

CITY OF OREGON CITY
PARKS AND RECREATION ADVISORY COMMITTEE
Meeting Minutes
City Hall Commission Chambers
Thursday, May 25, 2023 at 6:00 PM

CALL TO ORDER

Meeting called to order at 6:00pm.

INTRODUCTIONS

Members: *Tim Wuest (remotely), Ken Worcester, Timothy Lainhart, Emily Lisborg (remotely), Joseph Knauf, Joyce Gifford*

Absent: *Steve Williams*

Staff: *Kendall Reid, Parks and Recreation Director; Denise Toyooka, Assistant Parks and Recreation Director; Jonathan Waverly, Parks and Cemetery Manager; Cecily Rose, Community Center Manager; Melissa Sebastian, Aquatic and Recreation Manager; Kyle Christoph, Facilities Manager; Kori Buth, Administrative Assistant.*

Guests: *Jackie Hammond and Jerry Herrmann with Park Place Neighborhood Association; Willow Mikles and Tom Gaskill with Greater Oregon City Watershed Council*

APPROVAL OF MINUTES

City Recorder's office conducted audit and discovered prior minutes to be approved

1. Approval of March 23, 2023 Meeting Minutes
Approval of June 23, 2004 Meeting Minutes
Approval of September 26, 2005 Meeting Minutes
Approval of October 24, 2005 Meeting Minutes
Approval of March 26, 2007 Meeting Minutes
*Emily Lisborg motioned to approve all prior PRAC minutes.
Timothy Lainhart seconded the motion.
Roll call passed motion.*

PUBLIC COMMENT

No public comment

PRESENTATIONS

Tom Gaskill and Willow Mikles from Greater Oregon City Watershed Council, presented on project updates of Singer Creek and Abernethy Creek Parks. Tim Wuest and Emily Lisborg offered appreciation to the Watershed Council and their efforts to turn some unusable park space into vibrant community areas. Ken Worcester also asked about moving disc golf goal so that missed shots aren't harming new fence. Jon Waverly confirmed that goals can be moved and worth looking into so that golfers aren't climbing the fence to retrieve discs. Also discussed adding signage for the disc golf course.

Technical difficulties warranted a break in the meeting.

Jackie Hammond and Jerry Herrmann, with Park Place Neighborhood Association, presented on a Metro Enhancement Grant proposal for Park Place Park. Park Place Neighborhood Association is looking for a recommendation letter from Parks and Recreation to include with their grant application. PRAC in support of project plans. Joyce Gifford brought up the question about the project needing to go through a Master Planning process since this is a Charter Park. Kendall will confirm.

Ken Worchester moved in support of PRAC providing a letter of support.

Joyce Gifford seconded.

Roll call passed motion.

GENERAL BUSINESS

Kendall Reid introduced Cecily Rose, the new Social Services Manager at the Pioneer Community Center. Cecily spoke on her first couple weeks and is very excited to be part of the Oregon City team and community.

PRAC Bylaws were reviewed by the committee and Ken moved that we modify Bylaws to reflect a 6:00 pm rather than the current 7:00 pm start time. Kendall also mentioned the minimum number of meetings and modifying that to 9 meetings rather than 6. Joey Knauf to amend motion to honor three-hour meeting window from 6:00 – 9:00 pm. Ken spoke on flexibility of extending those hours as needed to wrap up topic discussion by vote of members present and moved to modify the Bylaws. Joey Knauf seconded. Discussed how to determine criteria for “as-needed” meetings. Will discuss at each meeting, the need for a connection the following month. Ken moved that we amend the bylaw to reflect a minimum of 6 meetings annually. Tim Lainhart seconded the motion. Roll call passed motion.

PRAC Parks Tour will be scheduled for Wednesday, July 26th at 6:00. Tour can take place of a regular meeting. Transportation options and parks visited will be decided on by City staff and relayed to committee members.

Sidewalk Chalk/Graffiti policy is up for discussion, prompted by last month’s public comment regarding a child using chalk at a community park. Jon Waverly spoke on the taxation that this puts on our parks and crew. Park Rules and Ordinances were reviewed and Jon shared that a rule must be established to avoid damage to our parks and allow for clean shelter rentals for all. Other avenues of art and expression may be explored within our park spaces. Tim Lainhart mentioned that these same rules are enforced in most surrounding

cities. Ken Worcester presented the idea that we look at potential art spaces during our parks tour. Emily Lisborg mentioned that those spaces could be established where irrigation is already in place. Joey Knauf asked what kind of training park hosts go through when communicating with the public. Jon Waverly responded with saying that park hosts are there to ensure that parks are available for use, emptying garbage cans, checking restrooms, and to act as an extra set of eyes. It is hard to enforce all rules without proper staff coverage.

MEMBER REPORTS

Emily Lisborg spoke on the recommendation of Bee City and reintroducing it as a future agenda item.

Tim Wuest mentioned that the Hillendale Pickleball club would like access to water so that they can power wash the courts. Jon Waverly is assigning seasonal staff to this task.

No other member reports provided.

STAFF REPORTS

Kendall Reid thanked the Parks Alliance members that attended the budget meetings over the last month and a half. Their support was critical in advocating for the Parks and Recreation Department. The Parks Master Plan is still underway, and our next Public Engagement event is July 10, from 6:00 – 8:00 pm at City Hall. Website (orcyparksandplay.org) has been updated to promote event and social media postings will be coming soon. HappiFeet App will be launched on May 30th. That provides access for the community to engage directly with staff regarding City parks. SDC Methodology Revision will begin in June and will tie in with our Capital Improvement Plan and Parks Master Plan. Clackamette Park Master Plan is going to the Planning Commission for a public hearing on June 26th at 7:00 pm.

Jon Waverly reported on Enhancement Day and Peace Tree Dedication events at End of the Oregon Trail at the end of April. Library Spray Park is currently on and operating and Rivercrest will be opened after Memorial Day, once our seasonal staff members start. Phase 2 of the Veteran's Memorial project was completed and Mountain View Cemetery is hosting the Memorial Day celebration. This is the first post-COVID Memorial Day event and the space is looking beautiful! Kudos to the Parks staff and our vendors that were so gracious to donate their materials, time, and services!

Denise Toyooka reported on supporting the Pioneer Center during the interim of finding a new Manager, and shared her appreciation to the staff at the Community Center for their resiliency and jobs well done while being short

staffed. Cemetery Restroom replacement project has gone very quickly. RomTec started the build and the project is nearly done. Contractor just finished building and RA Gray will finalize onsite utilities and parking lot. Hoping for very little, if any, carryover time or money into next fiscal year. Water line is corroded and had many small holes in it, requiring replacement. WES Good Neighbor Agreement continues work at River Access Improvement, doing native planting and pollinators in that area and set a meter to provide irrigation. Lango Hansen has been hired for project. Cumming Group Addendum was delayed so Denise will take it back to Commission on June 21st.

Melissa Sebastian reported that the summer schedule for the swimming pool begins on June 26th. All summer programming is now open for registration including swimming lessons, camps, and fitness classes. Due to space and capacity, we are still unable to meet swimming lesson needs. There is also a CO2 shortage, which impacts the opening/functioning of the wading pool. Lifeguard and Swim Instructor positions are being filled and there is a lifeguard certification class beginning next week. Ermatinger House has been busy with Historic Preservation Month events.

Kyle Christoph is securing electrical access at End of the Oregon Trail to help limit the overnight camping happening at the site and leading to additional vandalism. Ermatinger House received structural repairs to the porch. Three projects happening at Pioneer Community Center, including new reception area, sliding door installation, and new locks/keys for the building. Building & Planning's new meeting room is almost complete.

Cecily Rose reported that the Community Center provided 3,058 congregate dining and Meals on Wheels meals during the month of April. Bus trips for dine-outs and activities continue to be full with wait lists. Volunteer Appreciation and Mother's Day events were successful. Clackamas Community College summer programs registration opened on May 24th. Classes are well-attended. Still experiencing vacant positions but currently recruiting for Social Services Programmer.

FUTURE AGENDA ITEMS

Address and revisit by-laws (meeting hours, indication of info vs. action agenda items, how to address public comments, etc)
NRC partnership for Bee City
Sidewalk chalk use in public parks/spaces
Volunteer Opportunities
Community Garden at Pioneer Center
Park Development Goals/Park Designs
PRAC Parks Tour

Parks Foundation Presentation
Parks Master Plan
Parks and Recreation Funding
Clackamette Park Master Plan
WES Good Neighbor Funds
Joint Operations Center
Willamette Falls Legacy Project
Property Acquisition
The Cove

NEXT SCHEDULED MEETING – June 22nd , 2023

ADJOURNMENT

Meeting adjourned around 8:00 PM.