



CITY OF OREGON CITY YOUTH ADVISORY COMMISSION AGENDA

Commission Chambers, 625 Center Street, Oregon City
Monday, May 13, 2024 at 7:00 PM

This meeting will be held online via Teams; please contact Community Engagement Specialist, Hannah Schmidt, at hschmidt@orc.org for the meeting link.

CALL TO ORDER

ROLL CALL

CITIZEN COMMENTS

DISCUSSION ITEM

1. Parks Master Plan - Kendal Reid, Parks & Recreation Director
2. Youth Advisory Commission High School Clothing Drive
3. Youth Advisory Commission Ordinance and Bylaws

COMMUNICATIONS

4. Staff Report

MINUTES

5. April 8, 2024 Youth Advisory Commission Meeting
6. April 15, 2024 Youth Advisory Commission Clothing Drive Planning Subcommittee Meeting
7. May 2, 2024 Youth Advisory Commission Clothing Drive Planning Subcommittee - PTA Clothes Closet Tour

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the commission does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the clerk 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Chapter 2.62 – Youth Advisory Commission

2.62.010 – Created.

There is hereby created a Youth Advisory Commission for the City of Oregon City having the duties and responsibilities provided in this chapter.

2.62.015 – Purpose.

The Oregon City Youth Advisory Commission is created to provide local students a voice in their municipal government, build an understanding of governance and leadership and to provide opportunities to engage and serve the community. The Youth Advisory Commission shall be guided by the belief that local involvement at a young age is crucial to ensuring a well-informed and engaged citizenry in the future and to provide an opportunity for members to become equipped with the knowledge and leadership skills necessary to become active contributors in the community now and in the future.

2.62.020 – Membership.

The Youth Advisory Commission shall consist of at least nine youth members and one non-voting city commissioner to be appointed by the Mayor:

- A. Members of the Youth Advisory Commission shall be high school students at the time of swearing in and shall reside within the city limits of Oregon City.
- B. Any vacancy shall be filled by the mayor, at their sole discretion, for the unexpired portion of the vacated term.
 - A vacancy can be filled by the discretion of the commission liaison but must be filled if the total number of Youth Advisory Commission members drops below nine.
- C. The term of service shall be considered from September through June and there are no term limits.
- D. Appointed Youth Advisory Commission members may be re-appointed for a second term without an interview at the discretion of the mayor. A Youth Advisory Commission member must participate in a recommitment interview with the mayor after serving two consecutive terms.
- E. The chairperson, vice chairperson and all new members shall be sworn in by the Youth Advisory Commission city commissioner at the first regular meeting of the term.

2.62.030 – Election of officers.

The Youth Advisory Commission, at the beginning of each term, shall elect a chairperson and vice chairperson, who shall hold the positions for one term of service. The chairperson and the vice chairperson shall be a junior or senior in high school.

2.62.040 – Chairperson

The chairperson is responsible for running the Youth Advisory Commission meetings, assigning tasks, and working with the staff to set the upcoming agendas.

2.62.050 – Vice Chairperson.

The vice chairperson is responsible for taking meeting minutes and providing financial updates as applicable.

2.62.060 – Quorum and Meetings.

- A. A majority of appointed members shall constitute a quorum.
- B. If a quorum is present, all matters shall be decided by a vote of the majority present.
- C. The Youth Advisory Commission shall meet at least once a month.
- D. All meetings shall be open to the public and public meeting laws shall apply.

2.62.070 – Youth Advisory Committee Member Responsibilities.

- A. Review and prepare strategies addressing issues of interest to students in the greater Oregon City community, including topics such as drug and alcohol abuse, bullying and driver safety or any other topic determined to be of importance by the Youth Advisory Commission.
- B. Members shall participate in an annual goal alignment session at the beginning of each term.
- C. Members shall be responsible for completing tasks and projects as assigned.
- D. Individual members of the Youth Advisory Commission shall attend at least three community service events per session.
- E. The Youth Advisory Commission shall organize a minimum of one community event or project to engage the larger Oregon City youth community.
- F. The Youth Advisory Commission shall prepare an annual report at the end of the term to present to the city commission detailing the accomplishments, challenges, areas for improvement and goals for the future.

2.62.080 – Code of Conduct and Expectations

Members of the Youth Advisory Commission shall be held to the highest standards of citizenship, scholarship, and participation. The Code of Conduct details shall be stipulated in the Youth Advisory Commission Bylaws.

2.62.091 – Expenditures

The Youth Advisory Commission shall have no authority to make any expenditure on behalf of the city or to obligate the city for payment of any sums of money unless the city manager or city commission, as appropriate, authorizes such expenditure.

Youth Advisory Commission Bylaws

DRAFT – edits from YAC Meeting on 04/08/2024

1. Creation

- a. The Oregon City Youth Advisory Commission (YAC) was established under Ordinance No. 22-1006 and subsequently modified by Ordinance No. 23-1003.
- b. The purpose of the YAC is to “provide local students a voice in their municipal government, build an understanding of governance and leadership and to provide opportunities to engage and serve the community. The youth advisory commission shall be guided by the belief that local involvement at a young age is crucial to ensuring a well informed and engaged citizenry in the future and to provide an opportunity for members to become equipped with the knowledge and leadership skills necessary to become active contributors in the community now and in the future.” (Ord. No. 22-1006, OCMC 2.62.015)

2. Membership

- a. The YAC membership criteria are described in the Oregon City Municipal Code (OCMC) 2.62.020.
- b. The term of service is officially considered from September through June, but the existing YAC members may continue to meet informally from June through September as needed.

3. Officers

- a. The YAC shall elect a chairperson and vice chairperson at the beginning of each term. The YAC have the option to elect a secretary who would be responsible for taking meeting minutes at the YAC meetings.
 - i. The staff liaison will be responsible for supplementing the meeting minutes at the YAC meetings to ensure sufficient Minutes are recorded.
- b. The chairperson shall act as the chair of the YAC, unless unavailable. If the chairperson is unavailable, the vice chairperson shall act as chair of YAC meetings.
- c. If an officer submits a resignation from their position of chairperson or vice chairperson, the YAC members may immediately vote to appoint a new officer.
- d. If neither the chairperson nor vice chairperson are present at a certain meeting, the YAC shall select a chair pro tem from the members present.

4. YAC Goals and Updates

- a. The YAC may from time to time adopt goals, work plans, or priorities. These goals must not conflict with the City Commission’s goals and budget allocations.

- b. Each year, the YAC chairperson and vice chairperson shall provide an update to the City Commission on the YAC's activities and plans or at other appropriate times.
- c. The YAC shall table at least three community events per session to help promote their goals and events.

5. Date, Time, and Locations of Meetings

- a. Regular meetings of the YAC shall be held on the second Monday of each month from September through June.
- b. Summer meetings of the YAC shall be held on the second Monday of each month, or at a time convenient to enable maximum participation determined by the staff liaison.
- c. Special meetings may be called as needed for tours, activities, or to address other issues that could not be discussed at a regular meeting.
- d. YAC meetings shall be held at 7:00 PM, unless another time is selected for a specific meeting.
- e. YAC meetings shall be typically held at Oregon City – City Hall located at 625 Center St, Oregon City, OR 97045. This rule does not prevent the YAC from meeting at another location for a special purpose or for the convenience of its members.

6. Agendas, Minutes, and Decisions

- a. The staff liaison or designee shall prepare agendas in consultation with the YAC members and City Commission liaison as needed.
- b. Standard YAC agendas shall generally take the following form. Variations from this standard agenda may be utilized as convenient.
 - i. Roll Call
 - ii. Discussion Items
 - iii. Communications
 - iv. Minutes
 - v. Adjournment
- c. Minutes shall be prepared for each meeting which shall contain at least the members present at the meeting, the substance of any discussion, all motions and votes taken, and a reference to any documents discussed at the meeting.
 - i. Minutes shall not be verbatim and contain only a summary of the primary points and arguments raised in the discussion.
 - ii. Minutes shall be approved at a subsequent meeting by a vote of the YAC. If amendments are requested by any member of the YAC, those amendments must also be approved by the YAC at the time of adoption. The YAC may request the minutes returned after any amendments are incorporated for further review and approval.

- d. The YAC may make decisions in the follow ways:
 - i. Consensus – no vote is taken, but specific issues may be decided leading to a final decision.
 - ii. Acclamation vote – a vote is taken by all members being asked if they favor, are against, or abstain from a decision. In such case as the decision is not unanimous, the YAC shall conduct a roll call vote.
 - iii. Roll Call – Each member’s vote is recorded in the record.
- e. Official Actions - YAC may utilize the following methods of making formal actions (reports, recommendations, requests, recognitions)
 - i. Letters to be signed by the chairperson
 - ii. Approval of the document in question
 - iii. Resolution (possibly incorporating exhibits) – resolutions approved by the YAC shall be titled “YAC Resolution” followed by the four-digit year and an assigned number. (e.g. 2023-01)

7. Accessibility

- a. Meetings of the YAC shall not be broadcast or live streamed online. Remote participation in the meetings shall be provided to the extent required by ORS 192 and existing city resources.
- b. The staff liaison will attempt to accommodate any other accessibility issues as they arise to improve access and participation for all community members.

8. Code of Conduct

Members of the youth advisory commission shall be held to the highest standards of citizenship, scholarship and participation.

- a. It is considered inexcusable for YAC members to have ANY unexcused absences and may have no more than 3 excused absences. An absence shall be considered excused provided advanced notice of 24 hours is provided to the chairperson and staff liaison or is determined to be excused by the chairperson and staff liaison.
- b. Absences may be made up for by attending a City of Oregon City commission, advisory board, or committee meeting within 30 days of the absence.
- c. Members shall remain in good standing at their school by maintaining passing grades and abiding by the school code of conduct.
- d. Violations of the code of conduct and expectations of this section shall be reviewed by the member, chairperson, vice chairperson, city commission member, staff liaison and the mayor with a goal of improving the performance and participation of the member.
- e. The mayor shall have the sole discretion to determine if a member shall be removed from the YAC.

- f. YAC members may speak with the staff liaison or the City Commission representative if a member has any questions or concerns with the Code of Conduct.

9. Interpretation and Authority

- a. Any issues not addressed by these bylaws shall be resolved by considering city policies, the OCMC, the board and committee orientation manual, other pertinent documents or policies, or the Robert's Rules of Order.
- b. These bylaws shall not be interpreted to supersede and are subordinate to any prior or subsequently adopted changes to documents referenced in Section 9(a) above.

10. Revisions to the Bylaws

From time to time, the YAC may review and recommend changes to its bylaws.



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR
97045
503-657-0891

To: Youth Advisory Commission
From: Community Engagement Specialist
Hannah Schmidt

Agenda Date: May 13, 2024

SUBJECT: STAFF LIASON UPDATES

1. Recruitment

Youth Advisory Commission applications will be open May 6 - June 28. This timeline allows for the Mayor and Commissioner Marl to arrange visits to the High Schools during the remaining school year and for interviews to take place over an extended period in July/August. The first Youth Advisory Commission meeting to take place next term will be on September 9, 2024.

All current Youth Advisory Commission Members have served two terms on the Commission. Based off the current Youth Advisory Commission ordinance:

“Appointed youth advisory commission members may be re-appointed for a second term without an interview at the discretion of the mayor. **A youth advisory commission member must participate in a recommitment interview with the mayor after serving two consecutive terms.**”

Please keep this in mind as we advance into a new term beginning in September 2024.

Advertising:

- Scheduling visits to Oregon City public and private high schools
 - As the city staff liaison, I would be happy to assist in scheduling and participating in the HS visits if needed.
 - Are any current Youth Advisory Commission members interested in joining in on the visits?
- Once the application opens, announcements will be made on the City's social media accounts. Subsequent posts will be generated based off the number of applications received.
- Flyer distribution to Oregon City charter, private, and public HS's including OCSD.
- Flyers will be posted at Oregon City Public Library, City Hall, Pioneer Community Center, and Oregon City Pool.
- An advertisement might be placed in the summer edition of Trail News and will be announced in the May and June E-Trail News. The summer edition of Trail News is expected to hit mailboxes on May 22, 2024.

2. TAC and YAC Meet n' Greet

I sent out a Calendar invite to the Youth Advisory Commission for **Sunday, June 6 from 2 p.m. – 3:30 p.m.** to have a Meet n' Greet with the Library's Teen Advisory Committee. This event will consist of snacks and games and the opportunity for you all to present your roles and accomplishments as Youth Advisory Commission members and vice versa for the Teen Advisory Committee. This event will be an opportunity for you to mingle with the Library's TAC and share experiences as youth leaders in the Oregon City community. **Please RSVP to this event by May 20 so that we can plan accordingly!**

3. Oregon City Together

You were sent an email on March 19th asking for your input on the Oregon City Together Youth Mental Health Campaign. Thank you to those who participated in the survey. Those who participated are listed below and will be given a Dutch Bros gift card:

- Brianna Nizic
- Bella Bone
- Landon Lu
- Bailey Brown

4. Clackamas County Youth Action Board

If you are graduating this summer and still want to stay involved in youth action, read the information about the Youth Action Board below. They accept members ranging from 14-25 years in age.

Purpose

The Youth Action Board (YAB) is an advisory board of Clackamas County, offering consultation to the County and local organizations on elevating youth voice, combatting adultism, and implementing equitable youth services. The Youth Action Board can also help youth connect with resources regarding homelessness, mental health, and related issues.

Mission Statement

The Clackamas County Youth Action Board (YAB) aims to empower young people to practice self-advocacy, exercise their rights, utilize community resources, and to bring relevant youth issues and their effects to the public eye through outreach, engagement, and education. The YAB strives to lower barriers, improve accessibility, and encourage youth-serving agencies to implement equitable practices to accommodate diverse abilities and experiences.

Vision Statement

The Clackamas County Youth Action Board envisions a community where youth from all backgrounds are empowered to take action and easily access appropriate and timely support services. We envision a community where youth voice is heard, rights are respected, needs are met, and experiences are validated. We believe everyone has a right to achieve their goals regardless of ability, identity, or circumstances.

Paid Stipends:

Youth that apply will have a two-week shadow period to join meetings and see what YAB is all about. Youth are compensated \$25 an hour for their time spent on projects, meetings, and

other approved YAB activities. Please note that this is not considered employment. We don't have set hours for youth but we do have regular meetings.

You can apply at <https://www.clackamasyab.com/apply>

5. Community Events/Volunteer Opportunities:

Clackamas River Basin Council

- 5/11 PENDING Mother's Day pollinator baskets - CRBC will need help putting these together
- 6/17 mussel survey at a private restoration site [sign up here](#)
- [General Clackamas River Basin Council Events](#)

If the Youth Advisory Commission is interested in getting more involved with Clackamas River Basin Council, Communications and Program Coordinator, Dakota Hufford, is flexible to arrange a work party just for the Youth Advisory Commission within the month of May.

Oregon City Ivy League

Old Canemah Park Ivy Pull on Saturday, June 22 from 8:30 a.m. – 12 p.m. Check out the [Oregon City Ivy webpage](#) for updated information.

Oregon City Sponsored Cultural Events

- Ukrainian Spring Celebration at Gardiner Middle School, May 11th from 12:00 p.m. to 3:00 p.m.
- Oregon City Juneteenth at OC Library Park and Pioneer Center, June 15th from 2:00 p.m. to 5:00 p.m.



Concerts in the Park: 4th of July

"On behalf of the Parks and Recreation department, I am thrilled to extend to you an invitation to participate in our upcoming 4th of July event and our full 2024 concert series. We would be honored to have members of the Youth Advisory Commission contribute to the Kids/Youth area

at our 4th of July celebration, as well as join us for the concerts throughout the summer. Our Kids area traditionally includes engaging activities such as face painting and balloon art set up by vendors, with the Oregon City Chess Club often hosting a table. This year, we are excited to introduce additional art activities and coloring tables for the enjoyment of young attendees. The primary ask would be for July 4th, with the concert series continuing Thursday nights from July 11th to August 15th. The time commitment for your participation would be from 5:30 pm to 8:30 pm. We are flexible and open to organizing shifts or having a continuous presence throughout the three-hour duration. Our team at Parks and Recreation will take care of setting up the necessary tables and supplies. We kindly request your assistance in monitoring the area and engaging with the children during the festivities. Furthermore, we encourage the Youth Advisory Commission to utilize a small table to display flyers or information about your initiatives and projects, allowing you to promote your valuable work to our community. Should you have any questions or require further information, please feel free to reach out to me at tmiller@orc.org or 971-204-0425. Your participation and support would greatly enhance the success of our events."

National Night Out

Vance Walker mentioned having the Youth Advisory Commission's assistance at the National Night Out Event scheduled for August 6, 2024. Is the Youth Advisory Commission interested in hosting a booth at the event and/or assisting Vance Walker with the Bicycle Rodeo?



CITY OF OREGON CITY YOUTH ADVISORY COMMISSION - REVISED DRAFT MINUTES

Commission Chambers, 625 Center Street, Oregon City
Monday, April 08, 2024 at 7:00 PM

This meeting will be held online via Teams as well as in person at City Hall Chambers in Oregon City; please contact hschmidt@orc.org for the meeting link.

CALL TO ORDER

Call to order by Chair Brianna Nizic at 7:00 p.m.

ROLL CALL

PRESENT: 12

Alana Plaisance, Bella Bone, Brianna Nizic, Hannah Granderson, Henry Cardona Gameros, Landon Lu, Myles Kinney, Julian Guerra Molina, Justin Evers, Adam Marl, and Denyse McGriff.

STAFF: *Hannah Schmidt*

EXCUSED: *Bailey Brown and Melanie Gabriel*

ABSENT: *None*

CITIZEN COMMENTS

None provided.

DISCUSSION ITEM

1. Special Guest Speaker, Representative Annessa Hartman presented about her background in politics and current role as State Representative for House District 40. Representative Hartman answered questions from the Youth Advisory Commission and discussed a variety of topics from her campaign strategy to being appointed Vice Chair of the Agriculture, Land Use, Water, and Natural Resource Committee for the Oregon House of Representatives. Representative Hartman's staff also introduced themselves and their responsibilities.
2. PTA Clothes Closet of Clackamas County is willing and able to partner with the Youth Advisory Commission on a Youth Clothing Drive. PTA Clothes Closet of Clackamas County offered to assist with the Clothing Drive efforts and help host a free shopping event for high school students at the gymnasium of Jennings Lodge Elementary School. The Youth Advisory Commission discussed ideas on how to get the target audience (high school students) to Jennings Lodge for the free shopping event. Hannah

Granderson emphasized that Oregon City School District would not let the Youth Advisory Commission advertise the Mental Health Fair and she is hesitant to assume that they would be willing to supply transportation to and from a free shopping event. Hannah Schmidt reiterated that employees from the Oregon City School District presented her with the idea that the school could perhaps assist with bus transportation for the event. Hannah Schmidt and the Mayor also emphasized the importance of not having students stigmatized for attending the free shopping event during school hours. Julian Guerra Molina inquired about distributing free METRO bus passes for the day of the event. A Youth Advisory Commission Clothing Drive Planning Subcommittee was created to meet with individuals from the PTA Clothes Closet of Clackamas County and have further discussions about planning for the High School Clothing Drive and the free shopping event. Members of the Youth Advisory Commission Clothing Drive Planning Subcommittee include:

- Julian Guerra Molina
- Bella Bone
- Brianna Nizic
- Justin Evers
- Henry Cardona Gameros

Friday, May 24 is the suggested date for the shopping event. April 29 – May 24 is the suggested timeline for the Clothing Drive. Drop off locations would be at City Hall and Jennings Lodge.

3. Youth Advisory Commission Ordinance and Bylaws were overviewed by the current Youth Advisory Commission. The Bylaws never went before the City Commission for approval, so Hannah Schmidt is presenting the opportunity for the Youth Advisory Commission to make any edits to the Ordinance and Bylaws before they go before the City Commission for approval. A lengthy discussion about edits to the Youth Advisory Commission Ordinance and Bylaws took place and all edits will be presented to the Youth Advisory Commission at their next meeting set for May 13, 2024.
 - 13 Youth Advisory Commission members max.
 - Members shall participate in an annual goal alignment session at the beginning of each term.
 - Youth Advisory Commission members shall be present in at least three community events per session AND the Youth Advisory Commission should table at least three community events per session as an organization.
 - Move code of conduct to into the bylaws.
 - Add the option for the Youth Advisory Commission to elect a secretary to take meeting minutes.
 - State that the city liaison is responsible for supplementing meeting minutes.
 - Date and time of meetings are the second Monday of the month starting at 7:00 p.m.
 - Agenda schedule should have minutes towards the end of the meeting rather than the beginning.
 - No unexcused absences.
 - No more than three excused absences.

COMMUNICATIONS

4. The Youth Advisory Commission was advised to read the Staff Liaison Updates on their own time due to limited time left in the meeting. Hannah Schmidt announced that the Youth Advisory Commission applications for next term will open on Monday, May 6 and close on Friday, June 28. Mayor McGriff emphasized that there should be a visit made to OCSLA and CAIS.

MINUTES

5. Justin Evers moved to approve the March 11, 2024 Youth Advisory Commission Meeting Minutes. Landon Lu seconded the motion. Unanimous approval.

ADJOURNMENT

Brianna Nizic adjourned the meeting at 9:03 p.m.



CITY OF OREGON CITY

YOUTH ADVISORY COMMISSION CLOTHING DRIVE PLANNING SUBCOMMITTEE

DRAFT MINUTES

Virtual Meeting
Monday, April 15, 2024 at 3:30 PM

This meeting will take place virtually and NOT in person.

Please contact the Community Engagement Specialist, Hannah Schmidt at hschmidt@orc.org for the virtual meeting login information.

CALL TO ORDER

The meeting was called to order at 3:40 p.m.

ROLL CALL

PRESENT: 5

Justin Evers, Henry Cardona Gameros, Julian Guerra Molina, and Denyse McGriff

STAFF: *Hannah Schmidt*

EXCUSED: *Bella Bone, Brianna Nizic, and Adam Marl*

ABSENT: *None*

CITIZEN COMMENTS

None were provided.

DISCUSSION ITEM

1. The Clothing Drive Planning Subcommittee met virtually with Rian Hood, OCSD Community Education Supervisor at Jennings Lodge where the PTA Clothes Closet of Clackamas County is housed. Rian Hood introduced herself and her role at OCSD as well as her connection to the PTA Clothes Closet of Clackamas County. Students and Rian Hood discussed what a collaboration with PTA Clothes Closet for a clothing drive would look like. The following decisions were made by the Planning Subcommittee for the 2024 Youth Advisory Commission High School Clothing Drive:
 - The Clothing Drive will be focused on the needs of High School Students, with adult S – 2XL as the suggested donation size range.
 - The start of the Clothing Drive will be on Monday, April 22nd to allow more time for the public to donate clothes.
 - Jennings Lodge will be accepting clothing donations, and another drop-off location will be at City Hall.

**Youth Advisory Commission Clothing Drive Planning
Subcommittee Minutes**

April 15, 2024

- Hannah Schmidt will oversee keeping an eye out on the donations at City Hall and will transport donations to Jennings Lodge when necessary.
- Julian Guerra Molina will reach out to Oregon City School District/Student Council to see if they can have a drop-off location at the school as well.
 - If Oregon City HS allows for a drop-off location at the HS, Rian Hood has a contact for a maintenance worker named John who could assist with transporting donations to Jennings Lodge.
- The “Shopping” Event will take place on a Thursday evening in May from 5:30 pm – 7 pm
- May 23rd or May 30th will be the date of the “Shopping” Event. Rian Hood is taking the dates to PTA Clothes Closet Chair for approval.

ADJOURNMENT

The meeting was adjourned at 4:20 p.m.



**CITY OF OREGON CITY
YOUTH ADVISORY COMMISSION CLOTHING
DRIVE PLANNING SUBCOMMITTEE - PTA
CLOTHES CLOSET TOUR
DRAFT MINUTES**

**Jennings Lodge Campus, 18521 SE River Rd, Milwaukie, OR 97267
Thursday, May 02, 2024 at 4:00 PM**

CALL TO ORDER

The meeting was called to order at 4:00 p.m.

ROLL CALL

PRESENT: 5

Bella Bone, Julian Guerra Molina, Denyse McGriff, and Adam Marl

STAFF: *Hannah Schmidt*

EXCUSED: *Brianna Nizic, Henry Cardona Gameros, and Justin Evers*

ABSENT: *None*

CITIZEN COMMENTS

None provided.

DISCUSSION ITEM

1. Erienne Bolsinger, volunteer Chair of the PTA Clothes Closet of Clackamas County, and Rian Hood, OCSD Community Education Supervisor, met with the Planning Subcommittee and gave them a tour of the facilities at Jennings Lodge Campus. A list of the current donation requests were given to Erienne Bolsinger and she will get back to the Youth Advisory Commission with any updates that need to be made to the list. The PTA Clothes Closet has about 2 full racks of high school clothing donations – which is low compared to their other youth inventory.

Hannah Schmidt told the group that she received an email from the Oregon City Super Thrift assistant manager last week indicating that Super Thrift is interested in supporting the Youth Advisory Commission in their clothing drive. Hannah Schmidt has attempted to get in contact with Super Thrift multiple times but has not heard back. Hannah Schmidt will try to reconnect by the end of the week again.

2. Erienne Bolsinger and Rian Hood gave a tour of the Clothes Closet and the Jennings Lodge gymnasium to the group and everyone discussed the shopping event for the clothing drive. Erienne Bolsinger confirmed that Thursday, May 30 from

**Youth Advisory Commission Clothing Drive Planning Subcommittee - PTA Clothes Closet
Tour Minutes May 02, 2024**

5:30 – 7 p.m. will be the date and time of the shopping event. Erienne Bolsinger expressed that it would be helpful to have an organizing work party before the event to help prepare for the event. Erienne Bolsinger proposed Saturday, May 25 from 9 a.m. – 12 p.m. as the work party date. Rian Hood is confirming if that date is suitable for the buildings schedule.

Hannah Schmidt proposed having another Planning Subcommittee meeting where there would be a quorum. At the next Planning Subcommittee meeting the following items must be discussed:

- Scope of free shopping event (all youth or only high school clothing offered?)
- Food offered at the event
- Tabling/booth opportunities for other community-based organizations
- Advertisement plan for shopping event
- Involvement of the Clackamas County Youth Action Board

ADJOURNMENT

The meeting adjourned at 4:55 p.m. with the next Youth Advisory Commission Clothing Drive Planning Subcommittee meeting scheduled for Wednesday, May 8 from 4 p.m. – 5 p.m.