Oregon City – Metro Enhancement Program
Minutes for May 24, 2011

Mayor Neeley called the meeting to order at 5:38 p.m. Introductions were made, roll was called and a quorum was established.

Attendance

Present: Carol Pauli, Anthony Moore, Commissioner Jim Nicita, Mayor Doug Neeley, Metro Councilor Carlotta Collette, City Commissioner Betty Mumm, City Commissioner Rocky Smith

Absent: City Commissioner Kathy Roth

In Attendance: 23 others

Approval of Minutes

a. Betty Mumm moved to approve the May 25, 2010 minutes.
b. Seconded by Carlotta Collette.
c. Approved 6-0 with 1 abstaining

Comments from the Mayor

The mayor explained two kinds of conflict of interest: a. receives compensation; b. an individual sits on a board with interest. Declared conflicts of interest included:

a. Jim Nicita—will be abstaining on two projects due to political contribution relationship with a party on the 10th & Main St. project; legal attorney-client relationship with a party in the Water Board Park project.
b. Rocky Smith—employee of Oregon City School District, an employee at OCHS but no direct contact/supervision of Construction Class project.

Financial Report

David Wimmer, Finance Director, reported on the financial obligations of the Fund to support the $80,000 that have been advertised for this grant cycle. The fund was getting about $75,000 per year over the last few years, but revenues are declining because of recycling efforts. There are past outstanding obligations in the amount of $85,000 on the books currently. The beginning fund balance for July 1, 2011 is estimated at $150,000. The maximum that could be given away this year is $140,000 to $150,000; however there would be no funds available next year. Additionally, there is an additional $10,000 that was returned by a project from 2010-11 that

could be added for a total of $90,000. The committee will review the rankings prior to determining the final funding amount.

Discussion Items

a. Hillendale NA application was received late. Jim Nicita proposed to accept the application and the application was reviewed. The committee chose to change the deadline time to 5:00 p.m.
b. Park Place NA 2006-07 request for extension –Tom Geil, PPNA Chair was there to address the extension. The amount of the original grant is $12,000. Mayor Neeley asked for assurances from PPNA leadership would commit to complete this project by June 30, 2012 and the request was approved.
c. Grow Portland 2010-11 grant is the $10,000 that was addressed in the Financial Report agenda item and could be used as an additional funding amount for the 2011-12 grant cycle.
d. Rotary Club request for extension for 2010-11 Singer Falls art project. Carol Pauli moved, Betty Mumm seconded, and extension was approved unanimously.

Discuss and Review Grants

Each committee member submitted their rankings for each of the projects prior to the meeting. The spreadsheet of rankings was presented at this time (Table 1 below). The committee took a few minutes to review the Hillendale NA (HNA) application in order to include the ranking in the spreadsheet. After further review of the HNA application the committee determined that the project didn't the grant application requirements, the group chooses to hold back the HNA application until the final funding level determination is made.

The projects were sorted from the highest to the lowest ranked projects and provided a starting point for general discussion about each grant request. The rankings were presented as follows:

Table 1:

#	Grantee	Request	Anthony	Carol	Betty	Carlotta	Jim	Doug	Rocky	Avg	Running Total	Tentative Award
13	OC Farmers Market	$14,251	4	5	3	5	5	5	3	4.29	$14,251	$14,251
10	Main Street Oregon City-Art	$15,000	4	4	4	5	4	5	3	4.14	$29,251	$15,000
16	Research Foundation for Educational Excellence	$8,800	4	5	3	5		4	3	4.00	$38,051	$8,800
4	Code Enforcement	$12,100	1	4	4	4	5	5	4	3.86	$50,151	$12,100
14	OCHS Construction Class	$17,500	4	1	4	5	5	4	4	3.86	$67,651	$17,500

5	Downtown Business Coalition	$3,000	4	4	5	4	3	3	3	3.71	$70,651	$3,000
9	Main St OC/Earth Crusaders	$11,410	5	5	3	4		1	4	3.67	$82,061	$11,410
1	Bailey Estates HOA	$18,000	5	2	3	2	5	4	4	3.57	$100,061	$18,000
3	Clackamas County Historical Society	$25,000	5	3	4	1	5	4	3	3.57	$125,061	$25,000
12	OC Chamber of Commerce/Buy Local OC	$7,250	4	4	4	3	4	3	2	3.43	$132,311	$7,250
2	Citizen Involvement Council	$6,000	3	2	5	4	4	3	2	3.29	$138,311	$6,000
8	Historic Review Board	$10,000	3	2	3	4	4	4	3	3.29	$148,311	$10,000
15	Parents of Murdered Children	$25,000	1	4	3	2	5	4	3	3.14	$173,311	$25,000
6	Gaffney Lane PTA	$25,000	3	1	3	3	5	4	2	3.00	$198,311	$25,000
11	Marylhurst Early Childhood Center	$25,000	2	2	3	3	5	3	3	3.00	$223,311	$25,000
7	Hillendale NA	$3,750	0	0	0	0	0	0	0	0.00	$227,061	$3,750
	Totals	$227,061										$0.00

The $90,000 funding level falls between Main St OC/Earth Crusaders project and Bailey Estates HOA project. It was pointed out that both Bailey Estate HOA and Clackamas County Historical Society both received 3.57.

Betty Mumm asked if any of the grant applications did not meet the requirements. The Research Foundation for Educational Excellence did not submit a letter of support from the City, even after requested by Finance department staff. Applicant Norm Stewart agreed to get a letter of support from the City as a requirement of grant award approval. If no letter of support is received than the next unfunded project would receive funding.

Rocky Smith asked a question concerning letters of support in reference to the 10th & Main Street Eco Parking lot. The lot is owned by Urban Renewal Agency and the letter of support was from Nancy Kraushaar, Public Works Director. This letter of support was deemed satisfactory.

The Committee members asked questions of grant applicants within the $90,000 funding level, as well as if each particular project could reduce their funding request.

Mayor Neeley proposes to the committee to award $110,000 in funding for this grant cycle in order to fund both Bailey Estates and Clackamas County Historical Society.

Grant Award Allocations Determined

Based on the Table 2 below a motion was made by Jim Nicita to approve the first nine grant projects—from OC Farmers Market thru Clackamas County Historical Society—for a total of $109,850. The motion was seconded by Carlotta Collette.

Roll Call: Commissioner Mumm-yes, Councilor Colette-yes, Commissioner Nicita-yes, Mr. Moore-yes, Mrs. Pauli-yes, Commissioner Smith-yes, Mayor Neeley-yes. Motion approved unanimously.

Table 2:

#	Grantee	Request	Anthony	Carol	Betty	Carlotta	Jim	Doug	Rocky	Avg	Running Total	Tentative Award	% Allocated
13	OC Farmers Market	$14,251	4	5	3	5	5	5	3	4.29	$13,250	$13,250	93%
10	Main Street Oregon City-Art	$15,000	4	4	4	5	4	5	3	4.14	$27,250	$14,000	93%
16	Research Foundation for Educational Excellence	$8,800	4	5	3	5		4	3	4.00	$35,250	$8,000	91%
4	Code Enforcement	$12,100	1	4	4	4	5	5	4	3.86	$47,350	$12,100	100%
14	OCHS Construction Class	$17,500	4	1	4	5	5	4	4	3.86	$61,350	$14,000	80%
5	Downtown Business Coalition	$3,000	4	4	5	4	3	3	3	3.71	$64,350	$3,000	100%
9	Main St OC/Earth Crusaders	$11,410	5	5	3	4		1	4	3.67	$74,850	$10,500	92%
1	Bailey Estates HOA	$18,000	5	2	3	2	5	4	4	3.57	$84,850	$10,000	56%
3	Clackamas County Historical Society	$25,000	5	3	4	1	5	4	3	3.57	$109,850	$25,000	100%
12	OC Chamber of Commerce/Buy Local OC	$7,250	4	4	4	3	4	3	2	3.43	$117,100	$7,250	100%
2	Citizen Involvement Council	$6,000	3	2	5	4	4	3	2	3.29	$123,100	$6,000	100%
8	Historic Review Board	$10,000	3	2	3	4	4	4	3	3.29	$133,100	$10,000	100%
15	Parents of Murdered Children	$25,000	1	4	3	2	5	4	3	3.14	$158,100	$25,000	100%
6	Gaffney Lane PTA	$25,000	3	1	3	3	5	4	2	3.00	$183,100	$25,000	100%
11	Marylhurst Early Childhood Center	$25,000	2	2	3	3	5	3	3	3.00	$208,100	$25,000	100%
7	Hillendale NA	$3,750	0	0	0	0	0	0	0	0.00	$211,850	$3,750	100%
	Totals	**$227,061**										**$0.00**	

Next Meeting Date

The next meeting date is to be determined for May, 2012.

Adjourn

Meeting adjourned at 7:05 p.m.

Respectfully Submitted by Michele Beneville

Meeting Video can be seen at:

http://oregon-city.granicus.com/MediaPlayer.php?view_id=6&clip_id=647