

City of Oregon City

Draft Meeting Minutes

Citizen Involvement Committee

Monday April 2, 2018 7:00 PM

City Hall, Commission Chambers

1. **Call to Order** Meeting was called to order at 7:00 PM by Amy Willhite
Present: Linda Baysinger, Amy Willhite, Roy Harris, Vern Johnson, James King, Karin Morey, Mike Mitchell, Janice Morris, Dennis Anderson
Absent: Three Rivers, Park Place
Staff: Christina Robertson-Gardiner, Senior Planner; Tony Konkol, City Manager; Brian Shaw, City Commissioner
2. **Presentations**
 - a. **Equitable Housing Update by Pete Walter, City Planner**
 - Approximately 3,433 households in Oregon City are paying more than 25% of their income to mortgage or rent
 - 322 individuals are experiencing homelessness, with 186 under the age of 18.
 - Project goal: to remove regulatory barriers to equitable housing
 - Project Advisory Team (15 citizens) and Technical Advisory Team (staff and consultants)
 - Stages include: General code and policy audit, code and policy amendments, equitable housing opportunity mapping, informational materials for development, and final plan and adoption process
3. **Public Comments:** None
4. **Staff Liaison Update on Questions from the Last Meeting**
 - a. **Staff Liaison Update on Questions from the Last Meeting**
 - Susie Peterson's contact information is available for the Backyard Habitat Program
 - If Neighborhood Association meeting information is incorrect on the City calendar, email Kattie Riggs, City Recorder.
 - The CIC roster has been updated on the CIC page
 - When sending postcards to Ms. Riggs, provide her with the meeting date and the date you would like the postcards to arrive in mailboxes.
 - City needs update from Neighborhood Associations regarding whether they prefer a certified letter or an e-mail for requests for meetings from applicants and developers

- Up to 50 copies of Neighborhood Association meeting calendar can be printed by the City to hand out at meetings

5. General Business

a. 2018 Prioritized Work Plan-including a motion to place a stay on accepting new grievances while CIC reviews existing Grievance code and processes.

- CIC discussion of benefit of grievances and how it helps the CIC: Provides feedback on how well committee is doing its job.
- Discussion by Vern Johnson that people submitting grievances be required or encouraged to go through mediation first. Supported by Dennis Anderson.
- Discussion by Mike Mitchell that grievances are limited to addressing violations for Neighborhood Association bylaws. Supported by Karin Morey.
- Discussion by Dennis Anderson that grievance procedure be revised to limit the permission of frivolous items.
- Because other City Commission groups do not have a process to grieve their decisions, the CIC doesn't necessarily need to have a process to grieve the CIC's decisions.

Mike Mitchell moved that the CIC

- 1) Recommend to the City Commission that they suspend the Citizen Involvement Committee grievance process as soon as possible, pending**
- 2) The subcommittee of the Citizen Involvement Committee making a recommendation to the City Commission on the grievance process going forward. Seconded by a male voice (unknown).**

In favor: Amy Willhite, Roy Harris, Vern Johnson, James King, Mike Mitchell, Janice Morris, Dennis Anderson, Linda Baysinger

Abstained: Karin Morey

Result: Motion passed

6. Roundtable

- Janice Morris, Barclay Hills: The issue of Roosevelt House is causing division within the committee (Secretary and Vice Chair have resigned), help requested. Recommendation made to ask Canemah Neighborhood Association for guidance.
- Roy Harris, Hillendale: Meeting will be held the following evening, on the agenda is a visit from a City Commissioner, Master Gardener presentation, and vector control advice about managing skeeters.
- Linda Baysinger, Canemah: Adopt-a-street is on Saturday at 1:00
- Karin Morey, Rivercrest: 65 people attended last meeting; they devised process to address concerns about overlook that seemed successful

- Mike Mitchell, Caulfield: Last meeting had presentation on how to start Neighborhood Watch Program, discussion about the Beavercreek Road sewer project, presentation on the timing and development for the park property on Glen Oak Road, volunteer for naming committee of park property
- Amy Willhite, Gaffney Lane: last meeting had presentation on rebuilding the fire department, Fred Meyer presentation on how they support communities, presentation on upcoming events at repertory theatre. In May, there will be a presentation by John Lewis, Public Works Director, and a visit by a City Commissioner, as well as a presentation by Kaleafa. The Beavercreek Lions will have an auction and benefit on Saturday, April 14th.
- Dennis Anderson, Canemah: At next meeting, a representative from Metro will be there to answer questions and share plans about projects.
- Vern Johnson, Hillendale: information was covered by Roy Harris
- James King, McLoughlin: Missed March's meeting, next meeting is Steering Committee on Thursday. On Saturday, they are doing a clean-up on 7th Street.
- Christina Robertson-Gardiner: Committee will hear grievance from Mike Miller to the whole CIC at May meeting, updates on the park-naming project will come from either Mike Mitchell or Christina Robertson-Gardiner, there are incorrect dates on the matrix – it will be revised and sent out.
- Brian Shaw: Acknowledgement of Karin Morey as Citizen of the Year, acknowledgement of Oregon City's Main Street being named best in the U.S., acknowledgement of progress on Riverwalk. Oregon City won its case for the Upper Yard not being a park. 100% compliance on underage purchasing decoy of marijuana products.
- Tony Konkol: Saturday: 9-12 McLoughlin Promenade Clean-Up, Downtown Oregon City open house from 12-5

7. **Adjournment** Meeting adjourned at approximate 8:45 by Ms. Willhite