

No other members provided reports.

STAFF REPORTS

Mr. Reid reported on the extensive damage caused by the recent ice storm, complimenting Staff, who has already been through so much, for doing a fantastic job responding to the crisis, doing triage, and responding to calls and reports from the community. He noted that they are focused on assessing the damage, responding to immediate concerns, and calling in additional vendors. He reported on the various sites, including Park Place Park and the Cemetery, where Staff sprang into action quickly. Mr. Reid stated that they are now doing an initial damage assessment to project the number of trees lost and to document with photographs the damage in each of the parks. He noted that they are considering closing Waterboard Park to the public until the hazards can be removed; Singer Creek Park and Clackamette Park are also in pretty bad shape. He added that recovery will be a huge project that will affect goals and the budget for quite some time. He asked for support, noting that it will take time and resources to address all the issues, and stated that they are doing their best to open the parks as soon as possible. He gave kudos to Staff including Jon Waverly, Parks and Cemetery Maintenance and his Staff; Denise Conrad, Assistant Parks and Recreation Director; Jinny King, Parks Office Specialist III; and to the Aquatics Staff working at the Cove site.

Mr. Waverly described the ice storm as "catastrophic" and noted that no trees had been removed yet, but some are just standing skeletons. He stated that they will do their best to save what they can. Mr. Waverly reported that they have called in boom trucks to assist with the big trees but may need to call in climbers to get the very tall trees. He added that assessing the tree damage is a long-term process that they will need to monitor, and he asked for patience and a little bit of grace.

Ms. Conrad emphasized that safety is their top concern and wanted to get the word out that parks are hazardous areas at this time and people needed to be careful.

Mr. Reid concluded with the good news that they had awarded the contract for the deferred maintenance assessment and capital improvement plan for all Oregon City facilities and parks. They will have their first meeting with the consultant on February 26 and should complete the project by the end of April, when they will have a plan which will be presented at multiple meetings including PRAC and the Commission. He also reported that they received 10 applications for the vacancies on PRAC. Kattie Riggs, City Recorder, is working to get him the applicant information, with more information coming out to PRAC members in the next several weeks to review applicants and schedule interviews.

FUTURE AGENDA ITEMS

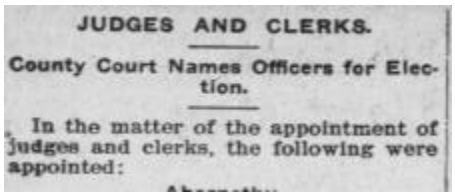
Mr. Bolinger summarized his notes for future agenda items including receiving information on the City-owned land within Newell Creek Canyon, Mr. Dachtler and Mr. Haverkamp starting the conversation on goals, and he noted that the road through Park Place Park should be added as a future agenda item without a specific date, just so it is on the radar. At Mr. Haverkamp's request, Ms. Morey clarified that she would like an update from Mr. Reid or from Planning on this item. Mr. Bolinger suggested that this just be a topic in Mr. Reid's next Staff Report. Mr. Reid agreed.

NEXT SCHEDULED MEETING – March 25, 2021

ADJOURNMENT

Meeting adjourned at 8:35 pm by Chair Troy Bolinger

More Penman



JUDGES AND CLERKS.

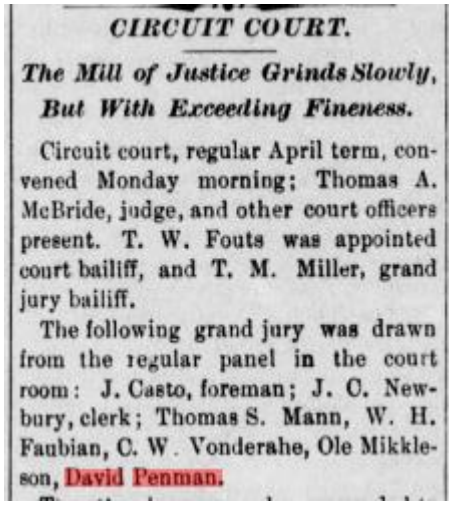
County Court Names Officers for Election.

In the matter of the appointment of judges and clerks, the following were appointed:

New Era.

Judges—W. S. Rider, Chairman; David Penman, John Burgoyne.

OCE 1-19-1906



CIRCUIT COURT.

The Mill of Justice Grinds Slowly, But With Exceeding Fineness.

Circuit court, regular April term, convened Monday morning; Thomas A. McBride, judge, and other court officers present. T. W. Fouts was appointed court bailiff, and T. M. Miller, grand jury bailiff.

The following grand jury was drawn from the regular panel in the court room: J. Casto, foreman; J. C. Newbury, clerk; Thomas S. Mann, W. H. Faubian, C. W. Vonderahe, Ole Mikkleson, David Penman.

Oregon City Courier Herald 4-21-1899

MRS. LOTTIE PENMAN DIES AT PORTLAND AFTER AN OPERATION

Mrs. Lottie Evelyn Penman, wife of David J. Penman, of Portland, died at St Vincent's hospital Thursday morning following an operation performed eight days ago. Mrs Penman had been ill but two weeks before being removed to the hospital.

She was born in Oakland, Calif., July 29, 1877, and was the daughter of Mrs. Eunice C. Eastman, of Central Point, Clackamas county, and of the late Harry Eastman, pioneer engineer of the Southern Pacific company. She came to Oregon when but a mere child with her parents and in 1893 married David Penman, whose parents' farm adjoined that of her parents at Central Point. Twelve years ago Mr. and Mrs. Penman and family moved to Portland, where Mr. Penman became connected with the Standard Oil company.

Mrs. Penman is survived by her husband, David J. Penman, of Portland; five children, Percy Elsworth, Ernest Raymond, James Everette Penman, Mrs. Alto Myrle Molzen and Mrs. Mable Teague, all of Portland; her mother, Mrs. Eunice C. Eastman, of Central Point; two brothers, Harry ando Hobart Eastman, of Central Point. Her father died in 1908.

Mrs. Penman is the daughter-in-law of Mrs. Hannah Penman, one of the early pioneers of Oregon, whose farm is at Central Point, and other relatives by whom she is survived are her husband's brothers and sisters, E. W. Penman, of Portland; George Edward Penman, of Midas, Nevada; Jonah Penman, of Portland; Thomas J. enman, of Central Point; Mrs. Martha Hinton, of Tekoa, Wash.; Miss Anna Penman, of Portland.

Oregon City Enterprise 2-6-1920

Obituary.

Mrs. Hannah Penman.

Mrs. Hannah Penman, who had been a resident of Oregon since 1884, died at her farm home near Oregon City Tuesday at the age of 73 years, 3 months and 17 days. She was well-known in that district, having lived on the same farm for 37 years, and had many friends in and around Oregon City. She was a native of England, having been born in La Ned, Staffordshire, February 14, 1848. She moved from there to the United States with her parents and they settled first in Pennsylvania, when she was 19 years of age. She was married to David Penman, February 6, 1868. He died December 28, 1906.

Mrs. Penman and her husband moved to Iowa and from there they came to Oregon, settling on a farm near Oregon City. Seven children were born, all of whom are living. They are: David J., Portland; Ezekiel William, Portland; Mrs. Martha Hinton, Tekoa, Wash.; George Edward, Portland; Jonah Alexander, Portland; Hannah E. E., Portland, and Thomas J. W., Oregon City. There are ten grandchildren and five great-grandchildren.

Funeral services will be held tomorrow afternoon at 2 o'clock, at the Methodist Episcopal church in Oregon City. Interment will be in the Mount View cemetery at Oregon City.

Morning Oregonian 6-2-1921

In The Social Whirl

Current Happenings of Interest in and About Oregon City

THE home of Mr. and Mrs. D. J. Penman, of 666 Thurman streets, Portland, was the scene of a merry gathering Saturday evening when about fifty friends called to help celebrate the 45th birthday anniversary of David Penman.

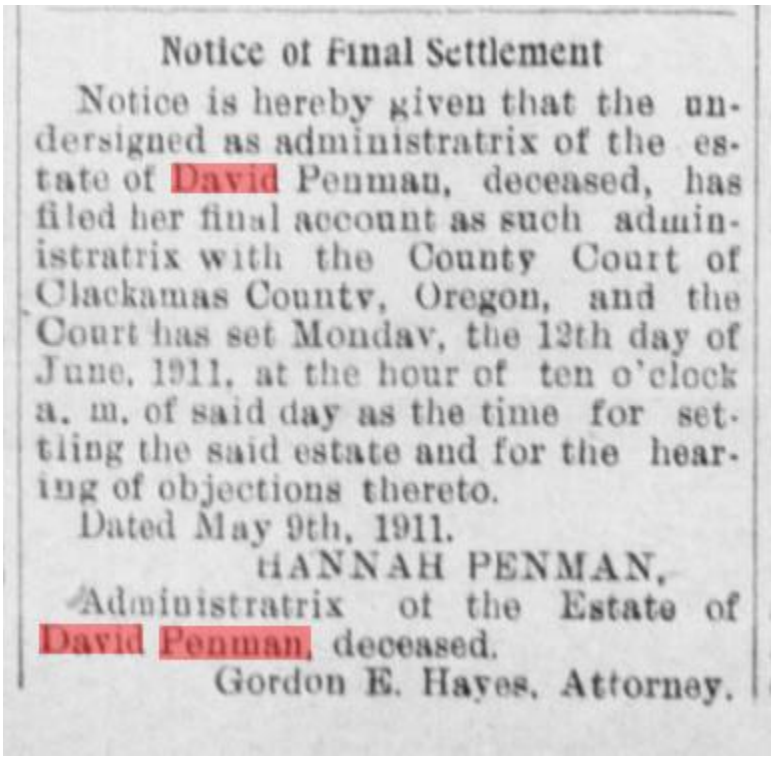
The early part of the day was devoted to congratulations and good wishes, at 12 o'clock dinner was served. Dancing by the young people followed, while the older ones visited. The happy crowd represented many Oregon and Washington towns.

Mr. Penman was surprised by the numerous and pretty birthday remembrances from friends and relatives.

The invited ones included Mrs. Hannah Penman, Mr. and Mrs. Thomas Penman, Hobart Eastman, Ernest Penman, Mrs. Hannah Bigger, Mr. Eby, Miss Kohler of this city, Mrs. Martha Hinton, Jonah Hinton, Miss Mary Hinton, Miss Martha Hinton, of Tekoa, Wash., Mr. and Mrs. William Penman, Jonah Penman, Mr. and Mrs. Blades, Miss Blades, Mr. and Mrs. Buckman, Master Buckman, Mr. and Mrs. Glen Sill, Mr. and Mrs. Lawrence Day, Miss Hazel Day, Mrs. Lungren, Mrs. Brodie, Mrs. Gatum, Mr. and Mrs. Paul Thyng, Mrs. Vera Johannesen, John Tyler, Miss Root, Herman Motzon, Rudolph Hanson, P. Purcell, M. Purcell, Robert Storm, William Kessler, John Kessler, Mr. and Mrs. Gilliam, Ray Baker, Clyde Prettyman, David, Miss Lottie, Percy, Miss Myrtle, Miss Mabel and James Penman.

The Penman family are former residents of Clackamas county and moved to Portland a few months ago.

OCE 3-26-1915



Notice of Final Settlement

Notice is hereby given that the undersigned as administratrix of the estate of David Penman, deceased, has filed her final account as such administratrix with the County Court of Clackamas County, Oregon, and the Court has set Monday, the 12th day of June, 1911, at the hour of ten o'clock a. m. of said day as the time for settling the said estate and for the hearing of objections thereto.

Dated May 9th, 1911.

HANNAH PENMAN,
Administratrix of the Estate of David Penman, deceased.

Gordon E. Hayes, Attorney.

Oregon City Courier 6-2-1911

UNVEIL TWO MONUMENTS.

Solemn Ceremonies of Willamette Falls Camp, W. O. W.

With solemn ceremonies Willamette Falls Camp, Woodmen of the World, held its annual unveiling ceremonies Sunday afternoon in Mountain View cemetery. The members of the camp met at their hall, and marched in a body, accompanied to the cemetery by the Uniform Rank and members of Sola Circle, Women of Woodcraft. Ritualistic ceremonies were held, and Captain M. D. Phillips was master of ceremonies. Rev. J. R. Landsborough, pastor of the First Presbyterian Church, delivered the address, and the monuments over the graves of David Penman and Thomas Johnson were unveiled. Following the unveiling ceremonies the Woodmen conducted the funeral of the late Frank Ball, who was a member of a Camp at Olympia, Wash., and whose remains were interred in Mountain View cemetery.

Sola Circle, Women of Woodcraft, will hold its unveiling ceremonies on next Sunday afternoon at Canemah cemetery. The Circle Guard will participate in the services and the monument over the grave of the late Mrs. Clara May will be unveiled.

OCC 6-14-1907

CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Parks and Recreation Advisory Committee **Agenda Date:** 03/25/2021

From: Senior Planner Pete Walter

SUBJECT:

2020 Heritage Tree Nominations

STAFF RECOMMENDATION:

Review the 2020 Heritage Tree Nominations for Mountain View Cemetery and provide an advisory opinion for consideration by the City Commission.

BACKGROUND:

Dorothy (Didi) Dahlsrud submitted 2020 heritage tree nominations for two Camperdown Elm trees in burial plots in Mountain View Cemetery. The nominations are attached to this report.

The Natural Resources Committee reviewed the nominations for the trees on February 10, 2021 and recommended that they be approved as Heritage Trees.

Per city code OCMC 12.32.040 – *Consent of Owner*; "A. Nominations for trees or tree stands on city-owned property, other than right-of-way, may be submitted by any citizen of Oregon City and the city commission shall make the final decision… If the nomination is for a city park, the parks and recreation advisory committee shall also review the nomination and provide an advisory opinion …"

To be nominated as a heritage tree, a tree must meet the requirements in OCMC 12.32 (Attached). The criteria are:

A. Heritage criteria (at least one heritage criterion must be met):
    1. The tree or stand of trees is associated with events that have made a significant contribution to the broad pattern of Oregon City's history; or
    2. The tree or stand of trees is associated with the life of a person or group of historic significance to Oregon City; or
    3. The tree or stand of trees represents a significant and distinguishable presence within Oregon City; or

4. The tree or stand of trees has age, size, or species significance (horticultural or ecological), which contributes to Oregon City's heritage status;

B. Site and Condition Criteria (all criteria must be satisfied):
   1. The tree species is not listed as invasive on any regionally accepted plant list;
   2. If the proposed heritage tree or stand is located on private property or on public property owned by a public agency other than the city of Oregon City, the property owner or, if the tree or stand of trees is located on a public right-of-way, the abutting private property owner consents to the designation and agrees to sign a protective covenant.

The nominations appear to meet the applicable criteria.

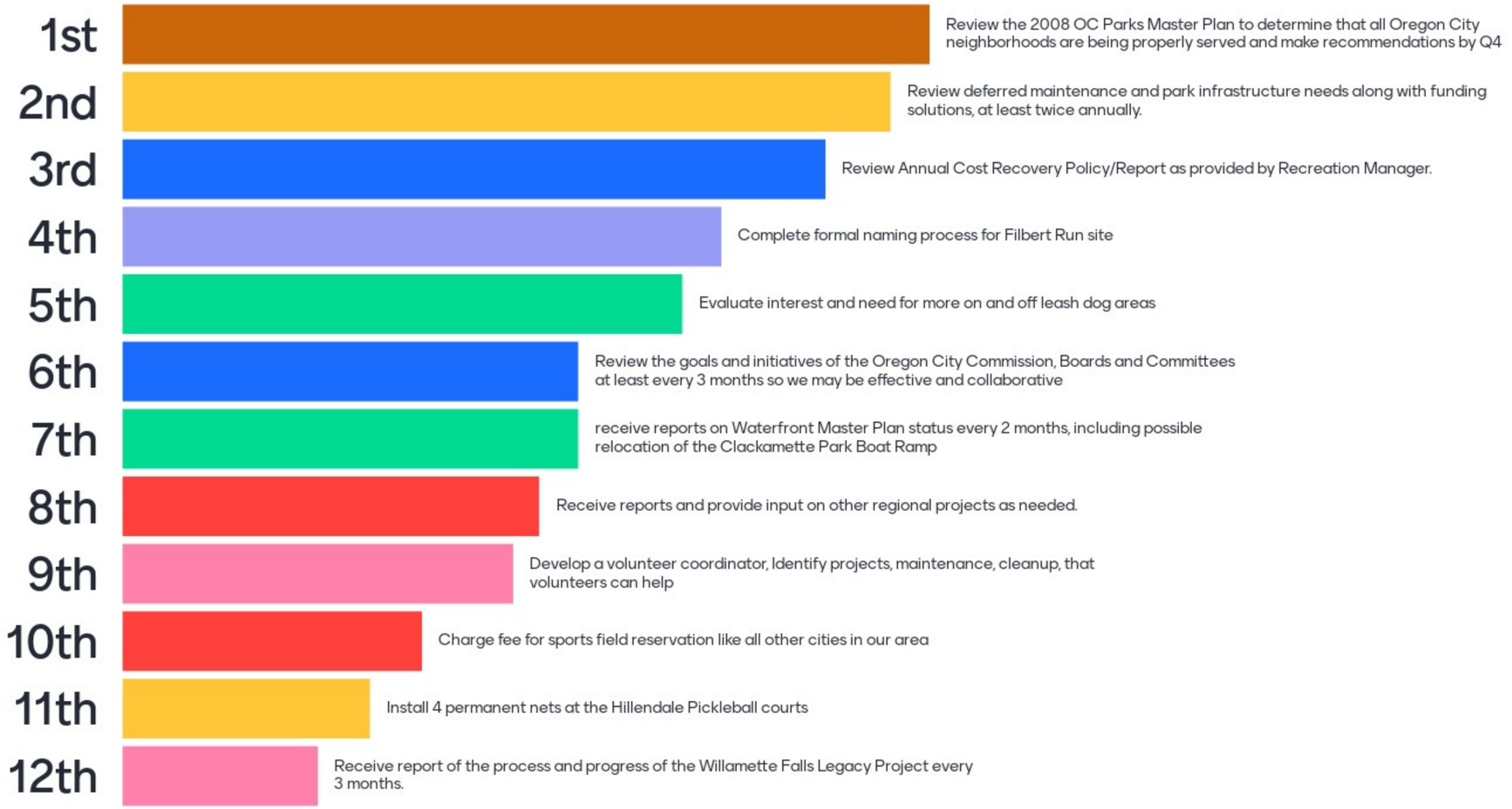
Please see attached nomination applications for further details.

OPTIONS:

1. Recommend approval of the nominations as proposed.
2. Recommend approval of some of the nominations.
3. Do not recommend approval of the nominations.

PRAC Goals 21-22

Mentimeter



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City of Oregon City
Parks & Recreation Advisory Committee (PRAC)
2021-2022 Goals

DRAFT v2
Last updated: 3/22/211

PRAC Goals	Notes	Measure of Success	Date Completed
#1 Review the 2008 Oregon City Parks Master Plan bi-annually to determine that all Oregon City neighborhoods are being properly served and to make proper recommendations for any 'development' beginning June 2021	How often are we supposed to refresh/update a master plan per policy and by who in the city?		
#2 Working jointly with Staff and City Commission members, review the deferred maintenance and park infrastructure needs quarterly beginning May 2021 with the goal to help identify amount of dollars needed, funding options and prioritized list based on most urgent need (safety, property integrity, etc.).			
#3 Complete the cost recovery training. Review the cost recovery draft policy provided by the recreation director and provide feedback in preparation for submission to City Commission. (April 22, 2021) and then to continue to review Annual Cost Recovery Report as provided by Recreation Manager.	When is the Annual Cost Recovery Report provided each June		
#4 Appoint a sub-committee to complete the naming process for Filbert Run site by October 2021			
#5 By August 2021, form a subcommittee of both PRAC and community members that will gather data to report and evaluate the interest and the potential need			

for more off leash dog areas in Oregon City Parks.			
#6 Review the goals and initiatives of both PRAC & the city of Oregon City Commission, (Boards and Committees) every 2 months so we may be effective and collaborative in pursuing the goals of the City as they relate to the goals and objectives of PRAC, starting with the May 2021 PRAC meeting.	Define which boards and committees if needed		
#7 Provide history of background of Clackamette Park and Waterfront Master Plan to PRAC and new PRAC members by May 2021. From here form a sub-committee to provide a recommendation to City Commission by Q4 2021 in regards to the development of the park concerning the possible relocation of the Park Boat Ramp and the impacts it will have on other recreation opportunities in the park.	This would require work on our part in preparation for that recommendation. Work, like reviewing past meeting notes, joint work session notes, reports, etc.		