City of Oregon City

Minutes

Citizen Involvement Committee

Monday, June 3, 2019 7:00 PM Commission Chambers

1. Call to Order

The Meeting was called to order at 7:00 PM

Chair Amy Willhite, Janice Mills, Steve Van Haverbeke, Denise Beasley, Rita Mills, Karla Laws, Linda Baysinger, Vern Johnson, Roy Harris, John Kies

Staffers: *Tony Konkol, City Manager, Christina Robertson-Gardiner, Senior Planner, Rachel Lyles Smith, City Commissioner*

2. Presentations

2a. PC 19-052 Oregon City Chamber of Commerce

Michael Brand, Executive Director of the Chamber of Commerce, announced that the Chamber is celebrating their 110th anniversary this year. He talked about what the Chamber offers to the community and what it is presently doing to help businesses grow. He also talked about the programs the Chamber has established such as: Next Leaders of Oregon City Community Leadership Program, State of the City, City Walk, Entrepreneur Academy and many other programs that provide service and add value to the community.

The CIC offered to help get the word out to the community about ways in which the Chamber can help promote their programs and services.

2b. PC 19-053 Five Year Pavement Maintenance Plan, Public Works

Josh Wheeler, City Assistant Engineer, along with Gabe Crop, Engineer with Murraysmith, presented the five-year pavement plan.

***A board member** asked about the years in which the plan will be implemented. Mr. Wheeler responded they planned for 2020-2024. It was asked by **a board member** if there was any way of getting funding just from pass-through vehicles. Mr. Wheeler responded that he was not aware of such a fund or of a way to*

capture pass-through traffic. He added they receive gas taxes for bigger projects and a there is a potential vehicle registration fee from which they may receive funds.

Amy Willhite asked if Public Works uses funds from System Development Charges (SDCs) for pavement and maintenance. Mr. Wheeler responded that they do not, since those funds are specifically used for projects on the SDC-eligible list, which are much larger projects.

Linda Baysinger asked how Publics Works keep track of new construction at the same time they are having the streets redone. Mr. Wheeler explained that it happens through the coordination of a number of people for which he is the lead person: Roads Manager, Water Manager, Sewer Manager.

Ms. Lyles Smith asked where to refer citizens who report potholes. Mr. Wheeler responded that reports should go to the Road Manager, Jayson Thornberg, and himself.

3. Public Comment

There were no public comments.

4. Staff Liaison Update on Questions from the Last Meeting

4a. PC 19-054 Staff Liaison Update on Questions Asked at the Previous Meeting

Senior Planner Christina Robertson-Gardiner reminded members to sign up for a National Night Out shift - Tuesday, August 6, 2019 at the End of The Oregon Trail, and for the Safety Fair -Saturday, September 14, 2019 at the Hilltop Mall, as well as two neighborhood association meetings. She recommended City facilities available for neighborhood association meetings: Pioneer Center, the Pool and the Library. Ms. Willhite asked to add more locations for those who live further away.

5. General Business

5a. PC 19-055 National Night Out Prep

Ms. Willhite asked what the Police want the neighborhoods to do for National Night Out. Ms. Robertson-Gardiner suggested asking the Police. Ms. Willhite stated that she would prefer not having all the neighborhood associations reach out to the Police. She asked for a follow-up to let the Police know they are not clear what is expected of neighborhoods and to request Police contact the associations instead.

Ms. Willhite presented to the Committee a script to use for visitors to National Night Out. She also showed them the hand-out that will be available for distribution.

5b. PC 19-056 Work Plan Update

Ms. Willhite checked in with members to see if some pre-work needs to be completed before the CIC continues with the work plan agenda.She then asked for input about providing static information displays at the Library or other City facilities to increase interest and involvement in neighborhood associations. Ms. Mills recommended adding achievements to the brochure. Another suggested having a display at schools and Parent Teacher Association meetings.

Ms. Willhite also suggested that holding Joint Neighborhood meetings on special topics/speakers is a way to get a large crowd and support each other as well as attending Summer Farmers' Markets, Neighborhood Nights Out and other community outreach events. Other ideas were to recruit from Neighborhood Association members to create a list of 6-8 names to assign to summer events. Once a group is assigned, they would work with Ms. Robertson-Gardiner on putting together an outreach kit with talking points.

Ms. Robertson-Gardiner offered to put an easier link to the Neighborhood Association webpage on the City website.

6. Roundtable

6a. 18-081 Upcoming Neighborhood Association Meetings

Ms. Willhite encouraged CIC members to read the meeting notification links they receive via emails.

City Manager Tony Konkol announced that there was Budget Committee approval to maintain existing City services without raising taxes and additional projects such as parks, opening of a new facilities position, as well as traffic enforcement officer, and for the Urban Renewal District.

Mr. Konkol expressed hope that the CIC would share with neighborhood associations that an open house for the Mt. Pleasant School deconstruction kick-off and new Police court facility, would be held on that property June 20th, 7PM. He also shared information regarding the 175th Anniversary Celebration, August 24th at the End of the Oregon Trail Museum.

Ms. Robertson-Gardiner announced the Beavercreek Road Concept Plan presentation to the City Commission, June 11th. She also announced that at the Mt. Pleasant open house they are planning to have a place for visitors to record or write down their memories of the school. She stated that they hope to collect historic information, any printed school programs or photos from Mt. Pleasant School for sharing at the open house and for archiving.

Denise Beasley, representing McLoughlin neighborhood, talked about their fundraiser to provide electricity for Buena Visit Clubhouse, which brought in $860.

Janice Mills reminded the CIC of the restoration of Latourette Park. She also stated that they will once again be selling sno-cones during Concerts in the Park.

Ms. Willhite, representing Gaffney Lane, talked about confusion over a land use issue in the Gaffney Lane Neighborhood, which she had presented to City Commissioners in regard to time limitations for developers between their presentation and coming back to re-look at the project. As a result, she stated that the code was updated to place a time limit of 1 year between a presentation and any further activity. She mentioned receiving confirmation from Mr. Wheeler that the wonky road near Gaffney Lane School will be fixed.

Steve Van Haverbeke, representing Park Place, announced a meeting on May 20th at which they re-elected their officers. They have applied for a Metro Enhancement grant in partnership with the Parks department to replace the damaged play structure.

Karla Laws, representing Barclay Hills, announced a Steering Committee meeting at which they will discuss their neighborhood picnic. She also stated John Lewis, Public Works Director, will be addressing concerns about the safety of Pearl Street at the crosswalk.

John Kies, representing Caufield, announced that Officer Mike Day spoke at their meeting. They had a person from Metro/Portland Home Builders Association speak at the meeting about what goes into building costs and how that equates to lack of affordability of homes in the neighborhood.

Linda Baysinger representing Canemah, announced their Steering Committee meeting and neighborhood picnic and what they will be doing for National Night Out. She shared that they had discussed what they could do for the new police station.

Roy Harris, representing Hillendale, announced a Steering Committee meeting tomorrow night and General Meeting July 2nd at Hillendale Park at 6:30. He stated that nothing else is going on in the neighborhood.

7. Adjournment

Chair Willhite adjourned the meeting at 7:54 PM.