



CITY OF OREGON CITY PARKS AND RECREATION ADVISORY COMMITTEE AGENDA

**Commission Chambers, 625 Center Street, Oregon City
Thursday, May 25, 2023 at 6:00 PM**

CALL TO ORDER

INTRODUCTIONS

APPROVAL OF MINUTES

- [1.](#) PRAC Meeting Minutes - March 23, 2023
- [2.](#) PRAC Meeting Minutes - June 23, 2004
- [3.](#) PRAC Meeting Minutes - September 26, 2005
- [4.](#) PRAC Meeting Minutes - October 24, 2005
- [5.](#) PRAC Meeting Minutes - March 26, 2007

PUBLIC COMMENT

This section on the agenda is for citizens to present information relevant to the City but not listed as an item on this agenda. This is a hybrid meeting, if you would like to participate virtually, please contact Kori Buth at kbuth@orc.org. The citizen has up to 3 minutes for comments. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. The Parks & Recreation Advisory Committee Members do not generally engage in dialog with those making comments but may refer the issue to the Staff Member. Complaints shall first be addressed at the department level prior to addressing the Committee.

PRESENTATIONS

GENERAL BUSINESS

6. Greater Oregon City Watershed Council Presentation - Singer Creek and Abernethy Creek Park Updates
7. Park Place Neighborhood Association - Park Place Park Metro Enhancement Grant Presentation
8. Introduction of Cecily Rose, Social Services & Community Center Manager
- [9.](#) PRAC Bylaws Review

10. PRAC Parks Tour

[11.](#) Sidewalk Chalk/Graffiti Policy

STAFF REPORTS

MEMBER REPORTS

FUTURE AGENDA ITEMS

Volunteer Opportunities

Community Garden at Pioneer Center

Park Development Goals/Park Designs

PRAC Parks Tour

Parks Foundation Presentation

Parks Master Plan

Parks and Recreation Funding

Clackamette Park Master Plan

WES Good Neighbor Funds

Joint Operations Center

Willamette Falls Legacy Project

Property Acquisition

The Cove

Charter Park Designations

NEXT SCHEDULED MEETING - June 22, 2023

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the City Commission does not engage in discussion with those making comments. Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the Oregon City's website at www.orcity.org and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WPMC at 503-650-0275 for a programming schedule.

CITY OF OREGON CITY
PARKS AND RECREATION ADVISORY COMMITTEE
Meeting Minutes
City Hall Commission Chambers
Thursday, March 23, 2023 at 6:00 PM

CALL TO ORDER

Meeting called to order at 6:00pm.

INTRODUCTIONS

Members: Tim Wuest, Steve Williams, Ken Worcester, Timothy Lainhart, Emily Lisborg, Joseph Knauf

Absent: Joyce Gifford

Staff: Kendall Reid, Parks and Recreation Director; Denise Conrad, Assistant Parks and Recreation Director; Jonathan Waverly, Parks and Cemetery Maintenance; Kathy Wiseman, Senior Center Manager; Melissa Sebastian, Aquatic and Recreation Manager; Kyle Christoph, Facilities Maintenance Manager, Kori Buth, Administrative Assistant.

Guests: Jakob Wiley, City Recorder; Pete Walter, Planning Division; Julie Ann Smith, Daughters of the American Revolution

APPROVAL OF MINUTES

1. Approval of January 26, 2023 Meeting Minutes
*Ken Worcester motioned to approve the minutes for the January meeting.
Joey Knauf seconded the motion.
Roll call passed motion.*

PUBLIC COMMENT

Public comment made by community member, Tara Scott, regarding sidewalk chalk use at Hillendale Park.

Per meeting protocol, did not discuss further at this meeting but outside staff were later addressed and topic may arise for further exploration at a later date.

PRESENTATIONS

City Recorder, Jakob Wiley, presented on Roles & Authority of a High-Functioning Advisory Committee.

Pete Walter with Oregon City Planning Division to present on Arbor Day and Peace Tree Dedication events in the month of April.

Julie Ann Smith represented Daughters of the American Revolution with a presentation and proposal for new Never Forget Garden at Pioneer Center.

GENERAL BUSINESS

Melissa Sebastian shared a roster of movies that are possibilities for this season's Movies in the Park series.

STAFF REPORTS

Kendall Reid announced Kathy Wiseman's retirement, effective March 31st, 2023. Kathy has been in the City for 19 years and is responsible for the success of the Pioneer Center and is a major asset to the Oregon City Community. We have started the recruitment process for the new Community Center Manager and interviews will begin on Friday, March 31st. SportCraft License Agreement was approved on March 15th, after nearly two years of negotiations. Agreement terms, set from City Commission, are from July 1, 2021 thru November 30, 2024, in hopes of those terms providing a 'reset' for the relationship between the City and Licensee. Updated PRAC on Parks Master Plan and notified members of park fees/MOU work session on April 11th @ 6:00 pm. Also shared Budget Committee meeting scheduled for April 27th. PRAC meeting will be canceled for that day. Update on cost of Clackamette Park Master Plan and the need for PRAC's advocacy at our budget committee meetings. SDC Methodology updates may benefit funding plans. Kendall to share proposed capital projects and talking point with PRAC prior to budget meetings.

Jon Waverly reported on tree plantings happening at Chapin Park (Friends of Trees event) and EOT (Oregon City Enhancement Day) on April 1st from 9:00am – Noon. Flagpole delivered to Veteran's Memorial at Mt. View cemetery. Teddy Bear parade will be May 6th and ends down at Clackamette Park.

Kathy Wiseman talked about her retirement. Pioneer Center is closed for annual deep-clean from March 27th – 31st. There will be painting, carpet cleaning, sanitizing all furniture, minor building repairs, windows cleaned, lights, and purging storage areas. Facility has been maintained very well by staff-wide efforts. There are still larger projects to be done at Community Center and staffing will be down 25% after Kathy's departure. Shirley Ryan accepted new position as Social Services Coordinator. Kathy is most proud to be able to do things that she's told she can't because it has played into the success of the Pioneer Center over the last 19 years. Spoke on growth of account balances. Pioneer Center bingo cupboard will be dedicated in Kathy's honor.

Melissa Sebastian reported that swimming lessons are at full operations and are fully staffed but we are still falling short on community needs. We are meeting about 41% of the need due to lack of capacity. We are now hiring for summer camps crew. We are finalizing our sponsors for Concerts in the Park and Movies

in the Park and have a few more spots to fill. Spring break camps are full. Multiple egg hunts are also scheduled at Swimming Pool's. Lifeguard certification class taking place April 21st – 23rd and there is a couple spots available.

Kyle Christoph reported that new doors are coming in for the Community Center and new lock system for building. Power washing and minor repairs happening at Ermatinger House the week of March 27th. Compliance season brings about need for testing fire alarms and sprinklers, replacing fire extinguishers and batteries, monitoring AED's and first aid supplies.

Denise Conrad reported on WES Good Neighbor Agreement at River Access projects. Proposal approved by WES to continue work there to remove hazardous limbs and dead cottonwood trees, address trip hazards in asphalt as well as low-profile plantings, trees and irrigation along the parking lot hillside during the first year of our upcoming biennium. During the second year of the biennium, WES grant funds will be utilized in the permitting, hydrology, and construction documents to begin the boat ramp project at Clackamette Park. Cemetery restroom replacement project demo has been initiated. PGE has caused delay because of illness among their crew, but work anticipated to restart ASAP. No change orders in place yet.

MEMBER REPORTS

Ken Worcester commented on Kathy's retirement and thanked her for the important partnerships she has built over the years.

Steve Williams spoke on concerns about boat access to the river due to Jon Storm activity but has appreciated the efforts to provide access to boaters and fisherman as the fishing season prepares to begin.

Emily Lisborg spoke on the NRC connecting with PRAC at least once per year, per their by-law recommendation. Emily gave a shout out to Melissa regarding the success of the Spring Resource Fair. Bee City conservation program. Wants to address public comment topic as future agenda item.

Kendall confirmed that PRAC members are considered public employees for election purposes.

No other members provided reports.

FUTURE AGENDA ITEMS

Address and revisit by-laws (meeting hours, indication of info vs. action agenda items, how to address public comments, etc)

NRC partnership for Bee City

Sidewalk chalk use in public parks/spaces
Volunteer Opportunities
Community Garden at Pioneer Center
Park Development Goals/Park Designs
PRAC Parks Tour
Parks Foundation Presentation
Parks Master Plan
Parks and Recreation Funding
Clackamette Park Master Plan
WES Good Neighbor Funds
Joint Operations Center
Willamette Falls Legacy Project
Property Acquisition
The Cove

NEXT SCHEDULED MEETING - May 25th, 2023

ADJOURNMENT

Meeting adjourned around 8:00 PM.

PRAC
June 23, 2004

Call to order: 7:00 PM by Bill Woods, Chair

Attendance: Members Beth Park, Dan Kromer, Bill Woods, Dean Walch, Shawn Dachtler; **Excused:** Heather Guthrie, Martha Sumption. **Absent:** Peter Winstead. **Staff:** Dee Craig, Larry Patterson. **Guests:** Dave Seward, Commissioner Doug Neeley.

Minutes approved as sent.

Hiring Process: Larry Patterson, City Manager outlined the hiring process, explained the schedule and requested that PRAC appoint two members to serve with him on the interview panel along with two members of the Library Board, Dan Drentlaw, Community Development Director, Nancy Kraushaar, City Engineer and Public Works Director. Dan Kromer cautioned that we need to share the city's financial outlook with the final candidates.

Chapin Park Snack Shack

Dave Seward, representing Oregon City Youth Sports made a proposal that OCYS be allowed to construct a permanent snack shack at Chapin Park. They would like to have a building with some storage and restroom as well as a full service snack shack where they could do simple cooking.

Dee explained what the process for this project would be: PRAC approval to move forward with idea; look to master plan; take proposal to the public and Neighborhood Association through public meetings; Dee to brief Commission at a work session. If all of the above are a go, OCYS could move ahead with planning and funding options. The building would become city property and OCYS would have an agreement to operate. Dee also suggested possible grant funding options. OYSA would look for volunteer labor, donations, etc. The consensus of the PRAC is to support this effort. Dee will produce a copy of the Master Plan for Dave to pick up.

Moss Field: It appears that the School District's proposal will be to charge \$7.00 per field per hour w/o lights with a \$15.00 surcharge for lights. Dave believes that the additional fields, which were built as part of the new high school, are part of the original agreement. OC Softball Assoc—adults program grew out of this period of time. Only one field was built that was usable by the adult program and that is heavily used by youth so the adults have really ever played on these fields.

Bill will continue to follow up with Ken Rezak to find out what the final published fees will be. Bill hopes to have a fee schedule to share with PRAC about August 1.

Wesley Lynn: Fencing: Staff would like to see one common fence line without any gates. If gates are allowed, the city would need to have some type of agreement with

each property owner outlining ownership, who is responsible for repairs, what happens when the property changes hands, etc?

Shawn would like to see the City allow the gates. He feels that this would be a good compromise. Commissioner Neeley voiced his opinion that these neighbors whose property borders the park should be able to access the park without having to walk around to the sidewalk/pedway.

If allowed, gates would run with the land and become a pre-existing condition when the property changes ownership. The City should not assume any responsibility for removal of the gates at a later date. Repair and replacement of gates should be the responsibility of the property owner

Motion by Dachtler/second by Kromer for discussion: The City should enter into a construction contract for the fencing of Wesley Lynn Park but should allow the adjoining property owners to have the option to have a gate installed during construction. Property owners who enter into an agreement with the City for installation of a gate should pay the full installation cost of the gate. The City should notify affected property owners immediately with costs of adding a gate from their property onto the park and allow them 30 days to enter into an agreement with the City, including installation payment so that the gates can be installed during the initial construction.

Motioned passed 3 to 2. Dachtler, Walsh and Park, yes, Woods and Kromer no.

Draft Bylaws for Friend of the Carnegie: Bill suggested that the group should review the section on quorums for their monthly meeting because, as written, it is very restrictive. He suggested a larger Executive Board and requiring a quorum of that Board for monthly meetings with an Annual meeting that requires a quorum of all members since many members may join only to support the Carnegie or to receive the discount, not to have more involvement and attend monthly meetings. Dean asked about relationship with the City and Dee explained how the Friends of the Library operates. Bill suggested Board insurance and also an annual independent audit of the books. Jim will continue to work with this group.

Jon Storm: Lango Hansen was selected to assist in the preparation of the Master Plan. Dee thanked Dan Kromer for reading and rating the proposals. The Steering Committee will meet next Monday and staff anticipates the first public meeting to be held in late July or early August.

Floating Dock: This project was advertised for bid in the Daily Journal of Commerce last Monday—closing on July 21. We do not currently have our permits in hand. The bid documents contain a notice to bidders that we have applied for the required permits but they have not been approved. All bid prices must be good for 45 days.

Interview Panel: Dan and Bill are busy. Bill will contact those members who are not here. Please let Bill know via e-mail by Monday

Next meeting Monday July 19 at 7 PM, Pioneer Center, upstairs. This is one week early because the Planning Commission meeting on the 4th Monday will be considering

approval of the Trails Master Plan and the Canemah Park Site Plan as well as the PUD off of Central Point Rd which may result in an opportunity for the City to purchase a piece of park property and get the adjoining piece as a donation to meet the PUD standards.

Bill expressed his appreciation for the work that the Dee has preformed for this city and encouraged PRAC members to attend her retirement reception next Wednesday at the Carnegie Center.

Adjourned: 9:15 PM

City of Oregon City

Parks & Recreation Advisory Committee

Meeting Minutes of September 26, 2005

Attendance

PRAC members: Shawn Dachtler, Havan Jones, Dan Kromer, Doug Neeley, Beth Park, Martha Sumption, Bill Woods

Staff: Scott Archer, Community Services Director; Larry Potter, Park Operations Manager; Jim Row, Recreation Services Manager

Regular Meeting Minutes

1. Chair Shawn Dachtler called the regular meeting to order at 7:00 P.M.
2. Minutes of the August 22, 2005 regular meeting were approved as submitted
3. Consideration of Clackamette Cove park designation

Shawn Dachtler read an e-mail correspondence directed to PRAC from City Manager Larry Patterson, regarding the City's potential to utilize the Cove property for mixed-use development purposes.

Doug Neeley said he believes PRAC should come out with an opinion on this issue. The Cove property is included in an adopted master plan (Waterfront M.P.), in ordinance form. This e-mail is the exact reason I put this issue forward. There was an extensive public process over many meetings covering the Waterfront Master Plan. We are an advisory committee, not a policy making board. We can form an opinion on this matter and forward to the City Commission at our choosing.

Bill Woods said we should get moving ahead now, instead of waiting.

Dachtler: What is the value of economic development in the Cove area for the City?

Neeley: Can Scott Archer pull together the public survey element of the Parks & Recreation Master Plan?

Archer: Will attempt to get this information in electronic format and send out via e-mail as soon as possible.

Beth Park asked about lighted fields - how many does the City have, how many are we short? Besides the Waterfront Master Plan issues, this proposal (for parks use) provides lighted field that the City needs.

Neeley: PRAC should invite Larry Patterson and Mayor Norris to next month's meeting to discuss this issue. We have additional information to confirm (P & R MP public

survey). Don't believe the City can proceed differently from parks use identified in the Waterfront Master Plan.

Archer: Will extend the invitation from PRAC to Larry Patterson and Mayor Norris.

4. Consideration of request for dedication of McLoughlin Plaza and Library Park name change

Doug Neeley presented a re-draft of the proposal for designation of McLoughlin Plaza based on the input he received from PRAC members and staff. This concept is identified in the 7th Street plan. The Library Park name change proposal is a separate issue from this, and it should be addressed at a different point in this meeting.

Discussion followed Neeley's presentation.

Neeley: ***Motion to recommend to City Commission they consider the request for designation of McLoughlin Plaza. Seconded. Motion passed unanimously.***

Discussion followed regarding how this motion from PRAC will be presented Commission. It was decided that Chair Shawn Dachtler would present this recommendation to the Commission one of their next regular meetings.

5. Bill Woods asked what was going on related to the Wesley Lynn Park grand opening.

Scott Archer indicated that the City is still working with the contractor on finalizing the "punch list" items. The most significant of these issues is correcting the asphalt work. We had an independent asphalt testing company verify the asphalt met construction specifications. We finally just got the results back. Waiting for these test results to ensure that the work was done properly caused a delay in completion of the project. Archer was working with the project consultant and contractor to try to determine when the project may be finalized and accepted as complete. Due to these timing issues, we have not been able to schedule a grand opening dedication ceremony. If the completion on the project gets pushed much further into the fall, we might need to wait until spring to hold the official grand opening ceremony. The park is essentially open and being utilized by the public at this point.

6. Library Park name change proposal

Doug Neeley introduced a motion to recommend to the City Commission that the City consider re-naming Library Park to Andrew Carnegie Library Park.

Discussion followed, and PRAC decided to hold a special meeting of the park naming sub-committee prior to the October meeting to consider this idea. In light of this, Neeley withdrew his motion. The two PRAC members designated for the sub-committee are Havan Jones and Shawn Dachtler. The sub-committee will meet October 24, 6:30 P.M., immediately prior to the regular PRAC meeting.

7. Dan Kromer asked for an update on the Jon Storm Park project. Archer reported that the restroom is very near completion. Staff is working on some of the preliminary items

needed to get the rest of the park and Willamette River Trail project moving forward. There is an archeological survey required by the State before our grant funding can be received. This is under way. Staff is also working on securing a consultant agreement for final design work, construction and bid documents, and project oversight work.

8. Metro Greenspaces 2006 Bond Measure

Scott Archer said he previously reported that Metro is considering a regional Greenspaces Bond Measure for November 2006. Metro passed a similar Greenspaces bond measure in 1995. In that bond measure, there was a local share component that was very popular. Metro has sought specific direction on the local share component of the proposed 2006 bond from park providers, cities and counties in the region. An “ad-hoc” committee comprised of the local jurisdictions in Clackamas County met two times for the purpose of formulating recommendations to Metro regarding the proposed 2006 bond. Community Services Director Scott Archer represented Oregon City on this committee. As a result of these meetings, the representatives of the cities within Metro boundaries in Clackamas County (including Oregon City), Clackamas County Parks, and the North Clackamas Parks and Recreation District have come to consensus on a preferred local distribution formula and other recommendations to forward to Metro. Clackamas County has spearheaded this issue, and is recommending that each jurisdiction/agency adopt a proposed resolution in support of the letter to Metro Council President David Bragdon. These recommendations will be presented to elected officials at the October 6th C4 meeting. There are a number of recommendations including:

1. Local share distribution formula – under the proposed bond measure amount (\$200 million) and based on this local share formula recommendation, Oregon City would receive approximately \$1.1 million for local parks and open spaces.
2. Eliminate the Nature in the Neighborhood grant program and add those dollars to the local grant share.
3. If the agreed bond measure is \$200 million as proposed, the local share should be \$70 million (25% of the bond amount plus 50% of the interest earned).
4. Structure the Greenspaces Bond Measure to allow local jurisdictions as much spending flexibility as a general obligation bond for parks will allow.
5. All local governments to contract or provide direct project services without being considered overhead.
6. Avoid connecting this land use program with the local share portion of the Greenspaces Bond Measure.

These recommendations will be placed on a City Commission in request of their support, in resolution form.

In addition to these recommendations, at a future date Oregon City will need to identify specific projects that will utilize these local share dollars, as well as potential “regional” projects that would be accomplished through the regional funding component of the bond measure. PRAC needs to consider potential projects and acquisitions to recommend to Metro.

Shawn Dachtler asked about the property on Meyers Road as potential acquisition.

PRAC decided to discuss this item again at the October meeting, and asked staff to bring back a list of potential recommendations for the projects.

9. PRAC member terms were discussed. Archer reported that three terms of current members will expire at the end of this calendar year: Bill Woods, Shawn Dachtler and Peter Winstead (student position). Woods will not be eligible for re-appointment since he is in his second consecutive term as a member. Dachtler indicated he intends to seek re-appointment. Winstead will be completing high school this year, and can no longer serve as the student representative. Woods suggested that for re-filling the student position, PRAC should seek a sophomore so that person could fulfill the two-year term appointment. Woods volunteered to go meet with the new O.C. High School principal to discuss seeking candidates through the school.

Havan Jones asked whether PRAC should consider seeking a person involved with student council, and should we consider seeking a student who is not involved in athletics due to the time commitments and conflicts with meetings?

Woods suggested that PRAC should seek several candidate nominations through the high school, and make a recommendation once we know whom the candidates are.

Dachtler asked if we should recognize Peter for his time? He suggested a letter of commendation from the Mayor, which might be presented at a City Commission meeting.

Staff will initiate the process of advertising and soliciting applicants for the remaining vacancy created by Wood's term expiration.

10. Director' Report

- a. Monthly report and statistics as presented.
- b. An update was given regarding the implementation and moving forward on the energy audit recommendations and facility study for the O.C. Pool.
- c. Project updates were already covered earlier in the meeting.
- d. Jim Row provided a recreation update. Highlights of his report included:
 1. The re-opening of the Carnegie Center under the management agreement with Fine Art Starts. Neeley suggested staff invite Fine Art Starts owners to come to the November PRAC meeting to give a report on their progress under this management agreement.
 2. Planning for the second annual Daddy Daughter Dinner Dance is under way. This was a very popular event in its first year, and staff hopes to enhance the special event through use of a larger venue. The event is tentatively planned for Saturday, Feb. 11.
 3. Teen Scene attendance is picking up now that school is back in session. Last weekend's reported attendance was 240 people.
 4. The department's annual Punt, Pass, and Kick event is this Wednesday. The Optimist Club has been a partner with the city in running this event for many years.
 5. Several Halloween events are planned, including Swamp Swim and the annual Spirits of Oregon City tour.

11. The next regular meeting is scheduled for October 24, 2005.

12. The meeting was adjourned at approximately 8:55 P.M.

Minutes submitted by,

Scott Archer, Community Services Director

City of Oregon City Parks & Recreation Advisory Committee Meeting Minutes of October 24, 2005

SPECIAL MEETING OF PARKS NAMING SUB-COMMITTEE TO CONSIDER PROPOSAL TO RE-NAME LIBRARY PARK

Attendance: Shawn Dachtler - PRAC, Havan Jones - PRAC, Scott Archer - staff, Jim Row - staff, Larry Potter - staff, Bill Daniels - guest

The park naming sub-committee met to consider a proposal introduced at the last regular PRAC meeting by Doug Neeley to change the name of Library Park to Andrew Carnegie Library Park.

Bill Daniels, guest, spoke to the proposal. He recommended that the name should remain Library Park due to its historical significance as the site of the library for so many years.

Discussion by committee members followed. It was decided that the issue should be continued to next month due to time constraints.

REGULAR MEETING

Attendance

PRAC members: Shawn Dachtler, Havan Jones, Dan Kromer, Doug Neeley, Beth Park, Martha Sumption, Bill Woods, Lisa Wright-Wilson

Staff: Scott Archer, Community Services Director; Larry Potter, Park Operations Manager; Jim Row, Recreation Services Manager

Guests: Mayor Alice Norris, City Manager Larry Patterson, Bill Daniels, Marty Birch, Betsy Turrel, William Gifford, Jerry Herman

1. Chair Shawn Dachtler called the regular meeting to order at 7:00 P.M.
2. Minutes of the September 26, 2005 regular meeting were approved with one correction made – there should be no “s” in spelling of Beth Park.
3. Consideration of Clackamette Cove park designation

Mayor Norris and City Manager Larry Patterson were introduced. At last month's meeting, PRAC requested they be invited to this meeting to discuss the topic of potential development at the Cove.

Mayor Norris spoke first. She thanked the committee for their time as volunteer group. She has a clear vision of where we want to go as a city to be economically prosperous. There are three things that guide her decisions:

1. Is it sustainable?
2. Is it Excellent?
3. Does it improve the quality of life for the community?

The City has hired the Leland Group as an economic development consultant. Mayor Norris suggests that we should give the time to allow the process on this potential development to move forward. There are two primary areas with available land to do significant economic development: 1. across from the college (CCC) and 2. the areas north of the Abernethy Creek, including the old landfill site and the Cove property.

Oregon City has been designated a “Regional Center” by Metro. We are primed for this type of development activity because of our available land base and the fact we are at the confluence of two major rivers and on major transportation routes/corridors. Question is what fits? Significant public process will be involved as City moves forward in development. Our regional designation indicates we will serve a population of 150,000 for shopping, transportation, government, and other services.

Larry Patterson spoke regarding this issue. The City Commission has established the goal of economic development. Leland Group will take all of the development plans and form one comprehensive development strategy. When you look at Oregon City, there are limited areas to place large economic development projects. The City has been approached by developer for a mixed use plan at the Cove, including housing, retail, parks and open space.

Before anything is approved there will be lots of public process and due diligence. The City needs the time to explore this proposal to determine which direction to go, and determine if it is a good fit or not.

Dan Kromer: What is the timeline for the proposed project? Patterson indicated it would be on a fast track to look at the process, probably 2-3 months. The project could come to realization in a two-year period.

Doug Neeley: The Leland report to the Urban Renewal agency indicates Cove development without mention of the Waterfront Master Plan. Several specific statements were dropped out. Current plans are being ignored. Visioning for the Cove is an ongoing process. The process needs to be recognized as the visioning occurs.

Patterson: Three comments in response to Doug’s statements:

1. Things change – directions are modified
2. Waterfront Master Plan is a conceptual plan
3. The city owned portion of Cove property was purchased by Urban Renewal, which carries certain use requirements.

Neeley: History needs to be included.

Bill Daniels: Plans are not recognized. This discourages future public and volunteer participation.

Mayor Norris: This will all be figured into what we do.

Patterson: The City is looking into possible alternative sites for development of the ballfields identified at the Cove. There is a long list of things which need answers. This is the initial process.

Shawn Dachtler: There should be a commitment by the City that the replacement of the ballfields and parkland will be equal or better.

Patterson: The Cove is not an ideal location to design a tournament complex. Proposed development does add open space amenities. The entire Cove being an open space is a dilemma because of the Urban Renewal issue and city budget needs.

Bill Woods: We need to make sure the ball fields are not traded away for the citizens of O.C. We have to provide amenities in order to attract people to move to O.C. We have not added the appropriate number of fields for this community. Need to ensure the fields get built.

Norris: We are committed to same or better level of fields. Every Commissioner is committed to that.

Patterson: Money can be spent from Tri-City, other sources for the fields. There are at least two sites possible as alternative location for ball field development: 1. Can't mention yet due to sensitivity 2. Possibility of fields development within landfill site development.

Havan Jones: What is Metro regional designation?

Norris: Metro 2040 plans designates certain areas within region to be centers. O.C. identified because of unique location. We hope this brings us more transportation funding, especially for the 205/213 interchange.

Patterson: None of the "Regional Centers" have developed. O.C. could leap forward if we move ahead in economic development strategies. There are 3 separate owners in Cove properties. They would have to be put together for this to work – could be problematic.

Jerry Herman: Tri-city buffer – impacts of adjoining development?

Patterson: Has to be addressed. Don't know the answer at this point.

Kromer: What are restrictions on property purchased with Urban Renewal dollars?

Patterson: Purpose of Urban Renewal is public improvement and increasing property value.

Neeley: Sports complex is a regional center facility.

After further discussion, PRAC decided to table this issue and wait to see what occurs with this process.

4. Consideration of request for dedication of McLoughlin Plaza

Dachtler presented PRAC's recommendation regarding this issue to the City Commission at their last meeting for consideration. The Commission decided to place it on their next retreat agenda.

William Gifford, neighborhood resident, asked what are the next steps?

Neeley: This will be a public process; input will be taken. There is a historic catalyst with this issue including the 7th Street corridor plan and others.

5. Metro Greenspaces 2006 Bond Measure

Archer presented the City Commission approved resolution in support of Clackamas County's recommendations to Metro related to the 2006 regional greenspaces bond measure. The City Commission only supported the portion related to the recommended distribution formula.

Kromer: The other two (Metro region) counties also considering recommendations. There is a blue ribbon committee which will make a recommendation on the proposed bond by December.

Archer: The next steps (in the future) will be to recommend local and regional projects for consideration to Metro. Potential projects for O.C. to recommend at this point -
Local – 1. Wesley Lynn Park Phase 2 improvements 2. Canemah Children's (neighborhood) Park 3. Property acquisitions – South end and high school areas 4. Chapin Park improvements
Regional – 1. Canemah property 2. Meyers Rd. property

Neeley: Can staff bring a map with the O.C. urban growth boundary to the next meeting?

Betsy Turrel: G.I.S. could do a rating of available properties on a variety of issues.

Neeley: Regional piece, we should work with the Natural Resources Committee.

Dachtler: Are there other components or properties we should look at?

6. Bill Woods stated he met with new Oregon City High School principle regarding PRAC student position vacancy. He left her with info about PRAC and copies of the application for prospective students. Will try to have applications to PRAC by November.

Shawn and Scott will work on recognition for Peter (current student member). Letter from Mayor and possible recognition at City Commission meeting.

7. Director's Report

- a. Monthly report and statistics as presented
- b. Project updates
 1. Wesley Lynn Park grand opening will be held over until spring because of timing. City still working through final punch list items with contractor.
 2. Jon Storm Park restroom project updated
- c. Recreation report:

1. Larry Potter reported on this year's very successful Spirits of Oregon City event. Biggest attendance yet.
 2. Jim Row reported on Swamp Swim and other events. Planning in process for second annual Daddy Daughter Dinner Dance event. Moved to Abernethy Center this year.
 - d. Parks & Recreation Master Plan Update getting ready to move forward. Tentative timeline – RFP advertised November; selection and Commission approval December/January; contract timeline approx. 180 days; completion approx. July/August. Neeley: we need to elevate School District – City relationship with open space/recreational properties.
 - e. Update on Central Point Rd. property purchase (Jennifer Run development). Moving forward on acquisition of 3.5 acres from developer. Combined from two parcels – 2.08 acres to be deeded to city as P.U.D. open space requirement by developer, 1.42 acres to be purchased based on previous appraisal report. This has been in works for nearly two years. Staff in process of putting together final purchase/sale agreements and other documents. Will be presented to City Commission at future meeting for approval.
8. Next meeting is scheduled for November 28, 2005. Agenda items: Report from Fine Art Starts regarding Carnegie Center operations.
 9. The meeting was adjourned at approximately 8:55 P.M.

Minutes submitted by,
 Scott Archer, Community Services Director

**City of Oregon City
Parks & Recreation Advisory Committee
Pioneer Community Center
Regular Meeting 7:00 P.M.
Minutes**

March 26, 2007

Attendance:

PRAC members: Lisa Wright-Wilson, Shawn Dachtler, Ted Schumaker, Karen Andrews, Martha Sumption, Marty Bertsch, Dan Kromer.

Excused absence: Havan Jones

Staff: Larry Potter, Parks & Cemetery Operations Manager

Guests: None

1. CALL TO ORDER

Chair Lisa Wright-Wilson called the meeting to order at 7:01 P.M.

2. APPROVAL OF MINUTES

The February 26, 2007 minutes were approved as written with Lisa Wright-Wilson abstaining. The March 1, 2007 special master plan meeting minutes were approved as written.

3. PUBLIC COMMENT ON ITEMS NOT LISTED ON AGENDA

There was none.

4. GENERAL BUSINESS

• **Oregon City High School Construction Corps project proposal update: Larry Potter**

- * The Construction Corps is moving forward with the bridge project (Hillendale Park).
 - ☐ The covered picnic area will be updated and the sports strut steel poles will be bricked up to 42 inches high and then encased in cedar at the top.
 - ☐ Six privacy walls will be built using cedar panels to provide separation and will also be painted.
 - ☐ Everything should be completed within the next month and a half.
- * A new volleyball court location was sited on Clairmont Street; four stakes signify where the corners of the court will be located.
 - ☐ One dilemma is that the court sits only 23 feet off the street. Donations will be sought or the City will finance a three-foot fence to keep the ball from entering the street.
 - ☐ The location seems ideal since people already play there and restrooms, picnic shelter and play equipment are near.
- * Students are gathering artists to paint murals on the restrooms at Hillendale Park.

• **McLoughlin Blvd. Project, tree removal issue: Shawn Dachtler**

- * He represented the PRAC at the City Commission meeting to present the two-page bulleted list. No changes were made since the last PRAC meeting.
- * The Natural Resources Committee still had disagreements, especially how mitigated trees were counted. The Commission intended to direct Staff on how to proceed, which was to use the higher of two tables provided.

- * The tree removal project is still scheduled for fall 2007. Core sampling was originally going to be done, but now sampling would be done differently.
 - **4th of July Fireworks Celebration-fireworks display issue: Larry Potter**
 - * Gladstone withdrew their participation in the fireworks display event and Meldrum Bar Park will close the entire day of July 4, 2007, drastically limiting Oregon City in providing the annual event for the public.
 - * The PRAC was asked to make a recommendation about what the City might consider doing, especially regarding security and safety.
- Several suggestions and concerns about hosting the event were discussed, including:
- * Event ideas: maintain current funding levels while minimizing the City's liability.
 - ☐ Pursue alternative locations or hold displays at several different locations.
 - ☐ Host a day only event with bands and fun activities but no fireworks at Clackamette Park, which accommodated the crowd, families with picnics, etc.
 - Close the park and stop the bands at 8 p.m. Parks usually close at dusk. The last band could announce no fireworks as they shut down.
 - Stopping at 8 p.m. gives the crowd time to go see other displays, which usually start about 10:00 p.m. People won't stick around if there is no fireworks display and it is getting dark.
 - If the event is held elsewhere, the park could be ignored, no security, closure, etc. Boaters would be out and needed access to boat launch, trailers, etc.
 - ☐ Move event to Clackamas Community College if an agreement could be reached.
 - College has security and parking.
 - Check with the college, may be unrealistic this late in the game.
 - Closing Clackamette Park was considered, but more security, traffic management, etc. would be needed.
 - * Substantial advertising is needed to announce no fireworks.
 - ☐ Post signs that fireworks are prohibited on park premises.
 - ☐ Notify the public about the alternative, City hosted program, especially with so many outside the City attending. Since Gladstone is closing all of Meldrum Bar many people might be coming to Oregon City.
 - ☐ Explain why the traditional display was discontinued.
 - ☐ Inform the City Commission; the PRAC may need to address the matter at a meeting to explain the decision.
 - * Security/Funding
 - ☐ Security issues involved with closing the park were discussed. The gates were usually left open all night; boaters needed to leave.
 - Having officers at the boat launches was a consideration.
 - ☐ Money might be well spent to vacate people from the premises rather than for patrolling.
 - ☐ A smaller security force was necessary for a day only event with no fireworks
 - ☐ The City pays for the fireworks each year; about \$8500 was spent last year.
 - **RV Park funding: Larry Potter, Shawn Dachtler**
 - * The RV Park needed to resemble State parks to increase revenues and remove it as an eye sore in the City. Improvements would include asphalt, curbing, landscaping, trees, picnic tables, and increasing ampage to the sites.
 - * The park is normally at 22-25% occupancy year round, generating about \$64,000 in 2006. If occupancy were boosted to 50% through advertising, \$100,000-\$120,000 could be realized each year with a rate increase from \$18 to \$20 or \$22.

- ☐ Rates typically range from \$35-\$40 per night for private RV parks and \$30-\$33 at State parks.

Discussion points included:

- * The park is a very strong asset for the City and attracts many people, local visitors and world travelers alike.
- * Large pools of money are available for county RV Parks, but not City parks.
 - ☐ State law requires that RV registration fees be allocated to the State, who uses 60% for State parks and gives 40% to county parks.
 - ☐ That county money funds a County Opportunity Grant that county parks can apply for to do campground improvements. A direct pass through is also received based on the number of campsites and the population per county.
 - ☐ The Clackamas County RV Park is a good revenue generator, receiving \$350,000 per year for a pass through from the State.
- * The RV Park has been discussed for years, but no master plan exists that calls for investing in a campground. Though no master plan called for a volleyball court at Hillendale Park, either.
- * As the greatest revenue generator in the department, the City should be considering how to expand or make the RV Park better.
- * With \$64,000 in revenue a year, a minimal investment would make the park presentable.
 - ☐ The most expensive infrastructure is present, electrical and plumbing. Painting and beautification items are much less expensive. Water [supply lines] would stay the same, but asphalt and plumbing upgrades were needed.
 - ☐ Another major expense would be moving and upgrading the electric RV panel hookups from within the flood zone up to the 100-year flood line to avoid having to remove them each season.
 - Flooding did not significantly impact the RV Park; the electrical is currently removed and silt is scraped off as necessary, then everything is plugged back in.
 - ☐ The park could be expanded by an additional 15 sites.
 - ☐ These expenses could be absorbed within a few short years by increasing park fees with a beautified park area. SDC funds might also be used toward expenses.
 - No park charges \$18 to camp anymore; \$25 was not unreasonable, especially since the park has a beautiful waterfront setting on the Willamette River. Improvements should be considered when determining nightly rates.
 - ☐ With estimated improvement costs of \$200,000, the park could be a pure revenue generator in 2 years.
 - ☐ Advertising would do a lot to increase year round occupancy. The park has dump site, the only one in the Metro area.
 - ☐ Teepees or tent camping with a maximum stay period could be provided for a fee off the water, an added bonus for those using the Willamette River Trail, while eliminating any transient issues.
- * Other considerations for the property included parking for a restaurant to be located across the street. Covering the area with grass and putting up a portable pavilion was discussed, which purported to make as much money.
 - ☐ The committee wanted to keep the area for camping. The Natural Resources Committee would like the RV park area restored to more of a natural habitat.

The PRAC consented to move forward in investigating RV Park improvements, though it would cost Staff time and money. Direction to Staff might include:

- ☐ How would upgrading the park fit the City's Master Plan/Parks & Recreation system?
- ☐ Could SDCs be used?
- ☐ Compare small low budget improvements like adding gravel and plantings to the more substantial upgrades discussed; the PRAC could then review the details.

- * The City must make a commitment to the RV Park. The potential of generating twice the revenue with some improvements could pique interest and justify invested funds.
- * Should the City Commission be approached informally or with a cost analysis study?
 - ☐ Informally, the Commission might offer more ideas; or already have other plans, ending the project.
 - ☐ A complete market cost analysis/study could research park improvement and advertising costs, validating anticipated returns. A credible study might help the Commission make a positive decision. PRAC can propose making a commitment to the RV Park and see if the City has any objections.
- * Mr. Archer would be contacted to determine the best strategy to approach the City Commission about RV Park funding.

- **Other general business:** There was none.

5. PRAC MEMBER REPORTS

- The first, full-time soccer field opened in Oregon City last week, now complete with installed permanent goal posts, but no nets because of vandalism concerns. Possible solutions were discussed.

6. DIRECTOR'S REPORT, Larry Potter

- Monthly reports and statistics were distributed.
- Projects update
 - * The Rivercrest Spray Park was still under construction; a lot of concrete was removed.
 - ☐ The roof over the picnic area should be finished next week. Site restoration would begin the following week, but probably not completed before the Easter egg hunt.
 - * The sewer line collapsed at Richard Bloom. It took about two months to find a contractor to work on the problem.
- April 2, 2007 City Commission study session topics
 - * O.C. Pool Facility Assessment: Detailed copies were distributed; renovation of existing pool would cost up to \$2.8 million. \$8 million to build a new pool facility.
 - * Sportcraft Landing, Inc. License Agreement:
 - ☐ Scheduled for the April 2, 2007 City Commission meeting. The Dye family had not made any objections as of last week.
 - ☐ Scott Archer's memo dated March 26, 2007 was distributed and pictures of proposed restroom facility examples were circulated, Mr. Potter preferred the one on the last page. Two porta-potties were required, one being handicapped.

Comments included:

- ☐ PRAC had recommended modifications regarding aesthetics and the restroom.
 - Happily, the restroom contract requirements are very strict and must be completed by September 2007. Otherwise, the City will contract and construct the facility at the City's expense.
- ☐ The recommended \$11,000 license fee would be phased in over three years, since the fee was double what Sportcraft had been paying, to reduce sticker shock.
 - Another perspective was that Sportcraft had gotten a great deal for many years.
 - Forcing Sportcraft out of business was not desired; they provide a very good service and are a big asset to Oregon City.
 - License fees would be \$6,000 in 2007; \$8,500 in 2008 and \$11,000 by April 12, 2009, enabling Sportcraft to adjust their rates potentially.
- ☐ The three year contract extension would be a change to the existing contract. [Sportcraft] wanted a 20-year minimum; the City wanted five, so the three year extension was a compromise.

- As a 'rolling' three year extension, three years are automatically added at the end of every contract term unless other negotiations take place
 - For every \$10,000 of City-approved tenant improvements made to the facility, the City had the option of extending the contract one year.
 - * For example, if Sportcraft made improvements of \$20,000, Scott Archer could extend the contract two more years because of the added infrastructure.
 - * It was a very proactive approach regarding the site. Sportcraft was concerned about putting money into the facility without a longer contract.
 - Having a PRAC representative attend the April 2nd and 4th City Commission meeting might be helpful.
- Assistant Parks & Rec. Director Recruitment:
 - * Ten applicants were interviewed Friday, March 23rd, with four returning for second interviews. There were very good candidates.
- Parks maintenance update:
 - * The next month or two would be spent catching up on repairs such as three broken drinking fountains, getting restrooms operational, irrigation, etc. while doing daily landscape maintenance.
- Other Business:
 - * Baseball started and fields are expected to be full. Spring soccer also began and some of Chapin Park, as well as the new permanent field, will be used.
 - * A brick mason offered to build the [snack shack] for \$8,500, but would donate his time to oversee the project if the community came together to put it up. The goal is to have it completed by May 1, 2007.
 - * No follow-up information was available about the proposed street on the Wesley Lynn Park property. The meeting minutes stated it would need to go to the City, since it had to be voted on for annexation. The PRAC would have input on that.
 - * Had a beautification "Park Day" been held in Oregon City where volunteers could assist with parks' maintenance? What projects could volunteers assist with?
 - Mr. Potter responded that while no official "Park Day" had been held, many volunteers from various groups helped with a variety of park maintenance issues throughout the city year round. Some volunteer groups exist; such as Jerry Herman's group from natural resources.
 - A list of parks needing help is compiled yearly, such as for litter clean up, stream restoration, etc.
 - Cemetery spring and fall cleanups are held each year involving 60 to 70 adults and high school students, keeping cemeteries in good shape. Work was based on a volunteer's age and ranged from raking lawns and scraping moss off the Pioneer section to weed eating and removing ivy.
 - A grave restoration program also helped restore 500 graves over the past three years, making the areas safer and easier for maintenance.
 - North Clackamas Christian students identified every Veteran's grave at the cemetery, so all the names are now data base. The Boy Scouts call every year asking to place flags on the veterans' graves, but no list was available previously.
 - Various park maintenance projects throughout the City were reviewed; removing ivy was a priority to keep forests from falling down.
 - * Challenges arise when new parks are built but cities cannot fund maintenance staff for them.

- * The Blue Ribbon Task Force inspected the City's financial records and found, among other things, that Oregon City pays the lowest taxes of any city in the Metro area, resulting in fewer services received. Other cities are better able to maintain streets and parks.
 - Tax dollars received by the City do not cover minimum infrastructure expenses, even with all the new development.
- * It was hard to understand that with infrastructure placing a certain burden on the fund that more annexations continue to be added. Is the increased tax base just chasing that burden?
- * The Wesley Lynn Park property would create a new burden on City Staff, like the new fire station placed more of a burden on the fire department. Though new facilities, the City still cannot fund them any better.

7. Next meeting date: April 23, 2007

8. ADJOURNMENT

Meeting adjourned at 8:40 p.m.

Respectfully Submitted,

By Paula Pinyerd, ABC Transcription for
Scott Archer, Community Services Director

**OREGON CITY PARKS & RECREATION
ADVISORY COMMITTEE
BY-LAWS**

Last amended February 16, 2022

I. CREATION

The Oregon City Parks and Recreation Advisory Committee was established by the City Commission of Oregon City to advocate for recreational opportunities for the City, and to oversee the implementation of the Oregon City Park and Recreation Master Plan.

II. NAME

Title name of this organization is the Oregon City Parks and Recreation Advisory Committee, hereinafter referred to as the PRAC.

III. PURPOSE

The PRAC exists to aid the City of Oregon City in providing ample and diverse recreational opportunities for City residents, in part by advising the City Commission, through the Community Services Director, on the implementation of the Park and Recreation Master Plan. The following partially lists the objectives and responsibilities relative to the purpose; objectives may be added to or deleted as necessary:

1. Maintain active communications with the Community Services Director and other relevant City staff.
2. Provide recommendations to the City Commission relative to parks and recreation.
3. Solicit citizen opinions relative to parks and recreation.
4. Request information from, and consult with, service organizations, special interest groups, neighborhood associations, and other professionals as appropriate.
5. Oversee implementation of the Parks and Recreation Master Plan through periodic reviews, updates, and recommended revisions.
6. Provide public meeting time for citizen input.

IV. ORGANIZATION

1. There will be nine (9) members-at-large. Members shall represent a broad range of interests and experience necessary to achieve the goals and objectives of the Committee.
2. There may be one (1) non-voting, member representing youth perspective on the PRAC. The non-voting member shall be younger than 18 years of age at the beginning of their term and serve a one-year term.
3. There will be Chair and Vice-Chair positions for the PRAC. Each position will be for a one-year term. The PRAC will select members as Chair and Vice-Chair each January with a nomination and voice vote process.
4. The Chair is responsible for identification of subcommittees and subsequent member selection.
5. The Community Services Director or designee shall attend all meetings. Their purpose is to aid the PRAC through information, initiation of projects, perspective, referrals, and other customary staff support services.
6. The PRAC encourages citizen participation and will, from time to time, request specific or general citizen/expert input.

V. MEMBER ELIGIBILITY

1. Appointment to the PRAC will be made by the Mayor of Oregon City.
2. The terms for voting members of the PRAC will be three (3) years and non-voting members for one (1) year.
3. The terms will be structured so that no more than three members' terms expire during any one-year.
4. No more than two (2) members shall reside within the same Neighborhood Association.
5. No more than two (2) members shall reside outside the city limits.
6. Member resignations will be filed with the Chair as soon as possible after the member has decided to resign. The newly appointed member shall assume the remainder of the existing term.
7. After two (2) consecutive unexcused absences, the Chair will contact the committee member. The remainder of the committee shall then determine continued membership.

VI. MEETINGS

1. A minimum of 9 regular meetings shall be schedule annually, at a time and place agreed upon by the committee. The meetings shall ordinarily begin at 7:00 PM and end no later than 10:00 PM.
2. The Chair, Community Services Director, or the City Commission may call special meetings, as needed. A minimum notice of 48 hours must be provided for any called special meeting.
3. A quorum shall exist when half plus one (1) of the appointed, voting, membership is present.
4. Parks and Recreation Staff shall be responsible for recording minutes for all meetings.
5. Voting will be by voice vote. No voting by proxy.
6. Formal agenda items must be submitted to the Staff Representative 10 working days prior to the meeting date.
7. Citizens may make comments and introduce future agenda items at the beginning of each meeting (limited to 3 minutes).
8. Meeting Procedure: The parliamentary procedure for meeting and operations of the Committee shall be the responsibility of and within the authority of the Chair. In the event there is a disagreement or objection to the procedures pursued by the Chair, Roberts Rules of Order, Newly Revised, shall constitute the authority.

VII. AMENDMENTS

1. Modification of these By-Laws must be approved by the City Commission before they become effective.
2. The procedure to recommend modification of these By-Laws to the City Commission shall be:
 - a. All recommended modifications are to be presented and discussed at a regularly scheduled PRAC meeting; recommendation to the City Commission may be made at the same meeting if consensus is reached.
 - b. A majority vote of the PRAC membership present is necessary to recommend a change in the By-Laws.
 - c. With a majority vote of the PRAC members, an exception to these bylaws for a specific and unique purpose may be presented to the City Commission for approval and implementation.

* * * * *



PARK RULES AND ORDINANCES

PARK RULES AND INFORMATION:

- * Parks are closed from 10:00 PM - 5:00 AM. It is unlawful for persons to be in the parks between these hours
- * Pets are welcome, but must be leashed - and please clean up after your pets
- * ALCOHOL is not permitted in Oregon City Parks
- * Motorized vehicles, electric bikes or other power operated vehicles are prohibited on park property
- * No water balloons, silly string, chalk or confetti are allowed anywhere in the parks
- * BBQ's are allowed in designated receptacles or you may bring your own self-contained BBQ
(with the exception of Canemah Children's Park and Rivercrest Spraypark)
You are responsible for the safe disposal of the coals and grease off-site
- * No stakes are to be driven into the ground for any reason without prior permit approval and locating
- * No firearms or fireworks
- * You are responsible for your litter-if you cannot find a trash disposal bin, please follow the "pack it out" policy

We appreciate your efforts to leave the park clean for others to enjoy

Allowed by Special Event Permit Only:

- * A gathering or event with 101 people or more
- * Admission is controlled by donations, entry fees or tickets (festivals, bands, runs, walks, races)
- * Event is advertised as a public event, with or without a fee (dog show, car shows, etc.) or involves fundraising
- * Sales of any kind of products or services
- * Caterer or food vendor delivering and/or serving food
- * Event that has tents, canopies, stages, blow-up bounce house/slide, rides or other equipment
- * Electricity is used, other than that which is included as part of a regular shelter reservation
- * Public Works must be notified for any event that impacts or uses city streets (including curb or parking lane), sidewalks and/or public right-of-way
- * Building Division must be notified if stage or other structure is being assembled/built for event

CITY ORDINANCES & STATE STATUTES:

Oregon City Park Exclusion: Ordinance No. 16-1011

Effective Date: December 2, 2016

An ordinance of the City of Oregon City amending the Oregon City Municipal Code creating Section 12.16.070 to allow for exclusion of individuals from Oregon City Parks.

Oregon City Smoke and Tobacco Free Parks: Ordinance No. 16-1012

Effective Date: December 2, 2016

An Ordinance of the amending Section 12.16.020 of the Oregon City Municipal Code to ban the use of tobacco in public parks within Oregon City Parks.

Oregon City Hold Harmless/Recreational Land/Facility Liability

NOTICE: Oregon law (ORS 105.682, et seq.) provides that the City of Oregon City is not liable in contract or tort for injury, death, or property damage that arises out of use of land for recreational purposes (known as "recreational use immunity"). That immunity from liability does not apply if the owner makes a charge for permission to use the land. The fee you paid is only for use of the reserved park shelter. Other uses of this park, or any use of the property outside the reserved facility are not subject to a charge and, therefore, the City of Oregon City is not liable for injuries, death, or property damage arising out of such uses of the property for which no specific charge has been made.

PHOTO USAGE:

On occasion, the Oregon City staff may take photos of participants in recreation programs, events or people on Parks and Recreation properties. Such photos are for Parks and Recreation use only and may be used in future publications or flyers.