

City of Oregon City
Meeting Minutes
Citizen Involvement Committee

Monday, June 4, 2018

7:00 PM

City Hall, Commission Chambers

1. Call to Order

Meeting called to order by Chair Amy Willhite. Secretary Dennis Anderson took Roll Call.

Attendance -

Present:

Janice Morris – BHNA
Dennis Anderson - CAN
Linda Baysinger - CNA
Mike Mitchell – CFNA
Amy Willhite – GLNA
Roy Harris - HNA
James King – MNA
Karin Morey – RNA
Vern Johnson – TVNA

Absent:

Steve Van Haverbeke – PPNA
Gary Fergus – SENA
Bill McConnel – SENA
Bryon Boyce – TRNA

Staff:

Tony Konkol – City Manager
Christina Robertson-Gardiner – CIC Staff Liaison

2. Presentations

2a. John Lewis, Public Works Director – Summer Projects and General Update – John Lewis went through a presentation that covered the upcoming summer projects for Public Works. He began by mentioning that Public Works was in the Teddy Bear Parade this year. Normally they just close the lanes, so it was fun to actually be a part of the parade. John noted that an overview and map of the summer projects and where to go to get more information were published in the Trail News. He provided information on the Utility and Transportation projects they will be working on. He went through the current ODOT projects and showed a video that demonstrated the concept plan for the I-205 Stafford Road to Abernethy Road project. For general updates, John informed the group of the General Distribution property purchase and the plans that Public Works has for the building. He discussed the Upper Yard lawsuit decision and noted that the City Commission is putting this project off for now but will focus on it sometime in the future. The adoption of the Alternate Mobility Targets was approved by the City Commission at their meeting on May 2, 2018. The documentation was sent to ODOT for submittal to the Oregon Transportation Commission. John pointed out that there are no land use

appeals with this project. Other topics from John's presentation included the Maple Lane speed zone reduction, the new EnerGov permitting system and TAC's Safe Route to School project which may begin in the Canemah neighborhood if the City Commission approves. Amy Willhite mentioned that she received information from the County regarding some roadwork they will be doing on Ferguson and Maplelane. John was unaware of the details of that project but would look into it and email Amy more information. Linda Baysinger asked John about when they replace or work on sewer lines, how they handle the properties that are not tied into the city line. John said that he direct his team to extend the sewer lines to those properties and to let the residents know that they are connected, but will not force them to use the new lines. They may remain on septic, or party lines if they prefer.

3. Public Comments - There were no public comments at the meeting.

4. Staff Liaison Update on Questions from the Last Meeting

4a. Staff Liaison Update on Questions Asked at the Previous Meeting – Christina Robertson-Gardiner had a few updates from the previous meeting. She informed the group that she was still working with Kristin Brown on a reader friendly version of the memo reviewed at the last meeting. She noted that the next available City Commission Work Session was July 10 for the CIC to present their recommendation regarding the grievance process. She also stated that she emailed the neighborhood associations to see if any of them had issues with creating their own postcards. She will direct them to Karin with issues and also instructed them to send the files directly to Buel's and cc Kelsi McNall.

5. General Business

Chair Willhite noted that there would be an item 5d – Establish a Grievance Committee added to the agenda.

5a. 2018 Prioritized Work Plan – Goal 3: Develop resources to help maintain active neighborhood associations and help reactivate inactive or underperforming neighborhood associations and share resources and tools that can help maintain active neighborhood associations. Chair Willhite introduced the topic then handed the discussion over to Christina Robertson-Gardiner who said that she had attached a copy of the Public Involvement Plan to the agenda. Christina noted that this will be more of a topic for discussion at the July and August meetings, but she just wanted to get started on the prep work now. She recommended asking their Neighborhood Associations what works well, what doesn't work and what are their strengths and weaknesses and then bringing that information back to the CIC meeting for discussion. Chair Willhite suggested looking at the Public Involvement Plan at their next Steering Committee Meetings. She also noted that the South End Neighborhood Association may need a little help as their Chair, Bill McConnell, had a job change and is no longer able to attend the CIC meeting. She also noted that she has not heard anything from Two Rivers either. Christina concluded by saying that she would email out some talking points for the next Steering Committee Meetings.

5b. Volunteer Opportunities – Chair Willhite stated that there are two upcoming volunteer opportunities and she wanted to get the Committee's thoughts on if they wanted to attend. The first event discussed was the Safety Fair on September 15. The other event was National Night Out on August 7. The consensus was that they should attend the National Night Out event, but pass on the Safety Fair. Chair Willhite noted that they should find out if they could share a booth with Public Works as they did last year, then she asked for volunteers. Roy Harris, Karin Morey and Vern Johnson all volunteered. Karin suggested scheduling two shifts of people to work the booth. Christina said that she would reach

out to Public Works and would create an official volunteer sign up sheet for the next meeting. Roy, Karin and Vern would be pre-populated on the sheet and then anyone else who wanted to sign up could do so at the next meeting.

5c. 2018 Prioritized Work Plan – Goal 4: Review Grievance Process, code and submission requirements

- **update.** Christina Roberson-Gardiner reminded the Committee that at the last meeting they had voted to request that the City Commission look at removing the grievance section from the code at an upcoming Work Session. Christina said that Staff will make a presentation and give the Commission an opportunity to ask questions. There will be no public comments, but the CIC should have one or two representatives present to speak on behalf of the CIC. Karin Morey moved to nominate Mike Mitchell to speak on behalf of the CIC and Roy seconded that motion. Amy Willhite expressed her interest in being there as well. Karin clarified that she supports Amy's presence at the meeting, but she felt that Mike should be the main speaker. The motion was revised to include Mike Mitchell and Amy Willhite. Dennis Anderson took the vote:

Canemah – Yes

Gaffney Lane – Yes

Hillendale – Yes

Tower Vista – Yes

McLoughlin – Yes

Rivercrest – Yes

Caufield – Yes

Barclay Hills – Yes

The motion carried unanimously.

5d. Establish a Grievance Committee – Chair Willhite opened this topic by stating that of the five people selected to serve on the Grievance Committee, there were not enough people for a quorum either at the last meeting or the current meeting. Christina had sent out reminders to those selected and three didn't respond or show up for the CIC Meeting. Chair Willhite suggested disbanding the original Grievance Committee and reselect. Mike Mitchell moved to cancel the previous random draw and redraw from those present. Dennis seconded. Janice Morris and Karin Morey recused themselves. Roy Harris expressed his concerns that they weren't selecting the committee according to the process. Christina noted that the code is vague about the selection process and they were being conservative when they selected from the whole pool of candidates last time. Chair Willhite followed up on that stating that the last time they selected a Grievance Committee, they just drew from those present. Chair Willhite also wanted to clarify whether she needed to recuse herself as she was mentioned in later emails regarding the grievance. Christina answered that the grievance is only against the Barclay Hills Neighborhood Association and Betty Mumm and Mayor Dan Holliday. Dennis took the vote to redraw names from those present:

Canemah – Yes

Gaffney Lane – Yes

Hillendale – Yes

Tower Vista – Yes

McLoughlin – Yes

Rivercrest – Yes

Caufield – Yes

Barclay Hills – Yes

The motion carried unanimously.

Christina led the random draw. Vern Johnson, Linda Baysinger, Mike Mitchell, Amy Willhite and Dennis Anderson were selected to serve on the Grievance Committee. They will meet immediately following the CIC Meeting.

6. Roundtable

City Manager Tony Konkol mentioned that there will be two upcoming open house events for the I-205 Widening and Seismic Improvements project; one on June 5 at the West Linn Adult Community Center and one on June 6 at the Museum of the Oregon Territory, both are from 5:00 – 7:00 pm. He also noted that project and detour signage is going up for the 99E Rockfall project, which will start the next week. The Ermatinger House is having its Grand Reopening on July 7 from 12:00 – 4:00 pm. Tony concluded with providing updates on the status of the Willamette Falls Legacy Project. The partners group directed Staff to submit the permit for the riverfront work to the Army Corp of Engineers. That was done about two weeks prior and the behind the scenes process will take about eight to twelve weeks.

Staff Liaison Christina Robertson-Gardiner went through the details on a number of flyers for upcoming events and future Planning Commission Work Session items. She listed the items she will follow up on; sending out a copy of John Lewis' presentation, providing the link for the comment section for the TriMet Listening Session. Chair Willhite asked for a volunteer signup sheet for National Night Out. Christina mentioned that she will send out some questions for Neighborhood Association engagement.

James – MNA noted that they are depaving a section of Latourette Park on June 9 and asked that anyone who is interested come out and help.

Dennis - CAN has a meeting on June 21 where they will discuss organizing their annual picnic. He noted that they are trying to get someone from Metro to discuss the McLoughlin-Canemah trail greenway path and how it affects the neighborhoods or if there is any new information available. Christina clarified that would be the City's project.

Amy – GLNA had a meeting in May, both Commissioner Shaw and John Lewis presented. They also had workers from Kalefa discuss, which was enlightening and entertaining. Their next Steering Committee Meeting will be Thursday, June 14.

Mike – CFNA had a General Meeting the previous week where they had two presentations; one for a small land use request to turn one home into two, which they voted to support, and Wes Rogers, a school district representative, discussed their plans for a possible bond measure.

Karin – RNA will have a meeting on June 21 where Jim Band, John Lewis and Phil Lewis will provide updates on the Creed and Promenade issues.

Janice – BHNA had a good meeting last month. They has a presentation from Planning and one on a new building on Molalla. Their next Steering Committee Meeting will be on June 12.

Linda - CNA passed

Vern – TVNA passed

Roy – HNA will have a Steering Committee meeting on June 5 and their next General Meeting will be on July 10 for a picnic at Hillendale Park. John Lewis is scheduled to attend. Roy also noted that he was interested in getting assistance on the new process for the postcard mailing. Karin offered to help.

7. Adjournment – Meeting adjourned at 8:25 pm. Next meeting scheduled July 2, 2018.