

City of Oregon City

Meeting Minutes

Citizen Involvement Committee

May 6, 2019

7:00 PM

City Hall, Commission Chambers

1.) Call To Order

The video did not start with sound until the 6:04 mark, and no picture until 6:22. It missed call to order, and was in the OSU presentation. It looks like it cut in around the start of the presentation, and not much was missed.

Members Present: Janice Morris, Steve Van Haverbeke, Dennis Anderson, Vern Johnson, Linda Baysinger, Karla Laws, Denise Beasley, Roy Harris, John Kies

Staff Present : Christina Robertson-Gardiner, Senior Planner

2.) Presentation

2a.) Presentation: OSU Extension Service and Research Center, Michael C. Bondi

Michael C. Bondi, County Extension Director, came to speak to the Citizen Involvement Committee (CIC) about what the OSU Extension Service does, and their expansion plans. He brought a pamphlet which outlined four main areas of what they do and who they serve: 1) Forestry/Natural Resources; 2) Family/Community Health; 3) 4H; 4) Community Urban Horticulture. He let the CIC know that they had made an application for land use approval to build a new extension service building, and outlined the planned use of the building if it was approved. Karla Laws wondered about the possibility of OSU working with the high school if that happened. Mr. Bondi answered that Extension is not credited coursework, and is designed to be community education. Steve Van Haverbeke asked if there was a Junior Master Gardener program. Mr. Bondi responded that it was a small program, and the focus of it had shifted to assisting with school gardens.

3.) Staff Liaison Update on Questions From the Last Meeting

Senior Planner Christina Robertson-Gardiner gave the CIC four updates. She informed them that she had updated the City website with a map of the Park Place Neighborhood Association's meeting place, since people were having a difficult time finding it. She showed a sheet that she had prepared with where to find information on the City's website about neighborhood associations, which could be handed out at neighborhood association meetings. She let the CIC know that May is Preservation Month, and that the Historic Review Board had presented a Preservation Award to David & Vicki Gackle, residents of Oregon City, for their preservation work in Oregon City. She also answered questions about National Night Out, and let the CIC know that they could have one booth, instead of a booth for each individual association, and that the City will put up the tent for them. Roy Harris encouraged Ms. Robertson-Gardiner to double check with the Police, since they had always wanted individual associations to have their own booths in previous years. Ms. Robertson-Gardiner said she would follow up by next meeting on that.

4.) Minutes

4a.) Minutes of the December 3, 2018 Regular Meeting

John Kies moved to approve the minutes of the December 3, 2018 CIC regular meeting. Dennis Anderson seconded the motion. A voice vote was taken, where all members moved to approve the minutes unanimously. Janice Morris-Aye; John Kies-Aye; Dennis Anderson-Aye; Vern Johnson-Aye; Karla Laws-Aye; Steve Van Haverbeke-Aye; Linda Baysinger-Aye; Denise Beasley-Aye; Roy Harris-Aye.

5.) General Business

Before the CIC started with general business, Ms. Robertson-Gardiner presented them with agenda item 5c) Discussion: Transportation and Growth and requested that it be added to the agenda.

Roy Harris moved to add item 5c to the agenda, and Dennis Anderson seconded. A voice vote was taken where the motion passed unanimously. Janice Morris-Aye; John Kies-Aye; Dennis Anderson-Aye; Vern Johnson-Aye; Karla Laws-Aye; Steve Van Haverbeke-Aye; Linda Baysinger-Aye; Denise Beasley-Aye; Roy Harris-Aye.

5a.) CIC Roles and Responsibilities – Sign Up to Attend Other Neighborhood Association Meetings

Ms. Robertson-Gardiner passed a document around for each member of the CIC to sign up to attend two different neighborhood association meetings, other than the one which they represent, in the coming year.

5b.) Oregon City Municipal Code Chapter 17.50 Neighborhood Association Procedures, Administration and Procedures – Neighborhood Association Meetings

Ms. Robertson-Gardiner shared an email with the CIC from CIC Chair Amy Willhite requesting that the CIC discuss the proposed amendments to Chapter 17.50 in the municipal code. Ms. Willhite indicated in her email that wanted to know whether or not the CIC as a body supports her position that if an applicant meets with a neighborhood association before their pre-approval conference with the City, and they don't do anything for a lengthy period of time, they need to meet again with the neighborhood association before proceeding with their application. Ms. Robertson-Gardiner gave a staff recommendation that the period during which they need to meet with the neighborhood association again should expire after one year. Mr. Harris asked if a provision could just be made that if an applicant has to do a pre-approval process, it needs to be tied to having a neighborhood association meeting again. Ms. Robertson-Gardiner said that this was not clearly defined under existing code. Mr. Anderson said that Canemah created a land use liaison position between the City and the Association, and he would recommend that. Mr. Johnson expressed concern that adding this provision would just create more red tape for the applicant. Mr. Van Haverbeke said he wanted to hear what Ms. Willhite specifically had to say before formally supporting her position, and it was agreed that the CIC would table this request for later discussion.

5c.) Discussion: Transportation and Growth Management

Ms. Robertson-Gardiner let the CIC know that Oregon City has a big picture procedure and policy growth management plan for the City. The last plan was adopted in 2004, and much has changed since then. The City Commission has a goal to update that plan. Community Development Director Laura Terway is

applying for grants to fund community engagement and input on the new plan, and sent a sample letter stating the CIC's approval of her grant application. Ms. Baysinger said she felt that there wasn't enough information for her to express her support. Mr. Van Haverbeke, Mr. Johnson, and Ms. Beasley all said that if the City was going to update the plan, they all supported getting whatever grants possible to fund public involvement.

Denise Beasley moved that the CIC support Laura Terway's grant application, and accept the sample letter as-is. Roy Harris seconded. A roll call vote was taken – Janice Morris-Aye; John Kies-Aye; Dennis Anderson-Aye; Vern Johnson-Aye; Karla Laws-Aye; Steve Van Haverbeke-Aye; Denise Beasley-Aye; Roy Harris-Aye; Linda Baysinger, abstain. The motion passed with eight in favor, and one abstaining.

6.) Roundtable

Mr. Harris, Hillendale, spoke of the April 2nd meeting, where Officer Spencer Rhodes came to update the Association with what was happening with the Police Department. They also had three School Board candidates come speak.

Mr. Johnson, Tower Vista, reported that they had their meeting jointly with Hillendale on April 2nd, and had nothing else to add.

Ms. Baysinger said that Canemah had lost their meeting venue at the Police Station, and had contacted the Library as a possible meeting place but was told no. They were urgently looking for a place to hold their meetings.

Mr. Kies, Caufield, reported that they have an executive committee discussion about the Beavercreek Road Concept Plan coming up on the 29th of May.

Ms. Lewis, Barclay Hills, shared that a volunteer from the Rose Farm came and presented at their last meeting, and they also had a representative from Oregon City Pest-Free Gardens give a presentation.

Ms. Morris, Barclay Hills, nothing to add.

Mr. Van Haverbeke, Park Place, said their last general meeting was dominated by discussion of the amendments to the Equitable Housing Code, and said it is a big issue in their neighborhood now. Since City Commissioner Rachel Lyles Smith was unable to attend tonight's meeting, he shared her updates with the CIC. He reported that she said she wants the CIC to know that the Budget Committee is reviewing the proposed City budget for the next two years, and the Equitable Housing Code amendments are close to being finalized, but public comments are still being taken. Mr. Van Haverbeke further reported that Ms. Lyles Smith was interested in hearing the CIC voice their opinions on the proposal to expand the 300-foot radius for public notice proposal on land use applications.

Mr. Anderson, Canemah, expressed his opinion they should be able to meet in the Library, since they are part of the community, too, and said he felt that the Library should accommodate all, not just some of the associations. Ms. Beasley said that McLoughlin would send a letter to the Library recommending that Canemah meet there, and Ms. Robertson-Gardiner said she would look into it.

Ms. Beasley, McLoughlin, reported that their association has a new alternate member to the CIC voted in, and they are just waiting for the Mayor to approve the appointment. The Association will be having a

cake auction fundraiser for the Buena Vista house. They also had Mark Gamba, Mayor of Milwaukie, speak on how the City of Milwaukie put together a climate action plan.

Ms. Robertson-Gardiner said that she would send out a copy of the sign-up sheet, which was passed around earlier in the meeting tonight, to all of the neighborhood associations. Ms. Laws asked that since her association's bylaws state that a person has to be physically present to vote, what should they do to address the issue of a disabled person physically not being able to be present, but requesting to vote. Ms. Baysinger said that Canemah has the provision that someone can phone in their vote if they make prior arrangements with the Chair. Ms. Laws agreed that that was a good option.

7.) Adjournment

The meeting was adjourned at 8:50 p.m.