

Citizen Involvement Council Minutes for 04 April 2011

Call to Order by Chair Geil: 19:02, City Hall

Chair Geil began the meeting with a brief description of the CIC and encouraged viewers unfamiliar with its history and purpose to refer to the City website.

Roll call by Chris Taylor – City Liaison:

Howard Post – Canemah
Paul Edgar – Canemah
Larry Hanlon – CIC Vice Chair, Caufield
Kathy Hogan – Hazel Grove - Westling Farms
Tom O'Brien – Hazel Grove - Westling Farms
Rae Gordon – Hillendale
William Gifford – CIC Secretary, Hillendale
Alice Watts – McLoughlin
Stephen VanHaverbeke – Park Place
Tom Geil – CIC Chair, Park Place
Patty Brown – Rivercrest
Vern Buttolph – Rivercrest
Ingra Rickenbach – South End
David Rickenbach – South End
Rachel Gunderson – Chamber of Commerce

Excused:

Lynda Orzen – MSOC

Non-Excused:

Bill Daniels – McLoughlin
Amanda Lemarr – Barclay Hills

Guests:

Doug Neeley – OC Mayor & GOCWC
Sarah Stegmuller –
Clackamas Emergency Management
Matt Dale – HNA for Gaffney Lane School PTA
Renee King – Providence Willamette Falls Hospital

Staff:

Nancy Kraushaar – City Engineer, OCPW Director

Recording staffed by Scott Bouck

Guest Speakers:

- Matt Dale (HNA) spoke regarding the Metro Enhancement Grant application for a half-mile walking/running path on the property of Gaffney Lane School for community use. **Gifford moved, Hogan seconded, that CIC support this activity by writing a letter of support pending Chair Geil reviewing a copy of the application. After discussion, motion passed unanimously.**
- Renee King Public Relations Manager for Providence Willamette Falls Hospital spoke of the hospital's resumption of their Master Plan process. She asked to be on the June CIC agenda to discuss the progress of this process. Some discussion ensued.
- Sarah Stegmuller Program Coordinator of Clackamas Emergency Management spoke most specifically of earthquake preparedness and emergency planning in general. Discussion ensued.
- Nancy Kraushaar addressed the following Public Works (PW) issues:
 - Three Main Street projects:
 - Circulation Improvements (2-way Conversion)
 - 10th & Main Streets Pedestrian Improvements
 - 5th to 10th Streets Sidewalk & Illumination ProjectDiscussion ensued.
 - Leland Road contractor wrapping up several pieces of that project and will begin paving, weather permitting.
 - City Budget has been sent to the printers.
 - Two recent press releases:
 - Jug Handle project bid award approved
 - DEQ completed and issued City's new Storm Water Permit
 - Geo Hazard sub-committee is meeting at City Hall Thursday at 4PM

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- Earth Day Clean-up April 16th 8AM – 12:30
- May 5th at 12:30 will be the Jug Handle ground breaking ceremony near Home Depot
- Edgar asked Kraushaar about availability for some fencing to repair some slide damage in Canemah neighborhood.
- Hanlon reported on the “pristine” conditions of areas of the Caufield neighborhood which had previously been an issue and thanked the OCHS Honor Society for cleaning up the area.

Approval of Minutes:

Vice Chair Hanlon moved, Edgar seconded, that the minutes be approved as written. During discussion, Edgar and Chair Geil expressed concern that issues relating to Park Place had not been recorded in depth. Chair Geil offered to draft some language reflecting that issue for approval to include in the minutes for the next CIC meeting.

Kraushaar pointed out that “Mill Creek Village” should read “Newell Creek Village”.

Gunderson pointed out that the Chamber’s Community Service Awards will be held April 15th, not the 16th as recorded.

The second and the motion were withdrawn and approval held over till the next meeting.

Old Business:

- **NA Mailings Authorization Forms**

City Liaison Taylor presented the proposed form to reduce confusion regarding the authorization of any NA mailings. A copy of the form was distributed to the CIC representatives. Also distributed was information regarding pricing estimates for various types of mailings which NA’s may wish to consider. Chair Geil raised questions regarding Permit Use Fees and Postage fees. Taylor will look into these fees. Secretary Gifford and Chair Geil requested Taylor to look into putting such printing out to bid to Oregon City printers.

Hogan requested clarification of availability of funds for HGWFNA mailings. That was confirmed.

- **Geological Symposium Committee**

Chair Geil and Secretary Gifford reiterated Kraushaar’s comment that planning for the meeting is underway.

- **Bylaws Review Committee**

Chair Geil reported no progress on this project, other than his reviewing of the PPNA bylaws and some others that were available online. He noted that not all NA’s have their bylaws posted.

- **CIC use of Willamette Falls Media Center**

Chair Geil reported that in discussions with Dan Holladay of WFMC board, he continues to develop a plan for “vignettes” to be made for each NA. He requested each NA to develop a 3 minute script describing their association.

Secretary Gifford reported no progress on the complementary video project he had proposed.

- **NA Re-activations**

April 21st is the next scheduled re-activation meeting for the Gaffney Lane NA.

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New Business:

- **Disabled Veteran benefits at Clackamette Park**

Vice Chair Hanlon made two proposals regarding Clackamette Park. One, he proposed that the CIC recommend to the City to provide free camping to disabled vets and, Two, that the City provide handicap access to the fishing area from the park. Secretary Gifford moved for the CIC to write a letter to the City supporting both proposals. Hogan seconded. After discussion, **motion passed unanimously.**

- **CIC Retreat**

Gordon presented an idea that the CIC could employ a “retreat” for the CIC reps to get to know each other, brainstorm and generally get together in a somewhat less structured environment. It was agreed that this idea would be explored further at next month’s meeting.

- **Land Use**

Secretary Gifford reported that he and Edgar reviewed the plans for the OC Shopping Center and provided Chair Geil with a copy of their submitted response.

Gifford further raised the notion that the CIC should consider the establishment of a CIC Land Use Committee.

Chair Geil passed yet another land use application transmittal from WES for Secretary Gifford to review.

Roundtable

- Kathy Hogan announced the May 19th meeting of HGWFNA.
- Vice Chair Hanlon expressed appreciation for the support of his idea regarding veterans’ and handicap improvements to Clackamette Park.
- Chair Geil expressed appreciation for Secretary Gifford’s efforts with the minutes. He further observed that a proposed public meeting regarding The Rivers project has been cancelled. He also reported at length on activities in the PPNA and bylaws issues as well as future meetings.
- Secretary Gifford reported on his initial review of the WES land use application transmittal which Chair Geil had just handed him. Kraushaar explained a bit more detail regarding the proposed placement of a new sewer pipe by CCSD. Edgar raised questions of water discharges into the Willamette River.
- Rachel Gunderson announced that April 15th, the Chamber of Commerce is hosting the Community Service Awards luncheon.

Chair Geil opened a discussion of the status of the Main Street representative to the CIC. Secretary Gifford reported that he has been in discussion with the Main Street Manager, Lloyd Purdy regarding this position.

Roundtable (continued)

- Chris Taylor announced details of the April 30th annual City Shred event. Kraushaar added information about proper drug disposal.
- Vern Buttolph reported on the City-wide food drive which continues until April 15th. He further reported on Rivercrest’s City-wide Egg Hunt scheduled for April 23rd. Also, RNA is again selling hanging baskets as a fund raiser.

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- Patty Brown announced the schedule of events of the next three months for the Clackamas County Historical Society. Further, the Stevens-Crawford House is being designated as a Child Safe place.
- Bill Daniels inquired of the planned “Urban Renewal 101” and was informed it was scheduled for March 15th, 5PM at City Hall. He also referenced the City’s Adopt-a-Street program and encouraged other NA’s to consider participating in that program.
- Howard Post reported looking forward to the opening of the new Canemah Park.
- Rae Gordon reported the next HNA meeting is scheduled for April 5th; expected is a presentation from Safeway regarding their proposed fueling station.
- Mayor Neeley spoke of the new lease of space of Keizer Dental at the OC Shopping Center.

Meeting Adjourned by Chair Geil: 21:10

Abbreviations used in these minutes:

CIC – Citizen Involvement Council
CCSD – Clackamas County Sewer District
GOCWC – Greater Oregon City Watershed Council
HGWF – Hazel Grove - Westling Farms
HNA – Hillendale Neighborhood Association
HRB – Historic Review Board
MNA – McLoughlin Neighborhood Association
MSOC – Main Street Oregon City

NA – Neighborhood Association
OC – Oregon City
OCPW – Oregon City Public Works
PPNA – Park Place Neighborhood Association
SENA – South End Neighborhood Association
WES – Clackamas County Water & Environmental Services
WFMC – Willamette Falls Media Center